



Board of County Commissioners of Washington County, Maryland

Open Session Minutes

July 29, 2025

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

Invocation presented by Reverend James Brooks, followed by the Pledge of Allegiance to the Flag by the full assemblage.

CALL TO ORDER

President John F. Barr called the regular meeting of the Board of County Commissioners of Washington County, Maryland, to order at 9:01 a.m. with the following members present: Vice President Jeffrey A. Cline, Commissioner Derek Harvey, Commissioner Randal A. Leatherman and Commissioner Randall E. Wagner.

APPROVAL OF MINUTES

Commissioner Wagner, seconded by Commissioner Leatherman, moved to approve the minutes of June 24, 2025. The motion passed (4-0-1). Commissioner Barr abstained from the vote.

COMMISSIONERS' REPORTS AND COMMENTS

Commissioner Wagner attended Ag Expo events which included the market sale and the breakfast and tour. He thanked staff and all involved in the Ag Expo kickoff. Commissioner Wagner attended the ribbon cutting ceremony for the Boys and Girls Club of Washington County. He thanked staff and all involved with the Sideling Hill Ribbon Cutting and Sign dedication.

Commissioner Leatherman encouraged citizens to consider continuing their education this fall at Hagerstown Community College. He attended the graduation of Paramedic Class 24-03, and he wished the twelve graduates all the best.

Commissioner Harvey attended the Ag Expo. He commented on the great turnout and on the hard work of the 4-H members caring for their animals. Commissioner Harvey thanked Ad Fulton for his generous donation in support of the new pole barn building at the Agricultural Center. He commented on the Ice Cream Trail.

Commissioner Cline thanked Addie Nardi for the Boys and Girls Club ribbon cutting ceremony. He attended the Community Free Clinics MUDD Volleyball Tournament at the Western Maryland Parkway property. Commissioner Cline attended two of the reenactments in downtown Funkstown. He commended County employee and Councilman John Phillips for organizing the reenactments. Commissioner Cline attended the Williamsport MML chapter meeting at the Springfield Barn. He attended the Ag Expo and Fair events which included the market sale and the breakfast and tour. Commissioner Cline thanked Ad Fulton for his generous donation in support of the new pole barn building at the Agricultural Center. He attended the Sideling Hill Ribbon Cutting and Sign dedication, he commented on the Sideling Hill Overlook sign and thanked all who were involved. Commissioner Cline thanked the Michelle Gordon, County Administrator for her prompt action and efforts in response to his request regarding the dilapidated Sideling Hill property. He attended the graduation of Paramedic Class 24-03. Commissioner Cline commented on the Public Safety Training Center, the instructors, and he looks forward to the completion of the burn building, the defensive driving course and the

tactical village for the training of the volunteers and first responders. He commented on the passing of two County employees; Darrius Hutzell and Derek Bish and offered sympathy to their families.

Commissioner Barr thanked Pastor Brooks for the invocation this morning. He congratulated Addie Nardin on the opening and ribbon cutting ceremony of the Boys and Girls Club at their new facility. Commissioner Barr thanked Meritus Hospital Association for their contributions to the County and the startup of the Osteopathic School of Medicine. He shared his prayers and sympathies for the families and friends on the passing of employees Darrius Hutzell and Derek Bish.

STAFF COMMENTS

Michelle Gordon, County Administrator, attended the Sideling Hill Overlook ribbon cutting ceremony. She thanked staff in Public Works, Highways and Building Maintenance for the cleanup and design and construction completed at Sideling Hill. She thanked Adian Craig, student at Boonsboro High School, for the artwork and design of the sign. Ms. Gordon thanked staff for their work at the Ag Expo to include Kelsey Keadle, Agriculture Business Specialist. She extended her condolences to the families of Darrius Hutzell and Derek Bish. She shared support available to staff for the loss of the two County employees. Ms. Gordon shared information on the press release sent out from the Williamsport High School regarding environmental safety issues. She congratulated graduating Paramedic Class 24-03. Ms. Gordon shared information on this evening's meeting with the Town of Hancock.

