



100 West Washington Street, Suite 1101 | Hagerstown, MD 21740-4735 | P: 240.313.2200 | F: 240.313.2201
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BOARD OF COUNTY COMMISSIONERS
February 4, 2020
OPEN SESSION AGENDA

- 07:00 A.M. STATE OF THE COUNTY PRESENTATION
Location: Fountain Head Country Club, 13316 Fountain Head Road, Hagerstown
HOSTED BY: HAGERSTOWN-WASHINGTON COUNTY CHAMBER OF COMMERCE
- 09:15 A.M. DEPART FOR 100 WEST WASHINGTON ST., SUITE 1113, HAGERSTOWN
- 10:00 A.M. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
CALL TO ORDER, *President Jeffrey A. Cline*
APPROVAL OF MINUTES – January 28, 2020
- 10:05 A.M. COMMISSIONERS' REPORTS AND COMMENTS
- 10:15 A.M. REPORTS FROM COUNTY STAFF
- 10:25 A.M. CITIZENS PARTICIPATION
- 10:35 A.M. CONTRACT RENEWAL (PUR-1403) LANDFILL INSPECTION SERVICES
REQUIREMENTS CONTRACT – *Rick Curry, CPPO, Director, Purchasing Department and David Mason, P.E., Deputy Director, Solid Waste*
- 10:40 A.M. INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-20-0028) – OFFICE
SUPPLIES, DESKTOP DELIVERY FOR ALL COUNTY DEPARTMENTS – *Rick Curry, CPPO, Director, Purchasing Department and Carin Bakner, Procurement Specialist II, Purchasing Department*
- 10:45 A.M. BUDGET ADJUSTMENT – ELECTION BOARD – *Scott Hobbs, Director, Engineering and Sara Greaves, Chief Financial Officer*
- 10:50 A.M. BUILDING EXCISE TAX WAIVER REQUEST FROM LEITERSBURG
RURITAN CLUB – *George Sutter, President, Leitersburg Ruritan Club*
- 11:00 A.M. CLOSED SESSION
(To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; to consult with staff, consultants, or other individuals about pending or potential litigation; and to consult with counsel to obtain legal advice on a legal matter)

12:00 P.M. RECESS

01:30 P.M. JOINT MEETING – WASHINGTON COUNTY BOARD OF EDUCATION

- Washington County Board of Education’s Draft FY2021 General Fund Budget – *Board of Education members and staff*

02:30 P.M. ADJOURNMENT

05:30 P.M. STATE OF THE COUNTY PRESENTATION

Location: Kepler Theatre, 11400 Robinwood Drive, Hagerstown

HOSTED BY: WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS



Agenda Report Form

Open Session Item

SUBJECT: Contract Renewal (PUR-1403) Landfill Inspection Services – Requirements Contract

PRESENTATION DATE: February 4, 2020

PRESENTATION BY: Rick Curry, CPPO, Director, Purchasing Department and Dave Mason, P. E., Deputy Director, Department of Solid Waste

RECOMMENDED MOTION: Motion to renew the contract with **BAI Group, LLC**, for a one (1) period commencing March 13, 2020 at the same terms and conditions with the exception of a rate increase of 3% for construction inspection and engineering services based on its letter of request dated January 9, 2020 as follows:

	Awarded Contract Rates	Proposed Contract Rates
	<u>Year 1</u>	<u>Year 2</u>
Construction Inspector		
Hourly Rate for Straight Time:	\$65.00	\$67.00
Hourly Rate for Overtime:	\$65.00	\$67.00
Senior Construction Inspector		
Hourly Rate for Straight Time:	\$83.00	\$85.50
Hourly Rate for Overtime:	\$83.00	\$85.50
Project Manager		
Hourly Rate for Straight Time:	\$118.00	\$121.50
Hourly Rate for Overtime:	\$118.00	\$121.50
Certification Engineer		
Hourly Rate for Straight Time:	\$118.00	\$121.50
Hourly Rate for Overtime:	\$118.00	\$121.54

REPORT-IN-BRIEF: The services under this contract consist of providing inspection services for landfill related construction projects located throughout the County. The projects involve the construction of sanitary landfill floor construction, landfill capping, leachate collection systems, leachate storage tanks, sediment basins, leachate collection pump station construction, earthwork,

landscaping, building construction inspection, mechanical and electrical systems, monitoring wells and other related tasks. This is a requirements contract; inspectors are utilized on an as-needed basis with no guarantee of minimum or maximum number of hours. The duration of the contract is for a period of one (1) year that began March 13, 2019 with an option by the County to renew for up to four (4) additional consecutive one (1) year periods.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted in individual project accounts for these services.

CONCURRENCES: Division Director of Environmental Management

ALTERNATIVES: N/A

ATTACHMENTS: BAI Group, LLC's letter dated January 9, 2020

AUDIO/VISUAL NEEDS: N/A



January 9, 2020

Purchasing Director
Washington County Coordinating Committee
100 West Washington Street
Room 3200
Hagerstown, MD 21740-4748

**RE: Letter of Intent to Renew Contract
Landfill Inspection Services Requirement Contract (PUR-1403)**

Dear Director:

Please accept this correspondence from BAI Group, LLC (BAI) as our Letter of Intent to enter into a one-year contract renewal term for the referenced contract (PUR-1403 for "Landfill Inspection Services"). The one-year contract renewal period would commence at the conclusion of the term of our current agreement which ends March 13, 2020. Concurrently we request a 3% increase¹ to our schedule of labor rates for the coming one-year term. This increase is based on data from the U.S. Bureau of Labor and Statistics.² A tabular explanation of the increases follows:

Rate Category		Current Contract Year Rate	New Contract Year Rate
Construction Inspector	Straight Time	\$ 65.00 /hr	\$ 67.00 /hr
	Overtime	\$ 65.00 /hr	\$ 67.00 /hr
Senior Construction Inspector	Straight Time	\$ 83.00 /hr	\$ 85.50 /hr
	Overtime	\$ 83.00 /hr	\$ 85.50 /hr
Project Manager	Straight Time	\$ 118.00 /hr	\$ 121.50 /hr
	Overtime	\$ 118.00 /hr	\$ 121.50 /hr
Certification Engineer	Straight Time	\$ 118.00 /hr	\$ 121.50 /hr
	Overtime	\$ 118.00 /hr	\$ 121.50 /hr

If you have any questions, please do not hesitate to contact me.

Sincerely,

BAI Group Inc.

James B. Echard, P.E.
President

¹ Increases rounded to the nearest \$0.25/hr. increment.

² 3% obtained for the 12-month change in the Employment Cost Index from table on page 2 of report from the BLS titled "Hagerstown Area Economic Summary," dated December 12, 2019.



Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INTG-20-0028) – Office Supplies, Desktop Delivery for all County Departments

PRESENTATION DATE: February 4, 2020

PRESENTATION BY: Rick Curry, CPPO, Director, Purchasing Department and Carin Bakner, Procurement Specialist II, Purchasing Department

RECOMMENDED MOTION: Move to authorize by Resolution, the utilization of an Intergovernmental Cooperative Purchase/Office Supplies, Related Products and Services with Omnia Partners/National IPA, Region 4 Education Service Center, having its principal place of business in Houston, TX, contract (R190301) that was awarded April 23, 2019 to EPIC Business Essentials of Rosemont, IL and to extend the existing contract with EPIC Business Essentials through May 31, 2024.

REPORT-IN-BRIEF: The Code of Public Laws of Washington County, Maryland (the Public Local Laws) §1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a party to the original contract. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the purchase of this service in accordance with the Public Local Laws referenced above by resolving that participation would result in cost benefits or in administrative efficiencies.

The County will benefit with direct cost savings in the purchase of this service because of the economies of scale this large buying group leveraged. We entered into our current Intergovernmental contract for Office Supplies in 2011 after operating our own stockroom consisting of office supplies and household items for distribution to County department and agencies for over 17 years. At that time, the stockroom was closed, and we transitioned to the “desktop delivery” of office supplies. I am confident that any bid received as a result of an independent County solicitation would exceed the spend savings that Omnia Partners/National IPA provides through this agreement. Additionally, the County will realize savings through administrative efficiencies as a result of not preparing, soliciting and evaluating a bid, and potentially defending any resulting award. This savings/cost avoidance would, I believe, be significant. Under the current contract, each department has an employee(s) who has an account through a website for ordering office supplies, which are received next day through a regional dealer in affiliation with EPIC Business Essentials. These user accounts are created and maintained by the Purchasing Department through an account administrator. The Omnia Partners/National IPA contract is for a five (5) year period that commenced on June 1, 2019 and ends May 31, 2024, with the option to renew annually for five (5) additional one (1) year periods, upon mutual written consent of the parties. The

new contract provides a larger Core item list and the discount increases from 7% to 10%. The sum of sales through our current contract for 2019 was \$161,111 for all County departments.

DISCUSSION: N/A

FISCAL IMPACT: Funding is available in the budgets of the various departments.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: N/A



Open Session Item

SUBJECT: Budget Adjustment – Election Board

PRESENTATION DATE: February 4, 2020

PRESENTATION BY: Scott Hobbs, Director, Engineering, Sara Greaves, Chief Financial Officer

RECOMMENDATION: To approve the budget transfer to the Election Board Facility Project.

REPORT-IN-BRIEF: Renovations for the Election Board were previously included in Project BLD092. A request is being made to transfer funds into the Election Board Facility Project BLD102 due to realized savings so that future phases of work can be scheduled/completed prior to original timeline.

DISCUSSION: Certain costs for renovations to the Election Board office were included in the 33/35 West Washington Street Building Renovation Project BLD092. Now that the Election Board Facility Project BLD102 has been created, a request to move funds into that project budget and the Systemic Improvements - Buildings Project BLD078 budget is being presented. The adjustment will cover additional renovations and some other costs related to furniture/equipment requested by the Election Board and will move funds into the Systemic Improvements - Buildings Project budget for expenditures related to heating, ventilation, air conditioning, exterior painting, and roof repair work. The additional renovations requested include preparing the new building for the office, warehouse, and elections judge training center so all operations can be housed at one facility. The initial phase of work currently involves limited renovations for functionality and creation of the early voting center by April 2020. This transfer will expedite the remaining renovations requested by the Election Board.

The adjustment is made possible through project savings in BLD092 due, in part, to reduction of office renovations at 33/35 West Washington Street since the new facility was acquired. The adjustment moves \$300,000 into the Election Board facility project and \$300,000 into Systemic Building project.

FISCAL IMPACT: \$600,000

CONCURRENCES: N/A

ALTERNATIVES: Wait for future funding as planned.

ATTACHMENTS: Budget Adjustment

AUDIO/VISUAL NEEDS: N/A



Washington County, Maryland Budget Adjustment Form

Print Form

- Budget Amendment - Increases or decrease the total spending authority of an accounting fund or department
- Budget Transfer - Moves revenues or expenditures from one account to another or between budgets or funds.

Transaction/Post -Finance

Deputy Director - Finance

Preparer, if applicable

Department Head Authorization

Division Director / Elected Official Authorization

Budget & Finance Director Approval

County Administrator Approval

County Commissioners Approval

Required approval with date

If applicable with date

Required approval with date

Required approval with date

Required > \$ 25,000 with date

Expenditure / Account Number	Fund Number	Department Number	Project Number	Grant Number	Activity Code	Department and Account Description	Increase (Decrease) + / -
599999	30	11620	BLD092			33-35 Renovations	-600,000
599999	30	11620	BLD102			Election Board Facility	300,000
599999	30	10910	BLD078			Systemic Improvement Building	300,000
498013	30	11620	BLD092			Bond Fund - 2017	-300,000
498710	30	11620	BLD092			General Fund	-300,000
498013	30	11620	BLD102			Bond Fund - 2017	300,000
498710	30	10910	BLD078			General Fund	300,000

Explain Budget Adjustment

Required Action by County Commissioners No Approval Required Approval Required Approval Date if Known



Open Session Item

SUBJECT: Building Excise Tax waiver request from Leitersburg Ruritan club

PRESENTATION DATE: February 4, 2019

PRESENTATION BY: George Sutter, President, Leitersburg Ruritan Club

RECOMMENDATION: Move to vote whether or not to waive Building Excise Tax for new construction of the Leitersburg Ruritan Community Center.

REPORT-IN-BRIEF: New construction requires payment of Building Excise Tax to help fund county facilities and infrastructure that is affected by the new construction. The Leitersburg Ruritan Club is building a new community center and is asking for the Building Excise Tax to be waived due to the club's non-profit status. Also the club says the BOCC (Board of County Commissioners) encouraged them to build this community center based on the need for one in the community.

DISCUSSION: The Leitersburg Ruritan Club has submitted a permit application to build an 11,900 square foot community center. In accordance with the Washington County Building Excise Tax Ordinance, this new construction is required to pay \$11,900 (\$1 per square foot) of Excise Tax. The purpose of this tax is to help maintain county facilities and infrastructure that is affected by the new construction. The Building Excise Tax Ordinance does not have non-profits listed as an entity that is automatically waived from the tax. Only the BOCC can grant a waiver from Building Excise Tax.

FISCAL IMPACT: None

CONCURRENCES: Becky Gander, Chief of Permitting

ALTERNATIVES: The Leitersburg Ruritan Club will have to pay the Building Excise Tax.

ATTACHMENTS: Building Excise Tax waiver application from the Leitersburg Ruritan Club.



Open Session Item

SUBJECT: Presentation and Discussion of the Superintendent's Recommended FY2021 General Fund Budget for the Washington County Public Schools (WCPS)

PRESENTATION DATE: February 4, 2020

PRESENTATION BY: Dr. Boyd Michael, Superintendent of Schools, Mr. Jeffrey Proulx, Chief Operating Officer, Mr. David Brandenburg, Executive Director of Finance, Mr. Eric Sisler, Finance and Budget Manager, Mr. Robert Rollins, Director of Facilities Planning and Development

RECOMMENDED MOTION: For Informational Purposes

REPORT-IN-BRIEF: The Board of Education, the Superintendent, and staff will present the Washington County Board of Education's Superintendent's Recommended FY2021 General Fund Budget request for discussion with the Commissioners. Staff will provide an update on the status of the school system's Capital Improvement Plan request to the Interagency Commission on School Construction.

FISCAL IMPACT: The Board of Education is asking the Commissioners to appropriate \$108,337,650 to its FY2021 general fund budget. This is \$7.82M more than the Commissioners provided in FY2020 and represents required maintenance of effort and the "low-effort" escalator (COMAR 13A.02.05.05) as well as an additional appropriation of \$5.129M.

The state only provided \$1.66M in incremental state aid revenue this year due to growth in the wealth per pupil calculations for Washington County which outpaced the state average. With the appropriation identified above, the budget is balanced at \$300,663,925.

CONCURRENCES: The Superintendent will submit his Recommended FY2021 General Fund Budget to the Board of Education for approval as the Board of Education's draft budget on February 4.

ALTERNATIVES: N/A

ATTACHMENTS:

The following two documents are appended as one file:

- The *Summary of Changes from the FY2020 Budgeted Revenues and Expenditures*
- The *Superintendent's FY2021 Recommended General Fund Operating Budget*
- PowerPoint

AUDIO/VISUAL NEEDS: A PowerPoint presentation will be provided.

**FY2021 Superintendent's Recommended General Fund Budget
Summary of Changes from FY2020 Budgeted Revenues & Expenditures**

			Amount	Cumulative Amount	Page #	Item #
I.		ANTICIPATED INCREMENTAL GENERAL FUND REVENUE		\$9,577,643		
	1	- Local Revenue - Total Maintenance of Effort Requirement (Base Amount & Additional Requirement due to being identified as a "Low Effort" County - based on +38.00 FTE)	\$2,692,490	\$7,822,040	1	
	2	- Local Revenue - Additional Funding Above MOE Requested from the County	\$5,129,550		1	
	3	- State Revenue (Based on 1/17/20 Preliminary Draft of State Aid from MSDE)	\$451,369	\$1,655,603	1	
	4	- State Revenue - Kirwan - Supplemental Pre-K & Declining Enrollment Funding	\$1,304,234		1	
	5	- State Revenue - Student with Disabilities - Nonpublic	(\$100,000)		1	
	6	- Other Revenue - Technology Fees	(\$50,000)	\$100,000	1	
	7	- Other Revenue - Interest Income	\$150,000		1	
II.		POSITION CHANGES FOR FY2021 BUDGET		\$3,954,031		
	A.	Unanticipated Health and Safety Needs in FY2020 -		\$498,978		
	1	- 2.0 - K-5 Teacher Positions (Kindergarten - PHE, RWE)	\$120,000		7	2
	2	- 3.0 - Health Paraprofessional Positions to Support Student Needs	\$64,500		23	3
	3	- 9.0 - Bus Attendant Positions (1 - special needs & 8 - utility / behavior support)	\$126,000		24	7
	4	- 1.2 - HR Clerical Positions to Support State Mandates	\$48,000		39	2
	5	- 0.2 - Employee Benefits Clerical Position to Cover Receptionists Breaks	\$8,000		40	2
	6	- Social Security & Workers Compensation Adjustment for new positions	\$38,818		32	2, 3
	7	- Medical Insurance Adjustment for new positions	\$93,660		32	4
	B.	Addressing Growth in Student Needs for FY2021 -		\$3,756,730		
	1	- 3.0 - Assistant Principals (1 Elem - RAM, 2 - MS @ NMS & SPM)	\$240,000		3	6, 7
	2	- 6.0 - Middle / High School Teacher Positions	\$360,000		7	8, 9
	3	- Elem. Behavior Support Plan (1 - BCBA, 7 - Teachers, 15 - Para's, & 5 - Social Workers)	\$1,165,000		5, 7, 8, 22	1, 10, 21, 2
	4	- 5.0 - Contingency Teacher Positions	\$300,000		7	16
	5	- 2.0 - EL Teacher Positions	\$120,000		10	4
	6	- 1.0 - CTE Teacher - AI Cloud Computing	\$60,000		11	10
	7	- 2.0 - School Counselor / Social Worker Positions	\$120,000		15	1
	8	- 3.0 - Speech Language Pathologist Positions	\$255,000		17	6
	9	- 3.0 - Custodial Positions (additional space at BISFA and Sharpsburg)	\$90,000		26	2
	10	- Social Security & Workers Compensation Adjustment for new positions	\$219,400		32	2, 3
	11	- Medical Insurance Adjustment for new positions	\$827,330		32	4
	C.	Savings from Position Eliminations and Redeployments -		(\$301,677)		
	1	- Closing of Funkstown (1 - Coordinator, 1 - Secretary, 2 - Custodians)	(\$220,000)		3, 26	1 & 14, 2

**FY2021 Superintendent's Recommended General Fund Budget
Summary of Changes from FY2020 Budgeted Revenues & Expenditures**

