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BOARD OF COUNTY COMMISSIONERS

April 16, 2024

OPEN SESSION AGENDA

- 9:00 AM INVOCATION AND PLEDGE OF ALLEGIANCE
 CALL TO ORDER, *President John F. Barr*
 APPROVAL OF MINUTES: *April 9, 2024*
- 9:05 AM COMMISSIONERS' REPORTS AND COMMENTS
- 9:15 AM STAFF COMMENTS
- 9:20 AM CITIZEN PARTICIPATION
- 9:30 AM YOUTH MERITORIOUS AWARD PRESENTATION
 Richard Lesh, Grant Manager, Grant Management; Board of County Commissioners
- 9:40 AM PROCLAMATION FOR MS AWARENESS WEEK
 Board of County Commissioners of Washington County to Michael Tomlin, Member, National Multiple Sclerosis Society – Greater DC-Maryland Chapter
- 9:50 AM PRESENTATION BY THE WASHINGTON COUNTY COMMISSION FOR WOMEN
 Beth Harvey, President, Washington County Commission for Women
- 10:00 AM BUDGET ADJUSTMENT(S) – EMS TRANSITION 2024
 David Hays, Director, Emergency Services
- 10:05 AM CLOSED SESSION - *(To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; and To consult with counsel to obtain legal advice on a legal matter)*
- 11:00 AM RECONVENE IN OPEN SESSION

ADJOURNMENT



Open Session Item

SUBJECT: Youth Meritorious Award Presentation

PRESENTATION DATE: April 16, 2024

PRESENTATION BY: Richard Lesh, Grant Manager, Grant Management; Board of County Commissioners

RECOMMENDED MOTION: No motion or action is requested or recommended.

REPORT-IN-BRIEF: Throughout the school year the Board of County Commissioners present “Youth Meritorious Awards” to students attending both public and private schools or those being home schooled in Washington County. The following individuals have been selected based on their scholastic achievement, leadership qualities, community service performed or other positive contributions to their school and community.

These exceptional youths have consistently worked and distinguished themselves as model students and members of our County.

It is my pleasure to present the following youth for recognition today:

Justin Grabenstein - Northern Middle School

Parent(s) – Kimberlie Grabenstein

Nominated by Merrideth Wile

Zander Hine - North Hagerstown High School

Parent(s) – Kim Hine

Nominated by Alexandra Lee

Makynzie Golden – Hancock Middle Senior High School

Parent(s) – Janelle Golden

Nominated by Amber Rubeck

Faith Demuth -Clear Spring Middle School

Parent(s) – Amy Demuth

Nominated by Megan Ruthvin

DISCUSSION: N/A

FISCAL IMPACT: N/A

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Student Summaries

AUDIO/VISUAL NEEDS: N/A



Open Session Item

SUBJECT: Proclamation for MS Awareness Week

PRESENTATION DATE: April 16, 2024

PRESENTATION BY: Board of County Commissioner of Washington County to Michael Tomlin, Member, National Multiple Sclerosis Society – Greater DC-Maryland Chapter

RECOMMENDED MOTION: N/A

REPORT-IN-BRIEF: Proclamation Presentation

WHEREAS, multiple sclerosis (MS) is a neurological disease of the central nervous system affecting nearly one million people in the United States and is a debilitating disease affecting residents and their loved ones in Washington County, Maryland to whom the National Multiple Sclerosis Society – Greater DC-Maryland Chapter provides educational and assistive support; and

WHEREAS, multiple sclerosis generally strikes people in the prime of their lives, between ages 20 through 50, with the cause of this often debilitating and erratically progressive disease remaining unknown with no available cure recently; and

WHEREAS, the National Multiple Sclerosis Society has been committed for more than 77 years to a world free of MS, heightening public knowledge of the disease and being a driving force of MS research, relentlessly pursuing treatments and striving to find a cure investing more than \$1 billion in groundbreaking research; and

WHEREAS, Washington County, Maryland recognizes the importance of raising awareness of MS, to assure timely treatment while striving to find the cause of and cure for this disease and expresses its appreciation for the dedication of this goal.

NOW THEREFORE, we, the Board of County Commissioners of Washington County, Maryland, do hereby proclaim April 22 – 28, 2024 as MS Awareness Week and encourage all citizens to learn more about multiple sclerosis and what they can do to support individuals with MS and their families.



Open Session Item

SUBJECT: Presentation by the Washington County Commission for Women

PRESENTATION DATE: April 16, 2024

PRESENTATION BY: Beth Harvey, President, Washington County Commission for Women

RECOMMENDED MOTION: N/A

REPORT-IN-BRIEF: April marks the 37th anniversary of the Washington County Commission for Women (derived from Senate Bill No. 785 and signed by the Governor of Maryland on April 29, 1987). The Washington County Commissioners established the Commission in 1987 in conformance with Maryland laws with the purpose of improving the well-being of women in Washington County.