Michelle Gordon, County Administrator, shared the request for an updated letter of support for the Williamsport Library. They have revised their scope of work for the project which is increased from \$17,700,000.00 to \$21,900,000.00 for the total project cost. The total amount being contributed by the County has not changed. The Board of County Commissioners confirms their commitment for FY2027 of \$402,000.00. The total project estimates to be contributed by County funds throughout the life of the project, in the two or three years it will take to complete, remains \$4,489,060.00.

The Commissioners reached a unanimous consensus (5-0) in support of the updated letter.

1. WASHINGTON COUNTY GAMING COMMISSION'S ANNUAL REPORT AND FISCAL YEAR 2025 GAMING FUND ALLOCATION ANNOUNCEMENT

Carsten Ahrens, Senior Grant Manager, Grant Management; and Matthew Schnebly, Chair, Washington County Gaming Commission, presented the annual report of the Commission's fiscal year 2025 funding decisions for informational purposes. They presented a press release handout to the Board of County Commissioners.

2. GOVERNOR'S BUDGET FY24 CAPITAL APPROPRIATIONS GRANT

Carsten Ahrens, Senior Grant Manager, Grant Management; and David Hays, Director, Emergency Services, presented the request to approve acceptance of a Capital Appropriations Grant from the State of Maryland Capital Budget for FY24. The amount of the grant award is \$2,250,000.00. The Washington County Office of Grant Management, on behalf of The Emergency Services Department, is seeking approval to accept the grant funds that are allocated for the Public Safety Training Center (PSTC). The funding from the grant will be utilized for the defensive driving track at the PSTC.

Commissioner Leatherman, seconded by Commissioner Cline, moved to approve to accept the Capital Appropriates Grant as presented. The motion passed unanimously (5-0).

3. 2025 AUGUSTOBERFEST

Jill Colbert, Augustoberfest Chairwoman; and Mary-Jane Bowyer, Community Relations Chairwoman, presented an update to the County Commissioners on new enhancements and changes for the 2025 Augustoberfest Festival. They thanked the Board of County Commissioners for their continued support.

4. INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-25-0196) TORO MULTIPRO 5800 THREE HUNDRED (300) GALLON SPRAYER FOR THE BLACK ROCK GOLF COURSE

Carin Bakner, Buyer, Purchasing; and George Sweitzer, Superintendent, Black Rock Golf Course presented the request to authorize by Resolution, for the Black Rock Golf Course to purchase a Toro MultiPro 5800 Three Hundred (300) Gallon Sprayer from Turf Equipment and Supply Company of Jessup, MD for a total price of \$93,701.41 and to utilize another jurisdiction's contract (112624-TTC) that was awarded by Sourcewell to The Toro Company.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to authorize by Resolution the purchase of a Toro MultiPro 5800 Sprayer from Turf Equipment and Supply Company as presented. The motion passed unanimously (5-0).

5. INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-25-0200) MASSEY FERGUSON MF4710 TRACTOR FOR THE DEPARTMENT OF SOLID WASTE

Carin Bakner, Buyer, Purchasing; and Dave Mason, Deputy Director, Solid Waste, presented the request to authorize by Resolution, for the Department of Solid Waste to purchase a Massey Ferguson MF4710 Tractor from D.W. Ogg Equipment Company of Frederick, MD, for a total price of \$63,755.00 and to utilize another jurisdiction's contract (082923-AGCO) that was awarded by Sourcewell to AGCO Corporation.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to authorize by Resolution the purchase of a Massey Ferguson MF4710 Tractor from D.W. Ogg Equipment Company as presented. The motion passed unanimously (5-0).

6. BID AWARD (PUR-1754) PURE STORAGE SUPPORT SUBSCRIPTION RENEWAL FOR THE INFORMATION SYSTEMS DIVISION

Carin Bakner, Buyer, Purchasing; and Josh O'Neal, Chief Technical Officer, Information Technology, presented the request to award the procurement of a subscription renewal to GHA Technologies, Inc. of Scottsdale, AZ, for a Total Sum Bid Price of \$170,767.44 over a three (3) year term. Annual cost for the three (3) year term is \$56,922.48 per year.

