



**ADDENDUM NO. 1**

TO: Interested Parties

FROM: Eric Miklosovich, Project Manager  
Division of Engineering

DATE: Friday, March 25, 2022

PROJECT: **Mousetown Road Culvert Replacement**  
**County Contract No. BR-MR-212-14**

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Acknowledge receipt of this **Addendum No. 1** by signing in the space provided below and returning with your Bid.

Failure to sign and return with your Bid may subject the Bidder to disqualification. This **Addendum No. 1** forms a part of the Bid Documents, it supplements and modifies them as outlined herein.

This **Addendum No. 1** consists of **seven (7) pages**, including this page.

I hereby acknowledge receipt of **Addendum No. 1**:

By: \_\_\_\_\_ Date \_\_\_\_\_  
Signed Name

\_\_\_\_\_  
Typed Name

\_\_\_\_\_  
Title

For (Firm): \_\_\_\_\_

Phone Number: \_\_\_\_\_

**ADDENDUM NO. 1**  
**ISSUED: March 25, 2022**  
**Page 1 of 3**

**ADDENDUM NO. 1**

**MOUSETOWN ROAD CULVERT REPLACEMENT**

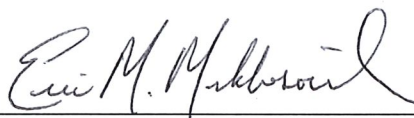
**COUNTY CONTRACT NO. BR-MR-212-14**

**Date Issued: Friday, March 25, 2022**

**Bids Due: Wednesday, April 20, 2022**  
**11:00 a.m., Local Time**

The following addendum material is hereby made a part of the Bid Documents.

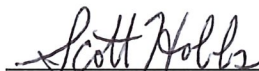
Please note the following changes, information, and/or instructions in connection with the proposed work and submit proposals accordingly.



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Eric Miklosovich, Project Manager  
Division of Engineering

By Authority of:  
Board of County Commissioners  
Washington County, Maryland



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Scott Hobbs, P.E., Director  
Division of Engineering

**ADDENDUM NO. 1**

**MOUSETOWN ROAD CULVERT REPLACEMENT**

**COUNTY CONTRACT NO. BR-MR-212-14**

**TO:** All prime Contractors and all others to whom specifications have been issued:

**ITEM 1.01** **PRE-BID TELECONFERENCE MEETING:**

The pre-bid teleconference meeting was held Wednesday, March 23, 2022, at 11:00 a.m. Attached find the minutes and attendance record consisting of four (4) total pages (Attachment A).

**ITEM 1.02**

**LOCATION FOR SUBMITTING BIDS:**

Bids will be received and time-stamped at the following location:

**Washington County Administrative Annex Building  
Division of Engineering  
747 Northern Avenue  
Hagerstown, MD 21740-6003**

**Attachments:** Pre-Bid Teleconference Meeting Minutes and Attendance (4 total pages)

**END OF ADDENDUM NO. 1**



Washington County

MARYLAND

DIVISION OF ENGINEERING

**ATTACHMENT A**

**ADDENDUM NO. 1**

**Mousetown Road Culvert Replacement**  
**County Contract No.: BR-MR-212-14; Project No. 14-212**  
**Wednesday, March 23, 2022 at 11:00 A.M.**

**PRE-BID TELECONFERENCE MEETING MINUTES AND ATTENDANCE**

The Pre-Bid Teleconference for the referenced project was held virtually. Meeting attendees are listed on the attached attendance sheet. Meeting comments include the following:

**PB-1. INTRODUCTIONS & ATTENDANCE CONFIRMATION:** Attendees were welcomed to the pre-bid teleconference, and introductions were made.

The County's project team members include the following:

Eric Miklosovich – Project Manager, Division of Engineering  
Pam Mohn, P.E. – Chief of Design, Division of Engineering  
Blair Reynolds – Chief Project Manager, Division of Engineering  
Scott Hobbs, P.E. – Director, Division of Engineering  
Ravi Gill – Civil Engineer, Division of Engineering

**PB-2. PROJECT OVERVIEW:** The project involves the replacement of two (2) structures on Mousetown Road in Washington County. Mousetown Road (06/02) is described as the replacement of an existing metal arch with Two (2) 6'x6' Pre-cast box culverts. The second location on Mousetown Road involves a metal cmp pipe to be replaced with a pre-cast 60"x38" elliptical concrete pipe. Both locations include constructing cast-in-place concrete headwalls, placement of riprap, asphalt paving and traffic barrier installation.

Location: 20912 Mousetown Road Boonsboro, MD 21713 (Approximate Location)  
Bidders should make yourselves familiar with the two locations and logistics of the operation prior to Bid Submittal.

**PB-3. PROJECT CLASSIFICATION:** In accordance with Maryland SHA Specification Section TC-2.01, this Project Classification is Cost Group Letter Class "B", \$100,001 to \$500,000.

**PB-4. TIME OF COMPLETION & LIQUIDATED DAMAGES:** This is a 200 consecutive calendar day contract. Liquidated Damages are in the amount of \$250.00 per day for each consecutive calendar day beyond the contract end date.