			Amount	Cumulative Amount	Page #	Item #
		2	- Social Security & Workers Compensation Adjustment for position savings	(\$19,237)		2, 3
		3	- Medical Insurance Adjustment for position savings	(\$62,440)		4
III.			Mandates and Other Needs		\$1,689,900	
	A.		Mandatory Increases for FY2021 -		\$1,014,900	
		1	- School Principals - Computer Software for Teacher Evaluations	\$5,000	4	28
		2	- School Communications Increases - Phone & Internet Connections	\$50,000	4	33
		3	- Classroom Instructional Programs - Contracted Services (inflationary contract increases)	\$28,400	8	46-53
		4	- School Library - Subscriptions & Dues - (inflationary contract increases)	\$7,000	13	5
		5	- Professional Development - Maintenance Contracts for Prof. Learning Mgmt. Prog.	\$2,500	14	8
		6	- School Counseling - Computer Software - (contract increases)	\$5,000	15	10
		7	- Classroom Instruction - Transfers - Middle College Program (unfunded mandate)	\$20,000	9	86
		8	- Student Health - Contracted Nursing Services - (Meritus school health rooms contract increases)	\$188,000	23	11
		9	- Student Health - Other Contracted Services (student nursing need @ MD School for the Blind)	\$90,000	23	13
		10	- Student Health - Computer Software - (contract increases)	\$3,000	23	15
		11	- Student Health - Medical Supplies - (spike in Epipen costs)	\$20,000	23	16
		12	- Technology - Tech Service Contracts for VMWare	\$510,000	27	6
		13	- Technology - Service Contracts & Computer Software	\$37,000	27	6 & 11
		14	- Elected Board Member Services - Dues & Subscriptions	\$1,500	33	13
		15	- Financial Services - Contracted Internal Audit Fees	\$4,500	35	4
		16	- Human Resources - Criminal Investigations (increased background checks for volunteers)	\$8,000	39	9
		17	- Human Resources - ADA Compliance (need for interpreters & other employee supports)	\$12,000	39	12
		18	- Data Processing Services - Software Maintenance Contracts	\$23,000	41	6
	B.		Other Needs for FY2021 -		\$675,000	
		1	- Professional Development - Equity Training (Workshop Pay, Consultants, & Materials)	\$95,000	14	4, 7, 10
		2	- Technology - Projector Replacement	\$125,000	27	9
		3	- Technology - Staff MacBook Replacement	\$150,000	27	10
		4	- Technology - Cyber Security Software	\$300,000	27	11
		5	- Social Security & Workers Compensation Adjustment for Wage Related Changes	\$5,000	32	2, 3
IV.	A.		COMPENSATION & BENEFITS FOR WCPS EMPLOYEES		\$5,764,288	
		1	- Minimum Wage Increase for Lunch Assistants (1/1/20 - \$11.00 & 1/1/21 - \$11.75)	\$76,500	8	26
		2	- Social Security & Workers Compensation Adjustment for wage related changes in this section	\$6,136	32	2, 3

**FY2021 Superintendent's Recommended General Fund Budget
Summary of Changes from FY2020 Budgeted Revenues & Expenditures**

			Amount	Cumulative Amount	Page #	Item #
		3	- Resource Pool	\$5,681,652		32 19
V.	A.		BUDGET ADJUSTMENTS BY PROGRAM		(\$1,830,576)	
			- School Principals and School Staff		\$93,364	
		1	- School Principals - moving 4 positions (3.4 FTE) from Safety - Lobby Receptionists to HS Clerical	\$93,364		3 16
			- Office of Instructional Supervision		\$5,000	
		2	- Instructional Supervision - Dues & Subscriptions	\$5,000		5 14
			- Testing and Accountability Programs		(\$69,000)	
		3	- Testing - Research Consultants	(\$69,000)		6 5
			- Classroom Instructional Programs		\$80,000	
		4	- Classroom Instruction - Contracted Athletic Trainer Services	\$40,000		8 47
		5	- Classroom Instruction - Contracted Interpreters	\$50,000		8 50
		6	- Classroom Instruction - Instructional Materials - Elem. & Sec. Exec. Directors	\$120,000		8 61 & 62
		7	- Classroom Instruction - Instructional Materials - Elem. Summer School	(\$10,000)		8 65
		8	- Classroom Instruction - Instructional Equipment	(\$120,000)		9 82
			- Professional Development		\$0	
		9	- Professional Development - Additional Pay - Teachers (teaching PD sessions)	(\$30,000)		14 3
		10	- Professional Development - Consultants	\$30,000		14 7
			- Special Education Programs in WCPS		(\$10,000)	
		11	- Special Ed - Moving 1 HS Teacher/Case Manager to Lead Teacher	\$5,000		17 3 & 4
		12	- Special Ed - Legal Fees	\$50,000		17 14
		13	- Special Ed - Contracted Services - Consultants (training on new legal requirements)	\$20,000		17 15
		14	- Special Ed - Contracted Services - Interpreters (being charged to Kirwan - MD Blueprint Grant)	(\$80,000)		17 17
		15	- Special Ed - Supplies & Materials - Assessment Materials	(\$10,000)		17 24
		16	- Special Ed - Travel (mileage reimbursement)	\$5,000		17 27
			- Special Education Staff Development Program		\$10,000	
		17	- Special Ed - Staff Development - Workshop Pay	\$5,000		19 1
		18	- Special Ed - Staff Development - Workshop Materials	\$5,000		19 4
			- Facilities Operations Programs		(\$40,000)	
		19	- Facilities Operations - Facility Rental (BISFA related classroom space)	(\$40,000)		26 8
			- Technology Support & Maintenance		\$100,000	

**FY2021 Superintendent's Recommended General Fund Budget
Summary of Changes from FY2020 Budgeted Revenues & Expenditures**

			Amount	Cumulative Amount	Page #	Item #
		20 - Tech. Support & Maint. - Move 1.0 Tech Professional from charging Data Processing to Tech. Support & Ma	\$100,000		27	1
		- Safety/Security and Risk Management Programs		(\$193,364)		
		21 - Safety/Security - moving 4 positions (3.4 FTE) from Lobby Receptionists to School Prin. - HS Clerical	(\$93,364)		28	2
		22 - Safety/Security - School Resource Officer Turnover Credit	(\$100,000)		28	7
		- Employee Benefit Program		(\$1,681,576)		
		23 - Adjustments Required to FY20 Budget to Reflect Actual FY20 Salary Cost	(\$1,351,538)		Throughout	
		24 - Employee Benefits - Medical Insurance Adjustment for change in subscriber coverage mix	(\$300,000)		32	4
		25 - Employee Benefits - Social Security & Workers Compensation Adjustment for other salary adjustments	(\$80,038)		32	2, 3
		26 - Employee Benefits - Life Insurance	\$50,000		32	6
		- Elected Board Member Services		(\$7,000)		
		27 - Elected Board Member Services - Audit & Accounting Fees	(\$7,000)		33	5
		- Financial Services		(\$55,000)		
		28 - Financial Services - Additional Wages	(\$5,000)		35	3
		29 - Financial Services - Business Support Credit	(\$50,000)		35	11
		- Printing Services		\$40,000		
		30 - Printing Services - Equipment Rental	\$30,000		37	6
		31 - Printing Services - Service/Maint. Contracts	\$10,000		37	7
		- Employee Benefits Administration		(\$3,000)		
		32 - Employee Benefits Administration - Temporary Employment	(\$2,500)		40	3
		33 - Employee Benefits Administration - Additional Wages	(\$500)		40	4
		- Data and Information Processing Services		(\$100,000)		
		34 - Data Processing - Move 1.0 Tech Professional from charging Data Processing to Tech. Support & Maint. (Ne	(\$100,000)		41	1
		Anticipated Surplus / (Shortfall) Based on Projected Revenue & Expenditure Changes		\$0		

Revenue - Unrestricted

	Actual FY17	Actual FY18	Actual FY19	Budget FY20	Budget FY21	Inc./ (Decr.) Bud20 vs Bud21	% Inc. / (Decr.) Bud20 vs Bud21
Local Revenue							
County Appropriation	94,844,030	97,053,410	98,530,760	100,515,610	108,337,650	7,822,040	7.78%
County Apprpr. for Teacher Pension Transfer	0	0	0	0	0	0	0.00%
	94,844,030	97,053,410	98,530,760	100,515,610	108,337,650	7,822,040	7.78%
State Revenue							
Current Expense/Foundation Program	100,353,773	103,361,359	105,522,716	108,977,324	109,570,968	593,644	0.54%
Guaranteed Tax Base	5,631,644	6,591,100	7,076,213	7,643,980	7,020,746	(623,234)	-8.15%
Quality Teacher Incentive	26,000	36,000	31,000	0	0	0	0.00%
Limited English Proficiency	1,870,551	1,934,895	2,429,251	2,876,526	3,079,281	202,755	7.05%
State Compensatory Aid	42,914,397	44,798,736	45,484,419	45,732,790	45,631,581	(101,209)	-0.22%
Students with Disabilities - Formula	7,327,501	7,729,274	8,125,082	8,818,295	9,094,667	276,372	3.13%
Students w/Disabilities-Nonpublic	1,195,866	1,140,666	1,095,497	1,150,000	1,050,000	(100,000)	-8.70%
Student Transportation - Regular	6,705,619	6,827,000	6,904,669	7,390,067	7,476,108	86,041	1.16%
Student Transportation - Special Ed.	511,000	550,000	516,000	545,000	562,000	17,000	3.12%
Out-Of-County, Schools Near Co. Lines	12,881	1,724	2,122	19,320	19,320	0	0.00%
SB #1030 - The Blueprint for MD's Future	0	0	0	6,364,905	7,669,139	1,304,234	20.49%
SB #190 - Teacher Pension Contribution	0	0	0	0	0	0	0.00%
	166,549,232	172,970,754	177,186,969	189,518,207	191,173,810	1,655,603	0.87%
Federal Revenue							
Impact Aid	25,728	26,921	34,983	30,000	30,000	0	0.00%
Other Revenue							
Tuition - Non-Resident Students	68,958	144,320	155,903	95,000	95,000	0	0.00%
Tuition - Summer School	0	0	0	0	0	0	0.00%
Other Tuition	420	670	585	500	500	0	0.00%
Technology Fees	133,653	152,115	97,341	150,000	100,000	(50,000)	-33.33%
Interest Income	222,461	283,851	418,260	225,000	375,000	150,000	66.67%
Rental - School Facilities	42,169	60,729	42,862	50,000	50,000	0	0.00%
Miscellaneous	36,414	15,400	43,443	56,965	56,965	0	0.00%
Recovery of Costs	225,753	536,092	189,951	165,000	165,000	0	0.00%
	729,827	1,193,177	948,345	742,465	842,465	100,000	13.47%
Other Resources							
Transfers In - Maryland LEAs	214,359	206,212	199,244	220,000	220,000	0	0.00%
Sale of Assets	69,862	74,670	132,860	60,000	60,000	0	0.00%
	284,221	280,882	332,104	280,000	280,000	0	0.00%
Total Revenue	262,433,039	271,525,144	277,033,161	291,086,282	300,663,925	9,577,643	3.29%

Anticipated Surplus / (Shortfall) Based on Current Preliminary Revenue & Expense Projections for FY2021	0
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Summary of Unrestricted Expenditures

	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./</u> (<u>Decr.</u>) <u>Bud20 vs Bud21</u>	<u>% Inc. /</u> (<u>Decr.</u>) <u>Bud20 vs Bud21</u>
Instructional Programs							
School Principals & School Staff	13,517,698	13,310,431	13,531,685	13,658,834	13,685,564	26,730	0.20%
Office of Instructional Supervision	3,719,295	3,639,290	3,853,274	4,214,264	4,289,239	74,975	1.78%
Testing & Accountability Programs	815,744	766,221	727,938	759,818	686,461	(73,358)	-9.65%
Classroom Instructional Programs	86,954,606	91,451,132	91,091,944	95,654,329	96,807,834	1,153,506	1.21%
Targeted Instructional Programs	4,412,927	4,615,403	4,950,374	5,354,507	5,449,870	95,364	1.78%
Career Technology Programs	5,148,611	5,092,692	5,157,708	5,250,745	5,270,530	19,785	0.38%
Gifted and Talented Programs	3,998,611	3,702,784	3,705,373	3,868,836	3,844,083	(24,752)	-0.64%
School Library Programs	3,104,734	3,172,499	3,254,022	3,208,952	3,171,578	(37,375)	-1.16%
Professional Development	1,165,452	977,225	1,322,389	1,373,211	1,463,907	90,697	6.60%
School Counseling Programs	3,828,006	3,891,113	3,960,781	4,691,038	4,797,615	106,577	2.27%
Psychological Services Programs	726,725	700,580	733,918	766,068	766,068	0	0.00%
Sp. Ed. Programs in WCPS	17,166,920	17,899,633	18,223,815	18,760,302	18,792,782	32,480	0.17%
Sp. Ed. Prog. In Private/Contr. Centers	4,181,873	3,988,509	3,742,644	4,000,000	4,000,000	0	0.00%
Sp. Ed. Staff Development Program	44,834	70,927	63,632	47,500	57,500	10,000	21.05%
Admin. & School Staff in Local Sp. Ed. Centers	223,784	229,592	245,121	252,849	239,026	(13,823)	-5.47%
Supervision of Sp. Ed. Programs	1,069,446	1,060,735	1,056,303	1,101,411	1,101,411	0	0.00%
Total - Instructional Programs	150,079,266	154,568,766	155,620,922	162,962,664	164,423,469	1,460,805	0.90%
Student/Staff Support Programs							
Student Services Programs	1,601,892	1,583,898	1,720,699	2,017,806	2,339,202	321,396	15.93%
Student Health Programs	3,754,514	3,913,080	4,177,131	4,242,289	4,586,116	343,827	8.10%
Student Transportation Programs	11,166,108	11,955,688	12,370,659	12,168,935	12,273,628	104,693	0.86%
Facilities Operations Programs	15,356,257	15,640,431	16,227,748	16,450,416	16,355,816	(94,600)	-0.58%
Technology Support & Maintenance	3,256,687	4,034,857	4,841,387	4,467,843	5,689,587	1,221,743	27.35%
Safety/Security & Risk Mgmt. Programs	1,510,177	1,715,511	1,544,394	1,829,913	1,636,549	(193,364)	-10.57%
Facilities Maintenance Programs	11,186,105	8,076,457	8,328,940	9,028,835	9,020,560	(8,275)	-0.09%
Facilities Capital Outlay	476,944	401,811	449,137	477,856	477,856	0	0.00%
Food Services Program	12,365	97,540	84,296	30,000	30,000	0	0.00%
Employee Benefit Program	56,112,160	63,553,775	65,467,073	70,999,290	77,459,570	6,460,280	9.10%
Total - Student/Staff Support Programs	104,433,208	110,973,048	115,211,464	121,713,184	129,868,883	8,155,699	6.70%
Administrative Services							
Elected Board Member Services	630,427	541,011	660,060	720,832	715,332	(5,500)	-0.76%
Executive Leadership Team	539,878	721,948	742,592	762,664	774,099	11,435	1.50%
Financial Services	849,152	617,324	308,161	645,008	598,639	(46,369)	-7.19%
Purchasing Services	289,271	287,939	296,559	309,972	309,972	0	0.00%
Printing Services	811,809	810,320	780,669	806,274	837,467	31,193	3.87%
Comm. Relations & Public Engagement Serv.	368,165	362,832	347,542	346,123	346,123	0	0.00%
Human Resources Services	975,537	984,455	1,039,374	1,125,987	1,189,932	63,945	5.68%
Employee Benefits Administration	193,380	189,190	191,625	200,882	205,882	5,000	2.49%
Data & Information Processing Serv.	959,792	1,186,663	1,247,354	1,492,694	1,394,128	(98,566)	-6.60%
Total - Administrative Services	5,617,410	5,701,682	5,613,936	6,410,435	6,371,573	(38,862)	-0.61%
Total Expenditures	260,129,884	271,243,496	276,446,322	291,086,282	300,663,925	9,577,643	3.29%

School Principals and School Staff

MSDE Category: Mid-Level Administration

MSDE Subcategory: Office Of The Principal

<u>Program Staffing Summary</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>
Principals							
Elementary	26.0	26.0	26.0	26.0	25.0	(1.0)	-3.85%
Middle	7.0	7.0	7.0	7.0	7.0	0.0	0.00%
High	9.0	9.0	8.0	8.0	8.0	0.0	0.00%
Career & Technology Education	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Alternative/Evening High	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Assistant Principals							
Elementary	12.0	12.0	12.0	11.0	12.0	1.0	9.09%
Middle	13.0	13.0	13.0	13.0	15.0	2.0	15.38%
High	17.0	18.0	18.0	18.0	18.0	0.0	0.00%
Career & Technology Education	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Alternative/Evening High	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Head Teacher - Outdoor School	1.0	0.0	0.0	0.0	0.0	0.0	0.00%
Business Managers							
High	0.0	0.0	0.0	0.0	0.0	0.0	0.00%
Administrative Interns	0.0	0.0	0.0	0.0	0.0	0.0	0.00%
Clerical							
Elementary	34.5	34.0	34.0	34.0	33.0	(1.0)	-2.94%
Middle	20.5	20.5	20.5	20.5	20.5	0.0	0.00%
High	30.0	30.0	30.0	30.0	33.4	3.4	11.33%
Career & Technology Education	2.5	2.5	2.7	2.7	2.7	0.0	0.00%
Alternative/Evening High	1.5	1.5	1.5	1.5	1.5	0.0	0.00%
Other School (Outdoor/Children's Village)	2.0	2.0	2.0	2.0	2.0	0.0	0.00%
Total FTE	180.0	179.5	178.7	177.7	182.1	4.4	2.48%

<u>Program Budget</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
Principals								
Elementary	2,719,110	2,692,956	2,735,760	2,764,311	2,664,912	(99,399)	-3.60%	1
Middle	735,494	726,264	752,014	774,547	774,547	0	0.00%	2
High	969,716	969,347	914,786	948,946	933,734	(15,212)	-1.60%	3
Career & Technology Education	135,252	112,490	116,021	119,496	119,496	0	0.00%	4
Alternative	118,942	138,861	120,136	123,736	123,736	0	0.00%	5
Assistant Principals								
Elementary	948,699	866,397	950,140	925,393	957,479	32,086	3.47%	6
Middle	1,057,435	1,023,448	1,045,462	1,076,827	1,178,463	101,636	9.44%	7
High	1,631,866	1,708,326	1,711,836	1,750,807	1,716,266	(34,541)	-1.97%	8
Career & Technology Education	90,187	90,662	93,437	96,243	89,372	(6,871)	-7.14%	9
Alternative	86,276	88,627	91,158	93,896	93,896	0	0.00%	10
Head Teacher - Outdoor School	86,853	0	0	0	0	0	0.00%	11
Business Managers								
High	0	0	0	0	0	0	0.00%	12
Administrative Interns	0	0	0	0	0	0	0.00%	13
Clerical								
Elementary	1,491,746	1,557,545	1,576,535	1,629,294	1,571,693	(57,601)	-3.54%	14
Middle	773,632	794,861	814,155	850,851	822,869	(27,982)	-3.29%	15
High	1,192,707	1,208,678	1,244,527	1,291,837	1,381,929	90,091	6.97%	16
Career & Technology Education	130,817	126,645	137,382	143,081	139,612	(3,470)	-2.42%	17
Alternative/Evening High	61,635	63,894	68,050	68,067	68,067	0	0.00%	18
Other School (Outdoor/Children's Village)	49,952	85,612	88,230	90,671	83,664	(7,007)	-7.73%	19
Additional Employment - Clerical	84,120	77,517	45,783	50,000	50,000	0	0.00%	20
Additional Empl. - Evening High Prin.	22,782	1,356	0	0	0	0	0.00%	21
Instructional Substitutes	938	110	0	0	0	0	0.00%	22
Substitutes - Clerical	51,968	50,723	75,283	45,000	45,000	0	0.00%	23
Turnover Credit	0	0	0	(100,000)	(100,000)	0	0.00%	24
	12,440,128	12,384,320	12,580,693	12,743,004	12,714,734	(28,270)	-0.22%	

School Principals and School Staff (Continued)

