



Board of County Commissioners of Washington County, Maryland

Open Session Minutes

September 23, 2025

INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation presented by President John F. Barr, followed by the Pledge of Allegiance to the Flag by the full assemblage.

CALL TO ORDER

President John F. Barr called the regular meeting of the Board of County Commissioners of Washington County, Maryland, to order at 9:00 a.m. with the following members present: Vice-President Jeffrey A. Cline, Commissioner Derek Harvey, Commissioner Randal A. Leatherman and Commissioner Randall E. Wagner.

APPROVAL OF MINUTES

Commissioner Leatherman, seconded by Commissioner Wagner, moved to approve the minutes of August 26, 2025. The motion passed unanimously (5-0).

COMMISSIONERS' REPORTS AND COMMENTS

Commissioner Wagner attended the A-10C Thunderbolt aircraft's return to Hagerstown Regional Airport. He shared the aircraft will be on permanent display at the Hagerstown Aviation Museum.

Commissioner Leatherman commented on the completion of the Ice Cream Trail. He attended the return home of the A-10C Thunderbolt aircraft, tail number 79-0087 to Hagerstown. Commissioner Leatherman attended the Girls Inc. fundraiser. He attended the Rider Jet Center Breast Cancer fundraiser.

Commissioner Harvey commented on the assassination of Charlie Kirk. He shared that October 14th will be recognized as a National Day of Remembrance for Charlie Kirk.

Commissioner Cline attended the arrival and homecoming of the A-10C Thunderbolt aircraft to Hagerstown. He recommended visiting the Hagerstown Aviation Museum. Commissioner Cline attended the Muddy Mamas event and recognized Maureen Grove of Girls Inc. He attended the Washington County Volunteer Fire and Rescue Association meeting. Commissioner Cline attended the United Way Day of Caring kickoff ceremony; he visited the sites where the employees volunteered. He thanked Heather Guessford, her team and all who participated in the United Way Day of Caring. Commissioner Cline attended Washington County Senior Cares Resource Fair. He thanked Homewood Senior Living and Dementia Friendly Washington County for continuing to help seniors.

Commissioner Barr shared that there are many activities happening in Washington County. He commented on the many venues and amenities located within Washington County.

STAFF COMMENTS

Andrew Eshleman, Director, Public Works, presented the request for a consensus for a letter of support to send to the Maryland Department of Transportation to support their efforts for a Bridge Investment Program Planning and Environmental Linkage Study grant through the Federal Highways Department. This project would be a collaboration between the state of Maryland and the state of West Virginia for

repairs to the US522 bridge, better access to the town, the C&O Canal, and the Western Maryland Rail Trail.

The Commissioners reached a unanimous consensus (5-0) in support of the letter to the Maryland Department of Transportation.

Michelle Gordon, County Administrator, shared that she met with MACo officials and discussed possible topics for next year's legislation. She attended the Maryland Municipal League monthly meeting. Ms. Gordon participated in the United Way Day of Caring. She thanked all employees who participated and the United Way for coordinating the annual event. She commended and recognized employee Alex Reed, Water Shed Specialist, Water Quality for going above and beyond when he came upon an accident and assisted a severely injured motorcyclist.

Michelle Gordon, County Administrator, presented the request for a consensus for a letter of support for the Town of Keedysville. They are seeking ARC Grant funding for their waterline construction project. They are not requesting any funds from the County at this time. This proposed project will replace the aging eight (8) inch watermain that was installed in 1972 and it will create a new connection to the Keedysville twelve (12) inch watermain. The loop system will directly serve thirty-seven (37) households in the Bedrock and Coffman Farms area and will enhance the functionality of the Boonsboro/Keedysville shared water system as a whole.

The Commissioners reached a unanimous consensus (5-0) in support of the letter for the Town of Keedysville.