**PB-5. NOTICE TO PROCEED:** The proposed Notice to Proceed is May 2022; and the proposed completion date is December 2022. Refer to Bid Document item ITB 1.10 for further detail.

80 West Baltimore Street | Hagerstown, MD 21740-6003 | P: 240.313.2460 | TDD: 711

**WWW.WASHCO-MD.NET**

**PB-6. MDE PERMIT:** The County has obtained the Maryland Department of the Environment (MDE), Water and Science Administration Permit for this project. The Permit is included in the Bid Document. The Contractor must adhere to the conditions set forth in the Permit, including restrictions against driving motor-driven construction equipment within stream channels unless on authorized ford crossings.

**PB-7. SPECIAL PROVISIONS:** Noteworthy items from the project Special Provisions were shared:

**ITEM 402 – Reinforced Concrete Box Culverts:** The (2) precast 6x6 concrete box culverts shall be designed and sealed by a licensed registered professional engineer in the state of Maryland in accordance with applicable loading requirements. Load Rating calculations shall verify the structure does not require a weight restriction posting for all four Maryland Legal Load Vehicles (H-15, HS-20, Type 4, and Type 3S2). All calculations shall be submitted to the Division of Washington County Engineering for review and approval prior to the manufacturing of the structure.

**PB-8. PROGRESS SCHEDULE / CONTRACTOR PAYMENTS:**

The County shall make a Progress Payment to the Contractor on the basis of a duly certified and approved estimate of the work performed during the preceding calendar month under the Contract. To ensure proper performance of the Contract, the County shall retain five percent (5%) of the amount of each estimate until final completion and acceptance of all work covered by the Contract

**General Condition GC-8.04 :** Progress Schedule: Within 15 days after Notice to Proceed, the Contractor shall furnish a Progress Schedule for the Engineer's review and acceptance showing the proposed order of work and indicating the time required for the completion of work.

**Invitation to Bid ITB 1.22** – Payment to Contractor: The Contractor shall submit the pencil copy for each monthly estimate to the County for review and approval based upon the work performed during that month. The Contractor shall also provide an updated project schedule to the County with the submission of each monthly request for payment.

**PB-9. MATERIALS TESTING:** Contractor is required to provide field and laboratory testing of materials used for construction, including concrete, soils, aggregates, and asphalt. Refer to the Bid Document, pages TP-2 through TP-4 for further detail.

**PB-10. BID QUESTIONS:** Bidders were advised that the deadline for submitting questions is Friday, April 1, 2022 at 4:00 PM. Bidders may send questions via facsimile or email. The Fax number is 240-313-2401; and the email address is [ecbidquestions@washco-md.net](mailto:ecbidquestions@washco-md.net)

**PB-11. BID FORMS:** Bids shall be submitted on the *separate, detached* forms found in the downloaded ***Bid Packet*** file; along with any revised Bid Form pages that may be issued by addenda. Bidders may not substitute forms; use of other forms may render bids non-responsive.

**PB-12. BID DUE DATE & LOCATION:** Refer also to the Bid Document.

Bids will be received until **11:00 A.M., Wednesday, April 20, 2022.**

The Sealed Bids, properly designated, may be mailed or delivered to:

**Washington County Administrative Annex Building  
Division of Engineering  
747 Northern Avenue  
Hagerstown, MD, 21740**

Bidders who wish to notify the Division of Engineering that they will be dropping off their bid in person may contact Eric Miklosovich, Project Manager, at (240) 313-2448; or Monica Lindsay, Administrative Assistant, at (240) 313-2460.

**PB-13. MEETING ADJOURNMENT:** Attendees were thanked for their attendance and the meeting adjourned at 11:15 a.m.



**ATTACHMENT A**  
**ATTENDANCE SHEET**

**Pre-Bid Meeting: Invitation to Bid**  
**Mousetown Road Culvert Replacement**  
**Contract No. BR-MR-212-14**  
**Wednesday, March 23, 2022, 11:00 AM**

<b>Representative Name, Title</b>	<b>Firm/Agency</b>	<b>Phone/E-mail</b>
Eric Miklosovich Project Manager	Washington County MD Division of Engineering	Phone: (240) 313-2448 Fax: 240.313.2401 emiklosovich@washco-md.net
Scott Hobbs Director	Washington County MD Division of Engineering	Phone: (240) 313-2460
Pam Mohn Chief of Design	Washington County MD Division of Engineering	Phone: (240) 313-2460
Blair Reynolds Chief Project Manager	Washington County MD Division of Engineering	Phone: (240) 313-2420
Ravi Gill Civil Engineer	Washington County MD Division of Engineering	Phone: (240) 313-2408 merloinc@cjmerlo.com
Sam Nilsson Highway and Bridge Estimator	Kinsley Construction	Phone: (717) 324-3170 snilsson@kinsleyconstruction.com
Randy Hixon Project Manager	Huntzberry Brothers, Inc.	Phone: (301) 739-8036 randy@huntzberrybrothers.com
Rick Finney Project Manager	C. Willam Hetzer, Inc.	Phone: (301) 733-7300 Estimating@cwiliamhetzer.com