



100 West Washington Street, Suite 1101 | Hagerstown, MD 21740-4735 | P: 240.313.2200 | F: 240.313.2201
WWW.WASHCO-MD.NET

BOARD OF COUNTY COMMISSIONERS

June 30, 2026

OPEN SESSION AGENDA

- 9:00 AM INVOCATION AND PLEDGE OF ALLEGIANCE
CALL TO ORDER, *President John F. Barr*
APPROVAL OF MINUTES: *May 12, 2026*
May 21, 2026
August 26, 2025 (Amended)
- 9:05 AM COMMISSIONERS' REPORTS AND COMMENTS
- 9:15 AM STAFF COMMENTS
- 9:25 AM 1. PROCLAMATION FOR THE 85TH ANNIVERSARY OF THE BOYS AND GIRLS CLUB OF WASHINGTON COUNTY
Washington County Board of County Commissioners to Addie Nardi, CEO, Boys and Girls Club of Washington County
- 9:30 AM 2. CREEK CLEANUP PROJECT CERTIFICATE OF RECOGNITION
Alex Reed, Deputy Director of Environmental Programs, Environmental Management
- 9:35 AM 3. POST LEGISLATIVE REVIEW SESSION
Bruce C. Bereano, Lobbyist, Washington County
- 9:40 AM 4. WASHINGTON COUNTY EMERGENCY OPERATIONS PLAN
Alan Matheny, Director, Emergency Management and Communications; Brian Lowman, Emergency Management Planner, Emergency Management and Communications
- 9:45 AM 5. PUBLIC HEARING – AGRICULTURAL PRESERVATION EASEMENT RANKINGS FY2027
Chris Boggs, Rural Preservation Administrator, Planning and Zoning
- 10:00 AM 6. PUBLIC HEARING TO CONSIDER PROPOSED ORDINANCE REGARDING DEFERRAL OF DATA CENTER DEVELOPMENT
Zachary Kieffer, County Attorney

Convene as the Board of Health

- 10:30 AM 7. SOR IV (STATE OPIOID RESPONSE) ADOLESCENT CLUBHOUSE PROGRAM
Earl Stoner, Health Officer, Washington County Health Department
8. COSSUP/LEAD SERVICES – POTOMAC CASE MANAGEMENT SERVICES, INC./PCS
Earl Stoner, Health Officer, Washington County Health Department

Reconvene as the Washington County Board of County Commissioners

- 10:35 AM 9. RENEWAL/EXTENSION – SOLE SOURCE PROCUREMENT AWARD (PUR-1654) – MUNIS SOFTWARE (UTILITY BILLING) SUPPORT
Brandi Kentner, Director, Purchasing; Angie Poffenberger, Deputy Director – Software Support and Training, Budget and Finance
10. CONTRACT AWARD (PUR-1820) TAXIWAY H REHABILITATION AT HAGERSTOWN REGIONAL AIRPORT
Brandi Kentner, Director, Procurement; Andrew Eshleman, Director, Public Works; Neil Doran, Director, Hagerstown Regional Airport
11. INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-26-0330) – ONE (1) PIERCE ENFORCER WALK-IN RESCUE FIRE TRUCK FOR THE DIVISION OF EMERGENCY SERVICES
Brandi Kentner, Director, Procurement; Eric Jacobs, Deputy Director, Emergency Services
12. INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-26-0333) – TWO (2) WHEELED COACH 1170 AMBULANCE ON A FORD F550 4X4 CHASSIS FOR THE DIVISION OF EMERGENCY SERVICES
Brandi Kentner, Director, Procurement; Eric Jacobs, Deputy Director, Emergency Services
13. SOLE SOURCE PROCUREMENT (PUR-1830) TWO (2) LIFEPAK35 MONITOR/DEFIBRILLATOR
Brandi Kentner, Director, Procurement; Dave Hays, Director, Emergency Services; David Chisholm, Assistant Director, Emergency Services
14. INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-26-0334) THIRTY (30) NEW MOTOROLA APX8500 MOBILE RADIOS FOR THE WASHINGTON COUNTY SHERIFF'S DEPARTMENT
Brandi Kentner, Director, Procurement; Thomas Weber, Deputy Director, Wireless Communications

- 10:55 AM 15. INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-26-0337) SEVEN (7) JOHN DEERE ZTRAK MOWERS FOR PARKS AND FACILITIES DEPARTMENT
Brandi Kentner, Director, Procurement; Danny Hixon, Deputy Director, Parks and Facilities
16. EMERGENCY PROCUREMENT (PUR-1829) HOT WATER HEATING SYSTEM AT THE DETENTION CENTER
Brandi Kentner, Director, Procurement; Terry Hill, Senior Building Maintenance Mechanic, Washington County Detention Center
- 11:05 AM 17. BID RENEWAL (PUR-1690) SLUDGE HAULING
Carin Bakner, Buyer, Procurement; Dave Mason, Interim Director, Environmental Management
18. BID RENEWAL (PUR-1742) ELECTRONICS RECYCLING
Carin Bakner, Buyer, Procurement; Dave Mason, Interim Director, Environmental Management
19. INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-26-0335) – ROOF REPLACEMENT AT WATER QUALITY PUMP SHOP
Carin Bakner, Buyer, Procurement; Dave Mason, Interim Director, Environmental Management
20. BID AWARD (PUR-1807) – GROUNDS MAINTENANCE CHEMICALS FOR VARIOUS COUNTY DEPARTMENTS
Carin Bakner, Buyer, Procurement; George Sweitzer, Superintendent, Black Rock Golf Course
21. INTERGOVERNMENTAL COOPERATIVE PURCHASE (INTG-26-0332) – DELL HARDWARE
Carin Bakner, Buyer, Procurement; Josh O’Neal, Chief Technical Officer, Information Technology
- 11:25 AM 22. APPROVAL TO APPLY FOR/ACCEPT STATE GRANT FUNDS FOR THE DESIGN OF A REPLACEMENT AIR TRAFFIC CONTROL TOWER
Andrew Eshleman, Director, Public Works; Neil Doran, Director, Hagerstown Regional Airport; Maria Kramer, Director, Grant Management
23. TRANSPORTATION SECURITY ADMINISTRATION – LAW ENFORCEMENT OFFICER REIMBURSEMENT PROGRAM
Andrew Eshleman, Director, Public Works; Neil Doran, Director, Hagerstown Regional Airport

- 11:30 AM 24. CONTRACT AWARD – FACILITIES DESIGN SERVICES (PUR-1783) – PSTC TACTICAL VILLAGE BUILDINGS
Scott Hobbs, Director, Engineering; Kevin Lewis, Deputy Director – Administrative Services, Emergency Services
- 11:35 AM 25. FORT RITCHIE SEWER LINE EASEMENT
Todd Moser, Real Property Administrator, Engineering; Dave Mason, Interim Director, Environmental Management
- 11:40 AM 26. US 40 BRIDGE OVER CONOCOCHEAGUE CREEK – COUNTY ROAD IMPACT REIMBURSEMENT
Andrew Eshleman, Director, Public Works; Scott Hobbs, Director, Engineering
- 11:45 AM 27. WASHINGTON COUNTY COMMUNITY REINVESTMENT AND REPAIR FUNDING RECOMMENDATIONS
Maria Kramer, Director, Grant Management; Allison Hartshorn, Opioid Restitution Manager, Grant Management
- 11:50 AM 28. HOTEL RENTAL TAX FUNDING REQUEST, MISS MARYLAND PAGEANT LEASE AGREEMENT
Maria Kramer, Director, Grant Management; Baily Kercheval, The Maryland Theatre, Inc.
- 11:55 AM 29. GOVERNOR’S OFFICE FOR CHILDREN GRANT FUNDING
Richard Lesh, Grant Manager, Grant Management
30. FY27 RURAL HEALTH TRANSFORMATION PROGRAM (RHTP) GRANT APPLICATION
Richard Lesh, Grant Manager, Grant Management
- 12:00 PM 31. INVESTMENT POLICY UPDATE AND MARYLAND LOCAL GOVERNMENT INVESTMENT POOL (MLGIP) ACCOUNT AUTHORIZATION
Kim Edlund, Director, Budget and Finance; Zane Garrett, Deputy Director, Budget and Finance
- 12:05 PM 32. FY26 BUDGET AMENDMENT – TAX REVENUE
Kelcee Mace, Chief Financial Officer
- 12:10 PM 33. PENSION DOCUMENT (RECOMMENDED CHANGES)
Chip Rose, Director, Human Resources; Brittany Price, Retirement Coordinator, Human Resources

12:15 PM 34. RECOMMENDATION TO HIRE GIS ADMINISTRATOR
Chip Rose, Director, Human Resources; Joseph Rathvon, GIS Manager, Information Technology

12:20 PM 35. WASHINGTON COUNTY PLANNING COMMISSION REAPPOINTMENT
Dawn L. Marcus, County Clerk

12:25 PM 36. WASHINGTON COUNTY BOARD OF ZONING APPEALS REAPPOINTMENT
Dawn L. Marcus, County Clerk

37. WASHINGTON COUNTY AGRICULTURAL LAND PRESERVATION ADVISORY BOARD REAPPOINTMENTS
Dawn L. Marcus, County Clerk

12:30 PM CLOSED SESSION – *(To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction. (1) Personnel matters are confidential.*

- *Discuss appointment to County volunteer board.*
- *Discuss appointment to County volunteer board.*
- *Discuss removal of member on County volunteer board.*
- *Discuss appointment to County volunteer board.*
- *Discuss appointment to open County position.*
- *Discuss removal of County staff member.*
- *Discussion of personnel matter in County department.*
- *Discussion of personnel matter in County department.*
- *Discussion of performance of County volunteers.*

To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain the State. (4) Open session discussion would disclose proprietary commercial information or business development strategy and damage County competitive advantage in bringing business to County

- *Discussion of strategy to attract business to locate in the County.*

To consult with counsel to obtain legal advice on a legal matter (7). Open session discussion would breach attorney/client privilege.

- *Legal advice pertaining to a legal matter involving the County.*

To consult with staff, consultants, or other individuals about pending or potential litigation. (8). Open session discussion would disclose strategies and potential settlement discussions, along with legal advice.

- *Discussion of potential litigation and possible resolution/settlement.)*

3:00 PM RECONVENE IN OPEN SESSION FOR POTENTIAL ACTION ON CLOSED SESSION PERSONNEL ITEM

RECESS

EVENING MEETING WITH THE TOWN OF BOONSBORO
Location: 100 West Washington Street, Hagerstown, Maryland

6:00 PM INVOCATION AND PLEDGE OF ALLEGIANCE
CALL TO ORDER, *President John F. Barr*

6:05 PM TOWN OF BOONSBORO LEADERS' REPORTS AND COMMENTS

6:25 PM COMMISSIONERS' AND COUNTY ADMINISTRATOR'S REPORTS AND COMMENTS

6:30 PM ADJOURNMENT

Citizens' comments regarding the items on this Agenda or any other item of County business may be directed to: contactcommissioners@washco-md.net.

You may also contact each Commissioner individually at:

John F. Barr, President: jbarr@washco-md.net or (240) 313-2205;

Jeffrey A. Cline, Vice President: jcline@washco-md.net or (240) 313-2208;

Neil C. Parrott, Commissioner: nparrott@washco-md.net or (240) 313-2206;

Randal A. Leatherman, Commissioner: rleatherman@washco-md.net or (240) 313-2209;

Randall E. Wagner, Commissioner: rwagner@washco-md.net or (240) 313-2207.

Additionally, you may contact Michelle Gordon, County Administrator at mgordon@washco-md.net or (240) 313-2202.



Agenda Report Form

Open Session Item

SUBJECT: Proclamation for the 85th Anniversary of the Boys and Girls Club of Washington County

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Washington County Board of County Commissioners to Addie Nardi, CEO, Boys and Girls Club of Washington County

RECOMMENDED MOTION: N/A

REPORT-IN-BRIEF: Proclamation Presentation

WHEREAS, The Boys and Girls Club of Washington County was founded in 1941 as a place for young men to play sports and to keep them off the streets; and

WHEREAS, the Club has grown into a comprehensive youth development program that empowers boys and girls to be successful citizens and to make a difference in their community; and

WHEREAS, over the last eighty-five (85) years, the Boys and Girls Club of Washington County has tripled the number of youth served and has grown from a single location to four locations, as well as two school partnerships in Washington County; and

WHEREAS, true to its origins, the Club's commitment to enriching the lives of local youth remains as strong as it did when it first opened over eighty-five (85) years ago.

NOW THEREFORE, we, the Board of County Commissioners of Washington County, Maryland, do hereby celebrate and recognize the 85th Anniversary of the Boys and Girls Club of Washington County and ask all citizens to join in observing this significant milestone.



OPEN SESSION ITEM

SUBJECT: Creek Cleanup Project Certificate of Recognition

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Alex Reed, Deputy Director of Environmental Programs, Environmental Management

RECOMMENDED MOTION: N/A

REPORT-IN-BRIEF: The Creek Cleanup Project (CCP) 501(c)(3) completed litter and debris cleanups on over 23 miles (which is the entire length) of the Conococheague Creek and more than 8 miles of the Antietam Creek. They are responsible for the removal of 51,520 pounds of litter, tires, and other large debris from the waterways of Washington County and leading over 20 volunteer events that connected local residents to our natural resources, while also facilitating opportunities for many SSL hours for local students. They have become a leader in community cleanup events and have continued to work with other local groups and individuals to inspire others to do their part in cleaning up Washington County

DISCUSSION: The Washington County Division of Environmental Management would like to bestow a Certificate of Recognition on the Creek Cleanup Project to commend their personal efforts, their labor, community leadership, and commitment to a cleaner local environment. They have continued to set the standard for devotion to a just cause and community good.

FISCAL IMPACT: N/A

CONCURRENCES: DEM Director

ATTACHMENTS: N/A



Open Session Item

SUBJECT: Post Legislative Review Session

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Bruce C. Bereano, Lobbyist, Washington County

RECOMMENDED MOTION: N/A

REPORT-IN-BRIEF: Final Update on 2026 Legislative Session

DISCUSSION: Summary of 2026 Legislative Session

FISCAL IMPACT: N/A

CONCURRENCES: N/A

ATTACHMENTS: Legislative Tracking Report

----- Forwarded message -----

From: <no-reply@mlis.state.md.us>

Date: Tue, Apr 14, 2026 at 2:01 AM

Subject: MGA Tracking: For Tracking list: Washington County - 04/14/2026 02:01 a.m.

To: <bruce@lobbyannapolis.net>

Current Status 2026 Regular Session - For Tracking list: Washington County (All Bills) - Created on: 04/14/2026 02:01 a.m.

Number/ Chapter (Cross File) Total: 150	Title	Primary Sponsor	Status	Original House Committee(s) and Hearing Dates	Opposite House Committee(s) and Hearing Dates
HB0014	County Boards of Education - Bullying, Harassment, or Intimidation -	Delegate Foley	Passed Enrolled	Ways and Means 1/29/2026 - 1:00 p.m.	Education, Energy, and the Environment

	Information Collection and Reporting Requirements				4/1/2026 - 1:00 p.m.	
HB0035	Local Government - Regulatory Powers (SB0266) - Regulation of Invasive Trees	Delegate Foley	Returned Passed	Environment and Transportation	2/4/2026 - 1:00 p.m.	Education, Energy, and the Environment
HB0047	Commission on State and Local Government Real Property Bearing Confederate Names - Establishment	Delegate Schindler	Hearing 2/10 at 1:00 p.m.	Government, Labor, and Elections	2/10/2026 - 1:00 p.m.	
HB0078	Property Taxes - Authority of Counties to Establish Subclasses and Set Separate Rates for Land and Improvements to Land (SB0457)	Delegate Stewart	Hearing 1/27 at 2:00 p.m.	Ways and Means	1/27/2026 - 2:00 p.m.	
HB0090	Property Taxes - Authority of Counties to Establish a Subclass and Set a Special Rate for Commercial and Industrial Property (SB0224)	Delegate Fair	Hearing 1/27 at 2:00 p.m.	Ways and Means	1/27/2026 - 2:00 p.m.	
HB0112	Property Tax - Agricultural Use Assessment - Community Solar Energy Generating Systems	Delegate Crosby	Unfavorable Report by Ways and Means; Withdrawn	Ways and Means		
HB0120	Moratorium on Construction of New Data Centers - Co-Location and Generation Contingency	Delegate Fisher	Hearing 2/03 at 2:00 p.m.	Environment and Transportation	2/3/2026 - 2:00 p.m.	
HB0140	County Boards of Education and Baltimore City Board of School Commissioners - Vacancy Procedures - Alterations (SB0595)	Delegate Woods	Hearing 2/05 at 1:00 p.m.	Ways and Means	2/5/2026 - 1:00 p.m.	
HB0149	Fire Prevention - Assistant Fire Marshals, Residential Rental High-Rise Property Fire Safety Equipment, and Fire Alarm System Technicians (SB0513)	Delegate Charkoudian	Passed Enrolled	Economic Matters	2/19/2026 - 1:00 p.m.	Education, Energy, and the Environment

HB0154 (SB0099)	Open Meetings Act - County Boards of Education - Enhanced Requirements (Local Boards of Education Transparency Act)	Delegate Korman	Special Order until later today (Senator Feldman) Adopted	Ways and Means 2/5/2026 - 1:00 p.m.	Education, Energy, and the Environment
HB0160	State and Local Government - Real Property - Confederate Naming Prohibited	Delegate Schindler	Hearing 4/02 at 1:00 p.m.	Government, Labor, and Elections 2/10/2026 - 1:00 p.m.	Education, Energy, and the Environment 4/2/2026 - 1:00 p.m.
HB0165	Courts - Sheriffs' Salaries - Alterations	Delegate Bouchat	Hearing 2/04 at 1:00 p.m.	Judiciary 2/4/2026 - 1:00 p.m.	
HB0186	Natural Resources - Bow Hunting - Sundays	Delegate Bouchat	Hearing 2/04 at 1:00 p.m.	Environment and Transportation 2/4/2026 - 1:00 p.m.	
HB0190	Constitutional Amendment - Form of County Government - Requirement to Adopt Charter Home Rule	Delegate Bouchat	Hearing 3/04 at 1:00 p.m.	Government, Labor, and Elections 3/4/2026 - 1:00 p.m.	
HB0235 (SB0047)	Housing and Community Development - Neighborhood Business Development Program - Local Approval Requirement	Chair, Economic Matters Committee	Returned Passed	Economic Matters 2/12/2026 - 1:00 p.m.	Education, Energy, and the Environment
HB0239 (SB0036)	Land Use - Zoning - Limitations (Starter and Silver Homes Act of 2026)	Chair, Economic Matters Committee	Hearing 2/12 at 1:00 p.m.	Economic Matters 2/12/2026 - 1:00 p.m.	
HB0240	Local Comprehensive Plans - Guidance Materials and Notification to the Department of Planning	Chair, Economic Matters Committee	Returned Passed	Economic Matters 2/12/2026 - 1:00 p.m.	Education, Energy, and the Environment 3/24/2026 - 1:00 p.m.

HB0243 (SB0197)	Land Use - Comprehensive and General Plans - Alteration of Elements	Chair, Economic Matters Committee	Returned Passed	Economic Matters 2/12/2026 - 1:00 p.m.	Education, Energy, and the Environment
HB0292 (SB0122)	State Department of Assessments and Taxation – Local Reimbursement for Administration Costs – Alterations	Chair, Ways and Means Committee	Unfavorable Report by Ways and Means; Withdrawn	Ways and Means	
HB0319 (SB0292)	County Boards of Education - Student Transportation - Sunset Repeal and Study	Delegate Sample-Hughes	Returned Passed	Ways and Means 2/11/2026 - 2:00 p.m.	Education, Energy, and the Environment
HB0345 (SB0341)	Public Utilities - Solar Energy Generating Systems and Solar Renewable Energy Credits (Affordable Solar Act)	Delegate Charkoudian	Hearing 2/10 at 1:00 p.m.	Environment and Transportation 2/10/2026 - 1:00 p.m.	
HB0350 (SB0255)	Voting Rights Act of 2026 - Counties and Municipal Corporations	Delegate Wims	Hearing 2/11 at 2:00 p.m.	Government, Labor, and Elections 2/11/2026 - 2:00 p.m.	
HB0352 (SB0289)	Concentration of Poverty School Grant Program - Personnel and Per Pupil Grants - Eligible Uses	Delegate Wims	Hearing 3/31 at 1:00 p.m. (Budget and Taxation)	Ways and Means 2/11/2026 - 2:00 p.m.	Budget and Taxation 3/31/2026 - 1:00 p.m. Education, Energy, and the Environment
HB0394 (SB0158)	Counties - Construction of Sidewalks and Crosswalks - Safe Alternative Routes to Public Schools	Delegate Terrasa	Hearing 2/12 at 2:00 p.m. (Government, Labor, and Elections)	Government, Labor, and Elections 2/12/2026 - 2:00 p.m.	
HB0398	Public Safety - Persistent Aerial Surveillance	Delegate Grammer	Hearing 2/24 at 1:00 p.m.	Ways and Means Judiciary 2/24/2026 - 1:00 p.m.	

HB0437 (SB0059)	Transportation - Major Highway Capacity Expansion Projects and Impact Assessments (Transportation and Climate Alignment Act of 2026)	Delegate Edelson	Laid Over (Senator Hershey) Adopted	Appropriations 2/10/2026 - 1:00 p.m. Environment and Transportation	Budget and Taxation 3/24/2026 - 1:00 p.m.
HB0460	Solar Energy - Construction of Generating Stations in Priority Preservation Areas and Study	Delegate Beauchamp	Hearing 2/10 at 1:00 p.m.	Environment and Transportation 2/10/2026 - 1:00 p.m.	
HB0461 (SB0300)	Economic Development - Rural Readiness Program and Rural Maryland Capacity Building Fund - Establishment	Delegate Ziegler	Returned Passed	Economic Matters 2/17/2026 - 1:00 p.m.	Finance
HB0462 (SB0567)	Elections - In-Person Voting - Proof of Identity	Delegate Long, R.	Hearing 2/11 at 2:00 p.m.	Government, Labor, and Elections 2/11/2026 - 2:00 p.m.	
HB0471	Public Safety - State and Local Governments - Use of Unmanned Aircraft	Delegate Grammer	Hearing 2/24 at 1:00 p.m.	Judiciary 2/24/2026 - 1:00 p.m.	
HB0490 (SB0311)	Education - The Blueprint for Maryland's Future - Revisions	Speaker	First Reading Education, Energy, and the Environment	Appropriations 2/24/2026 - 1:00 p.m. Ways and Means	Education, Energy, and the Environment
HB0517	Emission Standards, Ambient Air Quality Standards, and Solid Waste Management - Local Authority	Delegate Terrasa	Hearing 2/18 at 1:00 p.m.	Environment and Transportation 2/18/2026 - 1:00 p.m.	
HB0532 (SB0445)	Employment Standards - Firefighters - Payment of Wages and Payroll Information	Delegate Solomon	Returned Passed	Government, Labor, and Elections 2/19/2026 - 1:00 p.m.	Finance

HB0548 (SB0325)	Land Use - Permitting - Development Rights (Maryland Housing Certainty Act)	Delegate Behler	Passed Enrolled	Economic Matters 2/19/2026 - 1:00 p.m.	Education, Energy, and the Environment
HB0556	Property Tax Credit - Utility Service Expenses for Dwellings (Maryland Family Utility Tax Relief Act)	Delegate Long, J.	Hearing 2/10 at 1:00 p.m.	Ways and Means 2/10/2026 - 1:00 p.m.	
HB0559	Transportation - Highway User Revenues Capital Grants - Calculation	Delegate Edelson	Hearing 2/10 at 1:00 p.m. (Appropriations)	Appropriations 2/10/2026 - 1:00 p.m.	Environment and Transportation
HB0565	County Boards of Education - Elections - District Voting (Fair Representation Act)	Delegate Long, J.	Hearing 2/11 at 2:00 p.m.	Government, Labor, and Elections 2/11/2026 - 2:00 p.m.	
HB0573 (SB0274)	Fair Housing and Housing Discrimination - Regulations, Intent, and Discriminatory Effect	Delegate Taveras	Passed Enrolled	Economic Matters 2/19/2026 - 1:00 p.m.	Judicial Proceedings
HB0575	Public Schools - Student Attendance - Excused Absences for Civic Engagement	Delegate Wilkins	Passed Enrolled	Ways and Means 2/18/2026 - 1:00 p.m.	Education, Energy, and the Environment 4/7/2026 - 1:00 p.m.
HB0621 (SB0443)	Local Boards of Elections - Board Counsel - Qualifications	Delegate Jones, D.	Returned Passed	Government, Labor, and Elections 2/18/2026 - 1:00 p.m.	Education, Energy, and the Environment
HB0631	Criminal Law - Threats Against State or Local Official - Penalties	Delegate Schindler	Hearing 2/10 at 1:00 p.m.	Judiciary 2/10/2026 - 1:00 p.m.	

HB0649	Advancing Equal Educational Opportunities for All Students in Maryland	Chair, Government, Labor, and Elections Committee	Hearing 4/01 at 1:00 p.m.	Government, Labor, and Elections 2/24/2026 - 1:00 p.m.	Education, Energy, and the Environment 4/1/2026 - 1:00 p.m.
HB0650 (SB0251)	Civil Actions - Maryland Uniform Public Expression Protection Act	Delegate Rosenberg	Hearing 2/25 at 1:00 p.m.	Judiciary 2/25/2026 - 1:00 p.m.	
HB0669	State Highway Administration - Third-Party Road Improvements - Required Work Schedule	Delegate Pruski	Hearing 4/09 at 2:30 p.m.	Environment and Transportation 2/19/2026 - 1:00 p.m.	Judicial Proceedings 4/9/2026 - 2:30 p.m.
HB0673	Consumer Goods - Restrictions Based on Energy Source - Prohibition (Energy Equality Act of 2026)	Delegate Arikan	Hearing 2/18 at 1:00 p.m.	Environment and Transportation 2/18/2026 - 1:00 p.m.	
HB0674 (SB0270)	Public Service Commission - Full Costs and Benefits Analysis of Sources of Electricity Generation	Delegate Morgan, T.	Hearing 2/17 at 1:00 p.m.	Environment and Transportation 2/17/2026 - 1:00 p.m.	
HB0734 (SB0344)	Property Tax - Agricultural Use Assessment - Community Solar Energy Generating Systems	Delegate Roberson	Returned Passed	Ways and Means 2/17/2026 - 1:00 p.m.	Budget and Taxation 4/1/2026 - 1:00 p.m.
HB0755	County Boards of Education - Student Personal Electronic Device Use Policy - Establishment (Phones Away for the School Day Act)	Delegate Wolek	Unfavorable Report by Ways and Means; Withdrawn	Ways and Means	
HB0783 (SB0501)	Washington County - Property Tax Credit - Platoon 22, Incorporated	Washington County Delegation	Returned Passed	Ways and Means 2/17/2026 - 1:00 p.m.	Budget and Taxation
HB0805	Building Homes Act	Delegate Solomon	Returned Passed	Ways and Means 2/17/2026 - 1:00 p.m.	Budget and Taxation

					4/2/2026 - 1:00 p.m.
HB0822 (SB0471)	Circuit Court Clerks and Registers of Wills - Maximum Salary	Delegate Bartlett	Returned Passed	Judiciary 2/18/2026 - 1:00 p.m.	Judicial Proceedings
HB0831 (SB0922)	Collective Bargaining - Local Government Employees and Public Employee Relations Act	Delegate Schindler	Hearing 3/03 at 1:00 p.m.	Government, Labor, and Elections 3/3/2026 - 1:00 p.m.	
HB0836	County Boards of Education - College Preparatory Programs - Fees	Delegate Conaway	Hearing 2/25 at 1:00 p.m.	Ways and Means 2/25/2026 - 1:00 p.m.	
HB0843 (SB0499)	Washington County - Notice of Tax Sale - Alterations	Washington County Delegation	First Reading Senate Rules	Ways and Means 2/24/2026 - 1:00 p.m.	Rules
HB0846 (SB0497)	Property Tax - City of Hagerstown and the Hagerstown Multi-Use Sports and Events Facility, Inc. - Exemption	Washington County Delegation	Returned Passed	Ways and Means 2/17/2026 - 1:00 p.m.	Budget and Taxation
HB0888 (SB0500)	Washington County - Property Tax Credit for Disabled Veterans - Eligibility	Washington County Delegation	First Reading Senate Rules	Ways and Means 2/24/2026 - 1:00 p.m.	Rules
HB0904 (SB0516)	Law Enforcement - Protective Body Armor - Requirements and Reporting	Delegate Moon	Returned Passed	Judiciary 2/24/2026 - 1:00 p.m.	Judicial Proceedings
HB0905 (SB0547)	Recipients of State and Local Government Funding - Reporting (Buy Maryland Reporting Requirements)	Delegate Roberts	Hearing 2/26 at 1:00 p.m.	Ways and Means 2/26/2026 - 1:00 p.m.	
HB0934 (SB0498)	Washington County Salary Study Commission - Membership - Alterations	Washington County Delegation	Returned Passed	Government, Labor, and Elections 3/12/2026 - 1:00 p.m.	Education, Energy, and the Environment

HB0950	Public Utilities - Street Lighting Equipment - Acquisitions and Reporting (County and Municipal Street Lighting Investment Act)	Delegate Behler	Hearing 2/24 at 1:00 p.m.	Environment and Transportation 2/24/2026 - 1:00 p.m.	
HB0962	Local Public Campaign Financing - County Boards of Education	Delegate Woorman	Hearing 2/25 at 1:00 p.m.	Government, Labor, and Elections 2/25/2026 - 1:00 p.m.	
HB0984	Mattress Stewardship Program - Establishment	Delegate Hill	Hearing 2/27 at 1:30 p.m. (Environment and Transportation)	Environment and Transportation 2/27/2026 - 1:30 p.m.	
HB0990 (SB0669)	Small Solar Energy Generating System Incentive Program - Eligibility and Generating Capacity	Delegate Behler	Hearing 3/03 at 1:00 p.m.	Economic Matters Environment and Transportation 3/3/2026 - 1:00 p.m.	
HB0993 (SB0666)	Real Property - Short-Term Rentals	Delegate Valderrama	Second Reading Passed	Economic Matters 2/26/2026 - 1:00 p.m.	Judicial Proceedings
HB1019	School Bus Transition - Propane-Powered School Buses - Grant Program, Fund, and Purchase	Delegate Howard	Hearing 2/26 at 1:00 p.m.	Environment and Transportation 2/26/2026 - 1:00 p.m.	
HB1024	Eminent Domain - Agricultural and Conservation Easements - Prohibited Taking	Delegate Rose	Hearing 3/05 at 1:30 p.m.	Economic Matters 3/5/2026 - 1:30 p.m.	
HB1037 (SB0605)	Public Service Commission - Broadband and Voice Over Internet Protocol Service - Study	Delegate Foley	Special Order until 4/10 (Senator Salling) Adopted	Environment and Transportation 3/3/2026 - 1:00 p.m.	Finance

HB1063 (SB0643)	Natural Resources - Hunting - Management	Delegate Boyce	Passed Enrolled	Environment and Transportation 2/27/2026 - 1:30 p.m.	Education, Energy, and the Environment
HB1067	Hunting - Lead and Lead-Based Ammunition - Phase-Out	Delegate Guyton	Senate Refuses to Recede	Environment and Transportation 3/4/2026 - 1:00 p.m.	Education, Energy, and the Environment
HB1074	Public Ethics Law - Participation Restrictions and Requirements for Local Governments and School Boards	Delegate Hornberger	Hearing 3/10 at 1:00 p.m.	Government, Labor, and Elections 3/10/2026 - 1:00 p.m.	
HB1104	Residential Solar Energy Systems - Local Inspections and Permitting	Delegate Fraser- Hidalgo	Hearing 3/03 at 1:00 p.m.	Environment and Transportation 3/3/2026 - 1:00 p.m.	
HB1127	Washington County - Homestead Property Tax Credit - Eligible Properties	Delegate Wivell	Hearing 2/24 at 1:00 p.m.	Ways and Means 2/24/2026 - 1:00 p.m.	
HB1141	Municipal Incorporation - County Commissioners or County Council - Required Approval of Referendum Request	Delegate Johnson, S.	Hearing 2/26 at 1:00 p.m.	Government, Labor, and Elections 2/26/2026 - 1:00 p.m.	
HB1142	Task Force to Modernize County and Municipal Revenue Structures	Delegate Wilkins	Returned Passed	Ways and Means 2/24/2026 - 1:00 p.m.	Budget and Taxation 3/31/2026 - 1:00 p.m.
HB1168 (SB0685)	State Department of Education - Sexual Abuse and Sexual Misconduct Model Response Policy - Requirements	Delegate Bagnall	First Reading Senate Rules	Ways and Means 3/10/2026 - 1:00 p.m.	Rules

HB1175	Land Use - Residential Housing - Oversight, Regulation, and Taxation (Building Affordably in My Back Yard Act)	Delegate Allen	Hearing canceled (Economic Matters)	Economic Matters Ways and Means	
HB1187 (SB0799)	Water Companies and Sewage Disposal Companies - Eminent Domain Proceedings and Service Rates	Delegate Hinebaugh	Hearing 3/03 at 1:00 p.m.	Environment and Transportation 3/3/2026 - 1:00 p.m.	
HB1231	Washington County - Dually Enrolled Students	Delegate Wivell	Hearing 3/11 at 1:45 p.m. (Ways and Means)	Ways and Means 3/11/2026 - 1:45 p.m.	
HB1233 (SB0714)	Washington County - Mobile Food Service Facilities and Semipermanent Food Service Facilities - Toilet and Lavatory Facilities	Washington County Delegation	First Reading Senate Rules	Health 3/3/2026 - 1:00 p.m.	Rules
HB1288	County Boards of Education - Appointed Members in Leadership Positions - Prohibition	Delegate Johnson, A.	Hearing 3/11 at 1:45 p.m.	Ways and Means 3/11/2026 - 1:45 p.m.	
HB1444	Washington County - On-Site Sewage Disposal System Regulations - Exemptions	Washington County Delegation	Hearing 3/11 at 1:00 p.m.	Environment and Transportation 3/11/2026 - 1:00 p.m.	
HB1457 (SB0715)	Washington County - Juveniles - Truancy Reduction Pilot Program	Washington County Delegation	Returned Passed	Judiciary 3/12/2026 - 1:30 p.m.	Judicial Proceedings
HB1538	Land Use - Accessory Dwelling Units - Requirements and Prohibitions (Maryland Generational Housing Act of 2026)	Delegate Miller	Hearing 3/13 at 1:00 p.m.	Economic Matters 3/13/2026 - 1:00 p.m.	
HB1602 (SB0579)	Counties - No-Cost Preventive Cancer Screenings for Volunteer and Retired Volunteer Firefighters	Delegate Griffith	First Reading Senate Rules	Health	Rules

HB1605	Compensation for Individuals Erroneously Convicted - County Cost-Sharing - Repeal	Delegate Griffith	Hearing 3/20 at 1:30 p.m.	Judiciary 3/20/2026 - 1:30 p.m.	
HB1622	Maryland Aviation Administration and Local Governments - Transportation Network Services - Prohibition on Taxes, Fees, and Charges	Delegate Grammer	First Reading House Rules and Executive Nominations	Rules and Executive Nominations	
SB0001 (HB0155)	Public Safety - Law Enforcement Officers - Prohibition on Face Coverings	Senator Augustine	Passed Enrolled	Judicial Proceedings 1/22/2026 - 1:00 p.m.	Judiciary 3/31/2026 - 1:00 p.m.
SB0036 (HB0239)	Land Use - Zoning - Limitations (Starter and Silver Homes Act of 2026)	Chair, Education, Energy, and the Environment Committee	Hearing 2/17 at 1:00 p.m.	Education, Energy, and the Environment 2/17/2026 - 1:00 p.m.	
SB0059 (HB0437)	Transportation - Major Highway Capacity Expansion Projects and Impact Assessments (Transportation and Climate Alignment Act of 2026)	Senator Hettleman	Favorable with Amendments Report by Budget and Taxation	Budget and Taxation 2/25/2026 - 1:00 p.m.	
SB0062 (HB0230)	Transportation - Consolidated Transportation Program - Prioritization (Transportation Investment Priorities Act of 2026)	Chair, Budget and Taxation Committee	Hearing 2/25 at 1:00 p.m.	Budget and Taxation 2/25/2026 - 1:00 p.m.	
SB0122 (HB0292)	State Department of Assessments and Taxation - Local Reimbursement for Administration Costs - Alterations	Chair, Budget and Taxation Committee	Hearing 1/21 at 10:00 a.m.	Budget and Taxation 1/21/2026 - 10:00 a.m.	
SB0146 (HB0298)	State Department of Assessments and Taxation - County Supervisor Residency Requirement and Location of County Assessment Offices - Alteration	Chair, Budget and Taxation Committee	Hearing 1/21 at 10:00 a.m.	Budget and Taxation 1/21/2026 - 10:00 a.m.	

SB0158 (HB0394)	Counties - Construction of Sidewalks and Crosswalks - Safe Alternative Routes to Public Schools	Senator Ellis	Hearing 2/18 at 1:00 p.m.	Education, Energy, and the Environment 2/18/2026 - 1:00 p.m.	
SB0159	Emergency Medical Services - Vehicles and Ambulances - Required Supplies	Senator Washington, A.	Passed Enrolled	Education, Energy, and the Environment 2/18/2026 - 1:00 p.m.	Health 3/31/2026 - 1:00 p.m.
SB0193	Washington County - Sales and Use Tax Exemption - Target Redevelopment Area	Senator Corderman	Passed Enrolled	Budget and Taxation 1/21/2026 - 10:00 a.m.	Ways and Means 3/31/2026 - 1:00 p.m.
SB0224 (HB0090)	Property Taxes - Authority of Counties to Establish a Subclass and Set a Special Rate for Commercial and Industrial Property	Senator Lewis Young	Hearing 1/21 at 10:00 a.m.	Budget and Taxation 1/21/2026 - 10:00 a.m.	
SB0255 (HB0350)	Voting Rights Act of 2026 - Counties and Municipal Corporations	Senator Sydnor	Passed Enrolled	Education, Energy, and the Environment 1/27/2026 - 1:00 p.m.	Government, Labor, and Elections 4/1/2026 - 1:00 p.m.
SB0265 (HB1607)	Community Solar Energy Generating Systems - Prohibited Locations - Adjacent Parcels	Senator Brooks	Hearing 2/19 at 1:00 p.m.	Education, Energy, and the Environment 2/19/2026 - 1:00 p.m.	
SB0266 (HB0035)	Local Government - Regulatory Powers - Regulation of Invasive Trees	Senator Brooks	Passed Enrolled	Education, Energy, and the Environment 2/10/2026 - 1:00 p.m.	Environment and Transportation 4/1/2026 - 1:00 p.m.

SB0267	Land Use - Residential Housing - Oversight and Approval (Building Affordably in My Back Yard Act)	Senator Brooks	Hearing 4/02 at 2:30 p.m.	Education, Energy, and the Environment 2/17/2026 - 1:00 p.m.	Economic Matters 4/2/2026 - 2:30 p.m.
SB0288	Transportation - Highway User Revenues Capital Grants - Calculation	Senator McCray	Hearing 2/03 at 2:00 p.m.	Budget and Taxation 2/3/2026 - 2:00 p.m.	
SB0292 (HB0319)	County Boards of Education - Student Transportation - Sunset Repeal and Study	Senator Bailey	Passed Enrolled	Education, Energy, and the Environment 2/27/2026 - 1:00 p.m.	Ways and Means 4/1/2026 - 1:00 p.m.
SB0294 (HB0450)	Criminal Procedure – Protection of Identity of Victim of Sexual Assault or Stalking	Senator Love	Returned Passed	Judicial Proceedings 2/5/2026 - 1:00 p.m.	Judiciary 3/31/2026 - 1:00 p.m.
SB0299 (HB0128)	County Boards of Education - Therapy Dogs - Policy for Handling and Use in Schools	Senator Hester	Hearing 2/27 at 1:00 p.m.	Education, Energy, and the Environment 2/27/2026 - 1:00 p.m.	
SB0300 (HB0461)	Economic Development - Rural Readiness Program and Rural Maryland Capacity Building Fund - Establishment	Senator Hester	Second Reading Passed	Finance 2/5/2026 - 1:00 p.m.	Economic Matters
SB0307 (HB0541)	Public Schools - Restocking Menstrual Hygiene Products - Requirement	Senator Hettleman	Hearing 2/27 at 1:00 p.m.	Education, Energy, and the Environment 2/27/2026 - 1:00 p.m.	

SB0325 (HB0548)	Land Use - Permitting - Development Rights (Maryland Housing Certainty Act)	Senator Augustine	Passed Enrolled	Education, Energy, and the Environment 2/17/2026 - 1:00 p.m.	Economic Matters 4/2/2026 - 2:30 p.m.
SB0335 (HB0315)	Landlord and Tenant - Discrimination in Housing for Income-Based Housing Subsidies and Positive Rental History Reporting	Senator Love	Passed Enrolled	Judicial Proceedings 2/10/2026 - 1:00 p.m.	Economic Matters 4/2/2026 - 2:30 p.m.
SB0341 (HB0345)	Public Utilities – Solar Energy Generating Systems and Solar Renewable Energy Credits (Affordable Solar Act)	Senator Brooks	Hearing 2/19 at 1:00 p.m.	Education, Energy, and the Environment 2/19/2026 - 1:00 p.m.	
SB0343 (HB0029)	County Boards of Education - Post College and Career Readiness Pathways - Payment of Costs	Senator King	Hearing 2/18 at 1:00 p.m.	Education, Energy, and the Environment 2/18/2026 - 1:00 p.m.	
SB0344 (HB0734)	Property Tax - Agricultural Use Assessment - Community Solar Energy Generating Systems	Senator King	Returned Passed	Budget and Taxation 2/18/2026 - 1:00 p.m.	Ways and Means 3/31/2026 - 1:00 p.m.
SB0350 (HB0026)	Public Schools - Open Enrollment - Policies and Funding	Senator Washington, A.	Unfavorable Report by Education, Energy, and the Environment; Withdrawn	Education, Energy, and the Environment 2/27/2026 - 1:00 p.m. Budget and Taxation	
SB0373 (HB0066)	Environment - Regional Greenhouse Gas Initiative - Withdrawal (Restoring Energy Freedom Act)	Senator Hershey	Hearing 2/19 at 1:00 p.m.	Education, Energy, and the Environment	

				2/19/2026 - 1:00 p.m.	
SB0375	County Boards of Education - Artificial Intelligence Training Program - Requirement	Senator Watson	Hearing 2/27 at 1:00 p.m.	Education, Energy, and the Environment	
				2/27/2026 - 1:00 p.m.	
SB0381	Education - School Building Energy Usage - Monthly Report	Senator Watson	Hearing 2/27 at 1:00 p.m.	Education, Energy, and the Environment	
				2/27/2026 - 1:00 p.m.	
SB0386	Electricity Transmission and Distribution, Energy Storage, and Maryland Strategic Energy Investment Fund (Lower Bills and Local Power Act of 2026)	President	Hearing 2/24 at 1:00 p.m.	Education, Energy, and the Environment	
				2/24/2026 - 1:00 p.m.	
SB0389	Land Use - Transit-Oriented Development - Alterations (Maryland Transit and Housing Opportunity Act)	President	Conference Committee Appointed	Finance	Economic Matters
				2/17/2026 - 1:00 p.m.	4/2/2026 - 2:30 p.m.
				Education, Energy, and the Environment	Environment and Transportation
SB0417	Labor and Employment - Mandatory Meetings on Religious or Political Matters - Employee Attendance and Participation (Maryland Worker Freedom Act)	Senator Lam	Returned Passed	Finance	Government, Labor, and Elections
				2/18/2026 - 1:00 p.m.	
SB0427	Property Taxes - Authority of Counties to Establish a Subclass and Set a Special Rate for Personal Property of Data Centers	Senator Lewis Young	Hearing 2/18 at 1:00 p.m.	Budget and Taxation	
				2/18/2026 - 1:00 p.m.	
SB0443	Local Boards of Elections - Board Counsel - Qualifications	Senator Carozza	Returned Passed	Education, Energy, and the	Government, Labor, and

				Environment	Elections
				2/25/2026 - 1:00 p.m.	4/1/2026 - 1:00 p.m.
SB0457	Property Taxes - Authority of Counties to Establish Subclasses and Set Separate Rates for Land and Improvements to Land	Senator Rosapepe	Hearing 2/18 at 1:00 p.m.	Budget and Taxation	
				2/18/2026 - 1:00 p.m.	
SB0463	Municipalities - Vagrancy - Repeal of Authority to Prohibit	Senator Muse	Special Order until 4/8 (Senator Smith) Adopted	Judicial Proceedings	
				2/12/2026 - 1:00 p.m.	
SB0478	Washington County - Institutions of Higher Education - Dually Enrolled Students	Senator McKay	Hearing 3/11 at 1:00 p.m.	Education, Energy, and the Environment	
				3/11/2026 - 1:00 p.m.	
SB0497	Property Tax - City of Hagerstown and the Hagerstown Multi-Use Sports and Events Facility, Inc. - Exemption	Washington County Senators	Returned Passed	Budget and Taxation	Ways and Means
				2/18/2026 - 1:00 p.m.	3/24/2026 - 1:00 p.m.
SB0498	Washington County Salary Study Commission - Membership - Alterations	Washington County Senators	Returned Passed	Education, Energy, and the Environment	Government, Labor, and Elections
				2/19/2026 - 1:00 p.m.	
SB0499	Washington County - Notice of Tax Sale - Alterations	Washington County Senators	Hearing canceled	Budget and Taxation	
SB0500	Washington County - Property Tax Credit for Disabled Veterans - Eligibility	Washington County Senators	Hearing canceled	Budget and Taxation	
SB0501	Washington County - Property Tax Credit - Platoon 22, Incorporated	Washington County Senators	Returned Passed	Budget and Taxation	Ways and Means
				2/18/2026 - 1:00 p.m.	3/24/2026 - 1:00 p.m.

SB0505 (HB0639)	Transportation - Aviation - Passenger Health and Safety (Aviation Health and Safety Act)	Senator Lam	Hearing 2/18 at 1:00 p.m.	Finance 2/18/2026 - 1:00 p.m.	
SB0520	Property Tax - Charter Counties - Application of County Tax Limitation on Public Safety Budget	Senator Kramer	Hearing 3/31 at 1:00 p.m.	Budget and Taxation 2/24/2026 - 1:00 p.m.	Ways and Means 3/31/2026 - 1:00 p.m.
SB0544 (HB0492)	Courtroom Security - Minimum Adequate Security Standard	Chair, Judicial Proceedings Committee	Returned Passed	Judicial Proceedings 2/18/2026 - 1:00 p.m.	Judiciary
SB0579 (HB1602)	Counties - No-Cost Preventive Cancer Screenings for Volunteer and Retired Volunteer Firefighters	Senator Jennings	Passed Enrolled	Finance 3/10/2026 - 1:00 p.m.	Health 3/31/2026 - 1:00 p.m.
SB0603	Mattress Stewardship Program - Establishment	Senator Washington, M.	Hearing 2/24 at 1:00 p.m.	Education, Energy, and the Environment 2/24/2026 - 1:00 p.m.	
SB0605 (HB1037)	Public Service Commission - Broadband and Voice Over Internet Protocol Service - Study	Senator Washington, M.	Special Order until 4/10 (Senator Ready) Adopted	Finance 2/26/2026 - 1:00 p.m.	
SB0643 (HB1063)	Natural Resources - Hunting - Management	Senator Bailey	First Reading House Rules and Executive Nominations	Education, Energy, and the Environment 3/10/2026 - 1:00 p.m.	Rules and Executive Nominations
SB0666 (HB0993)	Real Property - Short-Term Rentals	Senator Harris	Favorable with Amendments Report by Judicial Proceedings	Judicial Proceedings 2/26/2026 - 1:00 p.m.	
SB0669 (HB0990)	Small Solar Energy Generating System Incentive Program - Eligibility and Generating Capacity	Senator Harris	Hearing 2/26 at 1:00 p.m.	Education, Energy, and the Environment	

SB0670 (HB1001)	Election Law - Authority at Polling Places, Early Voting Centers, and Counting Centers - Revisions	Senator Kagan	Passed Enrolled	2/26/2026 - 1:00 p.m. Education, Energy, Government, and the Environment 2/25/2026 - 1:00 p.m.	Labor, and Elections 4/1/2026 - 1:00 p.m.
SB0683	Public Utilities - Solar Energy Generating Stations - Siting (Solar Siting and Preservation Credit Act of 2026)	Senator Gallion	Hearing 2/26 at 1:00 p.m.	Education, Energy, and the Environment 2/26/2026 - 1:00 p.m.	
SB0694	Human Relations - Violations of County Discrimination Laws - Complaints	Senator Smith	Returned Passed	Judicial Proceedings 3/5/2026 - 1:00 p.m.	Government, Labor, and Elections 3/31/2026 - 1:00 p.m.
SB0714 (HB1233)	Washington County - Mobile Food Service Facilities and Semipermanent Food Service Facilities - Toilet and Lavatory Facilities	Washington County Senators	Returned Passed	Finance 3/12/2026 - 1:00 p.m.	Health 3/31/2026 - 1:00 p.m.
SB0715 (HB1457)	Washington County - Juveniles - Truancy Reduction Pilot Program	Washington County Senators	Returned Passed	Judicial Proceedings 2/25/2026 - 1:00 p.m.	Judiciary
SB0719 (HB0925)	Sewage Sludge - Per- and Polyfluoroalkyl Substances - Regulation	Senator Love	Passed Enrolled	Education, Energy, and the Environment 2/24/2026 - 1:00 p.m.	Environment and Transportation 4/2/2026 - 1:00 p.m. Health
SB0730 (HB1110)	Judicial In Rem Tax Foreclosure - Notice Requirements	Senator Washington, M.	Unfavorable Report by Judicial Proceedings; Withdrawn	Judicial Proceedings	

SB0754	Land Use - Preservation of Natural Resources	Senator Washington, M.	Hearing 4/02 at 1:00 p.m.	Education, Energy, and the Environment 3/10/2026 - 1:00 p.m.	Environment and Transportation 4/2/2026 - 1:00 p.m.
SB0829 (HB1137)	Residential-in-Commercial-Zone Laws - Study (Bring Back Main Street Act)	Senator Waldstreicher	Passed Enrolled	Education, Energy, and the Environment 2/24/2026 - 1:00 p.m.	Economic Matters
SB0922 (HB0831)	Collective Bargaining - Local Government Employees and Public Employee Relations Act	Senator Harris	Hearing 3/12 at 1:00 p.m.	Finance 3/12/2026 - 1:00 p.m.	
SB0928 (HB0525)	County Boards of Education - Student Electronic Communication Device Use Policy - Establishment (Maryland Phone-Free Schools Act)	Senator Harris	Hearing 4/01 at 1:00 p.m.	Education, Energy, and the Environment 3/4/2026 - 1:00 p.m.	Ways and Means 4/1/2026 - 1:00 p.m.
SB0992	Public Utilities - Large Load Customers - Registration and Demand Response Program	Senator Hester	Hearing 3/12 at 1:00 p.m.	Education, Energy, and the Environment 3/12/2026 - 1:00 p.m.	
SB0999	County Boards of Education - Reappointments of County Superintendents of Schools - Audit Requirement (Local School System Fiscal Accountability Act)	Senator Jennings	First Reading Senate Rules	Rules	



Open Session Item

SUBJECT: Washington County Emergency Operations Plan

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Alan Matheny Director of Emergency Management and Communications and Brian Lowman Emergency Management Planner

RECOMMENDED MOTION: Move to approve the updated Emergency Operations Plan (EOP)

REPORT-IN-BRIEF: The Division of Emergency Management and Communications is seeking the approval of the Emergency Operations Plan compiled by Tetra Tech.

DISCUSSION: The EOP is designed to provide a structured approach for Washington County to effectively respond to emergencies and disasters. The EOP outlines specific procedures and protocols that guide the County's emergency management efforts, fostering a proactive culture of preparedness and resilience.

This plan applies to all County departments and relevant stakeholders involved in emergency operations. It addresses a wide range of potential hazards, including natural disasters, technological incidents, and public health emergencies, ensuring a coordinated approach to protect public safety and welfare.

The EOP aligns with state and national standards and incorporates best practices in emergency management, providing a comprehensive guide for preparedness, response, recovery, and mitigation efforts.