RECESS

1. PUBLIC HEARING: APPLICATION FOR ZONING TEXT AMENDMENT RZ-25-002

President Barr convened a Public Hearing at 9:30 a.m. to obtain public comment for the application for Zoning Text Amendment RZ-25-002.

The County Clerk administered the Oath of Testimony.

Kyla Shingleton, Comprehensive Planner, Planning and Zoning; and Jill Baker, Director, Planning and Zoning, presented that the purpose of this public hearing is to take public comment on the rezoning application. The Commissioners may take a consensus vote on whether to approve or deny the request or wait until a later date to deliberate. Application is being made to amend Articles 3, 7A, 8, 9, 10, 19C, 28A of the Washington County Zoning Ordinance to add halfway houses and group homes as a principally permitted use. The Washington County Zoning Ordinance currently lists transitional or sheltered care facilities as a permitted use only in Rural Business (RB). This will be removed as it is similar in function to a halfway house. This amendment was reviewed by the Planning Commission at a public information meeting held This amendment was reviewed by the Planning Commission at a public information meeting held on April 7, 2025. At their regular meeting on May 5, 2025, the Planning Commission voted unanimously to recommend approval of this text amendment. on April 7, 2025. At their regular meeting on May 5, 2025, the Planning Commission voted unanimously to recommend approval of this text amendment.

The Public Hearing was opened for public comment:
Curtis Reigh
Shaun Porter
Justin Holder
The County Clerk administered the Oath of Testimony.
Levi Trumble

The Public Hearing was opened for Commissioner questions.

The Public Hearing was closed at 9:59 a.m.

The Public Hearing was opened for Commissioner comments.

The Commissioners requested additional information prior to considering the text amendment.

2. PUBLIC HEARING: APPLICATION FOR ZONING TEXT AMENDMENT RZ-25-003

President Barr convened a Public Hearing at 10:00 a.m. to obtain public comment for the application for Zoning Text Amendment RZ-25-003.

The County Clerk administered the Oath of Testimony.

Kyla Shingleton, Comprehensive Planner, Planning and Zoning; and Jill Baker, Director, Planning and Zoning, presented that the purpose of this public hearing is to take public comment on the rezoning application. The Commissioners may take a consensus vote on whether to approve or deny the request or wait until a later date to deliberate. Application is being made to amend Section 4.3 of the Washington County Zoning Ordinance to add clarification to better define when a nonconforming use ceases. This amendment was reviewed by the Planning Commission at a public information meeting held on April 7, 2025. At the same meeting, the Planning Commission voted unanimously to recommend approval of this text amendment.

The Public Hearing was opened for public comment:
Curtis Reigh
Shaun Porter
Justin Holder
Levi Trumble

The Public Hearing was opened for Commissioner questions.

The Public Hearing was closed at 10:25 a.m.

The Public Hearing was opened for Commissioner comments.

The Commissioners took the matter under advisement.

3. PUBLIC HEARING: APPLICATION FOR ZONING TEXT AMENDMENT RZ-25-004

President Barr convened a Public Hearing at 10:26 a.m. to obtain public comment for the application for Zoning Text Amendment RZ-25-004.

The County Clerk administered the Oath of Testimony.

Kyla Shingleton, Comprehensive Planner, Planning and Zoning; and Jill Baker, Director, Planning and Zoning, presented the purpose of this public hearing is to take public comment on the rezoning application. The Commissioners may take a consensus vote on whether to approve or deny the request or wait until a later date to deliberate. Application is being made to amend Articles 3, 7A, 8, 9, 10, 19C, 22, 28A of the Washington County Zoning Ordinance to add manufactured homes as a permitted use. In addition to terminology changes, there has been legislation passed by the Maryland General Assembly that pre-empts local zoning authority. Effective January 1st, 2025, Maryland House Bill 538 (2024 session) states that a local legislative body is banned from prohibiting the placement of manufactured homes in a single-family residential district. The bill provides new definitions for manufactured and modular homes. It also states that manufactured homes must be converted to real property in accordance with the state's Real Property Article. This amendment was reviewed by the Planning Commission at a public information meeting held on April 7, 2025. At the same meeting, the Planning Commission voted unanimously to recommend approval of this text amendment.

