



Board of County Commissioners of Washington County, Maryland

Open Session Minutes

December 5, 2023

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

A moment of silence was observed, followed by the Pledge of Allegiance to the Flag by the full assemblage.

CALL TO ORDER

President John F. Barr called the regular meeting of the Board of County Commissioners of Washington County, Maryland, to order at 9:02 a.m. with the following members present: Vice President Jeffrey A. Cline, Commissioner Randall E. Wagner, Commissioner Derek Harvey and Commissioner Wayne K. Kefer.

APPROVAL OF MINUTES

Commissioner Wagner seconded by Commissioner Cline, moved to approve the minutes of November 27, 2023. The motion passed 3-0. Commissioners Barr and Kefer abstained.

Commissioner Wagner seconded by Commissioner Cline, moved to approve the minutes of November 28, 2023. The motion passed 4-0. Commissioner Harvey abstained.

COMMISSIONERS' REPORTS AND COMMENTS

Commissioner Kefer commented on the county's social media, county tax dollar use for warehouses, and the Herald Mail article from the year 2020 regarding the widening of Wesel Boulevard. Commissioner Kefer requested an accounting of the Wesel Boulevard funding and a review of the economic development incentives that we provide to large employers, that comes from hotel rental tax revenue.

Commissioner Wagner commented on e-mails received regarding the committees, the true mission with any committee is to make it reorganized and to make it work better for the community and our needs. Commissioner Wagner attended the Feast and Frolic Scholarship Recipient Awards and Fundraiser event.

Commissioner Harvey commented on the County Board of Elections, the process for identifying and approving local voting sites, the bipartisan Board of Elections and their exhaustive work to see where the highest number of people could access voting based on criteria and requirements by the state. He discussed the multiple voting site options and the newspaper article quoting local leaders who made false unfounded accusations that the local elections board intent was voter suppression. He commented on the Diversity and Inclusion Board, their lack of contributions and policy recommendations and their meeting attendance. Commissioner Harvey would like to see a change where we can have a board who works together with new representatives and participation.

Commissioner Cline attended the Rural Heritage Museum Christmas Open House at the AG center on and recognized the Museum staff, and the Washington County 4-H Club for the helping with the craft events. He attended the Christmas tree lighting ceremony in Boonsboro where the band ushered in Santa Claus. Commissioner Cline visited the Springfield Barn Festival of Trees and commented on the very moving and emotional experience of seeing the memory tree dedicated to his lifelong friend,

JR Mellot, who passed this year as well as trees dedicated to other loved ones who had passed. Commissioner Cline attended the 33rd Memorial Illumination event on Saturday, where they light a luminary for every soldier buried there. He thanked Georgine Charles, the volunteers, Boys Scout Troops and the Park Service for the event.

Commissioner Barr commented on events going on over the holidays, he would like everyone to stay safe and enjoy family and friends. He will be attending the Winter MACo conference this week and looks forward to representing the county and its citizens at the event. Commissioner Barr commented on upcoming events, the Grand Opening of Ace Hardware in Boonsboro and the Leitersburg Ruritan Club Christmas party.

STAFF COMMENTS

Barry Jackson, Election Board, Director presented the board will be purchasing security cameras for all of the ballots drop boxes, they will be installing the cameras after the first of the year. This is a requirement that they were not aware until recently and therefore did not originally request in their budget. They are required to retain election records for twenty-two months which includes video footage from drop boxes. The Town Halls have agreed to allow them to install the cameras at their facilities. They have additional funds available under another one of the contract line items and are well under budget they just wanted to inform the Commissioners of the expense.

Chip Rose, Director of Human Resources presented the recommendation to approve the hire of Erin Overdorff as the Park Supervisor, Public Works, Parks & Recreation, at a Grade 15, Step 3 \$71,406.00/annually with an effective date of December 11, 2023.

Commissioner Cline seconded by Commissioner Wagner moved to approve the hire of Erin Overdorff as presented. The motion passed unanimously.

County Clerk, Dawn Marcus presented the request for a consensus to appoint the Commissioner representative to the Retirement Committee. The Employee's Retirement Plan of Washington County, Article 11-The Administrator, Section 11.2 -Retirement Committee; provides as part of the membership the Committee shall consist of a County Commissioner appointed by the County Commissioners as a whole. The Committee routinely meets to discuss the retirement plan and any recommendations, questions, concerns and determines whether the suggestions should be recommended for approval by the Board of County Commissioners.