FISCAL IMPACT: N/A

CONCURRENCES:

ALTERNATIVES: N/A

ATTACHMENTS: Documents provided prior to the meeting

AUDIO/VISUAL NEEDS: N/A



Agenda Report Form

Open Session Item

SUBJECT: PUBLIC HEARING - Agricultural Preservation Easement Rankings FY 2027

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Chris Boggs, Rural Preservation Administrator, Dept. of Planning & Zoning

RECOMMENDED MOTION: Move to approve a Priority Ranking of MALPF easement applications and to forward the top 16 applications to MALPF.

REPORT-IN-BRIEF: The purchase of permanent land preservation easements through the Maryland Agricultural Land Preservation Program (MALPP) is the largest part of Washington County's rural preservation strategy. All applications are supposed to be ranked by the local Agricultural Advisory Board (AAB) using the adopted Priority Ranking formula which assigns points for characteristics such as quality of soils, proximity to other preserved lands, agricultural status, economic viability, and relationship to other land use areas in the County.

DISCUSSION: Following review and consideration of public comment from this public hearing, Commissioners are requested to approve the top 16 applications to be forwarded to the MALPF Board based on the ranking formula. Easements are purchased in order from the priority list until funds are exhausted.

Maryland law requires MALPF and the County to maintain confidentiality of financial information and rankings for our easement applicants until the end of an annual easement acquisition cycle. Therefore, only the County Commissioners have the spreadsheet of rankings by the Ag Board. The public copy lists only the names of applicants.

FISCAL IMPACT: No impact to County General Fund. The County will have an opportunity to contribute locally collected Agricultural Transfer Taxes, Real Estate Transfer Taxes, and/or other funds in the Fall 2026. Local and State funds are combined (60% State and 40% County) to fund the matching portion of the program.

CONCURRENCES: The Agricultural Land Preservation Advisory Board has approved the rankings of these applications and the limit of 16 applications being forwarded to MALPF.

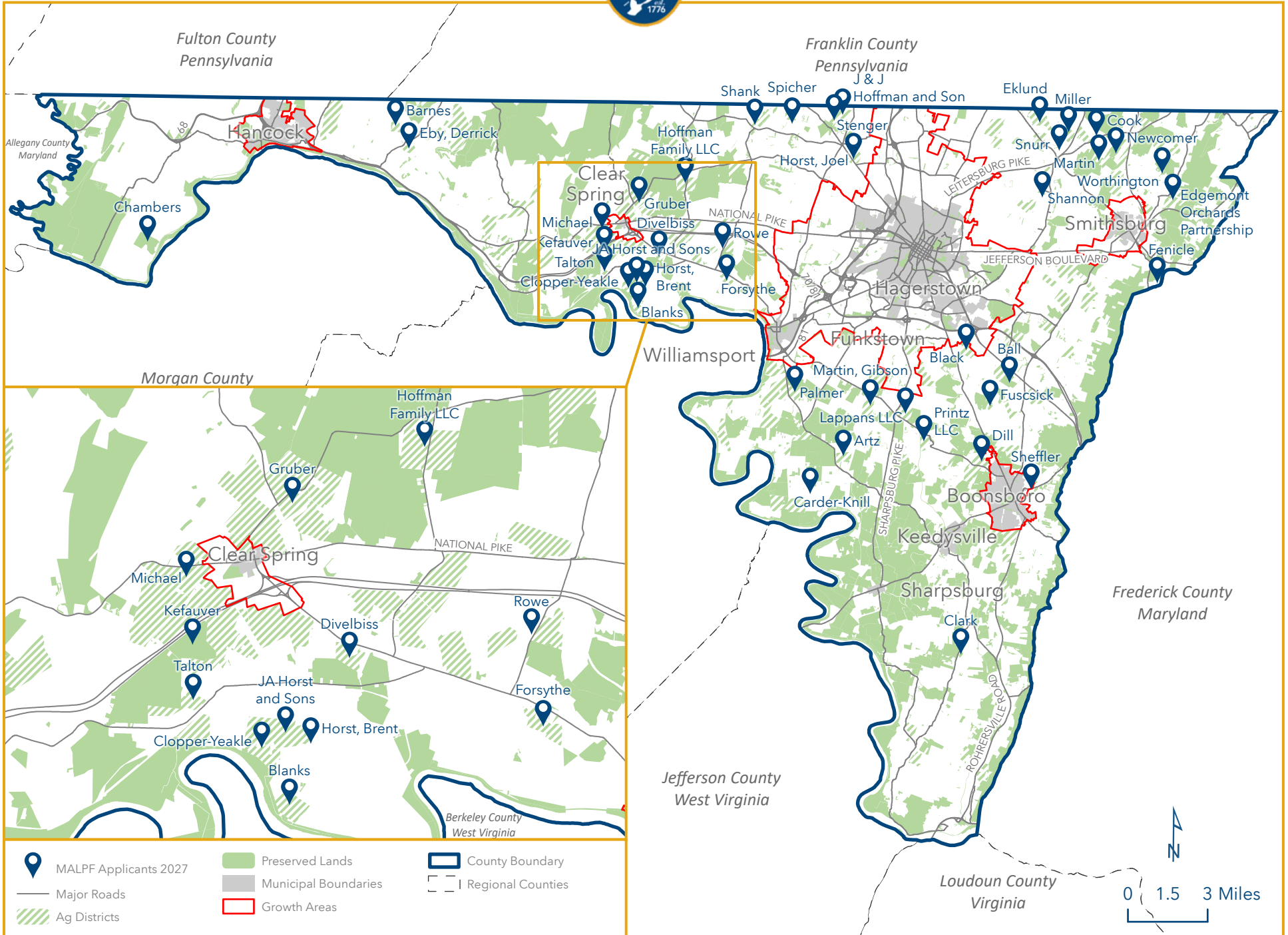
ALTERNATIVES: Change ranking and/or number of applicants submitted.

ATTACHMENTS: Priority Ranking List (hard copies to BOCC only), Ranking Checklist

AUDIO/VISUAL NEEDS: PDF County Map of Applicants

FY2027 MALPF APPLICANT LIST

LANDOWNER NAME	FILE NO.
Artz	AD-25-007
Ball	AD-23-004
Barnes	AD-13-001
Black	AD-24-001
Blanks	AD-24-024
Bowers	AD-26-009
Carder-Knill	AD-26-006
Chambers	AD-24-025
Clark	AD-25-010
Clopper-Yeakle	AD-25-008
Cook	AD-26-004
Dill	AD-06-007
Divelbiss	AD-24-023
Eby	AD-18-005
Eby	AD-25-006
Edgemont Orchards Partnership	AD-24-014
Eklund	AD-19-007
Fenicle	AD-26-003
Forsythe	AD-16-005
Fusesick	AD-23-008
Gruber	AD-24-011
Hoffman Family LLC	AD-90-060
Horst	AD-24-008
Horst	AD-23-007
J&J Hoffman & Son	AD-97-006
JA Horst & Sons	AD-16-011
Kefauver	AD-24-003
Lappans LLC	AD-18-025
Martin	AD-24-010
Martin	AD-91-048
Michael	AD-23-009
Miller	AD-19-004
Newcomer	AD-91-015
Palmer	AD-02-001
Printz LLC	AD-18-020
Rhoderick	AD-17-001
Rowe	AD-24-005
Shank	AD-24-015
Shannon	AD-26-015
Sheffler	AD-24-016
Snurr	AD-26-007
Spicher	AD-26-011
Stenger	AD-22-004
Talton	AD-24-002
Worthington	AD-24-006



APPENDIX D
AGRICULTURAL PRESERVATION CHECKLIST
FOR EASEMENT ESTABLISHMENT

APPLICATION NO. _____ APPLICANT'S NAME _____

The following criteria will be listed with a possible point value next to each criterion. To the right of the possible point value is a place to assign the total number of points that is applicable to the specific parcel being considered in relationship to that particular criterion.

I. AGRICULTURAL STATUS

Objective: To determine whether the land is presently engaged in a viable farming operation, has a high productive capability, and is likely to stay in agriculture.

<u>Criteria:</u>	<u>Possible Points Value</u>	<u>Total Points Assigned</u>
Existing Parcel Size		
(a) 200 or more contiguous acres	(1.0)*	
(b) 100 or more contiguous acres but is characterized by special capabilities or production as a result of special conditions	(.8)*	
(c) Less than 100 contiguous acres	(.6)*	
Soil criteria from Soil Capability Class Using LESA System	Points ranging from (0 - 25)**	

*To calculate points to be assigned to this criterion multiply the possible soils point value by the point value assigned under "Existing Parcel Size."

**Using the LESA system ½ the point total under criteria are derived from soil capability class and ½ the point total is derived from the soil productivity score.

<u>Criteria:</u>	<u>Possible Points Value</u>	<u>Total Points Assigned</u>
2. Agricultural Status	(12)	_____
A. Lots developed or withheld since owner acquired Property, calculated as % of lots remaining Any developed lots up to 3 can be classified as family lots Any acreage withheld will be penalized.		_____
1. 100%	(5)	
2. up to 90% remaining	(3)	
3. up to 80% remaining	(2)	
4. up to 70% remaining	(1)	
5. Less than 70%	(0)	
B. District density. Greater than 300 acre block	(7)	_____

3. Previous Applicant-Have they applied for easement sale before?	(1)	_____
4. Proximity to other easement properties	(25)	_____
(a) Contiguous	(25)	
(b) Less than or = 1/4 mile	(20)	
(c) Less than or = 1/2 miles	(15)	
(d) Less than or = 1 mile	(10)	
(e) Less than or = 2 miles	(5)	
(f) Over 2 miles	(0)	
Weight system: Agricultural Easement (1.0)		
Open Space (0.5)		
5. Economic Viability	(9)	_____
_a. Intensively farmed operation	(5)	
Moderately intensive operation	(3)	
Low intensity operation	(1)	
i. Type of farm operation		_____
ii. Describe numbers of animals, etc.		_____
b. Water Availability		
Excellent	(4)	
Good	(3)	
Marginal	(1)	
i. List natural water sources		_____
ii. Number of wells		_____
6. Is property in a Priority Preservation Area	(5)	
Yes	(5)	
No	(0)	
7. Soil Conservation Plan	(0-5)	_____
8. Agricultural Miscellaneous	(11)	_____
(a) In the owner "actively engaged" in the farm operation ? 2 points		
i. Describe role in farm operation		_____
ii. How many years		_____
(b) Does the farm have long term chances for success?/Adaptability to other ag uses. 2 points		
i. Describe management plan		_____
ii. Other indications of adaptable uses		_____

(c) Are best management practices (BMP) being used

On the farm? **5 points.** Describe _____

(d) Capital intensity. Is the equipment and

Facilities in good working order? 2 points

DEVELOPMENT STATUS

9. Relationship of the district to the municipal boundaries of incorporated places within the Urban Growth Area or Town Growth Areas (5 points)

For # 9, the following point system shall be used:

- a. Less than or = .5 mile 5 points
- b. Less than or = 1 mile 4 points
- c. Less than or = 1.5 miles 3 points
- d. Less than or = 2 miles 2 points
- e. Less than or = 2.5 miles 1 points
- f. Over 2.5 miles 0 points

10. A development intensity number will be calculated for each election district. This is computed by dividing the number of residential subdivisions that have been approved in the 5 preceding years by the number of square miles in that election district. A point total shall be assigned as follows:

<u>Development intensity</u>	<u>Points</u>
Over 12	5 points
9-12	4 points
6-9	3 points
3-6	2 points
1-3	1 points
less than 1	0 points

11. Competitive Bidding **2 points**

The bidding will work as such:

- a. The value of the easement is determined by MALPF.
- b. The discount is calculated by comparing the amount per acre you are willing to sell an easement versus the MALPF determined actual easement value.
- c. The percentage of discounted value adds points to your overall ranking.

- 50% or above you will receive 2 points
- 40 % up to less than 50% you will receive 1 1/2 points
- 30% up to less than 40% you will receive 1 point
- 20% up to less than 30% you will receive 1/2 point
- Less than 20% will receive 0 points



Open Session Item

SUBJECT: Public Hearing to Consider Proposed Ordinance Regarding Deferral of Data Center Development

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Zachary Kieffer, County Attorney

RECOMMENDED MOTION: At the conclusion of the public hearing, move to approve an Ordinance deferring the acceptance, processing, reviewing, and approval of applications for Data Centers for a period of six (6) months.

REPORT-IN-BRIEF: Data Centers are not adequately addressed by the County's local laws, including but not limited to the Washington County Zoning Ordinance.

DISCUSSION: These facilities present unique challenges. They are high energy consumers, significant noise generators and substantial waters users. Data centers will have significant impacts on public infrastructure, County residents and their property. It is critical for the County to evaluate their suitability along with potential economic, social and environmental risks.

FISCAL IMPACT: N/A

CONCURRENCES:

ALTERNATIVES: Increase or decrease proposed six (6) month deferral period. Take matter under advisement and consider adopting Ordinance at a later date.

ATTACHMENTS: Draft of Ordinance.

AUDIO/VISUAL NEEDS: N/A

AN ORDINANCE TO PROVIDE FOR A MORATORIUM CONCERNING DATA CENTERS IN WASHINGTON COUNTY UNTIL _____, 2026, PENDING CONSIDERATION AND ADOPTION OF SUCH LEGISLATION AS THE BOARD OF COMMISSIONERS OF WASHINGTON COUNTY, MARYLAND MAY CONSIDER NECESSARY TO PROMOTE PUBLIC HEALTH, SAFETY, AND WELFARE, ENTITLED "MORATORIUM ORDINANCE FOR WASHINGTON COUNTY, MARYLAND"

RECITALS

The Board of County Commissioners of Washington County, Maryland ("the Board"), has enacted and codified certain and various local laws for the promotion of the health, safety, and welfare of Washington County and its citizens, including the "Code of Public Local Laws of Washington County, Maryland" and the "Zoning Ordinance for Washington County, Maryland". The Board is authorized under the Local Government Article and the Land Use Article of the Annotated Code of Maryland to enact and amend such ordinances.

The County's Zoning Ordinance does not currently address "data centers"; and the Board desires to study data centers in light of changing consumer demand, and changes to existing infrastructure in the County to evaluate their suitability and economic, social and environmental risks.

These types of facilities present unique challenges and potential impacts including but not limited to:

- High energy consumption and strain on existing utility infrastructure;
- Significant noise generation from cooling systems and backup generators, affecting adjacent residential areas and general quality of life;
- Substantial water usage for cooling purposes;
- Potential environmental impacts, including hazardous material storage and electronic waste disposal; and
- Land use compatibility concerns, particularly in rural or agriculturally zoned districts.

To advance public health and safety, the Board desires to obtain additional information regarding the possible adverse effects data centers may have on residential uses, environmental resources, adequate public facilities, and roads and infrastructures.

Further, the Planning Commission and Staff desires time to study the topic and develop a recommendation(s), and the Board then needs time to have the required public hearing and possibly adopt a zoning text amendment to address this matter and the Board desires to give the Planning Commission and County staff adequate time to study the matter and consider possible enactment of legislation on this subject.

The Board believes it to be in the best interests of the citizens of the County for the Board to adopt the following ordinance.

A public hearing was held on the 30th day of June, 2026, following due notice and advertisement of the text of the Ordinance.

Public comment was received, reviewed, and considered concerning the aforesaid Ordinance.

NOW, THEREFORE, BE IT ENACTED by the Board that for the reasons stated herein the following shall be adopted.

For the purposes of this Ordinance:

“Data Center” means a facility consisting of one or more buildings used primarily for the storage, management, processing, and transmission of large amounts of digital data and which houses computing infrastructure, such as computers, network equipment, systems, servers, appliances, and other associated components related to digital data operations.

“Data Centers – Temporary Deferral” There shall be a temporary deferral on the acceptance, processing, reviewing, and approval of all applications, plans, or requests for Data Centers in Washington County as defined in herein for a period of six (6) months starting with the effective date of this Ordinance.

BE IT ALSO ORDAINED by the Board that:

1. The definition of “Data Center” and the deferral does not apply to any use currently permitted under the Zoning Ordinance and for which a current Certificate of Use & Occupancy was disseminated as of the effective date of this Ordinance.

2. Severability.

Should any provision, section, paragraph, or subparagraph of this ordinance, including any code, or text adopted hereby, be declared null and void, illegal, unconstitutional, or otherwise determined to be unenforceable by a court having jurisdiction; the same shall not affect the validity, legality, or enforceability of any other provision, section, paragraph or subparagraph is expressly declared to be and is deemed severable.

Adopted and effective this 30th day of June, 2026.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Dawn L. Marcus, Clerk

John F. Barr, President

Approved as to form and legal
sufficiency for execution by the County:

Zachary J. Kieffer
County Attorney

Mail to:

County Attorney’s Office
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740-4735



Agenda Report Form

Open Session Item

NOTE: The Board will need to convene as the *Board of Health* when considering this request.

From: Michelle Hutchinson, Purchasing, Washington County Health Dept.

SUBJECT: SOR IV (State Opioid Response) Adolescent Clubhouse Program

PRESENTATION DATE: June 30th, 2026

PRESENTATION BY: Earl Stoner, Health Officer

RECOMMENDED MOTION: The Health Department is recommending that the *Board of Health* award option year three (3) of the four (4) year 1-year consecutive renewal of RFP 2024-04 Adolescent Clubhouse to Horizon Goodwill Industries of Washington County in the amount of \$252,900.00. For the contract period of July 1, 2026, through June 30th, 2027.

REPORT-IN-BRIEF: SOR IV is a grant that is targeted to serve 55 adolescents ages 12-17 (18 if still in high school) who are at risk of, receiving treatment for, or following discharge from treatment for substance misuse/abuse, including Opioid Use Disorders (OUD) and Stimulant Use Disorders. These are not treatment programs but are rather a resource to help prevent the escalation of opioid experimentation and use and/or promote recovery in our youth. Each clubhouse uses evidence-based and promising practices such as Botvin Lifeskills, Screening Brief Intervention, and Referral to Treatment (SBIRT), Motivational Enhancement Therapy/Cognitive Behavioral Health Five Sessions (MET/CBT 5) Trauma-Informed Care (TIC), Adolescent Community Reinforcement Approach (A-CRA), The ASK Model for Cultural Responsiveness (ASK Model), Community Reinforcement Approach and Family Training (CRAFT), etc. to provide screening, intervention and recovery to our youth. Program also supports family engagement with these high-risk youth including recommended consultation/collaboration with Family Peer Support Resources.

DISCUSSION:

FISCAL IMPACT: 100% of the funding for this contract is provided through a Maryland Department of Health State Opioid Response (SOR IV) Grant. No additional funding is being requested.

CONCURRENCES:

ATTACHMENTS: Copy of the contract

**STATE OF MARYLAND
MARYLAND DEPARTMENT OF HEALTH
FY F871A/B-0802
Horizon Goodwill Industries**

THIS CONTRACT (the "Contract"), is made as of the 11th day of June, 20 26 by and between the STATE OF MARYLAND, acting through the MARYLAND DEPARTMENT OF HEALTH, Washington County Health Department ("Department"), and

Horizon Goodwill Industries

("Contractor") whose principal office in Maryland is
200 N. Prospect St., Hagerstown, MD 21740

and whose principal business address is

Same

The parties agree as follows:

1. Scope of Contract.

- (a) The Contractor shall provide the following goods or services:

Horizon Goodwill Industries agrees to the terms and conditions in RFP 2024-04 Adolescent Clubhouse for FY27. This will be option year #3 of the four (4) 1-year consecutive renewals (FY25, FY26, FY27, FY28) with 1 year remaining if the Maryland Department of Health grant has budgeted funds available and both parties agree.

The scope of work or solicitation dated N/A is attached and incorporated by reference as Exhibit A/B. The Contractor's bid or proposal dated N/A is attached and incorporated by references as Exhibit N/A. If there is any conflict between this Contract and any exhibits incorporated by reference, the terms of this contract shall govern. If there is any conflict among the Exhibits, the following order of precedence shall determine the prevailing provision: Exhibit A – the scope of work or solicitation and Exhibit B – the Contractor's bid or proposal.

- (b) **Changes.** This Contract may be amended only with the written consent of both parties. Amendments may not significantly change the scope of the Contract (including the Contract price).

2. Term of Contract. The term of this Contract shall be for the period of July 1st, 20 26 through June 30th, 20 27.

3. Compensation and Method of Payment.

- (a) **Compensation.** The total compensation for services to be rendered by the Contractor shall not exceed \$252,900.00.
Breakdown as follows:
F871A-0802 \$63,225 for period 07/01/26 - 09/29/26
F871B-0802 \$189,675 for period 09/30/26-6/30/27

Invoices with supporting backup documentation are to be submitted to wchd.invoice@maryland.gov and copy the contract monitor.

Refer to Section 3 (d) for invoicing.

- (b) **Method of Payment.** The Department shall pay the Contractor no later than thirty (30) days after services are rendered and the Department receives a proper invoice from the Contractor. Charges for late payment of invoices, other than as prescribed by Title 15, Subtitle 1, State Finance and Procurement Article, Maryland Code, are prohibited.

(c) **Tax Identification Number.** The Contractor's Federal Tax Identification Number is 52-0660403. The Contractor's Social Security Number is _____ (Individual Contractor Only). Contractor's Federal Tax Identification Number (or Social Security Number – Individual Contractor Only) shall appear on all invoices submitted by the Contractor to the Department for payment.

(d) **Invoicing.** All invoices for services shall be signed by the Contractor and submitted to wchd.invoice@maryland.gov. All invoices shall be submitted along with any supporting documentation to prove the expenses were incurred by the contractor. All invoices shall include the following information:

- Contractor name.
- Remittance address.
- Federal taxpayer identification number.
- Invoice period.
- Invoice date.
- Invoice number.
- Goods or services provided; and
- Amount due.

Invoices submitted without the required information and inclusive of the supportive documentation cannot be processed for payment until the Contractor provides the required information.

Supporting Documentation Requirements

The Washington County Health Department is required to ensure that all expenses disbursed under grant programs are made within the scope of the Condition of Awards and only appropriate expenses are reimbursed under the grant. As such, supporting documentation is required to support expenses invoiced under this contract.

- For reimbursement of salaries and related personnel costs, copies of payroll reports or other proof of payments/costs must be submitted along with the invoice. Reports must detail amounts paid to or on behalf of (salary and fringe costs) individual employees.
- For equipment purchases that are approved under the grant award, originals or copies of receipts for the equipment must be submitted along with the invoice.
- For any sub-contracted services allowable under the grant award, copies of invoices from the sub-contractors must be submitted along with the invoice. Sub-contracted services must be pre-approved by the Contract Monitor. Supportive documentation proving the costs and expenses of the sub-contractor will also need to be provided.
- For any supplies, utility costs, fuel purchases, or other expenses allowable for reimbursement under the grant award, copies of receipts or invoices must be submitted along with the invoice.

Onsite Visit/Audit

For service contracts, the Washington County Health Department, will perform one or more onsite visits to ensure that services provided by the contractor are consistent with this contract and any applicable conditions of award. This site visit may include a financial review to audit the accuracy of invoices and billed expenses. If a visit is made to ensure that a service is being performed at a specific time, it may be unannounced.

4. **Procurement Officer.** The Department designates Michelle Hutchinson to serve as Procurement Officer for this Contract. All contact between the Department and the Contractor regarding all matters relative to this Contract shall be coordinated through the Procurement Officer.
5. **Disputes.** Disputes arising under this Contract shall be governed by State Finance and Procurement Article, Title 15, Subtitle 2, Part III, Annotated Code of Maryland, and by COMAR 21.10 Administrative and Civil Remedies. Pending resolution of a dispute, the Contractor shall continue to perform this Contract, as directed by the Procurement Officer.
6. **Termination for Convenience.** The State may terminate this Contract, in whole or in part, without showing cause upon prior written notification to the Contractor specifying the extent and the effective date of the termination. The State will

pay all reasonable costs associated with this Contract that the Contractor has incurred up to the date of termination, and all reasonable costs associated with termination of the Contract. However, the Contractor may not be reimbursed for any anticipatory profits which have not been earned up to the date of termination. Termination hereunder, including the determination of the rights and obligations of the parties, shall be governed by the provisions of COMAR 21.07.01.12(A)(2).

7. **Termination for Default.** If the Contractor does not fulfill obligations under this Contract or violates any provision of this Contract, the Department may terminate the Contract by giving the Contractor written notice of termination. Termination under this paragraph does not relieve the Contractor from liability for any damages caused to the State. Termination hereunder, including the rights and obligations of the parties, shall be governed by the provisions of COMAR 21.07.01.11B.
 8. **Termination for Non Appropriation.** If funds are not appropriated or otherwise made available to support continuation in any fiscal year succeeding the first fiscal year, this Contract shall be terminated automatically as of the beginning of the fiscal year for which funds are not available. The Contractor may not recover anticipatory profits or costs incurred after termination.
 9. **Non-Discrimination in Employment.** The Contractor shall comply with the nondiscrimination provisions of federal and Maryland law, including, but not limited to, the employment provisions of §13-219 of the State Finance and Procurement Article, Maryland Code and Code of Maryland Regulations 21.07.01.08, and the commercial nondiscrimination provisions of Title 19, Subtitle 1, State Finance and Procurement Article, Maryland Code.
 10. **Maryland Law Prevails.** The laws of Maryland shall govern the interpretation and enforcement of this Contract. The Maryland Uniform Computer Information Transactions Act (Commercial Law Article, Title 22 of the Annotated Code of Maryland) does not apply to this Contract or any software license acquired hereunder.
 11. **Maryland Plain Language Standards** - The Contractor is required to use Maryland's plain language standards when creating communication materials and media and that the guide for standards can be found at <https://digital.maryland.gov/principles/plain-language-standards.html>. All created communication materials and media must be submitted to the WCHD PIO at wchd.pio@maryland.gov for approval before distribution.
 12. **Equal Access.** The Contractor shall provide equal access services to individuals with limited English proficiency in compliance with MD. Code Ann., State Government Article, 10-1101 et seq., and Policy Guidance issued by the Office of Civil Rights, Department of Health, and Human Services, and MDH Policy 02.06.07
 13. **SubContracting.** Unless otherwise provided, the Contractor may not during the term of this Contract or any renewals or extensions of this contract, assign or SubContract all or any part of this Contract without the prior written consent of the WCHD Procurement Officer.
 14. **Anti-Bribery.** The Contractor certifies that, to the Contractor's best knowledge, neither the Contractor; nor (if the Contractor is a corporation or partnership) any of its officers, directors, partners, or controlling stockholders; nor any employee of the Contractor who is directly involved in the business's contracting activities, has been convicted of bribery, attempted bribery, or conspiracy to bribe under the laws of any state or of the United States.
 15. **Information Technology.** The Contractor agrees to notify the WCHD Contract Monitor within twenty-four (24) hours of the discovery of any unauthorized access of any Contractors system that accesses, processes or stores WCHD data or works created as a deliverable under this Contract.
<https://doit.maryland.gov/policies/Pages/default.aspx>
- In accordance with Executive Order 01.01.2021.09 there is a State of Maryland Chief Data Officer. Furthermore, Maryland Department of Health (MDH) has appointed a Data Officer and established a Data Office. This agreement may be classified as a data-related agreement and therefore may be subject to the MDH Data Use Policy 01.06.01
16. **Contract Monitor-** Contract Monitor is **Ebise Bedye (Ebise.bedye@maryland.gov) State Opioid Response (SOR) Coordinator.**
 17. **Federal Funding Acknowledgement - This contract Does Contain Federal Funds.**

Exhibit A

The Adolescent Clubhouse program is expected to serve a minimum of fifty-five (55) adolescents ages 12-17 (18 if still in High School) who are at risk of, receiving treatment for, or following discharge from treatment for Opioid Use Disorders (OUDs) and/or Stimulant Use Disorders (StUDs), and substance misuse/abuse, and live in Washington County.

The goal of the ACH is to reduce/eliminate substance use; improve academic performance; decrease inpatient hospitalization for behavioral health issues, and decrease engagement with the legal system.

Washington County ACH program will enhance accessibility to behavioral health services through the implementation of recovery-oriented programming such as substance use psychoeducational groups; recovery-oriented events; recovery-focused recreational activities; vocational & educational workshops.

Naloxone education groups; and peer-led support services including utilizing evidence-based practices as well as promising methods to deliver screening; intervention; and recovery support to assist adolescents and their families in adopting and sustaining abstinence. Services are provided in a community setting in Washington County.

These are not treatment programs but are rather a resource to help prevent the escalation of Opioid and/or stimulant experimentation and use, and/or promote recovery in our youth. Each unique clubhouse uses evidence-based and promising practices such as Botvin LifeSkills, Screening Brief Intervention, and Referral to Treatment (SBIRT), Motivational Enhancement Therapy/Cognitive Behavioral Health Five Sessions (MET/CBT 5), Trauma-Informed Care (TIC), Adolescent Community Reinforcement Approach (A-CRA).

The ASK Model for Cultural Responsiveness (ASK Model), Community Reinforcement Approach and Family Training (CRAFT), etc., to provide screening, intervention, and recovery support to adolescents. Through various approaches to substance use intervention and recovery, the clubhouse's recovery-oriented model supports diminishing triggers and cues that led to past substance abuse and uses youth-driven recovery-focused activities to engage adolescents in more enriching and healthy ways

Programs should also give support to a minimum of twenty-five (25) parents/caregivers aimed at engaging families with these high-risk youth, including recommended consultation/collaboration with Family Peer Support Resources.

Please refer to the "Scope of Work" provided that outlines all activities, performance measures, reporting and oversight/monitoring.

Verification of services will be through monthly reports and invoices along with supporting documentation. All monthly reports are due by the 15th of the following month and must be submitted to the Contract monitor (SOR Coordinator). For example, July's report and invoice are due on or before August 15th, NO later. Failure to submit reports and invoices by the specified due date may impact continued funding or future contracting opportunities. The Universal Reporting Form (URF) will be sent once it is obtained by Behavioral Health Administration (BHA) for the reporting fiscal year.

Failure by ACH to adequately address findings identified in a previous Corrective Action Plan may result in the ACH being placed on a Performance Improvement Plan (PIP). Failure to successfully complete the Performance Improvement Plan or demonstrate sustained compliance may result in termination of this Agreement and/or the ACH being deemed ineligible for contract renewal or future contract opportunities.

**Maryland Department of Health
Behavioral Health Administration**

Exhibit B

Scope of Work

Adolescent Clubhouse (ACH)

SECTION 1. PROGRAM/INITIATIVE SUMMARY

The provision of the Washington County Adolescent Clubhouse (ACH) Initiative is to provide a recovery-oriented, nonclinical, prevention-based program designed to provide sobriety support services to a minimum of 55 adolescents aged 12 to 17 (18 if still in high school) who are at risk of substance misuse or abuse, and live in Washington County. The goal of the ACH program is to reduce/eliminate substance use, improve academic performance, decrease inpatient hospitalization for behavioral health issues, and decrease engagement with the legal system.

The ACH program will enhance accessibility to behavioral health services through the implementation of recovery-oriented programming such as substance use psychoeducational groups, recovery-oriented events, recovery-focused recreational activities, vocational & educational workshops, Naloxone education groups, and peer-led support services including utilizing evidence-based practices as well as promising methods to deliver screening, intervention, and recovery support to assist adolescents and their families in adopting and sustaining abstinence. Services are provided in a community setting in Washington County.

These are not treatment programs but are rather a resource to help prevent the escalation of Opioid and/or Stimulant experimentation and use, and/or promote recovery in our youth. Each unique clubhouse uses evidence-based and promising practices such as Botvin LifeSkills, Screening Brief Intervention, and Referral to Treatment (SBIRT), Motivational Enhancement Therapy/Cognitive Behavioral Health Five Sessions (MET/CBT 5), Trauma-Informed Care (TIC), Adolescent Community Reinforcement Approach (A-CRA), The ASK Model for Cultural Responsiveness (ASK Model), Community Reinforcement Approach and Family Training (CRAFT), etc., to provide screening, intervention, and recovery support to adolescents. Through various approaches to substance use intervention and recovery, the clubhouse's recovery-oriented model supports diminishing triggers and cues that led to past substance abuse and uses youth-driven recovery-focused activities to engage adolescents in more enriching and healthy ways. Programs should also support family engagement with these high-risk youth, including recommended consultation/collaboration with Family Peer Support Resources.

SECTION 2. ACTIVITIES/SERVICES

The CSA/LAA will contract for the provision of an Adolescent Clubhouse (ACH) focused on recovery-oriented activities and/or programming by July 1, 2026. The activities/services include, but are not limited to:

The activities/services include, but are not limited to:

1. Screening During the intake process, the Washington County Adolescent Clubhouse providers will administer an Evidence-Based Practice (EBP) Substance Use Screening Tool to each youth to screen

**Maryland Department of Health
Behavioral Health Administration**

- for appropriate substance abuse services.
2. **Assessment** The ACH providers will administer an Evidence-Based Practice (EBP) assessment tool every three (3) months to evaluate for improvement or to adjust services provided to the participants enrolled in the adolescent clubhouse recovery-oriented program.
 3. **Peer Support** The Peer will serve as an integral part of Washington County Adolescent Clubhouse's system of care by using their personal lived experience to connect with, inspire, and support the youth, ages 12-17 (18, if still in HS) at risk or diagnosed with Opioid Use Disorder (OUD), Stimulant Use Disorder (StUD), and/or along with other substance use disorder, SUDs. The Peer will provide recovery-oriented support services that include educational presentations on SUD challenges among youth, provide SUD evidence-based practices (EBPs) trainings/group sessions, provide resources to help youth cope with challenges; referrals to SUD providers; facilitate groups; recovery-focused activities/outings; support family engagement with high-risk youth including recommended consultation/collaboration with Family Peer Support Resources; etc. Peer will provide social activities and life skills to promote healthy social connections and reduce isolation. These activities include guidance on activities of daily living, independent living skills, group social activities, and recovery-oriented outings, as appropriate within the structure of the program. The Peer will offer services such as the following:
 - One-on-one meetings
 - Peer support groups
 - Family Peer-to-Peer Support Services
 - Activities that reduce isolation
 - Recovery Plan development
 - Accessing entitlements and other social services
 - Recovery advocacy work
 - Vocational/Educational activities
 - Connection to treatment-based supports
 - Community Outreach
 - Resource connection activities
 4. **Recovery Support Services** the ACH providers will offer youth comprehensive recovery support services, including vocational, educational, legal, care coordination, recovery coaching, individual and group support, and referrals. They will collaborate and coordinate with substance use treatment and/or mental health professionals, and utilize community resources such as transportation, housing, and social services. This multifaceted approach aims to facilitate optimal functioning and recovery by assessing individual needs, formulating personalized treatment plans, linking to community recovery resources, and advocating for appropriate resources throughout the care journey.
 5. **Training Program** staff shall engage in training, technical assistance, and consultations to ensure the continued effectiveness of behavioral health services tailored to the Transition-Aged Youth (TAY) population, as requested by the Behavioral Health Authority (BHA) or its designated representative.
 6. **Staffing** Provide high-quality behavioral health care and recovery-oriented support services to the youth and their families while addressing their unique needs. Promote safety and identify young adults in need of higher-intensity recovery support. Ensure that performance measures and outcomes are being met, ultimately leading to positive behavioral outcomes by facilitating access to services and effectively

**Maryland Department of Health
Behavioral Health Administration**

managing the needs of the individuals participating in the adolescent clubhouse recovery-oriented program.

SECTION 3. PERFORMANCE MEASURES AND BENCHMARKS

Following are the performance measures and benchmarks for the award period.

General Performance Measure(s)	
Performance Measure	Benchmark for Award Period
# of individuals served - adolescents & young adults	55 (minimum) unduplicated adolescents

1. Screening	
Performance Measure	Benchmark for Award Period
% of youth at intake to receive CRAFFT EBP Screening tool for appropriate substance abuse services.	100%
2. Assessment	
Performance Measure	Benchmark for Award Period
a. % of youth to be reassessed quarterly with CRAFFT Evidence-Based Practice (EBP) SUD (Substance Use Disorder) assessment tool to assess improvement or to adjust services.	a. 100% participants were reassessed quarterly.
b. % of participants whose CRAFFT scores, or similar EBP screening reassessment results, decreased upon reassessment.	b. 75% of participants will show improvement.
c. # of participants referred per assessment to a behavioral health professional, such as a substance use provider, mental health provider, medical provider, etc., as needed.	c. 55 (minimum) as needed.
3. Peer Support	

**Maryland Department of Health
Behavioral Health Administration**

Performance Measure	Benchmark for Award Period
<p>a. # of participants who will receive peer support services/activities to promote healthy social connections and reduce isolation, (social activities, life skills activities, & recovery-oriented outings), such as guidance on activities of daily living, independent living skills, group social activities, 1-on-1 mtgs, etc.</p>	<p>a. 55 (minimum) unduplicated participants (youth) The services are aimed at preventing the escalation of OUD, StUD, & substance use.</p> <ul style="list-style-type: none"> • 75% of the adolescents served will decrease or abstain from the use of substances.
<p>b. # of parents/caregivers who will receive peer support services. These services are intended to increase their knowledge of SUD use, improve communication skills, and support youth in abstaining from substance use.</p>	<p>b. 25 (minimum) unduplicated parents/caregivers of the participants</p>
<p>c. # of parent-focused EBP training sessions, such as Parent CRAFT, Botvin Parent, etc. &/or recovery-focused activities provided to the parents/caregivers of the participants.</p>	<p>c. 25 (minimum) EBP family support groups &/or recovery-focused activities.</p> <ul style="list-style-type: none"> • Provide a pre- and/or post-evaluation to assess an increase in the parents/caregivers' knowledge/effectiveness of the EBP training provided.
4. Recovery Support Services	
Performance Measure	Benchmark for Award Period
<p>a. # of substance abuse & recovery-oriented groups provided to the participants monthly. The ACH providers &/or other professionals will implement intervention strategies to promote abstinence & recovery by facilitating a minimum of 4 monthly training/groups to educate participants.</p>	<p>a. 4 (minimum) groups monthly X 60 min per group.</p> <ul style="list-style-type: none"> • 2 (minimum) substance use psychoeducation groups aimed at preventing the escalation of substance use. <ol style="list-style-type: none"> 1. Signs/symptoms of opioid overdose 2. Administration of naloxone 3. Signs/symptoms of substance use & abuse 4. Risk-taking behaviors

**Maryland Department of Health
Behavioral Health Administration**

	<ul style="list-style-type: none"> 5. Substance use of treatment resources 6. Tobacco Cessation Group 7. Relapse Prevention 8. Etc. • 2 (minimum) recovery-oriented groups aimed at preventing the escalation of substance use. <ul style="list-style-type: none"> 1. Trauma-informed 2. Recovery-related topics 3. Peer recovery 4. Naloxone education groups 5. Gender-specific groups 6. Mental health education 7. Self-care & social skills development topics 8. Educational & Vocational workshops 9. Etc. • The participants are expected to demonstrate an 80% increase in their knowledge of the material, as evidenced by improvements noted in their post-surveys.
<p>b. # of participants who received recovery support services, continuum of care, &/or resources to assist them in achieving the goals outlined in their (youth) recovery plan. These services encompass, but are not limited to, resources designed to help youth cope with challenges, linkage to community recovery resources, referrals to SUD/MH providers, recovery-focused activities/outings, and the utilization of various community resources, such as transportation, housing, social services, etc.</p>	<ul style="list-style-type: none"> • 55 (minimum) unduplicated participants (youth) <ul style="list-style-type: none"> • Completing at least 75% of the youth recovery goals based on services provided.
<p>5. Training</p>	
<p>Performance Measure</p>	<p>Benchmark for Award Period</p>

**Maryland Department of Health
Behavioral Health Administration**

a. # of quarterly evidence-based practice (EBP) training provided to the ACH staff to ensure they possess the knowledge and skills needed for effectively delivering services to participants and their families.	a. 2 (minimum) EBP training sessions are administered quarterly to the ACH staff.
b. % of ACH staff who attended SUD recovery-oriented training, as requested by the BHA.	b. 100% of the ACH staff.
c. % of ACH staff who will receive EBP training, facilitated by the University of Maryland (UMB), Maryland Family Youth Interventions (MD FYI) professionals, as requested by the BHA.	c. 100% of the ACH staff.
6. Staffing	
Performance Measure	Benchmark for Award Period
# of required staffing hired/employed to support the needs of the contract.	4 staff members Maintain the required staff members: a. 1 FT Associate Director of Youth Services b. 1 FT Peer Recovery Specialist c. 2 FT Outreach Case Managers (CHW)

SECTION 4. REPORTING

The SOR Progress Reports are due by the 15th of every month following the monthly performance period. For example, performance data collected from January 1-31 will be due on February 15th to the data platform specified by BHA. **The SOR Monthly Expense Reports** are due by the 15th of every month following the monthly performance period. For example, expenses incurred/charged from January 1-31 will be due on February 15th to the data platform specified by BHA -

https://marylanddohmh.qualtrics.com/fe/form/SV_1T8JFNRLIuODZ4

BHA reserves the right to change the reporting frequency and format and will notify LBHAs/CSAs no later than 60 days before the close of the quarter for the subsequent reporting period. If reporting deadlines are missed, BHA may place the Award Recipient on a Corrective Action Plan.

BHA intends to host programmatic meetings to discuss program achievements and opportunities within and across jurisdictions. The LBHA/LAA/CSA must make staff available to participate in these discussions.

New SAMHSA Uniform Performance Reporting Tool (SUPRT) Tool Reporting (Replacing GPRA)

**Maryland Department of Health
Behavioral Health Administration**

All SOR IV funded programs are required to complete the new SUPRT tools. The new SAMHSA reporting system includes an administrative tool (SUPRT-A) and client/caregiver interview tools (SUPRT-C). Providers are responsible for completing the administrative tool and conducting client-level interviews with clients/caregivers of service recipients. Client-level interviews will be conducted upon program enrollment, at 12-month follow-up and upon termination or close out of services. All completed SUPRT tools will be submitted to BHA using a Qualtrics platform. Additional guidance and training regarding the new SUPRT tools and reporting procedures will be provided by BHA in January 2025.

Trauma Informed Care Assessment: All SOR-funded programs will be required to participate in the following trauma-informed care activities: attend the Trauma Informed Organizational Assessment Tool (TIOA) training and other technical assistance events and develop an organizational trauma-informed care action plan.

Trauma-Informed Care Performance Requirements:

- a. SOR-funded programs will be trained on and administered the Trauma Informed Organizational Assessment Tool (TIOA)
- b. SOR-funded organizations will develop an Organizational Trauma-Informed Care Action Plan
- c. SOR-funded partner organizations will demonstrate improvement in the adoption and implementation of trauma-informed and healing-centered practices

Quarterly Evidence-Based Practice Reporting: The LAA/LBHA/CSA and SOR contractors must monitor the direct service providers to ensure interventions are adhered to the proposed EBP(s). All SOR-funded programs will be required to provide quarterly updates on the implementation and adherence of EBPs that are delivered to individuals receiving prevention, treatment, and recovery services. The quarterly reporting is required to be completed by providers or staff of SOR-funded initiatives.

Quarterly Evidence-Based Practice Performance Requirements:

- d. Submit a quarterly EBP report to the web-based platform on a quarterly basis. The following components are examples of elements to be collected:
 - i. Name of the EBP
 - ii. Initiative/Program where the EBP is implemented and being utilized
 - iii. Barriers to implementing the EBP, if any
 - iv. Process for ensuring interventions adhere to the intended EBP
 - v. Description of, and reasons for any adaptations made to EBPs
 - vi. Mechanisms used to provide ongoing EBP training to providers
 - vii. EBP resources used for receiving technical assistance (TA) support
 - viii. Plans for any future EBP implementation
 - ix. Other - to be determined based on the discretion of BHA

**Maryland Department of Health
Behavioral Health Administration**

SECTION 5. OVERSIGHT AND MONITORING

1. The Behavioral Health Administration will provide technical assistance, quality assurance, and fiscal oversight to ensure that the Grantee develops and monitors criteria for contract performance standards; procures services; develops budgets and monitors expenses; monitors service provision; repurposes unspent grant funds as appropriate to ensure best utilization of funding; and conducts reviews for continued need of services performed.
2. If services are provided by a sub-vendor, the LBHA/CSA must have a sub-vendor contract that outlines expectations for the program, including service delivery, performance measures and outcomes, and reporting frequency and format. They must also have a sub-vendor budget for each SOW. BHA must receive a copy of the sub-vendor contract no later than 30 days after the beginning of the award period.
3. The LBHA/CSA shall conduct, as needed, on-site visits using a monitoring tool to assess for compliance with the BHA Conditions of Award. If areas of non-compliance are identified, the Grantee shall notify the BHA contract monitor and the sub-vendor of the non-compliance, require the sub-vendor to submit a corrective action plan (CAP), the Grantee shall monitor the corrective action plan progress, and the Grantee shall submit the completed monitoring report to the BHA Contract Monitor.
4. Failure to comply with the Conditions of Award may result in the following, including but not limited to: loss of award, future audit exceptions, disallowance of expenditures, award reductions, and/or delay in payment of award funds, until such time that areas of non-compliance are corrected.
5. The grantee and sub-vendor will ensure the confidentiality of individual information, including but not limited to Protected Health Information (Health Insurance Portability and Accountability Act-HIPAA) as outlined in applicable state and federal regulations. Confidentiality of personal information is an ethical obligation for providers and a legal right for every individual.

CONDITIONS OF AWARD

Definitions

1. **Award Letter** - the letter from BHA to the principal Award Recipient specifying the value and tenure of the grant that has been awarded.
2. **Award Recipient** - An entity or jurisdiction to which an award has been made by BHA and has assumed responsibility for the overall administration and management of the awarded funds.
3. **Award Period** - the period of the Award as set forth in the Award Letter
4. **BHA** - Behavioral Health Administration.
5. **Budget Justification Form** must be submitted to outline details related to spending categories. Justification must include the detailed level information that allows for the breakdown of per-unit costs associated with that line item. This includes all programmatic and service costs, regardless of whether it's provided by the Local Authority or a sub vendor.
6. **Report** - A written record submitted to BHA, in the form and manner prescribed, on which the Award Recipient reports on the activities undertaken during a specified timeframe (i.e., monthly, quarterly etc.).

**Maryland Department of Health
Behavioral Health Administration**

7. **Statement of Work (SOW)** - A SOW is a formal document that provides direction and details to the vendor or contractor about how the work should be performed, under what conditions, timeframes for accomplishment, frequency, and outcomes/outputs. (Unless otherwise noted, BHA-required SOWs shall generally be Performance-Based in nature.)
8. **Sub vendor Budget** - A document used to detail expenses and spending categories for any organization receiving funding from this award from the original vendor identified in this contract.

SOR-IV PROGRAM-SPECIFIC DEFINITIONS

a. State Opioid Response grant (SOR-IV) - The purpose of this program is to address the overdose crisis, driven primarily by illicitly manufactured fentanyl, by providing resources to states and territories for increasing access to U.S. Food and Drug Administration (FDA)-approved medications for the treatment of opioid use disorder (MOUD), and for supporting the continuum of prevention, treatment, and recovery support services for opioid use disorder (OUD) and other concurrent substance use disorders. The State Opioid Response (SOR) program also supports the continuum of care for stimulant misuse and use disorders, including those involving cocaine and methamphetamine.

b. Opioid Use Disorder (OUD) - a chronic use of opioids that causes clinically significant distress or impairment. Symptoms of this disease include an overpowering desire to use opioids, increased opioid tolerance, and withdrawal syndrome when opioids are discontinued.

c. Stimulant Use Disorder - the continued use of stimulants, such as cocaine, crack cocaine, MDMA, and methamphetamine, or prescription stimulants like Ritalin and Adderall, despite harm to the user.

d. Substance Use Disorder (SUD) - A medical illness consisting of a cluster of cognitive, behavioral, and physiological symptoms caused by repeated misuse of a substance or substances. Characterized by clinically significant impairments in health, social function, and impaired control over substance use.

e. Medication for Opioid Use Disorder (MOUD) - Buprenorphine, methadone, and naltrexone are the most common medications used to treat OUD. These medications relieve the withdrawal symptoms and psychological cravings that cause chemical imbalances in the body. Medications used are evidence-based treatment options and do not just substitute one drug for another.

f. Evidence-Based Practices - Evidence-based practice in positive behavior support is defined as the integration of rigorous science-based knowledge with applied expertise driven by stakeholder preferences, values, and goals within natural communities of support.

g. Culturally Adapted Practices - Refer to the systematic modification of an EBP that considers language, culture, and context in a way that is compatible with the clients' cultural patterns, meaning, and values.

h. Community Defined Evidence Practices (CDEPs) - Are practices that communities have shown to yield positive results as determined by community consensus over time, and which may or may not have been measured empirically but have reached a level of acceptance by the community.

**Maryland Department of Health
Behavioral Health Administration**

i. Trauma-Informed Care - Recognizes and intentionally responds to the lasting adverse effects of experiencing traumatic events. Trauma-informed care is defined through six key principles: Safety: participants and staff feel physically and psychologically safe; Peer support: peer support and mutual self-help as vehicles for establishing safety and hope, building trust, enhancing collaboration, and utilizing their lived experience; Trustworthiness and Transparency: decisions are conducted with the goal of building and maintaining trust; Collaboration and Mutuality: importance is placed on partnering and leveling power differences; Cultural, Historical, & Gender Issues: culture and gender-responsive services are offered while moving beyond stereotypes/biases; and Empowerment, Voice and Choice: organizations foster a belief in the primacy of the people who are served to heal and promote recovery from trauma. It is critical that recipients promote the linkage to recovery and resilience for those individuals and families impacted by trauma.

J. Evidence-Based Practices (EBPs) - it is an approach that attempts to organize a way of providing the best possible service to participants using a knowledge-guided approach to practice and substantial engagement of participants in decision-making to ensure that the participant-staff relationship is a collaborative process. EBPs include, but are not limited to, peer recovery support personnel and MAT.

K. Botvin LifeSkills (BLS)- A research-validated substance misuse prevention program proven to reduce the risks of alcohol, tobacco, drug misuse, and violence by targeting the major social and psychological factors that influence the initiation of substance use and other risky behaviors.

L. Adolescent Community Reinforcement Approach (A-CRA) - An evidence-based behavioral intervention that seeks to reduce environmental factors that promote substance use and build resilience with pro-social behaviors. Clinicians assume a flexible approach to reduce adolescent substance use by choosing from a menu of 19 different A-CRA procedures that address areas such as problem-solving skills, communication skills, and relapse prevention.

M. Motivational Enhancement Therapy/ Cognitive Behavioral Therapy- 5 Sessions (MET/CBT5) - is an evidence-based intervention developed to help behavioral health providers conduct a brief five-session treatment intervention for adolescents (ages 12 -18) engaged in cannabis misuse.

MET/CBT5 combines two sessions of motivational enhancement therapy provided individually and three sessions of cognitive behavioral therapy provided in a group format.

N. Screening, Brief Intervention, & Referral to Treatment (SBIRT)- is evidence-based, brief, highly accepted among community and school providers, and benefits individuals at all levels of substance use, including abstinence. SBIRT training teaches providers how to screen for substance use, reinforce healthy lifestyle choices, utilize the steps of the brief intervention, and facilitate referrals to appropriate treatment.

O. Parent CRAFT- is a self-paced online video course that teaches parents, caregivers, and concerned others solution-focused, practical skills and techniques needed to mitigate the risks of adolescent substance use. Highly engaging online video segments include structured suggestions for practicing skills that are not only applicable to families with substance-involved youth but also relevant to anyone raising an adolescent. Focus areas include effective communication, positive reinforcement, natural consequences, and strategies to support youth accepting treatment.

**Maryland Department of Health
Behavioral Health Administration**

P. Strengthening Families Program (SFP)– Family Coach Training - is a group-based parenting and youth skills program that aims to promote good parenting skills and positive family relationships, reduce child and adolescent aggression and hostility, and prevent adolescent initiation of substance use. The Strengthening Families Program is suitable for all youth ages 7-17, as well as for those youth who may be at higher risk of developing a substance misuse disorder (e.g., those already receiving services for substance misuse). The program can be offered by any youth-serving organization that has the ability to work directly with caregivers and youth.

Q. Jordan Peer Recovery's (JPR's) ASK Model for Cultural Responsiveness (ASK Model) - focuses on the process of delivering culturally responsive behavioral health services to families. The ASK Model is introduced through a series of activities where participants are asked to look internally at their own biases to increase cultural responsiveness in service delivery. The ASK Model can be utilized to build awareness, skills, and knowledge to facilitate culturally responsive one-on-one and group sessions. This course focuses on person-centered interventions, including motivational interviewing, active listening, and setting SMART goals.

