

**WASHINGTON COUNTY, MARYLAND  
DIVISION OF ENGINEERING**

**BID FORMS**

**(TO BE COMPLETED BY BIDDERS)**

**APRIL 2021**

**PAVEMENT MAINTENANCE & REHABILITATION  
PROGRAM FY-'21 SUPPLEMENTARY CONTRACT**

**HOT MIX ASPHALT (HMA) APPLICATIONS**

**CONTRACT NO. MS-PMP-287-28**

**PROJECT NO. 28-287**

**BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, MARYLAND:**

Jeffrey A. Cline, President  
Terry L. Baker, Vice President  
Wayne K. Keefer  
Randall E. Wagner  
Charles A. Burkett Jr.

John Martirano, County Administrator

Scott Hobbs, P.E., Director, Engineering

**DESIGN ENGINEERS**

Washington County Division of Engineering  
80 West Baltimore Street  
Hagerstown, MD 21740-6003  
240-313-2460

**BID FORMS**

**PAVEMENT MAINTENANCE & REHABILITATION PROGRAM FY-'21**  
**SUPPLEMENTARY CONTRACT**

**HOT MIX ASPHALT (HMA) APPLICATIONS**

**CONTRACT NO. MS-PMP-287-28**  
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**PROPOSAL FORM**

**PAVEMENT MAINTENANCE & REHABILITATION PROGRAM FY-'21**  
**SUPPLEMENTARY CONTRACT**  
**HOT MIX ASPHALT (HMA) APPLICATIONS**

**CONTRACT NO. MS-PMP-287-28**  
**PROJECT NO. 28-287**

**THE BOARD OF COUNTY COMMISSIONERS**  
**WASHINGTON COUNTY**  
**HAGERSTOWN, MARYLAND**

Proposal of

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

to furnish and deliver all materials and to do and perform all work in accordance with Plans, Specifications, General Conditions, Special Provisions, Bid Documents and Contract Documents relating to the **Pavement Maintenance & Rehabilitation Program FY-'21 Supplementary Contract, Hot Mix Asphalt (HMA) Applications** in Washington County, State of Maryland, on which proposals will be received until **10:00 a.m. on Wednesday, May 26, 2021**, this work being situated as follows: **Pavement Maintenance & Rehabilitation Program FY-'21 Supplementary Contract, Hot Mix Asphalt (HMA) Applications**

TO: The Board of County Commissioners of  
Washington County, Maryland  
80 W. Baltimore Street  
Hagerstown, MD 21740

Gentlemen:

Having carefully examined the Plans, Specifications, General Conditions, Special Provisions, Bid Documents and Contract Documents for the work herein before named, and in conformity with the Specifications, I/We hereby certify that I/We am/are the only person or persons interested in this proposal as principal(s), that it is made without collusion with any person, firm or corporation; that an examination has been made of the Plans, Specifications, General Conditions, Bid Documents and Contract Documents, including the Special Provisions contained herein, and of the site of the work, and propose to furnish all necessary machinery, plant, equipment, tools, labor and other means of construction, and furnish all materials specified, in the manner and at the time prescribed, and perform all work for the sum of

\_\_\_\_\_  
(Written Words)

(Figures)

**BID AFFIDAVIT**

**PAVEMENT MAINTENANCE & REHABILITATION PROGRAM FY-'21**  
**SUPPLEMENTARY CONTRACT**  
**HOT MIX ASPHALT (HMA) APPLICATIONS**

1. Authorized Representative:

I HEREBY DECLARE AND AFFIRM that I am \_\_\_\_\_  
(Title)

and duly authorized representative of firm of \_\_\_\_\_ whose  
address is \_\_\_\_\_ and that I am  
duly authorized on behalf of said firm to make this Affidavit.

2. Bribery:

I FURTHER DECLARE AND AFFIRM that neither I, nor, to the best of my knowledge,  
information and belief, the above firm, nor any officer, director or partner of the above  
firm, nor any employee of the above firm directly involved in obtaining contracts with  
the State of Maryland, or any county or other subdivision of the State of Maryland, has  
been convicted\* of bribery, attempted bribery, or conspiracy to bribe under the laws of  
any state or the Federal Government; except as herein expressly stated (if any):

\_\_\_\_\_  
\_\_\_\_\_.

\* As used herein, the word "convicted" includes an accepted plea of nolo contendere.

