



ADMINISTRATIVE CHARGING COMMITTEE

Open Session Minutes
November 6, 2023
2:30 P.M.

CALL TO ORDER

The meeting of the Administrative Charging Committee (“ACC”) was called to order at 2:33 p.m. with the following members present: Scott Matheny, Charlie Summers, Curtis Wood, Chuck Kauffman, and Steve McCarty.

INTRODUCTIONS

Those present in addition to the ACC members were Zachary J. Kieffer, Deputy County Attorney and Amanda Brooks, Legal Secretary.

REVIEW OF MINUTES Minutes for October 9, 2023 meeting were reviewed. No additions or corrections were needed. Mr. Wood motioned to approve, Mr. Summers seconded. Motion passed unanimously.

NEW BUSINESS

Motion to approve changing ACC meeting time to 3:00 p.m. for all upcoming meetings. Mr. McCarty motioned to approve, Mr. Summers seconded. Motion passed unanimously.

Confirm meeting dates for the next 4 months. The next meetings of the ACC are scheduled for December 18, 2023, at 3:00 p.m., January 22, 2024 at 3:00 p.m., February 26, 2024 at 3:00 p.m. and March 18, 2024 at 3:00 p.m. Mr. Wood motioned to approve. Mr. Summers seconded. Motion passed unanimously.

CLOSED SESSION

No Close Session Needed at this meeting.

ADJOURNMENT

The ACC adjourned its meeting at 2:48 p.m.

Amanda H. Brooks, *Legal Secretary*