R. CRAFFT- is a well-validated substance-use screening tool for adolescents aged 12-21. It is designed to screen for substance-related risks and problems in adolescents. CRAFFT stands for the key words of the 6 items in the second section of the assessment - Car, Relax, Alone, Forget, Friends, Trouble.

S. Adolescent Clubhouse (ACH) Initiative- is designed to serve youth ages 12-17 (<18 and still in high school) and their families who are in need of recovery support services. The ACH is a non-clinical program focused on providing appropriate evidence-based programming related to a drug and alcohol-free lifestyle to its adolescent and young adult participants.

T. Critical Incident - means the death of a resident; a life-threatening injury to a resident (including opioid overdose); or a nonconsensual sexual activity as described in COMAR 10.01.18; any sexual activity between a resident and a staff member; and unexpected evacuation of a recovery residence under circumstances that threaten the life, health, or safety of the residents. Program staff are expected to report all critical incidents as defined by COMAR 10.63.05 to BHA within the designated time frame.

U. Family Peer Support Specialist (FPSS) - staff with specialized training and guidance who self-identify as a person with lived experience as an individual or family member with mental health, substance use, or co-occurring disorders. The FPSS supports family members or other loved ones connected with youth and young adults to navigate and access the system of care, accessing other psychosocial and/or resources, and supporting each other in coping with the demands of supporting the youth, as well as supporting the well-being and resiliency of the caregivers/ support people as well, including but not limited to recognizing their own needs for care/supports.

These Conditions of Award (COA) set out the standard conditions and terms for all BHA awards and will be applied to the Programs/Initiatives outlined in the Award Letter and related, approved budget(s) for each jurisdiction/organization.

Expenditures and reporting shall be in accordance with the Human Services Agreements Manual, Public Behavioral Health Systems Manager Manual, and BHA FY26 planning and fiscal guidelines.

**Maryland Department of Health
Behavioral Health Administration**

All vendors and sub-vendors rendering services under this award shall comply with all applicable federal, state, and local ordinances, laws, regulations, BHA guidance, Medicaid or Departmental transmittals, guidelines, orders, Administrative Services Organization (ASO) Provider Alerts, and Provider Manual instructions governing these programs. This includes any and all program or service descriptions, specific staffing requirements, and associated staff credentials as they relate to the Public Behavioral Health System or Medicaid services in general and to the programs and services funded under this award in particular.

The sub-vendor/provider must cooperate with MDH/BHA requests related to participating in the state care traffic control/bed registry and referral system and must participate in the system once it is operational.

Funds may not be used to substitute or supplant federally funded projects or grants unless acknowledged and approved in the Federal Notice of Award.

Any funds used to supplement existing projects must be clearly identified and reflected in the Statement of Work as a supplement to existing budgets.

Funds shall not be used to support, in whole or in part, services that are otherwise reimbursable with state or federal funds through the PBHS Fee-for-Service (FFS) or Maryland Medicaid. Any vendor or sub-vendor shall actively seek reimbursement for such services from the PBHS, Maryland Medicaid, or other state and local funding authorities, as applicable, and may not duplicate or supplant existing funded services or programs with grant funds from this award.

Any program income must be used for the purposes and under the conditions of this award.

Funds appropriated to support any Programs/Initiatives covered under this Condition of Award must have a specific Statement of Work that easily identifies line items in the approved budget. This includes noting the position(s), services, and/or miscellaneous line items being funded and providing a detailed timeline of when certain benchmarks will be met.

Recipients of federal funding must be aware of and follow all federal grant requirements and federal guidance as outlined below, whether specifically incorporated or not.

Unless specifically authorized by BHA, no state or federal funds of any kind may be used in support of any lobbyist or lobbying activities.

Statement of Work and Sub-Vendors

In addition to the COA, each grant award document contains a **Statement of Work (SOW)**, which details the goals/objectives, method of delivery of such programs/services, expected outcomes/outputs/performance benchmarks, and timeframes for performance. These programmatic details are designed to ensure that Award Recipients comply with any regulatory, statutory, or local requirements. Additionally, project-specific terms and conditions may be amended and/or added to an Award at any time during the award period, to address budgetary or program compliance issues as needed.

The Award Recipient must ensure that it, along with other agencies, consultants, and vendors supported by the Award, is made aware of their responsibilities and complies with these Conditions of Award as applicable. Failure to comply with the terms and conditions may lead to possible delays in funding, suspension, reduction, and or

**Maryland Department of Health
Behavioral Health Administration**

termination of an Award. Further, BHA reserves the right to recover partial or full award amounts as deemed necessary and with supporting justification.

The Award Recipient shall ensure their vendors work to actively improve access to behavioral healthcare. Award Recipients and their vendors must ensure they are rendering services that meet the needs of each person served, accounting for individual differences, community context, and regional characteristics.

Revisions

BHA reserves the right to revise the Conditions of Award at any time, by providing thirty (30) days' written notice to the Award Recipient.

All requests for programmatic and budgetary changes (for the Award Recipient and/or for the sub-vendor) shall be submitted in writing to BHA at Joanne Ryles, at joanne.ryles@maryland.gov, for approval before implementation.

Reductions or Cancellations

MDH may adjust or cancel your award(s) at any time during the year based on available funding. In the event of an adjustment or cancellation, MDH will provide at least 60 days' notice of the change in funding availability.

Program/Initiative and Award-Specific Requirements

Eligible Use of Funds

These funds are reserved exclusively for activities and support related to the population as outlined in this contract and shall not be used for any other purpose. It is the intent of the BHA that these funds are limited to use for members of the Public Behavioral Health System (PBHS) receiving substance use disorder (SUD) and/or mental health (MH) services.

Ineligible Use of Funds

1. These funds may not be used for cash payments directly to consumers. It is the intent of the BHA that these funds are limited to use for members of the Public Behavioral Health System (PBHS) receiving substance use disorder (SUD), mental health (MH) disorder, or co-occurring SUD and MH disorder treatment and/or services and supports. The subgrantee contract does not fund services and supports that are already included within the fee-for-service (FFS) rate structure or are otherwise reimbursable by Medicaid.
2. Treatment services that are reimbursable by Medicaid.
3. The funding of programs that would deny a patient access to their program, because of their use of any of the Food and Drug Administration (FDA) approved Medication Assisted Treatment (MAT) medications.

**Maryland Department of Health
Behavioral Health Administration**

4. Payment for promotional items, including but not limited to clothing or commemorative items such as pens, mugs/cups, folders/folios, lanyards, and conference bags, unless otherwise specified in the program deliverables as a part of the provision of services to the designated population.
5. The purchase or construction of any building or structure to house any part of the program.
6. Direct payments to individuals to enter treatment or the continuation of participation in prevention or treatment services.
7. Grant funds may not be used, directly or indirectly, to purchase, prescribe, or provide marijuana or treatment using marijuana. Treatment in this context includes the treatment of opioid use disorder. Grant funds also cannot be provided to any individual or organization that provides or permits marijuana use for the purposes of treating substance use or mental disorders. See, e.g., 45 C.F.R. § 75.300(a) (requiring HHS to "ensure that Federal funding is expended . . . in full accordance with U.S. statutory . . . requirements"); 21 U.S.C. §§ 812(c)(10) and 841 (prohibiting the possession, manufacture, sale, purchase or distribution of marijuana). This prohibition does not apply to those providing such treatment in the context of clinical research permitted by the DEA and under an FDA-approved investigation new drug application, where the article being evaluated is marijuana or a constituent thereof that is otherwise a banned controlled substance under federal law.

SOR IV Ineligible Use of Funds:

- Funds shall not be used for medical withdrawal (detoxification). Medical withdrawal (*detoxification*) is not the standard of care for an OUD because it is associated with a high relapse rate and significantly increases an individual's risk for opioid overdose and death if opioid use is resumed. Therefore, medical withdrawal (*detoxification*) when done in isolation is not an evidence-based practice (EBP) for OUD. Therefore, if medical withdrawal (*detoxification*) is performed, it must be accompanied by injectable extended-release naltrexone to protect such individuals in relapses from opioid overdose and improve treatment outcomes.
- Funds shall not be used to provide services that are reimbursable under Maryland's Public Behavioral Health System or by private Insurers.
- Funds shall not be used to pay for promotional items, including, but not limited to, clothing and commemorative items such as pens, mugs/cups, folders/folios, lanyards, and conference bags.
- Funds shall not be used to pay for the purchase or construction of any building or structure to house any part of the program. Minor alterations and renovations (A&R) must receive prior approval from the SOR Project Director.
- Funds shall not be used to make direct payments to individuals to enter treatment or continue to participate in prevention or treatment services.
- Funds shall not be used to pay the salary of an individual at a rate in excess of Executive Level II, which is \$221,900. This amount reflects an individual's base salary, exclusive of fringe and any income that an individual may be permitted to earn outside of the duties to your organization. This salary limitation also applies to subrecipients under a grant or cooperative agreement.
- Funds shall not be used to provide inpatient treatment or hospital-based detoxification services. Residential services are not considered to be inpatient or hospital-based services.

**Maryland Department of Health
Behavioral Health Administration**

- Funds shall not be used, directly or in affiliation with safe use sites.
- Funds shall not be used to purchase sterile needles or syringes for the hypodermic injection of any illegal drug.
- Funds shall not be used to purchase, procure, or distribute pipes or cylindrical objects intended to be used to smoke or inhale illegal scheduled substances.
- Funds shall not be used to purchase firearms.
- Funds shall not be used to pay for housing other than recovery housing, which includes application fees and security deposits.
- Funds shall not be used to substitute or supplant federally funded projects or grants unless acknowledged and approved in the Federal Notice of Award. Any funds used to "supplement" existing projects must be clearly identified and reflected in the Statement of Work as a "supplement" to existing budgets.
- Funds shall not be used to purchase gift cards.
- Funds shall not be used to pay for legal services.

SOR IV Special Terms:

- SOR funds *shall not* be utilized for services that can be supported through other accessible sources of funding, such as other federal discretionary and formula grant funds (e.g., HHS, CDC, CMS, HRSA, and SAMHSA), DOJ (OJP/BJA)), and non-federal funds, third-party insurance, and sliding scale self-pay, among others.
- SOR funds for treatment and recovery support services *shall only be utilized to provide services to individuals that specifically address opioid or stimulant misuse issues*. If either an opioid or stimulant misuse problem (history) exists concurrently with other substance use, all substance use issues may be addressed. Individuals who have no history of or no current issues with opioids or stimulants misuse shall not receive treatment or recovery services with SOR grant funds.
- Funds *may not* be expended through the grant or a sub-award by any agency that would deny any eligible client, patient or individual access to their program because of their use of FDA-approved medications for treatment of substance use disorders (e.g., methadone, buprenorphine products including buprenorphine/naloxone combination formulations and buprenorphine mono-product formulations, naltrexone products including extended-release and oral formulations or long-acting products such as extended-release injectable or implantable buprenorphine.) Specifically, patients must be allowed to participate in methadone treatment rendered in accordance with current federal and state methadone dispensing regulations from an Opioid Treatment Program and ordered by a physician who has evaluated the client and determined that methadone is an appropriate medication treatment for the individual's opioid use disorder. Similarly, medications available by prescription or office-based implantation must be permitted if it is appropriately authorized through prescription by a licensed prescriber or provider. In all cases, MOUD must be permitted to be continued for as long as the prescriber or treatment provider determines that the medication is clinically beneficial. Recipients must assure that clients will not be compelled to no longer use MOUD as part of the conditions of any programming if stopping is inconsistent with a licensed prescriber's recommendation or valid prescription.
- SAMHSA grant funds may not be used to purchase, prescribe, or provide marijuana or treatment using marijuana. See, e.g., 45 CFR § 75.300(a) (requiring HHS to ensure that Federal funding is expended in full accordance with U.S. statutory and public policy requirements); 21 U.S.C. 812(c)(10) and 841 (prohibiting the possession, manufacture, sale, purchase or distribution of marijuana).

**Maryland Department of Health
Behavioral Health Administration**

- **Contingency Management (CM) must be approved by the SOR Project Director before implementation.** To mitigate the risk of fraud and abuse, while also promoting an EBP, recipients who plan to implement CM interventions as part of their SOR grant will be required to comply with special conditions before the implementation of CM. The SOR Project Director will provide the guidelines. Contingencies may be used to reward and incentivize treatment compliance. Clients may not receive contingencies totaling more than \$75 per budget period. No person shall market the availability of a CM Incentive to induce a patient to receive federally reimbursable items or services or to receive such items and services from a particular provider or supplier.
- General Provisions under Departments of Labor, Health and Human Services, and Education, and Related Agencies Appropriations Act Public Law 117-328, Consolidated Appropriations Act, 2023, Division H, Title V, Section 526, notwithstanding any other provision of this Act, **no funds appropriated in this Act shall be used to purchase sterile needles or syringes for the hypodermic injection of any illegal drug.** Provided, that such limitation does not apply to the use of funds for elements of a program other than making such purchases if the relevant state or local health department, in consultation with the Centers for Disease Control and Prevention, determines that the state or local jurisdiction, as applicable, is experiencing, or is at risk for, a significant increase in hepatitis infections or an HIV outbreak due to injection drug use, and such program is operating in accordance with state and local law.
- Recipients must also comply with SAMHSA's Standards for Financial Management and Standard Funding Restrictions in Section H of the Application Guide.
- All training, conference, and travel activities must first be approved by the SOR Project Director.
- Minor alterations and renovations (A&R) must receive prior approval from the SOR Project Director. Minor A&R may not include structural change (e.g., to the foundation, roof, floor, or exterior or load-bearing walls of a facility, or extension of an existing facility) to achieve the following: Increase the floor area; and/or change the function and purpose of the facility.
- Non-Federal recipients that spend \$750,000 or more in federal awards during the recipient's fiscal year must have a single or program-specific audit conducted for that year in accordance with the provisions of 45 CFR § 75.501. Guidance on determining Federal awards expended is provided in 45 CFR §75.502. Recipients are responsible for submitting their Single Audit Reports and workbooks (SF-SAC) electronically to the Federal Audit Clearinghouse (FAC) within the earlier of 30 days after receipt or nine months after the FY's end of the audit period. The FAC operates on behalf of the OMB.
- SOR funds shall not be utilized to provide incentives to any Health Care Professionals for the receipt of any type of Professional Development Training.
- Failure to comply with these Conditions of Award may result in the following, including but not limited to, loss of award, future audit exceptions, dis-allowance of expenditures, award reductions, and/or delay in payment of award funds, until such time that areas of non-compliance are corrected.

APPROVAL/AGREEMENT

The Washington County Health Department Division of Behavioral Health Services ("Washington County"), including the program/initiative lead, has read and understands the requirements of this Statement of Work (SOW) and agrees to provide the stated services as described above within the Award Period. The Jurisdiction has read and understands the total budget and understands that the Jurisdiction shall not exceed the total budget and

**Maryland Department of Health
Behavioral Health Administration**

individual SOW budgets listed in the Award Information tables. The individual signing on behalf of the Jurisdiction affirms that they have the authority to sign on behalf of the Jurisdiction.

Signed by
Laura Sheffield-Bishop
Signature of Awardee Recipient Representative

5/11/2026
Date

Laura Sheffield-Bishop
Name of Awardee Recipient Representative

DocuSigned by
Joanne Ryles
Signature of BHA Representative

5/7/2026
Date

Joanne Ryles
Name of BHA Representative

IN WITNESS THEREOF, the parties have executed this Contract as of the date hereinabove set forth.

CONTRACTOR
Horizon Goodwill Industries

STATE OF MARYLAND
MARYLAND DEPARTMENT OF HEALTH
WASHINGTON COUNTY HEALTH DEPARTMENT

By: _____ (Seal)

By: _____

David Shuster, President, CEO
(Printed Name and Title)

Earl Stoner, Health Officer
(Printed Name and Title)

Date

Date

Attachments: Exhibit A - Scope of Work
Exhibit B - MDH BHA Scope of Work



Open Session Item

NOTE: The Board will need to convene as the *Board of Health* when considering this request.

From: Michelle Hutchinson, Purchasing-Washington County Health Dept.

SUBJECT: COSSUP/LEAD Services – Potomac Case Management Services, Inc./PCS

PRESENTATION DATE: June 30th, 2026

PRESENTATION BY: Earl Stoner, Health Officer & Laura Sheffield-Bishop, BHS Director

RECOMMENDED MOTION: The Health Department is recommending that the *Board of Health* approval the contract amendment (#3) in the amount of \$ 10,446 to Potomac Case Management Services, Inc./Potomac Community Services of Washington County bringing the new total to the contract to \$230,002.00 for funding legislated for the **COSSUP/LEAD – Let Everyone Advance with Dignity** Grant, awarded September 5th, 2024, from the Governor’s Office of Crime Control and Prevention. Contract period of July 1st, 2024, through September 30, 2026.

REPORT-IN-BRIEF: Washington Co. faces significant challenges with individuals who are of high utilizers of the behavioral health system and are frequently involved in the criminal justice system. These individuals often struggle with complex issues such as substance use disorder, mental health disorders, homelessness, and socioeconomic disparities. Traditional approaches to address these challenges have been insufficient, resulting in high rates of recidivism, increased strain on law enforcement and emergency services, and limited access to appropriate care and support. The **COSSUP/LEAD** program recognizes the need for a coordinated, community-based approach to addressing these challenges. By partnering with law enforcement, behavioral health providers and community organizations, **COSSUP/LEAD** aims to create a seamless system of care that meets the diverse needs of individuals involved in the criminal justice system.

In response to these challenges, the Let Everyone Advance with Dignity (LEAD) program seeks to provide an alternative approach to addressing substance use disorders and reducing criminal justice involvement among individuals. By offering intensive case management, peer support services and linked to comprehensive care. LEAD’s goal is to break the cycle of incarceration and connect individuals with the support they need to achieve stability and recovery.

DISCUSSION:

FISCAL IMPACT: 100% of the funding for this contract is provided through a Maryland Department of Health Behavioral Health Administration. No additional funding is being requested.

CONCURRENCES:

ATTACHMENTS: Amendment



Amendment # 3 to Previous Agreement Regarding Potomac Case Management Services, Inc./Potomac Community Services, Inc.

Whereas the Washington County Health Department's grant for **COSSUP/LEAD** has **increased the contract** with Potomac Case Management Services, Inc./Potomac Community Services, Inc. **amount by \$10,446.**

Bringing the new total of this contract to \$ 230,002.00.

Whereas the Washington County Health Department remains committed to the **COSSUP/LEAD** program within Washington County; and

Whereas our agreement is considered vital towards this end;

THEREFORE, the Washington County Health Department wishes to **extend** its agreement with the **Potomac Case Management Services, Inc./Potomac Community Services, Inc.** to continue to implement the **COSSUP/LEAD** program within Washington County;

THEREFORE, the Washington County Health Department proposes to extend its agreement to reimburse the Potomac Case Management Services, Inc./Potomac Community Services, Inc. until **September 30, 2026** with the new increased amount under all the same terms and conditions as the originally signed agreement.

Signatures:

In acknowledgment of both parties acceptance of the agreement's increased amount of \$ 10,446:

For		For the WCHD	
Potomac Case Management Services, Inc./Potomac Community Services, Inc.			
	BY:		
		Secretary, Maryland Department of Health	
		Or	
BY:		BY:	
	Dawn Johns, Ex. Director		Earl Stoner, Health Officer
	Date of Signing		Date of Signing



Agenda Report Form

Open Session Item

SUBJECT: Renewal / Extension - Sole Source Procurement Award (PUR-1654) – Munis Software (Utility Billing) Support

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Brandi Kentner, CPPO, Director of Purchasing; Angie Poffenberger, Deputy Director, Software Support and Training

RECOMMENDED MOTION: Move to authorize, for a renewal/extension for a Sole Source Procurement of software licensing and support fees from Tyler Technologies of Dallas, TX, for use by the Office of Budget & Finance, Treasurer's Office, and other county departments in the amount of \$249,740.70 for the period of July 1, 2026, through June 30, 2027.

REPORT-IN-BRIEF: Budget & Finance wishes to apply Sections 1-106.2(a)(1) & (2) of the Code of Local Public Laws of Washington County, Maryland, to the procurement requested. These sections state that a sole source procurement is authorized and permissible when: (1) Only one source exists that meets the County's requirements, and (2) The compatibility of equipment, accessories, or replacement parts is the paramount consideration.

The Tyler Enterprise ERP software and support being recommended for renewal has expanded and enhanced the County Treasurer's Maryland Real Estate and Personal Property Tax Management system, which was originally implemented in 2003. Additionally, the current software components replaced the County's old utility billing system in January 2015, which was retired by Oracle/Peoplesoft. The current software system consolidated tax, UB and general billing operations under one centralized cashiering and remitting system across the enterprise and provides a comprehensive citizen web portal with 24/7 access to Tax, Utility, and General billing information and On-line payments.

This request requires the approval of four of the five Commissioners in order to proceed with a sole source procurement. If approved, the following remaining steps of the process will occur as outlined by the law: 1) Not more than ten (10) days after the execution and approval of a contract under this section, the procurement agency shall publish notice of the award in a newspaper of general circulation in the County and 2) An appropriate record of the sole source procurement shall be maintained as required.

DISCUSSION: N/A

FISCAL IMPACT: Funding is available in the software account 515180-10-11000 for this procurement.

CONCURRENCES: N/A

ATTACHMENTS: Price Proposal from Tyler Technologies dated June 1, 2026.



Remittance:
 Tyler Technologies, Inc.
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

INVOICE

Document No.	Date	Page
CI100-00288137	06/01/26	1 of 2

Questions:
 Phone: 1-800-772-2260 Press 2
 Email: ar@tylertech.com



Bill To: BOARD OF COUNTY COMMISSIONER'S OF
 WASHINGTON COUNTY, MD
 100 W WASHINGTON ST
 HAGERSTOWN, MD 21740-4727

Delivery To: BOARD OF COUNTY COMMISSIONER'S OF
 WASHINGTON COUNTY, MD
 100 W WASHINGTON ST
 HAGERSTOWN, MD 21740-4727

Cust #	Bill to Address ID	Delivery Address ID	Currency	Terms	Due Date
4705	LOC000025442	LOC000025442	USD	Net30	7/1/2026
Cust PO#	Sales Order		Billing Schedule		
	SBI1000-000014201		200-2024S6B5N4		

Contract Date	Description	Quantity	Unit Price	Extended Price
07/11/24	Payments PCI Service Fee (Per Device) 07/01/2026 - 06/30/2027	3	\$180.00	\$540.00
09/23/22	Citizen Self Service 07/01/2026 - 06/30/2027	1	\$14,824.95	\$14,824.95
09/23/22	Enterprise ERP Office 07/01/2026 - 06/30/2027	1	\$10,871.70	\$10,871.70
09/23/22	Tyler Forms Processing Doc Origin Software 07/01/2026 - 06/30/2027	1	\$9,230.55	\$9,230.55
09/23/22	Tax Sale 07/01/2026 - 06/30/2027	1	\$25,100.25	\$25,100.25
09/23/22	Concurrent Users 07/01/2026 - 06/30/2027	15	\$1,050.00	\$15,750.00
09/23/22	General Billing 07/01/2026 - 06/30/2027	1	\$8,046.15	\$8,046.15
09/23/22	Content Manager Core 07/01/2026 - 06/30/2027	1	\$22,237.95	\$22,237.95
09/23/22	Utility Billing CIS 07/01/2026 - 06/30/2027	1	\$12,398.40	\$12,398.40
09/23/22	Cashiering 07/01/2026 - 06/30/2027	1	\$22,731.45	\$22,731.45
09/23/22	Tax Billing 07/01/2026 - 06/30/2027	1	\$68,443.20	\$68,443.20
09/23/22	Utility Billing Meter Interface 07/01/2026 - 06/30/2027	1	\$4,077.15	\$4,077.15
09/23/22	Role Tailored Dashboard 07/01/2026 - 06/30/2027	1	\$10,871.70	\$10,871.70
09/23/22	Accounts Receivable 07/01/2026 - 06/30/2027	1	\$24,617.25	\$24,617.25



Remittance:
Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Questions:
Phone: 1-800-772-2260 Press 2
Email: ar@tylertech.com

INVOICE

Document No.	Date	Page
CI100-00288137	06/01/26	2 of 2

****ATTENTION****

Order your checks and forms from
Tyler Business Forms at 877-749-2090 or
Tylerbusinessforms.com to guarantee
100% compliance with your software.

Subtotal	\$ 249,740.70
Sales Tax	\$0.00
Total	\$ 249,740.70



Agenda Report Form

Open Session Item

SUBJECT: Contract Award (PUR-1820) Taxiway H Rehabilitation at Hagerstown Regional Airport

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Brandi Kentner, CPPO, Procurement Director, and Andrew Eshleman, P.E., Division Director of Public Works, Neil Doran, Airport Director

RECOMMENDED MOTIONS:

Motion 1: Award the contract for Taxiway H Rehabilitation at Hagerstown Regional Airport to the responsive, responsible firm C. William Hetzer, Inc., of Hagerstown, MD, with the lowest total bid amount of \$915,795. This will be Contingent upon a successful FAA and MAA grant application and award. (Federal Aviation Administration and Maryland Aviation Administration)

Motion 2: Move to empower the President of the Board of County Commissioner to sign FAA/MAA grant applications and for County staff to submit such applications.

Motion 3: Move to empower the President of the Board of County Commissioners to sign ADCI Task Order and for Staff to subsequently issue purchase orders and complete related paperwork for this project.

REPORT-IN-BRIEF: Project scope includes the reconstruction and/or rehabilitation of Taxiway H and includes asphalt milling and overlay, replacement of edge lighting with LEDs, new signage and markings. The existing taxiway is near the end of its useful life and needs rehabilitation to remain compliant with FAA regulations. New LED lights will save on utility costs.

The Invitation to Bid was advertised on EUNA, the County's online bidding website, and on the State's "eMaryland Marketplace Advantage" website. Eleven (11) persons/companies registered/downloaded the bid document online, and two (2) firms were represented at the pre-proposal teleconference and one (1) firm responded with proposals.

DISCUSSION: N/A

FISCAL IMPACT: This project is identified in the County's Capital Improvement Plan, under ID # RUN025.

ATTACHMENTS: Bid Tabulation, Cost Reasonableness Determination, and Contract Award Recommendation



June 12, 2026

Project No. 2025-HGR-1302

Mr. Neil Doran, C.M, ACE
Airport Director
Hagerstown Regional Airport
18434 Showalter Road
Hagerstown, Maryland 21742

Sent electronically to: ndoran@washco-md.net

**Reference: Bid Tabulation, Cost Reasonableness Determination, and Contract Award Recommendation
Taxiway H Rehabilitation (PUR-1820)
Hagerstown Regional Airport – Richard A. Henson Field (HGR)
Washington County, Hagerstown, MD**

Dear Mr. Doran:

On Wednesday, June 10, 2026, at 2:00 PM, sealed bids were opened for the above referenced project at Hagerstown Regional Airport (HGR). A total of one (1) bid was received and is shown in the table below:

CONTRACTOR	TOTAL
C. William Hetzer, Inc.	\$915,795.00
Engineer's Estimate	\$791,750.00

The apparent low bidder is: C. William Hetzer, Inc.
9401 Sharpsburg Pike
Hagerstown, Maryland 21740

In accordance with FAA Order 5100.38D, Change 1, Section 14, when there is only one bidder on a project, the FAA requires a cost analysis of the bid in comparison to the engineers opinion of probable cost. In this case, with only one bid being received, a cost analysis is required. In evaluating the Bids received, the apparent low bid is below the Engineer's Opinion of Probable Cost (EOPC) for the total bid by 15.6%. Of the 26 items bid the Contractor was above the EOPC on 19 items and below on 7 items. In reviewing all of these items, most of the cost difference lies within the electrical bid items. The electrical bid items for the EOPC are \$232,250 as compared to the bid electrical items coming in at \$308,890, a 33% difference in cost. It was ascertained that this was due to the uncertainty of hard rock in the project location and the inability to blast, the production on the utility trenching was assumed at a very low rate due to ripping rock. We believe the risk and concern by the electrical contractor is justified in this area based on discussions with Airport staff and their experience in excavating in the area of the Project. When removing the electrical items from consideration, the apparent low bidder is at 8.5% above the EOPC, which is considered within a reasonable range.

Mr. Neil Doran, C.M, ACE
June 12, 2026



Only one bid item was greater than 20% of the total bid; therefore, the only major contract item for the Project is Item 8, P-401-8.1, Asphalt Mix Pavement Surface Course, 3 Inch Depth at 33% of the overall bid amount.

C. William Hetzer, Inc. (UEI: KBVLH6HXJFE6) is a registered vendor with the County (License #561); in the Federal System for Award Management (SAM) and has no Active Exclusion Records found at www.sam.gov. C. William Hetzer, Inc. (Entity Number: D00093153) is an active registered Business Entity with the Maryland State Department of Assessments and Taxation (SDAT) found at <https://egov.maryland.gov/BusinessExpress/EntitySearch>.

In reviewing the low bid proposal for completeness and accuracy, the following irregularities are noted for your consideration:

Proposal – C. William Hetzer, Inc. (FID# 52-0643997)

- ➔ On Page DBEC-1-21, of the Disadvantage Business Enterprise (DBE) Program, C. William Hetzer, Inc. indicates that they will utilize 0% DBE Participation versus the contract required 10.79% for this Project. See below for evaluation of good faith efforts.

In accordance with General Provision 30-01, Consideration of Proposals, until the award of a contract is made, the Owner can reserve the right to reject a bidder's proposal for any of the following reasons:

- a. If the proposal is irregular as specified in the subsection titled IRREGULAR PROPOSALS of Section 20.
- b. If the bidder is disqualified for any of the reasons specified in the subsection titled DISQUALIFICATION OF BIDDERS of Section 20.

In addition, until the award of a contract is made, the Owner can reserve the right to reject any or all proposals, waive technicalities, if such waiver is in the best interest of the Owner and is in conformance with applicable state and local laws or regulations pertaining to the letting of construction contracts; advertise for new proposals; or proceed with the work otherwise. All such actions shall promote the Owner's best interests.

On Page DBEC-1, of the Disadvantage Business Enterprise (DBE) Program, C. William Hetzer, Inc. indicates that they will utilize 0% DBE Participation versus the contract required 10.79% for this Project. Given that there are no Certified DBE's currently in the Maryland UCP System as all DBE's are going through a recertification process, the Contractor is justified in not achieving the solicitation goal. C. William Hetzer, Inc. has provided evidence of good faith efforts.

If it is the Owners intention to award the current Contract the award should go to C. William Hetzer, Inc. The Owner should review any irregular items with your Attorney to determine satisfactory compliance with the Proposal terms. We recommend that you forward the bid tabulation to the FAA Washington ADO and Maryland Aviation Administration (MAA) and, subject to grant funding availability, request their concurrence to award.

Mr. Neil Doran, C.M, ACE
June 12, 2026



Thank you for the assistance we received from you, your staff and Washington County Purchasing Department on this important project at HGR. If you have any questions or need further assistance, please do not hesitate to contact our office.

Sincerely,

A handwritten signature in blue ink that reads "Ronald N. Morris". The signature is fluid and cursive.

Ronald N. Morris, PE, CM
Senior Engineering Manager

Enclosures:

1. Bid Tabulation Summary
2. Bid Tabulation

Cc: Andrew Eshleman, PE (aeshleman@washco-md.net) – Washington County Public Works
Brandi Kentner (bnaugle@washco-md.net) - Washington County Purchasing Department

O:\HGR\Projects\2025-HGR-1302 Rehab TW H\Non-CAD\9_Bidding\Bid Recommendation\20260612 Bid Recommendation Ltr - HGR TW H R0.docx



Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INTG-26-0330) - One (1) Pierce Enforcer Walk-In Rescue Fire Truck for the Division of Emergency Services

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Brandi Kentner, CPPO, Director of Procurement Department, and Eric Jacobs, Deputy Director – Division of Emergency Services

RECOMMENDED MOTION: Move to authorize by Resolution for the purchase of One (1) Pierce Enforcer Walk-In Rescue Fire Truck to Atlantic Emergency Solutions, of Manassas, VA., for the total sum of \$1,450,372, and to utilize another jurisdiction's contract (F12-23) that was awarded by Houston-Galveston Area Council (H-GAC) to Atlantic Emergency Solutions.

REPORT-IN-BRIEF: The addition of this unit will provide enhanced service delivery capabilities, expand the equipment cache of the current Rescue Squad, and replace an aging unit that continues to incur increasing maintenance costs.

DISCUSSION: The Code of the Public Laws of Washington County, Maryland §1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a party to the original contract. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the purchase of this vehicle in accordance with the Code referenced above by resolving that participation would result in cost benefits or in administrative efficiencies.

The County will benefit with direct cost savings in the purchase of this vehicle because of the economies of scale this contract has leveraged. Acquisition of this equipment by utilizing the HGAC contract and eliminating our county's bid process would result in administrative efficiencies and cost savings for the Division of Emergency Services and Purchasing Department. I am confident that any bid received as a result of an independent County solicitation would exceed the spend savings that HGAC's contract provides through this agreement.

FISCAL IMPACT: Funding for this purchase is available in the department's Capital Improvement Program (CIP) account 11430-10-VEH009.

CONCURRENCES: Director of Division of Emergency Services

ATTACHMENTS: Atlantic Emergency Solutions, quote dated 5/12/26

RESOLUTION NO. RS-2026-

(Intergovernmental Cooperative Purchase [INTG-26-0330] One [1] Pierce Enforcer Walk-In Rescue Fire Truck for the Division of Emergency Services)

RECITALS

The Code of Public Local Laws of Washington County, Maryland (the "Public Local Laws"), § 1-106.3, provides that the Board of County Commissioners of Washington County, Maryland (the "Board"), "may procure goods and services through a contract entered into by another governmental entity in accordance with the terms of the contract, regardless of whether the county was a party to the original contract."

Subsection (c) of § 1-106.3 provides that "A determination to allow or participate in an intergovernmental cooperative purchasing arrangement under subsection (b) of this section shall be by resolution and shall either indicate that the participation will provide cost benefits to the county or result in administrative efficiencies and savings or provide other justifications for the arrangement."

The Division of Emergency Services seeks to purchase one (1) Pierce Enforcer Walk-In Rescue Fire Truck from Atlantic Emergency Solutions of Manassas, Virginia, for a total sum of \$1,450,372, and to utilize another jurisdiction's contract (F12-23) that was awarded by Houston-Galveston Area Council (H-GAC) to Atlantic Emergency Solutions.

Eliminating the County's bid process will result in administrative and cost savings for the County. The County will benefit with direct cost savings because of the economies of scale the aforementioned contract has leveraged. Additionally, the County will realize administrative efficiencies and savings as a result of not preparing, soliciting, and evaluating bids.

NOW, THEREFORE, BE IT RESOLVED by the Board, pursuant to § 1-106.3 of the Public Local Laws, that the Division of Emergency Services is hereby authorized to purchase one (1) Pierce Enforcer Walk-In Rescue Fire Truck from Atlantic Emergency Solutions of Manassas, Virginia, for a total sum of \$1,450,372, and to utilize another jurisdiction's contract (F12-23) that was awarded by Houston-Galveston Area Council (H-GAC) to Atlantic Emergency Solutions.

Adopted and effective this ____ day of June, 2026.

ATTEST:

BOARD OF COUNTY COMMISSIONERS

OF WASHINGTON COUNTY, MARYLAND

Dawn L. Marcus, County Clerk

BY: _____
John F. Barr, President

Approved as to form
and legal sufficiency:

Zachary J. Kieffer
County Attorney

Mail to:
Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740



CONTRACT PRICING WORKSHEET
For MOTOR VEHICLES Only

Contract No.:

FS12-23

Date Prepared:

5/12/2026

Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract. As needed, delivery updates will be provided as soon as possible.

Buying Agency:	Washington County Maryland	Contractor:	Atlantic Emergency Solutions
Contact Person:	Eric Jacobs	Prepared By:	Rodney Guessford
Phone:		Phone:	240-527-7044
Fax:		Fax:	
Email:	ejacobs@washco-md.nst	Email:	rguessford@atlanticemergency.com

Product Description	23SS-109	May 2026 Pricing	Pierce Enforcer Walk-In Rescue
---------------------	-----------------	------------------	--------------------------------

A. Product Item Base Unit Price Per Contractor's H-GAC Contract: \$1,061,360.00

B. Published Options - Itemize below - Attach additional sheet(s) if necessary.

(Note: Published Options are "manufacturer standard options" which were submitted and priced in Contractor's proposal.)

Description	Cost	Description	Cost
Subtotal From Additional Sheet(s):			
Option Page			Subtotal B: \$560,382.00

C. Customization Category Totals - Itemize below / Attach additional sheet(s) if necessary.

(Note: Customization options are "manufacturer non-standard options" which were submitted and priced in Contractors's proposal.)

Description	Cost	Description	Cost
Subtotal From Additional Sheet(s):			
			Subtotal C: \$0.00

Check: Total cost of Customization Categories (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). For this transaction the percentage is: 0%

D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)

Quantity Ordered:	1	X Subtotal of A + B + C:	\$1,621,742.00	=	Subtotal D:	\$1,621,742.00
-------------------	---	--------------------------	----------------	---	-------------	----------------

E. H-GAC Order Processing Charge (Amount Per Current Policy) Subtotal E: \$2,000.00

F. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges

Description	Cost	Description	Cost
		Contract Discount Pre-Pay	-\$173,370.00
Subtotal F:			-\$173,370.00

Delivery Date: 44-47 Months **G. Total Purchase Price (D+E+F):** \$1,450,372.00



Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INTG-26-0333) - Two (2) Wheeled Coach 1170 Ambulance on a Ford F550 4x4 chassis for the Division of Emergency Services

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Brandi Kentner, CPPO, Director of Procurement Department, and Eric Jacobs, Assistant Director – Operations - Division of Emergency Services

RECOMMENDED MOTION: Move to authorize by Resolution for the purchase of two (2) Wheeled Coach 1170 Ambulance on a Ford F550 4x4 chassis to Atlantic Emergency Solutions, of Manassas, VA., for the total sum of \$805,741 and to utilize another jurisdiction's contract (122123-RVG) that was awarded by Sourcewell.

REPORT-IN-BRIEF: These ambulance purchases are intended to ensure consistent service delivery across the Division of Emergency Services, while maintaining an EMS unit specification that aligns with the current reserve ambulance fleet. Standardizing unit configuration supports operational practices, reduces training and maintenance, and ensures crews can transition between primary and reserve units.

DISCUSSION: The Code of the Public Laws of Washington County, Maryland §1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a party to the original contract. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the purchase of these vehicles in accordance with the Code referenced above by resolving that participation would result in cost benefits or in administrative efficiencies.

The County will benefit with direct cost savings in the purchase of these vehicles because of the economies of scale this contract has leveraged. Acquisition of this vehicle by utilizing the HGAC contract and eliminating our county's bid process would result in administrative efficiencies and cost savings for the Division of Emergency Services and Purchasing Department. I am confident that any bid received as a result of an independent County solicitation would exceed the spend savings that HGAC's contract provides through this agreement.

FISCAL IMPACT: Funding for this purchase is available in the department's Capital Improvement Program (CIP) accounts.

CONCURRENCES: Director, Division of Emergency Services, Chief Financial Officer

ATTACHMENTS: Atlantic Emergency Solutions, quote dated 5/14/26

RESOLUTION NO. RS-2026-

(Intergovernmental Cooperative Purchase [INTG-26-0333] Two [2] Wheeled Coach 1170 Ambulances on Ford F550 4x4 Chassis for the Division of Emergency Services)

RECITALS

The Code of Public Local Laws of Washington County, Maryland (the "Public Local Laws"), § 1-106.3, provides that the Board of County Commissioners of Washington County, Maryland (the "Board"), "may procure goods and services through a contract entered into by another governmental entity in accordance with the terms of the contract, regardless of whether the county was a party to the original contract."

Subsection (c) of § 1-106.3 provides that "A determination to allow or participate in an intergovernmental cooperative purchasing arrangement under subsection (b) of this section shall be by resolution and shall either indicate that the participation will provide cost benefits to the county or result in administrative efficiencies and savings or provide other justifications for the arrangement."

The Division of Emergency Services seeks to purchase two (2) Wheeled Coach 1170 Ambulance on a Ford F550 4x4 chassis from Atlantic Emergency Solutions of Manassas, Virginia, for a total sum of \$805,741, and to utilize another jurisdiction's contract (122123-RVG) that was awarded by Sourcewell.

Eliminating the County's bid process will result in administrative and cost savings for the County. The County will benefit with direct cost savings because of the economies of scale the aforementioned contract has leveraged. Additionally, the County will realize administrative efficiencies and savings as a result of not preparing, soliciting, and evaluating bids.

NOW, THEREFORE, BE IT RESOLVED by the Board, pursuant to § 1-106.3 of the Public Local Laws, that the Division of Emergency Services is hereby authorized to purchase two (2) Wheeled Coach 1170 Ambulance on a Ford F550 4x4 chassis from Atlantic Emergency Solutions of Manassas, Virginia, for a total sum of \$805,741, and to utilize another jurisdiction's contract (122123-RVG) that was awarded by Sourcewell.

Adopted and effective this ____ day of June, 2026.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Dawn L. Marcus, County Clerk

BY: _____
John F. Barr, President

Approved as to form
and legal sufficiency:

Zachary J. Kieffer
County Attorney

Mail to:
Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740

Washington County Emergency Services
16232 Elliott Parkway
Williamsport, Maryland 21795

May 14, 2026

Atlantic Emergency Solutions, the Maryland dealer for Wheeled Coach Ambulance, is pleased to present you with a price for (2) Wheeled Coach 1170 Ambulance stock builds on a Ford F550 4x4 chassis.

List Price –(2) Units Sourcewell \$871,581.00
Sourcewell Pricing Contract #122123-RVG 3%-10% Discount
Final Price After Discount \$815,241.00
100% Pre-Pay Discount -\$9,500.00
Final Price after Pre-pay Discount \$805,741.00

The price includes the following:

Factory Pickup and Transportation

Atlantic will drive new unit from Wheeled Coach to the Baltimore Service facility after final inspection.

Dealer Pre-Delivery Inspection

Atlantic service center will perform a pre-delivery inspection after delivery from the factory.

Fuel and Tags

Atlantic will deliver new unit with a full tank of fuel and a temporary tag

Trips

Accommodation provided for (3) Fire Department personnel for (1) Final Inspection trip to Winter Park, Florida

Dealer Supply and Install

Stryker Power Load purchase and install

Paint cab roof red

Graphics matching existing fleet

Proposal price valid until June 30, 2026 at which time the quote will be void and must be repriced.



Since the beginning in 1973, Wheeled Coach has kept its eye on the future; always working with customers to improve upon today's ambulances and rescue vehicles. The goal has been to make emergency vehicles safer for both patient and crew, and at the same time, make them more efficient.

Located in Winter Park, Florida, Wheeled Coach offers a diverse product line, allowing for unique and custom ambulance configurations. Being an ISO 9001 certified ambulance manufacturer, Wheeled Coach prides itself on safety, innovation and maintenance.

At Atlantic Emergency Solutions we have built an internal and external infrastructure capable of meeting the diverse needs of our customers. With twelve (12) Service Centers, one (1) Collision and Paint Center, over one hundred (100+) Service Technicians and over fifteen (15) fully stocked Service Vehicles located throughout Delaware, Maryland, North Carolina, Pennsylvania, South Carolina, Virginia and West Virginia, our service is unmatched. It is our mission to not only make the duration of your emergency vehicle a pleasant experience, but to assist in any way possible.

Atlantic Emergency Solutions has invested heavily in providing warranty, routine and emergency service to its customers in Maryland. Atlantic Emergency Solutions views the acquisition of custom ambulances by one of our customers not merely a purchase but an investment. This investment needs to be protected with best in local service!

Should you have any additional questions regarding any information in this proposal, please do not hesitate to call or email at the below contact information.

I look forward to the opportunity of continuing the working relationship with the members of the Washington County Emergency Services and all those involved in the fire and emergency field

Regards

Brian Griffin

Regional Account Manager
Atlantic Emergency Solutions



QUOTATION

Washington County Emergency Services
 16232 Elliott Parkway
 Williamsport, Maryland 21795

Atlantic Emergency Solutions
 12351 Randolph Ridge Ln
 Manassas, VA 20109

Exp. Date: 06/30/2026
 Quote No: OFC-2
 Job/Order No: 693254
 05/14/2026 13:24:54

PART NO	S	DESCRIPTION	QTY
== WC-Wheeled Coach Boilerplate - 1.134 01/24/25 ==			
ORDER COORDINATOR			
00-00-0017		Order Coordinator - Crystal Connolly - (321) 441-8112	1
INFORMATION			
00-01-4005		State Contract	1
00-01-4117		Manufacturer Certified ISO 9001	1
WARRANTY			
00-02-8710		WC, Warranty, Conversion, 12 Month	1
00-02-8720		WC, Warranty, Paint, 60 month Prorated, Standard	1
00-02-8730		WC, Warranty, Structural, 20 Years, Std., Mods	1
00-02-8740		WC, Warranty, Limited Electrical	1
00-02-8750		WC, Warranty, Cabinet Construction	1
== WC-Type 1 170 Module - 1.134 01/24/25 ==			
CERTIFICATIONS REQUIRED			
00-05-0051		This unit built in accordance with KKK-A-1822-F and CAAS GVS in effect on the date of order with exceptions as noted herein.	1
00-05-0100		WC, This unit built in accordance with KKK-A-1822F CN 10 Cabinet Requirements This unit as specified meets all requirements of KKK-A1822-F Change notice 10. All cabinets shall be labeled as to their capacity Rating.	1
01- CHASSIS REQUIREMENTS			
FORD CHASSIS			
01-01-2636		WC, 2026 Ford F550, XLT 4X4, 193" W/B, 19,500 GVWR (Special Order) Estimated Auto throttle OEM Ford Dual Alternators OEM Ford Mirrors, OEM, Heated/Remote Cab seats OEM 40/20/40 split bench (Center removed) New for 2020- Sync 3 Enhanced voice recognition communication and entertainment system 8" LCD Capacitive Touch screen in center stack w/swipe Capability Pinch to Zoom capability AppLink 911 assist Apple carPlay and Android Auto Smart-charging USB-C Ports (2)	1
01-01-263S	U	Aftermarket Aluminum Wheels 2260267F Aftermarket Aluminum Wheels for Ford F Series 2026 models that can't have OEM aluminum wheels	1

PART NO	S DESCRIPTION	QTY
	ordered through Ford. ILOS 64D 19.5 Forged Polished Aluminum Wheels with Bright Hub Covers/Center Ornaments (19.5" x 6").	
	Installed by OSSV	
01-02-0100	Domestic Chassis	1
	ALTERNATORS	
01-03-1001	Alternator(s) - Standard OEM	1
	SUSPENSION	
01-07-7618	WC, Rear Suspension, Liquid Spring- 2017+ F550, 19.5k GVWR, 4x4 Dump Feature activated by the Left rear access door. Override switch to be on right rear entry door Ignition switch Hot, Standard. Per KKK, the rear suspension shall only lower the module when the vehicle is in park and the parking brake is set.	1
	HIGH IDLE	
01-13-1530	WC, Intermotive Module controllers, F series, Diesel ,2023+	1
01-13-1675	High Idle Controls, OEM	1
	FRONT END ALIGNMENT	
01-17-7501	Front End Alignment, None- QC Check -Standard	1
	OUTSIDE REAR VIEW MIRRORS	
01-20-0104	Mirrors, OEM-STD	1
01-22-6581	WC, Anti-Theft Device, Idle Lock, Intermotive, Ford F Series 2023+, Ign Hot	1
	WHEEL COVERS	
01-24-2022	WC, Wheel Covers, Delete Set of Four (4) Aluminum wheels	1
	BASE CONVERSION	
01-45-0229	WC, Conversion, Type 1, 170 Module, F550 4x4 - 23-1	1
	MODULE BODIES:	
02-01-2124	WC, Interior Headroom, 74 Inches	1
02-01-3124	WC, Module, Type 1, 170" Body Length, Duraseam Doors 170" L x 95" W	1
02-01-3154	WC, Body Width 96" Skin to Skin	1
02-01-9566	WC, Aisle Space, 44-45", Type 1	1
02-02-1301	WC, All Module Skins, 0.125 inch	1
	03 - MODULE EXTERIOR	
03-01-1501	WC, Type 1, General Body Construction Spec	1
03-01-1503	WC, Type 1, Vehicle Body Structure Spec	1
	UNDERCOATING	
03-02-0230	WC, Undercoating, Dolphin, Type 1,9 & 3, 160" and over module Done by OSV	1
	EXTERIOR MODULE CONSTRUCTION	
03-03-1040	WC, Stone Guard, Front, Diamond Plate, Type 1, Standard Height 6" drop	1
	DROP SKIRTS	
03-03-2513	WC, Drop Skirt both sides, 6" forward of rear wheels Note: Bright finish fender flares will not work, must use rubber	1
	FUEL FILLS & SPLASH PLATE	
03-03-8030	WC, Housing Fuel Fill, Cast Aluminum, Type 1	1

PART NO	S	DESCRIPTION	QTY
03-03-8335		WC, Fuel Fill Splash Plate, Stainless, 10in Wide - installed below fuel fill full perimeter to bottom of skirt rail to protect body- attach to body using double sided tape - no screws	1
DEF FILL HOUSING AND SPLASH PLATE			
03-03-8615		WC, DEF Fill, Housing, For Ford F series	1
03-03-8630		WC, DEF FILL Splash Plate, Stainless, 10in Wide -extends to the bottom of the skirt rail to protect the body -attach to the body using double sided tape, no screws	1
REAR KICKPLATE			
03-03-9061		WC, Rear Kick plate, Under-Ride Bumper, w/ Tag recess & Tow eye Cutouts, No light	1
SUB-FLOOR SYSTEM			
03-04-0164		WC, Floor, Interior, Non Wood, Expanded PVC, Type 1	1
MODULE ENTRANCE			
03-05-0200		WC, Module Access, CS Door standard location	1
MODULE DOORS, HANDLES & HOLD OPENS			
03-06-0111		WC, Duraseam Hinged Doors with Hidden Jambs, Type 1 - Magnetic door switches Standard	1
03-06-0713		WC, Hold Open Rear Entry Doors, (2) 6" Door Grabber - Installed so doors will open as wide as possible - Mount at TOP of doors.	1
03-06-0820		WC, Strap, 2" wide Black, Retaining for CS access door To prevent the door from opening past 90 degrees	2
03-06-08SR	U	Door Restraints - Side, EXTREME Duty Gas Spring Hold Open SR#2250141 Reference 10802709 CS entry Door Restraint EXTREME DUTY Suspa #C16-31816 gas spring hold open. Reinforce the upper horizontal door Jamb to eliminate torque. Attached by 1/4" x 20 SS Machine Screws with 1/4" x 20 Nut Inserts into Corner Gusset in Door Side entrance door to open to 90+ degrees. CRITICAL NOTE: IT IS CRITICAL THAT THE GAS SHOCK BE AT THE SAME PARALLEL / LEVEL AS THE UPPER DOOR JAMB.	1
03-06-1052		WC, Entry Door Handles, Trimark, Chrome/Black (interior relocated to Top), Paddle With Push button Emergency Release top and bottom of each door. Includes exterior Latches on all three entry doors.	1
03-06-4201		WC, Electrical Feed to Required Doors, Spring Protector (per Door)	7
DOOR REFLECTORS & FLASHERS			
03-06-43SR	U	Door Flashers - Tecniq LED D21 L.E.D. lightstrip modules SR#2250141 Eng Note: Reference 659088. This option to have a total of (4) red and (4) amber lights. (2) Red D21-RC00-1 and (2) Amber D21-AC00-1 on the CS module entrance door installed up high as shown on the CA drawings. Alternating the colors R/A/R/A with the Red LED module to be hinge side. Eng design lights side by side. (1) Red D21-RC00-1 and (1) Amber D21-AC00-1 on each of the rear module entrance doors installed up high as shown on the CA drawings. The Red LED to be hinge side, and ambers being inboard. The	1