Commissioner Harvey, seconded by Commissioner Leatherman, moved to award the procurement of a subscription renewal to GHA Technologies, Inc. as presented. The motion passed unanimously (5-0).

7. ADDITIONAL SERVICES – CONTRACT (PUR-1696) ORACLE PRODUCTS AND SERVICES FOR INFORMATION TECHNOLOGY DEPARTMENT

Angie Poffenberger, Deputy Director, Software Support & Training, Budget and Finance; and Kelcee Mace, Chief Financial Officer, presented the request to authorize the addition of services to the existing contract for Oracle Products and Services for the Human Resources Department with Mythics, LLC of Virginia Beach, VA, based on its quote in the amount of \$35,280.00 based on the contract awarded by Omnia – Region 4 Education Services Center contract #R240202.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to authorize the addition of services to the existing contract for Oracle Products and Services with Mythics, LLC, as presented. The motion passed unanimously (5-0).

8. INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-25-0201) ONE (1) 900-ECO 12 YD COMBINATION SEWER CLEANER – TRUCK

Mark Bradshaw, Director, Environmental Management, presented the request to authorize by Resolution, for the Department of Water Quality to purchase one (1) 900-ECO 12 yd. Combination Sewer Cleaner Truck from Mid-Atlantic Waste Systems of Easton, MD in the amount of \$590,812.97 and to utilize another jurisdiction's contract (#101221-SCA) that was awarded by Sourcewell.

Commissioner Harvey, seconded by Commissioner Cline, moved to authorize by Resolution the purchase of one (1) 900-ECO 12 yd. Combination Sewer Cleaner Truck from Mid-Atlantic Waste Systems as presented. The motion passed unanimously (5-0).

9. BID AWARD (PUR-1750) TOWN OF SHARPSBURG WATER SERVICE UPGRADE

Mark Bradshaw, Director, Environmental Management; and Joseph Moss, Deputy Director, Engineering, Environmental Management, presented the request to award the procurement of furnishing and delivery of the water system upgraded parts listed on the bids Form of Proposal to Huntzberry Brothers, Inc. of Smithsburg, MD, for a Total Sum Bid Price of \$474,050.00.

Commissioner Harvey, seconded by Commissioner Cline, moved to award the procurement of furnishing and delivery of the water system upgraded parts to Huntzberry Brothers, Inc., as presented. The motion passed unanimously (5-0).

10. INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-25-0194) – LEASE FOR ONE (1) NEW CATERPILLAR 120 AWD MOTOR GRADER

David Mason, Deputy Director, Solid Waste, presented the request to authorize, by Resolution, the Department of Solid Waste to lease of One (1) New Caterpillar 120 AWD Motor Grader from Caterpillar Financial Services Corporation with an annual payment in the amount of \$84,000.82 for the total sum of \$420,004.10 and to utilize another jurisdiction's contract (#011723-CAT) that was awarded by Sourcewell (formally National Joint Powers Alliance) to Caterpillar, Inc. This is also contingent on the final approval of the lease agreement by the County Attorney's Office.

Commissioner Harvey, seconded by Commissioner Wagner, moved to approve the lease of One (1) New Caterpillar 120 AWD Motor Grader from Caterpillar Financial Services Corporation as presented. The motion passed unanimously (5-0).

11. SMITHSBURG WWTP ENERGY CONSUMPTION INCENTIVE

Joe Moss, Deputy Director, Engineering, Environmental Management, presented the request to approve the proposed incentive credit for energy consumption at the Smithsburg WWTP. The Potomac Edison Energy Solutions for Business Programs are meant to help offset some of the costs of energy-efficient equipment and projects. The incentives come in the form of a one-time payment after project completion. We pay into the programs every month on our electric bills via the EmPOWER MD surcharge. With projects like the one in Smithsburg, we receive some of that money back because of the energy-efficiency measures we are taking. As long as energy savings can be quantified, there are rebates available for a multitude of projects. The project in Smithsburg qualifies for incentive dollars through the custom program where our one-time check will be paid out at \$.28/kWh saved.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to approve the proposed credit for energy consumption at the Smithsburg Waste Water Treatment Plant as presented. The motion passed unanimously (5-0).