Commissioner Harvey volunteered to be the Commissioner representative.

Commissioner consensus to appoint Commissioner Harvey as the Commissioner Representative to the Washington County Retirement Committee.

Michelle Gordon, County Administrator attended the Nutters Ice Cream Shop Certificate presentation. She commented the next Board of County Commissioners meeting will be December 12, 2023, after that there will be a break until January 9, 2024. There will be a joint meeting with the City of Hagerstown on January 9, 2024, and staff is currently working to schedule the evening meetings with each of the individual towns. Once the evening meetings are scheduled, the 2024 meeting calendar will be updated with the evening meetings, none of the other dates will change.

CITIZEN PARTICIPATION

Dave Williams, Smithsburg commented on Commissioner comments from the last meeting, his budget concerns, meeting procedures, today's agenda item to remove the Diversity and Inclusion Committee and he urged the Commissioners not to dissolve the Committee.

Paul Pitman, Hagerstown, opposes the elimination of the Diversity and Inclusion Committee and commented on his concerns and the lack of diversity and inclusion in Washington County.

Stephanie Phillips, Hagerstown, commented on WC goes Purple, world peace and human trafficking.

Denise Horner, Boonsboro, supports the Diversity and Inclusion Committee. She commented on the effective of diversity on the world and being a gift from God.

Dr. William Reid, Frederick provided a background on diversity, equity and inclusion (DEI) and suggested strengthening and not dismantling. He commented on movements to abolish DEI programs, DEI anti-legislation, and the necessity for trainings in colleges.

Angela Yamashita, Hagerstown, commented on the need for the Diversity and Inclusion Committee. She requested Commissioner support of the committee and policy and affairs that effect all ethnic groups and every resident of Washington County, Maryland.

Eric Schwartz, Williamsport MD presented his opposition to dissolve the committee, the need for diversity and inclusion, and requested the Commissioners to act in the best interest of the county.

Taj Smith, Hagerstown, president of NAACP commented on the agenda item, provided details why the Committee should remain, meeting minutes, the county website, collaboration with community groups, rural preservation efforts, Commissioner priority's, their willingness to collaborate with the county to recruit members, facilitate open communication and actively participate and requested the Commissioners to retain the committee.

Les Macintosh, Hagerstown a local pastor in the area, opposes the dismantling of the committee. He commented on the website, reasons for dismantling the committee, and advised against dismantling the committee.

Bianca Piere, Hagerstown, commented on the Board of County Commissioners lacking diversity, the need for unity, opportunity to advise the county commissioners, the legal claim regarding the Hancock voting location and she is against dismantling the committee.

AIRPORT STRATEGIC PLAN RECOMMENDATION

Neil Doran, Director, Hagerstown Regional Airport; Andrew Eshleman, Director, Public Works presented the request to accept the Airport Strategic Plan and allow staff to take the necessary steps to implement the plan's business planning recommendations and to adopt the proposed marketing and branding changes. The acceptance of the Airport Strategic Plan business strategies is not a final approval to implement individual items but would allow staff the ability to devote the necessary planning resources for their ongoing evaluation and development. Items include but are not limited to: On-call Air Service Development Consultant; Paid Parking; Passenger Facility Charges; and development of land for aeronautical and non-aeronautical uses. A new marketing and branding logo was presented based on Commissioner feedback from the July 25, 2023, presentation which diverges

from the Strategic Plan and keeps the Hagerstown Regional Airport name and incorporates "Washington County, MD" into the logo. A new marketing slogan "Travel Elevated" that represents the ease of traveling with HGR would be incorporated into future marketing and advertising. A slide presentation was shown.

Commissioner discussion regarding the logo, parking costs and use of fees, any excess money in the budget, free courtesy parking for passenger pick-up.

Mr. Dorin and Mr. Eshleman commented the intention is to reinvest the money back into the airport and implementing free courtesy pick-up time. They will bring these items back at a future meeting with the Boards approval. They would like to have the decision on the logo today.

Commissioner Harvey, seconded by Commissioner Wagner, moved to approve the logo and bring the parking issues back at a future date as presented. The motion passed unanimously.

Commissioner Harvey requested to move the 10:40 agenda item for the Diversity and Inclusion Committee forward. President Barr called for the Diversity and Inclusion Committee Agenda item to be heard next.