PART NO	DESCRIPTION	QTY
	module entrance interior door panels are to be punched out so that the light heads are near flush and mounted to the back side of the interior panel. The Red and Amber LED light head modules are to flash alternately when the respective door is opened.	
POWER DOOR LOCKS		
03-06-6126	WC, Power Door Locks, Electric, Trimark Paddle, Each Entry Door Includes actuator, actuator connector, actuator pigtail, relay connector -	2
03-06-6127	WC, Power Lock, Electric, Trimark Paddle, Each Compartment Door. Includes actuator, actuator connector, actuator pigtail, relay connector - Use same switch as entry doors	5
03-06-6130	WC, Switch, Momentary Rocker, Activate Power Door Locks Installed on C/S wall at head of S/B	1
03-06-6134	WC, Switch, Remote Stealth, Cab/Mod Doors In grille on passenger's side.	1
03-06-6137	WC, Relay Control Circuit, Power Door Locks	1
03-06-6140	WC, Circuit, OEM Door Lock to activate Mod Doors Lock and unlock the Cab Doors and module doors using the OEM key fob or OEM buttons on the cab doors. REVO SWITCHES WILL ONLY WORK ON F SERIES IF INTERMOTIVE DOOR LOCK MODULE PICKED 03-06-6208	1
03-06-6208	WC, Intermotive Door Lock Module for 2023+ Ford F-series	1
ENTRY DOOR INNER PANELS		
03-06-7231	WC, Entry Door Panels, Durasafe, Stainless Steel, w/ Center Chevrons - Durasafe Design - Aluminum Center Panels covered: white/red reflective tape	1
SIDE DOOR STEP		
03-08-2157	WC, Double Step Well w/ floating middle step The step well will be deepened 3" and the bottom step will be full depth and upper step will be a 9" floating step	1
03-08-2159	ENG NOTE: Portable O2 bottles stored in head of Squad bench facing Stepwell	1
03-08-3056	WC, Light, Side Entry Step well, LED, Whelen #TOCACCCR, 2"	1
WINDOWS		
03-09-4110	WC, Window, Upper, 19 x 18 CS/Slider, 15 x 24 Rr/Fixed, Privacy, Relo Handles Note: If see thru rear window warning lights are picked then they will be located in the upper window portion	1
MODULE TO CHASSIS MOUNTING SYSTEM		
03-10-1212	WC, Module to chassis mounting system, Type 1 Ford Long WB	1
CAB TO MODULE		
03-11-2502	WC, Bellows, Pass thru, Unigrip, F1 2008+, With Aluminum cab insert.	1
REAR BUMPER AND REAR STEP CONSTRUCTION		
03-12-2503	WC, Rear Bumper w/ Skids & Flip Up, F1/C1, w/ holes for 2" LED Lights w/ Gator Grip on flip up step. holes in sides of bumper for 2" marker light	1
03-12-2550	WC, Coating, Polyurethane, Rear Bumper Supports Black	1

PART NO	S	DESCRIPTION	QTY
03-12-2552		WC, Rear Bumper, Pontoon Reinforcement	1
03-12-2554		WC, Dock Bumpers, 3, Hole, Black	1
03-12-5606		WC, Tow Eyes, Rear, Chrome, Pair. in 6" Cast Tow Eye Boxes	1
		Seal edges with Silver Caulk.	
INSULATION			
03-13-2906		WC, Insulation, Walls and Ceiling, R11 Fiberglass Batt Mod 160 and up There shall be double bubble insulation in the entry and compartment doors.	1
03-13-3014		WC, Insulation, Thinsulate Package, Additional, (except floor) Thinsulate insulation installed on Left side, Right side and ceiling IATS	1
		All edges of Thinsulate insulation on walls and ceiling must be taped, std.	
RUB RAIL AND FENDER RINGS			
03-15-6650		WC, Rub Rails, Skirt Line, Extruded "C" channel (E-one Style)	1
03-15-6718		WC, Rub Rail Lights, Whelen Strip-Lite Plus DUO, Red/White (7 each side) Whelen Duo Strip Lights in Rub Rail, a total of 14 each.	1
		Whelen Duo Strip Lights (Red/White) (chrome flange) on skirt rail - 5 on each side with (3 forward of rear wheel well and 2 aft of rear wheel). 4 on cab running boards (2 curb side and 2 street side).	
		LED Color: RED/WHITE. FLASHING FUNCTIONALITY:	
		The RED/WHITE LED's are to fast flash (Reference ComAlert) alternately RED then WHITE and will come on with "Primary/Secondary" also to include a cut-out switch labeled "CLEAR CUT OUT" in the front switch panel. The cut-out switch will disable the WHITE lights.	
		NOTE:!!!!!!!!!!!!!!!!!!!!!!!!!!!!!! When placed in park the flashing RED/WHITE LED's will continue to flash red only in secondary mode alternating red with the light next to it	
		STEADY BURN FUNCTIONALITY: The WHITE LED's are to steady burn to act as courtesy/perimeter lighting when either cab door is opened, and mod power is 'ON'.	
		Also to include a switch labeled 'Ground Light' in the front switch panel, and only to activate when in park and mod power on. To also activate when Curb side or Street side doors are opened and illuminate courtesy/perimeter lighting.	
		- If any streetside compartment is open, all street side courtesy/perimeter lighting will activate. - If any curb side compartment is open, all curb side courtesy/perimeter lighting will activate. - If curb side Entry door is opened, all curb side courtesy/perimeter lighting will activate. - If either cab door is open, all 4 lights will steady burn. When the vehicle is placed in gear the courtesy/perimeter lights will automatically cut off.	
		When place into auto secondary mode with photocell, the white lights shall cutout and the red lights shall continue flashing in an alternating pattern with the light next to it	
03-15-8350		WC, Fender Flare, Black Rubber	1
SPLASH GUARDS AND RUNNING BOARDS			
03-16-1721		WC, Mud Flaps, Rear, w/ Wheeled Coach Logo	1
03-16-3605		WC, Running Boards, F450/550 w/Gator Grip	1

PART NO	S	DESCRIPTION	QTY
DRIP RAILS			
03-17-1020		WC, Drip Rail Trim Moldings Over Door Openings	1
CAB TO PATIENT AREA ACCESS			
03-19-2301		WC, Bulkhead, Unigrip, Type 1F/D, Pass Thru, w/ Sliding Lexan Window	1
LICENSE PLATE HOLDER			
03-20-4053		WC, License Plate Holder, Cast LP0002-1 for Under ride Bumper in rear kick plate, centered License holder comes with (2) LED lights.	1
EXTERIOR COMPARTMENT CONSTRUCTION			
04-01-0504		WC, Exterior Compartment, Sweep out, Each All compartments are sweep out Compartment 8 is generally I/O access to the RF ALS Stack.	5
04-01-3017		WC, Door Sill Protector, Stainless, All Comps Door Sill Protection - Install Stainless Steel sill protector on lower edge of all door frames to prevent paint damage	1
04-01-5106		WC, Polyurethane Coating per compartment light gray	5
04-01-5112		WC, Exterior Compartment, Upgrade to .125 Aluminum, All compartments Machine stamped louvers located above the floor line for venting.	1
COMPARTMENT PADDLE HANDLES			
04-02-0602		WC, Compartment Handle, Trimark Chrome/Black, Locking Paddle, Curbside 6 and 8	2
04-02-0604		WC, Compartment Handle, Trimark Chrome/Black, Locking Paddle, Street side 1, 2, 4	3
04-02-0608		WC, Compartment Handle, Trimark, Chrome/Black No lock Paddle, STRS Trailing Door Exterior latch on door for comp 2	1
COMPARTMENT DOOR HOLD OPEN			
04-02-7751		WC, Hold Open, Gas Strut, Ext Comp, 60lb for comp. #4 hold open	1
04-02-7753		WC, Hold Open Gas Strut, Ext Comp, 30lb Compartment 2	2
04-02-7755		WC, Hold Open, Gas Strut, Comp Door Only, 110 Degree, 30lb comp 1 and 6	2
04-02-7757		WC, Hold Open, Gas Strut, RF Comp, 30lb	1
COMPARTMENT LIGHTING			
04-03-1487		WC, Compartment Lighting, LED Solico Reel lights, Hinge side only Hinge side vertical edge near door jamb on all compartments, Excluding the Battery Compartment. Oxygen compartment lights shall be activated also as the O2 light.	1
EXTERIOR COMPARTMENT INTERIOR			
04-04-2714		WC, Dri Deck, Black, All Comp. Floors and Shelves	1
EXTERIOR COMPARTMENT SHELIVING			
04-05-7012		WC, Upgrade Shelf/Div, to 3/16", W/1" Lips, Each Compartments 1, 2, &6 (x2)	4

PART NO	S	DESCRIPTION	QTY
COMPARTMENT #1 - STREETSIDE FWD			
04-06-0458		WC, Compartment #1, Full Height, Type 1, 170 module, Narrowed 9" Type 1 compartment width to be Approx..... 21.5" Wide	1
04-06-0476		WC, No Dogleg for Stair chair in Compartment #1	1
04-06-1550		WC, Compartment #1, Shelf, Adjustable, W/Alum Track, First shelf mounted approx 3/4 of the way up in the compartment, see upgrade to 3/16"	1
COMPARTMENT #2 - STREETSIDE FWD WHEELWELL			
04-07-2143		WC, Compartment #2, Std Aisle, Type 1, 170, Widened 9" From standard Widened to Approximately 48.25" Double doors	1
04-07-2634		WC, Compartment #2, Shelf, Adjustable, w/Alum Track, First Shelf mounted approx 3/4 of the way up in the compartment, see upgrade to 3/16"	1
04-08-2100		WC, Compartment #3, NONE	1
COMPARTMENT #4 - STREETSIDE AFT			
04-09-3247		WC, Compartment #4, Mid Height	1
04-09-8004		WC, Compartment #4, Zico ABS, Angled bracket for Mounting SCBA, Each Zico ABS mounted to both back corner wall of compartment to be used for mounting SCBA Brackets.	2
		(1) Mounted on corner of wall1 and 2	
		(1) Mounted on corner of wall3 and 2	
		see CA's	
COMPARTMENT #6 - CURBSIDE AFT			
04-11-1097		WC, Compartment #6, Full Height	1
04-11-2097		WC, Compartment #6, Divider, Vertical, Fixed, 3/16" Thick, Each approx centered	1
04-11-4530		WC, Compartment #6, Shelf, Adjustable, First shelf w/Aluminum Track Installed forward of divider, middle of IS/OS access	1
04-11-4531		WC, Compartment #6, Shelf, Additional for Alum Track, Each Installed forward of divider, bottom of IS/OS access	1
04-11-4662		WC, Compartment #6, Flat bar, 2", Backboard Retainer Installed between wall #1 and fixed divider 65" from floor Shall be mechanically fastened utilizing Nyloc fasteners on divider mounted end	1
04-11-4665		WC, Compartment #6, Recessed Door Panel, Diamond Plate, for Stair Chair Approximately 12.875" of floor rear wall 3 to be raised Approximately 2.5-3" (For 6257/Xpedition Stair chair).	1
04-11-4666		WC, Compartment #6, Wheel guide for stair chair Wheel guide is attached to raised Floor for stair chair	1
COMPARTMENT #6.5 - CURBSIDE AFT WHEELWELL			
04-12-0155		WC, Compartment #6.5, Deleted	1
COMPARTMENT #8 - CURBSIDE UPPER FORWARD			
04-14-2120		WC, Compartment #8/8.5, Single Door Single door to interior drawer only. Interior U8 is inside access only	1
04-14-8010		WC, Compartment #8, Shelf, Adjustable, RF Cabinet, First shelf w/Aluminum Track (1) RF Comp "8"/cabinet "L8" area, centered.	1

PART NO	S	DESCRIPTION	QTY
INTERIOR TRIM AND FEATURES			
05-01-0107		WC, Interior Cabinets, Thermolite w/Alum Buckets, CN10 Compliant Thermolite except interior aluminum cabinet buckets.	1
INTERIOR ADJUSTABLE SHELVES			
05-02-0052		WC, Shelf, Interior, Non-Wood, (1) Adjustable, in Cabinet: Cabinets U2, U2.5,U4, C4 U8	5
HEADLINER			
05-06-2860		WC, Headliner, Flat, PVC, Hinged trough cover, 160"+	1
FLOORING			
05-07-0120		WC, Flooring, Lon Seal "Lonplate II "	1
05-07-0121		WC, Color, Gunpowder Gray #424TX	1
05-07-0999		Flooring, With approx 3" roll up both street side and curbside with Toe Kick The roll up is recessed at the bottom of the cabinet wall and Squad bench.	1
05-07-9897		WC, Floor, Thresholds, .063 Aluminum , Painted w/Black Poly-urea coating	1
Entry Door Grab Handles			
05-10-1529		WC, Entry Door Grab Handles (3), Custom "L" Shape, 1", Yellow - Yellow Powder Coat Finish	1
Ceiling Grab Rail - Center			
05-10-1933		WC, Ceiling Grab Rail, Overhead, 84", 1" Diameter Handicap Style, Yellow Yellow Powder Coat Finish	1
Ceiling Grab Rail - Street side			
05-10-2127		WC, Ceiling Grab Rail, Street side Overhead,112", 1" Dia. Handicap Style, Yellow Yellow Powder Coat Finish	1
GRAB HANDLES			
05-10-7531		WC, Grab Bar, 18" Long, 1.25" Handicap Style, Yellow (1) inside module, vertical on the #6 wall, down low, to the rear. (1) on the tower at head of SB, facing the front of unit, angled.	2
		Note production install all of these handles to clear all entry door handles.	
		See CA's	
IV FLUID HANGERS			
05-11-0017		WC, IV Hook, Cast, Fold Down Recessed Each (1) between domes 2 and 3 (1) between domes 6 and 7	2
ACTION WALL AREA #2			
05-13-3025		WC, Cabinet, A/A, Std Aisle, No bio waste, Rounded Corner	1
05-13-4255		WC, Tray, A/A, No Bio waste, HI-MACS, Storm Granite	1
05-13-4404		WC, AA Upper Cabinets, U2.5 Angled, U2, Full Ht Comp #1	1
CABINET DOORS			
05-13-4512		WC, Door, U2 Restocking Gray Polycarbonate Slider, CN 10 Compliant	1
05-13-4538		WC, Door, U2.5, OHO Right Hinged Gray Polycarbonate (CWRX) CN 10 Compli	1
Interior Street side #3 - CPR Seat			
05-14-1534		WC, CPR, Lid, Hinged Flip Up With Trimark Latch	1

PART NO	S	DESCRIPTION	QTY
05-14-1540	XS	WC, CPR, Side Seat, Custom (Special Request) SR#2250141	1
		Widened to 40", no U3.5, C3.5 or L3.5 deleted due to widened CPR seat	
05-14-1559	S	WC, Cabinet U3, w/ CPR seat (ONLY Available in 72" HR) Note: TO meet 43" minimum KKK requirement for space between cushion on Side seat and bottom of splint cabinet.	1
		widened with CPR seat	
05-14-1577	S	WC, Cabinet C3.5, deleted	1
05-14-1589		WC, Cabinet L3.5, deleted	1
05-14-4415		WC, "U" Barrier Bar, Padded, 1.5" SS, CPR Seat, Ash Gray Mounted Approx. 12" from the center of the seat to the side of the barrier bar.	1
		CABINET DOORS	
05-14-4615		WC, Door, U3 OHO Top Hinged Gray Polycarbonate, w/Gas Struts, CN 10 Compliant	1
		STREETSIDE REAR AREA #4	
05-15-5054	XS	WC, Cabinet U4, Custom (Special Request) SR#2250209R-1	1
		Widened U4 with relocation of exhaust vent	
05-15-5110		WC, Cabinet C4, full depth	1
05-15-5118		WC, Cabinet L4, Deleted	1
		CABINET DOORS	
05-15-6116		WC, Doors, U4 Restocking Gray Polycarbonate Slider - CN 10 Compliant	1
05-15-6127		WC, Doors, C4, Gray Polycarbonate Slider - CN 10 Compliant	1
		SQUAD BENCH AREA	
05-16-0064		WC, Squad bench, (2) D Cyl Storage, Sharps/Waste Bio-waste storage at head of bench. Isle side drawer. Trash Inboard ,Sharps Outboard of waste. No top side disposal.	1
		At the head of the squad bench shall be an opening for a storage area for two "D" portable oxygen cylinder holders Picked separately.	
05-16-0074	S	WC, Lid, Squad Bench, Single W/Bio-Waste Sharps and waste are a drawer	1
05-16-007S	U	Squad Bench Work Station SR#2250141	1
		There shall be a work station installed on the forward section of the squad bench This work station shall be 18" wide and include (2) 6" rear facing drawers with non-locking slides. Each drawer shall be secured with a Southco locking ring latch. The drawer opening shall be trimmed with aluminum molding and the drawer faces shall be aluminum with mica overlay. The counter top shall be HiMacs Storm Granite with a raised lip to match the action area counter	
05-16-0080		WC, Handle, Trimark, CPR Seat, Std.	1
05-16-0082		WC, Handle, Trimark, Squad Bench, STD	1
05-16-0094		WC, Strut, Gas, 30 LB, Installed CPR Seat Squad Bench	2
05-16-0214		WC, Seatbelt, Assy, (4 Point), Per 4Max, Black, Vert. Mount, (1) Each, CN-8 Above bench Lid mounting	3

PART NO	S	DESCRIPTION	QTY
		(1) for CPR side seat	
		(2) for squad Bench	
CABINET OVER SQUAD BENCH			
05-16-9908		WC, CS Splint, U7 & U7.5, 7" Deep, 2 Sect, Clear Polycarbonate OHO, w/Gas Strut SR 2250141 shortened due to KnoxBox	1
		Note: TO meet KKK requirement for space between cushion on squad bench and bottom of splint cabinet.	
		Clear poly carbonate OHO Doors with self latching handles	
05-16-9910	U	Knox Cabinet Forward of CS splint cabinet SR#2250141	1
		(10185018) Eng ref only 659088 wo update 08/05/24 12 5/8 W x 9 1/4" H x 10" D critical minimum dimensions including finish trim There shall be an aluminum multispec faceplate installed over the opening utilizing 4 finish screws	
		Cabinet for dealer/customer installed 5530H3RK MedVault Large.	
		Installed above head of squad bench forward cabt "U7.5"	
05-16-9915		KKK Compliancy Regarding Overhead Cabinetry The inclusion of a cabinet over the squad bench or CPR seat on a unit with less than 72" headroom will result in the unit not meeting KKK specification requirements. The end user has been informed of the KKK requirements and this cabinet has been added at the request of, and according to the specifications of, the end user.	1
CURBSIDE REAR			
05-16-9928		WC, Cabinet, Curbside Rear, Gray Hinged OHO Polycarbonate door I/O Inside Outside access to the #6 Compartment. 3.5" down from the top of the cabinet and it will be 9" wide x 32" tall	1
05-17-2508		WC, Cabinet, Glove Box Holder, (3), Above C/S door,	1
CURBSIDE RIGHT STACK STORAGE #8			
05-18-0040		WC, RF ALS, Two Opening Cabinet w/Ctr drawer, HVAC at Top Upper Cabinet U8 C8 Drawer Lower Cabinet L8	1
Cabinet - Upper Right Stack U8			
05-18-5158		WC, Doors, RF, U8, Dual gen III OHO, Polycarbonate Doors, Gray	1
05-18-5216		WC, RF ALS, C8 Center Drawer, 6" high x Full width x Full Depth Metal Drawer with Solid Face for maximum drawer space	1
05-18-5354		WC, Doors, RF, L8, Dual Gen III OHO, Polycarbonate Doors, Gray	1
ATTENDANT SEAT			
05-19-6902		WC, Attendant's Seat, EVS 1880, Comfort, Hi-Back Child Safety w/Per4Max	1
05-19-6920		WC, Color, Ash Gray, Per4Max Belt, Black	1
05-19-7215		WC, Attendant's Seat Base, EVS CBS Box Style Box opening to be toward CS access door	1

PART NO	S	DESCRIPTION	QTY
INTERIOR COLORS			
05-20-0020		WC, Mica, Dove Gray D92-60 (Matte)	1
UPHOLSTERY			
05-20-5912		WC, Upholstery Color, Ash Gray	1
05-20-59SR	U	WC, Backrest Cushion, Cobalt Blue Full Width SR#2250209R-1	1
		Note option includes head rest. Squad Bench back rest shall be single piece full width & mechanically fastened to the wall utilizing butterfly clips	
MISC. INTERIOR OPTIONS			
05-21-2030		WC, Mat Black Ribbed Rubber All cabinets and shelves	10
CABINET LATCHES- INTERIOR			
05-21-8222		WC, Latch, Southco M1, 2" Non-locking, CN 10-Rated 10lb C8 Glove box above CS entry door sharps	2
05-21-8223		WC, Latch, Southco M1, 2" Locking, CN 10-Rated 10lb (2) forward SB drawers	1
05-21-8229		WC, Lock, Gen III for left hinged door, CW-LOCKKIT-LR, Key code AH01 U8	1
05-21-8233		WC, Lock, Gen III for right hinged door, CW-LOCKKIT-LL, Key code AH01 U8	1
05-21-8237		WC, Locks, Pair, Gen III for Double doors, Key code AH01 U8 ONLY, no lock wanted on L8	1
GENERAL WIRING			
06-01-0131		WC, Electrical System: Relay Plex System	1
06-01-0250		WC, "E" Spec, Relayplex Harness Set, No Lightbar	1
06-01-0275		WC, Sync Wires installed for all M-Series Lights Front module warning lights shall flash red opposing of the opposing white	1
CAMERAS			
06-06-1245		WC, Camera - WHT Ext B/U, ZORG over Rear Doors for Ford F-series, Ign Hot Install one (1)Zorg white IR color camera. Exterior mounted and connected to vehicle's OEM display.	1
COMMUNICATION			
06-06-5545		WC, Base, Antenna, Motorola Mount, w/Coax #1 Antenna base location: Mod roof Coax termination: Front console #2 Antenna base location: Mod roof Coax termination: Action area radio panel #3 Antenna base location: Mod roof Coax termination: Curbside Knox box cabinet	3
RADIO AND CLOCKS			

PART NO	S	DESCRIPTION	QTY
06-07-6607		WC, Clock, Digital, Display Systems BSA-62425, 12/24 Hr.	1
		LOCATION:	
		If mounted above rear doors the clock MUST be recessed into the Pad.	
07-00-0610		WC, Light, in Circuit Board Area, for Electrical Troubleshooting - with integral switch; wired constant hot.	1
		POWER SOURCES	
07-01-1002		WC, Power Source, 12VDC, 20A, Ignition/Shoreline Hot (1) 20amp 12 volt DC circuit ran to two locations, (1) pre-wire coil and tagged in action area (1) pre-wire coil and tagged in the	2
		(1) 20amp 12 volt DC circuit ran to to two locations, (1) RFS C8 drawer and (1) pre-wire coil and tagged in center console	
07-01-1008		WC, Power Source, 12 VDC, 15 Amp (+-), Ignition Hot - Ignition hot, terminating in cab console - with 6 foot tails (hot and ground).	1
07-01-1016		WC, Power Source, 12 VDC, 30 Amp (+-), Constant Hot - Constant Hot, - with 6 foot tails (hot and ground).	3
		(1) Center console (1) Action Area radio panel (1) behind curbside Knox closeout	
		VOLTMETER	
07-02-1155		WC, Alarm, Low Voltage, Audio/Visual Light in cab console and Buzzer in cab.	1
07-02-1156		WC, Voltmeter, OEM, In Dash	1
		BATTERY SYSTEM	
07-04-8684		WC, Battery Sw, 5 min Timer, F1, Fig 5B, Batt under Hood Activated thru OEM ignition switch timer function upon ignition "off". Momentary rocker switch, on driver's side of cab console, to function as timer shutoff and also reactivate timer. (2) OEM batteries ONLY Module power is turned on/off. Chassis power is NOT turned off.	1
		12VDC OUTLETS	
07-10-1101		WC, Outlet, Power Point Style, (2), A/A - on standard 20-amp ignition hot circuit. ("elect battery switch")	1
07-10-1105		WC, Outlet, Power Point Style, Each (1) Right front stack U8 above shelf (1) Right front stack L8 above shelf (1) Curbside wall above work station - Constant Hot	3

PART NO S	DESCRIPTION	QTY
07-10-1112	WC, Power Outlet, Kussmaul, USB Dual Port, USB-A, 18W & USB-C, 45W (1) Action area (1) curbside wall above workstation (1) cab console passenger side per eng design	3
FRONT CONSOLE		
08-01-17SR U	Console, Drivers Switch & Radio, Ford F Series, Custom SR#2250141	1
There will be (8) mounting points from the cab floor to the front console assembly.		
Front section will be 14" w x 9" L and 13" H for a future installed Computer mount. The next section shall be angled for the PC Switch panel.		
The next section back shall be 7" L and will have (1) siren centered Rear of that will be room for a radio and a magnetic mic clip.		
The next section shall be aluminum cup holders with no handles. Next will be the vertical mapbox with NO divider for map books.		
The rear map/box section is to be raised 1" higher than the cup holder section to assist in keeping fluids out of the map/box area.		
There will not be a fixed divider in the map/box area that is not full height.		
This includes (8) mounting brackets - (10162007)		
DRIVERS CONTROL PANEL		
08-02-0006	WC, Module Electrical Panels, Brushed Stainless Steel brushed stainless steel panels for the Outlet panels, switch panels and other faceplates in the MODULE only.	1
08-02-5713	WC, Alarm, Door or Comp Ajar in Gear	1
ATTENDANT CONTROL PANEL		
08-03-0307	WC, Console, A/A, Non-wood, Angled	1
08-03-0312	WC, Action Area Additional, located CS Wall, Standard switches Console on Curbside and standard switches from action area are duplicated. (1) Three position switch for SS Domes (1) Three position switch for CS Domes (1) Two position switch for exhaust blower (1) Two position switch for Suction	1
SIREN ELECTRONIC - CONTROL HEADS / AMPS		
09-03-10SR U	WC, Whelen CenCom CORE System New SR#2250634F & 2250616F Elec Eng Ref only 645401. Updated BOM per Eng will include all parts for this system. (1) Whelen CCTL6 Controller Siren mic on passenger side of head unit. Set up per electrical engineering (1) Whelen C399 CenCom Core (2) Whelen CEM4HC High current remote expansion (1) Whelen C399SP KIT, SCANPORT CORE(Used on super duty chassis)	1

PART NO	DESCRIPTION	QTY
	(1) Whelen CV2V-Vehicle To Vehicle Module, Includes Internal Antenna	
	= Emergency Master Switch to turn all warning lights on.	
	= When unit is placed into Park, Automatically defaults to cut off all "Primary Only" Defined lighting, the circuit would automatically reset when the gear shift lever is placed back into gear.	
	There shall be an override switch to turn back on the "Primary Only" defined lighting. This removes the Primary and Secondary Buttons or Switches.	
	= WC, Automatic DVI, Park/Neutral, Auto Reset The circuit would automatically reset when the gear shift lever is placed back into gear. or the momentary switch is activated. Program #188, DVI Single Flash 75.	
	Per SR If Customer wants anything else for flash pattern etc., Contact Whelen Rep who will come there and reprogram core they way you want it to flash.	
SIREN SPEAKERS		
09-03-2733	WC, Siren Speakers, Cast SAD3833/SAP3834-23FSD-1, 2023 F-Series w/fog Lts. Thru Front Bumper	1
09-03-3530	WC, Switch, Siren/Horn Thru Horn Ring	1
BACK-UP ALARMS		
09-05-1112	WC, Back-up Alarm, No Cutoff Switch	1
09-06-0028	WC, Switch, Emergency Master Emergency Master Switch to turn all warning lights on.	1
WARNING LIGHT FLASHING		
09-80-7004	WC, Circuit, Lights Alternating Pattern set up per electrical engineering design	1
09-80-7009	WC, Brake Override Circuit wired to CORE controller	1
09-80-7011	WC, Automatic Secondary, Park /Neutral, w/Momentary Switch, Auto Reset When unit is placed into Park, Automatically defaults to cut off all "Primary Only" Defined lighting, the circuit would automatically reset when the gear shift lever is placed back into gear. There shall be an override switch to turn back on the "Primary Only" defined lighting. This removes the Primary and Secondary Buttons or Switches. Note: When in secondary, ALL red lights remain flashing both upper and lower.	1
09-81-0007	WC, Photocell Dimmer, Whelen LCPhoto, Mod Power the circuit would reset when the Primary switch is activated program #188, DVI Single Flash 75.	1
WARNING LIGHTS		
09-93-99SR U	Drip Rail Lighting- Firetech Pixel Lighting SR#2250483F Reference SR # 2211518F Reference 659114 (4) Firetech Pixel lights FT-PXL-X-61 to the full length of the module just under the roof drip rail light. 2 each side. (1) PIXEL CONTROLLER FT-PXL-SM-001	1

PART NO	DESCRIPTION	QTY
	(2) Center caps P-PXL-CCAP 1 ea side	
	(4) End caps P-PXL-ECAP 2 ea side	
	Lights shall flash alternating red/white in master warning and shall be wired as "cruise mode" steady burn red when not in master warning with the headlights on. The (2) lights per side will be daisy chained together and then wired to the one controller. Wired to core controller Per Elec Eng.	
	LED Series - M9 (Flange Included)	
09-95-1716	WC, Whelen M9 Duo, M9DD w/M9FC Flange - RED/WHITE, Clear Lens ,DVI MODULE SIDES LIGHTING Street side Body - Upper Forward Red Ph2 Street side Body - Upper Rear Upper Rear Red Ph1 Curbside Body - Upper Forward Upper Forward Red Ph1 Curbside Body - Upper Rear Upper Rear Red Ph2 Red Pri/Sec White Pri only All above Signal Alert Wired to CORE Controller	4
09-95-1719	WC, Whelen M9 Duo, M9DK, w/M9FC Flange, Red/Amber, Clear Lens , DVI MODULE UPPER REAR WINDOW LIGHTING Rear Body - Upper Streetside Window Phase 2 Amber pri/sec Rear Body - Upper Curbside Window Phase 1 Amber pri/sec Signal Alert Wired to CORE Controller	2
09-95-1723	WC, Light, M9RC, LED, Whelen, Red, Clear Lens, Internal Flash, w/Flange FRONT UPPER BODY LIGHTING Front Body - Upper Curbside Corner Phase 1pri/sec Front Body - Upper Curbside Inner (on Coolbar) Phase 1 Pri/Sec Front Body - Upper Street side Inner (on Coolbar) Phase 1 Pri / sec Front Body - Upper Street side Corner Phase 1 Pri/sec All above Signal Alert Rear of Box: MODULE REAR LIGHTING Rear Body - Upper Street side Corner Ph2 Pri/sec Rear Body - Upper Curbside Corner Ph1 Pri/sec All above Signal Alert Wired to CORE Controller	6
09-95-1729	WC, Light, M9C, LED, Whelen, Clear, Internal Flash, w/Flange FRONT UPPER BODY LIGHTING Front Body - Upper Curbside Outer (Angled portion of Coolbar) Front Body - Upper Center (on Coolbar) Front Body - Upper Street side Outer (Angled portion of Coolbar)	3

PART NO	S	DESCRIPTION	QTY
		Primary Only	
		Internal flash- Signal Alert	
		PH2	
		wired to core controller	
LED Series - M7 (Flange Separate)			
09-95-2428		WC, Light, Whelen M7 LED, Amber, Clear Lens Centered of rear doors Signal Alert solid Ph1/Ph2 Pri/Sec Wired to CORE Controller	1
09-95-2441		WC, Light, Whelen M7 Duo, M7DD w/M7FC Flange, Red/White, Clear Lens, DVI Streetside front fender Red Ph1 Streetside rear wheelwell Red Ph2 Curbside front fender Red Ph1 Curbside rear wheelwell Red Ph2 Signal Alert. Red Pri/Sec White Pri Only Wired to CORE Controller	4
LED Series - M6 (Flange Separate)			
09-95-4463		WC, Light, Whelen, M2 Duo, ML2DD Red/White, w/M2FC Flange, DVI Grille Lights to X flash SS upper PH1 Red, CS Lower PH1 Red, CS upper PH2 Red, SS Lower PH2 Red Red-Primary / secondary White -Primary only Wired to CORE Controller	4
EXTERIOR AUTOMOTIVE LIGHTING			
10-01-0057		WC, Taillight Pkg, Whelen, M62 LED Stop/Tail (Red), Turn Arrow & Max Intensity B. - Brake- Steady Burn - Turn Arrow – sequential arrow	1
10-01-0121		WC, Turn Signal, Whelen, Amber Arrow, M62T, LED, w/ Flg, Pair Front of module under each corner warning light	1
10-01-1309		WC, Flanges, Whelen, (6) Chrome M6 series taillight set	1
ICC/MARKER LIGHTS			
10-01-2177		WC, Light, Clearance, Amber LED, Each On front as clearance lights.	3
10-01-2178		WC, Light, Clearance, Red LED, Each On rear as clearance lights.	3
10-01-2183		WC, Lights, Red, 2", Marker, LED, Pair In bumper	1
10-01-2250		WC, Corner Cap Lts, Multi, LED, (2) Amber (2) Red w/Flashers - High intensity flashers; Primary/Secondary- As marker lights with headlights	1
FLOOD AND LOAD SYSTEMS			
10-02-2237		WC, Light, LED, Whelen, Clear, M9EZ, M92SLC w/chrome Flange, Steady Burn - (2) each side as "Scene lights"	6

PART NO	S	DESCRIPTION	QTY
		- (2) on rear over rear doors as "Load Lights"	
10-02-2244		WC, Scene Lighting, Rearmost Side Wall, Activate on Reverse Gear	1
10-02-2246		WC, Scene Lighting, SS, Activate on Opening of SS Compartment Doors	1
10-02-2248		WC, Scene Lighting, CS, Activate on Opening of Entry Door or CS Compartment Door	1
		Cab Entry - Lighting	
10-02-8038		WC, Lights, Running Board, Pair, 2" Whelen LED	1
		AUXILIARY LIGHTING	
10-02-9103		WC, Light, Firetech, HiViz Mini Brow Light, 9LED, 12", Single stack, White Mounted on the angled portions of the Coolbar	1
		Wired through a separate switch on the Center Console	
10-02-9110		WC, Light, Firetech, HiViz Mini Brow Light, 27LED, 35", Single stack, White Mounted on the front portion of the Coolbar	1
		Wired through a separate switch on the Center Console	
		11 - INTERIOR LIGHTING	
11-01-2809		WC, Lights, Dome, LED, Whelen, White Flange, (4) S/S, (3) C/S NOTE: NO VISABLE FASTENERS OR HOLES.	1
11-01-2818		WC, Light, Dome, LED, Whelen, White Flange, (1) Additional POS F,G,H SEE CA'S NOTE: NO VISABLE FASTENERS OR HOLES.	3
11-01-2872		WC, Lighting, LED, Recessed into Trough cover- White only Single on/off switch in action area- Not activated by doors	1
11-01-28SR	U	OS Mini- Ceiling Brake/Turn Indicators SR#2250209R-1 There shall be a total of (4) Whelen OS mini lighthoods installed on the ceiling near the rear doors. (2) each side of the center wire trough. Each side shall contain (1) Amber and (1) red. Amber shall be wired to the respective turn signals and red to the brake function	1
11-01-8016		WC, Floor Lighting - LED Blue Strip Lighting Blue strip lighting on street side and curbside (@ ankle level when sitting in module) SS: Run from rear exit to front of action area and CS: Run from rear exit to front of bench. Wesgarde #RH-12D-L5-192-R-000 Blue LED floor level lighting, curbside and street side.	1
11-01-9032		WC, Timer, Momentary Switch, 15 Minute, Constant Hot Mount (1) switch on C/S entry door lock box panel and (1) switch on the curbside rear entry door lock box panel . Switch to allow activation and also deactivation. Wire to Street side Domes in liner on High.	2

PART NO	S	DESCRIPTION	QTY
SPOTLIGHTS / HANDHELD LIGHTS			
11-02-1003		WC, Handheld Spotlight - Sho-Me 200,000 CP, Mod Pwr	1
ATTENDANT LIGHT			
11-03-2029		WC, Light, Kinequip #621224W, LED, 12 Inch Each	1
12 - ELECTRICAL 125 VOLT AC			
SHORELINE INLET			
12-01-9101		WC, Housing, 45 Degree Angled Aluminum for Shoreline Location:	1
		Front of Module above the break on the cab (Ford type 1)	
		Front of module Between the door handle and the lower break in cab- (Chevy 5500)	
12-01-9112		WC, Shoreline, 20A, Super Auto Eject, White - with white cover; mounted on 45 degree angled housing	1
12-01-9136		WC, Shoreline Indicator Light, Green LED w/Label wired to operate if the shoreline breaker is set, turns off when tripped Mounted above SL inlet	1
OUTLETS - 125VAC			
12-02-2110		WC, Outlets, 125 VAC, Duplex, (1) Action Wall, (1) Right Front Cabinet - (1) outlet in action area - (1) outlet in the RF Cabinet "U8", wall #2, above shelf.	1
12-02-2114		WC, Outlet, 125 VAC, Duplex, Each, State Location: (1) Right front stack L8 above shelf (1) Curbside wall above work station	2
BLOCKHEATERS			
12-02-4001		Block Heater - With OEM Plug This option does not include a switch. (STANDARD)	1
INVERTER - 125VAC			
12-03-1414		WC, Inverter/Charger, Vanner LifeSine, Mod/Shore Pwr Mounted on ceiling in Compartment "#2" LifeSine inverter will be ignition switch activated, No Inverter switch.	1
AUXILIARY ENVIRONMENTAL SYSTEMS			
13-02-0111		WC, Exhaust Fan, Single 12V, in Line Blower	1
WHEELED COACH HVAC UNITS			
13-02-5751		WC, Hoses, Heater, No Max, to Rear	1
13-02-6024		Cover, Cool Bar, (5) M9 series lights	1
13-02-6028		WC, Air Conditioning Face Plate, Brushed Stainless Steel with WC Logo	1
13-02-6050		WC, Heat/AC Located RF corner, over ALS cabinet.	1
13-02-6082		WC, Generation I, Steel Cool Bar cover	1
13-02-6102		WC, Heat/AC, F1, Combo, w/Coolbar, Brushless Motor, Mod Pwr 12vdc External Condenser, in Coolbar mounted on front of module. Painted to match front of module. Ford White: PPG Code - FBCH978045	1
13-02-7754		WC, Thermostat, Hoseline Digital CM5000 (1) in Street side/s action area panel Minimum temperature to be 62°F	1

PART NO	S	DESCRIPTION	QTY
COT MOUNTING PROVISIONS			
Cot Mounts			
14-01-1533		WC, Stryker Performance/Power Load, Add Floor Structure Plates & Wiring for Futu Additional floor structure for future installation of a Stryker Power Load or Performance Load w/ inductive charging System.	1
14-01-1536		WC, Cut Floor and Install Cot Mount Floor plate, 6390-700-001A, for Powerload For Powerload Load Cot mounts. Note: Stryker Deutsch connection to be coiled up on the exterior of the module	1
14-01-4028		Center Mount	1
OXYGEN AND AIR SYSTEMS			
14-02-2250		WC, O2 Cylinder Bracket, Ziamatic, Electric, QR-MV, RH Motor Model # QR-OTSR-U Zico lift - add labels for "up"/"down" near switch. M cylinder	1
14-02-3010		WC, Electric O2 System w/Manual Bypass includes 12V solenoid, wiring, manual bypass - install bypass valve on action area wall near oxygen outlets	1
14-02-3156		WC, O2 Regulator, Preset 50 PSI Ship Loose	1
14-02-31SR	U	RR Style O2 Regulator Mount SR#2250141 the regulator shall be mounted on an aluminum diamond plate panel which is secured to Unistrut on the back wall of the O2 compartment. All main hoses and wires shall be affixed to the wall utilizing band straps / p-clamps	1
14-02-4156		WC, O2 System, Ohio Style (2 Action Area, 1 Liner, 1 CS Wall) Ohio style (2) oxygen outlets in action area (1) oxygen outlet in liner at head of cot forward of dome 3 per CA's (1) oxygen outlet CS wall at head of squad bench	1
14-02-4750		WC, O2 Gauge, 4000 PSI High Pressure, LF Comp #1 to A/A	1
14-02-4920		WC, Lexan Flap, w/Hinge	1
PORTABLE O2 HOLDERS			
14-02-6283		WC, O2 Cylinder Holder, Cast Products, Dual Strapless Duramount "D" System, CN 1 Install in the recessed section of the stepwell	1
SUCTION SYSTEM			
14-03-3005		WC, Suction Container relocated to above AA Counter Suction container mounted on back wall of action area above countertop.	1
14-03-3030		WC, Suction Pump, SSCOR 90206 mounted in #2	1
14-03-3050		WC, Suction Outlet, Ohio Style for suction above AA counter	1

PART NO	S	DESCRIPTION	QTY
14-03-3070		WC, Suction System, SSCOR 23002 Disposable w/Canister Clip & Regulator Ohio style vacuum outlet - plumb hose from SSCOR canister through hole in AA wall panel Meets SAE J3043 Requirements	1
MISC MEDICAL PAINT AND FINISH			
15-00-0200		WC, Wheeled Coach Paint Process	1
15-01-2000		Module Paint, Single Color, OEM White Ford White: PPG Code - FBCH978045	1
15-01-5000		Cab Paint - Single Color, OEM White Ford White: PPG Code - FBCH978045	1
PAINT STRIPING DESIGN			
15-02-1200		Paint Belt, None	1
GRAPHICS AND LETTERING			
15-02-8224		Privacy Tint Applied to all three Upper Module Door Windows	1
DECALS AND NOMENCLATURE			
15-05-0038		WC, Ship Loose, W.C. Standard Items	1
15-05-0045		WC, Fire Extinguisher, (1), 5 lb. ABC, Ship Loose HD Amerex Bracket #861H with Amerex 5LB fire extinguisher.	2
15-05-0055		Spare Tire, OEM only, Ship Loose	1
74-09-0099		Indemnification Statement The purchaser agrees to defend, indemnify and hold Rev Ambulance Group harmless from any claims, costs (including actual attorneys' fees), damages and liabilities caused in whole or in part by any alteration or modification of, or changes or additions to the purchased products OR use of product for purposes it was not designed or intended for.	1
End Of Order			
== Factory Ship Loose - EMS Equipment - 1.134 01/24/25 ==			



Agenda Report Form

Open Session Item

SUBJECT: Sole Source Procurement (PUR-1830) Two (2) LifePak35 Monitor/Defibrillator

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Brandi Kentner, CPPO, Director of Purchasing; David Hays, Director Emergency Services, David Chisholm, Assistant Director, Emergency Services

RECOMMENDED MOTION: Move to authorize the Division of Emergency Services to purchase two (2) LifePak35 monitor/defibrillators from Stryker Sales, LLC of Chicago, IL., for the total amount of \$124,990.

REPORT-IN-BRIEF: These two (2) LifePak 35 monitor/defibrillators will be placed on the two (2) new ambulances being requested at the June 30, 2026, Washington County Board of County Commissioners meeting. Ensuring compatibility of equipment and maintaining continuity in training with these devices is crucial for the health and safety of our community. This purchase is contingent upon the approval of the two (2) ambulances being requested for purchase.

The Department of Emergency Services wishes to apply Sections 1-106.2(a)(1) & (2) of the Code of Local Public Laws of Washington County, Maryland, to the procurement requested. These sections state that a sole source procurement is authorized and permissible when: (1) Only one source exists that meets the County's requirements, and (2) The compatibility of equipment, accessories, or replacement parts is the paramount consideration.

Section 1-106.2 (b) (2) of the Code of Local Public Laws of Washington County, Maryland requires the approval of four of the five Commissioners to proceed with a sole source procurement. If approved, the following remaining steps of the process will occur as outlined by this law; Section 1-106.2 (e) (1) & (2) 1) Not more than ten (10) days after the execution and approval of a contract under this section, the procurement agency shall publish notice of the award in a newspaper of general circulation in the County and 2) An appropriate record of the sole source procurement shall be maintained as required.

FISCAL IMPACT: Funding for this purchase is available in the department's Capital Improvement Program (CIP) accounts.

CONCURRENCES: N/A

ATTACHMENTS: Stryker Sales Corporation's Quote dated June 16, 2026



WashCounty LP35

Quote Number: 11326323

Remit to:

Stryker Sales, LLC
21343 NETWORK PLACE
CHICAGO IL 60673-1213
USA

Version: 1

Division:

Medical

Prepared For: WASHINGTON COUNTY DIV OF EMER SVCS

Rep:

Tom DeLore

Attn:

Email:

tom.delore1@stryker.com

Phone Number:

Quote Date: 06/16/2026

Expiration Date: 09/14/2026

Contract Start: 06/16/2026

Contract End: 06/15/2027

Delivery Address

Sold To - Shipping

Bill To Account

Name:	WASHINGTON COUNTY DIV OF EMER SVCS	Name:	WASHINGTON COUNTY DIV OF EMER SVCS	Name:	WASHINGTON COUNTY DIV OF EMER SVCS
Account #:	20188619	Account #:	20188619	Account #:	20188619
Address:	16232 ELLIOTT PKWY WILLIAMSPORT Maryland 21795-4083	Address:	16232 ELLIOTT PKWY WILLIAMSPORT Maryland 21795-4083	Address:	16232 ELLIOTT PKWY WILLIAMSPORT Maryland 21795-4083

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	70335-000042	LP35,EN-US,MAS-SP/CO,MED-CO2,SUN-NIBP,12L,WIFI/CELL/LN/CPRIN,STD,BT	2	\$48,881.00	\$97,762.00
2.0	11335-000001	LIFEPAK FLEX Lithium-Ion Battery	2	\$832.00	\$1,664.00
3.0	11140-000102	LIFEPAK FLEX Battery Charger	2	\$2,496.00	\$4,992.00
4.0	11996-000519	LNCS-II Reusable rainbow 8-wavelength Adult Sensor	2	\$740.00	\$1,480.00
5.0	11996-000520	LNCS-II Reusable rainbow 8-wavelength Pediatric Sensor	2	\$814.40	\$1,628.80
6.0	21300-008159	NIBP Tubing, Straight, 1.8 m (6 ft)	2	\$83.20	\$166.40
7.0	MVAO	Microstream Advance oral/nasal Filter Line, Adult, With O2, Box of 25	2	\$395.20	\$790.40
8.0	11240-000032	Printer Paper, 100 mm (2 per box)	2	\$25.60	\$51.20
9.0	11260-000073	Shoulder Strap	2	\$62.40	\$124.80
10.0	11330-000026	LP35 Docking Station	2	\$2,496.00	\$4,992.00
12.0	11111-000041	LIFEPAK 3-wire extended precordial ECG cable	2	\$100.00	\$200.00
13.0	11996-000536	15-Lead Patient Simulator (QUIK-COMBO)	2	\$1,248.00	\$2,496.00
14.0	11335-000008	LIFEPAK 35 Storage Bag Kit	2	\$499.20	\$998.40
15.0	11335-000005	LIFEPAK Printer Kit	2	\$2,496.00	\$4,992.00
Equipment Total:					\$122,338.00



WashCounty LP35

Quote Number: 11326323

Remit to: Stryker Sales, LLC
21343 NETWORK PLACE
CHICAGO IL 60673-1213
USA

Version: 1
Prepared For: WASHINGTON COUNTY DIV OF EMER SVCS
Attn:

Division: Medical
Rep: Tom DeLore
Email: tom.delore1@stryker.com
Phone Number:

Quote Date: 06/16/2026
Expiration Date: 09/14/2026
Contract Start: 06/16/2026
Contract End: 06/15/2027

Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
---------	-------------	-----	------------	--------------

Data Solutions:

#	Product	Description	Qty	Sell Price	Total
11.0	11150-000020	LIFEPAK Cellular Modem, North America	2	\$1,326.00	\$2,652.00
Data Solutions Total:					\$2,652.00

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Shipping and Handling:	\$0.00
Grand Total:	\$124,990.00

Prices: In effect for 30 days

Terms: Net 30 Days

Authorized Customer Signer (Printed) Date

Stryker Authorized Signature (Printed) Date



*Division of Emergency Services
Washington County, Maryland*

*16232 Elliott Parkway Williamsport, MD 21795
240-313-4360 Fax: 240-313-4361*

Date: June 22, 2026

To: Purchasing

From: David E. Chisholm

Re: Sole Source Purchase – LP 35 Monitor/Defibrillators

I am writing to request a sole source purchase of two (2) LifePak 35 Monitor/Defibrillator devices for a for \$124,990.00. These devices will be placed on the new ambulances slated to be received in December 2026. These devices are complex pieces of medical equipment designed to monitor a patient's cardiac rhythm and provide electrical therapy to correct or enhance potentially fatal dysrhythmias.

The LifePak 35 monitor/defibrillator represents the latest technology in cardiac monitoring and therapy and will allow the paramedic to provide the highest quality of patient care. As with any complex piece of medical equipment, it is imperative that the ALS provider be familiar with all aspects of the device to include setup and troubleshooting so to introduce a second type of device would require that the ALS providers be trained on both units which could lead to confusion and poor patient outcomes. In addition, in the event of a device failure, it would allow the switching of monitor/defibrillators without having to replace patient therapy pads or monitoring equipment. We would also be able to share batteries in the event of an emergency. The purchase of this device would also continue to streamline the purchase of disposable supplies and maintenance contracts.

Funding for this purchase will be charged to the Division's capital budget.



Agenda Report Form

Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INTG-26-0334) Thirty (30) New Motorola APX8500 mobile radios for the Washington County Department of Sheriff's Office

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Brandi Kentner, CPPO, Director of Procurement; Thomas Weber, Deputy Director of Wireless Communications;

RECOMMENDED MOTION: Move to authorize by Resolution for the Washington County Sheriff's Department to purchase thirty (30) New Motorola APX8500 mobile radios. The radios will be purchased from Motorola Solutions of Linthicum Heights, MD, for a total proposal price of \$220,885.20 and to utilize another jurisdiction's contract (36331/#21-069) that was awarded by the Metropolitan Washington Council of Governments to Motorola Solutions.

REPORT-IN-BRIEF: The Washington County Sheriff's Department is requesting to purchase the thirty (30) radios to be installed in thirty new 2026 Chevy Tahoe police cruisers already in WCSO possession ready for outfitting.

DISCUSSION: The Code of Public Laws of Washington County, Maryland (the Public Local Laws) §1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a party to the original contract. The Metropolitan Washington Council of Governments took the lead in soliciting the resulting agreement. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the purchase of the radios in accordance with the Public Local Laws referenced above by resolving that participation would result in cost benefits or in administrative efficiencies.

The County will benefit from direct cost savings in the purchase of the radios because of the economies of scale this buying group leveraged. I am confident that any bid received as a result of an independent County solicitation would exceed the spending savings that the Metropolitan Washington Council of Governments contract provides through this agreement. Additionally, the County will realize savings through administrative efficiencies as a result of not preparing, soliciting, and evaluating a bid. This savings/cost avoidance would, I believe, be significant.

FISCAL IMPACT: Funds are available in CIP (Capital Improvement Plan) EQP060 for this purchase.

ATTACHMENTS: Resolution and Motorola Quote dated 5/12/26

RESOLUTION NO. RS-2026-

(Intergovernmental Cooperative Purchase [INTG-26-0334] Thirty [30] New Motorola APX8500 Mobile Radios for the Washington County Sheriff's Department)

RECITALS

The Code of Public Local Laws of Washington County, Maryland (the "Public Local Laws"), § 1-106.3, provides that the Board of County Commissioners of Washington County, Maryland (the "Board"), "may procure goods and services through a contract entered into by another governmental entity in accordance with the terms of the contract, regardless of whether the county was a party to the original contract."

Subsection (c) of § 1-106.3 provides that "A determination to allow or participate in an intergovernmental cooperative purchasing arrangement under subsection (b) of this section shall be by resolution and shall either indicate that the participation will provide cost benefits to the county or result in administrative efficiencies and savings or provide other justifications for the arrangement."

The Washington County Sheriff's Department seeks to purchase thirty (30) new Motorola APX8500 mobile radios from Motorola Solutions of Linthicum Heights, Maryland, for a total proposal price of \$220,885.20, and to utilize another jurisdiction's contract (36331/#21-069) that was awarded by the Metropolitan Washington Council of Governments to Motorola Solutions.

Eliminating the County's bid process will result in administrative and cost savings for the County. The County will benefit with direct cost savings because of the economies of scale the aforementioned contract has leveraged. Additionally, the County will realize administrative efficiencies and savings as a result of not preparing, soliciting, and evaluating bids.

NOW, THEREFORE, BE IT RESOLVED by the Board, pursuant to § 1-106.3 of the Public Local Laws, that the Washington County Sheriff's Department is hereby authorized to purchase thirty (30) new Motorola APX8500 mobile radios from Motorola Solutions of Linthicum Heights, Maryland, for a total proposal price of \$220,885.20, and to utilize another jurisdiction's contract (36331/#21-069) that was awarded by the Metropolitan Washington Council of Governments to Motorola Solutions.