Program Budget	Actual FY17	Actual FY18	Actual FY19	Budget FY20	Budget FY21	Inc./ (Decr.) Bud20 vs Bud21	% Inc. / (Decr.) Bud20 vs Bud21	Item #
Contracted Services								
Consultants	38,500	0	0	0	0	0	0.00%	25
Tech. - Service Contracts	408,246	256,861	0	0	0	0	0.00%	26
	446,746	256,861	0	0	0	0	0.00%	
Supplies and Materials								
Office Supplies	7,687	567	649	3,750	3,750	0	0.00%	27
Computer Software	1,500	54,886	56,091	57,000	62,000	5,000	8.77%	28
Postage - Schools	69,541	67,097	54,421	62,080	62,080	0	0.00%	29
Diplomas	7,080	8,315	10,866	10,000	10,000	0	0.00%	30
Food/Meals	2,422	1,510	675	3,000	3,000	0	0.00%	31
	88,229	132,375	122,702	135,830	140,830	5,000	3.68%	
Other Charges								
Travel/Mileage	65,435	48,870	50,523	55,000	55,000	0	0.00%	32
Communications - Schools	477,160	488,005	777,767	725,000	775,000	50,000	6.90%	33
	542,595	536,876	828,290	780,000	830,000	50,000	6.41%	
Property								
Equipment	0	0	0	0	0	0	0.00%	34
Program Total	13,517,698	13,310,431	13,531,685	13,658,834	13,685,564	26,730	0.20%	

Office of Instructional Supervision

MSDE Category: Mid-Level Administration

MSDE Subcategory: Instructional Administration and Supervision

<u>Program Staffing Summary</u>	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)	
	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>Bud20 vs Bud21</u>	<u>Bud20 vs Bud21</u>	
Professional								
Regular Programs	27.0	25.0	25.0	26.0	27.0	1.0	3.85%	
Career & Technology Programs	2.0	2.0	2.0	2.0	2.0	0.0	0.00%	
Curriculum & Instr. Specialists	3.5	3.5	4.5	4.5	4.5	0.0	0.00%	
Technology Integration Specialists	3.0	3.0	3.0	3.0	3.0	0.0	0.00%	
Clerical and Support								
Regular Programs	9.5	9.5	9.5	10.0	10.0	0.0	0.00%	
Career & Technology Programs	1.0	1.0	1.0	1.0	1.0	0.0	0.00%	
Total FTE	<u>46.0</u>	<u>44.0</u>	<u>45.0</u>	<u>46.5</u>	<u>47.5</u>	<u>1.0</u>	<u>2.15%</u>	
<u>Program Budget</u>	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)	Item #
	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>Bud20 vs Bud21</u>	<u>Bud20 vs Bud21</u>	
Salaries and Wages								
Professional								
Regular Programs	2,647,271	2,549,888	2,586,053	2,888,357	2,975,213	86,856	3.01%	1
Career & Technology Programs	69,725	157,222	162,101	167,581	167,581	0	0.00%	2
Curriculum & Instr. Specialists	223,845	240,903	322,385	335,142	335,142	0	0.00%	3
Technology Integration Specialists	202,666	176,073	228,358	237,108	237,108	0	0.00%	4
Clerical and Support								
Regular Programs	429,419	416,649	426,763	468,477	451,596	(16,881)	-3.60%	5
Career & Technology Programs	49,073	51,002	38,965	37,098	37,098	0	0.00%	6
Temporary Employment	56,764	0	0	0	0	0	0.00%	7
Additional Pay	18,806	20,786	20,982	15,000	15,000	0	0.00%	8
	<u>3,697,569</u>	<u>3,612,523</u>	<u>3,785,608</u>	<u>4,148,764</u>	<u>4,218,739</u>	<u>69,975</u>	<u>1.69%</u>	
Contracted Services								
Other Contracted Services	0	0	0	0	0	0	0.00%	9
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>	
Supplies and Materials								
Office Supplies	5,827	5,273	4,123	5,000	5,000	0	0.00%	10
Small Computer Equipment	1,295	1,857	0	0	0	0	0.00%	11
Food/Meals	236	294	582	500	500	0	0.00%	12
	<u>7,358</u>	<u>7,423</u>	<u>4,705</u>	<u>5,500</u>	<u>5,500</u>	<u>0</u>	<u>0.00%</u>	
Other Charges								
Travel/Prof. Development	14,369	18,625	60,928	60,000	60,000	0	0.00%	13
Subscriptions & Dues	0	719	2,034	0	5,000	5,000	100.00%	14
	<u>14,369</u>	<u>19,344</u>	<u>62,961</u>	<u>60,000</u>	<u>65,000</u>	<u>5,000</u>	<u>8.33%</u>	
Property								
Equipment	0	0	0	0	0	0	0.00%	15
Program Total	3,719,295	3,639,290	3,853,274	4,214,264	4,289,239	74,975	1.78%	

Testing and Accountability Programs

MSDE Category: Administration

MSDE Subcategory: Planning, Research, Development, and Evaluation Services

<u>Program Staffing Summary</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	
Professional	3.0	3.0	3.0	3.0	3.0	0.0	0.00%	
Clerical and Support	0.5	0.5	0.5	1.0	1.0	0.0	0.00%	
Total FTE	3.5	3.5	3.5	4.0	4.0	0.0	0.00%	
<hr/>								
<u>Program Budget</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
Professional	254,463	266,899	273,230	282,173	282,173	0	0.00%	1
Clerical and Support	16,706	17,593	8,446	38,146	33,788	(4,358)	-11.42%	2
Temporary Employment	1,046	0	0	0	0	0	0.00%	3
Additional Wages	1,063	8,127	3,992	4,500	4,500	0	0.00%	4
	273,277	292,619	285,667	324,818	320,461	(4,358)	-1.34%	
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Contracted Services								
Research Consultants	145,015	152,667	84,448	75,000	6,000	(69,000)	-92.00%	5
Testing Services	0	0	0	0	0	0	0.00%	6
Contracted Services	720	7,520	322	0	0	0	0.00%	7
	145,735	160,187	84,770	75,000	6,000	(69,000)	-92.00%	
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Supplies and Materials								
Software and Supplies	336	2,582	0	1,000	1,000	0	0.00%	8
Testing Materials	184,912	112,410	143,015	120,000	120,000	0	0.00%	9
G&T Screening Exams	26,021	39,600	36,000	40,000	40,000	0	0.00%	10
AP Exams/Supplies	87,886	81,996	83,745	95,000	95,000	0	0.00%	11
	299,155	236,588	262,760	256,000	256,000	0	0.00%	
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Other Charges								
Travel/Professional Dev.	2,055	1,292	973	2,000	2,000	0	0.00%	12
PSAT Fees	46,524	41,301	46,502	50,000	50,000	0	0.00%	13
Student Registration Fees	48,654	33,852	47,177	50,000	50,000	0	0.00%	14
Subscriptions & Dues	344	383	89	1,000	1,000	0	0.00%	15
	97,577	76,828	94,741	103,000	103,000	0	0.00%	
<hr/>								
Property								
Equipment	0	0	0	1,000	1,000	0	0.00%	16
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Program Total	815,744	766,221	727,938	759,818	686,461	(73,358)	-9.65%	

Classroom Instructional Programs

MSDE Categories: Instructional Salaries
Instructional Textbooks & Supplies
Other Instructional Costs

<u>Program Staffing Summary</u>	<u>Actual FY17</u>	<u>Actual FY18</u>	<u>Actual FY19</u>	<u>Budget FY20</u>	<u>Budget FY21</u>	<u>Inc./(Decr.) Bud20 vs Bud21</u>	<u>% Inc. / (Decr.) Bud20 vs Bud21</u>
Teachers							
Evening High	0.0	0.0	0.0	0.0	0.0	0.0	0.00%
Pre-Kindergarten	15.5	30.0	39.0	59.0	59.0	0.0	0.00%
Elementary							
Regular Classes, Gr. K-5	442.0	430.0	424.0	417.0	419.0	2.0	0.48%
Physical Education	29.5	30.5	30.5	30.5	30.5	0.0	0.00%
Music	27.3	27.3	27.3	27.3	27.3	0.0	0.00%
Instrumental Music	5.5	5.5	5.5	5.5	5.5	0.0	0.00%
Art	24.0	24.0	24.0	24.0	24.0	0.0	0.00%
Intervention	14.0	10.0	7.5	7.5	7.5	0.0	0.00%
Middle	277.5	282.5	283.5	289.5	292.5	3.0	1.04%
High School	330.9	330.4	331.4	332.4	335.4	3.0	0.90%
Behavior Modification	2.5	2.5	2.0	2.0	9.0	7.0	350.00%
Alternative School	19.0	19.0	19.0	19.0	19.0	0.0	0.00%
Outdoor School	3.0	4.0	4.0	4.0	4.0	0.0	0.00%
Family Life	2.0	2.0	2.0	2.0	2.0	0.0	0.00%
Contingency	0.0	0.0	0.0	0.0	5.0	5.0	100.00%
Instructional Assistants							
Instr. Assistants-Regular-Elem.	3.0	3.0	12.0	2.0	2.0	0.0	0.00%
Instr. Assistants-Regular-Second.	4.0	3.0	3.0	3.0	3.0	0.0	0.00%
Instructional Assistants-Pre-K	15.0	28.5	36.5	58.5	58.5	0.0	0.00%
Behavior Modification	8.0	8.0	8.0	9.0	24.0	15.0	166.67%
Middle Sch. Drop-out Prevention	11.0	9.0	7.0	7.0	7.0	0.0	0.00%
High School Drop-out Prevention	8.0	9.0	9.0	9.0	9.0	0.0	0.00%
Instr. Assistants-ISS-Secondary	13.0	13.0	13.0	13.0	13.0	0.0	0.00%
Alternative School	2.0	2.0	2.0	2.0	2.0	0.0	0.00%
IA - Teacher Interns	0.0	0.0	0.0	0.0	0.0	0.0	0.00%
Total FTE	1,256.7	1,273.2	1,290.2	1,323.2	1,358.2	35.0	2.65%

<u>Program Budget</u>	<u>Actual FY17</u>	<u>Actual FY18</u>	<u>Actual FY19</u>	<u>Budget FY20</u>	<u>Budget FY21</u>	<u>Inc./(Decr.) Bud20 vs Bud21</u>	<u>% Inc. / (Decr.) Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
Teachers								
Pre-Kindergarten	971,376	1,616,933	2,251,944	3,706,817	3,795,205	88,388	2.38%	1
Elementary								
Regular Classes, Gr. K-5	25,376,608	25,670,862	25,806,002	27,043,769	26,780,858	(262,911)	-0.97%	2
Physical Education	1,887,017	1,993,749	2,006,530	2,117,699	2,107,411	(10,288)	-0.49%	3
Music	1,750,928	1,771,150	1,701,454	1,836,205	1,830,032	(6,173)	-0.34%	4
Instrumental Music	360,080	361,648	351,764	370,796	376,215	5,418	1.46%	5
Art	1,422,318	1,404,747	1,418,036	1,514,261	1,514,261	0	0.00%	6
Intervention	871,110	688,461	518,585	534,946	519,889	(15,057)	-2.81%	7
Middle	16,638,451	17,321,047	17,607,502	19,241,532	19,312,176	70,645	0.37%	8
High School	20,077,870	20,518,933	20,594,341	22,125,413	22,175,700	50,287	0.23%	9
Behavior Modification	133,340	131,273	138,756	144,204	564,204	420,000	291.25%	10
Alternative School	1,224,946	1,245,295	1,314,069	1,377,542	1,350,801	(26,741)	-1.94%	11
Outdoor School	218,857	316,515	323,345	336,045	336,045	0	0.00%	12
Family Life	137,698	144,367	147,982	153,651	153,651	0	0.00%	13
Home & Hospital	272,986	294,019	446,978	300,000	300,000	0	0.00%	14
Evening High School - Add'l Pay	403,056	436,669	439,061	425,000	425,000	0	0.00%	15
Contingency	0	0	0	0	300,000	300,000	100.00%	16

Classroom Instructional Programs (Continued)

Program Budget	Actual FY17	Actual FY18	Actual FY19	Budget FY20	Budget FY21	Inc./ (Decr.) Bud20 vs Bud21	% Inc. / (Decr.) Bud20 vs Bud21	Item #
Adult Correctional Facility Instr.	15,680	39,013	70,045	40,000	40,000	0	0.00%	17
Instructional Assistants								
Instr. Assistants-Regular-Elem.	84,910	90,316	172,220	51,970	50,940	(1,030)	-1.98%	18
Instr. Assistants-Regular-Second.	104,657	84,723	75,513	76,742	76,742	0	0.00%	19
Instructional Assistants-Pre-K	401,923	622,487	868,465	1,390,710	1,430,232	39,522	2.84%	20
Behavior Modification	248,308	258,570	203,445	260,381	590,716	330,335	126.87%	21
Middle Sch. Drop-out Prevention	313,105	280,440	224,002	251,896	242,329	(9,566)	-3.80%	22
High School Drop-out Prevention	297,061	347,556	356,983	360,542	360,542	0	0.00%	23
Instr. Assistants-ISS-Secondary	327,276	335,786	329,929	346,200	321,978	(24,222)	-7.00%	24
Alternative School	45,037	49,236	50,684	51,417	51,417	0	0.00%	25
Lunchtime Assistants	542,342	583,941	564,790	571,500	648,000	76,500	13.39%	26
Summer/Additional Empl.	152,129	456,727	126,936	150,000	150,000	0	0.00%	27
Add'l Pay-Elem Planning	671,224	704,552	637,651	740,000	740,000	0	0.00%	28
Add'l Pay-Elem Extended Learning	52,671	48,902	60,305	80,000	80,000	0	0.00%	29
Add'l Pay-Middle Sch. After School Activities	0	28,236	30,621	57,277	57,277	0	0.00%	30
Add'l Pay-SHS	150,093	122,147	126,493	100,000	100,000	0	0.00%	31
Add'l Pay-Middle Sat./Drop-out	84,424	88,646	82,994	115,000	115,000	0	0.00%	32
Add'l Pay-High Sat./Twilight	111,400	124,727	125,623	125,000	125,000	0	0.00%	33
Add'l Pay-D/O Intervent'n	31,908	24,336	23,863	30,000	30,000	0	0.00%	34
Add'l Pay-Upward Bound Tutoring	665	0	87	5,000	5,000	0	0.00%	35
SIT Planning Workshop	0	122,242	135,631	137,260	137,260	0	0.00%	36
Summer School-Elementary	333,864	379,863	443,906	350,000	350,000	0	0.00%	37
Summer School-Middle	31,808	141,713	70,719	155,000	155,000	0	0.00%	38
Summer School-High	241,067	249,164	243,990	200,000	200,000	0	0.00%	39
Instructional Substitutes	1,373,654	1,376,364	1,574,491	2,085,000	2,085,000	0	0.00%	40
Extra-Curricular Compensation	861,400	870,355	874,909	865,000	865,000	0	0.00%	41
TIF Incentive	0	0	0	0	0	0	0.00%	42
Sick Leave Cash Out	4,050	0	0	0	0	0	0.00%	43
Turnover Credit	0	0	0	(2,400,000)	(2,400,000)	0	0.00%	44
	78,227,297	81,345,711	82,540,641	87,423,775	88,448,880	1,025,106	1.17%	
Contracted Services								
Equipment Rental	270,777	274,749	279,426	300,000	300,000	0	0.00%	45
Official Fees	182,759	159,242	171,000	171,000	176,100	5,100	2.98%	46
Athletic Trainer Services	213,016	206,311	260,260	260,000	309,000	49,000	18.85%	47
Music and Arts	82,429	93,605	81,874	85,000	85,000	0	0.00%	48
Alternative School - Social Work	84,499	84,500	0	0	0	0	0.00%	49
Interpreters	18,776	13,544	96,546	25,000	77,300	52,300	209.20%	50
Drop-out Prevention	1,740	1,200	0	0	0	0	0.00%	51
Home and Hospital	31,237	30,664	34,155	30,000	30,900	900	3.00%	52
Contracted Services	774,902	354,997	404,115	370,000	381,100	11,100	3.00%	53
	1,660,135	1,218,812	1,327,377	1,241,000	1,359,400	118,400	9.54%	
Supplies and Materials								
Printing Supplies	62,558	9,079	79,643	75,000	75,000	0	0.00%	54
Small Computer Equipment	2,497,308	2,733,997	2,211,899	2,175,000	2,175,000	0	0.00%	55
Computer Software	398,992	401,662	381,328	475,000	475,000	0	0.00%	56
Textbooks-School Allocations	3,192	2,674	1,086	2,900	2,900	0	0.00%	57
Textbooks-Supv. - Elementary	(589)	0	114,252	200,000	200,000	0	0.00%	58
Textbooks-Supv. - Secondary	297,499	1,593,099	297,930	315,000	315,000	0	0.00%	59
Instructional Mat'ls-School Alloc.	1,014,935	993,550	954,759	998,052	998,052	0	0.00%	60
Instr. Mat's-Supv. - Elementary	405,068	811,344	1,114,521	620,000	680,000	60,000	9.68%	61
Instr. Mat's-Supv. - Secondary	646,664	719,449	603,248	511,000	571,000	60,000	11.74%	62
Instr. Mat's-Outdoor School	4,014	3,492	3,914	5,000	5,000	0	0.00%	63
Instructional Mat'ls-Classroom	210,086	210,908	168,694	210,718	210,718	0	0.00%	64
Summer School Materials-Elem.	41,754	13,716	16,572	50,000	40,000	(10,000)	-20.00%	65
Summer School Materials-Second.	332	378	10,948	15,000	15,000	0	0.00%	66
Instr. Mat's-Planetarium	2,501	2,636	2,595	2,500	2,500	0	0.00%	67
Instr. Mat's-Drop-out Prevention	10,162	10,030	10,055	10,000	10,000	0	0.00%	68
Instr. Mat's-Family Life	17,964	19,050	17,906	18,000	18,000	0	0.00%	69
Instr. Mat's-Drop-out Prev.Incentives	3,212	2,964	2,994	3,000	3,000	0	0.00%	70
	5,615,652	7,528,027	5,992,342	5,686,170	5,796,170	110,000	1.93%	

Classroom Instructional Programs (Continued)

<u>Program Budget</u>	<u>Actual FY17</u>	<u>Actual FY18</u>	<u>Actual FY19</u>	<u>Budget FY20</u>	<u>Budget FY21</u>	<u>Inc./ (Decr.) Bud20 vs Bud21</u>	<u>% Inc. / (Decr.) Bud20 vs Bud21</u>	<u>Item #</u>
Other Charges								
Travel - Dropout Prevent	5,918	4,136	3,619	5,000	5,000	0	0.00%	71
Travel - Diversity Achieve. Coun.	0	0	0	1,000	1,000	0	0.00%	72
Traveling Teachers	10,727	8,606	8,705	10,000	10,000	0	0.00%	73
Mileage - Home Instruction	45,016	49,893	78,004	50,000	50,000	0	0.00%	74
SIT Grants	225,229	102,154	115,446	146,375	146,375	0	0.00%	75
School Enrichment Activities	117,126	85,631	98,884	126,500	126,500	0	0.00%	76
Middle School After School Activities	55,869	12,732	12,460	0	0	0	0.00%	77
Interscholastic Athletics	230,384	230,384	202,858	230,384	230,384	0	0.00%	78
Other - Contingency	8,639	10,538	11,331	10,000	10,000	0	0.00%	79
	<u>698,909</u>	<u>504,073</u>	<u>531,308</u>	<u>579,259</u>	<u>579,259</u>	<u>0</u>	<u>0.00%</u>	
Property								
Instr. Equip.-School Alloc.	40,855	40,048	31,835	19,125	19,125	0	0.00%	80
Instr. Equip.-Supv. - Elementary	55,023	35,961	123,538	60,000	60,000	0	0.00%	81
Instr. Equip.-Supv. - Secondary	242,841	426,659	119,198	255,000	135,000	(120,000)	-47.06%	82
Instructional Technology	42,054	26,629	40,907	40,000	40,000	0	0.00%	83
	<u>380,774</u>	<u>529,297</u>	<u>315,478</u>	<u>374,125</u>	<u>254,125</u>	<u>(120,000)</u>	<u>-32.07%</u>	
Transfers								
Tuition (to other Md. LEA's)	32,775	48,528	78,348	50,000	50,000	0	0.00%	84
State Institutions	208,568	128,603	134,772	150,000	150,000	0	0.00%	85
Transfers - Private/Other Institutions	130,498	148,080	171,679	150,000	170,000	20,000	13.33%	86
	<u>371,841</u>	<u>325,212</u>	<u>384,799</u>	<u>350,000</u>	<u>370,000</u>	<u>20,000</u>	<u>5.71%</u>	
Program Total	86,954,606	91,451,132	91,091,944	95,654,329	96,807,834	1,153,506	1.21%	