The Public Hearing was opened for public comment:

Curtis Reigh

RECESS

President Barr did not return to the meeting after the recess.

Justin Holder

Levi Trumble

Shaun Porter

The Public Hearing was opened for Commissioner questions.

The Public Hearing was closed at 11:09 a.m.

The Commissioners took the matter under advisement.

4. PROCLAMATION FOR CITIZENS' EMERGENCY PREPAREDNESS MONTH

The Board of County Commissioners presented a proclamation to Alan Matheny, Director, Emergency Management; Cody Swope, Emergency Management Specialist, Emergency Management; Brian Lowman, Emergency Management Planner, Emergency Services; David Hayes, Director, Emergency Services and David Chisolm, Deputy Director, Emergency Services for Citizens' Emergency Preparedness Month.

5. ADVANCED LIFE SUPPORT ("ALS") SERVICE MEMORANDUM OF UNDERSTANDING AND JOINT BILLING AGREEMENT

Kelcee Mace, Chief Financial Officer; and R. David Hays, Director, Emergency Services presented the request to adopt the proposed ALS MOU and Joint Billing Agreement templates. The County has established a three-hundred and fifty dollar (\$350.00) fee that will be applicable whenever a Department of Emergency Services (DES) employee provides ALS service to a patient being transported by an EMS company's BLS-staffed ambulance. DES staff will complete the required patient care report within 24 hours of transport to document the services provided.

Commissioner Leatherman, seconded by Commissioner Wagner, moved to approve to adopt the proposed Advanced Life Support Service Memorandum of Understanding and Joint Billing Agreement as presented. The motion passed unanimously (4-0).

6. BILLING AND COLLECTION POLICY FOR EMERGENCY TRANSPORTS

Kelcee Mace, Chief Financial Officer, presented the request to approve the Billing and Collection Policy for emergency transports. The purpose of this policy is to ensure that all emergency medical transports are billed in a fair and consistent manner. The provisions in this policy were developed based on recommendations from the County's contracted Emergency Medical Services billing company, other jurisdictions' policies, and similar provisions contained in other accounts receivable policies maintained by the Division of Budget & Finance.

Commissioner Harvey, seconded by Commissioner Wagner, moved to approve the Billing and Collection Policy for Emergency Transports as presented. The motion passed unanimously (4-0).

7. SOLE SOURCE PROCUREMENT AWARD (PUR-1769) – PROSECUTOR AND ANNUAL SUBSCRIPTION AND SUPPORT FOR THE STATES ATTORNEY'S OFFICE

Brandi Kentner, Director, Purchasing; Sara Gaumer, Deputy State's Attorney; and Joshua O'Neal, Chief Technical Officer, Information Technology, presented the request to authorize, to award the Sole Source Procurement of Prosecutor software, licensing, training and support fees from Karpel Computer Systems Inc. dba Karpel Solutions of St. Louis, MO for use by the States Attorney's Office in the amount of \$81,106.00 for the one time setup fee for Installation Services, Professional Services, Training Services and Customization and for a three, one year annual subscription fee of \$101,000.00 per year. This award is also contingent on the final approval of the contract agreement by the County Attorney's Office.

Commissioner Leatherman, seconded by Commissioner Wagner, moved to award the Sole Source Procurement of Prosecutor software, licensing, training and support fees from Karpel Computer Systems Inc., as presented. The motion passed unanimously (4-0).