Adopted and effective this ____ day of June, 2026.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Dawn L. Marcus, County Clerk

BY: _____
John F. Barr, President

Approved as to form
and legal sufficiency:

Zachary J. Kieffer
County Attorney

Mail to:
Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740

Billing Address:
WASHINGTON COUNTY
35 W WASHINGTON ST STE 104
HAGERSTOWN, MD 21740
US

Shipping Address:
WASHINGTON COUNTY
35 W WASHINGTON ST STE 104
HAGERSTOWN, MD 21740
US

Quote Date:05/12/2026
Expiration Date:07/11/2026
Quote Created By:
Kelly Powell
Sr. Account Executive
Kelly.Powell@
motorolasolutions.com
(240) 344-4032

End Customer:
WASHINGTON COUNTY
Thomas Weber
tweber@washco-md.net
(301) 331-6705

Contract: 36331 - MWCOG

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	APC	Description	Qty	List Price	Ext. List Price	Sale Price	Ext. Sale Price
	APX™ 8500							
1	M37TSS9PW1CN	0681	APX8500 ALL BAND MP MOBILE	30	\$6,558.00	\$196,740.00	\$3,934.80	\$118,044.00
1a	G851AG	0681	ADD: AES/DES-XL/DES-OFB ENCRYPT APX AND ADP	30	\$941.00	\$28,230.00	\$564.60	\$16,938.00
1b	GA00580AA	0681	ADD: TDMA OPERATION	30	\$530.00	\$15,900.00	\$318.00	\$9,540.00
1c	G51AT	0681	SOFTWARE LICENSE ENH:SMARTZONE	30	\$1,766.00	\$52,980.00	\$1,059.60	\$31,788.00
1d	G78AT	0185	ENH: 3 YEAR ESSENTIAL SVC	30	\$288.00	\$8,640.00	\$288.00	\$8,640.00
1e	GA01606AA	0681	ADD: NO BLUETOOTH/WIFI/GPS ANTENNA NEEDED	30	\$0.00	\$0.00	\$0.00	\$0.00
1f	B18CR	0681	ADD: AUXILIARY SPKR 7.5 WATT APX	30	\$71.00	\$2,130.00	\$42.60	\$1,278.00
1g	G89AC	0681	ADD: NO RF ANTENNA NEEDED	30	\$0.00	\$0.00	\$0.00	\$0.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Line #	Item Number	APC	Description	Qty	List Price	Ext. List Price	Sale Price	Ext. Sale Price
1h	G444AH	0681	ADD: APX CONTROL HEAD SOFTWARE	30	\$0.00	\$0.00	\$0.00	\$0.00
1i	G67EH	0681	ADD: REMOTE MOUNT E5 MP	30	\$350.00	\$10,500.00	\$210.00	\$6,300.00
1j	GA01517AA	0681	DEL: NO J600 ADAPTER CABLE NEEDED	30	\$0.00	\$0.00	\$0.00	\$0.00
1k	G806BL	0681	SOFTWARE LICENSE ENH: ASTRO DIGITAL CAI OP APX	30	\$607.00	\$18,210.00	\$364.20	\$10,926.00
1l	GA01670AA	0681	ADD: APX E5 CONTROL HEAD	30	\$767.00	\$23,010.00	\$460.20	\$13,806.00
1m	W22BA	0681	ADD: STD PALM MICROPHONE APX	30	\$85.00	\$2,550.00	\$51.00	\$1,530.00
1n	QA09113AB	0681	ADD: BASELINE RELEASE SW	30	\$0.00	\$0.00	\$0.00	\$0.00
1o	W969BG	0681	SOFTWARE LICENSE ENH: MULTIKEY OPERATION	30	\$388.00	\$11,640.00	\$232.80	\$6,984.00
1p	G361AH	0681	SOFTWARE LICENSE ENH: P25 TRUNKING SOFTWARE APX	30	\$353.00	\$10,590.00	\$211.80	\$6,354.00
1q	G610AC	0681	ADD: REMOTE MOUNT CABLE 30 FT APX	30	\$30.00	\$900.00	\$18.00	\$540.00
1r	GA05508AA	0681	DEL: DELETE VHF BAND	30	-\$800.00	-\$24,000.00	-\$480.00	-\$14,400.00
2	HKN4191C	0706	MOBILE ACCESSORIES POWER CABLE 10 FEET,12 AWG,20AMP	30	\$33.51	\$1,005.30	\$25.80	\$774.00
3	CB001295A01	0362	CABLE,NMO MNT PFP-195 17FT CBL QMA PLUG/ MALE ASSEMBLY ONLY, NO ANTENNA	30	\$76.80	\$2,304.00	\$61.44	\$1,843.20

Grand Total

\$220,885.20(USD)

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products. Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INTG-26-0337) Seven (7) John Deere Ztrak Mowers for Parks and Facilities Department

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Brandi Kentner, CPPO – Director, Office of Procurement, Danny Hixon – Deputy Director, Parks and Facilities Department

RECOMMENDED MOTION: Move to authorize by Resolution, for the Parks and Facilities Department to purchase seven (7) John Deere Model Z950M Ztrak Mowers from Atlantic Tractor of Hagerstown, MD, for a total amount of \$81,218.34, and to utilize another jurisdiction’s contract that was awarded by Baltimore County Public Schools (contract NTA-506-003) to John Deere of Cary, NC. The State of Maryland has issued a blanket purchase order (001B5600284) to allow other state agencies, local governments, and higher education institutions to piggyback off this competitively bid contract awarded by Baltimore County Public Schools.

REPORT-IN-BRIEF: The Building, Grounds and Facilities Department is requesting to purchase seven (7) zero turn mowers to replace seven (7) mowers that are 10 - 17 years old and exceed the County’s Vehicle and Equipment Types and Usage Guidelines. The County’s replacement guidelines for utility tractors are recommended at a ten (10) year economic life cycle. The replaced utility tractors will be advertised on GovDeals.com for auctioning.

The Code of Public Laws of Washington County, Maryland (the Public Local Laws) 1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a part to the original contract. Baltimore County Public Schools solicited the resulting agreement. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the procurement of the equipment in accordance with the Public Local Laws referenced above that participation would result in cost benefits or in administrative efficiencies.

The County will benefit with the direct cost savings in the purchase of this equipment because of economies of scale this contract has leveraged. Additionally, the County will realize savings through administrative efficiencies as a result of not preparing, soliciting and evaluating a bid. Acquisition of the equipment by utilizing the Baltimore County Public Schools contract and eliminating our County’s bid process would result in administrative and cost savings for the Parks and Facilities Department in preparing specifications and the Purchasing Department.

ATTACHMENTS: Resolution and Atlantic Tractor quote 2123079

FISCAL IMPACT: Funds is available in the department's Capital Improvement Budget for FY26 and FY27 600400-30-10500-VEH008-EQPT

CONCURRENCES: Director of the Division of Public Works

RESOLUTION NO. RS-2026-

(Intergovernmental Cooperative Purchase [INTG-26-0337] Seven [7] John Deere Ztrak Mowers for Parks and Facilities Department)

RECITALS

The Code of Public Local Laws of Washington County, Maryland (the "Public Local Laws"), § 1-106.3, provides that the Board of County Commissioners of Washington County, Maryland (the "Board"), "may procure goods and services through a contract entered into by another governmental entity in accordance with the terms of the contract, regardless of whether the county was a party to the original contract."

Subsection (c) of § 1-106.3 provides that "A determination to allow or participate in an intergovernmental cooperative purchasing arrangement under subsection (b) of this section shall be by resolution and shall either indicate that the participation will provide cost benefits to the county or result in administrative efficiencies and savings or provide other justifications for the arrangement."

The Parks and Facilities Department seeks to purchase seven (7) John Deere model Z950M Ztrak mowers from Atlantic Tractor of Hagerstown, Maryland, for a total sum of \$81,218.34, and to utilize another jurisdiction's contract that was awarded by Baltimore County Public Schools (contract NTA-506-003) to John Deere of Cary, North Carolina. The State of Maryland has issued a blanket purchase order (001B5600284) to allow other state agencies, local governments, and high education institutions to piggyback off this competitively bid contract awarded by Baltimore County Public Schools.

Eliminating the County's bid process will result in administrative and cost savings for the County. The County will benefit with direct cost savings because of the economies of scale the aforementioned contract has leveraged. Additionally, the County will realize administrative efficiencies and savings as a result of not preparing, soliciting, and evaluating bids.

NOW, THEREFORE, BE IT RESOLVED by the Board, pursuant to § 1-106.3 of the Public Local Laws, that the Parks and Facilities Department is hereby authorized to purchase seven (7) John Deere model Z950M Ztrak mowers from Atlantic Tractor of Hagerstown, Maryland, for a total sum of \$81,218.34, and to utilize another jurisdiction's contract that was awarded by Baltimore County Public Schools (contract NTA-506-003) to John Deere of Cary, North Carolina.

Adopted and effective this ____ day of June, 2026.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Dawn L. Marcus, County Clerk

BY: _____
John F. Barr, President

Approved as to form
and legal sufficiency:

Zachary J. Kieffer
County Attorney

Mail to:
Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740

Customer:

Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.

A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.

Vendor: Deere & Company

2000 John Deere Run

Cary, NC 27513-2789 US

FED ID: 36-2382580

UEID: FNSWEDARMK53

Signature on all LOIs and POs with a signature line

Contract name or number; or JD Quote ID

Sold to street address

Ship to street address (no PO box)

Bill to contact name and phone number

Bill to address

Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)

Membership number if required by the contract

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.

For any questions, please contact:

DALE JONES

Atlantic Tractor LLC

13115 Cearfoss Pike

HAGERSTOWN, MD 21740

Work Phone: 717-328-2244

Cell Phone: 717-328-2244

Email: dale.jones@atjd.net

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513-2789 US
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

DALE JONES
Atlantic Tractor LLC
13115 Cearfoss Pike HAGERSTOWN, MD 21740

Prepared For

WASHINGTON COUNTY PARKSMB
1307 S POTOMAC ST
HAGERSTOWN, MD 217407326
(240) 313-2700
DHIXON@WASHCO-MD.NET

Prepared By

DALE JONES
Atlantic Tractor LLC
13115 Cearfoss Pike
HAGERSTOWN, MD 21740
717-328-2244
dale.jones@atjd.net

Quote Id 2123079

Creation Date 21-May-2026

Expiration Date 20-Jun-2026

Quote Summary

Equipment Summary	Suggested List	Selling Price	QTY In Group	Extended
Z950M ZTrak Contract: MD State of Maryland 001B5600284 (PG YL CG 22) Price Effective Date: 20-May-2026	\$15,894.00	\$11,602.62	1	\$11,602.62
Z950M ZTrak Contract: MD State of Maryland 001B5600284 (PG YL CG 22) Price Effective Date: 20-May-2026	\$15,894.00	\$11,602.62	1	\$11,602.62
Z950M ZTrak Contract: MD State of Maryland 001B5600284 (PG YL CG 22) Price Effective Date: 20-May-2026	\$15,894.00	\$11,602.62	1	\$11,602.62
Z950M ZTrak Contract: MD State of Maryland 001B5600284 (PG YL CG 22) Price Effective Date: 20-May-2026	\$15,894.00	\$11,602.62	1	\$11,602.62
Z950M ZTrak Contract: MD State of Maryland 001B5600284 (PG YL CG 22) Price Effective Date: 20-May-2026	\$15,894.00	\$11,602.62	1	\$11,602.62
Z950M ZTrak Contract: MD State of Maryland 001B5600284 (PG YL CG 22) Price Effective Date: 20-May-2026	\$15,894.00	\$11,602.62	1	\$11,602.62

Salesperson : X _____

Accepted By : X _____

Z950M ZTrak	\$15,894.00	\$11,602.62	1	\$11,602.62
--------------------	--------------------	--------------------	----------	--------------------

Contract: MD State of Maryland 001B5600284 (PG YL CG 22)

Price Effective Date: 20-May-2026

Equipment Total	\$81,218.34
------------------------	--------------------

Quote Summary

Total Selling Price	\$81,218.34
---------------------	-------------

Total Taxable Equipment Fees	\$0.00
------------------------------	--------

Sub-total	\$81,218.34
------------------	--------------------

*Total Non-Taxable Equipment Fees	\$0.00
-----------------------------------	--------

Rental Applied	\$0.00
----------------	--------

Total Amount Due	\$81,218.34
-------------------------	--------------------

Down Payment	\$0.00
--------------	--------

Balance Due	\$81,218.34
--------------------	--------------------

Salesperson : X _____

Accepted By : X _____

Selling Equipment

Quote # 2123079
Customer WASHINGTON COUNTY PARKSMB

Z950M ZTrak

QTY In Group : 1

Hours	---	Suggested List
Serial Number	---	\$15,894.00
Stock Number	---	Selling Price
Contract	MD State of Maryland 001B5600284 (PG YL CG 22)	\$11,602.62
Price Effective Date	20-May-2026	Discount Amount
PUK Parent Serial #	---	(\$4,291.38)

Equipment Summary

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
0695TC	Z950M ZTrak	1	\$15,299.00	24.0%	(\$3,671.76)	\$11,627.24

Base / Options

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
001A	United States /Canada	1	\$0.00	24.0%	\$0.00	\$0.00
1504	60 In. Side Discharge Mower Deck	1	\$0.00	24.0%	\$0.00	\$0.00
2093	Fully Adjustable Suspension Seat with Armrests (24" High Back)	1	\$595.00	24.0%	(\$142.80)	\$452.20
1036	24x12x12 Pneumatic Turf Tire for 54 In. and 60 In. Decks	1	\$0.00	24.0%	\$0.00	\$0.00

Total Base / Options	\$15,894.00	(\$3,814.56)	\$12,079.44
-----------------------------	--------------------	---------------------	--------------------

Customer Discounts

Description	Discount Amount
Multi-unit Discount	(\$476.82)
Total Discounts	(\$476.82)
Selling Price Subtotal	\$11,602.62
Total Selling Price	\$15,894.00 (\$4,291.38) \$11,602.62

Z950M ZTrak

QTY In Group : 1

Hours	---	Suggested List
Serial Number	---	\$15,894.00
Stock Number	---	Selling Price
Contract	MD State of Maryland 001B5600284 (PG YL CG 22)	\$11,602.62
Price Effective Date	20-May-2026	Discount Amount
PUK Parent Serial #	---	(\$4,291.38)

Equipment Summary

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
0695TC	Z950M ZTrak	1	\$15,299.00	24.0%	(\$3,671.76)	\$11,627.24

Base / Options

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
001A	United States /Canada	1	\$0.00	24.0%	\$0.00	\$0.00
1504	60 In. Side Discharge Mower Deck	1	\$0.00	24.0%	\$0.00	\$0.00
2093	Fully Adjustable Suspension Seat with Armrests (24" High Back)	1	\$595.00	24.0%	(\$142.80)	\$452.20
1036	24x12x12 Pneumatic Turf Tire for 54 In. and 60 In. Decks	1	\$0.00	24.0%	\$0.00	\$0.00
Total Base / Options			\$15,894.00		(\$3,814.56)	\$12,079.44

Customer Discounts

Description	Discount Amount
Multi-unit Discount	(\$476.82)
Total Discounts	(\$476.82)
Selling Price Subtotal	\$11,602.62
Total Selling Price	\$15,894.00 (\$4,291.38) \$11,602.62

Z950M ZTrak

QTY In Group : 1

Hours	---	Suggested List
Serial Number	---	\$15,894.00
Stock Number	---	Selling Price
Contract	MD State of Maryland 001B5600284 (PG YL CG 22)	\$11,602.62
Price Effective Date	20-May-2026	Discount Amount
PUK Parent Serial #	---	(\$4,291.38)

Equipment Summary

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
0695TC	Z950M ZTrak	1	\$15,299.00	24.0%	(\$3,671.76)	\$11,627.24

Base / Options

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
001A	United States /Canada	1	\$0.00	24.0%	\$0.00	\$0.00
1504	60 In. Side Discharge Mower Deck	1	\$0.00	24.0%	\$0.00	\$0.00
2093	Fully Adjustable Suspension Seat with Armrests (24" High Back)	1	\$595.00	24.0%	(\$142.80)	\$452.20
1036	24x12x12 Pneumatic Turf Tire for 54 In. and 60 In. Decks	1	\$0.00	24.0%	\$0.00	\$0.00
Total Base / Options			\$15,894.00		(\$3,814.56)	\$12,079.44

Customer Discounts

Description	Discount Amount
Multi-unit Discount	(\$476.82)
Total Discounts	(\$476.82)
Selling Price Subtotal	\$11,602.62
Total Selling Price	\$15,894.00 (\$4,291.38) \$11,602.62

Z950M ZTrak

QTY In Group : 1

Hours	---	Suggested List
Serial Number	---	\$15,894.00
Stock Number	---	Selling Price
Contract	MD State of Maryland 001B5600284 (PG YL CG 22)	\$11,602.62
Price Effective Date	20-May-2026	Discount Amount
PUK Parent Serial #	---	(\$4,291.38)

Equipment Summary

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
0695TC	Z950M ZTrak	1	\$15,299.00	24.0%	(\$3,671.76)	\$11,627.24

Base / Options

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
001A	United States /Canada	1	\$0.00	24.0%	\$0.00	\$0.00
1504	60 In. Side Discharge Mower Deck	1	\$0.00	24.0%	\$0.00	\$0.00
2093	Fully Adjustable Suspension Seat with Armrests (24" High Back)	1	\$595.00	24.0%	(\$142.80)	\$452.20
1036	24x12x12 Pneumatic Turf Tire for 54 In. and 60 In. Decks	1	\$0.00	24.0%	\$0.00	\$0.00
Total Base / Options			\$15,894.00		(\$3,814.56)	\$12,079.44

Customer Discounts

Description	Discount Amount
Multi-unit Discount	(\$476.82)
Total Discounts	(\$476.82)
Selling Price Subtotal	\$11,602.62
Total Selling Price	\$15,894.00 (\$4,291.38) \$11,602.62

Z950M ZTrak

QTY In Group : 1

Hours	---	Suggested List
Serial Number	---	\$15,894.00
Stock Number	---	Selling Price
Contract	MD State of Maryland 001B5600284 (PG YL CG 22)	\$11,602.62
Price Effective Date	20-May-2026	Discount Amount
PUK Parent Serial #	---	(\$4,291.38)

Equipment Summary

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
0695TC	Z950M ZTrak	1	\$15,299.00	24.0%	(\$3,671.76)	\$11,627.24

Base / Options

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
001A	United States /Canada	1	\$0.00	24.0%	\$0.00	\$0.00
1504	60 In. Side Discharge Mower Deck	1	\$0.00	24.0%	\$0.00	\$0.00
2093	Fully Adjustable Suspension Seat with Armrests (24" High Back)	1	\$595.00	24.0%	(\$142.80)	\$452.20
1036	24x12x12 Pneumatic Turf Tire for 54 In. and 60 In. Decks	1	\$0.00	24.0%	\$0.00	\$0.00
Total Base / Options			\$15,894.00		(\$3,814.56)	\$12,079.44

Customer Discounts

Description	Discount Amount
Multi-unit Discount	(\$476.82)
Total Discounts	(\$476.82)
Selling Price Subtotal	\$11,602.62
Total Selling Price	\$15,894.00 (\$4,291.38) \$11,602.62

Z950M ZTrak

QTY In Group : 1

Hours	---	Suggested List
Serial Number	---	\$15,894.00
Stock Number	---	Selling Price
Contract	MD State of Maryland 001B5600284 (PG YL CG 22)	\$11,602.62
Price Effective Date	20-May-2026	Discount Amount
PUK Parent Serial #	---	(\$4,291.38)

Equipment Summary

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
0695TC	Z950M ZTrak	1	\$15,299.00	24.0%	(\$3,671.76)	\$11,627.24

Base / Options

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
001A	United States /Canada	1	\$0.00	24.0%	\$0.00	\$0.00
1504	60 In. Side Discharge Mower Deck	1	\$0.00	24.0%	\$0.00	\$0.00
2093	Fully Adjustable Suspension Seat with Armrests (24" High Back)	1	\$595.00	24.0%	(\$142.80)	\$452.20
1036	24x12x12 Pneumatic Turf Tire for 54 In. and 60 In. Decks	1	\$0.00	24.0%	\$0.00	\$0.00
Total Base / Options			\$15,894.00		(\$3,814.56)	\$12,079.44

Customer Discounts

Description	Discount Amount
Multi-unit Discount	(\$476.82)
Total Discounts	(\$476.82)
Selling Price Subtotal	\$11,602.62
Total Selling Price	\$15,894.00 (\$4,291.38) \$11,602.62

Z950M ZTrak

QTY In Group : 1

Hours	---	Suggested List
Serial Number	---	\$15,894.00
Stock Number	---	Selling Price
Contract	MD State of Maryland 001B5600284 (PG YL CG 22)	\$11,602.62
Price Effective Date	20-May-2026	Discount Amount
PUK Parent Serial #	---	(\$4,291.38)

Equipment Summary

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
0695TC	Z950M ZTrak	1	\$15,299.00	24.0%	(\$3,671.76)	\$11,627.24

Base / Options

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
001A	United States /Canada	1	\$0.00	24.0%	\$0.00	\$0.00
1504	60 In. Side Discharge Mower Deck	1	\$0.00	24.0%	\$0.00	\$0.00
2093	Fully Adjustable Suspension Seat with Armrests (24" High Back)	1	\$595.00	24.0%	(\$142.80)	\$452.20
1036	24x12x12 Pneumatic Turf Tire for 54 In. and 60 In. Decks	1	\$0.00	24.0%	\$0.00	\$0.00
Total Base / Options			\$15,894.00		(\$3,814.56)	\$12,079.44

Customer Discounts

Description	Discount Amount
Multi-unit Discount	(\$476.82)
Total Discounts	(\$476.82)
Selling Price Subtotal	\$11,602.62
Total Selling Price	\$15,894.00 (\$4,291.38) \$11,602.62



JOHN DEERE
FINANCIAL

WHY FINANCE WITH JOHN DEERE FINANCIAL?

Whether you're running a farm, managing a business, or maintaining your property, John Deere Financial is here to support you. With decades of experience and deep knowledge of John Deere equipment, we offer flexible financing solutions tailored to your needs, your goals, and your budget. From large-scale ag producers to commercial contractors to homeowners, we make it easier to own and operate the equipment you trust, with competitive rates and terms that work for you.

For generations, we've stood by our customers with reliable financing and long-term commitment. With John Deere Financial, your financing works as hard and reliably as your equipment, because we believe in building lasting relationships that grow with you.

CONVENIENT

- Multiple finance solutions for the products and services you need.
- Enjoy a seamless experience with eStatements, easy account management through My Financial Accounts, secure eSignature options, and fast approvals—saving you time and simplifying your financial life.

COMPETITIVE

- Customized solutions — help choosing the best financial mix to support your needs.
- Unmatched industry expertise.
- Tailored terms, flexible payments, and cost-effective maintenance plans.

COMMITTED

- Here for you in good times and in bad - we'll find solutions to keep you in your equipment and on track for future success.
- As a finance company owned and operated by John Deere, we are focused on products built by John Deere.

INSIGHTFUL

- Customer service team that thoroughly understands your industry and the challenges customers face.
- Financing solutions for real life.



SCAN HERE

*To learn about our
finance products.*

SCAN HERE
To apply online today!





Agenda Report Form

Open Session Item

SUBJECT: Emergency Procurement (PUR-1829) Hot Water Heating System at the Detention Center.

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Brandi Kentner, CPPO, Procurement Director, and Terry Hill, Sr Building Maintenance Mechanic, Washington County Detention Center

RECOMMENDED MOTIONS: Move to approve the emergency procurement to replace the Hot Water Heating System at the Washington County Detention Center. This work will be completed by Mick's Plumbing, Heating and Air Conditioning of Thurmont, MD, for the total sum of \$81,000.

The work consists of providing all necessary pipe, fittings, permits, and labor to bring to working order and perform to the minimum specifications as required by the jurisdiction.

REPORT-IN-BRIEF: On Sunday, February 8, 2026, at @ 7:30 PM a 650-gallon, Domestic Hot Water storage tank located in the second-floor mechanical room of the Female Housing/Work Release area of the Washington County Detention Center had a catastrophic failure. The bottom of the tank failed near a pipe fitting. The contents of the tank, as well as additional system supply water, made their way through the ceiling and stairway to the first-floor mechanical and electrical rooms as well as an office, server room, laundry room, and the Control Center areas. Maintenance Staff responded as well as the on-duty Security Staff, shutting the supply off to the system and beginning to clean up. The days that followed: Monday, February 9, 2026, an In-House plan was developed to continue normal operations. The option that was chosen was that of moving Female Detainees to the H-pod housing unit in small groups for showers and hygiene maintenance. After consultation with Mick's Plumbing and Heating, the current County contracted plumbing contractor and Command Staff, it was agreed that a temporary connection that had been suggested by and designed by in-house Staff be installed between the H-pod housing unit hot water system and the Female Housing/Administration hot water system. This work began on Monday, March 9, 2026, as planned and was completed. This service was turned over for service on Friday, March 13, 2026.

Thursday, May 28, 2026, a draft "Informal Request for Quotes" was prepared for the replacement of the existing failed system that could be sent out to vendors. On Monday, June 1, 2026, phone calls were placed to 6 vendors asking if they would be interested in quoting the work. The vendors contacted were as follows. Ben's Plumbing (Tana) – No response, Musser's Plumbing (Responded), H.R. Ebersole and Son's (Responded "Will be Bidding" – No bid received), Mick's Plumbing (Responded), Fridinger-Ritchie (Declined to Bid, the following week), and Larry and Son's (Declined to Bid). Tuesday, June 2, 2026, a final draft of the IRFQ was completed and sent out via email to the first 5 vendors.

Necessity: The critical nature of all systems within our infrastructure is directly related to the Safety, Health, and Security of our Staff and those that we house. In particular, the Domestic Hot Water system is directly related to the health and hygiene of both Our Staff and Detainees. Even though we were able

to establish a temporary solution for Our Female Detainees in short order because of the willingness of Our Staff to go the extra mile and move Detainees back and forth between another part of the facility, our staff suffered without the luxury of hot water until March 9, 2026, when the temporary Hot Water solution was implemented.

Critical Nature: In the past 30 days, the detained count in our facility has risen by 12%. This being said.

1. A permanent repair is a necessity.
2. If we do need to integrate Detainees back into H-pod, the Domestic Hot Water system would not be able to handle the demand.
3. The H-pod system was not designed to carry even the current demand of the Female Housing/Administration areas.
4. The continued demand on the H-pod system will likely reduce its serviceable life.

The Code of the Public Laws of Washington County, Maryland §1-106.4,(b), states that the procurement officer may make an emergency procurement by any method that the procurement officer considers most appropriate to avoid or mitigate serious damage to public health, safety, or welfare.

Washington County Purchasing Policy, Section 3.5 Emergency Purchases provides that an emergency condition is a situation that creates a threat to public health, welfare, or safety, such as may arise by reason of floods, epidemics, riots, equipment failures, or other such reasons as proclaimed by a using agency. The existence of such conditions creates an immediate and serious need for supplies, equipment, materials, and services that cannot be met through normal procurement methods and the lack of which would threaten the function of County government, or the health, safety or welfare of County residents. County using agencies may make emergency procurements when an emergency condition arises, and the need cannot be met through normal procurement methods. An emergency procurement shall be limited only to a quantity of those supplies, equipment, materials, or services necessary to meet the emergency. There shall be no delay for purposes of purchasing emergency goods and/or services.

The County Administrator or Purchasing Director may authorize any procurement if it is above the formal bid limit set forth in the Code of the Public Local Laws of Washington County, Section 1-106; however, the procurement must be placed on the next scheduled formal agenda for approval by the Board.

DISCUSSION: N/A

FISCAL IMPACT: Funds are available in the department's operating budget 515350-10-11320

ATTACHMENTS: Quotes from two vendors Mick's Plumbing, Heating and Air Conditioning and Musser's.



**MICK'S PLUMBING, HEATING
& AIR CONDITIONING**

27 Howard Street, Thurmont, MD 21788

“Your Plumbing Doctor”

Phone: 301-271-2488

Fax: 301-271-2111

June 15th, 2026
WCSA - WCDC
Attn: Terry Hill
500 Western Maryland Pkwy
Hagerstown, MD 21740
301-331-6711
thill@washco-md.net

RE: Water heater replacement

We will provide all necessary pipe, fittings, permits and labor to bring to working order and done to the minimum specifications as required by the jurisdiction.

SCOPE:

- ** Remove and dispose of existing.
- ** Provide and install (4) Navien 199 MBH tank less heaters
- ** Provide and install (3) 200 Gallon storage tanks.
- ** Provide and install (4) Vent kits.
- ** Provide and install (1)Ready link kit.
- ** Provide and install (1) 6” Common vent header.
- ** We have not allowed for any roof flashing or patching.

TOTAL BID \$81,000.00

Authorized signature _____ Date _____

Terms net 30, Balance due when job is completed. Balances over 30 days old shall be subject to 1-1/2% per month on any said balances as well as any and all legal fees incurred while collecting any said balances. This proposal is valid for 15 days. All discounts and rebates have been applied.

Sincerely,
Mickey Late

MUSSER'S PLUMBING LLC

PLUMBING WITH EXCELLENCE

PO Box 4584

HAGERSTOWN MD. 21742

CELL# 301-573-3412

Email: mussersplumbing@aol.com

Re: Plumbing System for Washington County Detention Center

6-15-26

System Summary:

This includes labor and material for new domestic hot water heating system, Includes demo out old system and storage tank. Old Storage tank will have to be cut with a torch to get out in pieces. Take out old water softner and redo copper lines.

Also Includes:

- 3 – Lochinvar #LRJA200 200 gal. Storage Tanks
- 3 – Lochinvar #L100348854 Relief Valve Kits
- 2 – Webstone #WH81406WHV LF 1 ½ PXFLG LF ISO HVEL
- 1 – Grundfos #G95906632 LF UPS26-150SF 115V 9H IMU
- 1 – Navien #NGFFMKDIZUS010 RDY-Link Rack Add-On V4
- 1 – Navien #NGFFMKDIZUS009 RDY-Link Rack BSE V4
- 4 - CALEFFI #C127351AF4G0 LF Auto Val. Valve ¾ BRS MIP 4 GPM
- 1 – Navien #N30019042A NPE 4BB Ready- Link Manifold
- 4 – Navien #N30014367B Common Vent Coll Kit
- 4 – Navien #NNPE240A2NG/LP 199MBH Tankless Water Heater
- 1 - Permit

The Total Price of All Work Outline in This Proposal Will Be:

\$82,650.00

Eighty-Two Thousand Six Hundred Fifty Even Dollars



Open Session Item

SUBJECT: Bid Renewal (PUR-1690) Sludge Hauling

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Carin Bakner, CPPB, Buyer, Office of Procurement; Dave Mason, P.E., Interim Director of the Division of Environmental Management

RECOMMENDED MOTION: Move to renew the contract for Sludge Hauling services for the Division of Environmental Management with A.C & T., Inc. of Hagerstown, MD, based on its letter dated June 1, 2026, requesting a 5% increase for Fiscal Year 2027 based on the Consumer Price Index (CPI) for Water and Sewerage Maintenance. The vendor has requested an increase based on increases in fuel costs, insurance costs and wages.

REPORT-IN-BRIEF: On August 13, 2024, the Board originally awarded a contract for the subject services to A.C. & T., Inc., in the total annual amount of \$133,050 based on estimated quantities. The term of the contract is for a one (1) year period, that commenced on September 1, 2024, with an option by the County to renew for up to two (2) additional consecutive one (1) year periods. This is the second and final of two one (1) year optional renewals of the contract. The County reserves the right to accept or reject any request for renewal by the Bidder, and any increase in unit costs for each specified location.

DISCUSSION: N/A

FISCAL IMPACT: Funds have been approved for the Fiscal Year 2027 operating budget account 590030-42-42120.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Letter of Intent to Renew, dated June 1, 2026.

AUDIO/VISUAL NEEDS: N/A



A. C. & T. Co., Inc.

11535 Hopewell Road * P.O. Box 4217

Hagerstown, Maryland 21741-4217

1-800-458-FUEL * 301-582-2700 * Fax 301-582-2719

June 1, 2026

Washington County Purchasing Department
Brandi J. Kentner
100 West Washington Street, Suite 3200
Hagerstown, MD 21740-4748

Re: Sludge Hauling Services (PUR-1690)

Dear Mrs. Kentner,

This letter shall serve as notice that AC&T Company would renew the current sludge hauling contract for an additional one year period commencing September 1, 2026.

We request a 5% CPI adjustment to the rates due to increase fuel costs, insurance costs and wages.

We will mail the original request. Thank you for your consideration.

Regards,
AC&T Co., Inc.


Brad Fulton
President



Agenda Report Form

Open Session Item

SUBJECT: Bid Renewal (PUR-1742) Electronics Recycling

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Carin Bakner, CPPB, Buyer, Office of Procurement; Dave Mason, P.E., Interim Director of the Division of Environmental Management

RECOMMENDED MOTION: Move to renew the contract for Electronics Recycling with EACR, Inc. of Lakewood, NJ, based on its letter dated May 20, 2026, requesting an increase for Fiscal Year 2027 as outlined below. The vendor is requesting the increase due to increases in diesel fuel and supply costs.

<u>Product</u>	<u>Unit Price</u> <u>Fiscal Year 2026</u>	<u>Unit Price</u> <u>Fiscal Year 2027</u>
Item No. 1 – Electronics Recycling from 40 West Landfill – CRT Material	\$0.14	\$0.15
Item No. 2 – Electronics Recycling from 40 West Landfill – NON-CRT Material	\$0.10	\$0.15
Item No. 3 – Transportation from 40 West Landfill to Recycling Facility	\$685	\$1,075

REPORT-IN-BRIEF: On June 3, 2025, the Board originally awarded a contract for the subject services to EACR, Inc. at the prices listed above for Fiscal Year 2026. The term of the contract is for a one (1) year period, that commenced on August 1, 2025, with an option by the County to renew for up to two (2) additional consecutive one (1) year periods. This is the first of two (2) one (1) year optional renewals of the contract. The County reserves the right to accept or reject any request for renewal by the Bidder, and any increase in unit costs. All other terms and conditions shall remain unchanged.

FISCAL IMPACT: Funds have been approved in the FY'27 budget 588040-21-21200 (Recycling) for these services.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Letter of Intent to Renew, dated May 20, 2026.



EACR, Inc

5/20/2026

Brandi Kentner
Procurement Director
Washington County Maryland
100 West Washington Street, Suite 3200
Hagerstown, MD 21740

Subject: Letter of Intent to Continue Electronic Recycling Services

RE: Electronic Recycling (PUR-1742)

Dear Brandi Kentner,

This letter serves as formal notice of our intent to continue providing electronic recycling services under the current agreement/bid arrangement for an additional one-year term, subject to the terms and conditions previously established.

EACR INC has appreciated the opportunity to work with Washington County Maryland and remains committed to delivering reliable, environmentally responsible, and compliant electronic waste recycling services. We are prepared to continue all services at the same high standards of performance, safety, and regulatory compliance that have been maintained throughout the current contract period.

We respectfully request consideration for extension of the existing bid agreement for the period of August 1, 2026 through July 31, 2027. Unless otherwise negotiated, there will be an increase in pricing new pricing is listed below, scope of services, and contractual conditions shall remain in effect during the extension period.



EACR, Inc

Please let us know if any additional documentation or updated information is required to complete the renewal process. We look forward to continuing to do business with Washington County Maryland

Item #1 CRT Material \$.15

Item #2 Non CRT Material \$.15

Item #3 Transportation from 40 West Landfill to EACR INC \$1,075.00

Thank you for your consideration.

Sincerely,

Albert Boufarah
Vice President
EACR INC
732-370-4100
aj@eacrinc.com

Go Green



Agenda Report Form

Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INTG-26-0335) – Roof Replacement at Water Quality Pump Shop

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Carin Bakner, CPPB, Buyer, Office of Procurement, Dave Mason, Interim Director, Division of Environmental Management

RECOMMENDED MOTION: Move to authorize by Resolution, the approval of the purchase of a roof replacement at the Water Quality Pump Shop from Lobar Associates, Inc. of Dillsburg, PA, at the contracted pricing totaling \$99,023.51 based on the Indefinite Delivery – Indefinite Quantity Construction Contract in the State of Maryland awarded by Sourcewell Contract No. MD-R2-RW-030425-LOB. This was a competitively bid contract that was awarded to three (3) vendors for Roofing services in region 2 in the State of Maryland, which includes Washington and Frederick Counties. We reached out to all three (3) awarded vendors for quotes and received two.

REPORT-IN-BRIEF: This purchase is for the planned replacement of the roof on the Pump Shop for the Water Quality Department. The current roof has been leaking and in need of repair for quite some time. Prolonging the repair of this roof will lead to other problems within the structure.

The Code of the Public Laws of Washington County, Maryland §1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a party to the original contract. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the purchase of this roof replacement in accordance with the Code referenced above by resolving that participation would result in cost benefits or in administrative efficiencies.

The County will benefit with direct cost savings in the purchase of this service because of the economies of scale this contract has leveraged. The purchase of this service by utilizing the Sourcewell contract and eliminating our county's bid process would result in administrative efficiencies and cost savings for the Division of Environmental Management and the Washington County Office of Procurement. I am confident that any bid received as a result of an independent County solicitation would exceed the spend savings that the Sourcewell contract provides through this agreement.

DISCUSSION: N/A

FISCAL IMPACT: Funding is available in the department's Capital Improvement Plan 515000-37-40010 BLD073 General Building Improvements.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Lobar Associates, Inc. Quote dated June 11, 2026.

RESOLUTION NO. RS-2026-0335

(Intergovernmental Cooperative Purchase [INTG-26-0335] Roof Replacement at Water Quality Pump Shop)

RECITALS

The Code of Public Local Laws of Washington County, Maryland (the "Public Local Laws"), § 1-106.3, provides that the Board of County Commissioners of Washington County, Maryland (the "Board"), "may procure goods and services through a contract entered into by another governmental entity in accordance with the terms of the contract, regardless of whether the county was a party to the original contract."

Subsection (c) of § 1-106.3 provides that "A determination to allow or participate in an intergovernmental cooperative purchasing arrangement under subsection (b) of this section shall be by resolution and shall either indicate that the participation will provide cost benefits to the county or result in administrative efficiencies and savings or provide other justifications for the arrangement."

The Division of Environmental Management seeks to purchase for the Water Quality Pump Shop a roof replacement from Lobar Associates, Inc., of Dillsburg, Pennsylvania, at the contracted pricing totaling \$99,023.51, based on the Indefinite Delivery – Indefinite Quantity Construction Contract, in the State of Maryland, awarded by Sourcewell Contract No. MD-R2-RW-030425-LOB.

Eliminating the County's bid process will result in administrative and cost savings for the County. The County will benefit with direct cost savings because of the economies of scale the aforementioned contract has leveraged. Additionally, the County will realize administrative efficiencies and savings as a result of not preparing, soliciting, and evaluating bids.

NOW, THEREFORE, BE IT RESOLVED by the Board, pursuant to § 1-106.3 of the Public Local Laws, that the Division of Environmental Management is hereby authorized to purchase a roof replacement from Lobar Associates, Inc., of Dillsburg, Pennsylvania, at the contracted pricing totaling \$99,023.51, based on the Indefinite Delivery – Indefinite Quantity Construction Contract, in the State of Maryland, awarded by Sourcewell Contract No. MD-R2-RW-030425-LOB.

Adopted and effective this ____ day of June, 2026.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Dawn L. Marcus, County Clerk

BY: _____
John F. Barr, President

Approved as to form
and legal sufficiency:

Zachary J. Kieffer
County Attorney

Mail to:
Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740



Work Order Signature Document

EZIQC Contract No.: MD-R2-RW-030425-LOB

New Work Order

Modify an Existing Work Order

Work Order Number: 154501.00

Work Order Date: 06/11/2026

Work Order Title: WASHCO - Water Dept. Roof Replacement

Owner Name: Washington County Government

Contractor Name: Lobar Associates Inc.

Contact: Scott Hose

Contact: Dane Eichelberger

Phone: 240-313-2652

Phone: (717) 432-3429

Work to be Performed

Work to be performed as per the Final Detailed Scope of Work Attached and as per the terms and conditions of EZIQC Contract No MD-R2-RW-030425-LOB.

Brief Work Order Description:

Roof replacement at water department maintenance shop.

Time of Performance

See Schedule Section of the Detailed Scope of Work

Liquidated Damages

Will apply:

Will not apply:

Work Order Firm Fixed Price: \$99,023.51

Owner Purchase Order Number:

Approvals

Owner Date

Contractor Date

Detailed Scope of Work

To: Dane Eichelberger
Lobar Associates Inc.
4 Barlo Circle PO Box 432
Dillsburg, PA 17019
(717) 432-3429

From: Scott Hose
Washington County Government

240-313-2652

Date Printed: June 11, 2026

Work Order Number: 154501.00

Work Order Title: WASHCO - Water Dept. Roof Replacement

Brief Scope: Roof replacement at water department maintenance shop.

Preliminary

Revised

Final

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

All work to be completed per the attached scope of work. No changes shall occur without approval from Washington County.

Contractor

Date

Owner

Date

Contractor's Price Proposal - Summary

Date: June 11, 2026
IQC Master Contract #: MD-R2-RW-030425-LOB
Work Order Number: 154501.00
Owner PO #:
Work Order Title: WASHCO - Water Dept. Roof Replacement
Contractor: Lobar Associates Inc.
Proposal Name: WASHCO - Water Dept. Roof Replacement
Proposal Value: \$99,023.51

01 - General Requirements **\$17,376.20**

07 - Thermal & Moisture Protection **\$81,647.31**

Proposal Total **\$99,023.51**

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

Contractor's Price Proposal - Detail

Date: June 11, 2026
IQC Master Contract #: MD-R2-RW-030425-LOB
Work Order Number: 154501.00
Owner PO #:
Work Order Title: WASHCO - Water Dept. Roof Replacement
Contractor: Lobar Associates Inc.
Proposal Name: WASHCO - Water Dept. Roof Replacement
Proposal Value: \$99,023.51

Sect.	Item	Modifier.	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X)		

01 - General Requirements

1	01 22 20 00-0015		HR	LaborerFor tasks not included in the Construction Task Catalog® and as directed by owner only.	\$4,218.17
				Installation Quantity 100.00 x Unit Price 37.24 x Factor 1.1327 = Total \$4,218.17 Demolish skylights and abandoned pipe 5 men 1 day, 10 hr day = 50hrs Demolish existing ridgevent wench system 5 men 1 day, 10hr day = 50hrs 100hrs total	
2	01 22 23 00-0056		WK	20' Electric, Scissor Platform Lift	\$1,103.90
				Installation Quantity 2.50 x Unit Price 389.83 x Factor 1.1327 = Total \$1,103.90 Insulation installation	
3	01 22 23 00-1063		WK	5,000 Lb. Capacity, Telescopic Boom, Hi-Reach, Rough Terrain Construction Forklift With Full-Time Operator	\$11,520.35
				Installation Quantity 2.50 x Unit Price 4,068.28 x Factor 1.1327 = Total \$11,520.35 Dump box for remove existing panels and loading new panels and materials to roof	
4	01 22 23 00-1063	0037	MOD	For Equipment Without Operator, Deduct	-\$1,424.52
				Installation Quantity 0.50 x Unit Price -2,515.27 x Factor 1.1327 = Total -\$1,424.52	
5	01 74 19 00-0015		EA	30 CY Dumpster (4 Ton) "Construction Debris"Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.	\$1,958.30
				Installation Quantity 2.00 x Unit Price 864.44 x Factor 1.1327 = Total \$1,958.30 Metal panels and insulation	

Subtotal for 01 - General Requirements **\$17,376.20**

07 - Thermal & Moisture Protection

6	07 21 16 00-0020		SF	3-1/2" Thick, Foil Faced, R-13 Fiberglass Flexible Insulation	\$13,771.59
				Installation Quantity 6,572.00 x Unit Price 1.54 x Factor 1.1327 = Total \$11,463.92 Demolition Quantity 6,572.00 x Unit Price 0.31 x Factor 1.1327 = Total \$2,307.67 31'x106' = 3,286 per side 6,572SF total	
7	07 21 16 00-0020	0368	MOD	For >1,600, Deduct	-\$1,637.70
				Installation Quantity 6,572.00 x Unit Price -0.22 x Factor 1.1327 = Total -\$1,637.70	

Contractor's Price Proposal - Detail Continues..

Work Order Number: 154501.00
Work Order Title: WASHCO - Water Dept. Roof Replacement

Proposal Name: WASHCO - Water Dept. Roof Replacement
Proposal Value: \$99,023.51

Sect.	Item	Modifier.	UOM	Description	Line Total				
Labor	Equip.	Material	(Excluded if marked with an X)						
07 - Thermal & Moisture Protection									
8	07 41 13 00-0008		SF	26 Gauge, Corrugated Or Ribbed, Galvanized Exposed Fastener Metal Roof Panels	\$46,674.53				
				Quantity	Unit Price	Factor	=	Total	
			Installation	6,572.00	x	4.48	x	1.1327	\$33,349.59
			Demolition	6,572.00	x	1.79	x	1.1327	\$13,324.95
				31'x106' = 3,286 per side					
				6,572SF total					
9	07 41 13 00-0008	0129	MOD	For Fluoropolymer (Kynar®) Coating, Add	\$13,399.39				
				Quantity	Unit Price	Factor	=	Total	
			Installation	6,572.00	x	1.80	x	1.1327	\$13,399.39
10	07 41 13 00-0012		LF	Ridge Flashing For Galvanized Steel Exposed Fastener Roofing	\$3,046.08				
				Quantity	Unit Price	Factor	=	Total	
			Installation	106.00	x	23.51	x	1.1327	\$2,822.76
			Demolition	106.00	x	1.86	x	1.1327	\$223.32
				Excludes wench ridge vent system. To be standard ridge vent.					
11	07 41 13 00-0012	0131	MOD	For Fluoropolymer (Kynar®) Coating, Add	\$192.11				
				Quantity	Unit Price	Factor	=	Total	
			Installation	106.00	x	1.60	x	1.1327	\$192.11
12	07 41 13 00-0013		LF	9" To 12" Girth, Eave Or Gable Flashing For Galvanized Steel Exposed Fastener Roofing	\$2,206.54				
				Quantity	Unit Price	Factor	=	Total	
			Installation	124.00	x	14.49	x	1.1327	\$2,035.19
			Demolition	124.00	x	1.22	x	1.1327	\$171.35
				31' x 4 = 124' total					
13	07 41 13 00-0013	0131	MOD	For Fluoropolymer (Kynar®) Coating, Add	\$129.13				
				Quantity	Unit Price	Factor	=	Total	
			Installation	120.00	x	0.95	x	1.1327	\$129.13
14	07 62 13 00-0031		SF	26 Gauge, 0.022" Thick, Galvanized Steel Flashing	\$3,273.00				
				Quantity	Unit Price	Factor	=	Total	
			Installation	212.00	x	10.72	x	1.1327	\$2,574.22
			Demolition	212.00	x	2.91	x	1.1327	\$698.79
				Z flashings for ridge					
15	07 65 33 00-0004		EA	4" Diameter Pipe, Neoprene Roof Boot	\$65.67				
				Quantity	Unit Price	Factor	=	Total	
			Installation	1.00	x	50.55	x	1.1327	\$57.26
			Demolition	1.00	x	7.43	x	1.1327	\$8.42
16	07 92 13 00-0043		CLF	1/2" x 3/4" Joint, Polyurethane Sealant And Caulking	\$526.97				
				Quantity	Unit Price	Factor	=	Total	
			Installation	1.00	x	465.23	x	1.1327	\$526.97
Subtotal for 07 - Thermal & Moisture Protection									\$81,647.31

Contractor's Price Proposal - Detail Continues..

Work Order Number: 154501.00

Work Order Title: WASHCO - Water Dept. Roof Replacement

Proposal Total**\$99,023.51**

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

Washington County Water Roof Replacement



MASTER BUILDERS

**A TRUE "BOOTS ON THE GROUND"
CONSTRUCTION COMPANY**

CONSTRUCTION DESIGN & ENGINEERING TECHNOLOGIES SITE DEVELOPMENT PROPERTIES CONSTRUCTION MANAGEMENT



4 Barlo Circle
P.O. Box 432
Dillsburg, PA
17019-0432

P | (717) 432-3429
F | (717) 432-7343
www.lobarassoc.com



CONSTRUCTION STATEMENT OF WORK

PROJECT	Washington County Water Roof Replacement
CLIENT	Washington County Water
CLIENT CONTACT	Scott Hose
CLIENT EMAIL	Shose@washco-md.net

DATE	4/28/2026
ESTIMATE #	
LEAD ESTIMATOR	Dane Eichelberger
EST. EMAIL	Deichelberger@lobarassoc.com

OBJECTIVE

To remove existing roof system and roof insulation and replace with similar in kind.

STATEMENT OF WORK

Lobar Associates shall provide Services and Deliverables as follows:

- Project management, coordination, administration, and documentation of all construction activities.
- Project supervision of all Lobar Associates construction activities
- Demolish existing metal roof system
- Demolish existing roof single layer faced insulation blankets
- Demolish skylights
 - No new skylights are included, and openings are to be roofed over
- Demolish ridge vent boat winch system
- Demolish 1 ea smokestack
- Install new R-10 single layer faced insulation blankets
- Install new NuCor R-panel 26-gauge, standard colors
- Install all appropriate metal flashings and trims
- Install standard ridge vent system
- Remove and dispose of all roofing materials and insulation
- Miscellaneous Finishes GM finish (25 yr Std. Warranty)
- **Excludes any fascia, gutter, down-spouting work**
- **Excludes new ridge vent boat winch system**

TIMELINE

We estimate this project will take 2 ½ weeks to complete.

ADDITIONAL DOCUMENTS

- | | | |
|---|--|---|
| <input type="checkbox"/> Detailed Scope of Work | <input type="checkbox"/> Preliminary Sketch | <input type="checkbox"/> Company Literature |
| <input type="checkbox"/> Project Schedule | <input type="checkbox"/> Insurance Certificate | <input type="checkbox"/> Team Resumes |
| <input type="checkbox"/> Project Photos | <input type="checkbox"/> Plans and/or Specifications | <input type="checkbox"/> Rate Sheet |

CLARIFICATIONS

- **Includes** all required code and permitting compliance items utilized in design/build process to obtain permits
- **Includes** construction activities Insurance as per attached insurance certificate
- **Excludes** all permits, inspection fees and P & P bonds
- **Excludes** any & all utilities hook ups
- **Excludes** hazardous Materials/Conditions and/or Remediation
- **Excludes** unforeseen Materials/Conditions
- **Excludes** extreme weather conditions and associated costs
- **Excludes** holiday working hours/overtime
- **Excludes** mechanical, plumbing, and electrical relocations/misc. patching
- **Excludes** asbestos/hazardous material testing or removal
- **Excludes** painting
- Proposal is based on work being performed during work hours 7:00 am – 3:30 pm Monday thru Friday
- All testing by others
- Executed AIA Substantial Completion certification is required upon completion of the area/areas before occupancy
- Owner/client responsibility to provide any/all existing and on newly developed jobsite conditions that may affect services being performed under this contract. Owner/client to provide sufficient property owned supervision and knowledge of client owned existing systems/conditions to aid the safe and effective completion of services
- Any work not specifically stated above is not part of this proposal
- Proposal is valid for 30 days



Agenda Report Form

Open Session Item

SUBJECT: Bid Award (PUR-1807) - Grounds Maintenance Chemicals for Various County Departments

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Carin Bakner, CPPB, Buyer, Purchasing Department, and George Sweitzer, Superintendent, Black Rock Golf Course

RECOMMENDED MOTION: Move to award the contract to the responsive, responsible companies with the lowest bids that meet the specifications for each chemical item (as indicated on the Bid Tabulation Summary). Tie bids were received for Item Nos. 2, 10, 12, 15 and 24; therefore, it is required that the chemicals be awarded based on drawing lots in public, pursuant to Section 2.9 of the Washington County Procurement Policy Manual, which states that the Board shall award the contract to one of the bidders by drawing lots in public.

REPORT-IN-BRIEF: The County accepted bids on May 20, 2026. The Invitation to Bid (ITB) was advertised on EUNA, the County's online bidding website and on the State of Maryland's (eMMA) "*eMaryland Marketplace Advantage*" website. Nine (9) persons/companies viewed the bid document online. Seven (7) bids were received. This contract provides the chemicals needed for the Black Rock Golf Course, County Highway Department, and Department of Water Quality; the City of Hagerstown may also utilize the contract. The contract term is one (1) year tentatively commencing July 1, 2026, and ending June 30, 2027.

DISCUSSION: N/A

FISCAL IMPACT: Funds are budgeted for chemicals in various operating accounts.