3. Non Collusion:

In connection with the firm's price proposal for the above-captioned Contract, as  
submitted to Washington County, I HEREBY DECLARE AND AFFIRM, to the best of  
my knowledge, information and belief, that:

- a. Said proposal has been independently prepared without collusion by any officer, director, partner, employee or other representative of this firm, with any other proposer, or with any competitor; that
- b. No attempt has been or, hereafter, will be made by any officer, director, partner, employee or other representative of this firm to induce any other person, firm or entity to submit or not submit a proposal; that
- c. Any unit or total price in this proposal has not been knowingly disclosed and will not be knowingly disclosed prior to its official opening, directly or indirectly, to any other bidder or to any competitor; and, that
- d. I have fully informed myself regarding the accuracy of the statements contained herein.

I acknowledge that this Affidavit is to be furnished to the Secretary of the Maryland Department of Transportation and may be distributed to boards, commissions, administrations, departments and agencies of the State of Maryland, counties or other subdivisions of the State of Maryland, other States and Federal Government. I further acknowledge that this Affidavit is subject to applicable laws of the State of Maryland, both criminal and civil, and that this Affidavit is to be attached to and become a part of the Contract when and if awarded and executed.

I FURTHER HEREBY DECLARE AND AFFIRM that I and the firm I herein represent, acknowledge and agree that if any misrepresentation is herein made, the Board of County Commissioners of Washington County, Maryland in their discretion, shall have the right to reject this proposal or terminate the Contract, without liability, as the case may be.

I DO SOLEMNLY DECLARE AND AFFIRM UNDER THE PENALTIES OF PERJURY THAT THE CONTENTS OF THE FOREGOING DOCUMENT ARE TRUE AND CORRECT, AND THAT I AM AUTHORIZED, ON BEHALF OF THE ABOVE FIRM, TO MAKE THIS AFFIDAVIT.

By: \_\_\_\_\_ Date \_\_\_\_\_  
Signed Name of Affiant

\_\_\_\_\_  
Typed Name

\_\_\_\_\_  
Title

For: \_\_\_\_\_  
Firm

State of \_\_\_\_\_ :

County (City) of \_\_\_\_\_ :

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ ,

before me, \_\_\_\_\_, the undersigned officer, personally appeared \_\_\_\_\_

known to me to be the person described in the foregoing Affidavit and acknowledged that he (she) executed the same in the capacity therein stated and for the purposes therein contained.

In witness whereof, I hereunto set my hand and official seal.

\_\_\_\_\_  
Notary Public

SEAL

My Commission Expires \_\_\_\_\_

**CERTIFICATION OF WORK CAPACITY**

**PAVEMENT MAINTENANCE & REHABILITATION PROGRAM FY-'21**  
**SUPPLEMENTARY CONTRACT**  
**HOT MIX ASPHALT (HMA) APPLICATIONS**

I do solemnly declare and affirm that the firm stated below has the equipment, labor, supervision and financial capacity to perform this Contract either with our organization or with Subcontractors, as provided in GP-Section 8 of the MDOT SHA Standard Specifications.

We shall supply such additional information as may be required in accordance with GP-Section 3 of the MDOT SHA Standard Specifications.

By: \_\_\_\_\_  
Signed Name of Affiant

Date \_\_\_\_\_

\_\_\_\_\_  
Typed Name

\_\_\_\_\_  
Title

For: \_\_\_\_\_  
Firm

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public

SEAL

My Commission Expires \_\_\_\_\_

**SUB-CONTRACTOR LISTING**

**PAVEMENT MAINTENANCE & REHABILITATION PROGRAM FY-'21**  
**SUPPLEMENTARY CONTRACT**  
**HOT MIX ASPHALT (HMA) APPLICATIONS**

The Contractor will name below the Item or Items he proposes to sublet, their dollar value, the name of the subcontractor or subcontractors and check the "Minority Business Enterprise" column if the named subcontractor so considers itself as per the definition contained elsewhere herein these specifications.

<b>ITEM NO.</b>	<b>DOLLAR VALUE</b>	<b>SUBCONTRACTOR</b>	<b>MINORITY BUSINESS ENTERPRISE</b>



**PROPOSAL GUARANTY****PAVEMENT MAINTENANCE & REHABILITATION PROGRAM FY-'21**  
**SUPPLEMENTARY CONTRACT**  
**HOT MIX ASPHALT (HMA) APPLICATIONS**

The amount and type of the proposal guarantee which shall be attached to and submitted with the bid depends upon the amount of the bid as stated below:

A Bid Security of \$500.00 will be required on Contract Proposals under \$20,000.

