



ADMINISTRATIVE CHARGING COMMITTEE

Open Session Minutes
June 12, 2023

CALL TO ORDER

The meeting of the Administrative Charging Committee (“ACC”) was called to order at 2:39 p.m. with the following members present: Scott Matheny, Charlie Summers, Curtis Woods, Chuck Kauffman, and Steve McCarty.

INTRODUCTIONS

Those present in addition to the ACC members were Kirk C. Downey, County Attorney, Zachary J. Kieffer, Assistant County Attorney, and Kimberly Jacobson, Legal Assistant.

NEW BUSINESS

The ACC reached a consensus to table the discussion, and subsequent adoption, of policies and procedures until the next meeting, scheduled for July 10, 2023.

CLOSED SESSION

The ACC reached a consensus to convene in closed session to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals. MD Annotated Code General Provisions Article 3-305(b)(1); to consult with counsel to obtain legal advice 3-305(b)(7); to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter 3-305(b)(13).

The closed session concluded at 3:45 p.m.

RECONVENE IN OPEN SESSION

The ACC reached a consensus to reconvene in open session.

ADJOURNMENT

The ACC adjourned its meeting at 3:53 p.m.

Kimberly D. Jacobson, *Legal Assistant*