



ADMINISTRATIVE CHARGING COMMITTEE

Open Session Minutes
December 15, 2025
3:00 P.M.

CALL TO ORDER

The meeting of the Administrative Charging Committee (“ACC”) was called to order at 3:00 p.m. with the following members present: Scott Matheny, Curtis Wood, Chuck Kauffman, Doug Mullendore, and Amber Hill.

INTRODUCTIONS

Those present in addition to the ACC members were Rosalinda Pascual, Deputy County Attorney, Victor Scarpelli, Assistant County Attorney, and Amanda Brooks, Legal Secretary

REVIEW OF MINUTES:

Minutes for November 17, 2025, meeting were reviewed. No additions or corrections were needed. Mr. Wood motioned to approve; Mr. Mullendore seconded. Motion passed unanimously.

CLOSED SESSION

The ACC reached a consensus to convene in closed session at 3:02 p.m. to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals. MD Annotated Code General Provisions Article 3-305(b)(1); to consult with counsel to obtain legal advice 3-305(b)(7); to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter 3-305(b)(13).

The closed session concluded at 3:23 p.m.

RECONVENE IN OPEN SESSION

The ACC reached a consensus to reconvene in open session at 3:23 p.m.

OTHER BUSINESS

Review of next meeting date

ADJOURNMENT

Mr. Wood motioned to adjourn; Mr. Mullendore seconded. Motion passes unanimously. The ACC adjourned its meeting at 3:24 p.m.

Amanda Brooks, *Legal Secretary*