A Bid Security totaling 5% of the bid amount will be required on Contract Proposals of \$20,000 or over.

Acceptable security for bids shall be as follows:

1. A bond in a form satisfactory to the County underwritten by a company licensed to issue bonds in this State;
2. A bank certified check, bank cashier's check, bank treasurer's check, or cash

I/We understand that the quantities of work as shown herein are approximate only and are subject to increase or decrease, and further understand that all costs in connection with the complete performance of the work as described in the Plans, Specifications, General Conditions Special Provisions, Bid Documents and Contract Documents shall be included in the Contract price bid for the entire work to be performed under this Contract.

**IT IS FURTHER PROPOSED:**

To do all "Extra Work" which may be required to complete the work contemplated at unit prices or lump sums to be agreed upon in writing prior to starting such extra work, or, if such prices or sums cannot be agreed upon, to perform such work on a "Force Account" basis, as provided for in Section 9, GP-9.02, of the MSHA Specifications.

To begin work as specified in the "Notice to Proceed" and to prosecute said work so as to complete the Contract within **125** consecutive calendar days. The proposed Notice to Proceed date for this project is **July 5, 2021**. Therefore, the proposed calendar date of completion will be **November 6, 2021**.

To furnish a Payment Bond, and a Labor and Material Payment Bond, in the full amount of Contract award, as security for the construction and completion of the Contract in accordance with the Plans, Specifications, General Conditions, Special Provisions, Bid Documents and Contract Documents.

To guarantee all of the work performed under this Contract to be done in accordance with the Plans, Specifications, General Conditions, Special Provisions, Bid Documents and Contract Documents in a good workmanlike manner and to renew or repair any work which may be rejected due to defective materials or workmanship, prior to final completion and acceptance of the work.

**BID FORMS**

**CONTRACT NO. MS-PMP-287-28**

Enclosed herewith find certified cashier's or treasurer's check or bid bond in the amount of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) made payable to the "Board of County Commissioners of Washington County, Maryland". This certified cashier's or treasurer's check or bid bond in a Proposal Guarantee (which is understood will be forfeited in the event the Form or Contract is not executed, if awarded to the undersigned), is based on the aggregate amount of the bid submitted.

(For execution by Individuals and Partnerships or Corporations)

**FOR INDIVIDUALS AND PARTNERSHIPS:**

Name: \_\_\_\_\_

By: \_\_\_\_\_  
(Member) (Seal)

By: \_\_\_\_\_  
(Member) (Seal)

Witness: \_\_\_\_\_

**FOR CORPORATIONS:**

Name: \_\_\_\_\_

By: \_\_\_\_\_  
(President) (Seal)

Attest: \_\_\_\_\_  
(Secretary)

The Proposal Form shall be filled out in ink. The Proposal, if submitted by an individual, shall be signed by an individual; if submitted by a partnership, shall be signed by such member or members of the partnership as have authority to bind the partnership; if submitted by a corporation the same shall be signed by an officer and attested by the Secretary or an Assistant Secretary. If not signed by an officer, as aforesaid, there must be attached a copy of that portion of the by-laws, or a copy of a Board Resolution, duly certified by the Secretary, showing the authority of the person so signing on behalf of the corporation. In lieu thereof, the corporation may file such evidence with the Board of County Commissioners of Washington County, Maryland duly certified by the Secretary, together with a list of the names of those officers having authority to execute documents on behalf of the corporation, duly certified by the Secretary, which listing shall remain in full force and effect until such time as the Board of County Commissioners of Washington County, Maryland is advised in writing to the contrary. In any case where a Proposal is signed by an Attorney-in-Fact a copy of the appointing document, duly certified must accompany the same.

**BID LETTER**

**PAVEMENT MAINTENANCE & REHABILITATION PROGRAM FY-'21**  
**SUPPLEMENTARY CONTRACT**  
**HOT MIX ASPHALT (HMA) APPLICATIONS**

In order for a Proposal to be considered, it is necessary that the following guaranty from Surety be executed.

