



Board of County Commissioners of Washington County, Maryland

Open Session Minutes

July 21, 2026

INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation presented by President John F. Barr, followed by the Pledge of Allegiance to the Flag by the full assemblage.

CALL TO ORDER

President John F. Barr called the regular meeting of the Board of County Commissioners of Washington County, Maryland, to order at 9:00 a.m. with the following members present: Vice-President Jeffrey A. Cline, Commissioner Randal A. Leatherman, Commissioner Neil C. Parrott and Commissioner Randall E. Wagner.

APPROVAL OF MINUTES

Commissioner Leatherman, seconded by Commissioner Wagner, moved to approve the minutes of June 9, 2026. The motion passed unanimously (5-0).

COMMISSIONERS' REPORTS AND COMMENTS

Commissioner Wagner commented on the Washington County 250th event and he thanked staff for organizing the event.

Commissioner Leatherman commented on the Washington County 250th event and he thanked staff for organizing the event. He attended the Sleep in Heavenly Peace build a bed event at Hagerstown Community College. Commissioner Leatherman commented on the upcoming Ag Expo on Sharpsburg Pike, and he shared information on Agriculture in Washington County.

Commissioner Parrott commented on the Washington County 250th event and he thanked staff for organizing the event. He shared information on the rescheduled drone show to be held in September. Commissioner Parrott commented on the 250th celebrations in Washington DC. He looks forward to celebrating Washington County's 250th birthday.

Commissioner Cline commented on the Washington County 250th event and he thanked staff for organizing the event. He thanked the Highway's Department employees who responded during the storm event on the fourth of July. Commissioner Cline commented on attending the AG Expo and their events. He attended the Battle of Funkstown reenactment, and he thanked John Phillips and his team for making the event possible. Commissioner Cline commented on National Ice Cream Day and how the ice cream trail is benefitting local ice cream businesses. He attended the MUD Volleyball benefit for the Community Free Clinic. Commissioner Cline attended the Sleep in Heavenly Peace build a bed event at the college. He recognized the first responders and Dr. Klauber for being there at the event. Commissioner Cline attended the Boonsboro Economic Development Networking event. He shared that he stayed home on Saturday to watch Jack Myers sing the National Anthem at the Baltimore Orioles Game at Camden Yards. Commissioner Cline commented on a photo of the recruits at the Public Safety Training Center showing the first time all three recruit classes; paramedic, fire and law enforcement were trained at the same time. He attended two of the Time Capsule opening events. He shared the passing of Pastor Richard Hembrock. Commissioner Cline recognized Kelsey Keadle for her daughter finishing third in the baby parade event at the Ag Expo.

Commissioner Barr recognized Ernie Giancolla with Sleep in Heavenly Peace creating beds for children in need. He thanked Lowes for their contributions to the program. Commissioner Barr recognized the Fulton family for sponsoring the Ag Expo and he shared information on the expo. He thanked the County Commissioners for preserving and protecting over 50,000 acres and the agricultural heritage. Commissioner Barr commented on the Washington County 250th event and he thanked staff for organizing the event. He is looking forward to the rescheduled drone show on September 26, 2026.

STAFF COMMENTS

Michelle Gordon, County Administrator attended the Maryland Municipal League Dinner. She commented on the Washington County 250th event and thanked staff for organizing the event. Ms. Gordon shared information on the rescheduled Drone Show on September 26, 2026. She shared that the event has already been funded and she thanked the Board of County Commissioners for giving the event back to the community. She encouraged everyone to attend the Ag Expo. She congratulated her son for winning the truck pull at the Ag Expo.

Michelle Gordon, County Administrator, recapped the County's statement regarding the proposed I.C.E. Processing Facility in the County and corrected false information that has been circulating online.

Michelle Gordon, County Administrator, recited the findings of Open Meetings Act opinion 20-212, June 26, 2026.