The Commission would like to acknowledge this milestone by introducing one to two young women accomplishing great things. Tulia Bhowmik, a fifth grader at Cascade Elementary School, recently won the “Best of County” Arbor Day Poster Contest promoted by the Washington County Forestry Board. This honor showcased Tulia’s artwork on the state level for judging by First Lady Moore.

Pending availability due to school schedule a winner of either Miss Washington County, Sabrina Frost; Miss Washington County Teen, Jillian Zimmerman; or Leticia Detrow, Miss Western Maryland who was the first deaf contestant crowned may also attend for an introduction and recognition.

The Commission has continued to promote the role of women, advocating on behalf of women, and celebrating the accomplishments of women by leading sponsorship of TEDxHagerstownWomen for the second year in a row, continuing to support women in recovery by connecting Brooke’s House with financial literacy education and working to build student representation on the Commission.

The Commission hopes to share highlights of individuals and the work over the past year with the BOCC.

DISCUSSION: N/A

FISCAL IMPACT: N/A

CONCURRENCES: N/A

ATTACHMENTS: N/A



Open Session Item

SUBJECT: Budget Adjustment(s) – EMS Transition 2024

PRESENTATION DATE: April 16, 2024

PRESENTATION BY: Division of Emergency Services, Director R. David Hays

RECOMMENDATION: Motion to approve a Budget Transfers related to the cost encumbered for additional physicals (Human Resources) and wages, pension, health insurance, workers comp., uniforms and personal protective equipment included in the attached budget transfer.

REPORT-IN-BRIEF: The Smithsburg Emergency Medical Services and Williamsport Volunteer Fire and EMS employees transitioned to County employment on March 2, 2024. Connected to this transition were cost associated with employee wages, benefits, uniforms and personal protective equipment (PPE).

DISCUSSION: The affected employees have been equipped with all necessary items listed above. The manufacturer declared service life for the PPE is 10 years, outside of extensive wear and tear issues.

FISCAL IMPACT: \$754,640.00, included in the DES FY24 Budget

CONCURRENCES: Chief Financial Officer, Director of Budget and Finance

ALTERNATIVES: N/A

ATTACHMENTS: Budget Adjustment Forms (2)



Washington County, Maryland
Budget Adjustment Form

- (?) Budget Amendment
- Budget Transfer

BOCC Approval Date (if known)

Preparer, if applicable

Kimberly K. Edlund

signed by Edlund, Kim on:
4/2/2024, 2:08:32 PM

Department Head Authorization

R. David Hays

signed by Hays, David on:
4/2/2024, 3:28:35 PM

Division Director / Elected Official Authorization

R. David Hays

signed by Hays, David on:
4/2/2024, 3:28:16 PM

Expenditure / Account Number	Fund Number	Department Number	Project Number	Grant Number	Activity Code	Department and Amount Description	Increase (Decrease) +/-
500000	10	11520				EMS - Full time wages	230,000.00
500005	10	11520				EMS - Part time wages	20,000.00
500010	10	11520				EMS - Overtime	70,000.00
500100	10	11520				EMS - FICA	24,500.00
500120	10	11520				EMS - Health	90,000.00
500125	10	11520				EMS - Other insurance	1,500.00
500130	10	11520				EMS - Pension	78,000.00
500140	10	11520				EMS - WC	27,500.00
515000	10	11520				EMS - Contracted Services	5,000.00
535060	10	11520				EMS - Uniforms	50,320.00
599999	10	11520				EMS - Controllable Assets	112,820.00
505150	10	11520				EMS - Miscellaneous	-709,640.00

Explain Budget Adjustment The BOCC approved the consolidation of Smithsburg EMS and Williamsport EMS into County operations. The budget adjustments allows for wages, benefits, and other costs related to the 17 employees becoming County employees as of March 1, 2024.

Attach Additional Items

[EMSnewcompanies.pdf](#)

1.8MB

Approve

Reject



Washington County, Maryland Budget Adjustment Form

(?) Budget Amendment
 Budget Transfer

BOCC Approval Date (if known)

Preparer, if applicable

Sign

Department Head Authorization

Sign

Division Director / Elected Official Authorization

Sign

Expenditure / Account Number *	Fund Number *	Department Number *	Project Number	Grant Number	Activity Code	Department and Amount Description *	Increase (Decrease) +/- *
505150	10	11520				cost associated with firefighter and EM	-45,000.00
515280	10	10700				cost associated with firefighter and EM	45,000.00

[Add another row](#)

Explain Budget Adjustment

Transfer \$45,000 from 11520 (EMS) to 11200 (HR) to offset increased cost for firefighter and EMS physicals in connection with filling out the firefighter recruit academy and on-boarding/hiring the EMS employee transition employees. There are still 6 positions that will need physical and psych. eval's. completed. The additional funding for these is included in this budget transfer. rdh

Attach Additional Items

Upload

[FF reimbursement for FY24.xlsx](#)

12.56KB

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