CONCURRENCES: Public Works Director

ALTERNATIVES: N/A

ATTACHMENTS: Bid Tabulation Matrix

PUR-1807
Grounds Maintenance Chemicals
Bid Tabulation Summary

Item #	Product	Vendor	Unit of Measure	FY26 Unit Price	FY27 Unit Price
1	Acclaim Extra	Synatek	Gallon	\$651.00	\$638.59
2	Enclave	(5) TIE BIDS	Gallon	\$130.00	\$130.00
3	Propiconazole 14.3%	Pocono Turf Supply Co., Inc.	Gallon	\$44.32	\$47.75
4	Propamocarb Hydrochloride 66.2%	Helena Agri Enterprises, LLC	Gallon	\$209.00	\$203.00
5	Bensumec – 4LF	Opterra Solutions, Inc.	Gallon	\$159.56	\$126.89
6	Thiophonate Methyl 46.2%	Opterra Solutions, Inc.	Gallon	\$37.54	\$36.50
7	Aluminum Tris WDG 80%	Helena Agri Enterprises, LLC	Pound	\$18.42	\$18.25
8	2,4 D 34.4% Triclopyr 16.5%	Landscape Supply, LLC	Gallon	\$37.18	\$25.50
9	Chlorothalonil 54% 720 SFT	Pocono Turf Supply Co., Inc.	Gallon	\$24.35	\$28.50
10	Acelepryn 18.4%	(2) TIE BIDS	Quart	\$483.25	\$395.50
11	Dylox 420 SL	Pocono Turf Supply Co., Inc.	Gallon	\$94.30	\$106.50
12	Head Way	(4) TIE BIDS	Gallon	\$536.00	\$547.00
13	Tebuconazole 38.7%	Helena Agri Enterprises, LLC	Gallon	\$38.00	\$42.00
14	Imidacloprid 21.4%	Landscape Supply, LLC	Case	\$39.20	\$40.25
15	PCNB 40%	(2) TIE BIDS	Gallon	\$84.00	\$92.67
16	Lontrel	SiteOne Landscape Supply	Quart	\$162.47	\$172.35
17	Trinexapac – Ethyl 11.3%	Helena Agri Enterprises, LLC	Gallon	\$79.58	\$91.11
18	Glyphosate 41%	Opterra Solutions, Inc.	Gallon	\$15.98	\$17.50
19	Mefenoxam 22.5%	Helena Agri Enterprises, LLC	Gallon	\$351.04	\$260.00
20	Bifenthrin 7.9%	Synatek	Gallon	\$22.48	\$24.23

Item #	Product	Vendor	Unit of Measure	FY26 Unit Price	FY27 Unit Price
21	Paclobutrazol 22.3%	Pocono Turf Supply Co., Inc.	Gallon	\$114.00	\$120.00
22	Phosguard	Synatek	Gallon	\$23.18	\$31.09
23	Fluazinam 40SC	Pocono Turf Supply Co., Inc.	Gallon	\$198.95	\$219.50
24	Signature XTRA Stressgard	(2) TIE BIDS	Bottle	\$210.40	\$218.90
25	Mancozeb	Synatek	Pound	\$4.85	\$5.31
26	Fairview Select, Traction, or generic equivalent	Pocono Turf Supply Co., Inc.	Gallon	\$168.00	\$156.00
27	Prodiamine 40.7%	Landscape Supply, LLC	Gallon	\$66.80	\$65.00
28	Iprodione 23.3%	Opterra Solutions, Inc.	Gallon	\$59.40	\$63.88
29	Azoxystrobin 22.9%	Synatek	Gallon	\$85.00	\$60.00
30	Gateway Cyazofamid: 34.5%	Pocono Turf Supply Co., Inc.	Bottle	N/A	\$160.00

PUR-1807
Grounds Maintenance Chemicals for Black Rock Golf Course

				Helena Agri Enterprises, LLC Swedesboro, NJ		Synatek (SynaTek, LP) Souderton, MD		Pocono Turf Supply Co., Inc Horsham, PA		Opterra Solutions Inc Lexington, SC	
				Total Price	\$3,831.48	Total Price	\$4,039.91	Total Price	\$4,464.75	Total Price	\$4,747.57
Line	Description	QTY	UOM	Unit	Extended	Unit	Extended	Unit	Extended	Unit	Extended
1	Acclaim Extra Estimated Annual Usage/Case Type 2-Gallons	1	Gallon	\$755.91	\$755.91	\$638.59	\$638.59	\$755.00	\$755.00	\$757.40	\$757.40
2	Enclave Estimated Annual Usage/Case Type3-Cases 2 x 2.5 Gallons/ 5 Gallons per Case	1	Gallon	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	\$325.00	\$325.00
3	Propiconazole 14.3% Estimated Annual Usage/case Type 3-Cases 4 x 1 Gallon/or 2 x 2.5 Gallons/ 4 Gallons/ or 5 Gallons per Case	1	Gallon	\$56.00	\$56.00	\$52.91	\$52.91	\$47.75	\$47.75	\$53.25	\$53.25
4	Propamocarb Hydrochloride 66.2% Estimated Annul Usage/Case Type 20-Cases 2 x 1 Gallon/ 2 Gallons per Case	1	Gallon	\$203.00	\$203.00	\$217.20	\$217.20	\$225.00	\$225.00	\$138.57	\$138.57
5	Bensumec – 4 LF Estimated Annual Usage/Case Type 5-Cases 2 x 2.5 Gallons/ 5 Gallons per Case	1	Gallon	\$175.00	\$175.00	No Bid	No Bid	\$175.00	\$175.00	\$126.89	\$126.89
6	Thiophonate Methyl 46.2% Estimated Annual Usage/Case Type 40-Cases 2 x 2.5 Gallons/5 Gallons per Case	1	Gallon	\$42.00	\$42.00	\$45.52	\$45.52	\$39.00	\$39.00	\$36.50	\$36.50
7	Aluminum Tris WDG 80% Estimated Annual Usage/Case Type10-Cases 4 x 5.5 pounds/ 22 pounds per Case	1	Pound	\$18.25	\$18.25	\$20.50	\$20.50	\$21.00	\$21.00	\$25.44	\$25.44
8	2, 4 D 34.4% Triclopyr 16.5% Estimated Annual Usage/Case Type 15-Gallons 2 x 2.5 Gallons/ 5 Gallons per Case	1	Gallon	No Bid	No Bid	\$43.25	\$43.25	No Bid	No Bid	\$42.81	\$42.81
9	Chlorothalonil 54% 720 SFT Estimated Annual Usage/Case Type 20-Cases 2 x 2.5 Gallons / 5 Gallons per Case	1	Gallon	\$37.00	\$37.00	\$34.43	\$34.43	\$28.50	\$28.50	\$34.96	\$34.96

PUR-1807

Grounds Maintenance Chemicals for Black Rock Golf Course

Line	Description	QTY	UOM	Helena Agri Enterprises, LLC Swedesboro, NJ		Synatek (SynaTek, LP) Souderton, MD		Pocono Turf Supply Co., Inc Horsham, PA		Opterra Solutions Inc Lexington, SC	
				Total Price	\$3,831.48	Total Price	\$4,039.91	Total Price	\$4,464.75	Total Price	\$4,747.57
				Unit	Extended	Unit	Extended	Unit	Extended	Unit	Extended
10	Acelepryn 18.4% Estimated Annual Usage/Case Type 6-Gallons 2 Quart Bottles	1	Quart	\$212.50	\$212.50	\$366.67	\$366.67	\$395.50	\$395.50	\$312.50	\$312.50
11	Dylox 420 SL Estimated Annual Usage/Case Type 4-Cases 2 x 2.5 Gallons/ 5 Gallons per Case	1	Gallon	\$110.00	\$110.00	\$112.51	\$112.51	\$106.50	\$106.50	\$117.89	\$117.89
12	Head Way Estimated Annual Usage/Case Type 4-Cases 2 x 1 Gallon/ 2 Gallons per Case	1	Gallon	\$100.00	\$100.00	\$140.00	\$140.00	\$547.00	\$547.00	\$547.00	\$547.00
13	Tebuconazole 38.7% Estimated Annual Usage/Case Type 25-Gallons 4 x 1 Gallon/ 4 Gallons per Case/or 2 x 2.5 Gallons/5 Gallons per Case	1	Gallon	\$42.00	\$42.00	\$42.50	\$42.50	\$45.00	\$45.00	\$41.41	\$41.41
14	Imidacloprid 21.4% Estimated Annual Usage/Case Type 20-Cases 4 x 1 Gallon/ 4 Gallons per Case	1	Case	\$41.00	\$41.00	\$141.52	\$141.52	\$174.00	\$174.00	\$150.36	\$150.36
15	PCNB 40% Estimated Annual Usage/Case Type 6-Cases 2 x 2.5 Gallons/ 5 Gallon Case	1	Gallon	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$92.67	\$92.67
16	Lontrel Estimated Annual Usage/Case Type 8-Gallons 1 Quart Bottle	1	Quart	\$190.00	\$190.00	\$187.09	\$187.09	\$195.00	\$195.00	\$188.83	\$188.83
17	Trinexapac – Ethyl 11.3% Estimated Annual Usage/Case Type 2-Cases 2 x 2.5 Gallons/ 5 Gallons per Case	1	Gallon	\$91.11	\$91.11	\$112.21	\$112.21	\$101.00	\$101.00	\$120.70	\$120.70
18	Glyphosate 41% Estimated Annual Usage/Case Type 4-Cases 2 x 2.5 Gallons/ 5 Gallons per Case	1	Gallon	\$18.50	\$18.50	\$18.97	\$18.97	No Bid	No Bid	\$17.50	\$17.50
19	Mefenoxam 22.5% Estimated Annual Usage/Case Type 40-Gallons 2 x 1 Case/2 Gallon Cases/or 2 x 2.5 Gallons/ 5 Gallons per Case	1	Gallon	\$260.00	\$260.00	\$618.00	\$618.00	\$365.00	\$365.00	\$361.40	\$361.40
20	Bifenthrin 7.9% Estimated Annual Usage/Case Type 2-Cases /8 Gallons 4 x 1 Gallons/ 4 Gallons per Case	1	Gallon	\$30.00	\$30.00	\$24.23	\$24.23	\$26.00	\$26.00	\$33.00	\$33.00

PUR-1807
Grounds Maintenance Chemicals for Black Rock Golf Course

Line	Description	QTY	UOM	Helena Agri Enterprises, LLC Swedesboro, NJ		Synatek (SynaTek, LP) Souderton, MD		Pocono Turf Supply Co., Inc Horsham, PA		Opterra Solutions Inc Lexington, SC	
				Total Price	\$3,831.48	Total Price	\$4,039.91	Total Price	\$4,464.75	Total Price	\$4,747.57
				Unit	Extended	Unit	Extended	Unit	Extended	Unit	Extended
21	Paclobutrazol 22.3% Estimated Annual Usage/Case Type 3-Gallons 2 x 1 Gallon Cases	1	Gallon	\$135.00	\$135.00	\$132.00	\$132.00	\$120.00	\$120.00	\$140.50	\$140.50
22	Phosguard Estimated Annual Usage/Case Type 200-Gallons 2 x 2.5 Gallon Cases	1	Gallon	\$50.00	\$50.00	\$31.09	\$31.09	No Bid	No Bid	No Bid	No Bid
23	Fluazinam 40 SC Estimated Annual Usage/Case Type 40-Gallons 2 x 2.5 Gallon/ 5 Gallons per Case	1	Gallon	\$220.00	\$220.00	\$258.13	\$258.13	\$219.50	\$219.50	\$228.30	\$228.30
24	Signature XTRA Stressgard Estimated Annual Usage/Case Type 132-Pounds 5.5-Pound Bottle	1	Bottle	\$214.61	\$214.61	No Bid	No Bid	\$218.90	\$218.90	\$214.61	\$214.61
25	Mancozeb Estimated Annual Usage/Case Type 450-Pounds 12-Pound Bags	1	Pound	\$5.70	\$5.70	\$5.31	\$5.31	\$5.85	\$5.85	No Bid	No Bid
26	Fairview Select, Traction, or Generic Equivalent Estimated Annual Usage/Case Type 50-Gallons 2 x 2.5 Gallon/ 5 Gallons per Case	1	Gallon	\$260.90	\$260.90	\$186.00	\$186.00	\$156.00	\$156.00	\$187.88	\$187.88
27	Prodiamine 40.7% Estimated Annual Usage/Case Type 20-Gallons 4 x 1 Gallon/4 Gallon Case/or 2 x 2.5 Gallon/ 5 Gallons per Case	1	Gallon	\$72.00	\$72.00	\$82.17	\$82.17	\$70.75	\$70.75	\$72.15	\$72.15
28	Iprodione 23.3% Estimated Annual Usage/Case Type 12-Cases 2 x 2.5 Gallon/ 5 Gallon Case	1	Gallon	\$66.00	\$66.00	\$75.60	\$75.60	\$66.00	\$66.00	\$63.88	\$63.88
29	Azoxystrobin 22.9% Estimated Annual Usage/Case Type 5-Cases 4 x 1 Gallon/ 4 Gallons per Case	1	Gallon	\$75.00	\$75.00	\$60.00	\$60.00	\$71.50	\$71.50	\$122.67	\$122.67
30	Gateway Cyazofamid: 34.5% Estimated Annual Usage/ Case Type 10-Cases 20 oz Bottles/ 4 x 20 oz per Case	1	Bottle	\$220.00	\$220.00	\$263.51	\$263.51	\$160.00	\$160.00	\$193.50	\$193.50

PUR-1807
Grounds Maintenance Chemicals for Black Rock Golf Course

Line	Description	QTY	UOM	Landscape Supply, LLC Midlothian, VA		SiteOne Landscape Supply Cleveland, OH		Genesis Turfgrass Inc Glen Rock, PA	
				Total Price	\$4,873.05	Total Price	\$5,020.23	Total Price	\$111,447.25
				Unit	Extended	Unit	Extended	Unit	Extended
1	Acclaim Extra Estimated Annual Usage/Case Type 2-Gallons	1	Gallon	\$719.00	\$719.00	\$772.83	\$772.83	\$1,457.00	\$1,457.00
2	Enclave Estimated Annual Usage/Case Type3-Cases 2 x 2.5 Gallons/ 5 Gallons per Case	1	Gallon	\$130.00	\$130.00	\$130.00	\$130.00	\$1,950.00	\$1,950.00
3	Propiconazole 14.3% Estimated Annual Usage/case Type 3-Cases 4 x 1 Gallon/or 2 x 2.5 Gallons/ 4 Gallons/ or 5 Gallons per Case	1	Gallon	\$54.00	\$54.00	\$60.54	\$60.54	\$698.70	\$698.70
4	Propamocarb Hydrochloride 66.2% Estimated Annual Usage/Case Type 20-Cases 2 x 1 Gallon/ 2 Gallons per Case	1	Gallon	\$219.00	\$219.00	\$210.88	\$210.88	\$8,520.00	\$8,520.00
5	Bensumec – 4 LF Estimated Annual Usage/Case Type 5-Cases 2 x 2.5 Gallons/ 5 Gallons per Case	1	Gallon	\$186.00	\$186.00	\$196.83	\$196.83	\$4,258.50	\$4,258.50
6	Thiophonate Methyl 46.2% Estimated Annual Usage/Case Type 40-Cases 2 x 2.5 Gallons/5 Gallons per Case	1	Gallon	\$50.00	\$50.00	\$44.51	\$44.51	\$7,752.00	\$7,752.00
7	Aluminum Tris WDG 80% Estimated Annual Usage/Case Type10-Cases 4 x 5.5 pounds/ 22 pounds per Case	1	Pound	\$20.95	\$20.95	\$21.77	\$21.77	\$4,158.00	\$4,158.00
8	2, 4 D 34.4% Triclopyr 16.5% Estimated Annual Usage/Case Type 15-Gallons 2 x 2.5 Gallons/ 5 Gallons per Case	1	Gallon	\$25.50	\$25.50	No Bid	No Bid	\$594.00	\$594.00
9	Chlorothalonil 54% 720 SFT Estimated Annual Usage/Case Type 20-Cases 2 x 2.5 Gallons/ 5 Gallons per Case	1	Gallon	\$31.20	\$31.20	\$30.70	\$30.70	\$2,788.00	\$2,788.00
10	Acelepryn 18.4% Estimated Annual Usage/Case Type 6-Gallons 2 Quart Bottles	1	Quart	\$395.50	\$395.50	\$439.50	\$439.50	\$1,758.00	\$1,758.00

PUR-1807
Grounds Maintenance Chemicals for Black Rock Golf Course

Line	Description	QTY	UOM	Landscape Supply, LLC Midlothian, VA		SiteOne Landscape Supply Cleveland, OH		Genesis Turfgrass Inc Glen Rock, PA	
				Total Price Unit	\$4,873.05 Extended	Total Price Unit	\$5,020.23 Extended	Total Price Unit	\$111,447.25 Extended
11	Dylox 420 SL Estimated Annual Usage/Case Type 4-Cases 2 x 2.5 Gallons/ 5 Gallons per Case	1	Gallon	\$128.00	\$128.00	\$113.39	\$113.39	\$2,087.60	\$2,087.60
12	Head Way Estimated Annual Usage/Case Type 4-Cases 2 x 1 Gallon/ 2 Gallons per Case	1	Gallon	\$547.00	\$547.00	\$547.00	\$547.00	\$4,376.00	\$4,376.00
13	Tebuconazole 38.7% Estimated Annual Usage/Case Type 25-Gallons 4 x 1 Gallon/ 4 Gallons per Case/or 2 x 2.5 Gallons/5 Gallons per Case	1	Gallon	\$48.00	\$48.00	\$44.75	\$44.75	\$978.75	\$978.75
14	Imidacloprid 21.4% Estimated Annual Usage/Case Type 20-Cases 4 x 1 Gallon/ 4 Gallons per Case	1	Case	\$40.25	\$40.25	\$159.64	\$159.64	\$3,040.00	\$3,040.00
15	PCNB 40% Estimated Annual Usage/Case Type 6-Cases 2 x 2.5 Gallons/ 5 Gallon Case	1	Gallon	No Bid	No Bid	\$92.67	\$92.67	\$2,780.40	\$2,780.40
16	Lontrel Estimated Annual Usage/Case Type 8-Gallons 1 Quart Bottle	1	Quart	\$199.95	\$199.95	\$172.35	\$172.35	\$6,078.40	\$6,078.40
17	Trinexapac – Ethyl 11.3% Estimated Annual Usage/Case Type 2-Cases 2 x 2.5 Gallons/ 5 Gallons per Case	1	Gallon	\$275.00	\$275.00	\$106.44	\$106.44	\$856.00	\$856.00
18	Glyphosate 41% Estimated Annual Usage/Case Type 4-Cases 2 x 2.5 Gallons/ 5 Gallons per Case	1	Gallon	\$55.95	\$55.95	\$31.42	\$31.42	\$342.40	\$342.40
19	Mefenoxam 22.5% Estimated Annual Usage/Case Type 40-Gallons 2 x 1 Case/2 Gallon Cases/or 2 x 2.5 Gallons/ 5 Gallons per Case	1	Gallon	\$395.00	\$395.00	\$340.38	\$340.38	\$14,176.00	\$14,176.00
20	Bifenthrin 7.9% Estimated Annual Usage/Case Type 2-Cases /8 Gallons 4 x 1 Gallons/ 4 Gallons per Case	1	Gallon	\$34.95	\$34.95	\$31.80	\$31.80	\$215.60	\$215.60

PUR-1807
Grounds Maintenance Chemicals for Black Rock Golf Course

Line	Description	QTY	UOM	Landscape Supply, LLC Midlothian, VA		SiteOne Landscape Supply Cleveland, OH		Genesis Turfgrass Inc Glen Rock, PA	
				Total Price	\$4,873.05	Total Price	\$5,020.23	Total Price	\$111,447.25
				Unit	Extended	Unit	Extended	Unit	Extended
21	Paclobutrazol 22.3% Estimated Annual Usage/Case Type 3-Gallons 2 x 1 Gallon Cases	1	Gallon	\$140.00	\$140.00	\$153.29	\$153.29	\$349.35	\$349.35
22	Phosguard Estimated Annual Usage/Case Type 200-Gallons 2 x 2.5 Gallon Cases	1	Gallon	\$100.00	\$100.00	\$45.62	\$45.62	\$5,000.00	\$5,000.00
23	Fluazinam 40 SC Estimated Annual Usage/Case Type 40-Gallons 2 x 2.5 Gallon/ 5 Gallons per Case	1	Gallon	\$229.00	\$229.00	\$235.84	\$235.84	\$8,310.00	\$8,310.00
24	Signature XTRA Stressgard Estimated Annual Usage/Case Type 132-Pounds 5.5-Pound Bottle	1	Bottle	\$218.90	\$218.90	\$214.61	\$214.61	\$5,253.60	\$5,253.60
25	Mancozeb Estimated Annual Usage/Case Type 450-Pounds 12-Pound Bags	1	Pound	\$7.00	\$7.00	\$6.67	\$6.67	\$2,547.00	\$2,547.00
26	Fairview Select, Traction, or Generic Equivalent Estimated Annual Usage/Case Type 50-Gallons 2 x 2.5 Gallon/ 5 Gallons per Case	1	Gallon	\$260.90	\$260.90	\$180.81	\$180.81	\$9,300.00	\$9,300.00
27	Prodiamine 40.7% Estimated Annual Usage/Case Type 20-Gallons 4 x 1 Gallon/4 Gallon Case/or 2 x 2.5 Gallon/ 5 Gallons per Case	1	Gallon	\$65.00	\$65.00	\$73.24	\$73.24	\$1,317.00	\$1,317.00
28	Iprodione 23.3% Estimated Annual Usage/Case Type 12-Cases 2 x 2.5 Gallon/ 5 Gallon Case	1	Gallon	\$65.00	\$65.00	\$69.42	\$69.42	\$3,918.00	\$3,918.00
29	Azoxystrobin 22.9% Estimated Annual Usage/Case Type 5-Cases 4 x 1 Gallon/ 4 Gallons per Case	1	Gallon	\$65.00	\$65.00	\$168.70	\$168.70	\$1,380.00	\$1,380.00
30	Gateway Cyazofamid: 34.5% Estimated Annual Usage/ Case Type 10-Cases 20 oz Bottles/ 4 x 20 oz per Case	1	Bottle	\$167.00	\$167.00	\$324.63	\$324.63	\$5,206.95	\$5,206.95

PUR-1807 Grounds Maintenance Chemicals for Black Rock Golf Course

Remarks/Exceptions

Responding Supplier	Line	Supplier Notes
Helena Agri Enterprises, LLC	3	Gunner 14.3 MEC
	4	Karma
	6	Talaris 4.5F
	7	Fosetyl-Al 80 WDG
	9	Pegasus 6FL
	10	Asenra. Sold in 64 oz bottles. 64 oz bottle is \$425
	12	Artavia Xcel
	14	Mineiro 2F Flex
	17	Pramaxis MEC
	18	Ranger Pro
	19	Stergo MX
	21	Travek 2SC
	22	Ele-max Phosphite Max 0-0-30
	23	Detour 4SC
	25	Manzate Pro Stick
	26	Traction
	27	Resolute 4FL
	28	Chipco 26019
	29	Artavia 2SC
	30	Celoxid. Bottle size is 39.2 oz.

Landscape Supply, LLC	10	Contrado (generic Acelepryn 18.4%) comes in 96oz bottles for \$366.67/quart
	22	Hydra-Phite 0-0-30 \$42.00/gal

Opterra Solutions Inc	3	RightLine Propi 1.3 MEC 2x2.5 gal
	4	Previcur Flex 2x2.5 gal
	6	Tee-off 4.5F 2x2.5 gal
	7	Fosetyl-AL QP 4x5.5lb
	8	Albaugh Crossroad 2x2.5
	13	Albaugh Tebustar 3.6 2x2.5
	14	Albaugh Macho 2.0 FL 4x1 gal
	15	Turfcide 400 2x2.5 gal
	17	Pramaxis 2x2.5 gal
	18	Albaugh Gly Star Plus 2x2.5 gal
	19	Stergo MX 4x1 gal
	20	Albaugh Bifen 7.9F Select
	21	Tide Paclo 4x1 gal
	26	Fairview Select 2x2.5 gal
	27	Prodiamine 4L QP 2x2.5 gal
28	Albaugh Iprodione 2F Select 2x2.5 gal	
29	RightLine Azox 2SC 4x1 gal	

PUR-1807 Grounds Maintenance Chemicals for Black Rock Golf Course

Remarks/Exceptions

<u>SiteOne Landscape Supply</u>	3	item#76799 Lesco Spectator Ultra 2.5gal
	4	item# 8300015-210 Karma 1gal
	6	item#10441225 Lesco T-Storm 2.5gal
	7	item#83013374 Fosetyl-al Fungicide 5.5lb.
	9	item#084901 Lesco manicure 6fl 2.5gal
	10	Agency item- Acelepryn 64oz.
	12	Agency item
	14	item# D00000906 Lesco Bandit 2F 1gal
	17	item# 83013999 T-Nex 2.5gal
	18	item# 86703432 Lesco prosecutor pro 2.5gal
	22	item#32209brn100 Brandt MEGA-PHI 2-0-16 2.5gal
	23	item# 84000120 Lesco Drax 1gal
	24	Agency item
	25	item#10907419 Lesco Mancozeb DF 12lb.
	26	item#1000568 Albaugh fairview select 2.5gal
	27	item#74568 Lesco stonewall 4FL 2.5gal
	28	item#79972369 lesco 18 plus 2.5gal
	29	item#510017FUNG Artavia 2 SC 1gal
	30	item#83014024 Quali pro gateway 20fl oz btl

<u>Synatek (SynaTek, LP)</u>	7	This does not have green pigment.
	8	Product is Crossroad.
	10	Product is Contrado.
	12	Product is Azprop Select.
	19	Product is Oxem 4me Select prime source. 45.30% active ingredient.
	22	SynaPhite 0-0-26
	30	Product is Celoxid SC 39.2 oz, 34.5% Cyazofamid



Agenda Report Form

Open Session Item

SUBJECT: Intergovernmental Cooperative Purchase (INTG-26-0332) – Dell Hardware

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Carin Bakner, CPPB, Buyer, Office of Procurement, and Josh O’Neal, Chief Technical Officer, Information Technology

RECOMMENDED MOTION: Move to authorize by Resolution, the approval of the purchase for the replacement of outdated hardware for several county departments from Dell Technologies of Round Rock, TX at the contracted pricing totaling \$157,658.47 based on the contract awarded by Omnia – National Cooperative Purchasing Alliance (NCPA) Contract No. 01-143.

REPORT-IN-BRIEF: This purchase is for the planned replacement of obsolete computer hardware currently in use across County Departments.

The Code of the Public Laws of Washington County, Maryland §1-106.3 provides that the Board of County Commissioners may procure goods and services through a contract entered into by another governmental entity, in accordance with the terms of the contract, regardless of whether the County was a party to the original contract. If the Board of County Commissioners determines that participation by Washington County would result in cost benefits or administrative efficiencies, it could approve the purchase of this hardware in accordance with the Code referenced above by resolving that participation would result in cost benefits or in administrative efficiencies.

The County will benefit with direct cost savings in the purchase of this hardware because of the economies of scale this contract has leveraged. The purchase of this hardware by utilizing the Omnia - NCPA contract and eliminating our county’s bid process would result in administrative efficiencies and cost savings for the Division of Information Systems and the Washington County Office of Procurement. I am confident that any bid received as a result of an independent County solicitation would exceed the spend savings that the Omnia - NCPA contract provides through this agreement.

DISCUSSION: N/A

FISCAL IMPACT: Funding is available in the department’s Capital Improvement Plan 600600-30-11000-COM011 Information Systems Replacement Program.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Dell Technologies quote dated June 8, 2026

RESOLUTION NO. RS-2026-

(Intergovernmental Cooperative Purchase [INTG-26-0332] Dell Hardware)

RECITALS

The Code of Public Local Laws of Washington County, Maryland (the "Public Local Laws"), § 1-106.3, provides that the Board of County Commissioners of Washington County, Maryland (the "Board"), "may procure goods and services through a contract entered into by another governmental entity in accordance with the terms of the contract, regardless of whether the county was a party to the original contract."

Subsection (c) of § 1-106.3 provides that "A determination to allow or participate in an intergovernmental cooperative purchasing arrangement under subsection (b) of this section shall be by resolution and shall either indicate that the participation will provide cost benefits to the county or result in administrative efficiencies and savings or provide other justifications for the arrangement."

The Information Systems Department seeks to replace outdated hardware for several county Departments by purchasing hardware from Dell Technologies of Round Rock, Texas, at the contracted price totaling \$157,658.47, based on the contract awarded by Omnia-National Cooperative Purchasing Alliance (NCPA) Contract No. 01-143.

Eliminating the County's bid process will result in administrative and cost savings for the County. The County will benefit with direct cost savings because of the economies of scale the aforementioned contract has leveraged. Additionally, the County will realize administrative efficiencies and savings as a result of not preparing, soliciting, and evaluating bids.

NOW, THEREFORE, BE IT RESOLVED by the Board, pursuant to § 1-106.3 of the Public Local Laws, that the Information Systems Department is hereby authorized to purchase hardware for several county Departments from Dell Technologies of Round Rock, Texas, at the contracted price totaling \$157,658.47, based on the contract awarded by Omnia-National Cooperative Purchasing Alliance (NCPA) Contract No. 01-143.

Adopted and effective this ____ day of June, 2026.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Dawn L. Marcus, County Clerk

BY: _____
John F. Barr, President

Approved as to form
and legal sufficiency:

Zachary J. Kieffer
County Attorney

Mail to:
Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740



A quote for your consideration.

To retrieve this eQuote online, log in to your [Dell Premier Page](#) and search for your eQuote number under “Quotes” in the top menu bar.

Quote No.:	3000202581194.2
Total (USD):	\$157,658.47
eQuote Name:	New FY27 Replacement Hardware
eQuote Creator:	mloudenslager@washco-md.net
Quoted On:	Jun. 08, 2026
Expires By:	Jul. 08, 2026
<hr/>	
Company Name:	WASHINGTON COUNTY INFO TECH
Customer Number:	23991352
Premier Page Name:	Washington County Info Technology Contract 19AAC
Authorized Buyer:	crepp@washco-md.net
<hr/>	
Contract Name:	OMNIA-National Cooperative Purchasing Alliance (NCPA)
Contract Code:	C000001019611
Customer Agreement Number:	NCPA 01-143

Billing Address:
WASHINGTON COUNTY INFO TECH
REPP CRISTA
100 W WASHINGTON ST
STE 2500
HAGERSTOWN , MD 21740

Pricing Summary

	Qty	Unit Price	Discounted Unit Price	Subtotal
1. Dell Pro 16 Laptop Premier discount	25	\$2,632.13 - \$1,342.39	\$1,289.74	\$32,243.50
2. Dell Pro Max Tower T2 Desktop Premier discount	3	\$5,982.87 - \$2,991.52	\$2,991.35	\$8,974.05
3. Dell Pro Rugged 14 Laptop Premier discount	2	\$4,355.13 - \$2,060.16	\$2,294.97	\$4,589.94
4. Dell Pro Max 16 Premium Laptop Premier discount	3	\$5,439.75 - \$2,578.11	\$2,861.64	\$8,584.92
5. Dell Pro Rugged 14 Laptop Premier discount	22	\$5,789.76 - \$2,922.04	\$2,867.72	\$63,089.84
6. Dell Pro P 24 Monitor - P2426H Premier discount	100	\$224.99 - \$59.62	\$165.37	\$16,537.00
7. Dell Pro Tower Desktop Premier discount	22	\$2,136.15 - \$1,061.64	\$1,074.51	\$23,639.22
			Subtotal:	\$157,658.47
			Shipping:	\$0.00
			Estimated Tax:	\$0.00
			Total (USD):	\$157,658.47

Shipping Address:

Washington County Info Tech
Elliott David
100 W Washington St
Ste 2500
Hagerstown , MD 21740-4898

Shipping Method:

FREE Standard Delivery

Product Details

		Qty	Unit Price	Subtotal
1.	 Dell Pro 16 Laptop (210-BPBF) Order Code: bts010_pc16250_usrfs	25	\$1,289.74	\$32,243.50

Module	Description	Product Code	SKU	Qty
Base	Dell Pro 16 (PC16250) BTX Base	G16JLWB	210-BPBF	1
Processor	Intel® Core™ 5 120U (10 cores, up to 5.0 GHz)	GRAB0UK	379-BGGZ	1
Operating System	Windows 11 Pro	G0VA5W2	619-BBQD	1
Chassis Options	Magnetite color, textured finish	GIGMR0L	354-BBKB	1
Memory	16 GB: 1 x 16 GB, DDR5, 5600 MT/s, single channel	G6PBQ8I	370-BCMP	1
Base Options	Integrated Intel® graphics for Intel® Core™ 5 120U processor	GMEY1IN	338-CRGB	1
Storage	512 GB, SSD	GZNG3WB	400-BSKR	1

Operating System Language Pack	English, French, Spanish, Brazilian Portuguese	GALH68M	619-BBPD	1
Display	16", Non-Touch, FHD+, IPS, 300 nits, 45% NTSC, Anti-Glare, FHD+IR Cam	GR9MGDI	391-BJPD	1
PalmRest	No Fingerprint Reader	GBNUZM9	346-BLHC	1
Camera	FHD RGB HDR + IR Camera, 1080p at 30 fps, Presence Detection, TNR, Camera Shutter, Microphone	GVATBU9	319-BBKH	1
Keyboard	English US backlit Copilot key keyboard with numeric keypad	GG30EK	583-BMQF	1
Mouse	No Mouse	G8043UZ	570-AADK	1
Wireless Driver	Intel® AX211 WLAN Driver	G0FAJ18	555-BLWM	1
Wireless	Intel® Wi-Fi 6E AX211, Qualified against Bluetooth® Core 5.4 wireless Card	GTAQB25	555-BLLQ	1
Mobile Broadband	No Mobile Broadband Card	GR957IY	556-BBCD	1
Primary Battery	3-cell, 55 Wh, ExpressCharge™ Capable, ExpressCharge™ Boost Capable	GN0UXD5	451-BDKX	1
Power Supply	65W USB-C AC adapter	GA2KE8W	492-BDTG	1
Power Cord	E4 Power Cord 1M for US	GC90V4B	537-BBDO	1
Placemat	Quick Start Guide	G4FNJQC	340-DTVQ	1
Documentation	Documentation	GUX97AW	340-DNBV	1
ENERGY STAR	ENERGY STAR Qualified	G6J34SM	387-BBLW	1
FGA Module	PC16250_RPLU-R_010/AMER/BTS	FG0006	998-HMPD	1
Shipping Material	Dell Pro 16 Min Packaging Type-C	GW2E8FL	340-DSNJ	1
Transportation from ODM to region	Smart Selection Shipment (S)	G7V9AUK	800-BBQI	1
EAN POD Label	POD Label	GAX83SM	389-EDJB	1
EPEAT	EPEAT Gold with Climate+	GBU8CHM	379-BDZB	1
Hard Drive Software	Intel® Rapid Storage Technology Driver	G6T7IXL	409-BCYQ	1
Systems Management	Intel vPro Enterprise Management Not Offered	G4K6VL3	631-BCBH	1
Processor Label	Series 3 Intel® Core™ 5 Label	GYDZOX4	389-FHKG	1
ICPS	No Intel® Connectivity Performance Suite	GJ5LQFG	650-BBBG	1
		G1Y6LJW	714-0178,714-0182,714-0200,714-0201,714-0202,714-0313,975-3461,997-8367	1
Standard Hardware Support Service	3Y ProSupport Plus with ProSupport and AD and KYHD with Technical Customer Success Mgr			
Windows AutoPilot	No AutoPilot	GYEO2AP	340-CKSZ	1
Microsoft Office	Activate Your Microsoft 365 For A 30 Day Trial	GHKU96A	630-ABBT	1
Non-Microsoft Application Software	Dell Additional Software - Dell Pro Laptop	G3PHAG2	658-BFVB	1
CrowdStrike: AI-Powered Commercial, Enterprise & Medium Business Security Solutions	CrowdStrike Endpoint Protection Pro w Essential Support 1yr	G3B79M5	634-CCLG	1
Home and Small Business Security: Identity and Anti-Virus	None	GD4K19S	650-AAAM	1
Operating System Recovery Options	OS-Windows Media Not Included	GLA9OQ1	620-AALW	1

Qty Unit Price Subtotal

2.



Dell Pro Max Tower T2 Desktop (210-BPSN)

Order Code: bts110d_fct2250_usrfs

3 \$2,991.35 \$8,974.05

Module	Description	Product Code	SKU	Qty
Dell Pro Max Tower T2 FCT2250	Dell Pro Max Tower T2 (FCT2250) BTX Base	GIPBGO8	210-BPSN	1
Processor	Intel® Core™ Ultra 9 285 (36 MB cache, 24 cores, 24 threads, 1.9 GHz to 5.6 GHz, 65W)	GO89UY7	338-CSCH	1
Operating System	Windows 11 Pro	G0YF5BA	619-BBPM	1
Keyboard	No Keyboard Selected	GP541CO	580-BCTF	1
Mouse	No Mouse Selected	GP3ZSGC	570-BBKQ	1
Graphics	NVIDIA® RTX™ 2000 ADA, 16 GB GDDR6, 4 mDP to DP adapters	G3O605G	490-BKTM	1
Cables - Multi select	No Additional Cable	GIX0L8M	379-BBCY	1
Memory	32GB: 2 x 16 GB, DDR5, 5600 MT/s, non-ECC	GB8YMEN	370-BCTK	1
Storage	No Hard Drive	G2GK4IX	400-BSYT	1
2nd Hard Disk Drive	No Hard Drive	G2GK4IX	400-BSYT	1
Raid Connectivity	NO RAID	GX5Q06T	817-BBBN	1
Wireless	Intel(R) Wi-Fi 7 BE200, 2x2, 802.11be, MU-MIMO, Bluetooth(R) 5.4 wireless card	GT94AGS	555-BLXC,555-BLXV	1
Systems Management	Intel vPro Enterprise	GYM6DBG	631-BCDS	1
E-Star	ENERGY STAR Qualified	G6J34SM	387-BBLW	1
Power Cord	System Power Cord C13 (US 125V, 15A)	GPYN5HX	450-AHDU	1
Documentation/Disks	Documentation	GUX97AW	340-DNBV	1
Driver	Intel BE200 WLAN Driver	G69XAZJ	555-BMBC	1
Packaging	DAO Shipping Material	GVDH9FL	340-CBUU,340-DTSS	1
FGA Module	FCT2250_ARL-S_110D/US/BTS	FG0012	998-HNJR	1
Cables and Dongles	3.5" HDD/ODD Y type power cable for front access bay	GZ5L1OU	470-BDNW	1
Placemat	Quick Setup Guide	GRO396K	340-DTYP,389-FKHB	1
Chassis Options	Dell Pro Max Tower T2 with 500W (80 Plus Platinum) PSU, DAO	GNQC4ZR	321-BLRW	1
UPC Label	Print on Demand Label	GLBM3TR	389-BDQH	1
TPM Security	Dell Precision / Pro Max Desktops TPM	G1MEH6P	340-ACBY	1
Monitor Stands	No Stand	GK0645E	575-BBCH	1
EPEAT	EPEAT Gold with Climate+	GBU8CHM	379-BDZB	1
Network Card	No Additional Network Card Selected (Integrated NIC included)	GPQ31WV	555-BBJO	1
Operating System Language Pack	English, French, Spanish, Brazilian Portuguese	GALH68M	619-BBPD	1
Optional USB and Video Ports	No Additional Port	GH2ILWN	492-BCLP	1
Thermal Cooling	Standard CPU Air Cooler	GD7YWQF	412-ABBU	1
Processor Branding	Intel® Core™ Ultra 9 vPro Processor Label	GY6T9HC	389-FKKC	1
PCIe I/O Add-in-cards	Not selected in this configuration	GY2RECF	817-BBBC	1
Intel Responsiveness Technologies	Intel Rapid Storage Technology Driver	GILYRQ3	409-BCYV	1
TAA	No Federal Order	GUSA19Y	340-ACQQ	1
1st M.2 NVMe SSD	1 TB, M.2 2280, TLC PCIe Gen4, SSD, SED Ready	G1ZJ5XA	400-BSZF	1
Optical Drive	8x DVD+/-RW 9.5mm RAM ODD	GDVYZP7	429-BBCM	1
Label	DAO REGULATORY LABEL 500W	GSMJ1VC	389-FJZW	1
Storage configuration (Boot Drive)	Internal M.2 SSD Boot + Optional Internal M.2 SSD + cables for 3.5" internal SATA	GT8YH4V	449-BCJN	1
Fan	No Fans Included	GYH8SJ6	384-BDRW	1
Optical Software	CyberLink Media Suite Essentials for Windows OS and DVD Drive (without Media)	GWNM30Y	658-BBTV	1
Additional M.2 NVMe SSD	No Hard Drive	G2GK4IX	400-BSYT	1

Serial Port/PS2 Adapter	Not selected in this configuration	GY2RECF	817-BBBC	1
3rd Storage	No Hard Drive	G2GK4IX	400-BSYT	1
Media Card Reader	No SD Card Reader	G86J5QK	385-BBBL	1
Speakers	Internal Speaker for Precision	GUXA8NO	520-AAVW	1
Standard Hardware Support Service	3Y Basic Onsite Service after remote diagnosis with Hardware-Only Support	G52UEA0	716-0806,716-2168	1
Windows AutoPilot	No AutoPilot	GYEO2AP	340-CKSZ	1
Microsoft Office	Activate Your Microsoft 365 For A 30 Day Trial	GHKU96A	630-ABBT	1
Non-Microsoft Application Software	Dell Pro Max Tower T2 FCT2250	GJO89TL	658-BFVQ	1
CrowdStrike: AI-Powered Commercial, Enterprise & Medium Business Security Solutions	CrowdStrike Endpoint Protection Pro w Essential Support 1yr	G3B79M5	634-CCLG	1
Home and Small Business Security: Identity and Anti-Virus	None	GD4K19S	650-AAAM	1
Operating System Recovery Options	OS-Windows Media Not Included	GLA9OQ1	620-AALW	1

3.



Dell Pro Rugged 14 Laptop (210-BNNJ)

Order Code: bts005rb14250usrfs

Qty	Unit Price	Subtotal
2	\$2,294.97	\$4,589.94

Module	Description	Product Code	SKU	Qty
Base	Dell Pro Rugged, RB14250 BTX	GVG3JCU	210-BNNJ	1
Processor	Intel® Core™ Ultra 5 135U (12 cores, up to 4.4 GHz, 15 W)	G7B4FWN	379-BFTG	1
Operating System	Windows 11 Pro	G0VA5W2	619-BBQD	1
Base Options	Intel® Core™ Ultra 5 135U (12 MB cache, 12 cores, up to 4.40 GHz, 15W), Intel Integrated Graphics	GK13G8L	338-CQVG	1
Memory	16GB: 2 X 8 GB, DDR5, 5600, Non-ECC, SoDIMM	G612FR9	370-BCGC	1
Storage	512 GB, M.2 2230, PCIe NVMe, SSD	GX5VWJH	400-BSFN	1
Display	14", Non-Touch, FHD, WVA, Anti-Glare, 400 nits, RGB Cam	G0YEC83	391-BJNP	1
Camera	HD RGB Camera + Microphone, Non-Touch display, WLAN antenna	GAOX42H	319-BBKX	1
Mobile Broadband	No Mobile Broadband Card	GYTR8GO	556-BFST	1
Wireless	Intel® Wi-Fi 6E AX211, 2x2, 802.11ax, MU-MIMO, Bluetooth® 5.3 wireless card	G7VA614	555-BLHY	1
Driver	Wireless Intel AX211 WLAN Driver	GTE5WBH	555-BLJD	1
Processor Branding	Core Ultra 5 non-vPro CPU Label, Gen 14th	GLU5AMB	389-FJFB	1
Keyboard	English US Rugged RGB Single Point backlit Copilot key keyboard	GOH1719	583-BMJG	1
PalmRest	No Fingerprint reader, no Smartcard reader	G5ETZO7	346-BLBK	1
Power Supply	65W USB-C AC adapter	GA2KE8W	492-BDTG	1
Cable	E4 C5 black Power Cord 1M, US	GCBXP8F	470-BCRH	1
Primary Battery	Primary 3 Cell 53.5 Whr ExpressCharge Capable Battery	GOT1WGX	389-FJFG	1
Second Battery	Battery Airbay Cover	G9WVZ11	325-BFXD	1
Documentation/Disks	Service and Support Guide MUI for DAO (English, French, Multi)	G5OATVY	340-DSGW	1
Placemat	Quick setup guide, WW	GYZ5BJ2	340-DRXV	1
Diagnostic CD / Diskette	No Resource USB Media	G9ZJQB0	430-XYPF	1
Systems Management	ME Disable - Manageability	G6ZQTFP	631-BBYT	1

Windows AutoPilot	No AutoPilot	GYEO2AP	340-CKSZ	1
Mouse	No Mouse	G8043UZ	570-AADK	1
E-Star	ENERGY STAR Qualified	G6J34SM	387-BBLW	1
EPEAT	EPEAT Gold with Climate+	GT2QXMO	379-BFWZ	1
GPS Solutions (Tied)	No Option Included	GKGSY4C	340-ACQQ	1
Support Tech Sheet and Powercord	L10/US tariff - UPC(DAO)/EAN(APJ,EMEA) POD LBL	GQE5TUV	389-FJFK	1
Packaging	Direct Shipment, Dell Pro Rugged 14 RB14250	GOQUL18	340-DSFF	1
Transportation	Smart Selection Shipment	G8GZP9T	800-BBZW	1
Operating System Language Pack	English, French, Spanish, Brazilian Portuguese	GALH68M	619-BBPD	1
Right Side Expansion Port	Additional TBT-4/Type-C port	GGJ8TW2	325-BFXV	1
Rear Expansion Port	Additional rear USB 3.2 Type-A port	GEG0D31	590-TFPW	1
Hard Drive Software	Intel Responsiveness Technologies Driver	G5P76OD	409-BCYL	1
Handle	Rigid Handle	G3MQTPS	750-BBMM	1
FGA Module	14_Rugged_2HFY25_005/US/BTS	FG0001	998-HGDM	1
Back Cover	Docking POGO connector without Antenna Passthru, WLAN antenna	G42758T	452-BDZK	1
ICPS	No Intel® Connectivity Performance Suite	GJ5LQFG	650-BBBG	1
Standard Hardware Support Service	3Y ProSupport Next Business Day Onsite Service after remote diagnosis with HW-SW Support	G8NEZV2	713-0288,713-0305,713-0309,989-3449	1
Accidental Damage Service	3-year Accidental Damage Service	G3K795U	713-0382	1
Microsoft Office	Activate Your Microsoft 365 For A 30 Day Trial	GC7OFJV	658-BCSB	1
Non-Microsoft Application Software	Dell Additional Software	G7W5GR4	634-CVYV	1
CrowdStrike: AI-Powered Commercial, Enterprise & Medium Business Security Solutions	No Security Software	G08ILMU	634-BENZ	1
Home and Small Business Security: Identity and Anti-Virus	None	GD4K19S	650-AAAM	1
Operating System Recovery Options	OS-Windows Media Not Included	GLA9OQ1	620-AALW	1
Secured Component Verification Cloud	No Software included (No SCV)	GG58RQO	658-BFOH	1

4.



Dell Pro Max 16 Premium Laptop (210-BRXX)

Order Code: xcto_ma16250_usrfs

Qty	Unit Price	Subtotal
3	\$2,861.64	\$8,584.92

Module	Description	Product Code	SKU	Qty
Base	Dell Pro Max 16 Premium (MA16250) XCTO Base	GV78PMB	210-BRXX	1
Processor	Intel® Core™ Ultra 7 255H (13 TOPS NPU, 16 cores, 16 threads, up to 5.10 GHz, 45W)	G76OS15	379-BGKT	1
Operating System	Windows 11 Pro	G0VA5W2	619-BBQD	1
Memory	16GB LPDDR5x 8400 MT/s	GA0DLGQ	370-BDFW	1
Base Options	Intel® Core™ Ultra 7 255H, 16GB memory, Intel Integrated Graphics	G5VXWBD	329-BLMK	1
Graphics	Intel® Arc™/Arc™ Pro GPU	GSFDVA4	490-BLBN	1

Systems Management	Intel vPro Management Disabled	GTE1RQF	631-BCJQ	1
Storage	512 GB SSD, TLC	G62M7AB	400-BTMC	1
Display	16", Non-Touch, FHD+ 1920 x 1200, VRR 120Hz, 500 Nit, DCI-P3 100%, Anti-Glare, 8MP RGB + IR	GH38M20	391-BKDP	1
Camera	8MP HDR + IR UPD Camera with ExpressSign-In + Intelligent Privacy Ready, TNR, No Camera Shutter, Mic	G016RF2	319-BBLX	1
Keyboard	English US battery-saving mini LED backlit Copilot hotkey zero-lattice keyboard	GAURFQ8	583-BMXF	1
Mouse	No Mouse	G8043UZ	570-AADK	1
Driver	Wireless Intel BE201 WLAN Driver	GXYST6H	555-BMXS	1
Wireless	Intel® Wi-Fi 7 BE201, 2x2, 802.11be, MU-MIMO, Bluetooth® wireless card	GMDTJ4U	555-BMVQ	1
Primary Battery	6 cell, 96Whr, ExpressCharge™ Capable, standard battery	GOEGC6P	451-BDMX	1
Power Supply	100W USB-C AC Adapter	GEJ3CKF	492-BDTD	1
PalmRest	Back cover w/ Intel Integrated Graphics and No Fingerprint Reader	GE7AS80	346-BMHW	1
Cable	E5 Power Cord 1M for US	G39AK0Z	537-BBDK	1
Placemat	Quick Setup Guide - Dell Pro Max 16 Premium	G09CRBI	340-DXCV	1
Documentation	Documentation	GUX97AW	340-DNBV	1
ENERGY STAR	ENERGY STAR Qualified	G6J34SM	387-BBLW	1
Shipping Material	Packaging for UMA,WN22-X2,WM22-X4 graphic card	G1WHFS9	340-DXJR	1
Processor Label	Intel® Core™ Ultra 7 Processor Label	G54AN8S	389-FGBC	1
Transportation from ODM to region	Standard Shipment	G2GRFNL	800-BBGS	1
EAN POD Label	No UPC/EAN Label	G8WGTYN	389-BCGW	1
Operating System Language Pack	English, French, Spanish, Brazilian Portuguese	GALH68M	619-BBPD	1
ICPS	No Intel® Connectivity Performance Suite	GJ5LQFG	650-BBBG	1
EPEAT	EPEAT Gold with Climate+	GBU8CHM	379-BDZB	1
Additional Hard Drive	No Additional Hard Drive	GBAK075	401-AAGM	1
Raid Connectivity	NO RAID	GX5Q06T	817-BBBN	1
Intel Responsiveness Technologies	Intel(R) Rapid Storage Technology Driver	GG7C8A9	409-BCYZ	1
FGA Module	No FGA	NOFGA	817-BBBB	1
Standard Hardware Support Service	3Y ProSupport Next Business Day Onsite Service after remote diagnosis with HW-SW Support	GAYLE98	720-9335,720-9430,720-9442,989-3449	1
Support	3-year Accidental Damage Service	GQEOG82	715-4108	1
Microsoft Office	Activate Your Microsoft 365 For A 30 Day Trial	GHKU96A	630-ABBT	1
Non-Microsoft Application Software	Dell Pro Max 16 Premium MA16250	GQXZ0K5	658-BFYB	1
Home and Small Business Security: Identity and Anti-Virus	None	GD4K19S	650-AAAM	1
Operating System Recovery Options	OS-Windows Media Not Included	GLA9OQ1	620-AALW	1
Windows AutoPilot	No AutoPilot	GYEO2AP	340-CKSZ	1

5.