8. BID AWARD (PUR-1757)- CONTRACT SERVICES A TRANSFER STATIONS AND ON-SITE AT FORTY WEST LANDFILL

Brandi Kentner, Director, Purchasing; and David Mason, Deputy Director, Solid Waste, presented the request to award the Contract Services at Transfer Stations and On-Site at the Forty West Landfill to responsive, responsible, bidder Panhandle Dumpsters LLC, of Martinsburg, WV based on the Total Sum Bid (Transfer Station Location Nos. 1 through 6) \$518,558.50 and the procurement is contingent upon the company being registered and providing proof of being in "Good Standing" with the Department of Assessment and Taxation.

Commissioner Harvey, seconded by Commissioner Leatherman, moved to award the Contract Services at Transfer Stations and On-Site at the Forty West Landfill to Panhandle Dumpsters LLC, as presented. The motion passed unanimously (4-0).

9. BID AWARD (PUR-1758) – RECYCLING DROP-OFF SERVICES

Brandi Kentner, Director, Purchasing; and David Mason, Deputy Director, Solid Waste, presented the request to award the contract for Recycling Drop-Off Services under Option No. 1 for the hauling of single stream recyclables to the responsive, responsible bidder Apple Valley Waste Services Inc., of Kearneysville, WV for the total sum bid amount of \$61,405.00 and to award under Option No. 2 for the processing of single stream recyclables to Apple Valley Waste of Kearneysville, WV., year one \$46,000.00 year two \$50,000.00 and year three \$54,000.00 for the total sum bid amount of \$150,000.00 and to award under Alternate No. 1, to BFI/dba Republic Services of Hagerstown, MD., year one \$11,880.96, year two \$12,475.84 and year three \$13,099.84, for the total sum bid amount of \$37,456.64.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to award the contract for Recycling Drop-Off Services to Apple Valley Waste Services Inc., and Alternate No. 1, to BFI/dba Republic Services as presented. The motion passed unanimously (4-0).

10. INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-25-209) TWO (2) NEW 2027 MACK GRANITE 4X2 PLOW TRUCKS

Brandi Kentner, Director, Purchasing; and Zane Rowe, Deputy Director, Highways Department, presented the request to authorize by Resolution, the Highway Department to purchase two (2) New 2027 Mack Granite 4x2 Plow Trucks with J&J Dump Beds and Plow Package in the amount of \$298,804.25 each; for the total sum of \$597,608.50 from Baltimore Truck Center, Inc., of Hagerstown, MD, and to utilize the cooperative contract that was awarded by Sourcewell to Baltimore Truck Center, Inc.

Commissioner Harvey, seconded by Commissioner Leatherman, moved to authorize by Resolution, the purchase of two (2) New 2027 Mack Granite 4x2 Plow Trucks with J&J Dump Beds and Plow Package from Baltimore Truck Center, Inc., as presented. The motion passed unanimously (4-0).

11. CORRECTION: SOLE SOURCE AWARD (PUR-1767) – VESTA 9-1-1 HARDWARE REFRESH UPGRADE FOR THE DEPARTMENT OF COMMUNICATIONS

Brandi Kentner, CPPO, Director of Purchasing, and Alan Matheny, Director of Emergency Management and Communication, presented the request to correct the previously awarded sole source contract for the purchase and installation of Vesta 9-1-1 Hardware Refresh Upgrade, all related hardware and software to Carousel Industries of Newport News, VA, for the total proposal value of \$2,306,963.76 to \$2,681,763.76 which includes annual maintenance and support for five years, which is a *CORRECTION*; they previously priced the support at \$70,760.00 per year however the corrected cost is \$74,960.00, totally \$374,800.00, to be paid in full year one.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to correct the previously awarded contract for the purchase and installation of Vesta 9-1-1 Hardware Refresh Upgrade, all related hardware and software to Carousel Industries as stated. The motion passed unanimously (4-0).