12. SCHOFIELD CONSERVATION RESERVE ENHANCEMENT PROGRAM (CREP) EASEMENT PROPOSAL (REVISED)

Chris Boggs, Rural Preservation Administrator, Planning and Zoning, presented the request to approve the Paula Z. Schofield CREP easement project, paid for 100% by the State, in the revised amount of \$64,934.30 for 32.63 easement acres, to adopt an ordinance approving the purchase of the easement, and to authorize the execution of the necessary documentation to finalize the easement purchase.

Commissioner Harvey, seconded by Commissioner Wagner, moved to approve the Paula Z. Schofield CREP easement project in the revised amount as presented. The motion passed unanimously (5-0).

13. COST RECOVERY BILLING FOR HAZARDOUS SPILL RESPONSE

Kelcee Mace, Chief Financial Officer, presented the request to implement a new billing practice to recoup the cost of responding to a hazardous spill incident. Per Md. Code, §§ 3-1101 et seq. and 3-1201 et seq. of the Courts and Judicial Proceedings Article, the County can bill a "motor carrier," as that term is defined in the code, involved in an incident that requires hazardous spill response to recoup the cost of hazmat personnel, equipment, and materials. The Division of Emergency Services will submit an incident report and cost worksheet to the County Attorney's office for review prior to the Office of Budget & Finance sending an invoice. The rates were developed by Division of Emergency Services staff and are consistent with the rates charged by other jurisdictions.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to approve to implement a new billing practice for the cost recovery billing for hazardous spill response as presented. The motion passed unanimously (5-0).

14. FY25 BUDGET ADJUSTMENT (PPE ORDERED)

Kelcee Mace, Chief Financial Officer, presented the request to approve the FY25 budget adjustment. Staff are requesting approval for a budget adjustment to move funds in the amount of \$506,324.00 for personal protective equipment (PPE) ordered but not received by June 30th deadline, to the Capital Fund. DES staff ordered 130 sets of PPE using available funds in the FY25 operating budget, however, the PPE was not received by fiscal year end on June 30th. Transferring the funds to the Capital Fund will allow the department to complete the purchase in FY26 when the PPE is received and invoiced.

Commissioner Harvey, seconded by Commissioner Leatherman, moved to approve the budget adjustment as presented. The motion passed unanimously (5-0).

15. FY26 OPERATING BUDGET ADJUSTMENT (WEBSITE MAINTENANCE)

Kelcee Mace, Chief Financial Officer, presented the request to approve a budget adjustment to fund website maintenance services. Staff are requesting the transfer of \$49,200.00 from funds set aside for Time to Care Act premiums that will not be required in FY26 to the Information Technology department to fund the addition of these services.

Commissioner Harvey, seconded by Commissioner Wagner, moved to approve the budget adjustment to fund website maintenance services as presented. The motion passed unanimously (5-0).

16. FY26 OPERATING BUDGET ADJUSTMENT (UPGRADE OF POSITION 1789)

Kelcee Mace, Chief Financial Officer, presented the request to approve a budget adjustment to fund the approved upgrade of position #1789. On June 10, 2025, the BOCC approved the upgrade of position 1789 from a Help Desk Analyst I at grade 8 to a Cloud Virtualization Support Engineer at a Grade 16. Staff are requesting the transfer of \$67,530.00 from funds set aside for Time to Care Act premiums that will not be required in FY26 to the Information Technology department to fund the upgrade.

Commissioner Harvey, seconded by Commissioner Leatherman, moved to approve the budget adjustment to fund the approved upgrade of position #1789 as presented. The motion passed unanimously (5-0).

17. WASHINGTON COUNTY BOARD OF SOCIAL SERVICES – APPOINTMENT

Dawn Marcus, County Clerk, presented the request to appoint Alison Palmer, to serve a first full, three-year term from July 1, 2025, through June 30, 2028, on the Board of Social Services. This is not a paid board.

Commissioner Harvey, seconded by Commissioner Leatherman, moved to approve the appointment of Alison Palmer as presented. The motion passed unanimously (5-0).