POTENTIAL DISSOLUTION OF THE DIVERSITY AND INCLUSION COMMITTEE

Michelle Gordon, County Administrator presented the recommendation to dissolve the Diversity and Inclusion Committee. The Diversity and Inclusion Committee (Committee) was formed to provide recommendations regarding ethnic affairs, promote the involvement of ethnic groups in business and community affairs, and advocate services and programs relating to the quality of life for all residents in Washington County. This committee serves in an advisory capacity. The committee has no decision-making authority. Seven (7) voting members and three (3) non-voting, ex-officio members serve on this committee. Meetings are to be held throughout the year according to a schedule set annually and are open to the public. The most recent revision to the Diversity & Inclusion Committee By-Laws occurred on July 16, 2019. Article VIII: Amendments to Bylaws of the Committee By-Laws, identifies that the "bylaws may be amended, repealed, modified or altered, in whole or in part, by the Board of County Commissioners, in their sole and absolute discretion". We are reviewing the compliance and effectiveness of all of the boards and Committees and after review and audit of this board it was found it does not have structure, goals, do not get out into our community regularly and do not meet on a regular basis when they do meet they often do not have a quorum and have not been following the bylaws by having members approved by the Board of County Commissioners and the last minutes on file are from 2021.

Commissioner Wagner commented the wording was strong in the agenda, he has been here for five years, and this committee has not functioned in five years, and there are other committees that do not function well. If it is not functioning, the intent as a commissioner is to get it function. The challenge is for the committee to get involved. The committee needs to get engaged and the community needs to get involved to make the committee work. Commissioner Wagner challenged everyone to help get the committee rolling.

Commissioner Harvey thanked everyone who came out and commented on the mistake of the wording. The intent is to fix it, to diagnose the problem, which has been attendance and another number of things. We have an absence of participation on this board and a number of boards. The purpose is good, advising with solid data driven work with giving good recommendations and to interact with other

boards and commissions. This takes hard work, he commended those who spoke today, it is hard to get volunteers to show up and do the hard work. The intent is to help make it better, to collaborate and get good people who are sincere and can work with others. His recommendation is that we dissolve the current membership and use them as advisors as we reconstruct and recruit and would hope that the people who spoke up today would reach out.

Commissioner Barr agrees this is a very important committee for the community. We need active people to participate in the committee, to roll up their sleeves and get involved, be faithful in attending the meetings. He has been frustrated, he has called in on committee meetings and they have only had three people on the zoom and no quorum. It is obviously important to the community and needs to be revitalized.

Commissioner Keefer commented the committee was formed during his first term. He was approached by Mr. Arthur Hicks at that time about having a Diversity and Inclusion Committee. Commissioner Keefer wanted to see the committee formed to have the committee work with getting a diverse applicant pool. He would rather not see the committee dissolved maybe the bylaws need to be changed. He disagrees with the comment the committee does not get out in the community as the committee has attended listening tours and attended Maugansville Days. He would like to see the committee be more engaged and attend the meetings. He hopes that those in attendance today apply to be on the committee.

Commissioner Cline thanked all of those who are here today and those who emailed and called him. He thinks that there is a need for this committee to be reorganized and to be supported by county government. He has attended one of their outreach meetings in Clear Spring many months ago. He apologized for the wording of the language.

Commissioner Cline, seconded by Commissioner Wagner, moved to reorganize and reconstitute the committee membership. The motion passed unanimously.

Additional Commissioner Comment the current membership remains, there is no need to amend bylaws at this time and it will be re-evaluated in six months.

Commissioner Harvey left the meeting room at 10:17 a.m.

**RURAL MARYLAND 50 ECONOMIC DEVELOPMENT GRANT ACCEPTANCE –
HAGERSTOWN REGIONAL AIRPORT**

Andrew Eshleman, Director, Public Works; Neil Doran, Director, Hagerstown Regional Airport presented the request to accept and execute the Rural Maryland 50 Economic Development Grant for the Hagerstown Regional Airport in the amount of \$755,000.00 for the Northwest Quadrant Utility Extension and Airpark Sign. The funds will be used to extend electric and fiber optic conduit lines along Air Park Road, and water to the south side of the road providing future access for development in the Northwest Quadrant of the Airport. Extension of utilities will increase the site's potential for future development. A digital airpark sign at the western end of Air Park Road will be installed and visible to over 70,000 daily vehicles traveling I-81. The sign will allow on premise advertising of HGR, its business tenants, and available developable land. The grant is 100% state funding and requires no local funding match.