1. YOUTH MERITORIOUS AWARD

Richard Lesh, Grant Manager, Grant Management and Washington County Board of County Commissioners presented throughout the school year the Board of County Commissioners present "Youth Meritorious Awards" to students attending both public and private schools or those being home schooled in Washington County. The following individual was selected based on his scholastic achievement, leadership qualities, community service performed or other positive contributions to her community. The Board of County Commissioners presented the Youth Meritorious Award to Haeleigh Shoop of Clear Spring Middle School.

2. PUBLIC HEARING – APPLICATION FOR WATER AND SEWER PLAN AMENDMENT WS-25-004

President Barr convened a Public Hearing at 9:30 a.m. to obtain public comment for the application for Water and Sewer Amendment Plan WS 25-004

The County Clerk administered the Oath of Testimony.

Travis Allen, Senior Planner, Planning and Zoning, presented the purpose of this public hearing is to take public comment on the water and sewer plan amendment application. The Commissioners have the option to either approve or deny the request after the public hearing closes or deliberate on the issue at a later date. Application has been made by 2003 Mason Dixon LLC, owner of land located at 17939 Mason Dixon Road, Hagerstown, to amend the Washington County Water and Sewer Plan. The purpose of the amendment is to change the priority classification for water and sewer service from W-5/S-5 Planned Service to W-3/S-3 Programmed Service; and to recognize the public water distribution system and public wastewater system of Antrim Township Municipal Authority in Pennsylvania to provide these services to eligible properties in Washington County, Maryland. The Planning Commission held a public input meeting on April 6, 2026, for the purpose of taking public comment on the request. No comments, either written or verbal, have been received concerning this application.

The Planning Commission recommended approval of the request at their regular meeting on May 4, 2026.

Michelle Gordon, County Administrator, shared that the Board of County Commissioners have received one e-mail comment.

Testimony from the applicant: Jason Divelbiss, Esquire attorney for Mason Dixon, LLC.

The Public Hearing was opened for public comment:
Justin Holder (not present)
Shaun Porter
Dave Williams

Michelle Gordon, County Administrator, shared for the record that the County Commissioners received an email comment from Erin Martin opposing the Text Amendment.

The Public Hearing was opened for Commissioner questions.

The Public Hearing was closed at 9:47 a.m.

The Public Hearing was opened for Commissioner comments.

Commissioner Wagner, seconded by Commissioner Cline, moved to approve the application for Water and Sewer Amendment Plan WS 25-004 as presented. The motion passed unanimously (5-0).

3. PUBLIC HEARING: APPLICATION FOR ZONING MAP AMENDMENT RZ-26-002

President Barr convened a Public Hearing at 9:48 a.m. to obtain public comment for the application for Zoning Map Amendment RZ-26-002.

The County Clerk administered the Oath of Testimony.

Kyla Shingleton, Comprehensive Planner, Planning and Zoning, presented the purpose of this public hearing is to take public comment on the rezoning application. The Commissioners have the option to either approve or deny the request after the public hearing closes or deliberate on the issue at a later date. The applicant, Cascade Properties LLC, is proposing a text amendment to amend parts of Article 19C of the Washington County Zoning Ordinance. The applicant proposes adding and deleting specific types of principally permitted manufacturing and industrial uses to Section 19C.2 in order to attract uses once compatible with the property. The new uses are similar to those permitted in the light industrial districts of the county. In addition to commercial and manufacturing uses, new retail sales and services are being proposed to foster a town-like environment on the property. These uses fit with the retail sales and services already permitted in the district. In Section 19C.3 the proposed amendments allow for the addition and deletion of some limited special exception uses that are consistent with former uses on the property, thus making reuse of existing structures more feasible. The amendments to Section 19C.6 are being proposed to update the residential lot size, width and setback requirements to those of a high-density district. Along with new setbacks, new design criteria has been proposed in Section 19C.7 to ensure consistency within the district while allowing for development that best fits the character of the SED. All proposed amendments are specifically listed/stricken in the application packet. This item was presented to the Washington County Planning Commission at a Public Information meeting held during their regular meeting on May 4, 2026. At their regular meeting on

June 1, 2026, members unanimously recommended in favor of the proposed map amendment. No public comments have been received in favor or opposition of this proposal.

