



Airport Facilities Manager/Firefighter

Washington County offers a full compensation package that reflects how much we value our employees. Please take a look at what you can expect to earn during your first year as a full time Employee with Washington County Government:

- ✓ **Sixty (60) Paid Personal Hours**
- ✓ **Eighty (80) Paid Vacation Hours**
- ✓ **Fourteen (14) Paid Holidays**
- ✓ **One Hundred & Twenty (120) Paid Sick Hours**
- ✓ **County and Employee funded Healthcare including Health, Prescription, Dental and Vision Coverage**
- ✓ **County Paid Employee Assistance Plan**
- ✓ **County Paid Life Insurance**
- ✓ **County Paid Accidental Death and Dismemberment Insurance**
- ✓ **County Paid Short Term Disability Insurance**
- ✓ **County Paid Long Term Disability Insurance**
- ✓ **Up to \$2,500.00 Annual Tuition Reimbursement Assistance**
- ✓ **County and Employee funded Defined Pension Plan**
 - **Vested in just five (5) years.**
 - **Credit for Prior Active Military Service and Unused Paid Sick Days.**
- ✓ **An annual salary of \$61,152 starting...**

If our **Airport Facilities Manager/Firefighter** comprehensive compensation package interests you, please continue reading through our job posting to learn more about the position's duties, responsibilities, prerequisites, etc. and apply online today.



JOB TITLE:	Airport Facilities Manager/ Fire Fighter	GRADE	12
DEPARTMENT:	Hagerstown Regional Airport	FLSA STATUS:	Non-Exempt
REPORTS TO:	Airport Director		

GENERAL DEFINITION OF WORK:

Performs difficult skilled and administrative work supervising building maintenance staff in the performance of a wide variety of skilled and unskilled duties in the maintenance of airport facilities including t-hangars, business parks, residential properties, passenger terminal building, fire station and fueling systems. Acts also as backup and support to the Airport Security and Operations Manager. Direction is provided by the Airport Director. Supervision is exercised over part-time terminal maintenance crews.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

1. Plans, supervises, and participates in interior and exterior building maintenance and exterior landscaping including lawn mowing and landscaping.
2. Ensures well-managed and well-maintained facilities, inspecting completed maintenance and repair work and working with in-house staff and contracted vendors to ensure standards are met.
3. Plans and supervises the work of maintenance contractors and building maintenance personnel.
4. Conducts daily checks of buildings and equipment; ensures equipment is in proper working order.
5. Maintains schedules, work records and timecards.
6. Coordinates and assists in landside and terminal apron snow removal efforts.
7. Initiates work orders requesting additional maintenance and needed repairs from appropriate work groups and personnel.
8. Assists Director with overseeing and coordinating preventive maintenance of the airfield infrastructure, buildings, vehicles, and airfield equipment.
9. Manages and administers the day-to-day tasks associated with airport tenant leases, including assisting the airport director in related airport lease matters, including documentation and negotiations. Solicits and collected needed certificates of insurance from airport tenants, business, and aircraft owners.
10. Meets on a regular basis with airport maintenance staff to review and discuss operational issues including safety, security, planned construction, general maintenance, and structural repair needs.
11. Works closely with airport terminal tenants, responding to and resolving concerns, issues or problems impacting on facility operations and the quality of service to customers.
12. Assists the Airport Director in ensuring that airport tenants comply with FAA, airport and county rules, regulations, and standards.
13. Acts as a liaison with local, state, and federal agencies including Transportation Security Administration (TSA)
14. Responds to emergency fire and medical situations. Provide fire suppression and related rescue, entry, ventilation, salvage, emergency medical and hazardous materials containment services.
15. Inspects airfield for hazards and inconsistencies.
16. Maintains emergency services and airfield operational proficiencies by attending Federal Aviation Administration and Department of Defense required training classes.
17. Coordinates quarterly inspections of airport fueling systems along with the ARFF Manager (Chief).
18. Assists in programs of instruction for airport employees and tenants.
19. Assist with airline ground handling operations (baggage loading / unloading, etc.)
20. Functions as an Assistant Airport Security Coordinator. Functions as Airport Operations/Security Manager in his/her absence.
21. Assist Airport Director with budget preparation, expend and monitor budget appropriations in accordance with County guidelines.
22. Other job-related duties as required.