Commissioner Wagner, seconded by Commissioner Keefer, moved to accept and execute the Rural Maryland 50 Economic Development Grant for the Hagerstown Regional Airport as presented. The motion passed 4-0. Commissioner Harvey was absent.

CONTRACT AWARD (PUR-1609) – AIR SERVICE DEVELOPMENT CONSULTING SERVICES REQUIREMENTS

Rick Curry, Director, Purchasing; Neil Doran, Director, Hagerstown Regional Airport presented the request to award a contract to provide Airport Consulting Services Requirements for the Hagerstown Regional Airport to a responsive, responsible firm, Volaire Aviation, Inc., of Fishers, IN who submitted the Total Lump Sum for Annual Base Services in the amount of \$48,000.00 and Total-On Call Proposal Value in the amount of \$48,400.00 for the Total Lump Sum Value (Annual + On Call) in the amount of \$96,400.00.

Commissioner Wagner, seconded by Commissioner Keefer, moved to award the contract to Volaire Aviation, Inc. as presented. The motion passed 4-0. Commissioner Harvey was absent.

SOLE SOURCE PROCUREMENT (PUR-1655) – ONE (1) 2004 CRIMSON SPARTAN RESCUE VEHICLE

Brandi Naugle, Buyer, Purchasing; Neil Doran, Director, Hagerstown Regional Airport presented the request to authorize a Sole Source procurement for the purchase of One (1) 2004 Crimson Spartan Rescue Vehicle in the amount of \$60,000.00 from Penfield Volunteer Fire Department, of Penfield, PA based on its quote dated November 20, 2023. This request requires the approval of four of the five Commissioners to proceed with the sole source procurement. If approved, the following remaining steps of the process will occur as outlined by the law: 1) Not more than ten (10) days after the execution and approval of a contract under this section, the procurement agency shall publish notice of the award in a newspaper of general circulation in the County and 2) An appropriate record of the sole source procurement shall be maintained as required.

Commissioner Wagner, seconded by Commissioner Keefer, moved to approve the Sole Source procurement for the purchase of One (1) 2004 Crimson Spartan Rescue Vehicle from Penfield Volunteer Fire Department as presented. The motion passed 4-0. Commissioner Harvey was absent.

APPROVAL OF 1ST ADDENDUM TO PIA LEASE, WITH EXPANDED AREA, AND INCREASES TO LEASE RATE AND ANNUAL ESCALATOR

Neil Doran, Director, Hagerstown Regional Airport; Andrew Eshleman, Director, Public Works presented the request to approve the 1st Addendum to PIA's original lease dated December 11, 2012. The addendum expands the lease area to 3 acres, allowing for additional apron and building space. The 2012 lease contained a clause (on page 3) allowing for an appraisal to be performed to determine a recalculation of the lease rate or rent to be paid. This was completed as were subsequent meetings and negotiations between PIA and staff including the County Administrator. The new rate of \$0.45 would be paid starting in Lease year 12 for the portions of airport land underlying the existing and future expanded PIA facilities at the Hagerstown Regional Airport. Fiscal Impact: For Lease Year 12, increase in rent received from \$25,786.13 to \$58,806.00 (+\$33,019.87). The ½ percent escalator adjustment shall provide no less than \$226,849.68 in additional rent across the 39 remaining years of the lease which expires October 31, 2062.

Commissioner Wagner, seconded by Commissioner Cline moved to approve the 1st Addendum to PIA's original lease as presented. The motion passed 4-0. Commissioner Harvey was absent.

REJECTION OF BID (PUR-1647) – SWIMMING POOL RESURFACING AND ASSOCIATED IMPROVEMENTS

Brandi Naugle, Buyer, Purchasing; Andrew Eshleman, Director, Public Works presented the request to take action, in the best interest of the County and to request the bid for the Swimming Pool Resurfacing and Associated Improvements at the Martin L. “Marty” Snook pool be rejected due to the bid exceeding the estimated budget. The department shall make revisions to the existing document and request approval to re-advertise. The plan is to make a few changes and incorporate underwater lighting and to avoid mid-season repairs.

Commissioner Harvey returned to the meeting at 10:31 a.m.

Commissioner Wagner, seconded by Commissioner Cline, moved to reject the bid and readvertise as presented. The motion passed 4-0. Commissioner Harvey abstained as he was not present for the full presentation.