Targeted Instructional Programs

MSDE Categories: Instructional Salaries
Instructional Textbooks & Supplies
Other Instructional Costs

Program Staffing Summary	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)	
	FY17	FY18	FY19	FY20	FY21	Bud20 vs Bud21	Bud20 vs Bud21	
Lead Teachers-Elem.	23.5	23.0	23.0	23.0	23.0	0.0	0.00%	
Lead Teachers-Second.	21.0	21.5	21.5	21.5	21.5	0.0	0.00%	
Family Center	2.5	2.5	2.5	2.5	2.5	0.0	0.00%	
EL	17.0	19.0	23.0	26.0	28.0	2.0	7.69%	
Microcomputer Resource								
Instructional Assistants								
Family Center	0.0	0.0	1.0	1.0	1.0	0.0	0.00%	
Total FTE	64.0	66.0	71.0	74.0	76.0	2.0	2.70%	
Program Budget								
	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)	Item #
	FY17	FY18	FY19	FY20	FY21	Bud20 vs Bud21	Bud20 vs Bud21	
Salaries and Wages								
Teachers								
Lead Teachers-Elem.	1,703,759	1,614,678	1,649,645	1,726,864	1,696,612	(30,253)	-1.75%	1
Lead Teachers-Second.	1,447,119	1,569,972	1,567,365	1,625,903	1,637,831	11,927	0.73%	2
Family Center	140,853	137,605	151,687	157,923	157,923	0	0.00%	3
EL	1,048,054	1,222,062	1,478,324	1,727,276	1,840,965	113,689	6.58%	4
Instructional Assistants								
Family Center	0	0	22,351	22,540	22,540	0	0.00%	5
EL	0	0	3,479	0	0	0	0.00%	6
Summer/Additional Pay	7,103	6,955	5,311	7,500	7,500	0	0.00%	7
Instructional Substitutes	33,889	33,724	38,502	47,000	47,000	0	0.00%	8
	4,380,778	4,584,996	4,916,663	5,315,007	5,410,370	95,364	1.79%	
Contracted Services								
EL	14,904	11,714	16,213	20,000	20,000	0	0.00%	9
	14,904	11,714	16,213	20,000	20,000	0	0.00%	
Supplies and Materials								
Instructional Materials								
EL	11,931	12,026	12,101	12,000	12,000	0	0.00%	10
	11,931	12,026	12,101	12,000	12,000	0	0.00%	
Other Charges								
Travel - EL	5,313	6,669	5,398	7,500	7,500	0	0.00%	11
	5,313	6,669	5,398	7,500	7,500	0	0.00%	
Property								
Equipment	0	0	0	0	0	0	0.00%	12
	0	0	0	0	0	0	0.00%	
Program Total	4,412,927	4,615,403	4,950,374	5,354,507	5,449,870	95,364	1.78%	

Career Technology Programs

MSDE Categories: Instructional Salaries

Instructional Textbooks & Supplies

Other Instructional Costs

<u>Program Staffing Summary</u>	<u>Actual FY17</u>	<u>Actual FY18</u>	<u>Actual FY19</u>	<u>Budget FY20</u>	<u>Budget FY21</u>	<u>Inc./ (Decr.) Bud20 vs Bud21</u>	<u>% Inc. / (Decr.) Bud20 vs Bud21</u>	
Teachers								
Family/Consumer Science - High	8.0	7.0	7.0	7.0	7.0	0.0	0.00%	
Tech Ed - Middle	7.5	7.5	7.5	7.5	7.5	0.0	0.00%	
Tech Ed - High	8.0	7.0	7.0	7.0	7.0	0.0	0.00%	
Agriculture	6.6	6.6	6.6	6.6	6.6	0.0	0.00%	
Coop. Vocational Education	2.0	2.0	2.0	2.0	2.0	0.0	0.00%	
Criminal Justice	5.0	5.0	5.0	5.0	5.0	0.0	0.00%	
Health Occupations	3.0	3.0	3.0	3.0	3.0	0.0	0.00%	
Office Occupations	7.5	6.5	6.5	6.5	6.5	0.0	0.00%	
Automotive	1.0	1.0	1.0	1.0	1.0	0.0	0.00%	
Trade & Industry	15.0	16.0	16.0	16.0	17.0	1.0	6.25%	
Instructional Assistants	4.0	4.0	4.0	4.0	4.0	0.0	0.00%	
Total FTE	<u>67.6</u>	<u>65.6</u>	<u>65.6</u>	<u>65.6</u>	<u>66.6</u>	<u>1.0</u>	<u>1.52%</u>	
<u>Program Budget</u>	<u>Actual FY17</u>	<u>Actual FY18</u>	<u>Actual FY19</u>	<u>Budget FY20</u>	<u>Budget FY21</u>	<u>Inc./ (Decr.) Bud20 vs Bud21</u>	<u>% Inc. / (Decr.) Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
Teachers								
Family/Consumer Science/High	512,066	465,195	474,377	498,355	498,806	451	0.09%	1
Tech Ed - Middle	496,743	517,053	477,080	503,622	508,140	4,517	0.90%	2
Tech Ed - High	481,148	427,152	436,870	454,520	453,768	(752)	-0.17%	3
Agriculture	367,848	349,046	365,515	396,191	396,191	0	0.00%	4
Coop. Vocational Education	129,966	134,378	137,742	143,166	143,166	0	0.00%	5
Criminal Justice	276,592	258,698	270,920	287,703	287,703	0	0.00%	6
Health Occupations	183,628	191,372	164,766	176,528	176,528	0	0.00%	7
Office Occupations	411,926	431,094	410,024	432,393	432,393	0	0.00%	8
Automotive	63,451	65,375	67,013	69,579	70,030	451	0.65%	9
Trade & Industry	960,830	1,069,921	1,097,687	1,143,297	1,158,414	15,117	1.32%	10
Instructional Assistants	91,910	95,778	98,107	100,390	100,390	0	0.00%	11
Summer/Add. Employment	57,952	55,590	81,492	50,000	50,000	0	0.00%	12
Instructional Substitutes	76,560	56,189	53,350	88,000	88,000	0	0.00%	13
	<u>4,110,620</u>	<u>4,116,841</u>	<u>4,134,943</u>	<u>4,343,745</u>	<u>4,363,530</u>	<u>19,785</u>	<u>0.46%</u>	
Contracted Services								
Contractor Trades Education	17,925	32,175	22,137	20,000	20,000	0	0.00%	14
	<u>17,925</u>	<u>32,175</u>	<u>22,137</u>	<u>20,000</u>	<u>20,000</u>	<u>0</u>	<u>0.00%</u>	
Supplies and Materials								
Small Computer Equipment	93,301	69,901	77,455	90,000	90,000	0	0.00%	15
Textbooks	48,856	139,923	30,455	30,000	30,000	0	0.00%	16
Instructional Materials - CTE	365,954	365,372	449,519	435,000	435,000	0	0.00%	17
	<u>508,111</u>	<u>575,196</u>	<u>557,429</u>	<u>555,000</u>	<u>555,000</u>	<u>0</u>	<u>0.00%</u>	
Other Charges								
Travel	38,917	47,773	64,768	40,000	40,000	0	0.00%	18
Subscriptions & Dues	11,963	22,429	14,428	12,000	12,000	0	0.00%	19
	<u>50,880</u>	<u>70,202</u>	<u>79,196</u>	<u>52,000</u>	<u>52,000</u>	<u>0</u>	<u>0.00%</u>	
Property								
Equipment	461,075	298,278	364,003	280,000	280,000	0	0.00%	20
Program Total	5,148,611	5,092,692	5,157,708	5,250,745	5,270,530	19,785	0.38%	

Gifted and Talented Programs

MSDE Categories: Instructional Salaries

Instructional Textbooks & Supplies

Other Instructional Costs

Program Staffing Summary	Actual FY17	Actual FY18	Actual FY19	Budget FY20	Budget FY21	Inc./ (Decr.) Bud20 vs Bud21	% Inc. / (Decr.) Bud20 vs Bud21	
Teachers								
Talented & Gifted-Enrichment	21.5	21.5	21.5	21.5	21.5	0.0	0.00%	
Talented & Gifted-Magnet	19.0	16.0	16.0	16.0	16.0	0.0	0.00%	
Other Enriched/Advanced Prog.	6.0	4.0	3.0	3.0	3.0	0.0	0.00%	
BISFA Arts Teachers	7.5	7.5	7.5	7.5	7.5	0.0	0.00%	
Total FTE	54.0	49.0	48.0	48.0	48.0	0.0	0.00%	
Program Budget								
	Actual FY17	Actual FY18	Actual FY19	Budget FY20	Budget FY21	Inc./ (Decr.) Bud20 vs Bud21	% Inc. / (Decr.) Bud20 vs Bud21	Item #
Salaries and Wages								
Teachers								
Talented & Gifted-Enrichment	1,328,715	1,345,145	1,398,200	1,465,008	1,451,712	(13,296)	-0.91%	1
Talented & Gifted-Magnet	1,061,426	904,861	964,139	1,002,848	985,924	(16,924)	-1.69%	2
Other Enriched/Advanced Prog.	381,254	253,977	159,608	224,889	225,641	752	0.33%	3
BISFA Arts Teachers	525,801	525,179	505,126	553,091	557,806	4,716	0.85%	4
Temporary Employment	196,512	206,260	208,521	200,000	200,000	0	0.00%	5
Summer/Additional Pay - G&T	27,331	8,130	31,972	30,000	30,000	0	0.00%	6
Summer/Additional Pay - BISFA	18,165	16,480	24,379	15,000	15,000	0	0.00%	7
Instructional Substitutes	72,455	78,740	44,921	83,000	83,000	0	0.00%	8
	3,611,658	3,338,772	3,336,865	3,573,836	3,549,083	(24,752)	-0.69%	
Contracted Services								
Contracted Services	0	0	0	0	0	0	0.00%	9
Contracted Services - G&T	20,666	25,554	34,421	25,000	25,000	0	0.00%	10
	20,666	25,554	34,421	25,000	25,000	0	0.00%	
Supplies and Materials								
Small Computer Equipment	0	43,253	1,794	0	0	0	0.00%	11
Materials - G&T	54,840	47,462	40,348	50,000	50,000	0	0.00%	12
Materials - STEM	60,610	49,792	99,838	50,000	50,000	0	0.00%	13
Magnet Program-Materials-Elem.	35,942	8,030	33,206	20,000	20,000	0	0.00%	14
Magnet Program-Materials-Second.	19,899	11,739	19,915	20,000	20,000	0	0.00%	15
	171,291	160,278	195,100	140,000	140,000	0	0.00%	
Other Charges								
Travel - Prof. Development	150,312	151,433	90,631	75,000	75,000	0	0.00%	16
Subscriptions & Dues	40,390	26,747	48,356	55,000	55,000	0	0.00%	17
	190,702	178,180	138,987	130,000	130,000	0	0.00%	
Property								
Equipment - G&T	0	0	0	0	0	0	0.00%	18
Equipment - STEM	4,295	0	0	0	0	0	0.00%	19
	4,295	0	0	0	0	0	0.00%	
Program Total	3,998,611	3,702,784	3,705,373	3,868,836	3,844,083	(24,752)	-0.64%	

School Library Programs

MSDE Categories: Instructional Salaries
Instructional Textbooks & Supplies
Other Instructional Costs

<u>Program Staffing Summary</u>	<u>Actual FY17</u>	<u>Actual FY18</u>	<u>Actual FY19</u>	<u>Budget FY20</u>	<u>Budget FY21</u>	<u>Inc./ (Decr.) Bud20 vs Bud21</u>	<u>% Inc. / (Decr.) Bud20 vs Bud21</u>	
Librarians	39.5	38.5	38.5	38.5	38.5	0.0	0.00%	
Total FTE	39.5	38.5	38.5	38.5	38.5	0.0	0.00%	
<u>Program Budget</u>	<u>Actual FY17</u>	<u>Actual FY18</u>	<u>Actual FY19</u>	<u>Budget FY20</u>	<u>Budget FY21</u>	<u>Inc./ (Decr.) Bud20 vs Bud21</u>	<u>% Inc. / (Decr.) Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
Librarians	2,599,651	2,583,353	2,551,992	2,674,952	2,630,578	(44,375)	-1.66%	1
Summer/Additional Employment	55,679	48,378	61,797	67,000	67,000	0	0.00%	2
Instructional Substitutes	30,310	31,725	35,850	39,000	39,000	0	0.00%	3
	2,685,641	2,663,456	2,649,639	2,780,952	2,736,578	(44,375)	-1.60%	
Supplies and Materials								
Library Materials	219,445	245,504	285,380	215,000	215,000	0	0.00%	4
	219,445	245,504	285,380	215,000	215,000	0	0.00%	
Other Charges								
Subscriptions & Dues	181,542	208,363	214,334	208,000	215,000	7,000	3.37%	5
Property								
Equipment	18,106	55,176	104,668	5,000	5,000	0	0.00%	6
Program Total	3,104,734	3,172,499	3,254,022	3,208,952	3,171,578	(37,375)	-1.16%	

Professional Development

MSDE Categories: Instructional Salaries
Instructional Textbooks & Supplies
Other Instructional Costs

<u>Program Staffing Summary</u>	<u>Actual FY17</u>	<u>Actual FY18</u>	<u>Actual FY19</u>	<u>Budget FY20</u>	<u>Budget FY21</u>	<u>Inc./ (Decr.) Bud20 vs Bud21</u>	<u>% Inc. / (Decr.) Bud20 vs Bud21</u>	
Mentor Resource Teachers	0.0	0.0	4.0	5.0	5.0	0.0	0.00%	
Total FTE	0.0	0.0	4.0	5.0	5.0	0.0	0.00%	
<u>Program Budget</u>	<u>Actual FY17</u>	<u>Actual FY18</u>	<u>Actual FY19</u>	<u>Budget FY20</u>	<u>Budget FY21</u>	<u>Inc./ (Decr.) Bud20 vs Bud21</u>	<u>% Inc. / (Decr.) Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
Mentor Resource Teachers	1,178	0	323,001	415,211	408,407	(6,803)	-1.64%	1
Additional Pay - ESP	9,010	3,226	7,996	5,000	5,000	0	0.00%	2
Additional Pay - Teachers	71,419	21,605	16,514	50,000	20,000	(30,000)	-60.00%	3
Workshops	557,425	544,435	570,904	500,000	555,000	55,000	11.00%	4
Workshops - G&T	87,890	120,659	103,658	135,000	135,000	0	0.00%	5
Substitutes - Prof. Growth	104,290	69,805	43,267	63,000	63,000	0	0.00%	6
	831,212	759,729	1,065,340	1,168,211	1,186,407	18,197	1.56%	
Contracted Services								
Consultants	63,419	33,983	109,644	25,000	90,000	65,000	260.00%	7
Maintenance Contracts	0	0	32,152	33,000	35,500	2,500	7.58%	8
	63,419	33,983	141,796	58,000	125,500	67,500	116.38%	
Supplies and Materials								
Office Supplies	1,161	21	0	0	0	0	0.00%	9
Workshop Supplies	90,450	45,031	37,821	40,000	45,000	5,000	12.50%	10
Food/Meals	2,812	2,768	2,941	5,000	5,000	0	0.00%	11
	94,423	47,820	40,761	45,000	50,000	5,000	11.11%	
Other Charges								
Travel/Professional Dev.	146,702	109,031	65,724	95,000	95,000	0	0.00%	12
Subscriptions & Dues	29,413	26,662	8,767	7,000	7,000	0	0.00%	13
	176,115	135,693	74,491	102,000	102,000	0	0.00%	
Property								
Equipment	284	0	0	0	0	0	0.00%	14
Program Total	1,165,452	977,225	1,322,389	1,373,211	1,463,907	90,697	6.60%	

School Counseling Programs

MSDE Categories: Instructional Salaries
Instructional Textbooks & Supplies
Other Instructional Costs

<u>Program Staffing Summary</u>	<u>Actual FY17</u>	<u>Actual FY18</u>	<u>Actual FY19</u>	<u>Budget FY20</u>	<u>Budget FY21</u>	<u>Inc./ (Decr.) Bud20 vs Bud21</u>	<u>% Inc. / (Decr.) Bud20 vs Bud21</u>	
School Counselors	56.0	56.5	58.0	64.0	66.0	2.0	3.13%	
Instructional Assistants	2.0	2.0	2.0	2.0	2.0	0.0	0.00%	
Total FTE	<u>58.0</u>	<u>58.5</u>	<u>60.0</u>	<u>66.0</u>	<u>68.0</u>	<u>2.0</u>	<u>3.03%</u>	
<u>Program Budget</u>	<u>Actual FY17</u>	<u>Actual FY18</u>	<u>Actual FY19</u>	<u>Budget FY20</u>	<u>Budget FY21</u>	<u>Inc./ (Decr.) Bud20 vs Bud21</u>	<u>% Inc. / (Decr.) Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
School Counselors	3,378,732	3,413,556	3,470,017	4,175,838	4,277,415	101,577	2.43%	1
Instructional Assistants	76,476	79,826	82,303	84,000	84,000	0	0.00%	2
Peer Training Workshops	0	0	0	0	0	0	0.00%	3
Additional Employment	205,047	203,489	216,172	221,500	221,500	0	0.00%	4
Instructional Substitutes	5,503	20,679	18,457	27,000	27,000	0	0.00%	5
	<u>3,665,757</u>	<u>3,717,550</u>	<u>3,786,949</u>	<u>4,508,338</u>	<u>4,609,915</u>	<u>101,577</u>	<u>2.25%</u>	
Contracted Services								
Contracted Services	0	1,200	500	0	0	0	0.00%	6
	<u>0</u>	<u>1,200</u>	<u>500</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>	
Supplies and Materials								
Office Supplies	1,489	1,503	1,093	1,500	1,500	0	0.00%	7
Career Counseling - Reg. Prog.	33,122	46,963	46,181	40,000	40,000	0	0.00%	8
Counseling - Career & Technology	2,176	1,013	0	3,000	3,000	0	0.00%	9
Computer Software	112,040	112,223	114,935	115,000	120,000	5,000	4.35%	10
Student Service Learning Materials	0	0	0	4,000	4,000	0	0.00%	11
PBIS Materials	3,755	1,395	1,229	10,000	10,000	0	0.00%	12
	<u>152,582</u>	<u>163,096</u>	<u>163,439</u>	<u>173,500</u>	<u>178,500</u>	<u>5,000</u>	<u>2.88%</u>	
Other Charges								
Travel	1,097	662	1,127	1,000	1,000	0	0.00%	13
Subscriptions & Dues	8,571	8,605	8,766	8,200	8,200	0	0.00%	14
	<u>9,668</u>	<u>9,267</u>	<u>9,893</u>	<u>9,200</u>	<u>9,200</u>	<u>0</u>	<u>0.00%</u>	
Property								
Equipment	0	0	0	0	0	0	0.00%	15
Program Total	<u>3,828,006</u>	<u>3,891,113</u>	<u>3,960,781</u>	<u>4,691,038</u>	<u>4,797,615</u>	<u>106,577</u>	<u>2.27%</u>	

Psychological Services Programs

MSDE Categories: Instructional Salaries
Instructional Textbooks & Supplies
Other Instructional Costs