Michelle Gordon shared that the Board of County Commissioners have received two e-mail comments.

Testimony from the applicant: John Krumpotich owner Cascade Properties, LLC.

The Public Hearing was opened for public comment:

Robert Map (not present)

Justin Holder (not present)

Shaun Porter

Michelle Gordon, County Administrator shared that the County Commissioners received an e-mail comment from Erin Martin opposing the Text Amendment.

Michelle Gordon, County Administrator shared that the County Commissioners received an e-mail comment from Jo Lee opposing the Text Amendment.

The Public Hearing was opened for Commissioner questions.

The Public Hearing was closed at 10:03 a.m.

The Public Hearing was opened for Commissioner comments.

Commissioner Parrott, seconded by Commissioner Wagner moved to approve the application for Zoning Map Amendment RZ-26-002 with the exception that 19C.3 should remain as it currently is. The motion passed unanimously (5-0).

4. PUBLIC HEARING: APPLICATION FOR ZONING MAP AMENDMENT RZ-26-003

President Barr convened a Public Hearing at 10:04 a.m. to obtain public comment for the Application for Zoning Map Amendment RZ-26-003.

The County Clerk administered the Oath of Testimony.

Kyla Shingleton, Comprehensive Planner, Planning and Zoning, presented the purpose of this public hearing is to take public comment on the rezoning application. The Commissioners have the option to either approve or deny the request after the public hearing closes or deliberate on the issue at a later date. Application is being made to rezone two properties to Highway Interchange from Residential Multifamily. The applicant, Michael Godinez, is seeking a map amendment for the properties at 18132 and 18128 Maugans Ave. The applicant wishes to change the current zoning from Residential, Multifamily to Highway Interchange. The applicant has applied under both "change in neighborhood" and "mistake in current zoning". This item was presented to the Washington County Planning Commission at a Public Information Meeting held during their regular meeting on May 4, 2026. At their regular meeting on June 1, 2026, members unanimously recommended in favor of the proposed map amendment under the reasoning of "Change". Several public comments have been received in favor of this proposal. No public comments have been received in opposition of this proposal..

Michelle Gordon, County Administrator, shared that the Commissioners have received one email comment from Erin Martin.

Testimony from the applicant: Michael Godinez

The Public Hearing was opened for public comment:

Carlos Tiply (not present)

Justin Holder (not present)

Shaun Porter

Joshua Norris

Alina Mihai

Alisha Resendiz

Michelle Gordon, County Administrator shared that the County Commissioners received an email comment from Erin Martin requesting additional information regarding the Text Amendment.

The Public Hearing was opened for Commissioner questions.

The Public Hearing was closed at 10:22 a.m.

The Public Hearing was opened for Commissioner comments.

Commissioner Wagner, seconded by Commissioner Cline, moved to approve the Application for Zoning Map Amendment RZ-26-003 as presented. The motion passed unanimously (5-0).

Commissioner Cline left the meeting at 10:23 a.m. and returned at 10:24 a.m.

5. HISTORIC DISTRICT COMMISSION THROUGH THE DEPARTMENT OF PLANNING AND ZONING MARYLAND HISTORICAL TRUST NON-CAPITAL GRANT APPLICATION – APPROVAL TO SUBMIT APPLICATION AND ACCEPT FUNDING AS AWARDED