Dell Pro Rugged 14 Laptop (210-BNNG)


Order Code: xctorb14250usrfs

Qty	Unit Price	Subtotal
22	\$2,867.72	\$63,089.84

Module	Description	Product Code	SKU	Qty
--------	-------------	--------------	-----	-----

Base	Dell Pro Rugged, RB14250 XCTO	GPYDR2I	210-BNNG	1
Processor	Intel® Core™ Ultra 5 125U (12 cores, up to 4.3 GHz, 15 W)	G3XKLYI	379-BFTK	1
Operating System	Windows 11 Pro	G0VA5W2	619-BBQD	1
Base Options	Intel® Core™ Ultra 5 125U (12 MB cache, 12 cores, up to 4.30 GHz, 15W), Intel Integrated Graphics	GYQU6JL	338-CQVF	1
Memory	16GB: 2 X 8 GB, DDR5, 5600, Non-ECC, SoDIMM	G612FR9	370-BCGC	1
Storage	512 GB, M.2 2230, PCIe NVMe, SSD	GX5VWJH	400-BSFN	1
Display	14", Touch, FHD, WVA, Anti-Glare, 1100 nits, Passive Pen Support, IR Cam	GM20A8I	391-BJNQ	1
Camera	FHD HDR IR Camera + Microphone, Touch Display, WLAN/WWAN/GPS antenna	GC2L3DH	319-BBLD	1
Mobile Broadband	5G - Qualcomm® Snapdragon™ X62 Global 5G (DW5932e), eSIM capable, AT&T	GTMDJS2	556-BFRR	1
Wireless	Intel® Wi-Fi 7 BE200, 2x2, 802.11ax, MU-MIMO, Bluetooth® 5.4 wireless card	GCG53QE	555-BLHX	1
Driver	Wireless Intel BE200 WLAN Driver	G4WQ3L5	555-BLJF	1
Processor Branding	Core Ultra 5 non-vPro CPU Label, Gen 14th	GLU5AMB	389-FJFB	1
Keyboard	English US Rugged RGB Single Point backlit Copilot key keyboard	GOH17I9	583-BMJG	1
PalmRest	No Fingerprint reader, no Smartcard reader	G5ETZO7	346-BLBK	1
Power Supply	65W USB-C AC adapter	GA2KE8W	492-BDTG	1
Cable	E4 C5 black Power Cord 1M, US	GCBXP8F	470-BCRH	1
Primary Battery	Primary 3 Cell 53.5 Whr ExpressCharge Capable Battery	GOT1WGX	389-FJFG	1
Second Battery	Battery Airbay Cover	G9WVZ11	325-BFXD	1
Documentation/Disks	Service and Support Guide MUI for DAO (English, French, Multi)	G5OATVY	340-DSGW	1
Placemat	Quick setup guide, WW	GYZ5BJ2	340-DRXV	1
Diagnostic CD / Diskette	No Resource USB Media	G9ZJQB0	430-XYPF	1
Systems Management	ME Disable - Manageability	G6ZQTFP	631-BBYT	1
Windows AutoPilot	No AutoPilot	GYEO2AP	340-CKSZ	1
Mouse	No Mouse	G8043UZ	570-AADK	1
E-Star	ENERGY STAR Qualified	G6J34SM	387-BBLW	1
EPEAT	EPEAT Gold with Climate+	GT2QXMO	379-BFWZ	1
GPS Solutions (Tied)	Dedicated u-blox NEO-M9N GPS Card	GF3896G	540-BFLV	1
Support Tech Sheet and Powercord	No UPC/EAN Label	G8WGTYN	389-BCGW	1
Packaging	Mix Shipment, Dell Pro Rugged 14 RB14250	GN80VR1	340-DSCG	1
Transportation	Standard Shipment	G23DIE9	800-BBZV	1
Operating System Language Pack	English, French, Spanish, Brazilian Portuguese	GALH68M	619-BBPD	1
Right Side Expansion Port	Additional TBT-4/Type-C port	GGJ8TW2	325-BFXV	1
Rear Expansion Port	Additional rear USB 3.2 Type-A port	GEG0D31	590-TFPW	1
Hard Drive Software	Intel Responsiveness Technologies Driver	G5P76OD	409-BCYL	1
Handle	Rigid Handle	G3MQTPS	750-BBMM	1
FGA Module	No FGA	NOFGA	817-BBBB	1
Back Cover	Docking POGO connector with Antenna Passthru, WLAN+WWAN+GPS antenna	GBGK7A8	452-BDZH	1
ICPS	No Intel® Connectivity Performance Suite	GJ5LQFG	650-BBBG	1
Standard Hardware Support Service	3Y ProSupport Next Business Day Onsite Service after remote diagnosis with HW-SW Support	G8NEZV2	713-0288,713-0305,713-0309,989-3449	1
Accidental Damage Service	3-year Accidental Damage Service	G3K795U	713-0382	1
Microsoft Office	Activate Your Microsoft 365 For A 30 Day Trial	GC7OFJV	658-BCSB	1
Non-Microsoft Application Software	Dell Additional Software	G7W5GR4	634-CVYV	1

Home and Small Business Security: Identity and Anti-Virus	None	GD4K19S	650-AAAM	1
Operating System Recovery Options	OS-Windows Media Not Included	GLA9OQ1	620-AALW	1
Secured Component Verification Cloud	No Software included (No SCV)	GG58RQO	658-BFOH	1

		Qty	Unit Price	Subtotal
6.	 Dell Pro P 24 Monitor - P2426H (210-BVST) Order Code: p2426hsap	100	\$165.37	\$16,537.00

Module	Description	Product Code	SKU	Qty
Dell Pro P 24 Monitor - P2426H	Dell Pro P 24 Monitor - P2426H	G6UQKMH	210-BVST	1
Standard Hardware Support Service	3Y Basic Hardware Service with Advanced Exchange after remote diagnosis	G2V0K68	814-5380,814-5381	1

		Qty	Unit Price	Subtotal
7.	 Dell Pro Tower Desktop (210-BPWB) Order Code: xcto_qct1250_usrfs	22	\$1,074.51	\$23,639.22

Module	Description	Product Code	SKU	Qty
Processor	Intel® Core™ i5-14600 vPro® (14 cores, up to 5.2GHz)	G6CR19S	338-CSDP	1
Operating System	Windows 11 Pro	G0VA5W2	619-BBQD	1
Memory	16GB: 1 x 16GB, DDR5, up to 5600 MT/s, non-ECC	GNW6OVA	370-BCWX	1
Storage	512 GB, SSD	GE4RNXT	400-BSWY,773-BBBC	1
Additional Hard Drive	No Additional Hard Drive	G780XKR	401-AANH	1
Graphics	Integrated Graphics	GCI0475	490-BKSX	1
Wireless	No Wireless LAN Card	GNMR3AS	555-BLXL	1
Wireless Driver	None	GQMKF4C	340-AFMQ	1
Chassis Options	Dell Pro Tower QCT1250 with Core 14th Gen CPU, 360W Platinum PSU	GNFRP2V	329-BKSB	1
Keyboard	No Keyboard Selected	GP541CO	580-BCTF	1
Mouse	No Mouse Selected	GP3ZSGC	570-BBKQ	1
Cables and Dongles	No Additional Cable	GIX0L8M	379-BBCY	1
Stands and Mounts	No Stand or Mount	GJO5ZSE	575-BBBI	1
ENERGY STAR	ENERGY STAR Qualified	G6J34SM	387-BBLW	1
Power Cord	System Power Cord C13 (Philippine/TH/US)	GSN6IKO	450-AAOJ	1
Documentation	Documentation	GUX97AW	340-DNBV	1
System Monitoring Options	System Monitoring not selected in this configuration	GITYA2H	817-BBSI	1
Placemat	Quick Start Guide	GXT58OB	340-DVBG,389-FKHG	1
EAN/UPC Labels	No UPC/EAN Label	G8WGTYN	389-BCGW	1
TPM Security	Trusted Platform Module (Discrete TPM Enabled)	GJMDKT6	329-BBJL	1
Shipping Material	Single-pack,MPP	GPAH7SV	328-BGNK,389-BBUU	1

Label	Dell Pro Tower FSJ Regulatory label for 360W PSU	GI0UK3C	389-FKDG	1
Intel Responsiveness Technologies	Driver/APP for IRST	G915M7G	658-BFTS	1
Processor Label	Intel® Core™ i5 non-vPro Processor Label	G7PMQZT	389-DXDU	1
Transportation from ODM to region	Standard shipment	GQT8IGC	800-BBIO	1
Dell Pro Tower QCT1250	Dell Pro Tower QCT1250	GIC9DUR	210-BPWB	1
Systems Management	No vPro® support R	G2THLMJ	631-BCGD	1
EPEAT	Not EPEAT Registered	GQY6H8V	389-DVNR	1
FGA Module	No FGA	NOFGA	817-BBBB	1
Network Adapters (NIC)	No Additional Network Card Selected (Integrated NIC included)	G9MQCN3	555-BBJO	1
Optical Drive	No Optical Drive	GENPD45	429-BBCH	1
Speakers	No Internal Speaker	GK95QLS	520-AARK	1
Optional Port Modules	No Additional Port	GWFXAL0	492-BCKH	1
Optical Software	PowerDVD Software not included	GI5LS2C	632-BBBJ	1
TAA	No Federal Order	GUSA19Y	340-ACQQ	1
Additional 3.5" Hard Drive	No Additional Hard Drive	G780XKR	401-AANH	1
Hard Drive Cables and Brackets	No Caddy	GVNGFT3	575-BBKX	1
Operating System Language Pack	English, French, Spanish, Brazilian Portuguese	GALH68M	619-BBPD	1
Chassis intrusion switch	Chassis intrusion switch	G73YP2G	461-BBCD	1
Serial Port Adapter	No PCIe add-in-card	GVEYOQ7	492-BBFF	1
Add-in Cards	No Additional Add In Cards	GNV4J7Q	382-BBHX	1
Standard Hardware Support Service	3Y Basic Onsite Service after remote diagnosis with Hardware-Only Support	GN7TD4Z	716-4435,716-4438	1
Windows AutoPilot	No AutoPilot	GYEO2AP	340-CKSZ	1
Microsoft Office	Activate Your Microsoft 365 For A 30 Day Trial	GHKU96A	630-ABBT	1
Non-Microsoft Application Software	Dell Pro Tower QCT1250	GEI9FU8	658-BFVR	1
Home and Small Business Security: Identity and Anti-Virus	None	GD4K19S	650-AAAM	1
Operating System Recovery Options	OS-Windows Media Not Included	GLA9OQ1	620-AALW	1

Need Help?



We're here to answer any of your Order Support questions. [Contact Us.](#)

CONNECT WITH DELL:



Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for Fourteen days from the date of this Quote. All products, pricing, and other information are based on the latest information available and are subject to change for any reason, including but not limited to tariffs imposed by government authorities, shortages in materials or resources, increase in the cost of manufacturing or other factors beyond Supplier's reasonable control. If such changes occur, pricing may be adjusted or purchase orders may be cancelled by Supplier, even after an order has been placed. Supplier also reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors and/or customer changes to Supplier's planned delivery date. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.



Agenda Report Form

Open Session Item

SUBJECT: Approval to Apply for/Accept State Grant Funds for the Design of a Replacement Air Traffic Control Tower

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Andrew Eshleman, P.E., Division Director of Public Works, Neil Doran, Airport Director, Maria Kramer, Director, Office of Grant Management

RECOMMENDED MOTIONS:

Motion 1: Move to empower the President of the Board of County Commissioners to sign State grant applications, affidavits and related paperwork and for County staff to thereafter submit such materials.

REPORT-IN-BRIEF:

As previously announced, \$1.5 million in State Funding has been offered to complete pre-construction activities such as planning, design, engineering and architectural tasks needed to support the future development of a replacement Air Traffic Control Tower at the Hagerstown Regional Airport. Staff recommends acceptance of grant funding.

DISCUSSION: N/A

FISCAL IMPACT: This project is identified in the County's Capital Improvement Plan, under ID # BLD079.

CONCURRENCES:

ALTERNATIVES: N/A

ATTACHMENTS:

AUDIO/VISUAL NEEDS: N/A



Agenda Report Form

Open Session Item

SUBJECT: Transportation Security Administration – Law Enforcement Officer Reimbursement Program

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Andrew Eshleman, Director, Public Works; Neil Doran, Director, Airport

RECOMMENDED MOTION: Move to approve application and acceptance of funding from the US Transportation Security Administration Law Enforcement Officer Reimbursement Program.

REPORT-IN-BRIEF: The Transportation Security Administration (TSA) is providing an opportunity for Part 139 Airports to apply for and receive partial reimbursement of law enforcement officer (LEO) costs associated with on-site dedicated support of TSA passenger screening operations.

DISCUSSION: The Hagerstown Regional Airport partners with the Washington County Sheriff's Office who provide LEO services at an hourly billable rate. The LEO reimbursement program would allow the Hagerstown Regional Airport to submit reimbursement for a portion of the costs incurred. TSA has set the maximum fully burdened hourly rate for reimbursement at \$25/hr.

FISCAL IMPACT: Depends on flight activity. ~+\$30,000 annually

CONCURRENCES:

ALTERNATIVES: Do not apply and miss out on reimbursement opportunity

ATTACHMENTS: Notice of Funding Opportunity

AUDIO/VISUAL NEEDS: N/A

Opportunity Details

Notice ID 70T01026TLEORP001	Related Notice	Active/Inactive Active
Notice Status Published	Department/Ind. Agency HOMELAND SECURITY, DEPARTMENT OF	Sub-Tier TRANSPORTATION SECURITY ADMINISTRATION
Office WORKFORCE & ENTERPRISE OPERATIONS		

Looking for contract opportunity help?

APEX Accelerators are an official government contracting resource for small businesses. [Find your local APEX Accelerator](#) for free government expertise related to contract opportunities.



APEX Accelerators are funded in part through a cooperative agreement with the Department of Defense.

The APEX Accelerators program was formerly known as the [Procurement Technical Assistance Program](#) (PTAP).

General Information

Contract Opportunity Type Combined Synopsis/Solicitation (Updated)	Updated Published Date Jun 24, 2026 01:53 PM
Date Offers Due Jul 15, 2026 03:00 PM EDT	Inactive Policy 15 days after response/Contract Award Date
Inactive Date Jul 30, 2026	Initiative None
Allow Vendors to Add/remove from Interested Vendors List Yes	Allow Vendors to View Interested Vendors List No

Classification

Original Set Aside No Set aside used	Product Service Code S206-HOUSEKEEPING- GUARD
Place of Performance Springfield , VA USA	

NAICS Code(s)

NAICS Code 922120	NAICS Definition Police Protection
----------------------	---------------------------------------

Description

1) SOLICITATION NUMBER

70T01026TLEORP001

2) SUBJECT

This is a combined synopsis/solicitation for the deployment of local Law Enforcement Officers (LEOs) at Transportation Security Administration (TSA) screening checkpoints, in accordance with 49 C.F.R. Part 1542.

3) SYNOPSIS

TSA Law Enforcement, Security and Operations Management, LEO Reimbursement Program (LEORP) is announcing a funding opportunity to provide partial reimbursement of LEO costs associated with on-site, dedicated support of TSA passenger screening operations. The Government intends to award multiple Other Transaction Agreements (OTAs) in response to applications received.

This solicitation allows for rolling applications beyond the stated closing date. Applications submitted after the closing date will be considered in order of receipt, subject to the availability of funds, and after the applications submitted on or before the closing date are fully evaluated. Applications received after the closing date are not guaranteed to receive consideration; therefore, early application submissions are highly encouraged.

After reviewing applications, TSA will notify airports individually of their status and may provide an Individual Agreement for signature. Agreements are expected to include adequate funding for approximately one year of reimbursement, but is subject to change. TSA is not responsible for and will not reimburse any costs associated with preparing this application, regardless of outcome.

4) HOW TO APPLY

Eligibility is limited to holders of Part 139 Airport Certificates; State, local, or other public institutions/organizations responsible for commercial airport operations (at airports within their jurisdictions) that have incurred increased LEO service costs due to the post-September 11th security mandates. Respective TSA Federal Security Director's (FSD) concurrence and validation of operational requirements will be required for Program eligibility.

Application submissions must include a completed Data Sheet and Project Narrative (Attachment 2): Complete the basic participant information and detailed description of how the project will be carried out based on items listed under Section 5. The completed document may be submitted in MS Word or PDF format. If accepted into the program and awarded an Individual OTA, this information will be incorporated into that agreement. The Individual OTA template is provided at Attachment 1.

For Category III/Category IV airports only: if requesting a waiver in accordance with Article XVIII of the Parent OTA (Attachment 3) for armed security guards that do not fully meet the LEO qualifications, submit the qualifications possessed by any such guard(s), to include the individuals' arrest authority and any law enforcement training they undergo so TSA can determine whether a waiver will be granted. This information should be submitted separate from Attachment 2 and does not have a specific template.

Submit all required information via email to:

TSA Contracting and Procurement

Email: LEORPApplications@tsa.dhs.gov

Any questions regarding this solicitation should be submitted via email to the address above. All emails concerning questions must have the following subject line: "QUESTIONS" and include your three-letter airport code. Questions are due by June 29, 2026, at 3:00 PM EDT. TSA intends to provide answers to these questions on SAM.gov as an amendment to the solicitation, for the information of all interested parties. Amendments to solicitation documents generally contain information critical to the submission of an application.

5) REVIEW CRITERIA AND SELECTION PROCESS

The local FSD or designee, Program Office, Chief Counsel, and Contracting and Procurement will participate in the review and selection process of eligible applicants. In accordance with Article VIII of the Parent OTA terms and conditions, TSA has currently set the maximum fully burdened hourly rate for reimbursement to \$25/hour. This

amount is subject to change at TSA’s sole discretion. TSA is not liable for any costs incurred prior to the award of an Individual Agreement. Applications submitted in compliance with Section 4 will be evaluated based upon the criteria identified below:

1. Whether airport has a police department specifically dedicated to airport security (include name of entity providing Law Enforcement Services).
2. Total number of LEOs assigned to the airport.
3. Number of LEOs dedicated to provide support of the passenger screening checkpoint(s).
4. Operational hours of the Passenger Screening checkpoint(s).
5. Number of checkpoints and lanes.
6. Total number of daily departure flights. Note: arrival flights are not considered for reimbursement. Banks of departure flights at a particular checkpoint will be treated as singular periods of time for reimbursement purposes, regardless of the number of departing flights during that bank. A break of more than 1 hour from departure release time to the next departure report time constitutes a new bank.
7. Daily number of hours LEO(s) are assigned to checkpoint(s); daily number of hours LEO(s) are in the vicinity/close proximity of the checkpoint(s).
8. Why the deployment of available resources cannot effectively fulfill airport security mandates, including any specific impact(s) the lack of program funding could have on security operations.
9. Assessment of the Project Narrative to include specific LEO support proposed, type of stationing, budgetary information, and justification.
10. Review of funds utilization and operating status information currently on file (for airports that previously participated in the Reimbursement Program).

6) LIST OF ATTACHMENTS

- Attachment 1 – Individual OTA Template
- Attachment 2 – Data Sheet and Project Narrative
- Attachment 3 – Parent OTA Terms and Conditions

Attachment/Links

Attachments

Document	File Size	Access	Updated Date
Attachment 3 - OTA 70T01026TLEORP001 signed.pdf	0.015625KB	public	2026-06- 24T13:53:37.589+00:00
Attachment 2 - Data Sheet and Project Narrative.docx	0.015625KB	public	2026-06- 24T13:53:37.589+00:00
Attachment 1 - Individual OTA Template.pdf	0.015625KB	public	2026-06- 24T13:53:37.589+00:00

Links

Display Name	Updated Date
--------------	--------------

Contact Information

Primary Point of Contact

Robert Farrell

robert.farrell@tsa.dhs.gov

Secondary Point of Contact

Jason Richards

jason.richards@tsa.dhs.gov

History

Contract Opportunity Type	Updated Date
Combined Synopsis/Solicitation (Original)	Jun 24, 2026 01:53 PM

Interested Vendors List



Agenda Report Form

Open Session Item

SUBJECT: Contract Award – Facilities Design Services (PUR-1783) – PSTC Tactical Village Buildings

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Scott Hobbs, Director, Division of Engineering; Kevin Lewis, Deputy Director of Administrative Services, Division of Emergency Services

RECOMMENDED MOTION: Move to award architectural/design services contracts from PUR-1783 (Facility Design Services) for the Public Safety Training Center Tactical Village (PSTCTV) Buildings Phase 2 project to the responsive, responsible proposer, L.S. Grim Consulting Engineers of Hagerstown, Maryland with the lowest fee of \$185,281.12 for PSTCTV Building 1, \$86,762.96 for PSTCTV Building 2, \$87,028.48 for PSTCTV Building 3, \$177,551.22 for PSTCTV Building 4, \$78,233.48 for PSTCTV Building 6, \$75,413.48 for PSTCTV Building 7; and a contract to the responsive, responsible proposer, Noelker and Hull Associates, Inc. of Frederick, Maryland with the lowest fee of \$219,730.00 for PSTCTV Building 5; all as identified on the bid results sheet.

REPORT-IN-BRIEF: The work involves architectural/design services for seven (7) training buildings for police, fire, and emergency services personnel working in the tactical village of the Public Safety Training Center located at 18350 Public Safety Place.

DISCUSSION: The request for proposal was issued under the Facilities Design Services contract, PUR-1783. Two proposals were received for the Facility Design Services (Architectural, Engineering, Design, and Construction Administration services). L.S. Grim's team includes BFM Architects, David Black Associates, Frederick, Seibert & Associates, and Triad Engineering. Noelker and Hull's team includes Noelker and Hall (architect), Frederick, Seibert & Associates, Advanced Consulting Engineers, ECS Mid-Atlantic and Human & Rohde, Inc. The project involves the design of a High Bay Training Building, Control Building/Pavilion, Instructional Training Building, Commercial Storefront/Simulation Building, Apparatus Storage/Firehouse Simulation Building, Vehicle Instructional Building, and a Canine Training Building. Architectural/design services will start in July with an anticipated completion date by early 2027 so that construction can begin in the spring/summer of 2027. Construction of these buildings is expected to take approximately 1-2 years to complete.

FISCAL IMPACT: Total expenses are estimated at \$1,010,000; including \$910,000 for architectural / design services and \$100,000 for design contingency; this is a budgeted Capital Improvement Plan (CIP) Project – PSTC Tactical Village / Simulation Training Area (LDI063).

CONCURRENCES: Emergency Services Director, Washington County Sheriff

ALTERNATIVES: N/A

ATTACHMENTS: Aerial Map, Bid Results

AUDIO/VISUAL NEEDS: Aerial Map

Washington County Public Safety Training Center - Tactical Village



Public Safety Training Center
Facility Design Services (PUR-1783)
 Architectural/Design Services for Tactical Village Buildings
 Bid Results

PSTCTV Building No.	Buildings	L.S. Grim Consulting Engineers	Noelker and Hull Associates
1	High Bay Training / Storage	\$185,281.12	\$298,210.00
2	Control Building / Pavilion	\$86,762.96	\$104,492.50
3	Instructional Training Building	\$87,028.48	\$99,245.00
4	Commercial Store Front / Simulation Building	\$177,551.22	\$325,940.00
5	Apparatus Storage / Fire House Simulation Building	\$316,701.52	\$219,730.00
6	Vehicle Instructional Building	\$78,233.48	\$131,637.50
7	Canine Building	\$75,413.48	\$115,482.50



Agenda Report Form

Open Session Item

SUBJECT: Fort Ritchie Sewer Line Easement

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Todd Moser, Real Property Administrator, Division of Engineering;
Dave Mason, Interim Director, Division of Environmental Management

RECOMMENDED MOTION: Move to approve the perpetual sewer line easement and authorize the execution of the necessary documentation to finalize the transfer.

REPORT-IN-BRIEF: The County has finalized field work and documents to accept the Fort Ritchie sewer line easement.

DISCUSSION: The transfer of the sewer lines will make the sewer upgrade eligible for Appalachian Regional Commission (ARC) funding.

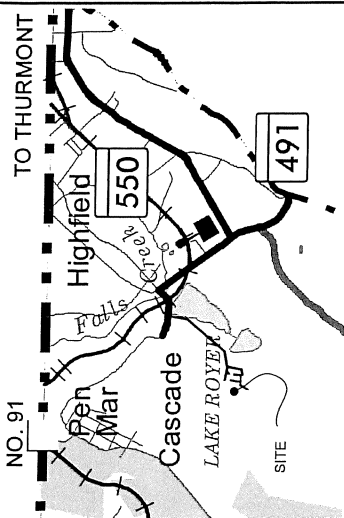
FISCAL IMPACT: Zero-Cost Consideration - Transfer

CONCURRENCES: County Attorney's Office

ALTERNATIVES: N/A

ATTACHMENTS: Plat

AUDIO/VISUAL NEEDS: Plat



Vicinity Map
Scale: 1" = 2000' ±

- GENERAL PLAT NOTES:**
1. ITALICIZED BEARINGS AND DISTANCE ARE ALL OR PART OF THE PERPETUAL SEWER EASEMENT SHOWN ON PLAT NUMBER 11530 S 78°57'51" E 324.10'
 2. BLOCK LETTERED BEARINGS AND DISTANCES ARE IN ADDITION TO ONES SHOWN FOR PERPETUAL SEWER EASEMENT SHOWN ON PLAT NUMBER 11530 S 78°57'51" E 324.10'

- PERPETUAL SEWER EASEMENTS BEYOND LIMITS SHOWN ON PLAT NO. 11530 TO BE ACQUIRED BY THE COUNTY
- PERPETUAL SEWER EASEMENTS WITHIN THE LIMITS SHOWN ON PLAT NO. 11530 TO BE ACQUIRED BY THE COUNTY
- PERPETUAL SEWER EASEMENTS WITHIN THE LIMITS SHOWN ON PLAT NO. 11530 NOT ACQUIRED BY THE COUNTY

CASCADE TOWN CENTRE DEVELOPMENT, LLC
 MAP 28, PARCEL 169
 LIBER 5527 FOLIO 183
 PLAT 11530, REMAINDER
 53.9612 ACRES BY PLAT

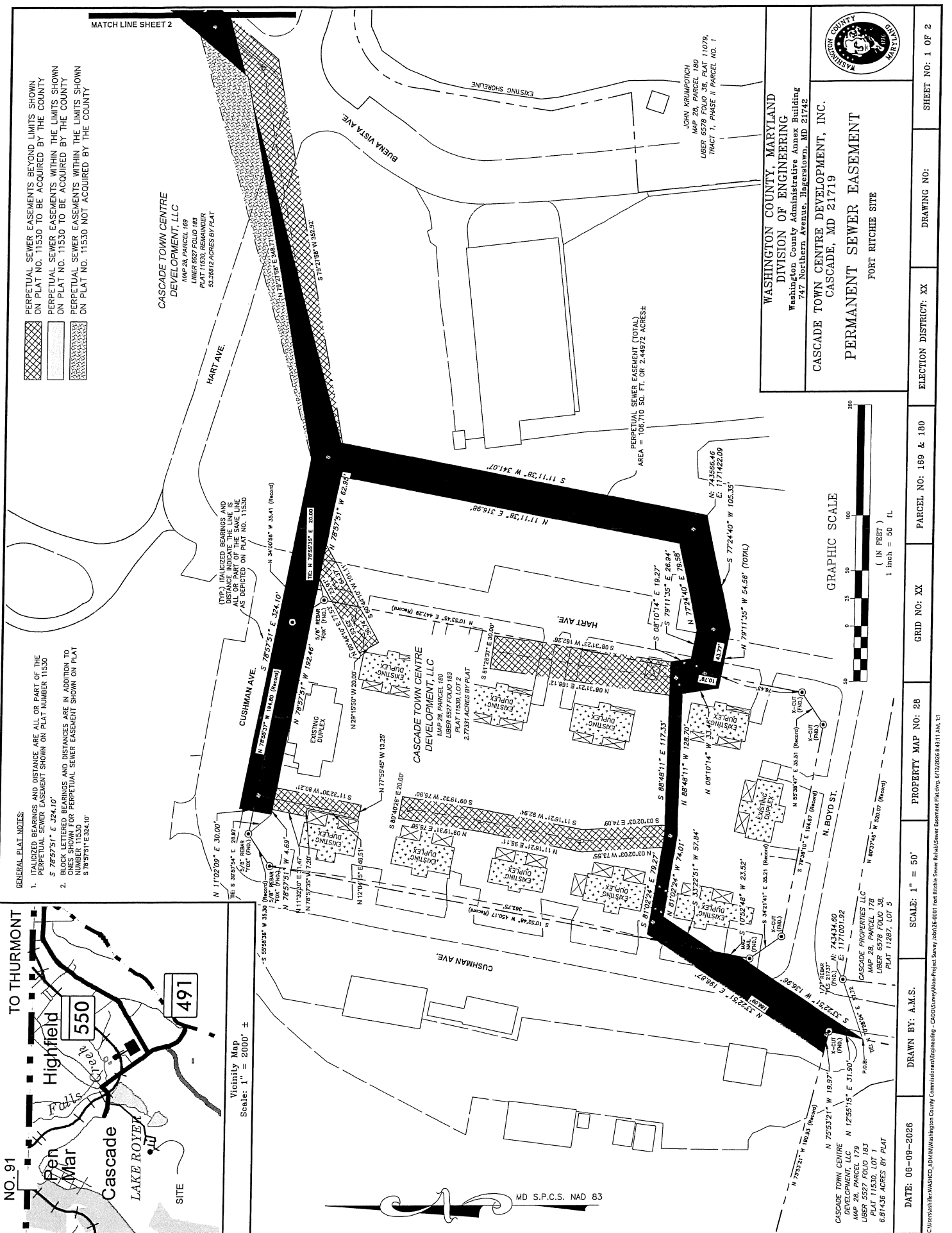
CASCADE TOWN CENTRE DEVELOPMENT, LLC
 MAP 28, PARCEL 180
 LIBER 5527 FOLIO 183
 PLAT 11530, LOT 2
 2.7751 ACRES BY PLAT

WASHINGTON COUNTY, MARYLAND
 DIVISION OF ENGINEERING
 Washington County Administrative Annex Building
 747 Northern Avenue, Hagerstown, MD 21742

CASCADE TOWN CENTRE DEVELOPMENT, INC.
 PERMANENT SEWER EASEMENT
 FORT RITCHIE SITE



DATE: 06-08-2026
 DRAWN BY: A.M.S.
 SCALE: 1" = 50'
 PROPERTY MAP NO: 28
 GRID NO: XX
 PARCEL NO: 169 & 180
 ELECTION DISTRICT: XX
 DRAWING NO:
 SHEET NO: 1 OF 2



C:\Users\shiller\ASDC_ADMIN\Washington County\Commissioners\Engineering - CAD\GIS\Survey\Non-Project Survey\Job\34-0001 Fort Ritchie Sewer Easement\Plan.dwg, 6/12/2026 4:41:11 AM, 11

SHEET 2A

CASCADE TOWN CENTRE DEVELOPMENT, LLC
MAP 28, PARCEL 169
LIBER 5327 FOLIO 183
PLAT 1153D, REMAINDER
53.36812 ACRES BY PLAT

PERPETUAL SEWER EASEMENT (TOTAL)
AREA = 106,710 SQ. FT. OR 2.44972 ACRES±

N 40°26'58" E 1150.33'

S 40°27'55" W 1168.69'

Lake Washtler Rd or Buena Vista Ave.

CASCADE TOWN CENTRE DEVELOPMENT, LLC
MAP 28, PARCEL 169
LIBER 5327 FOLIO 183
PLAT 1153D, REMAINDER
53.36812 ACRES BY PLAT

SHEET 2B

PERPETUAL SEWER EASEMENT (TOTAL)
AREA = 106,710 SQ. FT. OR 2.44972 ACRES±

N 10°33'18" E 409.65'

N 10°33'17" E 414.80'

N 27°45'45" E 66.17'

S 22°45'45" W 66.89'

S 07°55'13" W 54.49'

S 86°13'45" E 30.09'

JOHN KRUMPOTCH
MAP 28, PARCEL 181
LIBER 6539, PLAT 11079,
TRACT 2, PART OF PARCEL NO. 1

MD S.P.C.S. MAD B3

LAKE ROYER

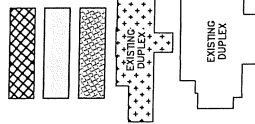
SURVEY NOTES:

EXISTING COUNTY CONTROL NETWORK POINT "VISTA" WAS USED TO
FOR THE REAL-TIME KENAMATIC VALUES FOR TRAVERSE CONTROL
SHOWN ON THIS PLAT ARE AS FOLLOWS:

CONTROL POINT VISTA
NORTHING: 745505.77
EASTING: 173269.27
ELEVATION: 113.56±
COMBINED SCALE FACTOR: 0.999999601

- PROPOSED PERPETUAL SEWER EASEMENT
- EXISTING PROPERTY LINE
- EXISTING EDGE OF PAVEMENT
- EXISTING SHORELINE
- MONUMENT FOUND AS NOTED

- ▨ PERPETUAL SEWER EASEMENTS BEYOND LIMITS SHOWN ON PLAT NO. 1153B TO BE ACQUIRED BY THE COUNTY
- ▨ PERPETUAL SEWER EASEMENTS WITHIN THE LIMITS SHOWN ON PLAT NO. 1153B TO BE ACQUIRED BY THE COUNTY
- ▨ PERPETUAL SEWER EASEMENTS WITHIN THE LIMITS SHOWN ON PLAT NO. 1153B NOT ACQUIRED BY THE COUNTY
- ▨ EXISTING BUILDING FILED LOCATED
- ▨ EXISTING BUILDING FROM PUBLIC PLANIMETRIC DATA



OWNERS:
CASCADE TOWN CENTRE DEVELOPMENT, LLC
14475 MOLLEVILLE AVE.
CASCADE, MD 21719

DATE: 06-09-2026

DRAWN BY: A.M.S.

SCALE: 1" = 50'

PROPERTY MAP NO: 28

GRID NO: XX

PARCEL NO: 189 & 180

ELECTION DISTRICT: XX

DRAWING NO:

SHEET NO: 1 OF 2

MATCH LINE SHEET 1

MATCH LINE SHEET 2B

JOHN KRUMPOTCH
MAP 28, PARCEL 181
LIBER 6539, PLAT 11079,
TRACT 2, PART OF PARCEL NO. 1

LAKE ROYER

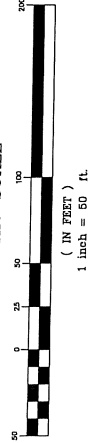
LAND SURVEYOR'S CERTIFICATION

I HEREBY CERTIFY THAT THE PLAN SHOWN HEREON IS CORRECT; THAT THE LOCAL MONUMENTATION POINTS HAVE BEEN ESTABLISHED BASED UPON THE LOCAL MONUMENTATION POINTS AND THE SURVEYING INSTRUMENTS AND PLATS AND ARE NOT THE RESULTS OF A BOUNDARY SURVEY. FURTHER, THAT THIS PLAN WAS PERSONALLY PREPARED BY ME, OR THAT I WAS IN PERSONAL SUPERVISION OF THE SURVEYING WORK AND THAT THE SURVEYING WORK REFLECTED HEREON IS IN COMPLIANCE WITH THE REGULATIONS OF THE COMAR 09.13.06.12 IN EFFECT AT THE TIME THAT THIS SURVEY WAS PERFORMED.

DRAFT JUNE 12, 2016

FOR THE WASHINGTON COUNTY DIVISION OF ENGINEERING DATE
ALEX MICHAEL SHIFLER, PROFESSIONAL LAND SURVEYOR
MD. REG. NO. 21737 (EXPIRATION/RENEWAL DATE: DEC. 23, 2027)

GRAPHIC SCALE



WASHINGTON COUNTY, MARYLAND
DIVISION OF ENGINEERING
Washington County Administrative Annex Building
747 Northern Avenue, Hagerstown, MD 21742

CASCADE TOWN CENTRE DEVELOPMENT, INC.
CASCADE, MD 21719

PERMANENT SEWER EASEMENT

FORT RITCHIE SITE





Open Session Item

SUBJECT: US 40 Bridge over Conococheague Creek – County Road Impact Reimbursement Request

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Andrew Eshleman, Director of Public Works; Scott Hobbs, Director of Engineering

RECOMMENDED MOTION(S): Move to approve sending the attached letter to the Maryland Department of Transportation requesting reimbursement for County road impacts resulting from the closure and detour associated with the US 40 Bridge over Conococheague Creek rehabilitation project.

REPORT-IN-BRIEF: The Maryland State Highway Administration (SHA) is rehabilitating the US 40 Bridge over Conococheague Creek under a full road closure. To facilitate rehabilitation of the historic 1935 bridge, full closure and detour were implemented beginning in June 2025. The bridge is anticipated to reopen in late August 2026, with remaining project work continuing through the summer of 2027.

Although the official detour route utilizes State highway roads, Washington County has documented increased traffic volumes, accelerated pavement deterioration, and maintenance impacts on County roads serving as alternate routes. As a result, the County is requesting reimbursement for documented roadway impacts associated with the project.

DISCUSSION: The attached letter outlines roadway improvements and maintenance activities completed by Washington County in preparation for, and during, the US 40 Bridge closure. Traffic counts collected before and during the closure documented significant increases in traffic volumes on several County roads.

Analysis of the traffic count data indicates that approximately 15 to 20 percent of motorists utilized County roads rather than the posted State detour route. This additional traffic accelerated pavement wear and increased roadway maintenance needs.

In addition, motorists using County roads as alternate routes generated additional fuel tax revenue through increased vehicle miles traveled. A gas tax factor analysis was completed to

estimate the additional fuel tax revenue attributable to detour traffic utilizing County-maintained roadways during the bridge closure period.

The County's reimbursement request is based on documented roadway repair costs and the estimated impacts associated with detour-related traffic.

FISCAL IMPACT: \$276,598.20 County direct costs associated with road repair and maintenance costs. County requesting reimbursement using a gas tax factor method.

CONCURRENCES: County Administrator

ALTERNATIVES: Do not send letter requesting reimbursement for County roadway impacts associated with the project.

ATTACHMENTS: Draft letter, supporting calculations

AUDIO/VISUAL TO BE USED: N/A

[Insert BOCC Letterhead]

June 30, 2026

Ms. Katie Thomson, Esq.
Secretary
Maryland Department of Transportation
7201 Corporate Center Drive
Hanover, MD 21076

RE: US 40 Bridge over Conococheague Creek – County Road Impact Reimbursement Request

Dear Secretary Thomson:

The Board of County Commissioners of Washington County, Maryland (the "Board"), is pleased that the US 40 National Pike Bridge Replacement over Conococheague Creek is nearing completion. We appreciate the Maryland Department of Transportation's (MDOT) investment in Washington County and its commitment to preserving this historic structure. We also commend the staff of the Maryland State Highway Administration (SHA) District 6 for their professionalism in managing the project and maintaining effective communication including outreach meetings with County staff throughout construction.

To facilitate completion of the bridge rehabilitation, SHA implemented a full roadway closure and established a posted detour utilizing state highway routes. While the Board understands the rationale for this approach and recognizes the cost and schedule efficiencies associated with a full closure, the reality is that many motorists have relied on Washington County roadways to navigate around the closure rather than utilizing the substantially longer posted detour route.

As a result, County roads experienced significant increases in traffic volumes, vehicle loading, and associated wear. While this travel pattern reduced vehicle-hours traveled, fuel consumption, emissions, and congestion on the state highway network, it shifted operational and maintenance impacts to Washington County's transportation infrastructure and residents.

As a committed partner in the successful delivery of this project, Washington County undertook several efforts and incurred costs to accommodate the increased traffic generated by the closure, including:

1. Roadway Shoulder Widening

County Highway Department staff in advance of the project widened roadway shoulders along key routes, including Broadfording Road, to improve safety and facilitate two-way traffic operations.

- Staff labor: 960 man-hours
- Material costs: \$67,000.11

2. Traffic Control and Signage Improvements

County staff installed additional directional, advisory, and truck route signage on County roadways to safely accommodate increased traffic volumes resulting from the bridge closure. In particular,

[Insert BOCC Letterhead]

freight traffic was diverting onto Kemps Mill Road and Walnut Point and attempting to utilize a narrow one-lane bridge with restricted approach geometry and limited sight distance. Additional signage was required to direct truck traffic to appropriate routes and to warn unfamiliar motorists of upcoming roadway conditions, including narrow bridges, sharp curves, and other safety considerations associated with the rural roadway network.

- Staff labor: 12 man-hours
- Material costs: \$1,056

3. Emergency Pavement Repairs

County Highway Department staff performed pavement repairs on Kemps Mill Road following accelerated deterioration resulting from increased traffic volumes and heavier vehicle loading.

- Staff labor: 337 man-hours
- Material costs: \$14,097

4. Contracted Pavement Rehabilitation

Substantial pavement rehabilitation, including deep patching and resurfacing, was required on Kemps Mill Road, Pinesburg Road, Walnut Point Road, and Walnut Point West due to accelerated pavement deterioration attributable to project-related traffic diversion.

- Contracted construction services (Craig Paving): \$188,080.14
- Inspection and construction administration: \$6,364.95

Total Direct Costs = \$276,598.20; Staff labor man-hours – 1,309 hours

To quantify the impacts of the closure, Washington County conducted traffic count surveys before and throughout the project duration. The following roadways experienced measurable increases in traffic volumes: Kemps Mill Road, Walnut Point Road, Walnut Point West, Broadfording Road, Rockdale Road, and Cedar Ridge Road.

In addition, a pavement condition assessment completed in October 2025 by Citylogix established baseline roadway conditions. Subsequent inspections by County staff documented accelerated deterioration beyond anticipated rates due to the increased traffic and loading associated with the bridge closure.

The County performed a road user impact analysis using methodology for estimating the tax revenue for detour management (using gas tax factor)¹. The gas tax factor calculates the additional gas tax revenue collected from the detour route and prorates the revenue between the state and County based upon the traffic volume distribution. The analysis indicates that approximately 1,650 daily vehicles, approximately 15-20% of motorists utilized County roadways during the closure rather than the primary US 40 bridge detour. This analysis is conservative and did not factor truck loading or higher diesel tax rates.

1. Minnesota Department of Transportation. (2017, November). *Cost participation policy for detours* (Report No. TRS 1708). Minnesota Department of Transportation. <https://mdl.mndot.gov/flysystem/fedora/2023-01/trs1708.pdf>

[Insert BOCC Letterhead]

- Number of vehicles detoured on County roads: Approximately 1,650 vehicles (ADT) – Refer to Traffic Count summary
- Additional vehicle miles to travel a detour on County roads: 4 miles
- Number of days the detour will be in effect (Bridge Closure): 425 days
- Maryland gas tax factor = fuel tax rate/average MPG = $(\$0.460+0.184)/25 = 0.02576$ dollars/vehicle-mile
- Gas Tax Detour Formula: Gas Tax Factor x ADT x Detour (miles) x Time (days)

$0.02576 \times 1,650 \times 4 \times 425 = \$72,257$ – additional gas tax collected from vehicles using County roads due to project

The County roadways absorbed traffic that would otherwise have traveled on US40 over the bridge and consequently, Washington County infrastructure functioned as an unofficial component of the project's maintenance-of-traffic strategy.

As a result of a full roadway closure rather than alternatives such as phased construction, temporary bridge installation, structure widening, or lane-shift operations, the additional gas tax revenue was collected. The Board respectfully requests that the Maryland State Highway Administration provide a maintenance-of-traffic contribution from this additional revenue in line with other state's standard practice to offset the documented costs incurred by the County and its citizens as a result of accommodating project related traffic impacts.

Washington County values its strong partnership with MDOT and SHA and appreciates the State's continued investment in maintaining and improving Maryland's transportation infrastructure. We look forward to continued collaboration on projects that benefit both Washington County residents and the traveling public.

Thank you for your consideration of this request.

Sincerely,

John F. Barr, President
Washington County Board of County Commissioners

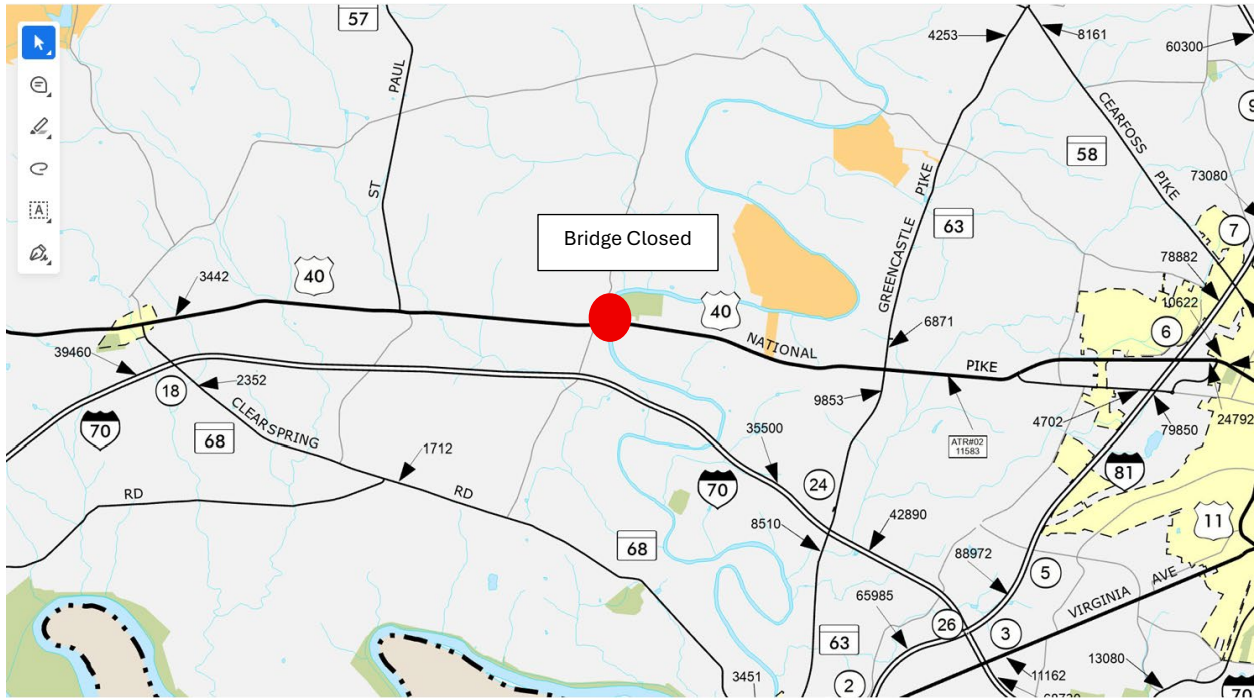
cc: Will Pines, SHA Administrator
Linda Puffenbarger, MDOT SHA – District 6
Michelle Gordon, County Administrator
Andrew Eshleman, Director of Public Works
Scott Hobbs, Director of Engineering

Traffic Counts Maps on Detour Roads

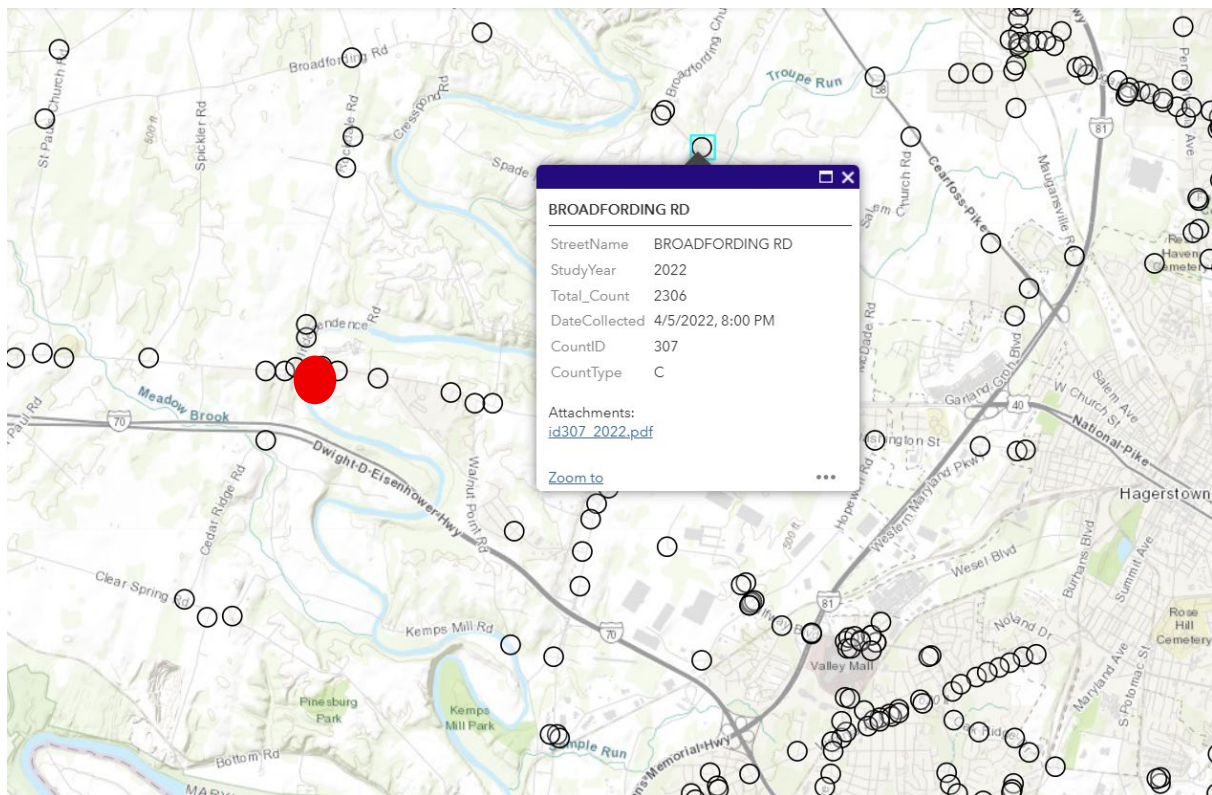
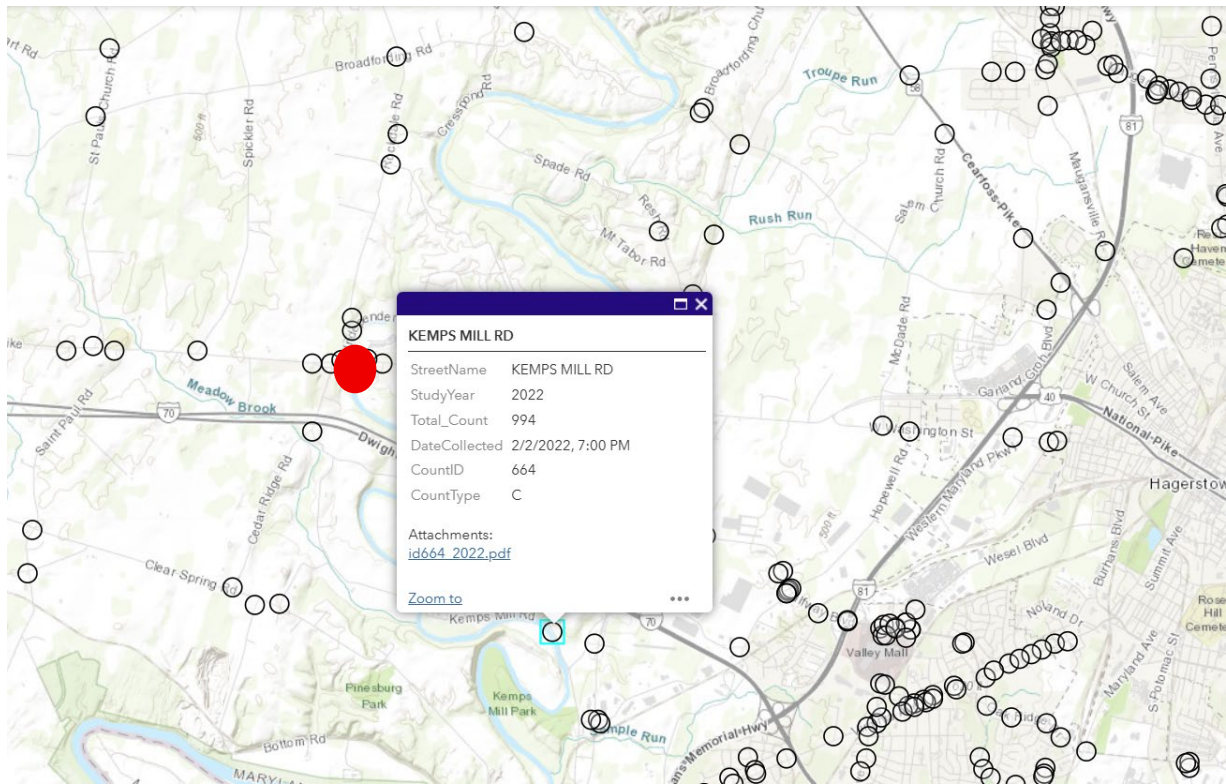
Official Posted Detour Route

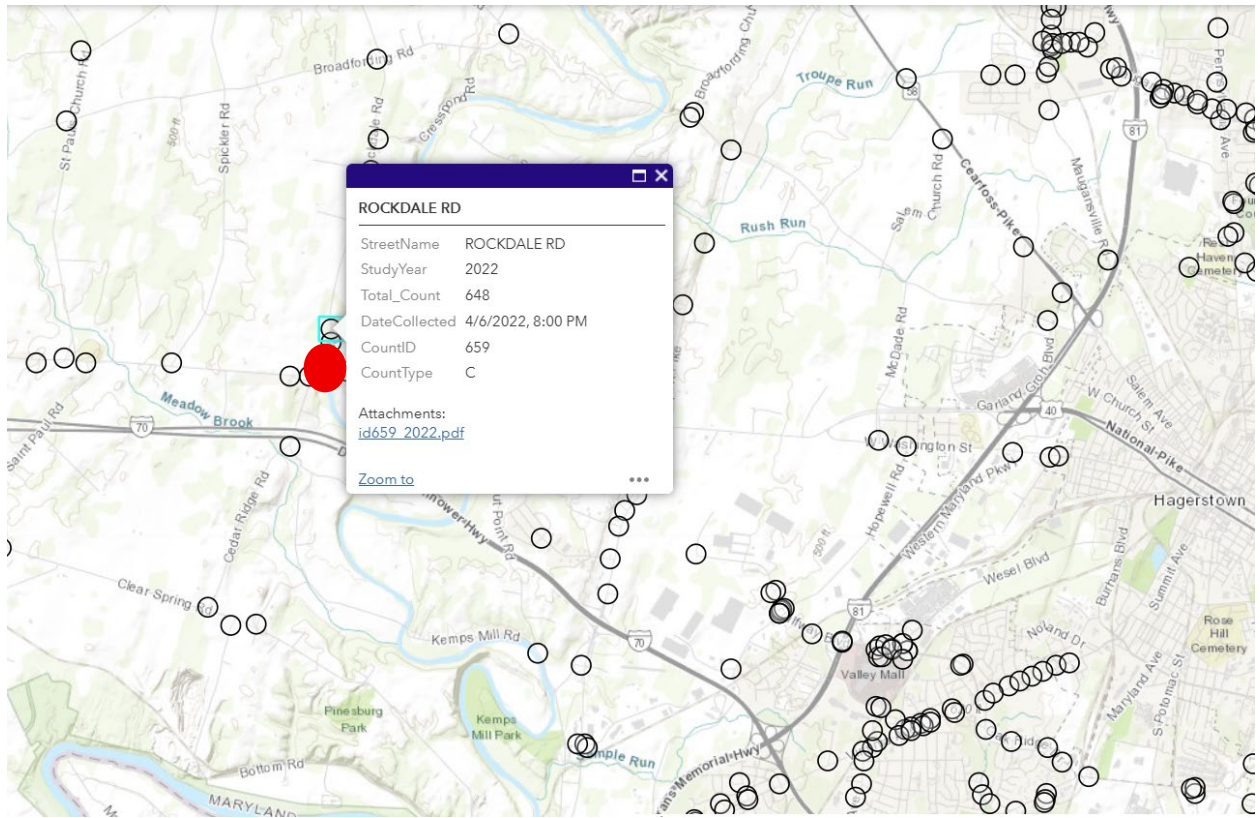


2024 MDOT SHA Traffic Count Map



Washington County Traffic Count Maps





Traffic Counts During Project

Count from 2022 Additional Traffic on County Roads

Kemps Mill Road	Incoming	Outgoing	Total
	818	916	1734
	743	777	1520
	1053	1832	2885
	982	997	1979
	735	793	1528
	836	887	1723
	942	1015	1957
	960	872	1832
Totals	7069	8089	15158
Average	884	1011	1895

994 901

Broadfording Road	Incoming	Outgoing	Total
	1364	1520	2884
	1351	1440	2791
	1386	1631	3017
	1551	1700	3251
	1600	1743	3343
	1373	1576	2949
	1289	1400	2689
	1384	1557	2941
Totals	11298	12567	23865
Average	1412	1571	2983

2306 677

Rockdale Road	Incoming	Outgoing	Total
	296	383	679
	428	481	909
	283	364	647
	356	439	795
	323	414	737
	303	417	720
	324	425	749
	296	381	677
Totals	2609	3304	5913
Average	326	413	739

648 91

Total: 1669

Assume: 1650

vehicles affected day to day by the detour
(and used County roads for the detour).

