



## **Treatment Plant Superintendent**

Washington County offers a full compensation package that reflects how much we value our employees. Please take a look at what you can expect to earn as a **Treatment Plant Superintendent** during your first year as a full time Employee with Washington County Government:

- ✓ **Sixty (60) Paid Personal Hours**
- ✓ **Eighty (80) Paid Vacation Hours**
- ✓ **Fourteen (14) Paid Holidays**
- ✓ **One Hundred & Twenty (120) Paid Sick Hours**
- ✓ **County and Employee funded Healthcare including Health, Prescription, Dental and Vision Coverage**
- ✓ **County Paid Employee Assistance Plan**
- ✓ **County Paid Life Insurance**
- ✓ **County Paid Accidental Death and Dismemberment Insurance**
- ✓ **County Paid Short Term Disability Insurance**
- ✓ **County Paid Long Term Disability Insurance**
- ✓ **Up to \$2,500.00 Annual Tuition Reimbursement Assistance**
- ✓ **County and Employee funded Defined Pension Plan**
  - **Vested in just five (5) years.**
  - **Credit for Prior Active Military Service and Unused Paid Sick Days.**
- ✓ **An Annual minimum Salary of \$65,437.00 starting..**

If our **Treatment Plant Superintendent** comprehensive compensation package interests you, please continue reading through our job posting to learn more about the position's duties, responsibilities, prerequisites, etc. and apply online today.



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<b>JOB TITLE:</b>	<b>Treatment Plant Superintendent</b>	<b>GRADE</b>	<b>13</b>
<b>DEPARTMENT:</b>	<b>Water Quality</b>	<b>FLSA STATUS:</b>	<b>Non-Exempt</b>
<b>REPORTS TO:</b>	<b>Operations Superintendent</b>		

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**GENERAL DEFINITION OF WORK:**

The responsible charge of operation, maintenance and repair of assigned Washington County wastewater and water treatment plant(s) and related facilities. Daily and weekly job duties depend upon assignment area and require strict adherence to prescribed safety standards. Work is on a shift basis including weekends so as to control plant operations and maintain grounds and equipment. Employee receives supervision from the Operations Superintendent.

**ESSENTIAL FUNCTIONS/TYPICAL TASKS:**

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

1. Operates such treatment equipment as screens and shredders, grit removal devices, scum and sediment basins, aeration tanks, filters, blowers, sludge thickeners, anaerobic digesters, centrifuge, belt presses, chemical addition systems, centrifugal and positive displacement pumps, disinfection and de-chlorination systems, waste sludge and septic receiving facilities.
2. Operates valves, starts and stops pumps and motors to control and adjust process and end product flow.
3. Obtains various samples at various stages and performs routine tests in the field and in the laboratory as required by State and Federal agencies and for proper operations of treatment plant(s).
4. Inspects bearings, valves, seals, filters, pumps and motors and other mechanical and electrical equipment; lubricates, makes repairs, arranges for repair and replaces as necessary.
5. Monitors gauges, meters and control panel, observes variations in operating conditions to determine processing requirements.
6. Reads various charts, gauges and meters and records reading in shift logs. Changes charts on a routine basis.
7. Assures the proper treatment of potable water for human consumption in an amount adequate to meet the needs of the customers.
8. Supervises and trains operators.
9. Budget preparation, tracking and control.
10. Maintains adequate records of maintenance and testing.
11. Meets with State Inspectors and other regulatory officials.
12. Performs, schedules, and supervises operational tasks.
13. Schedules maintenance and repair work.
14. Files required reports in a timely and orderly fashion.
15. Assures the proper function of all equipment and shall have a complete understanding of same.
16. Maintains supplies and materials for operational purposes.
17. Answers customer inquiries and investigates as required.
18. Maintains all facilities, equipment and grounds in a clean and orderly fashion.
19. Assures proper operation and completion of assigned tasks.
20. Performs related work as required.

**KNOWLEDGE, SKILLS AND ABILITIES:**

1. Good knowledge of principles, practices, and methods used in wastewater and water treatment operations and of the operation and servicing of treatment equipment and machinery.
2. Basic math skills and fundamental laboratory and sample collection techniques
3. Knowledge of general maintenance procedures associated with pumps, valves, gauges, and other mechanical and electrical equipment.
4. Ability to work on a cooperative, courteous, and effective basis with other employees and the general public.

5. Working knowledge of computers and their operation.
6. Ability to work independently with little supervision and to learn and operate new equipment/technology as the need arises.
7. Nature of operation requires employee to be available on a shift, on-call and/or emergency basis. Employee could be contacted by pager or cell phone and the use of a pager or cell phone for contact is required.

**EDUCATION AND EXPERIENCE:**

1. High school graduate.
2. Three (3) years working experience in water and/or wastewater field.
3. Additional two (2) years of experience in supervision of water and/or wastewater facility.
4. Continued education and training as specified by State of Maryland Regulation 10.17.06 Governing Certification.

A comparable amount of training and experience may be substituted for the minimum qualifications.

**PHYSICAL REQUIREMENTS:**

Must have the use of sensory skills as normally defined by the ability to see, read, talk, hear, handle or feel objects and controls. Must possess the ability to effectively communicate and interact with other employees and the public through the use of the telephone and personal contact. Physical capability to effectively use and operate various items of related equipment, such as, but not limited to basic hand tools, personal computer, calculator, copier, and fax machine. Must be able to withstand significant standing, walking, moving, climbing, carrying, bending, kneeling, crawling, reaching, and handling, pushing, and pulling. Must be able to lift 100 lbs. Worker is subject to atmospheric conditions, such as odors, noise, inside and outside environmental conditions.

**SPECIAL REQUIREMENTS:**

1. Possession of a valid Driver's License with good driving record.
2. Maryland Permanent Class 5A Wastewater or equivalent treatment plant operator's license.
3. Appointment to the position at Sharpsburg requires a Maryland Permanent Class 4 water license.
4. Appointment to the position at Clear Spring requires the incumbent to acquire a Maryland Permanent Class 5, site specific Water Treatment operator's license within four years from the date of hire.
5. Attend the Maryland Department of the Environment Superintendent certificate course within one year of the date of hire.
6. Position is considered an essential employee.

Human Resources: 6/2018, 9/2018, 11/2019

### **Easy Ways to Apply:**

1. Visit our website at <https://www.washco-md.net/jobs/>  
or
2. Complete and email an Application to [HR@washco-md.net](mailto:HR@washco-md.net)  
or
3. Complete and mail Application to:  
Washington County Human Resources Department,  
  
100 W. Washington Street, Room 2300,  
Hagerstown, Maryland 21740

Washington County is an Equal Opportunity Employer. Individuals requiring special accommodations or assistance are requested to contact the Human Resources Department at 240-313-2350, Voice or TDD (D/HH use 711) M/F/H/V.

**DEADLINE FOR FILING APPLICATIONS WITH HUMAN RESOURCES:**

**Tuesday, July 29<sup>th</sup>, 2025 @ 4:00pm**