12. BID AWARD (PUR-1639) ON CALL STORMWATER MANAGEMENT MAINTENANCE TASK ORDER FOR THE DEPARTMENT OF STORMWATER AND WATERSHED SERVICES

Carin Bakner, Buyer, Purchasing; and John Swauger, Stormwater Management Coordinator, Water Quality, presented the request to authorize the Department of Stormwater and Watershed Services to utilize contract PUR-1639 with Patriot Land & Wildlife Management Services, Inc., for maintenance and repair of various locations in the total lump sum amount of \$65,783.95 based on the estimate received.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to authorize the Department of Stormwater and Watershed Services to utilize contract PUR-1639 with Patriot Land & Wildlife Management Services, Inc. for maintenance and repair of various locations as presented. The motion passed unanimously (4-0).

13. GOVERNOR'S OFFICE FOR CHILDREN ENOUGH CAPACITY GRANT

Carsten Ahrens, Senior Grant Manager, Grant Management, presented the request to approve the application for and acceptance of funds of the FY26 ENOUGH Capacity Building proposal to the Governor's Office for Children requesting \$74,581.00 and accept funding as awarded. The proposal

requests funding for partner organizations to provide assistance in capacity building towards eliminating child poverty in designated communities in Washington County as well as support for County administrative expenses.

Commissioner Leatherman, seconded by Commissioner Wagner, moved to approve the application for and acceptance of funds of the FY26 ENOUGH Capacity Building proposal as presented. The motion passed unanimously (4-0).

14. FY26 MIEMSS CARDIAC DEVICE GRANT – APPROVAL TO SUBMIT APPLICATION AND ACCEPT AWARDED FUNDING

David Chisholm, Deputy Director, Operations, Emergency Services; and Richard Lesh, Grant Manager, Grant Management, presented the request to approve the submission of the FY26 Cardiac Device Grant application through the Maryland Institute for Emergency Medical Services Systems (MIEMSS) in the amount of \$29,000.00 and accept awarded funding. This grant will allow the Division of Emergency Services to purchase the most current version of the LifePak cardiac monitor/defibrillator and will begin the replacement of the outdated LP 15 devices. According to the Notice of Funding Opportunity (NOFO) Awardees must fund at least 50% of the total cost of the awarded cardiac devices. The total cost of the devices will be \$58,000.00 and the \$29,000.00 matching funds will be paid from the Division of Emergency Services Machinery and Equipment account in their operating budget the Office of Grant Management has reviewed the grant funding guidelines. Other than the dollar-for-dollar match requirement, there are no unusual conditions associated with this funding request.

Commissioner Harvey left the meeting at 11:34 a.m.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to approve the submission of the FY26 Cardiac Device Grant application and accept funding as awarded as presented. The motion passed unanimously (3-0). Commissioner Harvey was absent.

15. BLACK ROCK GOLF COURSE TRAINING CENTER – NAMING RIGHTS

Andrew Eshleman, Director of Public Works; and Jaime Dick, Deputy Director of Parks and Recreation presented the request for a consensus and for informational purposes for naming rights of the Black rock Golf Course Training Center. The Washington County Public Golf Corporation, also known as the Black Rock Golf Board, is a 501(c)(3) non-profit organization. The Board is preparing a capital fundraising campaign to construct a new Training Center at Black Rock Golf Course without County funds The Training Center will upgrade the existing driving range and include covered and open driving bays, a short-game practice area, and synthetic-grass putting and chipping greens. These improvements will provide year round opportunities for community organizations, student athletes, and golfers of all ages to develop and refine their skills. To help finance the project, the Golf Board seeks to solicit naming rights for the Training Center. These naming rights would apply solely to the Training Center, not the golf course or clubhouse and are anticipated to include a fixed name sign on the covered structure. The per year amount and actual awards will depend on offers received. Naming rights must be approved by the Board of County Commissioners to ensure consistency with the County's image and values.

Commissioner Harvey returned to the meeting at 11:37 a.m.

The Commissioner reached a unanimous consensus (4-0) to move forward with the project for the naming rights of the Black Rock Golf Course Training Center program as presented.