QUOTATION AWARD (Q-23-765) APC ADVANTAGE LICENSING RENEWAL

Rick Curry, Director, Purchasing; Josh O’Neal, Chief Technical Officer, Information Technology Move to award the Quotation for the APC Advantage PC Licensing to the responsible, responsive bidder, GHA Technologies of Scottsdale, AZ who submitted the responsive Total Lump Sum of \$67,736.82 over a three (3) year period based on its proposal. Licensing Renewal Cost Year 1 \$22,578.94; Year 2 \$22,578.94; Year 3 \$22,578.94.

Commissioner Wagner, seconded by Commissioner Cline, moved to approve the award the Quotation for the APC Advantage PC Licensing to GHA Technologies as presented. The motion passed unanimously.

MARYLAND AGRICULTURE LAND PRESERVATION PROGRAM (MALPP) 60/40 MATCH FOR FY2024

Chris Boggs, Rural Preservation Administrator, Planning and Zoning presented the request to approve a \$1,333,333.00 commitment from the County Agricultural Transfer Tax and State Agricultural Transfer Tax to the 60/40 match component of the MALPP easement program for FY 2024 Cycle. Each year the Maryland Agricultural Land Preservation Foundation (MALPF) asks counties if they want to obligate funds to the 60/40 match portion of the Land Preservation Easement Program. Land Preservation staff is recommending that Washington County designate \$1,333,333.00 as its 40% local match in order to receive the 60% State match of \$2,000,000.00. The commitment requested today will result in total funding of about \$5,000,000.00 for easement purchases in FY 23 (including approximately \$1,700,000 of general allotment funds that all counties receive). These Transfer Taxes collected each year are restricted for use in preservation programs and are not General Fund dollars. Only certified counties can participate in the match.

Commissioner discussion regarding how the number of counties that participate and budget concerns if the state were to defund the program.

Commissioner Wagner, seconded by Commissioner Keefer, moved to approve the match of \$1,333,333.00 from the Ag Transfer Tax as presented. The motion passed unanimously.

ADOPTION OF COUNTY HAZARD MITIGATION PLAN

Tom Brown, Director, Emergency Management presented the recommendation to adopt by Resolution the 2023 Updated Washington County Hazard Mitigation Plan. Beginning in July 2022, the

Washington County Office of Emergency Management along with other county departments and local municipality representatives began working on updating the Washington County Hazard Mitigation Plan which is required to occur every five years. A public meeting was held, and two surveys were also sent out to obtain feedback from citizens. The completed draft plan has been sent to Maryland Department of Emergency Management and the Federal Emergency Management Agency and we have received their approval, the next step in the process is adoption at the local level. Future modifications to the plan can be made by adopting them.

Commissioner discussion regarding risk ranking, data behind what is brought up by the public, concern for hazardous materials chemicals, diseases, land substance and the degree of responsibility for municipality follow up after contributions regarding the plan.

Michelle Gordon, County Administrator presented the Hazard Mitigation Plan is needed for ARPA-American Rescue Plan Act funding.

Commissioner Wagner, seconded by Commissioner Keefer, moved to adopt the updated Hazard Mitigation Plan as presented. The motion passed unanimously.

ESTABLISH FY24 BUDGET FOR THE 250TH ANNIVERSARY EVENT

Michelle Gordon, County Administrator; Danielle Weaver, Director, Public Relations and Marketing presented the request to approve the FY24 funding request of \$38,000.00 for planning costs associated with the 250th Anniversary event. Hotel Rental Tax Funding is recommended. They will garner donations from local businesses as well. They are potentially planning to hold an event at the Ag Center with bands, reenactments, a kid's zone, give aways and handouts. Funds will go toward purchasing flags this year as they will not likely be available closer to the event time, plaques for walking trails and on 250-year-old buildings. Creating coins for a coin trail for each town, with a large coin for those who complete the final trail. We will work with the towns to make sure the plans are worked out, so events do not happen on the same day in different towns.

Commissioner discussion regarding possible additional funding if needed for the towns, the 250th birthday for Washington County on September 6, 2026, and holding a separate celebration.

Commissioner Harvey, seconded by Commissioner Cline, moved to approve the FY24 funding request of \$38,000.00 for planning costs associated with the 250th Anniversary event as presented. The motion passed unanimously.