Carsten Ahrens, Senior Grant Manager, Grant Management; and Meghan Jenkins, GIS Coordinator/Historic District Commission Staff, Planning and Zoning, presented the request for a motion to approve submission of application and accept funding as awarded for the Maryland Historic Trust (MHT) Non-Capital Grant. The Historic District Commission through the Department of Planning and Zoning would like to update existing surveys of historic resources in our County as charged by the Board of County Commissioners. Staff seeks to apply for the MHT Non-Capital Grant in support of these efforts. The required cash match of \$6,500.00 is already budgeted by the Department of Planning and Zoning and \$3,796.0 in-kind match of staff time to administer the project is requested. Total of \$10,296.00 to meet the 1:1 match required for a total project cost of \$20,592.00. She corrected that they are looking to receive a one to one cash match and not the in-kind

Commissioner Leatherman, seconded by Commissioner Wagner, moved to approve submission of application and accept funding as awarded for the Maryland Historic Trust Non-Capital Grant as presented. The motion passed unanimously (5-0).

6. MEMORANDUM OF UNDERSTANDINGS ("MOU") BETWEEN THE TOWNS OF FUNKSTOWN AND SMITHSBURG AND THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY ("BOCC") FOR ALLOWING APPLICATION OF COUNTY HISTORIC PROPERTY TAX CREDITS

Meghan Jenkins, GIS Coordinator/Historic Preservation Planning, Planning and Zoning, presented the request for a motion to approve the MOUs between the Towns of Smithsburg and Funkstown and the BOCC. The Towns of Smithsburg and Funkstown have requested to participate in the County Historic Structures Tax Credit Ordinance as qualifying municipalities through delegation to the County Historic District Commission of permit review authority through individual recorded MOUs. This delegation is expressly permitted by County ordinance.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to approve the Memorandum of Understanding between of the Town of Funkstown and the Board of County Commissioners as presented. The motion passed unanimously (5-0).

Commissioner Wagner, seconded by Commissioner Leatherman, moved to approve the Memorandum of Understanding between the Town of Smithsburg and the Board of County Commissioners as presented. The motion passed unanimously (5-0).

7. PERMISSION TO APPLY FOR AND ACCEPT MEDCO BUSINESS READY SITES PROGRAM AT HGR

Jonathan Horowitz, Director, Business and Economic Development, presented the request for a motion to approve the application to grant program and acceptance of in-kind funds up to \$10,000.00 if awarded for the Business Ready Sites Program at the Hagerstown Regional Airport.. Site readiness is a direct pathway to economic competitiveness. The Maryland Economic Development Corporation (MEDCO) hosts a grant program titled The Maryland Business Ready Sites Program (MBRSP). The program aims to enhance Maryland's industrial and commercial infrastructure by identifying and improving potential development sites across the state. The program provides financial support to public and private sector applicants for the purpose of site characterization and site improvements, with the goal of making properties more attractive for business relocation, expansion, and investment. There is no fiscal impact to the County.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to approve to apply for and accept Maryland Business Ready Sites Grant Program Site Characterization Grant as presented. The motion passed unanimously (5-0).

8. INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-26-0339) ONE (1) NEW 2026 CATERPILLER 285 XE COMPACT TRACK LOADER AND FOUR (4) NEW AMI ROTARY SWEEPERS (HS0932) FOR THE WASHINGTON COUNTY HIGHWAY DEPARTMENT

Brandi Kentner, Director, Procurement; and Zane Rowe, Deputy Director, Highway Department, presented the request for a motion to authorize by Resolution, for the Washington County Highway Department to purchase One (1) New 2026 Caterpillar 285 XE Compact Track Loader, and four (4) New AMI Rotary Sweepers, HS0932 from Carter Machinery Company, Inc., of Baltimore, MD, for a total purchase price of \$215,754.00 for the Track Loader and \$71,876.00 for the Sweepers and to utilize a competitively bid cooperative contract No. 020223-CAT that was awarded by Sourcewell.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to approve to authorize by Resolution, the purchase of one (1) New 2026 Caterpillar 285 XE Compact Track Loader, and four (4)

New AMI Rotary Sweepers HS0932 from Carter Machinery Company, Inc., as presented. The motion passed unanimously (5-0).

9. INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-26-0340) SEVEN (7) BENGAL BOOM MOWERS MODEL RT50D-SW FOR THE WASHINGTON COUNTY HIGHWAY DEPARTMENT

Brandi Kentner, Director, Procurement; and Zane Rowe, Deputy Director, Highway Department, presented the request for a motion to authorize by Resolution, for the Washington County Highway Department to purchase seven (7) Bengal Boom Mowers Model RT50D-SW from Stephenson Equipment, Inc., of Hagerstown, MD, for the total amount of \$141,342.46 and to utilize a competitively bid cooperative contract No. 032525-AGI that was awarded by Sourcewell.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to approve to authorize by Resolution, the purchase seven (7) Bengal Boom Mowers Model RT50D-SW from Stephenson Equipment, Inc., as presented. The motion passed unanimously (5-0).

10. INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-26-0341) FOUR (4) PAVIJET MINI PAVER ATTACHMENTS MODEL MG7 SUPER (SIDE DISCHARGE W/SCREED) FOR THE WASHINGTON COUNTY HIGHWAY DEPARTMENT

Brandi Kentner, Director, Procurement; and Zane Rowe, Deputy Director, Highway Department, presented the request for a motion to authorize by Resolution, for the Washington County Highway Department to purchase four (4) Pavijet Mini Paver Attachments Model MG7 SUPER side discharge w/screed from AG-Industrial, Inc., of New Holland, PA, for a total purchase price of \$221,821.00 and to utilize a competitively bid cooperative contract No. 4400028058 that was awarded by Costars.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to approve to authorize by Resolution, the purchase four (4) Pavijet Mini Paver Attachments Model MG7 SUPER side discharge w/screed from AG-Industrial, Inc., as presented. The motion passed unanimously (5-0).

11. SOLE SOURCE PROCUREMENT AWARD (PUR-1833) FOR PEER RECOVERY SPECIALIST

Brandi Kentner, Director, Procurement; and Meaghan Willis, Program Director, Day Reporting Center, presented the request for a motion to approve a sole-source award to Recover and Rise, LLC in the amount of \$64,500.00 for Peer Recovery Specialist services at the Day Reporting Center, as approved under the Governor's Office of Crime Prevention and Policy's Day Reporting Center Expansion grant, for the period of July 1, 2026, through June 30, 2027.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to approve a sole-source award to Recover and Rise, LLC for Peer Recovery Specialist services as presented. The motion passed unanimously (5-0).

12. SOLE SOURCE PROCUREMENT AWARD (PUR-1834) FOR MENTAL HEALTH CASE MANAGEMENT PROGRAM – ADULTS AND OLDER ADULTS

Brandi Kentner, Director, Procurement; and Meaghan Willis, Program Director, Day Reporting Center, presented the request for a motion to approve a sole source award to Potomac Community Services in the amount of \$71,983.00 for Mental Health Case Management Program, Adults and Older Adults, aligning with Maryland's Department of Health, Behavioral Health Administration, targeted case manager approved by Maryland's Department of Health on June 15, 2026, for a period of May 28, 2026, through May 27, 2027.

Commissioner Parrott, seconded by Commissioner Wagner, moved to approve a sole source award to Potomac Community Services Mental Health Case Management Program, Adults and Older Adults as presented. The motion passed unanimously (5-0).

13. CONTRACT AWARD (PUR-1789) COUNTY OFFICE BUILDING AND CIRCUIT COURTHOUSE ELEVATOR REPLACEMENT

Brandi Kentner, Director, Procurement; and Andrew Eshleman, Director, Public Works, presented the request for a motion to award the contract for the County Office Building and Circuit Courthouse Elevator Replacement to the responsive, responsible firm Callas Contractors LLC, of Hagerstown, MD, with the lowest total bid amount of \$1,586,100.00.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to approve to award the contract for the County Office Building and Circuit Courthouse Elevator Replacement to Callas Contractors LLC, as presented. The motion passed unanimously (4-0-1). Commissioner Barr abstained.

14. INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-26-0338) ONE (1) NEW 2026 CHEVROLET SILVERADO 2500HD CREW CAB 4X4 WORK TRUCK FOR THE DEPARTMENT OF WATER QUALITY

Brandi Kentner, Director, Procurement; David Mason, Interim Director, Environmental Management; John Swauger, Stormwater Management Coordinator, Water Quality, presented the request for a motion to authorize by Resolution, for the Department of Stormwater Watershed Services to purchase one (1) New 2026 Chevrolet Silverado 2500HD Crew Cab 4x4 Work Truck from Greencastle Chevrolet of Greencastle, PA for the total amount of \$54,530.15 and to utilize another jurisdiction's contract (No. 025-E25-649) that was awarded by Costars.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to approve to authorize by Resolution the purchase of one (1) New 2026 Chevrolet Silverado 2500HD Crew Cab 4x4 Work Truck from Greencastle Chevrolet as presented. The motion passed unanimously (5-0).

15. RESCIND OF AWARD AND REQUEST FOR READVERTISEMENT (PUR-1800) – HAULING OF SCRAP TIRES AT THE FORTY WEST LANDFILL FOR RECYCLING

Brandi Kentner, Director, Procurement; and David Mason, Interim Director, Environmental Management, presented the request for a motion to rescind without prejudice the awarded contract for the Hauling of Scrap Tires at the Forty West Landfill for Recycling from Panda Trucks of Hagerstown, MD, and to seek permission to readvertise for the subject services. We are requesting rescission of this contract due to the vendor not providing several requirements of the contract.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to approve to rescind without prejudice the awarded contract for the Hauling of Scrap Tires at the Forty West Landfill for Recycling from Panda Trucks and to readvertise as presented. The motion passed unanimously (5-0).

16. BID RENEWAL RE-EVALUATION (PUR-1742) ELECTRONICS RECYCLING

Carin Bakner, Buyer, Procurement, and David Mason, Interim Director, Environmental Management, presented the request for a motion to renew the contract for Electronics Recycling with EACR, Inc. of Lakewood, NJ, based on its letter dated May 20, 2026, requesting an increase for Fiscal Year 2027 as outlined below. The vendor is requesting this increase due to increases in diesel fuel and supply costs. On June 30, 2026, the Board requested more information regarding this requested increase from the vendor.

<u>Product</u>	<u>Unit Price FY26</u>	<u>Unit Price FY27</u>
Item No. 1 – Electronics Recycling from 40 West Landfill – CRT Material	\$0.14	\$0.15
Item No. 2 – Electronics Recycling from 40 West Landfill – NON-CRT Material	\$0.10	\$0.15
Item No. 3 – Transportation from 40 West Landfill to Recycling Facility	\$685.00	\$1,075.00

Commissioner Parrott, seconded by Commissioner Wagner, moved to approve to renew the contract for Electronics Recycling with EACR, Inc. as presented. The motion passed unanimously (5-0).

17. INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-26-0342) ONE (1) NEW 2027 MACK MD7 DUMP TRUCK FOR THE DEPARTMENT OF WATER QUALITY

Carin Bakner, Buyer, Procurement; and David Mason, Interim Director, Environmental Management, presented the request for a motion to authorize by Resolution, for the Department of Environmental Management to purchase one (1) New 2027 Mack MD7 Dump Truck for the Department of Water Quality from Baltimore Truck Center, Inc. of Hagerstown, MD for the total amount of \$147,686.25, utilizing a competitively bid cooperative contract that was awarded by Sourcewell Contract No. 032824-MAK.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to approve to authorize by Resolution the purchase of one (1) New 2027 Mack MD7 Dump Truck from Baltimore Truck Center, Inc. as presented. The motion passed unanimously (5-0).