16. SENIOR NETWORK ENGINEER HIRING RECOMMENDATION

Joshua O'Neal, Chief Technical Officer, Information Technology; David Elliott, Director, Information Technology; and Chip Rose, Director, Human Resources, presented the request for approval to offer Charles Cousins position #1903, Senior Network Engineer at a Grade 16, Step 21, \$131,352.00/annually.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to approve to offer Charles Cousins position #1903, Senior Network Engineer as presented. The motion passed unanimously 4-0.

17. WASHINGTON COUNTY ETHICS COMMISSION REAPPOINTMENTS

Zachary J. Kieffer, County Attorney, presented the request to reappoint Karen Federman-Henry to a three-year term and to reappoint Alan Levin to a three-year term as Commission chair.

Commissioner Wagner, seconded by Commissioner Harvey, moved to approve to reappoint Karen Federman-Henry and Alan Levin as presented. The motion passed unanimously (4-0).

18. PRESENTATION OF 2025-2026 FARM OF THE YEAR AWARD

Kelsey Keadle, Business Specialist – Agriculture, Business and Economic Development, presented the Farm of the Year Award is designed to recognize outstanding agricultural achievement in proficiency of production, agricultural and community organization involvement, conservation and preservation practices, and technological advances. The 2025-2026 Farm of the year, Crown Stone Farm was honored for its exemplary commitment to sustainable agriculture. The Board of County Commissioners presented the 2025-2026 Farm of the Year Award to the Crown Stone Farm family.

CLOSED SESSION

Commissioner Wagner, seconded by Commissioner Leatherman, moved to convene in closed session at 11:50 a.m. The motion passed unanimously (4-0).

To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals (1). Personnel matters are confidential, precluding discussion in open session.

- Discussion of employment and compensation of part-time County employee.
- Hiring Recommendation for open County position.
- Discussion of hiring for open County position.
- Discussion of appointment to County Adult Public Guardianship Review Board.

To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State. Open session discussion would deter business from active engagement in discussion and sharing of proprietary information (4).

- Discussion of application for extension of foreign trade zone.
- Discussion of incentive plan at HGR.

To consult with counsel to obtain legal advice on a legal matter (7). Open session discussion would breach attorney/client privilege.

- Status update and legal advice from County Attorney on County-involved legal matter.
- Legal advice from outside regarding pending litigation.

To consult with staff about pending litigation (8). Discussion pertains to actual litigation in which the County is involved.

- Discussion with County staff about settlement of litigation.

In closed session, the Commissioners discussed; and/or reached a consensus regarding:

- Employment and compensation of part-time County employee;
- Hiring of Pre-Treatment Coordinator position in Water Quality;
- Position recommendation for Department of Public Relations and Marketing;
- Incentive plan for Hagerstown Regional Airport;
- For boards and commissions appointments and reappointments to the Adult Public Guardianship Review Board;
- Discussion of application for extension of foreign trade zone;
- Status update and legal advice from County Attorney on County-involved legal matter;
- Discussion with County staff about settlement of litigation;
- Legal advice from outside counsel regarding pending litigation;
- Received legal advice and updates on pending litigation matters for which the County is a party.

Present during closed session at various times were Commissioners Jeffrey A. Cline, Derek Harvey, Randal A. Leatherman and Randall E. Wagner; Dawn L. Marcus, County Clerk; Zachary J. Kieffer, County Attorney; Michelle Gordon, County Administrator; Rosalinda Pascual, Deputy County Attorney; Aaron Weiss, Assistant County Attorney; Victor Scarpelli, Assistant County Attorney; Chip Rose, Director Human Resources; Davina Yutzy, Deputy Director, Water Quality; Danielle Weaver, Director, Public Relations and Marketing; Neil Doran, Director, Hagerstown Regional Airport; Andrew Eshleman, Director, Public Works; Jaime Dick, Deputy Director, Parks and Recreation; Linda Spence, Financial Programs Administrator, Business and Economic Development; Jonathan Horowitz, Director, Business and Economic Development; Maria Kramer, Director, Grant Management; Danielle Weaver, Director, Public Relations and Marketing; Jena Repp, Public Relations Coordinator, Public Relations and Marketing; Katie Yoder, Multimedia Specialist, Public Relations and Marketing; Alex Emge, Digital Marketing Specialist, Public Relations and Marketing; and Mark Weaver, Communications Counsel.