The \_\_\_\_\_ agrees to act as surety for \_\_\_\_\_  
(Name of Bonding Company) (Name of Bidder)

and to furnish the full amount of Proposal Guaranty as required by GP-Section 2 of the MSHA Specifications.

The aforementioned Bonding Company will also furnish the full amount of the Performance Bond and Labor and Material Payment Bond as required by GP-Section 3 of the MSHA Specifications.

The guaranty is effective for the 90 days following the bid opening date, as specified in GP-Section 3 of the MSHA Specifications, unless this time period is modified by the Special Provisions or extended by mutual agreement between the County, the Bonding Company, and the Contractor.

**WITNESS:**

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Typed Name of Surety)

\_\_\_\_\_  
(Signed Name of Surety)

\_\_\_\_\_  
(Typed Name and Title of Witness)

\_\_\_\_\_  
(Signed Name of Witness)

\_\_\_\_\_  
(Seal)

\_\_\_\_\_  
(Typed Name and Telephone Number of local agent)

NOTE 1: Signatories other than Principals must attach "Power of Attorney". Failure to execute the Contract and file acceptable Performance and Payment Bonds shall preclude awarding the Contract and require forfeiture of the Proposal Guaranty, all as detailed in GP-Section 3 of the MSHA Specifications.

NOTE 2: Failure of the Bidder to execute the Contract and file acceptable security shall be just cause for annulment of the award and the forfeiture of the proposal guaranty, which shall become property of the County as sustained liquidated damages. Award may then be made to the next lowest responsive, responsible Bidder or the work may be re-advertised. Failure to have this Bid Letter executed by Surety and submitted with Proposal will result in rejection of Bid.

**BID BOND**

**PAVEMENT MAINTENANCE & REHABILITATION PROGRAM FY-'21**  
**SUPPLEMENTARY CONTRACT**  
**HOT MIX ASPHALT (HMA) APPLICATIONS**

A Bid Bond shall be submitted on American Institute of Architects Document A310, February 1970 Edition; to be furnished by the bidder.

**SUMMARY SCHEDULE OF PRICES**

**PAVEMENT MAINTENANCE & REHABILITATION PROGRAM FY-'21**  
**SUPPLEMENTARY CONTRACT**  
**HOT MIX ASPHALT (HMA) APPLICATIONS**

Category 100 .....\$ \_\_\_\_\_

Category 200 .....N/A

Category 300 .....N/A

Category 400 .....N/A

Category 500 .....\$ \_\_\_\_\_

Category 600 .....\$ \_\_\_\_\_

Category 700 .....\$ \_\_\_\_\_

Category 800 .....\$ \_\_\_\_\_

PROJECT TOTAL \$ \_\_\_\_\_

**BID FORMS**

**CONTRACT NO. MS-PMP-287-28**

ITEM	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	ITEM TOTAL
101	1	Lump	Maintenance of Traffic	\$ _____	\$ _____
102	6	DAY	CONTINGENT - PVMS	\$ _____	\$ _____
<b>END CATEGORY 100</b>			<b>SUB TOTAL</b>		\$ _____

<b>ITEM</b>	<b>QTY</b>	<b>UNIT</b>	<b>ITEM DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>ITEM TOTAL</b>
501	25	CY	CONTINGENT – Stabilization, Type-1	\$ _____	\$ _____
502	25	CY	CONTINGENT – Stabilization, Type-2	\$ _____	\$ _____
503	25	TON	CONTINGENT – 4” Graded Aggregate Base	\$ _____	\$ _____
504	10,585	TON	Superpave Asphalt Mix 9.5 mm (PG64S-22)	\$ _____	\$ _____
505	3,804	TON	Superpave Asphalt Mix 12.5 mm (PG64H-22)	\$ _____	\$ _____
506	675	TON	CONTINGENT: Superpave Asphalt Mix 19.0 mm (PG64S-22)	\$ _____	\$ _____
507	200	TON	CONTINGENT - Superpave Asphalt Mix 25.0 mm (PG64S-22)	\$ _____	\$ _____
508	1,400	TON	Open Graded Asphalt Base Course	\$ _____	\$ _____
<b>CATEGORY 500</b>			<b>SUB TOTAL</b>		<u><i>ON PAGE BF-18</i></u>

