



**JOB TITLE:** Park Attendant I **GRADE:** PTT Grade 2-1  
**DEPARTMENT:** Parks and Recreation **FLSA STATUS:** Non-Exempt  
**REPORTS TO:** Parks Supervisor

**GENERAL RESPONSIBILITIES**

Responsible for making regular inspections of park buildings, grounds and parking lots and reporting any irregularities to the proper authorities and keeping restrooms and pavilions clean.

**ESSENTIAL TASKS**

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

1. Makes regular rounds through park grounds and inside/outside of buildings to watch for fires, water leaks, lighting deficiencies, prowlers or any other irregularities.
2. Cleans pavilions and restrooms on a daily basis.
3. Patrols parking lots and other specifically designated ground areas to assure that unauthorized vehicles or persons are not located present and contact law enforcement authorities.
4. Opens and lock gates to assure that unauthorized persons do not enter park property.
5. Directs traffic and controls parking during scheduled events when necessary.
6. Answers questions from park users and directs public to special events.
7. Checks fire alarm system, play area and related park equipment, windows and doors of restrooms and other park facilities to assure they are locked or in operating order.
8. Records any unusual incident or accident incident and reports such incidents to supervisor.
9. Performs related work as required.

**KNOWLEDGE, SKILLS AND ABILITIES**

1. Ability to quickly gain working knowledge of the physical characteristics of the park grounds and facilities; as well as all rules, regulations and procedures involved.
2. Ability to exercise alertness and judgment as necessary.
3. Ability to work in varying weather conditions.
4. Ability to interpret and follow oral and written instructions.

**EDUCATION AND EXPERIENCE**

1. High School Diploma or equivalent.
2. Prior experience as a security guard or watchman desirable.

A comparable amount of training and experience may be substituted for the minimum qualifications.



### **PHYSICAL REQUIREMENTS**

Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public through the use of the telephone and personal contact as normally defined by the ability to see, read, talk, hear, handle or feel objects and controls. Physical capability to effectively use and operate various items of office related equipment, such as, but not limited to a, personal computer, calculator, copier and fax machine. Significant standing, walking, moving, climbing, carrying, bending, kneeling, crawling, reaching, and handling, pushing, and pulling.

### **SPECIAL REQUIREMENTS**

Possession of a valid driver's license.

Reasonable accommodations may be made to enable individuals with disabilities to perform essential tasks. Applicant must be legally authorized to work in the United States and willing to provide unexpired USCIS

Form I-9 employment eligibility verification documentation upon request.



**SALARY: \$16.53**

**PTT: Grade 2 (1)**

**Easy Ways to Apply:**

1. Visit our website at <https://www.washco-md.net/jobs/>  
or
2. Complete and email an application to [HRservice@washco-md.net](mailto:HRservice@washco-md.net)  
or

**Internal Candidates are required to use an Internal Application (including resume) when applying.**

**Internal Candidates can apply on our website: <https://www.washco-md.net/internal-jobs/>**

Washington County is an Equal Opportunity Employer. Individuals requiring special accommodations or assistance are requested to contact the Human Resources Department at 240-313-2350, Voice or TDD (D/HH use 711) M/F/H/V.

**DEADLINE FOR FILING APPLICATIONS WITH HUMAN RESOURCES:**

**Open Until Filled**