FY23 EXCESS OF REVENUES

Kelcee Mace, Chief Financial Officer made the recommendation to approve the allocation of funding of FY23 Excess Revenues as presented or as amended by the BOCC. Staff recommends transferring \$5,000,000.00 into the pension fund, allocate \$10,000,000.00 for improvements at the Court House and/or Detention Center, and keep the remaining \$10,000,000.00 in the Capital Reserve for consideration during the FY25 Capital Budget process. The FY23 excess of revenues over expenditures in the General Fund is approximately \$25M; \$5M remains in the General Fund and \$20M was transferred into the Capital Fund. It is both best practice and policy that excess funds be used for one-time costs and not on-going operating costs.

Michelle Gordon, County Administrator presented the pension fund FY 23 funding status is \$102,900,000.00 which is decreased from FY 22 unfunded liability of \$108,000,000.00 and the funded

ratio for FY 23 is 64.5% which has increased from 61% for FY22 primarily due to inflationary increases received in interest revenue. The national average for public pension trust funds in 2022 increased to 77% it decreased slightly in FY23 to 76.8% the county's funding status is below that at the 64.5% which we need to work on.

Commissioner discussion regarding the percentage that the \$5,000,000.00 contribution would boost the pension fund, concerns that the Governor would be defunding highway projects, concerns for land preservation funding, has the prior approval of money from the capital reserve last week been deducted.

Ms. Mace provided there would be about a 2% increase to the funding status.

Commissioner Harvey supports the plan with one variation, a decrease of the \$10,000,000.00 fund for the courthouse and put \$1,500,000.00 into the agricultural preservation fund.

Commissioner Harvey, seconded by Commissioner Cline, moved to accept the plan with at least \$1,500,000.00, being taken from the money out of the courthouse and set aside for the land preservation fund.

Commissioner discussion regarding last week's allocations from the Capital Reserve and discussion regarding courthouse allocations, state mandates and earmarking the money for the projects and an equal split for the Court House and Detention Center and questions regarding setting it aside.

Commissioner Keefer advocated for \$100,000.00 in spending for the Department of Aging Meals on Wheels program. He asked for an interest in amending the motion. There was no additional commissioner support to amend the motion at this time it will be discussed at a later date.

Ms. Gordon presented Andrew Eshleman, Director of Public Works, and Judge Brett Wilson have been working on a plan for the courthouse.

Commissioner vote called for the approval of transferring \$5,000,000.00 into the pension fund and \$10,000,000.00 in the Capital Reserve as presented and a variation of \$1,500,000.00 to the land preservation fund and \$8,500,000.00 set-aside for improvements at the Court House and/or Detention Center. The motion passed unanimously.

Commission Harvey requested an outside audit on the Commission on Aging and Meals on Wheels for the spending.

Commissioner Wagner commented as this discussion was not planned for today's agenda, to make that an agenda item for another day.

CLOSED SESSION

Commissioner Cline, seconded by Commissioner Wagner, moved to convene in closed at 11:06 a.m. to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; To consult with counsel to obtain legal advice on a legal matter; and To consult with staff, consultants, or other individuals about pending or potential litigation.

In closed session, the Commissioners discussed security updates, board appointments, a business matter and a legal matter.

Present during closed session were Commissioners John F. Barr, Jeffrey A. Cline, Randall E. Wagner, Derek Harvey and Wayne K. Keefer. Also present was Dawn Marcus, County Clerk; Kirk C. Downey, County Attorney; Michelle Gordon, County Administrator; Zachary Kieffer, Deputy County Attorney; Also present at various times were, Matt Breeding, County Treasurer; Greg Cartrette, Code Official/Director, Permits and Inspections; Jaime Dick, Deputy Director, Parks and Recreation; Andrew Eshleman, Director, Public Works; Kevin Cerrone, Director, Transit; Kelcee Mace, Chief Financial Officer; R. David Hays, Director, Emergency Services; Sheriff Brian Albert, Washington County Sheriff's Office; and Robert McCoy, Director, Emergency Communications Center.

RECONVENE IN OPEN SESSION

Commissioner Wagner, seconded by Commissioner Cline moved to reconvene in open session at 12:42 p.m. The motion passed unanimously.

ADJOURNMENT

Commissioner Wagner, seconded by Commissioner Harvey, moved to adjourn at 12:42 p.m. The motion passed unanimously.



Dawn L. Marcus, *County Clerk*