

Washington County Administrative Charging Committee (ACC)
Organizational Meeting Minutes
February 27, 2023
3:30 PM

Members Present: Steve McCarty, Scott Matheny, Charles Summers, Curtis Wood, Chuck Kauffman

Members Absent: N/A

County Staff Present: County Attorney Kirk C. Downey, Deputy County Attorney Kendall A Desaulniers, Assistant County Attorney Zachary J. Kieffer, Legal Secretary Dawn Marcus

Call to Order: Mr. McCarty Chairperson of the PAB called the ACC's Organizational meeting to order at 3:37 pm in the Second Floor Meeting Room of the County Administration Building, 100 W. Washington Street, Hagerstown, MD 21740.

New Business:

1. Chairperson: Following introductions, Mr. Summers, seconded by Mr. Wood, moved to nominate Mr. Matheny as the Chair of the ACC. The Motion passed unanimously.
2. Training: All members agreed to attend training on April 17th – 21st in Sykesville Maryland. The members requested a county van for them to carpool back and for the to the trainings. The County Attorney's office will get information on the County van as well as notify the training commission of the dates.

Other Business: Financial Disclosure Statements will be emailed to the members.

Adjournment: Mr. Matheny, seconded by Mr. Wood, moved to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 4:17 pm.