<u>Program Staffing Summary</u>	<u>Actual FY17</u>	<u>Actual FY18</u>	<u>Actual FY19</u>	<u>Budget FY20</u>	<u>Budget FY21</u>	<u>Inc./ (Decr.) Bud20 vs Bud21</u>	<u>% Inc. / (Decr.) Bud20 vs Bud21</u>	
Professional	7.5	7.5	7.5	7.5	7.5	0.0	0.00%	
Total FTE	7.5	7.5	7.5	7.5	7.5	0.0	0.00%	
<hr/>								
<u>Program Budget</u>	<u>Actual FY17</u>	<u>Actual FY18</u>	<u>Actual FY19</u>	<u>Budget FY20</u>	<u>Budget FY21</u>	<u>Inc./ (Decr.) Bud20 vs Bud21</u>	<u>% Inc. / (Decr.) Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
Professional	639,596	599,803	641,815	661,068	661,068	0	0.00%	1
Additional Pay	5,682	4,513	1,668	7,500	7,500	0	0.00%	2
	645,278	604,317	643,482	668,568	668,568	0	0.00%	
Contracted Services								
Psychologists	48,525	62,775	55,050	60,000	60,000	0	0.00%	3
	48,525	62,775	55,050	60,000	60,000	0	0.00%	
Supplies and Materials								
Office Supplies	5,224	3,675	4,064	3,500	3,500	0	0.00%	4
Small Equipment/Supplies	0	192	148	1,000	1,000	0	0.00%	5
Computer Software	149	0	0	1,000	1,000	0	0.00%	6
Assessment Materials	21,674	19,298	26,709	25,000	25,000	0	0.00%	7
	27,047	23,165	30,921	30,500	30,500	0	0.00%	
Other Charges								
Travel	5,875	10,323	4,464	7,000	7,000	0	0.00%	8
Property								
Equipment	0	0	0	0	0	0	0.00%	9
Program Total	726,725	700,580	733,918	766,068	766,068	0	0.00%	

Special Education Programs in Washington County Public Schools

MSDE Category: Special Education

MSDE Subcategory: Public School Instruction Programs

<u>Program Staffing Summary</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./</u> (Decr.) <u>Bud20 vs Bud21</u>	<u>% Inc. /</u> (Decr.) <u>Bud20 vs Bud21</u>	
Teachers								
Intervention	4.0	4.0	4.0	4.0	4.0	0.0	0.00%	
Social Workers	8.0	8.0	10.0	10.0	10.0	0.0	0.00%	
Special Education	147.1	148.6	147.6	147.6	146.6	(1.0)	-0.68%	
Lead Teachers - Special Education	6.0	6.0	6.0	6.0	7.0	1.0	16.67%	
Occupational Therapists	5.0	6.0	6.0	6.0	6.0	0.0	0.00%	
Speech, Language, Audiology	20.0	20.0	19.0	19.0	22.0	3.0	15.79%	
Instructional Assistants	139.4	139.4	147.4	147.4	147.4	0.0	0.00%	
Occup. Therapist Assistants	3.0	3.0	3.0	3.0	3.0	0.0	0.00%	
Total FTE	<u>332.5</u>	<u>335.0</u>	<u>343.0</u>	<u>343.0</u>	<u>346.0</u>	<u>3.0</u>	<u>0.87%</u>	
<u>Program Budget</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./</u> (Decr.) <u>Bud20 vs Bud21</u>	<u>% Inc. /</u> (Decr.) <u>Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
Teachers								
Intervention	253,921	266,928	262,560	274,496	274,646	150	0.05%	1
Social Workers	496,976	528,382	663,986	694,342	652,350	(41,993)	-6.05%	2
Special Education	9,112,183	9,286,486	9,464,466	10,116,885	9,997,843	(119,043)	-1.18%	3
Lead Teachers - Special Education	442,616	484,342	476,512	494,254	559,705	65,451	13.24%	4
Occupational Therapists	315,910	413,366	422,004	443,336	433,117	(10,218)	-2.30%	5
Speech, Language, Audiology	1,403,753	1,518,163	1,286,959	1,483,995	1,697,748	213,753	14.40%	6
Instructional Assistants	3,516,699	3,504,492	3,735,008	3,933,611	3,872,990	(60,621)	-1.54%	7
Occup. Therapist Assistants	98,249	115,359	118,292	122,383	122,383	0	0.00%	8
Adult Correctional Facility Instr.	5,263	281	1,288	5,000	5,000	0	0.00%	9
Additional Pay	5,877	54	73	1,000	1,000	0	0.00%	10
Additional Empl./Summer School	248,373	338,242	393,560	330,000	330,000	0	0.00%	11
Instructional Substitutes	363,714	517,069	424,230	555,000	555,000	0	0.00%	12
Turnover Credit	0	0	0	(300,000)	(300,000)	0	0.00%	13
	<u>16,263,533</u>	<u>16,973,164</u>	<u>17,248,936</u>	<u>18,154,302</u>	<u>18,201,782</u>	<u>47,480</u>	<u>0.26%</u>	
Contracted Services								
Legal Fees	53,528	54,500	77,120	30,000	80,000	50,000	166.67%	14
Consultants	70,954	119,361	44,759	70,000	90,000	20,000	28.57%	15
Assessments	304	0	1,866	0	0	0	0.00%	16
Interpreters	49,286	154,174	262,434	85,000	5,000	(80,000)	-94.12%	17
Other Contr. Serv. / Behavior Initiatives	338,414	221,592	78,359	10,000	10,000	0	0.00%	18
	<u>512,486</u>	<u>549,629</u>	<u>464,538</u>	<u>195,000</u>	<u>185,000</u>	<u>(10,000)</u>	<u>-5.13%</u>	
Supplies and Materials								
Office Supplies	3,745	4,544	5,972	5,000	5,000	0	0.00%	19
Printing Supplies - Sp. Ed.	0	0	0	0	0	0	0.00%	20
Small Computer Equipment	0	0	0	0	0	0	0.00%	21
Software	1,474	49,268	33,270	20,000	20,000	0	0.00%	22
Instructional Materials	192,892	183,882	257,900	200,000	200,000	0	0.00%	23
Assessment Materials	67,369	18,576	38,973	50,000	40,000	(10,000)	-20.00%	24
Library Materials	20	741	515	1,000	1,000	0	0.00%	25
Other Supplies	0	0	433	0	0	0	0.00%	26
	<u>265,500</u>	<u>257,011</u>	<u>337,062</u>	<u>276,000</u>	<u>266,000</u>	<u>(10,000)</u>	<u>-3.62%</u>	
Other Charges								
Travel	40,724	44,103	61,936	55,000	60,000	5,000	9.09%	27
Student Admission Fees	0	160	0	0	0	0	0.00%	28
	<u>40,724</u>	<u>44,263</u>	<u>61,936</u>	<u>55,000</u>	<u>60,000</u>	<u>5,000</u>	<u>9.09%</u>	
Property								
Equipment	51,901	43,076	51,524	50,000	50,000	0	0.00%	29
Transfers								
Maryland LEAs (Tuition)	32,775	32,490	59,819	30,000	30,000	0	0.00%	30
Program Total	17,166,920	17,899,633	18,223,815	18,760,302	18,792,782	32,480	0.17%	

Special Education Programs in Private/Contracted Centers

MSDE Category: Special Education

MSDE Subcategory: Non-Public School Programs

<u>Program Budget</u>	<u>Actual FY17</u>	<u>Actual FY18</u>	<u>Actual FY19</u>	<u>Budget FY20</u>	<u>Budget FY21</u>	<u>Inc./ (Decr.) Bud20 vs Bud21</u>	<u>% Inc. / (Decr.) Bud20 vs Bud21</u>	<u>Item #</u>
Transfers								
Special Placements - Residential	736,814	716,784	591,815	725,000	725,000	0	0.00%	1
Special Placements - Day	3,406,580	3,238,985	3,120,849	3,235,000	3,235,000	0	0.00%	2
State Institutions	38,478	32,741	29,980	40,000	40,000	0	0.00%	3
Program Total	4,181,873	3,988,509	3,742,644	4,000,000	4,000,000	0	0.00%	

Special Education Staff Development Program

MSDE Category: Special Education

MSDE Subcategory: Instructional Staff Development

<u>Program Budget</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
Workshop Pay	21,931	34,308	36,217	30,000	35,000	5,000	16.67%	1
Substitutes - Staff Develop.	2,530	7,205	93	4,000	4,000	0	0.00%	2
	<u>24,461</u>	<u>41,513</u>	<u>36,310</u>	<u>34,000</u>	<u>39,000</u>	<u>5,000</u>	<u>14.71%</u>	
Contracted Services								
Consultants	1,063	225	0	2,000	2,000	0	0.00%	3
Supplies and Materials								
Workshop Materials	3,290	8,978	9,558	3,500	8,500	5,000	142.86%	4
Other Charges								
Travel	7,150	9,181	3,391	1,000	1,000	0	0.00%	5
Professional Development	8,419	7,686	13,077	6,000	6,000	0	0.00%	6
Subscriptions & Dues	450	3,344	1,297	1,000	1,000	0	0.00%	7
	<u>16,019</u>	<u>20,212</u>	<u>17,765</u>	<u>8,000</u>	<u>8,000</u>	<u>0</u>	<u>0.00%</u>	
Program Total	44,834	70,927	63,632	47,500	57,500	10,000	21.05%	

Administrators and School Staff in Local Special Education Centers

MSDE Category: Special Education
MSDE Subcategory: Office of the Principal

<u>Program Staffing Summary</u>	<u>Actual FY17</u>	<u>Actual FY18</u>	<u>Actual FY19</u>	<u>Budget FY20</u>	<u>Budget FY21</u>	<u>Inc./(Decr.) Bud20 vs Bud21</u>	<u>% Inc. / (Decr.) Bud20 vs Bud21</u>	
Principals - Special Education	2.0	2.0	2.0	2.0	2.0	0.0	0.00%	
Clerical and Support	1.0	1.0	1.0	1.0	1.0	0.0	0.00%	
Total FTE	3.0	3.0	3.0	3.0	3.0	0.0	0.00%	
<u>Program Budget</u>	<u>Actual FY17</u>	<u>Actual FY18</u>	<u>Actual FY19</u>	<u>Budget FY20</u>	<u>Budget FY21</u>	<u>Inc./(Decr.) Bud20 vs Bud21</u>	<u>% Inc. / (Decr.) Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
Principals - Special Education	186,573	191,857	197,086	202,995	189,172	(13,823)	-6.81%	1
Clerical and Support	35,785	37,542	47,862	49,354	49,354	0	0.00%	2
Additional Employment	1,426	193	173	500	500	0	0.00%	3
	223,784	229,592	245,121	252,849	239,026	(13,823)	-5.47%	
Other Charges								
Travel	0	0	0	0	0	0	0.00%	4
	0	0	0	0	0	0	0.00%	
 Program Total	 223,784	 229,592	 245,121	 252,849	 239,026	 (13,823)	 -5.47%	

Supervision of Special Education Programs

MSDE Category: Special Education

MSDE Subcategory: Instructional Administration and Supervision

<u>Program Staffing Summary</u>	<u>Actual FY17</u>	<u>Actual FY18</u>	<u>Actual FY19</u>	<u>Budget FY20</u>	<u>Budget FY21</u>	<u>Inc./(Decr.) Bud20 vs Bud21</u>	<u>% Inc. / (Decr.) Bud20 vs Bud21</u>	
Professional	4.0	4.0	4.0	4.0	4.0	0.0	0.00%	
Special Education Specialists	6.0	6.0	6.0	6.0	6.0	0.0	0.00%	
Clerical and Support	3.0	3.0	3.0	3.0	3.0	0.0	0.00%	
Total FTE	13.0	13.0	13.0	13.0	13.0	0.0	0.00%	
<hr/>								
<u>Program Budget</u>	<u>Actual FY17</u>	<u>Actual FY18</u>	<u>Actual FY19</u>	<u>Budget FY20</u>	<u>Budget FY21</u>	<u>Inc./(Decr.) Bud20 vs Bud21</u>	<u>% Inc. / (Decr.) Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
Professional	462,511	428,999	442,255	455,522	455,522	0	0.00%	1
Special Education Specialists	471,605	486,749	495,508	515,094	515,094	0	0.00%	2
Clerical and Support	90,703	97,137	101,507	107,795	107,795	0	0.00%	3
Clerical / Additional Pay	7,857	8,327	1,125	4,000	4,000	0	0.00%	4
Summer / Additional Pay	1,163	3,504	904	1,500	1,500	0	0.00%	5
	1,033,839	1,024,716	1,041,299	1,083,911	1,083,911	0	0.00%	
<hr/>								
Contracted Services								
Consultants	0	0	0	0	0	0	0.00%	6
	0	0	0	0	0	0	0.00%	
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Supplies and Materials								
Office Supplies	1,124	1,699	319	2,000	2,000	0	0.00%	7
Small Equipment and Supplies	0	0	0	500	500	0	0.00%	8
	1,124	1,699	319	2,500	2,500	0	0.00%	
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Other Charges								
Travel	29,170	26,586	10,626	10,000	10,000	0	0.00%	9
Subscriptions & Dues	5,314	4,596	4,059	5,000	5,000	0	0.00%	10
	34,484	31,182	14,685	15,000	15,000	0	0.00%	
<hr/>								
Property								
Equipment	0	3,139	0	0	0	0	0.00%	11
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Program Total	1,069,446	1,060,735	1,056,303	1,101,411	1,101,411	0	0.00%	

Student Services Programs

MSDE Category: Student Personnel Services

<u>Program Staffing Summary</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./(Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	
Pupil Personnel Workers	7.0	7.0	8.0	8.0	8.0	0.0	0.00%	
Social Workers	11.0	11.0	11.0	15.0	20.0	5.0	33.33%	
Clerical and Support	2.5	2.5	2.5	2.0	2.0	0.0	0.00%	
Total FTE	20.5	20.5	21.5	25.0	30.0	5.0	20.00%	
<u>Program Budget</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./(Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
Pupil Personnel Workers	642,030	623,867	740,201	762,406	756,270	(6,136)	-0.80%	1
Social Workers	732,492	738,999	756,892	1,026,792	1,354,323	327,532	31.90%	2
Clerical and Support	120,311	125,175	128,061	108,609	108,609	0	0.00%	3
Additional Pay	18,102	7,032	10,292	30,000	30,000	0	0.00%	4
Instructional Substitutes	1,138	657	1,299	1,000	1,000	0	0.00%	5
	1,514,072	1,495,730	1,636,744	1,928,806	2,250,202	321,396	16.66%	
Contracted Services								
School/Family Liaison/Alt. Prog.	75,000	75,000	75,000	75,000	75,000	0	0.00%	6
	75,000	75,000	75,000	75,000	75,000	0	0.00%	
Supplies and Materials								
Office Supplies	3,798	4,216	3,942	4,000	4,000	0	0.00%	7
Small Equipment and Supplies	1,070	983	856	1,000	1,000	0	0.00%	8
Attendance Incentive Materials	2,293	1,990	2,000	2,000	2,000	0	0.00%	9
Conflict Resolution Materials	1,948	2,034	2,157	3,000	3,000	0	0.00%	10
	9,108	9,223	8,955	10,000	10,000	0	0.00%	
Other Charges								
Travel	3,712	3,945	0	4,000	4,000	0	0.00%	11
Property								
Equipment	0	0	0	0	0	0	0.00%	12
Program Total	1,601,892	1,583,898	1,720,699	2,017,806	2,339,202	321,396	15.93%	

Student Health Programs

MSDE Category: Student Health Services

Program Staffing Summary	Actual FY17	Actual FY18	Actual FY19	Budget FY20	Budget FY21	Inc./ (Decr.) Bud20 vs Bud21	% Inc. / (Decr.) Bud20 vs Bud21	
Professional	1.0	1.0	1.0	1.0	1.0	0.0	0.00%	
Nurse	0.0	0.0	0.0	0.0	0.0	0.0	0.00%	
Physical Therapist	3.0	3.0	3.0	3.0	3.0	0.0	0.00%	
ParaPro - Health Services	3.0	4.0	5.0	5.0	8.0	3.0	60.00%	
LPN Nurses	13.0	12.0	11.0	11.0	11.0	0.0	0.00%	
Clerical and Support	0.5	0.5	0.5	0.5	0.5	0.0	0.00%	
Total FTE	20.5	20.5	20.5	20.5	23.5	3.0	14.63%	

Program Budget	Actual FY17	Actual FY18	Actual FY19	Budget FY20	Budget FY21	Inc./ (Decr.) Bud20 vs Bud21	% Inc. / (Decr.) Bud20 vs Bud21	Item #
Salaries and Wages								
Professional	96,360	96,690	99,186	102,162	102,162	0	0.00%	1
Physical Therapist	156,503	239,555	252,563	260,138	260,138	0	0.00%	2
ParaPro - Health Services	62,324	91,991	121,854	119,068	177,208	58,140	48.83%	3
LPN Nurses	366,469	312,466	317,279	384,325	369,012	(15,313)	-3.98%	4
Clerical and Support	20,542	24,578	25,321	26,096	26,096	0	0.00%	5
Temporary Employment	0	0	0	0	0	0	0.00%	6
Additional Pay	2,806	2,345	140	3,000	3,000	0	0.00%	7
Instructional Substitutes	2,454	8,202	3,694	10,000	10,000	0	0.00%	8
Substitute - Nurses	19,852	26,391	30,952	30,000	30,000	0	0.00%	9
	727,312	802,217	850,988	934,789	977,616	42,827	4.58%	
Contracted Services								
Equipment Repair	16,915	22,460	21,750	20,000	20,000	0	0.00%	10
Nursing Services	2,768,502	2,889,941	3,044,367	3,070,000	3,258,000	188,000	6.12%	11
Physical/Occupational Therapists	103,043	6,200	0	15,000	15,000	0	0.00%	12
Other Contracted Services	37,484	88,321	92,892	100,000	190,000	90,000	90.00%	13
	2,925,944	3,006,922	3,159,008	3,205,000	3,483,000	278,000	8.67%	
Supplies and Materials								
Office Supplies	7,293	12,498	9,695	10,000	10,000	0	0.00%	14
Computer Software	29,380	36,385	33,475	34,500	37,500	3,000	8.70%	15
Medical Supplies	50,933	47,774	115,613	50,000	70,000	20,000	40.00%	16
	87,605	96,658	158,783	94,500	117,500	23,000	24.34%	
Other Charges								
Travel	8,189	4,015	6,119	5,000	5,000	0	0.00%	17
Property								
Equipment	5,465	3,268	2,232	3,000	3,000	0	0.00%	18
Program Total	3,754,514	3,913,080	4,177,131	4,242,289	4,586,116	343,827	8.10%	

Student Transportation Programs

MSDE Category: Student Transportation Services

Program Staffing Summary	Actual FY17	Actual FY18	Actual FY19	Budget FY20	Budget FY21	Inc./ (Decr.) Bud20 vs Bud21	% Inc. / (Decr.) Bud20 vs Bud21
Professional	4.9	4.9	4.9	4.9	4.9	0.0	0.00%
Clerical and Support	5.0	5.0	5.0	5.0	5.0	0.0	0.00%
Driver Trainer	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Shop Foreman	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Garage Employees	9.0	8.0	8.0	8.0	8.0	0.0	0.00%
Bus Drivers	130.0	130.0	134.0	134.0	134.0	0.0	0.00%
Bus Attendants	41.0	41.0	41.0	41.0	50.0	9.0	21.95%
Total Employees	191.9	190.9	194.9	194.9	203.9	9.0	4.62%