18. TRI-COUNTY COUNCIL FOR WESTERN MARYLAND – APPOINTMENT

Dawn Marcus, County Clerk, presented the request to appoint Mayor Bill Green as a Washington County Municipality representative on the Tri-County Council for Western Maryland.

Commissioner Cline, seconded by Commissioner Harvey, moved to approve the appointment of Mayor Bill Green as presented. The motion passed unanimously (5-0).

19. WASHINGTON COUNTY HISTORICAL SOCIETY, COMMISSIONER CONTINGENCY FUNDING REQUEST

Michelle Gordon, County Administrator, presented the request to approve the request for Commissioner Contingency funding from the Washington County Historical Society (WCHS) for stop gap funding for the current fiscal year due to the loss of grant funding that they have received in prior years. They are requesting two years of support. Ms. Gordon recommended funding for this year in the amount of \$15,000.00 to provide for direct expenses associated with the general operations of the Miller House Museum's and for needed improvements to the facility's HVAC and general repairs of the Miller House.

Commissioner Cline, by Commissioner Harvey, moved to approve the funding request in the amount of \$15,000.00, for one year, from the Washington County Historical Society as presented. They can review an additional funding request next year if needed. The motion passed unanimously (5-0).

20. STATEMENT REGARDING OPEN MEETINGS COMPLIANCE BOARD DECISIONS ISSUED JULY 17, 2025

John Barr, President, Washington County Board of County Commissioners shared a summary of the July 17, 2025, decisions of the Open Meetings Act Compliance Board; Decisions – 19 OMCB Opinions 178 (2025) and 19 OMCB Opinions 186 (2025).

CLOSED SESSION

Commissioner Harvey, seconded by Commissioner Cline, moved to convene in closed session at 10:02 a.m. The motion passed unanimously (5-0).

To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals. (1). Personnel matters are confidential, precluding discussion in open session.

- Discussion related to staffing at Volunteer Fire Company
- Airport Advisory Commission Appointment
- Board of Social Services Appointment
- Discussion of open positions in IT Department
- Hiring Recommendation for open County position
- Discussion of discipline of County employee

To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.

- Discussion of local match to state incentive for existing business to expand in Washington County.

To consult with counsel to obtain legal advice on a legal matter (7). Open session discussion would breach attorney/client privilege.

- Status update and legal advice from County Attorney on County-involved legal matter.
- Legal advice as to certain terms in MOU with Town of Smithsburg for Code enforcement/inspection services.

Public Body has determined open session discussion would constitute risk to public safety. (10)

- Discussion of continuity of operations plan
- Discussion of development of additional rescue services substations.

In closed session, the Commissioners discussed; and reached a consensus to:

- Discussion of Washington County Continuity of Operations Plan;
- EMS staffing transition at the Halfway Volunteer Fire Department;
- Discussion of additional rescue service substations;
- Local match for state incentives for existing business to expand;
- MOU with the Town of Smithsburg for Code enforcement/inspection services;
- Appointments to the Washington County Board of Social Services and the Hagerstown Regional Airport Advisory Commission;
- Hiring recommendation for Cloud and Virtualization Support Engineer and salary adjustment recommendations in the Information Technology Department;
- Hiring recommendation for the Public Relations Coordinator, Public Relations and Marketing Department; and
- Received legal advice and updates on pending litigation matters for which the County is a party.

Present during closed session at various times were Commissioners John F. Barr, Jeffrey A. Cline, Derek Harvey, Randal A. Leatherman and Randall E. Wagner; Dawn Marcus, County Clerk; Michelle Gordon, County Administrator; Zachary Kieffer, County Attorney; Rosalinda Pascual, Deputy County Attorney; Aaron Weiss, Assistant County Attorney; Victor Scarpelli, Assistant County Attorney; Alan

Matheny, Director, Emergency Management and Communications; Brian Lowman, Emergency Management Planner, Emergency Management and Communications; R. David Hays, Director, Emergency Services; Linda Spence, Financial Programs Administrator, Business and Economic Development; Greg Cartrette, Director/Code Official, Permits and Inspections; Joshua O'Neal, Chief Technical Officer, Information Technology, David Elliott, Director, Information Technology, Chip Rose, Director Human Resources; and Danielle Weaver, Director, Public Relations and Marketing.