KNOWLEDGE, SKILLS, AND ABILITIES:

Thorough knowledge of the methods, materials, tools and equipment used in building maintenance and repair; thorough knowledge of applicable safety requirements and practices; skill in the use of hand and power tools of the trade; ability to recognize and diagnose electrical and mechanical system problems; ability to follow oral and written instructions; ability to plan and supervise the work of others; ability to maintain records; general knowledge of the principles, methods, tools and techniques used in airport firefighting and emergency situations; must be pleasant, willing to tackle all sorts of unpleasant tasks, and work in all varieties of inclement and even severe weather; ability to apply any chemicals used within and outside of the terminal, along with the use of equipment like lawn grooming and landscaping equipment and walk-behind snow blower; ability to work unsupervised; be self-motivated and work effectively with associates and the general public; ability to establish and maintain effective working relationships with associates

EDUCATION AND EXPERIENCE:

1. Any combination of education and experience equivalent to graduation from high school and/or technical high school.
2. Extensive experience in building maintenance and repair including a minimum of two-years supervisory experience.
3. Thorough knowledge of National Fire Protection 407 (Standard for Aircraft Fuel Servicing)
4. Possession of Class A Operator certificate for aviation fuel Underground Storage Tanks, or ability to obtain such certificate within six-months of hiring.
5. Applicant should have a working knowledge of airport operations.
6. American Association of Airport Executives Airport Security Coordinator certificate or ability to obtain within six-months from hiring.
7. University of Maryland or equivalent Airport Firefighter certification
8. Maryland certified Emergency Medical Technician
9. University of Maryland or equivalent Aircraft Rescue Firefighting - Driver / Operator Certification
10. University of Maryland or equivalent Hazardous Materials Operations course
11. University of Maryland or equivalent Pump Operators course
12. Minimum of two (2) years firefighting experience with a career or volunteer fire department.
13. NIMS certifications should be submitted for evaluation.
14. Minimum three years' experience in the operation of emergency vehicles.
15. Airline ground handling experience desirable.

PHYSICAL REQUIREMENTS:

This can be heavy work requiring the exertion of 100 pounds of force occasionally, up to 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects; work requires climbing, balancing, stooping, kneeling, crouching, crawling, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word, and conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to perceive information at normal spoken word levels, and to receive detailed information through oral communications and/or to make fine distinctions in sound; visual acuity is required for depth perception, color perception, night vision, peripheral vision, visual inspection involving small defects and/or small parts, use of measuring devices, operation of machines, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, vibration, hazards, atmospheric conditions, oils, and wearing a self-contained breathing apparatus. The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

SPECIAL REQUIREMENTS:

1. Airport Security Coordinator certification from the AAEA (or ability to obtain within six months of hire).
2. *A valid Class "B" Commercial Driver's License for air brake equipped vehicles.*
3. *Applicants who do not have a valid Class "B" Commercial Driver's License at the time of hire:*
 - a. *Must obtain Class "B" learners permit within 90 calendar days from date of hire.*
 - b. *Must obtain and maintain a valid Class "B" Commercial License within the first 9 months from date of hire.*
4. Applicant will be subject to a full criminal background investigation to include fingerprinting.

1/2019,01/26/22, 03/30/2023

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

Easy Ways to Apply:

1. Visit our website at <https://www.washco-md.net/jobs/>
or
2. Complete and email an Application to HR@washco-md.net
or
3. Complete and mail Application to:
**Washington County Human Resources Department,
100 W. Washington Street, Room 2300,
Hagerstown, Maryland 21740**

Washington County is an Equal Opportunity Employer. Individuals requiring special accommodations or assistance are requested to contact the Human Resources Department at 240-313-2350, Voice or TDD (D/HH use 711) M/F/H/V.

**DEADLINE FOR FILING APPLICATIONS WITH HUMAN RESOURCES:
Wednesday, March 4th, 2026 @ 4:00PM**