**BID FORMS**

**CONTRACT NO. MS-PMP-287-28**

<b>ITEM</b>	<b>QTY</b>	<b>UNIT</b>	<b>ITEM DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>ITEM TOTAL</b>
509	1,400	TON	Open Graded Asphalt Friction Course	\$ _____	\$ _____
510	10,409	SY	Soil Cement Base Course	\$ _____	\$ _____
511	210	TON	Portland Cement	\$ _____	\$ _____
512	324	TON	CONTINGENT – 9.5mm Driveway Tie-in Handwork	\$ _____	\$ _____
513	426	TON	Superpave Asphalt Mix 9.5 mm (PG64S-22) for Wedge & Leveling	\$ _____	\$ _____
514	50	TON	Superpave Asphalt Mix 9.5 mm (PG64S-22) for Level Course 0-1”	\$ _____	\$ _____
515	50	TON	Superpave Asphalt Mix 19.0 mm (PG64S-22) for Wedge & Leveling	\$ _____	\$ _____
516	250	LF	Paving Fabric, Joint Repair	\$ _____	\$ _____
517	9,181	SY	Paving Fabric	\$ _____	\$ _____
<b>CATEGORY 500</b>			<b>SUB TOTAL</b>	<b><u>ON PAGE BF-18</u></b>	



**BID FORMS**

**CONTRACT NO. MS-PMP-287-28**

<b>ITEM</b>	<b>QTY</b>	<b>UNIT</b>	<b>ITEM DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>ITEM TOTAL</b>
518	2,902	TON	HMA Patch Base Mix	\$ _____	\$ _____
519	200	TON	CONTINGENT: HMA Patch Surface Mix	\$ _____	\$ _____
520	80,016	SY	Milling Hot Mix Asphalt Pavement 0"-2" Depth	\$ _____	\$ _____
521	5,196	SY	Milling Hot Mix Asphalt Pavement 0"-6" Depth	\$ _____	\$ _____
522	1	EA	Adjust Existing Manhole	\$ _____	\$ _____
523	77,050	LF	Pavement Marking Paint – 5" Wide Lines	\$ _____	\$ _____
524	31,542	LF	Lead Free Reflective Thermoplastic Pavement Markings, 5" Wide Lines	\$ _____	\$ _____
525	250	LF	Lead Free Reflective Thermoplastic Pavement Markings, 10" Wide Lines	\$ _____	\$ _____
526	480	SF	No Preheat Heat Applied Permanent Preformed Thermoplastic Pavement Markings – Lines, 24" Wide Stop Bars	\$ _____	\$ _____
<b>CATEGORY 500</b>			<b>SUB TOTAL</b>	<b><u>ON PAGE BF-18</u></b>	

**BID FORMS**

**CONTRACT NO. MS-PMP-287-28**

<b>ITEM</b>	<b>QTY</b>	<b>UNIT</b>	<b>ITEM DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>ITEM TOTAL</b>
527	100	SF	No Preheat Heat Applied Permanent Preformed Thermoplastic Pavement Markings – Lines, 12” Wide Crosswalks	\$ _____	\$ _____
528	45	SF	No Preheat Heat Applied Permanent Preformed Thermoplastic Pavement Markings – Symbols, Arrows	\$ _____	\$ _____
529	50	SF	No Preheat Heat Applied Permanent Preformed Thermoplastic Pavement Markings – Legends, Letters	\$ _____	\$ _____
530	129	SF	No Preheat Heat Applied Permanent Preformed Thermoplastic Pavement Markings – Symbols, Railroad Crossing	\$ _____	\$ _____
<b>END CATEGORY 500</b>			<b>SUB TOTAL</b>		\$ _____

ITEM	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	ITEM TOTAL
701	1,000	S.Y.	CONTINGENT – Placing Furnished Topsoil, 4” Depth	\$ _____	\$ _____
702	1,000	S.Y.	CONTINGENT – Seeding Disturbed Areas, Type II	\$ _____	\$ _____
703	500	S.Y.	CONTINGENT – Type A Soil Stabilization Matting	\$ _____	\$ _____
<b>END CATEGORY 700</b>			<b>SUB TOTAL</b>		\$ _____

**BID FORMS**

**CONTRACT NO. MS-PMP-287-28**

ITEM	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	ITEM TOTAL
801	2	EA	CONTINGENT – Traffic Signal Loop Detector	\$ _____	\$ _____
<b>END CATEGORY 800</b>			<b>SUB TOTAL</b>		\$ _____