18. BID AWARD RESCIND AND AWARD (PUR-1807) – GROUND MAINTENANCE CHEMICALS FOR VARIOUS COUNTY DEPARTMENTS

Carin Bakner, Buyer, Procurement; and Brian Bowers, Assistant Superintendent, Black Rock Golf Course, presented the request for a motion to rescind without prejudice the awarded contract for Item No. 8 only from Landscape Supply, LLC and award this Item to the responsive, responsible company, Opterra Solutions, Inc. with the next lowest bid that meets the specification, as indicated on the Bid Tabulation Summary. The County received notification from Landscape Supply, LLC on July 6, 2026, that their bid price for Item No. 8 on their original submission was incorrect. The vendor stated that they cannot hold that price and will have to forfeit this award to the next low bidder.

Commissioner Parrott, seconded by Commissioner Leatherman, moved to approve to rescind without prejudice the awarded contract for Item No. 8 only from Landscape Supply, LLC and award this Item to the responsive, responsible company, Opterra Solutions, Inc. as presented. The motion passed unanimously (5-0).

19. CONTRACT AWARD (ENG-26-02) – MS4 IMPERVIOUS ACRE CREDITS

Scott Hobbs, Director, Engineering; Dave Mason, Interim Director, Environmental Management; and John Swauger, Stormwater Management Manager, Environmental Management, presented the request for a motion to award design-build contracts for the MS4 Impervious Acres Credits project for ENG-26-02 to the responsive, responsible proposer Ecotone, LLC of Cockeysville, Maryland in the amount of \$1,999,999.06, and to the responsive, responsible proposer, Keystone Streams of Annapolis, Maryland in the amount of \$1,801,878.00. The project involves a stream restoration project and a tree plantings project. These best management practices are cost-effective measures to fulfill the Municipal Separate Storm Sewer System MS4 permit requirements for water quality regarding stormwater management projects.

Commissioner Wagner, seconded by Commissioner Parrott, moved to approve to award design-build contracts for the MS4 Impervious Acres Credits project to Ecotone, LLC, and Keystone Streams as presented. The motion passed unanimously (5-0).

20. WASHINGTON COUNTY DETENTION CENTER – MOOR GRANT

Carsten Ahrens, Senior Grant Manager, Grant Management, presented the request for a motion to approve acceptance of funding awarded in the amount of \$425,430.00 from the Maryland Opioid Overdose Response. The funding request submitted was \$369,939.00 but the award exceeded the ask by \$55,491.00. In the March 3, 2026, the BOCC moved to approve applying for and receiving funds in the amount of \$369,939.00. The actual amount awarded was \$425,430.00.

Commissioner Cline, seconded by Commissioner Wagner, moved to approve acceptance of funding awarded in the amount of \$425,430.00 from the Maryland Opioid Overdose Response as presented. The motion passed unanimously (5-0).

21. AGRICULTURE – FACES OF FARMING PRESENTATION

Kelsey Keadle, Business Specialist- Agriculture, Business and Economic Development, and presented “Faces of Farming” is an agricultural-focused video marketing campaign that will showcase two local Washington County farms every month, for one year. The “Faces of Farming” marketing videos will be showcased on the County’s website, as well as Facebook and other social media platforms, and will target a new industry and highlight a local farmer from that specific agricultural industry. Additionally, the Faces of Farming marketing campaign will be utilized in Washington County Public Schools as an agricultural education element focused on kindergarten to Fifth grade students to connect Washington County youth directly with local farms. This month’s video showcased the Creek Family’s Palmyra Farm and Ruth’s Market. She provided updates on the Ag Expo Fair.

22. AREA AGENCY ON AGING ADVISORY COUNCIL REAPPOINTMENT AND APPOINTMENT

Dawn L. Marcus, County Clerk, presented the request for a motion to reappoint Gloria Burke, to serve a second, three-year term from July 1, 2026, through June 30, 2029, and to appoint Valerie Walters to serve a first, full, three-year term, from July 1, 2026, through June 30, 2029. This is not a paid board.