Program Budget	Actual FY17	Actual FY18	Actual FY19	Budget FY20	Budget FY21	Inc./ (Decr.) Bud20 vs Bud21	% Inc. / (Decr.) Bud20 vs Bud21	Item #
Salaries and Wages								
Professional	389,493	376,766	404,282	416,419	416,419	0	0.00%	1
Clerical and Support	242,552	231,923	239,417	243,262	243,262	0	0.00%	2
Driver Trainer	58,959	60,573	62,984	64,046	64,046	0	0.00%	3
Shop Foreman	78,811	80,875	83,691	85,311	85,311	0	0.00%	4
Garage Employees	518,593	439,863	449,470	462,157	462,157	0	0.00%	5
Bus Drivers	2,778,124	2,878,573	3,179,549	3,201,279	3,186,070	(15,209)	-0.48%	6
Bus Attendants	608,904	612,223	631,826	756,488	876,390	119,902	15.85%	7
Temporary Employment	781	0	0	0	0	0	0.00%	8
Additional Pay	204,247	222,185	224,367	150,000	150,000	0	0.00%	9
Summer School Transp.	75,580	106,243	105,728	100,000	100,000	0	0.00%	10
In-service Training	14,572	22,478	27,646	27,000	27,000	0	0.00%	11
Substitute Bus Drivers	378,189	328,878	298,407	300,000	300,000	0	0.00%	12
Substitute Bus Attendants	291,068	300,810	494,373	200,000	200,000	0	0.00%	13
Turnover Credit	0	0	0	(150,000)	(150,000)	0	0.00%	14
	5,639,871	5,661,389	6,201,742	5,855,962	5,960,655	104,693	1.79%	

Contracted Services								
Consultants	1,835	1,890	1,947	2,500	2,500	0	0.00%	15
Physical Exams	22,882	21,983	24,205	25,000	25,000	0	0.00%	16
Drug Testing	6,513	8,607	9,742	10,000	10,000	0	0.00%	17
Contracted Training	10,753	11,806	10,125	12,000	12,000	0	0.00%	18
Repairs - Private Garages	72,461	47,036	27,498	50,000	50,000	0	0.00%	19
Contracted Drivers	2,993,847	3,026,737	2,925,201	3,050,000	3,050,000	0	0.00%	20
Public Carriers	58,617	39,146	57,182	50,000	50,000	0	0.00%	21
	3,166,908	3,157,205	3,055,899	3,199,500	3,199,500	0	0.00%	

Supplies and Materials								
Training Supplies	1,339	1,079	1,273	1,400	1,400	0	0.00%	22
Computer Software	95,862	97,260	90,821	100,000	100,000	0	0.00%	23
Tires, Repairs & Disposal Fees	37,022	36,202	56,706	36,000	36,000	0	0.00%	24
Repair & Maintenance Parts	271,067	300,613	368,932	290,000	290,000	0	0.00%	25
Title and Transfer Fees	2,100	1,795	3,537	2,000	2,000	0	0.00%	26
Uniforms	0	24,992	20,827	32,000	32,000	0	0.00%	27
Miscellaneous Supplies & Mat.	134,933	116,813	101,394	110,000	110,000	0	0.00%	28
	542,323	578,754	643,489	571,400	571,400	0	0.00%	

Student Transportation Programs (Continued)

Program Budget	Actual FY17	Actual FY18	Actual FY19	Budget FY20	Budget FY21	Inc./(Decr.) Bud20 vs Bud21	% Inc. / (Decr.) Bud20 vs Bud21	Item #
Other Charges								
Travel/Professional Dev.	7,842	5,535	7,573	4,500	4,500	0	0.00%	29
Dues & Subscriptions	1,351	425	384	1,500	1,500	0	0.00%	30
Insurance - Buses	109,171	122,516	105,935	125,000	125,000	0	0.00%	31
Vehicle Fuel, Oil, Etc.	678,233	788,997	831,526	890,000	890,000	0	0.00%	32
Operations Credit	(433,451)	(411,148)	(349,027)	(400,000)	(400,000)	0	0.00%	33
School System Activities Transp.	137,268	136,822	131,690	130,000	130,000	0	0.00%	34
Arts Enrichment - Transp.	42,045	39,963	45,292	30,000	30,000	0	0.00%	35
Extended Learning - Transp.	18,189	15,343	12,371	25,000	25,000	0	0.00%	36
Co-Curricular Trips	67,918	73,139	53,682	80,000	80,000	0	0.00%	37
Student Transportation - CTE	26,408	31,943	38,683	25,000	25,000	0	0.00%	38
Student Transportation - Special Ed	994	2,267	0	2,000	2,000	0	0.00%	39
Upward Bound Tutoring Prog. Transp.	50,773	40,567	44,804	50,000	50,000	0	0.00%	40
	<u>706,741</u>	<u>846,370</u>	<u>922,912</u>	<u>963,000</u>	<u>963,000</u>	<u>0</u>	<u>0.00%</u>	
Property								
Equipment Other than Buses	18,363	39,499	11,574	30,000	30,000	0	0.00%	41
Buses	1,048,594	1,652,907	1,477,464	1,504,073	1,504,073	0	0.00%	42
Board Staff Vehicles	43,308	19,565	57,578	45,000	45,000	0	0.00%	43
	<u>1,110,265</u>	<u>1,711,971</u>	<u>1,546,616</u>	<u>1,579,073</u>	<u>1,579,073</u>	<u>0</u>	<u>0.00%</u>	
Program Total	11,166,108	11,955,688	12,370,659	12,168,935	12,273,628	104,693	0.86%	

Facilities Operations Programs

MSDE Category: Operation of Plant

<u>Program Staffing Summary</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	
Professional	2.5	2.5	3.5	3.5	3.5	0.0	0.00%	
Custodial Personnel	190.0	190.0	194.0	194.0	195.0	1.0	0.52%	
Regional Custodial Personnel	7.0	4.0	0.0	0.0	0.0	0.0	0.00%	
Warehousing & Distribution Person.	2.0	2.0	2.0	2.0	2.0	0.0	0.00%	
Specialists/Technicians	1.0	1.0	0.0	0.0	0.0	0.0	0.00%	
Total FTE	202.5	199.5	199.5	199.5	200.5	1.0	0.50%	

<u>Program Budget</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
Professional	211,407	239,277	262,844	273,832	273,832	0	0.00%	1
Custodial Personnel	6,821,395	6,994,212	7,171,521	7,511,729	7,457,129	(54,600)	-0.73%	2
Regional Custodial Personnel	188,629	148,671	0	0	0	0	0.00%	3
Specialists/Technicians	18,955	19,998	0	0	0	0	0.00%	4
Warehousing & Distribution Pers.	83,612	77,210	79,656	82,355	82,355	0	0.00%	5
Additional Wages/Substitutes	583,583	611,078	640,377	480,000	480,000	0	0.00%	6
Turnover Credit	0	0	0	(150,000)	(150,000)	0	0.00%	7
	7,907,581	8,090,446	8,154,398	8,197,916	8,143,316	(54,600)	-0.67%	
Contracted Services								
Facility Rental	139,789	130,683	146,095	140,000	100,000	(40,000)	-28.57%	8
Equipment Rental	1,787	11,619	10,634	5,000	5,000	0	0.00%	9
Time Clocks, Fire Alarms	10,380	5,716	66,948	40,000	40,000	0	0.00%	10
Elevator Service Contracts	0	4,730	24,719	50,000	50,000	0	0.00%	11
Equipment Repair - Other	14,387	14,498	1,043	15,000	15,000	0	0.00%	12
Equipment Repair - Facilities	0	0	0	5,000	5,000	0	0.00%	13
Equipment Repair - CTE	17,258	12,111	13,947	15,000	15,000	0	0.00%	14
Equipment Repair - Science	13,000	0	0	5,000	5,000	0	0.00%	15
Equipment Repair - P.E./Arts	17,981	21,627	16,524	20,000	20,000	0	0.00%	16
Other Contracted Services	5,190	782	52,603	2,500	2,500	0	0.00%	17
Trash Removal	307,799	303,263	377,683	350,000	350,000	0	0.00%	18
Snow Removal	28,016	81,674	99,743	75,000	75,000	0	0.00%	19
Mowing Grass	26,410	32,685	50,662	35,000	35,000	0	0.00%	20
	581,996	619,388	860,601	757,500	717,500	(40,000)	-5.28%	
Supplies and Materials								
Postage	72,173	72,454	48,526	85,000	85,000	0	0.00%	21
Uniform Maintenance	4,044	4,593	2,672	5,500	5,500	0	0.00%	22
Operational Supplies	814,422	911,672	869,716	825,000	825,000	0	0.00%	23
	890,639	988,719	920,914	915,500	915,500	0	0.00%	
Other Charges								
Recertification Training	700	1,373	838	3,000	3,000	0	0.00%	24
Vehicle Insurance	49,673	52,007	50,933	55,000	55,000	0	0.00%	25
Vehicle Fuel, Oil, Etc.	14,298	19,346	19,451	25,000	25,000	0	0.00%	26
Insurance on Buildings	343,555	326,403	351,523	368,500	368,500	0	0.00%	27
Insurance Deductible	1,123	1,485	1,428	8,000	8,000	0	0.00%	28
Water and Sewer	608,997	518,741	697,108	605,000	605,000	0	0.00%	29
Fuel - Heating	243,048	360,847	373,420	360,000	360,000	0	0.00%	30
Electricity	4,282,783	3,966,483	4,092,099	4,465,000	4,465,000	0	0.00%	31
Natural Gas & Propane	286,444	545,700	559,917	565,000	565,000	0	0.00%	32
	5,830,620	5,792,384	6,146,716	6,454,500	6,454,500	0	0.00%	
Property								
Equipment	145,420	149,494	145,118	125,000	125,000	0	0.00%	33
	145,420	149,494	145,118	125,000	125,000	0	0.00%	
Program Total	15,356,257	15,640,431	16,227,748	16,450,416	16,355,816	(94,600)	-0.58%	

Technology Support & Maintenance

MSDE Category: Operation of Plant

Program Staffing Summary	Actual FY17	Actual FY18	Actual FY19	Budget FY20	Budget FY21	Inc./ (Decr.) Bud20 vs Bud21	% Inc. / (Decr.) Bud20 vs Bud21	
Technology - Professional	12.5	11.5	11.5	12.5	13.5	1.0	8.00%	
Clerical and Support	1.0	1.0	1.0	1.0	1.0	0.0	0.00%	
Tech. Electronics Technicians	12.0	12.0	12.0	12.0	12.0	0.0	0.00%	
Total FTE	25.5	24.5	24.5	25.5	26.5	1.0	3.92%	
Program Budget								
	Actual FY17	Actual FY18	Actual FY19	Budget FY20	Budget FY21	Inc./ (Decr.) Bud20 vs Bud21	% Inc. / (Decr.) Bud20 vs Bud21	Item #
Salaries and Wages								
Professional	847,258	840,472	835,990	991,313	1,092,262	100,949	10.18%	1
Clerical and Support	57,804	59,732	59,953	61,646	61,646	0	0.00%	2
Electronics Technicians	576,704	569,726	576,239	608,885	607,679	(1,206)	-0.20%	3
Temporary Employment	5,921	0	17,263	0	0	0	0.00%	4
Additional Wages	14,903	19,214	32,056	20,000	20,000	0	0.00%	5
	1,502,591	1,489,143	1,521,501	1,681,843	1,781,587	99,743	5.93%	
Contracted Services								
Tech. - Service Contracts	431,893	1,010,538	948,190	925,000	1,463,000	538,000	58.16%	6
Tech. - Repairs & Maintenance	134,458	331,033	475,951	235,000	235,000	0	0.00%	7
	566,351	1,341,571	1,424,141	1,160,000	1,698,000	538,000	46.38%	
Supplies and Materials								
Office Supplies	1,952	1,991	2,004	2,000	2,000	0	0.00%	8
Tech. Support Supplies	206,164	203,893	227,050	260,000	385,000	125,000	48.08%	9
Small Computer Equipment	230,211	19,247	100,128	25,000	175,000	150,000	600.00%	10
Computer Software	356,975	379,682	435,952	300,000	609,000	309,000	103.00%	11
	795,301	604,813	765,134	587,000	1,171,000	584,000	99.49%	
Other Charges								
Travel/Prof. Dev.	31,645	17,009	6,828	30,000	30,000	0	0.00%	12
Communications	53,295	59,573	76,926	59,000	59,000	0	0.00%	13
	84,940	76,582	83,754	89,000	89,000	0	0.00%	
Property								
Equipment	307,504	522,747	1,046,857	950,000	950,000	0	0.00%	14
	307,504	522,747	1,046,857	950,000	950,000	0	0.00%	
Program Total	3,256,687	4,034,857	4,841,387	4,467,843	5,689,587	1,221,743	27.35%	

Safety/Security and Risk Management Programs

MSDE Category: Operation of Plant

Program Staffing Summary	Actual FY17	Actual FY18	Actual FY19	Budget FY20	Budget FY21	Inc./(Decr.) Bud20 vs Bud21	% Inc. / (Decr.) Bud20 vs Bud21	
Professional	1.2	1.2	1.2	1.2	1.2	0.0	0.00%	
School Lobby Receptionist	4.0	4.0	4.0	4.0	0.0	(4.0)	-100.00%	
Crossing Guards	22.0	22.0	22.0	22.0	22.0	0.0	0.00%	
Total FTE	27.2	27.2	27.2	27.2	23.2	(4.0)	-14.73%	
Program Budget								
	Actual FY17	Actual FY18	Actual FY19	Budget FY20	Budget FY21	Inc./(Decr.) Bud20 vs Bud21	% Inc. / (Decr.) Bud20 vs Bud21	Item #
Salaries and Wages								
Professional	124,548	123,904	125,244	129,004	129,004	0	0.00%	1
School Lobby Receptionist	86,864	90,829	94,712	93,364	0	(93,364)	-100.00%	2
Crossing Guards	208,681	212,611	226,922	254,945	254,945	0	0.00%	3
Additional Wages	263	3,032	1,612	2,500	2,500	0	0.00%	4
Substitute-Crossing Guards	14,192	13,507	7,795	15,000	15,000	0	0.00%	5
	434,548	443,885	456,285	494,813	401,449	(93,364)	-18.87%	
Contracted Services								
Tech. - Service Contracts	137,904	110,256	117,596	90,000	90,000	0	0.00%	6
School Resource Officers	603,954	635,412	646,577	1,037,500	937,500	(100,000)	-9.64%	7
Security	27,394	20,343	12,372	30,000	30,000	0	0.00%	8
	769,252	766,012	776,545	1,157,500	1,057,500	(100,000)	-8.64%	
Supplies and Materials								
Office Supplies	52	916	0	500	500	0	0.00%	9
Small Computer Equipment	162,276	157,667	183,131	75,000	75,000	0	0.00%	10
Computer Software	0	0	40,586	0	0	0	0.00%	11
Crossing Guard Uniforms/Supplies	1,855	3,097	3,100	3,000	3,000	0	0.00%	12
Other - Miscellaneous	81,507	251,428	5,885	25,000	25,000	0	0.00%	13
	245,689	413,108	232,703	103,500	103,500	0	0.00%	
Other Charges								
Travel/Professional Dev.	12,370	14,116	15,572	14,000	14,000	0	0.00%	14
Dues & Subscriptions	0	0	0	100	100	0	0.00%	15
	12,370	14,116	15,572	14,100	14,100	0	0.00%	
Property								
Equipment	48,317	78,391	63,290	60,000	60,000	0	0.00%	16
	48,317	78,391	63,290	60,000	60,000	0	0.00%	
Program Total	1,510,177	1,715,511	1,544,394	1,829,913	1,636,549	(193,364)	-10.57%	

Facilities Maintenance Programs

MSDE Category: Maintenance of Plant

Program Staffing Summary	Actual FY17	Actual FY18	Actual FY19	Budget FY20	Budget FY21	Inc./ (Decr.) Bud20 vs Bud21	% Inc. / (Decr.) Bud20 vs Bud21
Professional	1.5	1.5	1.5	1.5	1.5	0.0	0.00%
Clerical and Support	2.0	2.0	2.0	2.0	2.0	0.0	0.00%
Maintenance Personnel	35.0	35.0	35.0	35.0	35.0	0.0	0.00%
Total FTE	38.5	38.5	38.5	38.5	38.5	0.0	0.00%

Program Budget	Actual FY17	Actual FY18	Actual FY19	Budget FY20	Budget FY21	Inc./ (Decr.) Bud20 vs Bud21	% Inc. / (Decr.) Bud20 vs Bud21	Item #
Salaries and Wages								
Professional	157,961	124,900	131,915	132,769	132,769	0	0.00%	1
Clerical and Support	78,877	83,334	85,975	88,229	88,229	0	0.00%	2
Maintenance Personnel	1,689,635	1,743,917	1,569,213	1,734,837	1,726,562	(8,275)	-0.48%	3
Additional Pay	88,177	92,673	85,300	95,000	95,000	0	0.00%	4
	2,014,649	2,044,824	1,872,402	2,050,835	2,042,560	(8,275)	-0.40%	
Contracted Services								
Consultants	56,946	30,482	71,013	40,000	40,000	0	0.00%	5
Equipment Rental	33,217	52,610	73,161	30,000	30,000	0	0.00%	6
Equipment Repairs	4,396	5,107	662	25,000	25,000	0	0.00%	7
Vehicle Repairs	25,610	51,864	105,431	35,000	35,000	0	0.00%	8
Electrical Repairs	155,790	89,880	223,535	125,000	125,000	0	0.00%	9
Emergency Repairs	0	0	1,560	40,000	40,000	0	0.00%	10
Engineering/Architectural Services	326,704	216,314	201,792	200,000	200,000	0	0.00%	11
Building Renovation	2,836,325	265,009	817,310	1,750,000	1,750,000	0	0.00%	12
Paving/Resurfacing	223,105	446,976	209,642	250,000	250,000	0	0.00%	13
Masonry/Concrete Work	93,239	222,421	125,449	60,000	60,000	0	0.00%	14
Signage	23,803	8,546	38,500	20,000	20,000	0	0.00%	15
Landscaping and Grading	14,355	22,303	12,610	80,000	80,000	0	0.00%	16
Fencing	6,420	24,385	49,530	50,000	50,000	0	0.00%	17
Bleacher Seating	104,470	213,630	0	100,000	100,000	0	0.00%	18
Draperies and Shades	11,235	8,270	1,188	25,000	25,000	0	0.00%	19
Flooring	143,503	156,398	452,364	150,000	150,000	0	0.00%	20
Painting	17,200	152,680	93,725	100,000	100,000	0	0.00%	21
Plumbing	180,207	18,477	23,575	150,000	150,000	0	0.00%	22
Fire/Life Safety	240,531	676,306	354,722	300,000	300,000	0	0.00%	23
HVAC	2,507,950	576,685	656,620	600,000	600,000	0	0.00%	24
Roofing	29,174	715	0	25,000	25,000	0	0.00%	25
EPA Compliance Services	70,722	213,093	297,740	200,000	200,000	0	0.00%	26
Locker Repairs/Replacement	21,047	0	0	40,000	40,000	0	0.00%	27
Chalkboard/Tackboard Replac.	0	1,481	0	6,000	6,000	0	0.00%	28
Other	514,382	944,329	1,010,554	1,070,000	1,070,000	0	0.00%	29
Trailer Rental	0	0	0	0	0	0	0.00%	30
	7,640,330	4,397,960	4,820,684	5,471,000	5,471,000	0	0.00%	
Supplies and Materials								
Plumb., Mech., Elect., Struc. Sup.	1,221,099	1,260,599	1,299,148	1,047,000	1,047,000	0	0.00%	31
Small Equipment & Furniture	16,294	55,257	36,979	125,000	125,000	0	0.00%	32
Uniform Maintenance	9,132	6,744	10,854	10,000	10,000	0	0.00%	33
	1,246,525	1,322,600	1,346,981	1,182,000	1,182,000	0	0.00%	
Other Charges								
Travel	7,223	5,036	7,537	6,000	6,000	0	0.00%	34
Recertification Training	0	2,891	0	4,000	4,000	0	0.00%	35
Vehicle Fuel, Oil, Etc..	73,522	80,805	82,356	110,000	110,000	0	0.00%	36
	80,745	88,732	89,893	120,000	120,000	0	0.00%	
Property								
Equipment	203,856	222,340	198,981	205,000	205,000	0	0.00%	37
Program Total	11,186,105	8,076,457	8,328,940	9,028,835	9,020,560	(8,275)	-0.09%	

