



JOB TITLE:	Snack Bar Cashier/Concession Worker	GRADE	2
DEPARTMENT:	Airport	FLSA STATUS:	Non-Exempt
REPORTS TO:	Office Manager		

GENERAL DEFINITION OF WORK:

Serve snacks and drinks, receive moneys in cash and credit, process sales using a computerized point of sale system. Service and maintain the Snack Bar area keeping the drink cooler snack display fully stocked.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

1. Reporting promptly at the assigned time of duty and remain on duty status until the designated shift has been completed.
2. Stock and serve snacks and drinks in the Snack Bar.
3. Inventories merchandise used in the operation.
4. Provide friendly customer service and maintaining positive public relations with patrons.
5. Operate a computerized Point of Sale (POS) system for collecting sales fees and printing reports.
6. Provide an accurate total of sales balancing with the POS system sales report.
7. Maintain a clean and safe working environment i.e., cleaning of all equipment, floors and appliances related to the preparation and serving of all foods and beverages within the standards of the Washington County Health Board.
8. Informing the Office Manager or Facilities Manager when supplies are needed, or equipment needs repaired.
9. Perform other duties as required.

KNOWLEDGE, SKILLS AND ABILITIES:

Some knowledge of customer service. Must be able to add, subtract, multiply, and divide; count money and make change; Talking and hearing; ability to establish and maintain effective working relationships with associates and customers.

EDUCATION AND EXPERIENCE:

1. Must be a minimum of 18 years of age.
2. Must have a High School Diploma or GED.

A comparable amount of training and experience may be substituted for the minimum qualifications.

PHYSICAL REQUIREMENTS:

This is medium work requiring the exertion of 50 pounds of force occasionally, up to 20 pounds of force frequently, and up to 10 pounds of force constantly to move objects; work requires balancing, stooping, crouching, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for depth perception, color perception, preparing and analyzing written or computer data.

SPECIAL REQUIREMENTS:

1. Applicant should be honest and trustworthy with a dependable work history.
2. Applicant will be subject to a full criminal background investigation to include fingerprinting.
3. Must possess a valid driver's license.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

Revised: 1/2022

Easy Ways to Apply:

1. Visit our website at <https://www.washco-md.net/jobs/>
or
2. Complete and email an Application to HR@washco-md.net
or
3. Complete and mail Application to:
Washington County Human Resources Department,
100 W. Washington Street, Room 2300,
Hagerstown, Maryland 21740

Washington County is an Equal Opportunity Employer. Individuals requiring special accommodations or assistance are requested to contact the Human Resources Department at 240-313-2350, Voice or TDD (D/HH use 711) M/F/H/V.

DEADLINE FOR FILING APPLICATIONS WITH HUMAN RESOURCES:

Wednesday, November 19, 2025 @ 4:00pm