RECONVENE IN OPEN SESSION FOR POTENTIAL ACTION ON CLOSED SESSION PERSONNEL ITEM

Commissioner Cline, seconded by Commissioner Wagner, moved to reconvene in open session at 12:16 p.m. The motion passed unanimously (5-0).

Michelle Gordon, County Administrator, presented the request to hire Michael McAndrew, as the Cloud and Virtual Support Engineer, Information Technology Department, at a Grade 16, Step 19, \$125,029.00/annually.

Commissioner Wagner, seconded by Commissioner Leatherman, moved to approve to hire Michael McAndrew as presented. The motion passed unanimously (5-0).

Michelle Gordon, County Administrator, presented the request to extend an offer to Jenna Repp as the Public Relations Coordinator, Public Relations and Marketing Department, at a Grade 15, Step 1, \$74,922.00/annually, she is an existing employee, with an effective date of July 28, 2025.

Commissioner Wagner, seconded by Commissioner Cline, moved to approve to hire Jenna Repp as presented. The motion passed unanimously (5-0).

RECESS

EVENING MEETING WITH THE TOWN OF HANCOCK

*Location: 100 West Washington Street
Hagerstown, Maryland*

INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation presented by Commissioner John Barr, followed by the Pledge of Allegiance to the Flag by the full assemblage.

CALL TO ORDER

President John F. Barr called the evening meeting of the Board of County Commissioners of Washington County, Maryland, to order at 6:00 p.m. with the following members present: Vice President Jeffrey A. Cline, Commissioner Randal A. Leatherman and Commissioner Randall E. Wagner. Commissioner Derek Harvey was absent.

21. SIDELING HILL SIGN PROJECT

Andrew Eshleman, Director, Public Works; and Danielle Weaver, Director, Public Relations and Marketing, shared this project was a collaboration between Washington County Parks and Recreation and Boonsboro High School's Carpentry and Architectural Design Program. Led by teacher Mr. Young, the project featured the incredible work of sophomore Aiden Gregg, who designed and fabricated the sign using his skills in digital design and CNC programming. They shared a video of the Sideling Hill Sign project.

TOWN OF HANCOCK'S LEADERS REPORTS AND COMMENTS

Mayor, Roland Lanehart Jr., thanked the Commissioners for the meeting. He thanked Greg Cartrette for his assistance with blighted properties. Mayor Lanehart shared information on Hancock's National Night Out. He shared that Debbie Cohill wrote the grant for the new fire tanker.

Town Manager, Michael Faith, thanked Greg Cartrette for his assistance on the blighted properties. He shared information on National Night Out. Mr. Faith discussed the water supply and the need for a backup generator for the water supply and also for the town hall facility. They will provide quotes for the generators. He shared information on state bridge 522. They are committed to keeping the schools open in Hancock and they are working with their business partners in the town.

COMMISSIONERS' AND COUNTY ADMINISTRATOR'S REPORTS AND COMMENTS

Commissioner Leatherman congratulated the town on the new fire tanker. He commented on bringing the Walk Across Maryland back to Hancock.

Commissioner Wagner thanked the Town for attending the meeting. He commented on the generator for the water supply, and he supports assisting the town with obtaining the generators. Commissioner Wagner visited the Blue Goose in Hancock.

Commissioner Cline visited the Blue Goose in Hancock. He supports assisting the town with obtaining the generators.

Commissioner Barr requested additional information on the size needed for the generators. He visits the Blue Goose as well. Commissioner Barr recognized the economic development challenges due to the Town's location. He requested information on the Orchards property.

Michelle Gordon, County Administrator shared that the County may have three generators available. She thanked the Town for their partnership with the County. She discussed the transition of Emergency Medical Services to the Town. Ms. Gordon shared information regarding the Board of County Commissioners funding commitments to the Town.

STAFF COMMENTS

Jonathan Horowitz shared information regarding the Orchards property.

ADJOURNMENT

Commissioner Cline, seconded by Commissioner Wagner, moved to adjourn at 6:27 p.m. The motion passed unanimously (4-0).



Dawn L. Marcus, County Clerk