Facilities Capital Outlay

MSDE Category: Capital Outlay

Program Staffing Summary	Actual FY17	Actual FY18	Actual FY19	Budget FY20	Budget FY21	Inc./ (Decr.) Bud20 vs Bud21	% Inc. / (Decr.) Bud20 vs Bud21	
Professional	3.0	3.0	4.0	4.0	4.0	0.0	0.00%	
Clerical and Support	1.0	1.0	1.0	1.0	1.0	0.0	0.00%	
Specialists/Technicians	1.0	1.0	0.0	0.0	0.0	0.0	0.00%	
Total FTE	5.0	5.0	5.0	5.0	5.0	0.0	0.00%	
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Program Budget	Actual FY17	Actual FY18	Actual FY19	Budget FY20	Budget FY21	Inc./ (Decr.) Bud20 vs Bud21	% Inc. / (Decr.) Bud20 vs Bud21	Item #
Salaries and Wages								
Professional	305,611	311,669	375,268	401,521	401,521	0	0.00%	1
Clerical and Support	47,262	47,748	49,236	50,585	50,585	0	0.00%	2
Specialists/Technicians	53,489	18,989	0	0	0	0	0.00%	3
Additional Pay	50	481	374	500	500	0	0.00%	4
	406,412	378,887	424,879	452,606	452,606	0	0.00%	
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Contracted Services								
Other Contracted Services	0	5,880	5,880	6,000	6,000	0	0.00%	5
	0	5,880	5,880	6,000	6,000	0	0.00%	
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Supplies and Materials								
Office Supplies	4,662	2,265	4,174	5,000	5,000	0	0.00%	6
Computer Software	2,300	11,932	10,025	12,000	12,000	0	0.00%	7
	6,962	14,197	14,199	17,000	17,000	0	0.00%	
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Other Charges								
Travel/Professional Dev.	0	990	486	500	500	0	0.00%	8
Dues & Subscriptions	0	288	0	250	250	0	0.00%	9
	0	1,278	486	750	750	0	0.00%	
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Property								
Equipment	49,953	1,569	3,693	1,500	1,500	0	0.00%	10
Building Lease	13,617	0	0	0	0	0	0.00%	11
	63,570	1,569	3,693	1,500	1,500	0	0.00%	
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Transfers								
Transfer - Capital Projects	0	0	0	0	0	0	0.00%	12
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Program Total	476,944	401,811	449,137	477,856	477,856	0	0.00%	

Food Services Program

MSDE Category: Food Services

<u>Program Budget</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
Additional Pay	0	0	0	0	0	0	0.00%	1
	0	0	0	0	0	0	0.00%	
Transfers								
Transfer to Food Services	12,365	97,540	84,296	30,000	30,000	0	0.00%	2
Program Total	12,365	97,540	84,296	30,000	30,000	0	0.00%	

Employee Benefit Program

MSDE Category: Fixed Charges

<u>Program Budget</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>Item #</u>
Other Charges								
Retirement Plans	6,572,456	7,160,695	7,105,860	7,457,000	7,457,000	0	0.00%	1
Social Security	11,546,758	11,681,579	11,985,870	12,602,078	12,752,341	150,263	1.19%	2
Workmen's Compensation	1,190,025	1,207,979	1,205,077	1,235,284	1,255,100	19,816	1.60%	3
Medical Insurance	30,967,105	37,919,496	39,437,580	41,852,427	42,410,977	558,550	1.33%	4
OPEB Funding / GASB 45	3,750,000	3,500,000	3,500,000	5,000,000	5,000,000	0	0.00%	5
Life Insurance	235,480	217,870	266,250	220,000	270,000	50,000	22.73%	6
Long-Term Disability Insurance	29,744	29,123	26,190	30,000	30,000	0	0.00%	7
Unemployment Compensation	76,240	40,848	51,302	75,000	75,000	0	0.00%	8
Perfect Attendance - Sick Leave	0	360,042	377,423	745,000	745,000	0	0.00%	9
Retirement - Sick Leave	647,632	397,698	439,426	601,000	601,000	0	0.00%	10
Retirement - Annual Leave	346,830	190,482	240,738	285,000	285,000	0	0.00%	11
A&S Tuition Reimbursement	41,384	53,077	32,003	60,000	60,000	0	0.00%	12
Teacher Tuition Reimbursement	508,333	624,773	605,468	625,000	625,000	0	0.00%	13
ESP Tuition Reimbursement	28,934	18,025	18,132	35,000	35,000	0	0.00%	14
Health and Wellness	3,894	1,873	1,499	1,500	1,500	0	0.00%	15
Student Accident Insurance	36,919	0	18,459	20,000	20,000	0	0.00%	16
General Comprehensive Liability	130,427	147,828	149,742	155,000	155,000	0	0.00%	17
Encumbrance Clearing	0	2,387	6,055	0	0	0	0.00%	18
Resource Pool					5,681,652	5,681,652	0.00%	19
Program Total	56,112,160	63,553,775	65,467,073	70,999,290	77,459,570	6,460,280	9.10%	

Elected Board Member Services

MSDE Category: Administration

MSDE Subcategory: Board of Education Services

<u>Program Staffing Summary</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	
Board Members	7.0	7.0	7.0	7.0	7.0	0.0	0.00%	
Professional	2.0	2.0	3.0	3.0	3.0	0.0	0.00%	
Clerical and Support	1.0	1.0	1.0	1.0	1.0	0.0	0.00%	
Total Board & Employees	10.0	10.0	11.0	11.0	11.0	0.0	0.00%	
<u>Program Budget</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
Board Members	51,942	49,200	56,700	64,200	64,200	0	0.00%	1
Professional	234,590	239,532	330,860	386,440	386,440	0	0.00%	2
Clerical and Support	44,686	46,590	47,900	48,692	48,692	0	0.00%	3
Additional Wages	137	944	248	1,000	1,000	0	0.00%	4
	331,354	336,265	435,707	500,332	500,332	0	0.00%	
Contracted Services								
Audit & Accounting Fees	48,960	48,960	50,990	55,000	48,000	(7,000)	-12.73%	5
Legal Fees	149,676	61,434	78,481	50,000	50,000	0	0.00%	6
Other Contracted Services	37,904	30,456	30,300	38,000	38,000	0	0.00%	7
	236,540	140,850	159,771	143,000	136,000	(7,000)	-4.90%	
Supplies and Materials								
Office Supplies-Board	1,763	1,703	776	2,000	2,000	0	0.00%	8
Office Supplies-Legal Counsel	648	471	970	2,000	2,000	0	0.00%	9
Food/Meals - Board	2,888	4,291	6,135	5,500	5,500	0	0.00%	10
	5,299	6,466	7,881	9,500	9,500	0	0.00%	
Other Charges								
Travel-Board	4,205	3,096	3,171	9,500	9,500	0	0.00%	11
Travel-Legal Staff	632	827	492	500	500	0	0.00%	12
Dues & Subscriptions-Board	36,289	37,144	37,979	39,000	40,500	1,500	3.85%	13
Dues & Subs.-Legal Counsel	8,398	7,813	7,682	8,000	8,000	0	0.00%	14
Other - Miscellaneous	7,710	8,550	7,378	11,000	11,000	0	0.00%	15
	57,233	57,430	56,702	68,000	69,500	1,500	2.21%	
Property								
Equipment	0	0	0	0	0	0	0.00%	16
Program Total	630,427	541,011	660,060	720,832	715,332	(5,500)	-0.76%	

Executive Leadership Team

MSDE Category: Administration

MSDE Subcategory: Executive Administration

<u>Program Staffing Summary</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	
Professional	2.0	3.0	3.0	3.0	3.0	0.0	0.00%	
Clerical and Support	2.0	3.0	3.0	3.0	3.0	0.0	0.00%	
Total FTE	4.0	6.0	6.0	6.0	6.0	0.0	0.00%	
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<u>Program Budget</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
Professional	352,372	495,517	502,448	510,096	521,531	11,435	2.24%	1
Clerical and Support	157,321	201,555	215,719	222,068	222,068	0	0.00%	2
Additional Wages	0	366	114	0	0	0	0.00%	3
	509,693	697,438	718,281	732,164	743,599	11,435	1.56%	
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Contracted Services								
Consultant Services	0	0	0	0	0	0	0.00%	4
	0	0	0	0	0	0	0.00%	
<hr/>								
Supplies and Materials								
Office Supplies-Superintendent	1,167	2,007	1,996	2,000	2,000	0	0.00%	5
Office Supplies-Deputy Supt.	1,612	2,691	432	2,000	2,000	0	0.00%	6
Office Supplies-COO	0	0	280	2,000	2,000	0	0.00%	7
Books and Magazines-Supt.	151	89	0	200	200	0	0.00%	8
Books and Magazines-Dep. Supt.	0	399	3,272	100	100	0	0.00%	9
	2,930	5,186	5,980	6,300	6,300	0	0.00%	
<hr/>								
Other Charges								
Travel-Superintendent	4,034	805	857	3,000	3,000	0	0.00%	10
Travel-Deputy Supt.	73	2,238	90	1,500	1,500	0	0.00%	11
Travel-COO	0	70	416	1,000	1,000	0	0.00%	12
Dues & Subscriptions-Supt.	7,273	6,909	6,876	8,000	8,000	0	0.00%	13
Dues & Subscriptions-Dep. Supt.	228	228	303	200	200	0	0.00%	14
Dues & Subscriptions-COO	0	206	284	500	500	0	0.00%	15
Other - Miscellaneous	15,646	8,868	9,505	10,000	10,000	0	0.00%	16
	27,255	19,323	18,330	24,200	24,200	0	0.00%	
<hr/>								
Property								
Equipment	0	0	0	0	0	0	0.00%	17
<hr/>								
Program Total	539,878	721,948	742,592	762,664	774,099	11,435	1.50%	

Financial Services

MSDE Category: Administration

MSDE Subcategory: Fiscal Services

<u>Program Staffing Summary</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	
Professional	6.0	5.0	4.0	4.0	4.0	0.0	0.00%	
Clerical and Support	9.0	8.0	8.0	8.0	8.0	0.0	0.00%	
Total FTE	15.0	13.0	12.0	12.0	12.0	0.0	0.00%	
<hr/>								
<u>Program Budget</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
Professional	565,979	368,580	396,374	408,265	408,265	0	0.00%	1
Clerical and Support	439,739	385,582	375,022	387,243	391,374	4,131	1.07%	2
Additional Wages	13,815	22,225	7,871	15,000	10,000	(5,000)	-33.33%	3
	1,019,533	776,387	779,268	810,508	809,639	(869)	-0.11%	
<hr/>								
Contracted Services								
Internal Audit Fees	78,510	73,140	66,373	66,500	71,000	4,500	6.77%	4
Contracted / Temp Services	7,950	4,484	2,995	5,000	5,000	0	0.00%	5
	86,460	77,624	69,368	71,500	76,000	4,500	6.29%	
<hr/>								
Supplies and Materials								
Office Supplies	6,854	5,276	10,369	5,500	5,500	0	0.00%	6
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Other Charges								
Travel/Professional Dev.	7,198	5,360	5,901	4,000	4,000	0	0.00%	7
Dues & Subscriptions	1,734	1,526	935	2,000	2,000	0	0.00%	8
Other - Miscellaneous	1,695	1,024	1,160	1,500	1,500	0	0.00%	9
	10,627	7,910	7,996	7,500	7,500	0	0.00%	
<hr/>								
Property								
Equipment	4,564	0	0	0	0	0	0.00%	10
<hr/>								
Transfers								
Business Support Credit	(278,886)	(249,873)	(558,841)	(250,000)	(300,000)	(50,000)	20.00%	11
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Program Total	849,152	617,324	308,161	645,008	598,639	(46,369)	-7.19%	

Purchasing Services

MSDE Category: Administration

MSDE Subcategory: Purchasing Services

<u>Program Staffing Summary</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	
Professional	1.0	1.0	1.0	1.0	1.0	0.0	0.00%	
Clerical and Support	4.0	4.0	4.0	4.0	4.0	0.0	0.00%	
Total FTE	5.0	5.0	5.0	5.0	5.0	0.0	0.00%	
<hr/>								
<u>Program Budget</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
Professional	89,961	84,970	88,036	90,678	90,678	0	0.00%	1
Clerical and Support	184,486	191,909	197,687	203,294	203,294	0	0.00%	2
Temporary Employment	0	0	0	0	0	0	0.00%	3
Additional Wages	0	0	0	500	500	0	0.00%	4
	274,448	276,879	285,723	294,472	294,472	0	0.00%	
<hr/>								
Contracted Services								
Contracted Services	3,000	3,400	1,200	3,000	3,000	0	0.00%	5
	3,000	3,400	1,200	3,000	3,000	0	0.00%	
<hr/>								
Supplies and Materials								
Office Supplies	6,876	3,990	3,840	5,000	5,000	0	0.00%	6
Advertising	149	164	0	1,500	1,500	0	0.00%	7
	7,025	4,154	3,840	6,500	6,500	0	0.00%	
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Other Charges								
Travel/Professional Dev.	3,070	779	2,203	2,000	2,000	0	0.00%	8
Dues & Subscriptions	1,728	2,728	3,592	4,000	4,000	0	0.00%	9
	4,799	3,507	5,796	6,000	6,000	0	0.00%	
<hr/>								
Property								
Equipment	0	0	0	0	0	0	0.00%	10
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Program Total	289,271	287,939	296,559	309,972	309,972	0	0.00%	

Printing Services

MSDE Category: Administration

MSDE Subcategory: Printing, Publishing, and Duplicating Services

<u>Program Staffing Summary</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	
Clerical and Support	2.0	2.0	2.0	2.0	2.0	0.0	0.00%	
Technical	4.0	3.0	3.0	3.0	3.0	0.0	0.00%	
Total FTE	6.0	5.0	5.0	5.0	5.0	0.0	0.00%	
<hr/>								
<u>Program Budget</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
Clerical and Support	105,379	97,388	94,057	95,289	95,289	0	0.00%	1
Technical	165,578	142,823	88,264	128,985	120,178	(8,807)	-6.83%	2
Temporary Employment	3,580	0	0	0	0	0	0.00%	3
Additional Wages	7,543	21,271	26,915	12,000	12,000	0	0.00%	4
	<u>282,080</u>	<u>261,482</u>	<u>209,237</u>	<u>236,274</u>	<u>227,467</u>	<u>(8,807)</u>	<u>-3.73%</u>	
<hr/>								
Contracted Services								
Printing Services	5,194	8,130	7,235	10,000	10,000	0	0.00%	5
Equipment Rental	432,231	414,033	422,914	450,000	480,000	30,000	6.67%	6
Service/Maint. Contracts	14,681	22,389	26,519	15,000	25,000	10,000	66.67%	7
Equipment Repair	2,483	5,060	1,500	2,000	2,000	0	0.00%	8
	<u>454,589</u>	<u>449,611</u>	<u>458,169</u>	<u>477,000</u>	<u>517,000</u>	<u>40,000</u>	<u>8.39%</u>	
<hr/>								
Supplies and Materials								
Office Supplies	904	774	1,788	1,000	1,000	0	0.00%	9
Printing Supplies	62,521	92,054	85,758	80,000	80,000	0	0.00%	10
Graphics	0	3,559	2,559	2,000	2,000	0	0.00%	11
	<u>63,425</u>	<u>96,388</u>	<u>90,105</u>	<u>83,000</u>	<u>83,000</u>	<u>0</u>	<u>0.00%</u>	
<hr/>								
Property								
Equipment	11,715	2,839	23,158	10,000	10,000	0	0.00%	12
<hr/>								
Program Total	811,809	810,320	780,669	806,274	837,467	31,193	3.87%	

Community Relations and Public Engagement Services

MSDE Category: Administration
MSDE Subcategory: Information Services

<u>Program Staffing Summary</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>
Communications Officer	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Clerical and Support	2.0	1.0	1.0	1.0	1.0	0.0	0.00%
Technical	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Total FTE	<u>4.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>0.0</u>	<u>0.00%</u>

<u>Program Budget</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
Communications Officer	113,808	106,511	81,407	83,849	83,849	0	0.00%	1
Clerical and Support	85,343	46,925	48,416	47,424	47,424	0	0.00%	2
Technical	50,201	52,441	54,153	55,800	55,800	0	0.00%	3
Additional Pay	2,862	3,027	739	2,000	2,000	0	0.00%	4
	<u>252,215</u>	<u>208,903</u>	<u>184,716</u>	<u>189,073</u>	<u>189,073</u>	<u>0</u>	<u>0.00%</u>	
Contracted Services								
Video & Marketing	50,682	16,689	26,452	25,000	25,000	0	0.00%	5
Printing	23,686	19,900	23,112	23,000	23,000	0	0.00%	6
Contracted Services	16,134	92,702	92,532	92,000	92,000	0	0.00%	7
	<u>90,501</u>	<u>129,291</u>	<u>142,096</u>	<u>140,000</u>	<u>140,000</u>	<u>0</u>	<u>0.00%</u>	
Supplies and Materials								
Public Information Supplies	2,575	4,123	2,978	4,000	4,000	0	0.00%	8
Celebration of Excel./Sp. Events	6,761	4,641	4,025	4,000	4,000	0	0.00%	9
Systemwide Apprec./Recog.	15,257	11,851	6,122	8,000	8,000	0	0.00%	10
	<u>24,593</u>	<u>20,615</u>	<u>13,125</u>	<u>16,000</u>	<u>16,000</u>	<u>0</u>	<u>0.00%</u>	
Other Charges								
Travel/Professional Dev.	28	0	681	500	500	0	0.00%	11
Dues & Subscriptions	828	487	848	550	550	0	0.00%	12
	<u>856</u>	<u>487</u>	<u>1,529</u>	<u>1,050</u>	<u>1,050</u>	<u>0</u>	<u>0.00%</u>	
Property								
Equipment	0	3,536	6,077	0	0	0	0.00%	13
Program Total	<u>368,165</u>	<u>362,832</u>	<u>347,542</u>	<u>346,123</u>	<u>346,123</u>	<u>0</u>	<u>0.00%</u>	