RECONVENE IN OPEN SESSION

Commissioner Wagner, seconded by Commissioner Leatherman, moved to reconvene in open session at 3:54 p.m. The motion passed unanimously (5-0).

RECESS

EVENING MEETING WITH THE TOWN OF SHARPSBURG

Location: 100 West Washington Street, Hagerstown, Maryland

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

A moment of silence was observed, followed by the Pledge of Allegiance to the Flag by the full assemblage.

CALL TO ORDER

Vice-President Jeffrey A. Cline called the evening meeting of the Board of County Commissioners of Washington County, Maryland, to order at 6:02 p.m. with the following members present: Vice-President Jeffrey A. Cline, Commissioner Derek Harvey, Commissioner Randal A. Leatherman, and Commissioner Randall E. Wagner. President John F. Barr was absent.

TOWN OF SHARPSBURG LEADERS' REPORTS AND COMMENTS

Mayor Russ Weaver thanked the Commissioners for hosting the meeting. He congratulated Commissioner Leatherman on his appointment. Mayor Weaver discussed topics to include Memorial Day 2026, commemorative coins for the 250th celebration, water and sewer manhole and culvert issues, meter replacements, water and sewer rates, Green Hill Farm activities, Green Hill Farm cabins and easement issues, Maryland Environmental Trust inspections and protection of the battlefields

Vice-Mayor Jacob Martz shared information on the Sharpsburg Memorial Day Parade, he requested the County's Assistance with the Memorial Day events and invited the Commissioners to participate in the parade.

Tim Lung, Zoning Administrator discussed Green Hill Farms zoning issues, the cease and desist order, and the rural overlay.

COMMISSIONERS' AND COUNTY ADMINISTRATORS' REPORTS AND COMMENTS

Commissioner Harvey requested information on existing easements and protection of easements. He thanked the Town for holding their events and keeping their community productive.

Commissioner Leatherman shared information on his family heritage with Sharpsburg. He thanked the Town members for attending the meeting. Commissioner Leatherman discussed Green Hill Farm, and the progression of the park on Main Street.

Commissioner Wagner shared his memories of the Memorial Day parade. He thanked the Town for their points of topic. Commissioner Wagner visited Captain Benders recently. He thanked the Town members for attending the meeting.

Commissioner Cline shared his memories of the Memorial Day parade. He visits Nutters Ice Cream shop. Commissioner Cline thanked the Town for keeping the stewardship and the tradition of small town America alive.

Michelle Gordon, County Administrator shared that the County would participate in the Sharpsburg parade with the County's 250th Anniversary parade float. She shared information on the water meter repairs, water meter replacement bills, Green Hill Farms issues, and she will have staff send a copy of the Maryland Environmental Trust inspection report to the Town.

STAFF COMMENTS

Danielle Weaver, Director, Public Relations and Marketing shared information on the 250th celebration and commemorative coins for the celebration.

Mark Bradshaw, Director, Environmental Management, Water Quality, shared information on water meter life cycles and repairs.

Jill Baker, Director, Planning and Zoning shared information on existing easements, deed restrictions, and mapping tools of easements, the plan review processes, Green Hill Farms issues, inspection of the Maryland Environmental Trust, and state laws regarding special event centers and agritourism.

ADJOURNMENT

Commissioner Wagner, seconded by Commissioner Leatherman, moved to adjourn at 6:45 p.m. The motion passed unanimously (5-0).



Dawn L. Marcus, *County Clerk*

