



JOB TITLE: Firefighter I **DES Grade 4**

DEPARTMENT: Division of Emergency Services **FLSA STATUS: Non-Exempt**

REPORTS TO: Fire Operations Manager

GENERAL RESPONSIBILITIES:

This is technician-level work in fire suppression, hazardous materials, rescue and emergency medical care. The work performed affects the rescue and safety of individuals and the protection of property and the environment. Operations are in accordance with established policies and procedures, which must be adhered to, and requires initiative and resourcefulness, analysis of problems and emergency situations and judgment in the selection of the appropriate course of action. The work requires periods of strenuous physical effort and involves exposure to heat, dirt, inclement weather and other unpleasant conditions. An employee in this classification is regularly exposed to the risk of injury or disease, requiring the use of protective clothing and strict adherence to safety precautions.

ESSENTIAL TASKS:

(These are intended only as illustrations of various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.)

1. Responds to and participates in firefighting, technical rescue, auto extrication, hazardous materials incidents, medical emergencies and other emergency operations as required.
2. Drives and operates emergency vehicles under emergency and non-emergency conditions.
3. Performs fire suppression activities; including but not limited to, fire attack, vehicle and machinery extrication and victim rescue, and exposure protection, ventilation, over haul and property preservation.
4. Performs hazardous materials activities including but not limited to investigation, "hot-zone" entry and mitigation of emergencies involving hazardous materials, biological and weapons of mass destruction (WMD).
5. Performs basic life support emergency medical care as required.
6. Performs inspections and basic preventative maintenance at prescribed intervals on all vehicles and equipment to insure operational readiness.
7. Executes comprehensive fire, rescue and/or emergency medical reports documenting emergency and non-emergency responses.
8. Assists with routine or scheduled housekeeping duties at fire and rescue station.
9. Assists with routine administrative tasks and performs other related duties as required.
10. Participates in cleaning and preventative maintenance activities concerning fire, rescue and emergency medical apparatus.
11. Participates in special projects as directed.
12. Through training sessions, exercises, publications and other means, maintains a working knowledge of current technologies, equipment, certification requirements and other areas pertinent to the operation.
13. Perform other related duties as assigned.

QUALIFICATIONS AND REQUIREMENTS:

A comparable amount of training and experience may be substituted for the minimum qualifications.

1. **Must be 19 years** old at the time of the written examination.
2. High School graduate or GED.
3. Completion of courses through the Maryland Fire and Rescue Institute (or Pro Board or IFSAC certification) in Firefighter II, Pumping Apparatus – Driver/Operator, Vehicle and Machinery Extrication, Emergency Vehicle Operator and Emergency Medical Technician – Basic.
4. Completion of MFRI's Hazardous Materials Operations Program or Pro Board or IFSAC.
5. Completion of National Incident Management System (NIMS/ICS) 100, 200, 700, 800.
6. Valid certification in cardiopulmonary resuscitation (CPR)/AED.

7. Preference may be given to applicants with additional advanced training in fire suppression, hazardous materials, confined space rescue, water emergencies, structural and trench collapse, rope rescue and emergency medical care.
8. Knowledge of local, state and national laws and standards as they apply to the fields of fire, rescue and emergency medical care.
9. Proficient in use of computer applications including but not limited to word processing, spreadsheets, email, and capable of learning various reporting software programs (ie Firehouse, eMEDS).
10. Ability to effectively analyze technical data, to write and maintain complex records, research and prepare reports relating to public safety and operations.
11. Ability to establish and maintain effective working relationships with volunteer or career firefighters and officers, municipal employees, elected officials, media and the general public.
12. Strong and effective spoken and written (English) communications skills, including public speaking.

PHYSICAL REQUIREMENTS:

Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public through the use of telephone (wearing and using a headset) and personal contact as normally defined by the ability to see, read, hear, handle or feel objects and related equipment, such as, but not limited to personal computer, calculator, copier, fax machine, radio console, large vehicles, hydraulic tools, firefighting and rescue tools, etc. Must have the ability to respond to the spontaneous physical demands of comprehensive fire/rescue and EMS duties, all of which involve: standing, walking, moving, climbing, lifting and carrying, bending, kneeling, crawling, reaching and handling, pushing and pulling. Ability to perform various functions under emergency conditions including operating in environments immediately dangerous to life and health (IDLH) with appropriate personal protective equipment (PPE), including self-contained breathing apparatus and encapsulated hazardous material PPE. Ability to perform emergency operations in confined spaces, in near-zero visibility conditions, and at extreme heights.

SPECIAL REQUIREMENTS:

1. Possession of valid non-commercial Maryland Class C driver's license (or equivalent license from state of residence).
2. Available for varied work hours, as needed, and available for on-call basis for emergency situations.
3. Successful completion of a written examination (current DES employees do not need to take this exam).
4. Successful completion of a physical agility test and oral interview board.
5. Successful completion of a pre-employment physical including respirator clearance and drug testing (following a conditional offer of employment).
6. Successful completion of a background investigation.
7. Successful completion of a psychological evaluation.
8. This position subject to random drug and alcohol testing.
9. The probationary period for this position is 12 months.

05/2017, 09/2018