Human Resource Services

MSDE Category: Administration

MSDE Subcategory: Human Resource Services

<u>Program Staffing Summary</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./(Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	
Professional	4.0	4.0	4.0	5.0	5.0	0.0	0.00%	
Clerical and Support	6.8	7.8	7.8	7.8	9.0	1.2	15.38%	
Total FTE	10.8	11.8	11.8	12.8	14.0	1.2	9.38%	
<hr/>								
<u>Program Budget</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./(Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
Professional	399,583	338,737	402,306	504,378	500,323	(4,055)	-0.80%	1
Clerical and Support	356,746	413,775	414,671	424,609	472,609	48,000	11.30%	2
Temporary Employment	56	440	280	0	0	0	0.00%	3
Additional Wages	11,478	12,423	15,295	12,000	12,000	0	0.00%	4
Substitute-Clerical	0	0	0	0	0	0	0.00%	5
	767,863	765,375	832,552	940,987	984,932	43,945	4.67%	
<hr/>								
Contracted Services								
Consultants	62,122	53,672	20,267	10,000	10,000	0	0.00%	6
Physical Exams	4,593	4,923	2,508	4,000	4,000	0	0.00%	7
Heptavax Vaccine	529	238	0	500	500	0	0.00%	8
Criminal Investigation	12,512	10,377	17,204	17,000	25,000	8,000	47.06%	9
Service/Maint. Contracts	0	4,116	19,176	25,000	25,000	0	0.00%	10
Other Contracted Services	0	0	118	0	0	0	0.00%	11
ADA Compliance	0	0	0	0	12,000	12,000	100.00%	12
	79,756	73,326	59,273	56,500	76,500	20,000	35.40%	
<hr/>								
Supplies and Materials								
Office Supplies	12,849	8,053	12,456	13,000	13,000	0	0.00%	13
Employee ID Supplies	13,174	12,499	11,120	12,000	12,000	0	0.00%	14
Supplies/Mtrls - Staff Development	8,841	1,325	1,718	2,000	2,000	0	0.00%	15
Small Computer Equipment	0	0	8,775	0	0	0	0.00%	16
Computer Software	0		1,580	0	0	0	0.00%	17
Recruiting	26,671	33,148	24,640	26,000	26,000	0	0.00%	18
Advertising	48,772	72,024	65,053	55,000	55,000	0	0.00%	19
Food/Meals Expense	2,334	442	751	1,000	1,000	0	0.00%	20
	112,641	127,490	126,093	109,000	109,000	0	0.00%	
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Other Charges								
Travel/Professional Dev.	6,580	2,081	4,859	7,500	7,500	0	0.00%	21
Recruitment Travel	1,756	3,385	7,727	5,000	5,000	0	0.00%	22
Dues & Subscriptions	6,941	4,701	6,493	7,000	7,000	0	0.00%	23
	15,276	10,167	19,079	19,500	19,500	0	0.00%	
<hr/>								
Property								
Equipment	0	8,096	2,376	0	0	0	0.00%	23
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Program Total	975,537	984,455	1,039,374	1,125,987	1,189,932	63,945	5.68%	

Employee Benefits Administration

MSDE Category: Administration

MSDE Subcategory: Human Resource Services

<u>Program Staffing Summary</u>	Actual <u>FY17</u>	Actual <u>FY18</u>	Actual <u>FY19</u>	Budget <u>FY20</u>	Budget <u>FY21</u>	Inc./ (Decr.) <u>Bud20 vs Bud21</u>	% Inc. / (Decr.) <u>Bud20 vs Bud21</u>	
Professional	1.0	1.0	1.0	1.0	1.0	0.0	0.00%	
Clerical and Support	1.5	1.5	1.5	1.5	1.7	0.2	13.33%	
Total FTE	2.5	2.5	2.5	2.5	2.7	0.2	8.00%	
<hr/>								
<u>Program Budget</u>	Actual <u>FY17</u>	Actual <u>FY18</u>	Actual <u>FY19</u>	Budget <u>FY20</u>	Budget <u>FY21</u>	Inc./ (Decr.) <u>Bud20 vs Bud21</u>	% Inc. / (Decr.) <u>Bud20 vs Bud21</u>	<u>Item #</u>
Salaries and Wages								
Professional	103,526	92,839	93,832	97,651	97,651	0	0.00%	1
Clerical and Support	62,515	68,358	69,762	71,231	79,231	8,000	11.23%	2
Temporary Employment	0	0	0	2,500	0	(2,500)	-100.00%	3
Additional Wages	624	1,209	278	1,000	500	(500)	-50.00%	4
	166,666	162,406	163,873	172,382	177,382	5,000	2.90%	
<hr/>								
Contracted Services								
Consultants	22,282	21,802	22,420	24,000	24,000	0	0.00%	5
	22,282	21,802	22,420	24,000	24,000	0	0.00%	
<hr/>								
Supplies and Materials								
Office Supplies	3,485	3,928	3,486	3,500	3,500	0	0.00%	6
	3,485	3,928	3,486	3,500	3,500	0	0.00%	
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Other Charges								
Travel/Professional Dev.	452	415	1,235	500	500	0	0.00%	7
Dues & Subscriptions	494	640	612	500	500	0	0.00%	8
	946	1,054	1,847	1,000	1,000	0	0.00%	
<hr/>								
Property								
Equipment	0	0	0	0	0	0	0.00%	9
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Program Total	193,380	189,190	191,625	200,882	205,882	5,000	2.49%	

Data and Information Processing Services

MSDE Category: Administration
MSDE Subcategory: Data Processing Services

<u>Program Staffing Summary</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	
Professional	8.5	8.5	8.5	10.5	9.5	(1.0)	-9.52%	
Technical	0.0	0.0	0.0	0.0	0.0	0.0	0.00%	
Total FTE	8.5	8.5	8.5	10.5	9.5	(1.0)	-9.52%	
<hr/>								
<u>Program Budget</u>	<u>Actual</u> <u>FY17</u>	<u>Actual</u> <u>FY18</u>	<u>Actual</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Budget</u> <u>FY21</u>	<u>Inc./ (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>% Inc. / (Decr.)</u> <u>Bud20 vs Bud21</u>	<u>Item #</u>
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Salaries and Wages								
Professional	582,912	610,231	633,576	852,594	731,028	(121,566)	-14.26%	1
Technical	17,734	0	0	0	0	0	0.00%	2
Additional Wages	159	0	0	0	0	0	0.00%	3
	600,805	610,231	633,576	852,594	731,028	(121,566)	-14.26%	
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Contracted Services								
Consultants	(8,250)	0	0	0	0	0	0.00%	4
Training Services	0	0	0	0	0	0	0.00%	5
Maintenance Contracts	261,846	505,899	558,135	575,000	598,000	23,000	4.00%	6
	253,596	505,899	558,135	575,000	598,000	23,000	4.00%	
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Supplies and Materials								
Computer Supplies	20,140	2,263	3,912	5,000	5,000	0	0.00%	7
Software	77,600	42,051	49,676	40,000	40,000	0	0.00%	8
	97,740	44,313	53,588	45,000	45,000	0	0.00%	
<hr/>								
Other Charges								
Travel/Professional Dev.	4,457	4,047	804	5,000	5,000	0	0.00%	9
Dues & Subscriptions	87	83	52	100	100	0	0.00%	10
	4,544	4,130	856	5,100	5,100	0	0.00%	
<hr/>								
Property								
Equipment	3,108	22,090	1,199	15,000	15,000	0	0.00%	11
Equipment - Leased	0	0	0	0	0	0	0.00%	12
	3,108	22,090	1,199	15,000	15,000	0	0.00%	
<hr/>								
Program Total	959,792	1,186,663	1,247,354	1,492,694	1,394,128	(98,566)	-6.60%	

Superintendent's FY2021 Recommended Budget

Dr. Boyd J. Michael, Superintendent of Schools

Jeffrey Proulx, Chief Operating Officer

David Brandenburg, Executive Director of Finance

Eric Sisler, Budget and Finance Manager

Robert Rollins, Director of Facilities Planning and Development

Washington County Board of Education Joint Meeting with
Washington County Board of County Commissioners
February 4, 2020

State Revenue Factors

- Consumer Price Index (CPI)
 - Foundation, transportation, special education, and compensatory education funding is projected to increase 1.2%
- Enrollment
 - WCPS K-12 enrollment increased by 38 students
 - WCPS Pre-K enrollment increased by 249 students

State Revenue Factors (continued)

- English Learner (EL) Enrollment
 - WCPS EL enrollment increased by 45 students
- Free and Reduced Meals (FARM) Rate
 - WCPS FARM rate increased from 47% to 47.8%
 - State aid is dependent on changes of all school systems

State Revenue – As of January 17, 2020

- Unrestricted \$1.66M
 - Foundation, transportation, special education, Pre-K, and compensatory education funding

- Restricted \$1.24M
 - Concentration of Poverty
 - Bester
 - Lincolnshire
 - Pangborn
 - Ruth Ann Monroe
 - Salem Avenue

Local Revenue Factors

- Enrollment
 - K-12 enrollment increased by 38 students
 - Local Maintenance of Effort
- Additional Maintenance of Effort for Low-Effort Counties (COMAR 13A.02.05.05)
 - “The escalator clause provides that if the County’s “effort” in the given year is less than the statewide average for the previous 5-year period, the County may have to provide additional funding.”
 - “Effort” is defined as funding as a percentage of wealth
 - 4th consecutive year

Anticipated Incremental General Fund Revenue – I.

*Preliminary and subject to future revenue adjustments

Expenditures Factors

- Unanticipated health and safety needs FY2020
- Addressing growth in student needs for FY2021
- Mandates and other needs
- Compensation and benefits for WCPS employees
- Savings from FY2020

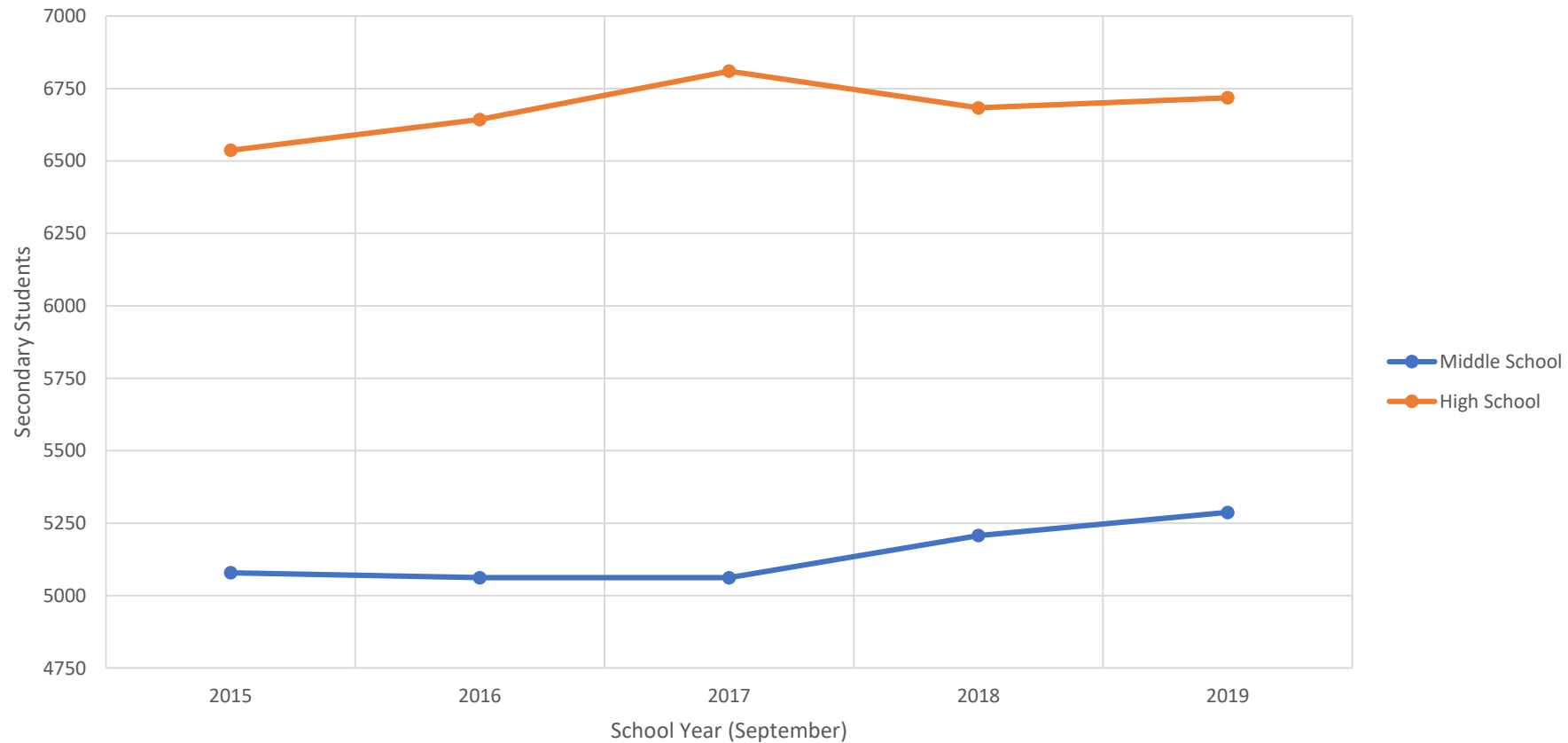
Unanticipated Health and Safety Needs FY2020 – II.A

- 2 elementary teachers
- 1.4 clerical
- 9 bus attendants
- 3 health paraprofessionals

Total \$499K

Addressing Growth in Student Needs FY2021 – II.B

Middle and High School Historical Enrollment



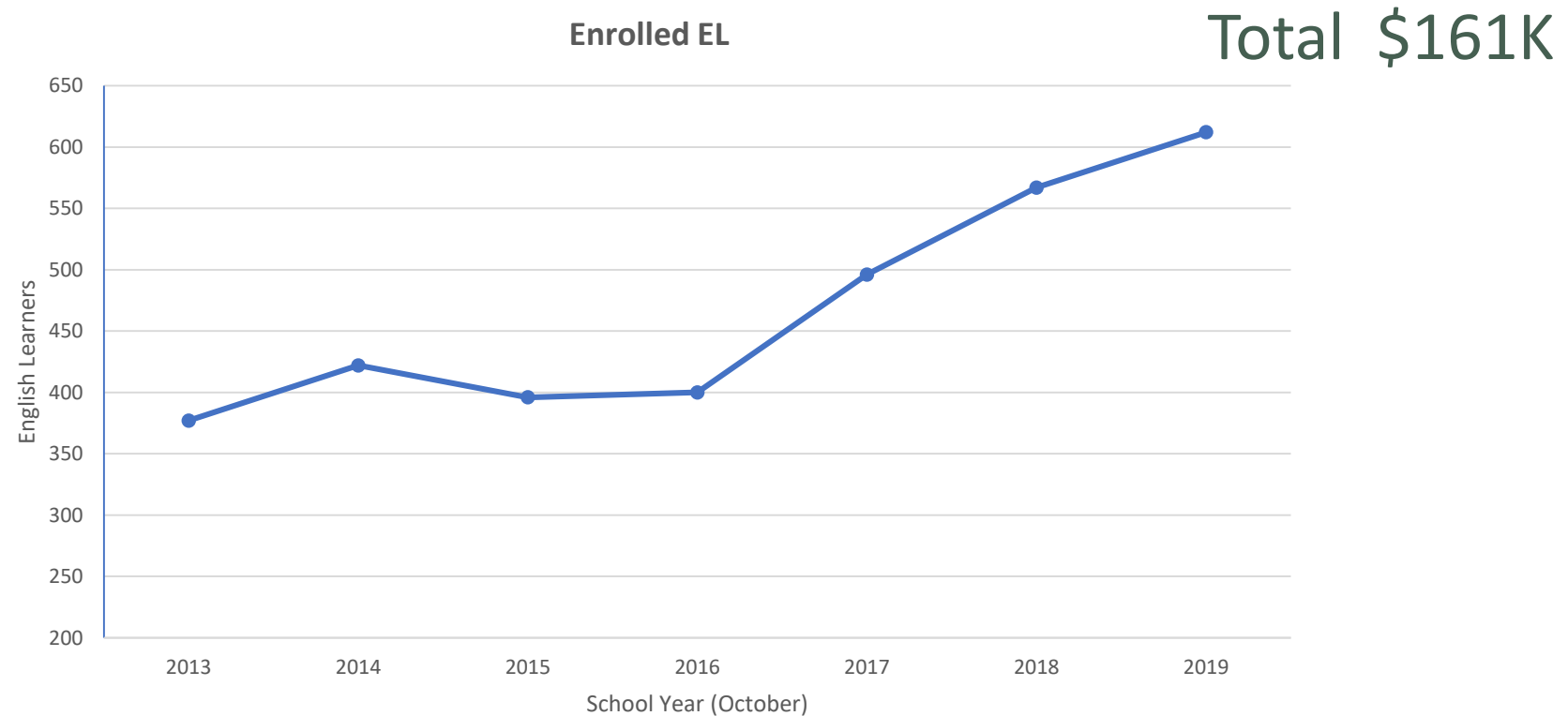
Addressing Growth in Student Needs FY2021 – II.B

- 1 elementary school assistant principal
- 2 middle school assistant principals
- 7 secondary teachers
- 2 counselors/social workers
- 3 speech language pathologists

Total \$1.35M

Addressing Growth in Student Needs FY2021 – II.B

- 2 English Learner (EL) teachers



Addressing Growth in Student Needs FY2021 – II.B

- Elementary Behavior Support Program
 - 7 special needs teachers
 - 15 paraprofessionals
 - 5 counselors/social workers
 - 1 board certified behavior analyst

Total \$1.695M

Addressing Growth in Student Needs FY2021 – II.B

- 5 contingency teachers
- 3 custodial positions

Total \$548K

Mandatory Increases for FY2021 – III.A

- Middle college program
- Nursing services
- Volunteer background reviews
- Employee disability accommodations
- Software programs and subscriptions
- Phone and internet connections
- Medical supplies
- Contracted services

Total \$1.015M

Other Needs for FY2021 – III.B

- Equity training
- Cybersecurity software
- Classroom projector replacement
- Teacher MacBook replacement

Total \$675K

Compensation and Benefits for WCPS Employees – IV.A

- Minimum wage requirement
- Salary resource pool (including related benefits)
- Health care costs

Total \$5.764M

Savings From FY2020 – II.C and V

- Relocate the Early Childhood Education program at Funkstown Elementary
- Adjust for turnover credit and line-by-line analysis

Total **(\$2.132M)**

State Funding Expectations – Capital Projects

PROJECT LOCATION	PROJECT TYPE	FY2021 STATE FUNDS REQUESTED	INTER-AGENCY COMMISSION 75% APPROVAL (12-12-2019)	STATE PROJECTED 90% RECOMMENDATIONS (3-1-2020)	STATE PROJECTED 100% RECOMMENDATIONS (5-1-2020)	STATE EXPECTED TOTAL FY2021 ALLOCATION	NOTES
Sharpsburg ES	Replacement School	\$ 3,105,000	\$ 3,105,000	\$ -	\$ -	\$ 3,105,000	(1)
South Hagerstown HS	Roof Replacement	\$ 1,215,000	\$ 911,000	\$ 182,000	\$ 122,000	\$ 1,215,000	(2)
Western Heights MS	Roof Replacement	\$ 1,873,000	\$ 1,873,000	\$ -	\$ -	\$ 1,873,000	(3)
North Hagerstown HS	Chiller Replacement	\$ 711,000	\$ 618,000	\$ 93,000		\$ 711,000	(3)
Smithsburg HS	HVAC Replacement	\$ 4,203,000	\$ -	\$ 299,000	\$ 307,000	\$ 606,000	(3)(4)
		\$ 11,107,000	\$ 6,507,000	\$ 574,000	\$ 429,000	\$ 7,510,000	

- NOTES:
1. Represents final installment of State funding, school opens in August 2020
 2. Project will commence construction in June 2020
 3. Funding commitment triggers design work, construction work to commence in 2021
 4. Partial funding allows cash flow to start work ahead of future allocations

FY2021 State and Local CIP Expected Funding

Projects	FY2021	
	State	Local
Sharpsburg Elementary	\$ 3,105,000	\$ 3,924,000
South Hagerstown HS Roof Replacement*	\$ 1,215,000*	\$ 795,000
Smithsburg HS - HVAC Replacement	\$ 606,000	\$ 428,000
Western Heights MS - Roof Replacement	\$ 1,873,000	\$ 759,000
North Hagerstown HS - Chiller Replacement	\$ 711,000	\$ 315,000
School "1" Hickory ES/Fountain Rock ES Closure	\$	\$ 500,000
Sub-Totals	\$ 7,510,000	\$ 6,721,000
Grand Total	\$ 14,231,000	

* Received partial funding (\$294,000) from State in FY 2020. \$1,215,000 represents balance of State funding request