Commissioner Parrott, seconded by Commissioner Wagner, moved to approve the reappointments of Gloria Burke and appointment of Valerie Walters as presented. The motion passed unanimously (5-0).

23. HISTORIC DISTRICT COMMISSION APPOINTMENT

Dawn L. Marcus, County Clerk, presented the request for a motion to appoint Tom Freeman, to serve a first, full, three-year term from August 1, 2026, through July 31, 2029. This is not a paid board.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to approve the appointment of Tom Freeman as presented. The motion passed unanimously (5-0).

24. LOCAL MANAGEMENT BOARD APPOINTMENTS

Dawn L. Marcus, County Clerk, presented the request for a motion to appoint David Shuster, and Phil Scolaro to serve first, full, three-year terms from July 1, 2026, through June 30, 2029, as Community Representatives. This is not a paid board.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to approve the appointments of David Shuster, and Phil Scolaro as presented. The motion passed unanimously (5-0).

CLOSED SESSION

Commissioner Wagner, seconded by Commissioner Leatherman, moved to convene in closed session at 11:30 a.m. The motion passed unanimously (5-0).

To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; (1). Personnel matters are confidential.

- Discuss appointment to County volunteer board.
- Discuss appointment to County volunteer board.
- Discuss appointment to County volunteer board.
- Discuss appointment to open County position.
- Discussion re: assignment and supervision of County volunteers.

To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State. (4) Open session discussion would disclose proprietary commercial information or business development strategy and damage County competitive advantage in bringing business to County.

- Discussion of strategy to attract business to locate in the County.
- Discussion re: business interest in located in Washington County.

To consult with counsel to obtain legal advice on a legal matter (7). Open session discussion would breach attorney/client confidentiality.

- Legal advice pertaining to a legal matter involving the County.
- Legal advice pertaining to contracts of which County is a party.
- Legal advice re: litigation.

In closed session, the Commissioners discussed; and/or reached a consensus regarding:

- Appointments to the Washington County Board of Social Services;
- Appointments to the Adult Public Guardianship Review Board;
- Appointments to the Historic District Commission;
- Received legal advice pertaining to contract matters;
- Hiring recommendation for the Transportation Engineer position, Engineering;
- Discussion of strategies to attract businesses to locate in the County;
- Discussion regarding business interest located in Washington County
- Received legal advice pertaining to a legal matter involving the County
- Received legal advice and updates on pending litigation matters for which the County is a party.

Present during closed session at various times were Commissioners John F. Barr, Jeffrey A. Cline, Randal A. Leatherman, Neil C. Parrott and Randall E. Wagner; Dawn L. Marcus, County Clerk and Zachary J. Kieffer, County Attorney; Michelle Gordon, County Administrator; Rosalinda Pascual, Deputy County Attorney; Victor Scarpelli, Assistant County Attorney; Meghan Jenkins, GIS Coordinator/Historic Preservation Planner, Planning and Zoning; David Mason, Interim Director, Environmental Management; R. David Hays, Director, Emergency Services; Oley Griffith, Volunteer Coordinator, Emergency Services; David Chisholm, Deputy Director, Emergency Services; Jim Sprecher Jr., President, WCVFRA; Rick Hemphill, WCVFRA; Jonathan Horowitz, Director, Business and Economic Development; Machele Dwyer, Business Leader, Business and Economic Development; and Chip Rose, Director Human Resources.

RECONVENE IN OPEN SESSION

Commissioner Wagner, seconded by Commissioner Cline, moved to reconvene in open session at 1:58 p.m. The motion passed unanimously (5-0).

ADJOURNMENT

Commissioner Wagner, seconded by Commissioner Cline, moved to adjourn at 1:58 p.m. The motion passed unanimously (5-0).



Dawn L. Marcus, *County Clerk*