Methodology for Estimating Gas Tax Revenue for Detour Management

Gas Tax Factor	Vehicles Detoured on County Roads ADT	Difference in miles	Time (days)	Total
0.02576	1650	4	425	\$72,257

Maryland's gas tax in 2025-2026 was 46 cents per gallon for gasoline. The federal gas tax was 18.4 cents per gallon. Total tax collected was \$0.644/ gallon

Average fuel efficiency: 25 MPG

From MD 63 on US40 to bridge: 2.75 miles

Detour using Kemp's Mill Road: 6.25 miles → 3.5 miles more

Detour using Broadfording Road: 7.75 miles → 5 miles more

Average: 4 miles more

Bridge Closure

Anticipated Bridge Opening

June 2025

August 2026

MD 40 Road Closure Road Impact Repairs						
FY'26 PMP Contract						
Road	Base Patch			Surface Patch	Pavement Markings	Total
Kemps Mill Road	\$ 62,341.06				\$ 815.10	\$ 63,156.16
Pinesburg Road	\$ 29,969.32				\$ 1,540.00	\$ 31,509.32
Walnut Point Road				\$ 39,780.52	\$ 185.68	\$ 39,966.20
Walnut Point West				\$ 28,350.26	\$ 440.00	\$ 28,790.26
HMA Material Totals	\$ 92,310.38			\$ 68,130.78	\$ 2,980.78	\$ 163,421.94
Asphalt Adjustment						\$ 13,744.77
Diesel Fuel Adjustment						\$ 10,913.43
					Overall Total	\$ 188,080.14

Highway Department

Broadfording Road Widening					
Hot Mix Asphalt	Culvert Pipe			Equipment Rental	Total
\$ 66,268.11	\$ 390.00			\$ 342.00	\$ 67,000.11

*All manpower and additional equipment provided by Highway Dept for Broadfording Road

Inspection - 5/11 thru 5/18	Hours	Hourly Rate	Hourly Pay Costs	Mileage	Federal Rate	Mileage Costs
	48		\$ 2,913.60	820	\$ 0.73	\$ 594.50
	48		\$ 2,316.00	746	\$ 0.73	\$ 540.85
		Totals	\$ 5,229.60			\$ 1,135.35
					Total Inspection Costs	\$ 6,364.95



SUBJECT: Washington County Community Reinvestment and Repair Funding Recommendations

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Maria Kramer, Director, Office of Grant Management and Allison Hartshorn, Opioid Restitution Manager, Office of Grant Management

RECOMMENDED MOTION: Move to approve the Community Reinvestment and Repair Fund (CRRF) grant awards totaling \$226,313, as recommended by staff, for community-based initiatives serving ZIP Code 21740, subject to the execution of grant agreements consistent with program requirements.

REPORT-IN-BRIEF: In 2022, Maryland voters approved the legalization of adult-use recreational cannabis. As part of this legislation, a portion of cannabis sales tax revenue is directed to the Community Reinvestment and Repair Fund (CRRF). The purpose of the CRRF is to reinvest in communities disproportionately impacted by the enforcement of cannabis prohibition prior to July 1, 2022.

CRRF funds support community-based initiatives benefiting low-income communities and disproportionately impacted areas, as identified by the Maryland Office of Social Equity in consultation with the Office of the Attorney General. In Washington County, restricted CRRF funds may only be used for initiatives serving ZIP Code 21740, which includes portions of the City of Hagerstown and surrounding unincorporated areas.

The recommended applications demonstrate the ability to serve residents within ZIP Code 21740, align with CRRF priorities, and have the capacity to implement community-based initiatives that benefit low-income and disproportionately impacted communities. In June 2026, the Office of Grant Management released a Notice of Funding Availability (NOFA) requesting applications for projects within the Economic Opportunity and Youth categories. The Office received 13 applications requesting a total of \$543,326. Staff recommendations and proposed funding amounts for this funding cycle are attached.

FISCAL IMPACT: Funding for these community-based initiatives will be provided through restricted CRRF funds. There is no fiscal impact to Washington County.

CONCURRENCES: Kelcee Mace, Chief Financial Officer

ALTERNATIVES: The recommendations are subject to acceptance or amendment by the Board of the County Commissioners.

ATTACHMENTS: Recommendation Attachment

AUDIO/VISUAL NEEDS: N/A



OFFICE OF GRANT MANAGEMENT
DIVISION OF BUDGET & FINANCE

**Community Reinvestment & Repair Fund
for Washington County, Maryland**

The State of Maryland legalized the adult use of cannabis in 2023 through the Cannabis Reform Act. As a result, a portion of the revenue generated from the licensing of and tax on the sale of cannabis is distributed to the counties through the Community Reinvestment and Repair Fund (CRRF). The Fund provides a means to support community-based initiatives which serve low-income communities and communities disproportionately impacted by the former cannabis prohibition. In June 2026, the Washington County Office of Grant Management released a notice of funding availability requesting applications for consideration of projects in-line with the Economic Opportunity & Youth category. Funds have been allocated to the following organizations and projects:

Organization	Award Amount	Program Name
APPLES for Children, Inc	\$14,000	<i>Bright Futures: Family Resilience, Youth Wellness and Economic Mobility Initiative</i>
Boys & Girls Club of Washington County	\$10,000	<i>Education and Workforce Development</i>
CASA, Inc	\$43,775	<i>Thrive Together: Housing and Healthy Relationships Education Program</i>
Education Foundation of WCPS	\$15,000	<i>Super Readers</i>
Family Affairs-The Centre	\$5,000	<i>The Hangout</i>
Girls Inc of Washington County	\$22,762	<i>Future Leaders and Innovators</i>
Good News Hagerstown	\$20,000	<i>Grow Good News: 21740 Youth Garden Environmental STEM & Food Access Initiative</i>
Horizon Goodwill Industries	\$44,700	<i>Launch Point: Youth Sufficiency and Economic Mobility Program</i>
Maryland Symphony Orchestra	\$10,000	<i>MSO Lite at Hub City Vinyl</i>
Robert W. Johnson Community Center	\$18,000	<i>The Future Leaders After School Mentorship Initiative</i>
The Salvation Army of Washington County	\$13,076	<i>Red Shield Youth Club</i>
TruNorth Company	\$10,000	<i>Hagerstown Area Recovery Transit (HART)</i>
Total	\$226,313	



Open Session Item

SUBJECT: Hotel Rental Tax Funding Request, Miss Maryland Pageant Lease Agreement Renewal

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Maria Kramer, Director, Office of Grant Management, Baily Kercheval, The Maryland Theatre, Inc.

RECOMMENDED MOTION: Move to approve the request for renewal of a five-year lease agreement between The Maryland Theatre Association, Inc., the Carroll County Foundation, Inc. and the County to sponsor the Miss Maryland Pageant.

REPORT-IN-BRIEF: The Maryland Theatre has submitted a request for Hotel Rental Tax funding in the amount of \$18,000 per year for a five-year time period. The funding would be to support the Miss Maryland Pageant through a five-year lease between the Maryland Theatre Association, Inc. the Community Foundation of Carroll County, Inc., and the County. The lease agreement obligates the County to maximum of \$18,000 annually for five years.

DISCUSSION: As part of a community effort to retain the Miss Maryland Pageant in Hagerstown, MD, the Maryland Theatre, Inc. is requesting the County support a five-year contract between the Maryland Theatre Association, Inc., the Community Foundation of Carroll County, Inc., and the County. The contract obligates the County to provide \$18,000 from the Hotel Rental Tax Fund annually for five years towards the rental costs of the Maryland Theatre for the pageant. The lease period will be from June 2027 through June 2031. The new lease includes an increase of \$2,000 per year over the previous lease agreement.

The Miss Maryland Pageant generates hotel night stays and stimulates support of County business, restaurants and attractions; therefore, the event and support of this associated contract is an eligible use of Hotel Rental Tax funds.

FISCAL IMPACT: The Hotel Rental Tax Fund will be reduced by the amount of this award; \$18,000 per year for a total of \$90,000 over a five-year period.

CONCURRENCES: N/A

ALTERNATIVES: Deny the request for Hotel Rental Tax Funding.

AUDIO/VISUAL NEEDS: N/A



Open Session Item

SUBJECT: Governor's Office for Children Grant funding

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Richard Lesh, Grant Manager, Office of Grant Management

RECOMMENDED MOTION: Request to apply and accept funding in the amount of \$74,581 for the FY27 Capacity Building proposal to the Governor's Office for Children. In addition, seeking approval to accept additional funding added to the Community Partnership agreement in the amount of \$74,581.

REPORT-IN-BRIEF: Two separate funding allocations of \$74,581 are anticipated to be awarded by the Governor's Office for Children as part of the FY27 ENOUGH Act. The Washington County Office of Grant Management, on behalf of and at the direction of the Local Management Board, requests approval to submit a Capacity Building Grant Proposal to the Governor's Office for Children, for fiscal year 2027 and accept addition funding added to the FY27 Community Partnership Agreement.

DISCUSSION: The (ENOUGH) Initiative is a state-led, place-based investment strategy designed to create poverty-fighting opportunities driven by communities, data and cross-sector partnerships. Included in the ENOUGH Act are both the Community Partnership Agreement and the Capacity Building Grant that provides funding for Local Management Boards to assist combat child poverty in census tracts that have a 30% child poverty rate and served by a school with a 75% child poverty rate.

The application submission was expedited this year by the Governor's Office for Children due to combining the Community Partnership Agreement that was approved by the BOCC on March 31st and the Capacity Building application into one submission that is due today June 30th.

FISCAL IMPACT: There is no fiscal impact to Washington County.

CONCURRENCES: The Local Management Board approved the submission of the proposal and recommends the acceptance of this award.

ALTERNATIVES: Deny approval of application submission and award of funds.

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: N/A



Open Session Item

SUBJECT: FY27 Rural Health Transformation Program (RHTP) Grant application

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Richard Lesh Grant Manager, Office of Grant Management

RECOMMENDED MOTION: Due to a very tight deadline, the application for funding was submitted on 6/18/2026. Request a motion to ratify the application submission to the Maryland Rural Health Transformation Program and accept the funding as awarded.

REPORT-IN-BRIEF: The Rural Health Transformation Program (RHTP) was authorized by H.R. 1 (Section 71401 of Public Law 119-21) and through a \$50 billion fund empowers states to strengthen rural communities across America by improving healthcare access, quality, and outcomes by transforming the healthcare delivery ecosystem. Through innovative system-wide change, the RHTP invests in the rural healthcare delivery ecosystem for future generations.

In December 2025, the State of Maryland was awarded \$168 million in federal funding to strengthen and modernize health care in the 18 state-designated rural areas across the state. The RHTP funding, which is renewable over five years, will serve to enhance the state's ongoing efforts to bolster health care access and affordability in Maryland's rural communities.

DISCUSSION: Maryland's Rural Health Transformation Program (RHTP) leverages federal Centers of Medicaid & Medicare Services (CMS) funding to expand access to care, including School-Based Health Centers (SBHCs), across 18 state-designated rural jurisdictions including Washington, Frederick, and Allegany counties. The initiative funds infrastructure and sustainable care delivery to improve student health and educational outcomes. Meritus Medical Services is our Sole Source for the School Based Health Centers and the funding will be used to hire additional medical staff to increase the hours of operation at Western Heights Middle School and South Hagerstown High School.

FISCAL IMPACT: No County funds are requested

CONCURRENCES: Maria Kramer, Director, Office of Grant Management

ALTERNATIVES: Deny any awarded Grant funding

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: N/A



Open Session Item

SUBJECT: Investment Policy Update and Maryland Local Government Investment Pool (MLGIP) account authorization

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Kim Edlund, Director of Budget & Finance, Zane Garrett, Deputy Director of Budget & Finance

RECOMMENDED MOTION:

Motion to approve the County Investment policy changes as presented, authorize investment of funds in the MLGIP, and submit the updated investment policy and resolution to the State for formal acceptance.

REPORT-IN-BRIEF:

We are seeking approval to update the county's investment policy which includes investments for all county funds except for the County's Pension, OPEB, and LOSAP funds which are governed by a separate investment policy and managed/invested by a third party. Neither the objectives of this investment policy nor the overall strategy is changing.

This investment policy update and resolution are required to clarify the County's authority to invest county funds in the MLGIP. Additionally, the MLGIP investment opportunity will streamline the investment process for county staff and allow us to maximize the County dollars that are being invested at any given time, maximize yield, diversify further between institutions, and benefit from economies of scale. It is our intent to not only open an account for the restricted airport funds, but also for our general pooled investments.

DISCUSSION:

Recently Hagerstown Regional Airport began collecting restricted revenue for the local county portion of certain Federal Aviation Administration (FAA) approved capital projects. The FAA requires that we hold those funds in a separate interest-bearing bank account until they are allocated and spent. After consulting with our existing bank (M&T) and with Salisbury Regional Airport, we determined the MLGIP is the best option to comply with the FAA regulations, maintain liquidity, and maximize the yield on these restricted funds. We then discovered the authorization to invest in the MLGIP was not clearly outlined in our current investment policy and decided to update the policy in its entirety.

Major changes to this investment policy include the following:

- a. Reorganized, clarified, and updated language to align with changes in best practices and laws.
- b. Added *Commercial Paper* instrument as an allowable investment.
- c. Updated maximum portfolio %'s based on state law and the county's conservative approach.
- d. Updated portfolio benchmark to include more than one benchmark.
- e. Added Yield & Liquidity attachment to the policy for reference.

The MLGIP has existed since 1977 and was created by the State of Maryland Legislature for local governments and other public agencies. The Pools purpose is to assist finance officers by providing an investment medium in which the participants may invest their idle balances. PNC Capital Advisors have managed the investment pool for the last 43 years. Currently 262 Maryland entities are invested in the MLGIP including counties, cities, municipalities, etc. This is a widely used investment fund for public agencies across the state of Maryland.

Investment Policy Objectives for reference (unchanged):

- A. **Safety** – the MLGIP has been rated “AAAm” by S&P Global since 2000
- B. **Liquidity** – the MLGIP offers daily liquidity, and
- C. **Return on Investment** – the MLGIP returns have historically tracked with the 3-month U.S. Treasury bill yield, which is the current policy benchmark.

FISCAL IMPACT: We will incur immaterial wire-in fees from M&T Bank when funds are transferred into our M&T account from the MLGIP.

CONCURRENCES: Michelle Gordon, County Administrator, Kelcee Mace, Chief Financial Officer

ALTERNATIVES: Opening a separate bank account with M&T Bank is not an option as the account would not accrue interest if the balance dropped below \$500 (which is expected). We would not be in compliance with the FAA.

ATTACHMENTS: Updated Investment Policy (Track Changes), FY25 MLGIP Annual Report, Historical 2026 MLGIP Interest Rates, Resolution

AUDIO/VISUAL NEEDS: N/A



Washington County, Maryland Financial Policies

Section: **General Investment Policy**

Purpose: To invest the County's cash in such a manner so as to insure the ~~absolute maximum~~ safety of principal and interest, to meet the liquidity needs of the County, and to achieve the highest possible yield.

I. Policy

It is the policy of Washington County, Maryland (hereinafter referred to as "the County") to invest public funds in a manner which will conform to all State of Maryland and County Statutes governing the investment of public funds while meeting its daily cash flow demands and providing ~~the highest investment return with maximum safety of principal. a return at least equal to the three month Treasury bill yield. The County may not borrow funds for the express purpose of reinvesting those funds.~~

II. Scope

This investment policy applies to all financial assets of the County ~~unless specified otherwise.~~ These funds are accounted for in the County's ~~Comprehensive Annual Financial Report~~ Financial Statements and include:

- A. General Fund
- B. Special Revenue Funds
- C. Capital Project Funds (Including Bond Funds)
- D. Enterprise Funds
- E. Internal Service Funds

Formatted: Indent: Left: 0", Hanging: 1"

POLICY

____ F. Trust and Agency Funds

____ G. Any new funds as provided by county ordinance.

This policy does not cover the financial assets of the Washington County retirement Pplan, length of service award program Pplan (LOSAP) and ~~and~~ Other Post Employment Benefit Pplan (OPEB). These assets are separately managed by a third party and are governed by a separate County investment policy. ~~ies that govern those assets.~~

Formatted: Font: Not Bold

Formatted: Justified

Formatted: Font: Not Bold

Formatted: Font: Not Bold

Formatted: Justified, Indent: Left: 0.5"

Formatted: Indent: Left: 0.5"

III. Prudence

The standard of prudence to be applied by the Budget and Finance Department shall be the "prudent person" rule, which states, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." The prudent person rule shall be applied in the context of managing the overall portfolio.

The Budget and Finance Department acting in accordance with written procedures and the investment policy and exercising due diligence shall not be held personally responsible for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

~~Further, it shall be the policy of the County that all investments and investment practices meet or exceed all statutes and guidelines governing the investment of public funds in Maryland, including the Code of Maryland and guidelines established by the State Treasurer and the Governmental Accounting Standards Board (GASB).~~

Formatted: Indent: Left: 0"

IV. Objective

The primary objectives, in priority order, of the County's Investment activities shall be:

Safety: Safety of principal is the foremost objective of the investment program. Investments of the County shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

Liquidity: The County's investment portfolio will remain sufficiently liquid to enable the County to meet all operating requirements, which might be reasonably anticipated.

Return on investment: The County's investment portfolio shall be designed with the objective of attaining no less than a market rate of return over the course of budgetary

and economic cycles taking into account the constraints contained herein and the cash flow patterns of the County.

Formatted: Indent: Left: 1", Tab stops: 1.04", Left

V. Delegation of Authority

~~Authority to manage the County's investment program is derived from state law (Article 95 and Title 6 of the Finance and Procurement Article of the Annotated Code of Maryland). Pursuant to Maryland Code, Local Government § 17-101, Maryland counties are authorized to invest and reinvest surplus funds, subject to the limitations set forth in Maryland Code, Local Government § 17-102 and applicable deposit security requirements under Maryland Code, State Finance and Procurement § 6-222. The Board of County Commissioners recognize their authority to manage the county investment program and, by this policy, have delegated such authority to the Director of Budget and Finance.~~

The Budget and Finance Department shall develop, implement, and maintain comprehensive written administrative procedures for the operation of the County's investment program, consistent with this investment policy, and applicable state law. Such procedures shall include

Formatted: Body Text Indent 3, Left, Tab stops: Not at 6.18"

~~Explicit~~ explicit delegation of authority to persons responsible for investment transactions. Additionally, the administrative procedures shall address cash flow and liquidity requirements; safekeeping and custody of securities; execution and management of SIFMA Master Repurchase Agreement; wire transfer agreements and controls; collateralization and depository agreements consistent with Maryland Code, State Finance and Procurement § 6-222; banking service agreements; and such other operational and control matters as necessary to ensure the prudent management of public funds.

No person may engage in an investment transaction except in accordance with this investment as provided under the terms of this policy and the administrative procedures established by the Budget and Finance Department. The Director of Budget and Finance shall be responsible for all transactions taken and shall establish a system of controls to regulate the activities of subordinate officials.

Formatted: Indent: Left: 0.5"

~~Procedures should include reference to safekeeping, PSA repurchase agreements, wire transfer agreements, collateral/depository agreements and banking service agreements.~~

Formatted: Body Text Indent 3, Left, Indent: Left: 0", Tab stops: Not at 1.55" + 6.18"

Formatted: Tab stops: 1", Left

Formatted: Tab stops: 1", Left + Not at 1.56"

~~The Budget and Finance Department shall be responsible for all transactions under-taken and shall establish a system of controls to regulate the activities of subordinate officials (investment officers).~~

Formatted: Indent: Left: 1", Tab stops: 1", Left + Not at 1.56"

VI. Ethics and Conflicts of Interest

Officials and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the Budget and Finance Department any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the County's portfolio. Employees and officers shall subordinate their personal investment transactions to those of the County, particularly with regard to the time of purchases and sales.

Formatted: Indent: Left: 0.5"

VII. Authorized Financial Dealers and Institutions

The Budget and Finance Department shall maintain a list of approved security broker/dealers selected by creditworthiness who are authorized to provide investment services in the State. The following institution classifications are permissible for County investments:

Formatted: Indent: Left: 0.25"

A. Security Dealers

1. Primary Government Dealers:

A primary government securities dealer is a bank or broker-dealer designated by the Federal Reserve Bank of New York to transact directly with the Federal Reserve in the purchase and sale of U.S. Treasury securities, participate in Treasury auctions, and act as a principal counterparty in open market operations.

Formatted: Numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 0.75"

Formatted: Indent: Left: 0.5"

Formatted: Font: Bold

Formatted: Indent: Left: 0.25", First line: 0.5", No bullets or numbering

Formatted: Indent: Left: 0.75"

2. Other Security Dealers:

A non-primary government securities dealer is a registered broker-dealer or financial institution authorized to buy and sell U.S. government securities in the secondary market but that does not hold primary dealer status with the Federal Reserve Bank of New York and does not participate directly as a primary counterparty in Federal Reserve open market operations or U.S. Treasury auctions.

Formatted: Indent: Left: 1.25", No bullets or numbering

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Indent: Left: 0.25", First line: 0.5", No bullets or numbering

Reporting and compliance: ~~These may include~~ Both "primary" and non-primary dealers or regional-dealers that qualify under Securities & Exchange Commission Rule 15C3-1 may be permissible investment institutions. No deposit shall be made except in an institution which is a qualified public depository as established by the State of Maryland. All financial institutions and broker/dealers who desire to become qualified brokers for investment transactions must supply the Budget and Finance Department with the following:

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Indent: Left: 0", Hanging: 0.75"

- 1. Audited financial statements;
- 2. Proof of Financial Industry Regulatory Authority (FINRA) certification proof of National Association of Security Dealers certification;

Formatted: Font: Bold

- 3. ~~T~~trading resolution;
- 4. ~~p~~Proof of registration with the State of Maryland, and
- 5. ~~All dealers must agree to the County's policy of delivery versus payment as described in section X of this policy.~~
- 6. ~~C~~ertification of having read the County's Investment Policy and depository contracts.

Formatted: Indent: Left: 1", Hanging: 0.19"

~~All non-primary securities dealers must provide evidence of their capital position by annually submitting their SEC Financial and Operating Combined Uniform Single (FOCUS) Report as well as their most recently completed annual audited financial statements, before trading can investing can commence, and annually thereafter. Verification of brokers and firms will be conducted online via BrokerCheck, a FINRA online tool used to vet brokers and firms, check for red flags, complaints, sanctions, and verify credentials.~~

Formatted: Indent: Left: 1", No bullets or numbering

~~An annual review of the financial condition and registrations of qualified bidders will be conducted by the Budget and Finance Department. A current audited financial statement is required to be on file for each financial institution or broker/dealer through which the County invests.~~

~~1. The firm must provide copies of its audited financial statements, which are reviewed carefully to assure that the firm is on sound financial footing. The firm must also have adequate capital to fulfill its commitments under adverse market conditions.~~

Formatted: Indent: Left: 0.75", Tab stops: 1", Left

~~2. The firm must be registered in the State of Maryland with a record for responsible business practices and professional integrity. The dealer must also provide adequate research facilities and market related information.~~

Formatted: Body Text Indent 3, Left, Tab stops: 1", Left + 1.57", Left + 7.5", Right + Not at 8.63"

Formatted: Indent: Left: 0"

~~3. The County will deal only through knowledgeable and experienced salesperson. To meet this criterion, the firm will send resume information on the salesman with whom the County will be dealing. The firm will also send a list of other Governments that buy and sell securities through their firm in order for the County to obtain references.~~

Formatted: Tab stops: 1.58", Left + 7.5", Right + Not at 8.63"

Formatted: Indent: Left: 0.25", Tab stops: 1.13", Left + Not at 1.58"

~~B.~~
~~A.~~ **Commercial Banks:**

Formatted: Indent: Left: 0.25"

The County can only ~~invest in banks purchase Certificates of Deposit from any federally insured bank or any federally insured savings and loan association located in the State of Maryland (Certificates of Deposit) with the exception of Bankers Acceptances, which are discussed in Section VIII of this policy.~~ Commercial Banks must have a short-term rating of at least investment grade ~~from any Nationally Recognized Statistical Rating Organization (NRSRO). from the appropriate bank rating agencies.~~ All banks shall provide their most recent Consolidated Report of Condition ("call" report) at the request of the County. The County shall conduct an annual evaluation of each bank's credit worthiness to determine whether it should be on the "Qualified Institution" listing.

B. Money Market Treasury Funds:

Formatted: Indent: Left: 0"

~~The fund must be comprised only of obligations issued or guaranteed as to principal and interest by the U.S. Government and to repurchase agreements fully collateralized by U.S. Government obligations. The management company of the fund must take delivery of the collateral either directly or through an authorized custodian. The County is also authorized to invest in the Maryland Local Government Investment Pool, which functions as a U.S. Treasury Money Market Fund.~~

C. VIII. Authorized Investments (See VIII)

The County is authorized to invest in specific types of securities by the State Finance and Procurement Article Section 6-222. The Budget and Finance department may invest in the following instruments:

1. U.S. Government Securities – Include obligations for which the United States has pledged its full faith and credit for the payment of principal and interest.
2. U.S. Agency Securities – Obligations that a federal agency or a federal instrumentality issue in accordance with an Act of Congress.
3. Repurchase Agreements – Entered into with financial institutions that sign master purchase agreements and that maintain collateralization of at least 102% of the principal amount and comply with other safekeeping and collateral requirements.
4. Certificates of Deposit – including deposits to the Certificate of Deposit Account Registry Service (CDARS or IntraFi service) – Banks and savings and loan associations must maintain collateralization that equals or exceeds the amount of the deposit not federally insured and must maintain a local branch within the state of Maryland.
5. Bankers’ Acceptances – Issued by a bank with a short-term debt rating in the highest letter and numerical rating (e.g. A-1 Standard & Poors, or P-1 Moody’s) by at least one nationally recognized statistical rating organization as designated by either the SEC or state treasurer. Bank must be chartered in the U.S. or a U.S. Subsidiary of a large international bank.
6. Money Market Mutual Funds – May contain only securities referenced above in numbers one through three of this section, be registered with the SEC, operate in accordance with U.S. Investment Company Act of 1940 (Rule 2a-7), and have received the highest possible rating from at least one nationally recognized statistical rating organization as designated by the SEC.
7. Commercial Paper – that has received the highest letter and numerical rating by at least one nationally recognized statistical rating organization as designated by the United States Securities and Exchange Commission, provided that such commercial paper does not exceed 5% of the total investments made by the County.

Formatted: Font color: Blue

Formatted: Font color: Blue

Formatted: Font: Bold, Underline, Font color: Blue

Formatted: Font: Not Bold, No underline

Formatted: Indent: Left: 0.5"

Formatted: Font: Not Bold, No underline

Formatted: Font: Not Bold, No underline

Formatted: Indent: Left: 1.25", No bullets or numbering

Formatted: Indent: Left: 1.25", No bullets or numbering

Formatted: Indent: Left: 1.25", No bullets or numbering

Formatted: Indent: Left: 1.25", No bullets or numbering

Formatted: Font: Not Bold, No underline

Formatted: Indent: Left: 1.25", No bullets or numbering

Formatted: Font: Not Bold, No underline

Formatted: Font: Not Bold, No underline

Formatted: Font: Not Bold, No underline

Formatted: Indent: Left: 1.25", No bullets or numbering

Formatted: Indent: Left: 1.25", No bullets or numbering

Formatted: Indent: Left: 1.25", No bullets or numbering

Formatted: List Paragraph, Left, No bullets or numbering

Formatted: Font: Not Bold, No underline

Formatted: List Paragraph, Left, Indent: Left: 1.25", No bullets or numbering

8. Pooled Investments – Any investment portfolio created under the Maryland Local Government Investment Pool, defined under the Local Government Article, sections 17-301 through 17-309 of the Annotated code of Maryland, that is administered by the State Treasurer.

Formatted: Font: Not Bold, No underline

IX. Diversification in Authorized & Suitable Investments

Formatted: Underline

The County will diversify to avoid incurring unreasonable risks inherent in overinvesting in specific instruments, individual financial institutions or maturities. Maryland State law pertaining to authorized instruments is attached.

	Maximum Percent of Portfolio
A. <u>Diversification by Instrument</u>	
1. -U.S. Treasury Obligations	100%
2. -U.S. Government Agency and U.S. Government -Sponsored instrumentality <u>instrumentalities</u>	100% 100%
3. -Repurchase Agreements (Master Repurchase — Agreement required)	100% 75100%
4. Collateralized Certificates of Deposit <u>which are collateralized or federally insured</u> _____ 35%	100%
4. (Only Maryland Commercial Banks)	40%
5. -Bankers' Acceptances	20%
— BA's from domestic banks, which also include — the United States Affiliates of large — international banks. Short term rating of A1 — from Standard and Poor's Corporation and PI — from Moody's Investor Service.	100% 40%

Formatted: Indent: First line: 5.5"

Formatted: Indent: First line: 0.5", Line spacing: 1.5 lines

Formatted: Indent: First line: 0.5"

Formatted: Indent: First line: 0.5", Space Before: 8 pt, Line spacing: 1.5 lines

Formatted: Indent: Left: 1", Hanging: 0.19", Line spacing: 1.5 lines, Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 4 + Alignment: Left + Aligned at: 1" + Indent at: 1.25", Tab stops: 0.69", Left + 1.19", Left

Formatted: Indent: First line: 0.5", Line spacing: 1.5 lines

Formatted: Indent: Left: 0", First line: 0.5", Line spacing: 1.5 lines

Formatted: Indent: First line: 0.5", Line spacing: 1.5 lines

6. Money Market Mutual Funds	50%
— Highest rating by at least one recognized rating agency.	60%
7. Commercial Paper	5%
8. Maryland Local Government Investment Pool	100%

Formatted: Indent: Left: 0.69", First line: 0.31"

Formatted: Indent: First line: 0.5", Line spacing: 1.5 lines

B. Diversification by Institution

1. U.S. Treasury Obligations	100%
2. U.S. Agencies	100%
3. Government Dealers (Repurchase Agreements)	50%
4. Commercial banks (Certificates of Deposit)	30%
5. Money Market Treasury Mutual funds	40%
6. Banker's Acceptances by institution	5%
7. Commercial Paper	100%
8. Maryland Local Government Investment Pool	100%

Formatted: Tab stops: 1.19", Left + Not at 1.52"

Formatted: Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 1.02" + Indent at: 1.27", Tab stops: 1.19", Left + Not at 1.52"

Formatted: Line spacing: 1.5 lines

Formatted: Line spacing: 1.5 lines

C. Diversification of Maturities

It is recognized that, prior to maturity date, the market value of securities in the County's portfolio may fluctuate due to changes in market conditions. In view of this and the County's primary investment objectives of preservation of principal and liquidity, every effort shall be made to manage investment maturities so that they precede or coincide with the expected need for funds. According to the requirements established by the Code of Maryland and State Treasury guidelines are further restricted as follows:

Formatted: Justified, Indent: Left: 1"

1. Funds shall be invested at all times in keeping with the daily and seasonal pattern of the County's cash balances, as well as any other special factors or needs, in order to assure the availability of funds on a timely and liquid basis. Cash flow projections will be monitored and updated on an ongoing basis by the Budget and Finance Department and communicated regularly to the County Administrator. On a periodic basis, the County will determine, based on cash flow projections, what the appropriate average weighted maturity of the portfolio should be.

Formatted: Font: 12 pt

Formatted: Normal, Justified, Indent: Left: 1", Tab stops: Not at 1.53" + 6.6"

At any given time 50% of the investments of the County shall mature within a maximum of 18 months. 2. Unless matched to a specific cash flow, the County will not invest in securities maturing more than three (3) years from the date of purchase.

Formatted: Justified, Indent: Left: 1", Tab stops: Not at 6.6"

Formatted: Font: 12 pt

Formatted: Font: 12 pt

Formatted: Indent: Left: 1", Tab stops: Not at 1.53" + 6.6"

Formatted: Justified, Indent: Left: 1", Tab stops: Not at 6.6"

~~3.~~ Reserve funds may be invested in securities exceeding three (3) years if the maturity of such instruments are made to precede or coincide with the expected need for funds and only with the prior approval of the Budget and Finance Department.

Formatted: Font: 12 pt

Formatted: Font: 12 pt

Formatted: Normal, Justified, Indent: Left: 1", Tab stops: Not at 1.54" + 6.6"

X. Safekeeping and Custody

All security transactions, including collateral for repurchase agreements, entered in to by the County shall be conducted on a delivery-versus-payment basis. (DVP) Securities will be held by a third-party custodian designated by the Finance Office ~~and evidenced by safekeeping receipts.~~

Formatted: Justified

Formatted: Indent: Left: 0.5"

Prohibited Securities, Transactions and Activities

- ~~A. Borrowing funds for the sole purpose of investing is strictly forbidden.~~
- ~~B. Transactions in options, futures, options on futures, margin buying and commodities are prohibited.~~
- ~~C. Any other security not specifically authorized in this document is expressly prohibited.~~
- ~~D. CMO's, inverse floating rate securities, floating rate securities tied to a non money market instrument, IO's, PO's, Z tranche securities, residuals, and other securities having unusual features are expressly prohibited.~~

Formatted: Left, Indent: Left: 0.5"

XI. Collateralization

Collateralization will be required on two types of investments: certificates of deposit ~~(if not FDIC insured)~~ and repurchase (and reverse) agreements. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be at least 102% of market value ~~of and~~ principal and accrued interest.

Formatted: Justified

Acceptable collateral is specified under Section 6-202 of Title 6 of the State Finance and Procurement Article of the Annotated Code of Maryland.

Formatted: Indent: Left: 0"

The right of collateral substitution is granted, and all associated costs will be paid by the seller. (Financial Institution).

Formatted: Indent: Left: 0", Tab stops: 1.04", Left

Formatted: Justified

XII. Internal Controls

The Budget and Finance Department shall establish a system of internal controls, which shall be documented in writing. The controls shall be designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees ~~and investment officers~~ of the

County. An audit of the internal controls of the investment operation may be part of the annual financial audit conducted by an outside, independent audit company.

Formatted: Font: Not Bold, No underline

~~The system of internal controls shall address the following points:~~

Formatted: Justified, Indent: Left: 0.5"

~~A. Avoidance of collusion by employees~~

Formatted: Justified

~~B. Separation of transaction authority from accounting and record keeping~~

~~C. Avoidance of physical delivery of securities wherever possible~~

~~D. Clear delegation of authority to subordinate staff members~~

~~E. Written confirmation/communication of telephone transactions for investments and wire transfers~~

~~F. Development of a wire transfer agreement with lead bank or third-party custodian.~~

Formatted: Tab stops: 1.06", Left

Formatted: Indent: Left: 0.5"

XIII. Performance Standards

The County's investment strategy in general is passive. However, the strategy is active under special extenuating circumstances. Given this strategy and taking into account the County's investment risk constraints and cash flow needs, ~~the three-month various short-term~~ U.S. Treasury Bill yields, ~~and the MLGIP have been~~ was selected to gauge the County's investment portfolio performance.

XIV. Reporting Requirements

~~An investment officer~~The Director of Budget and Finance shall ~~provide~~ generate quarterly reports ~~to the Chief Financial Officer, to the County Administrator, and the County Commissioners.~~ for management purposes. ~~In addition, the County Commissioners will be provided quarterly reports, which will include date of investment instruments being held, as well as any narrative necessary for clarification.~~ The quarterly report will be prepared in a manner, which will allow the County to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report will include the following:

Formatted: Font: Not Bold

A. A listing of individual securities and investments held at the end of the reporting period including maturity dates.

~~B. B.~~ Unrealized gains or losses resulting from appreciation or depreciation by listing the cost and market value of securities over one year duration that are not intended to be held until maturity (if applicable).

Formatted: Numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Tab after: 0.75" + Indent at: 0.75"

~~C. C.~~ Average weighted yield to maturity of portfolio on entity investments as E. compared to applicable benchmarks.

Formatted: Numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Tab after: 0.75" + Indent at: 0.75"

Formatted: Indent: Left: 0.5", No bullets or numbering, Tab stops: 6.24", Right + Not at 1.04" + 7.5"

~~F.~~ Listing of investments by maturity date

~~D.~~ ~~E.~~ The percentage of the total portfolio which each type of investment represents compared to policy limitations.

~~E.~~ Any narrative necessary for clarification or analysis of the data.

XV. Policy Review

The Chief Financial Officer and Director of Budget and Finance shall review this investment policy at least once annually to ensure that it remains current with legislative changes and reflects best practices in local government finance and the investment of public funds.

Formatted: Numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Tab after: 0.75" + Indent at: 0.75"

Formatted: Indent: Left: -0.25", Numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Tab after: 0.75" + Indent at: 0.75", Tab stops: 6.24", Right + Not at 1.04" + 7.5"

Formatted: Indent: Left: 0"

Formatted: Indent: Left: 0.75", No bullets or numbering

Formatted: Indent: Left: 0.75", No bullets or numbering

Formatted: Font: Bold, Font color: Blue

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Justified

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto

GLOSSARY

Formatted: Centered

Agencies:	Federal agency securities.
Bankers' Acceptance (BA):	A draft or bill or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.
Broker:	A broker brings buyers and sellers together for a commission paid by the initiator of the transaction or by both sides; he does not position. In the money market, brokers are active in markets in which banks buy and sell money and in interdealer markets.
<u>Certificate of Deposit (CD):</u>	<u>A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.</u>
Collateral:	Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.
Certificate of Deposit (CD):	A time deposit with a specific maturity evidenced by a certificate. Large denomination CD's are typically negotiable.
Dealer:	A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.
Delivery Versus Payment <u>(DVP)</u> :	There are two methods of delivery of securities: delivery versus payment and delivery versus receipt (also called free). Delivery versus payment is delivery of securities which an exchange of money for the securities with an exchange of a signed receipt for the securities.
Discount Securities:	Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g., U.S. Treasury bills.
Diversification:	Dividing investment funds among a variety of securities offering independent returns.
Federal Credit Agencies:	Agencies of the Federal government set up to supply credit to various classes of institutions and individuals,

e.g., S&L's, small business firms, students, farmers, farm cooperatives and exporters.

Federal Funds Rate:

The rate of interest at which Fed funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

Federal Open Market Committee (FOMC):

Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member while the other Presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

Federal Reserve System:

The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington D.C., 12 Regional Banks and about 5,700 commercial banks that are members of the system.

Federal Deposit Insurance Corporation (FDIC):

~~A federal agency that insures bank deposits, currently up to \$250,000+00,00 per~~

Corporation (FDIC):

deposit.

Federal Home Loan Banks (FHLB):

~~The institutions that regulates and lend to savings and loan associations.~~ The Federal Home Loan Banks play a role analogous to that played by the Federal Reserve Banks Vis-à-Vis member commercial banks.

Federal National Mortgage Association (FNMA):

FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing & Urban Development, H.U.D. It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans in addition to fixed-rate mortgages. FNMA's securities are

Formatted: Normal, Justified, Indent: Left: 0", Hanging: 3"

Formatted: Left, Indent: Left: 0", Hanging: 3"

_____ also highly liquid and
 _____ are widely accepted. FNMA
 _____ assumes and guarantees that
 _____ all security holders will receive timely payment of
 principal and interest.

Formatted: Indent: Left: 0", Hanging: 3"

Financial Industry Regulatory Authority (FINRA):

FINRA is a nonprofit organization authorized by Congress to protect investors by regulating brokerage firms and exchange markets in the U.S., enforcing rules of fair practice, and licensing registered representatives.

Formatted: Font: 12 pt, Not Bold

Formatted: Font: 12 pt

Formatted: Font: 12 pt, Bold

Formatted: Font: 12 pt

Formatted: Indent: Hanging: 3"

Government National Mortgage Association (GNMA OR Ginnie Mae)

Securities guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan associations and other institutions. Security holder is protected by full faith and credit of the U.S. Government. Ginnie Mae securities are backed by FHA, VA or FMHM mortgages. The term pass-through is often used to describe Ginnie Mae's.

Primary Dealer:

A group of government securities dealers that submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC) registered securities broker dealers, banks, and a few unregulated firms.

Qualified Public Depositories:

A financial institution which does not claim exemption from the payment of any sales or compensating use of ad valorem taxes under the laws of this state, which has segregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

Rate of Return:

The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

Qualified Public Depositories:

A financial institution which does not claim exemption from the payment of any sales or compensating use of ad valorem taxes under the laws of this state, which has

~~segregated for the benefit of the commission-eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.~~

Repurchase Agreement
(Repo or Repos):

A holder of securities sells these securities to an investor which an agreement to repurchase them at a fixed price on a fixed date. The security "buyer" in effect lends the "seller" money for the period of the agreement, and terms of the agreement are structured to compensate him for this. Dealers use Repos extensively to finance their positions. Exception: When the Fed is said to be doing Repo, it is lending money, that is, increasing bank reserves.

Safekeeping:

A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

Secondary Market:

A market made for the purchase and sale of outstanding issues following the initial distribution.

SEC RULE 15C3-1:

See uniform net capital rule.

Commission:	Agency created by Congress to protect investors in securities transactions by administering securities legislation.
Treasury Bills:	A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.
Treasury Bond:	Long-term U.S. Treasury securities having initial maturities of more than ten years.
Treasury Notes:	Intermediate term coupon bearing U.S. Treasury securities having initial maturities of from one -two to ten years.

Uniform Net Capital

Rule:	<u>Securities and Exchange Commission requirement that member firms as non-member broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.</u>
-------	--

Yield:	The rate of annual income return on an investment, expressed as a percentage. (a) INCOME YIELD is obtained by dividing the current dollar income by the current market price for the security. (b) NET YIELD or YIELD TO MATURITY is the current income yield minus any premium above par or plus any discount for par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.
--------	---

Uniform Net Capital

Rule:	Securities and Exchange Commission requirement that member firms as non member broker dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates.
-------	--

Formatted: Indent: Left: 0", Hanging: 3"

Formatted: Normal, Justified, Indent: Hanging: 3", Tab stops: 3.01", Left + 6.59", Right

~~Liquid capital includes cash and assets easily converted into cash.~~

Formatted: Body Text 3, Indent: Left: 3", Tab stops: Not at 3.01" + 6.59"

Formatted: Font: Not Italic

Formatted: Font color: Blue

Formatted: Font: Bold

Attachment A

Formatted: Font: Bold, Font color: Blue

Yield and Liquidity Spectrum (General Guide Only)*

Formatted: Font color: Blue

Formatted: Font: Bold, Font color: Blue

Formatted: Centered

Formatted: Centered

Formatted: Font: Bold

LOW YIELD / HIGH LIQUIDITY

1. U.S. Government Securities (Treasuries)

- Highest safety/liquidity
- Lower yield

2. U.S. Agency Securities

- Slightly higher yield than Treasuries

3. Repurchase Agreements (Repos)

- Short-term collateralized lending (often overnight)
- Very low credit risk when properly collateralized

4. Maryland Local Government Investment Pool (MLGIP)

- Pooled public funds investment (daily liquidity)
- Market-driven short-term yield

5. Government Money Market Mutual Funds

- Diversified Treasuries/agencies/repos (daily liquidity)
- Stable, slightly higher yield potential

6. Certificates of Deposit (CDs)

- Fixed-term bank deposits
- Higher yield for longer maturities

7. Bankers' Acceptances – Infrequently utilized, but still permissible

- Bank-backed trade credit instruments
- Higher yield due to credit risk

8. Commercial Paper – (Investment Grade – A-1, P-1)

- Unsecured corporate short-term debt (typically 270 days or less)
- Higher yield relative to government and agency instruments; subject to credit risk



Maryland Local Government Investment Pool

www.mlgip.com

Annual Report June 30, 2025



Administrator

State of Maryland
Office of the State Treasurer
Louis L. Goldstein Tsy. Bldg.
80 Calvert Street
Annapolis, Maryland 21401



Contractor

PNC Bank, N.A. – Custodian
PNC Capital Advisors, LLC –
Investment Manager
1 East Pratt Street, 5th Floor
Baltimore, Maryland 21202



ALLEGANYANNEARUNDEL Baltimore
BALTIMORE CITY *Calvert*
CAROLINE Carroll **CECIL** Charles
DORCHESTER Frederick Garrett
Harford **HOWARD** **KENT**
MONTGOMERY Prince **GEORGES**
QUEEN ANNE'S **ST. MARYS** **SOMERSET**
TALBOT WASHINGTON WICOMICO Worcester
ALLEGANYANNEARUNDEL Baltimore
BALTIMORE CITY *Calvert*
CAROLINE Carroll **CECIL** Charles
DORCHESTER Frederick Garrett
Harford **HOWARD** **KENT**
MONTGOMERY Prince **GEORGES**
QUEEN ANNE'S **ST. MARYS** **SOMERSET**
TALBOT WASHINGTON WICOMICO Worcester
ALLEGANYANNEARUNDEL Baltimore
BALTIMORE CITY *Calvert*
CAROLINE Carroll **CECIL** Charles
DORCHESTER Frederick Garrett
Harford **HOWARD** **KENT**
MONTGOMERY Prince **GEORGES**
QUEEN ANNE'S **ST. MARYS** **SOMERSET**
TALBOT WASHINGTON WICOMICO Worcester

LETTER FROM THE STATE TREASURER

Fellow Constituents of Maryland

It is a pleasure to bring you the Annual Report for the Maryland Local Government Investment Pool

(MLGIP) for the fiscal year ending June 30, 2025. The Annual Report presents an overview of the Pool's purpose, objectives and performance. It is intended to give a quick, but thorough, synopsis of the MLGIP operations.

The Annual Report includes an investment review provided by the Contractor, PNC Bank, N.A. and PNC Capital Advisors, LLC, displaying the investment policies of the MLGIP, the Pool's investment performance and a portfolio profile as of fiscal year end. Additionally, the MLGIP auditor, RSM US has included their Independent Auditor's Report covering financial information and activities from July 1, 2024, to June 30, 2025.

The MLGIP continues to manage the funds in line with GASB 79 regulations which allows assets to be carried on an amortized cost basis. Importantly, the MLGIP has maintained S&Ps coveted "AAAm" rating which signifies the excellent safety of invested principal and a superior capacity to maintain a \$1.00 per unit value. The rating is based on Standard and Poor's analysis of the Pool's credit quality, market price exposure, the Contractor's conservative investment practices and strict internal controls.

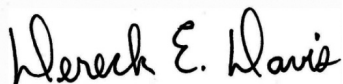
During fiscal year 2025, the Pool averaged just about \$11.9 billion and has continued to maintain its asset size year-over-year. As of June 2025, the Pool has approximately 635 accounts among 260 participants, including all of the sub-accounts for participating local governments.

MLGIP maintained a strong competitive position in an ongoing challenging environment as the economy shifted from strong growth with high inflation to a more modest growth path and lower inflation. The reduction in inflation enabled the Federal Reserve to start removing some of the restrictive monetary policy in place during the prior couple of years of extremely high inflation. The Federal Reserve 1st dropped rates with a larger than average 50 basis point reduction in September 2024. The Federal Reserve continued to lower rates another 2 times in FY25, reducing rates by a total of 100 basis points between September and December of 2024. After those initial moves the Federal Reserve spent the remainder of FY25 on hold as the employment and inflation sides of the economy were generally in balance. Revisions to the employment side of the economy in late FY25 for preceding months has shifted the Federal focus more toward the weakening side of the employment component of their dual mandate and has led them to recently lower rates in September 2025 (FY26) and will likely continue to move rates lower over the next few months.



MLGIP was well positioned anticipating the Federal Reserve's moves and held a modestly longer duration (Weighted Average Life – WAL) at the beginning of the Fed's initial rate move and benefitted from that. Overall MLGIP outperformed the S&P Rated LGIP Index with a return of approximately 4.80% average for FY25 while the LGIP Index for the same period averaged approximately 10 basis points lower at 4.70%. The actual yield as calculated by MLGIP for the preceding 12 months was 4.7969% and compared extremely well with all (LGIP and non-LGIP) funds in the same investment space. The fund took advantage of a diversification of assets that fully complied with the State's Investment Policies. Overall FY25 was a very good year for short duration and cash alternatives. The short duration investment space grew to over \$12 Trillion globally and \$7.3 Trillion here in the US both continual records. The Federal Reserve's movement of rates was marginal in the context of overall rates although it is fully anticipated that the Federal Reserve will continue to reduce the benchmark front end rates and that will over time reduce the absolute return on all short duration funds. MLGIP continues to be well positioned to stay extremely competitive within its peer group MLGIP's Investment Objectives are still focused on Safety, Liquidity and Competitive Yields and delivered that. Participants' account information remains accessible either through the Pool's web site (www.mlgip.com) or directly from PNC Bank.

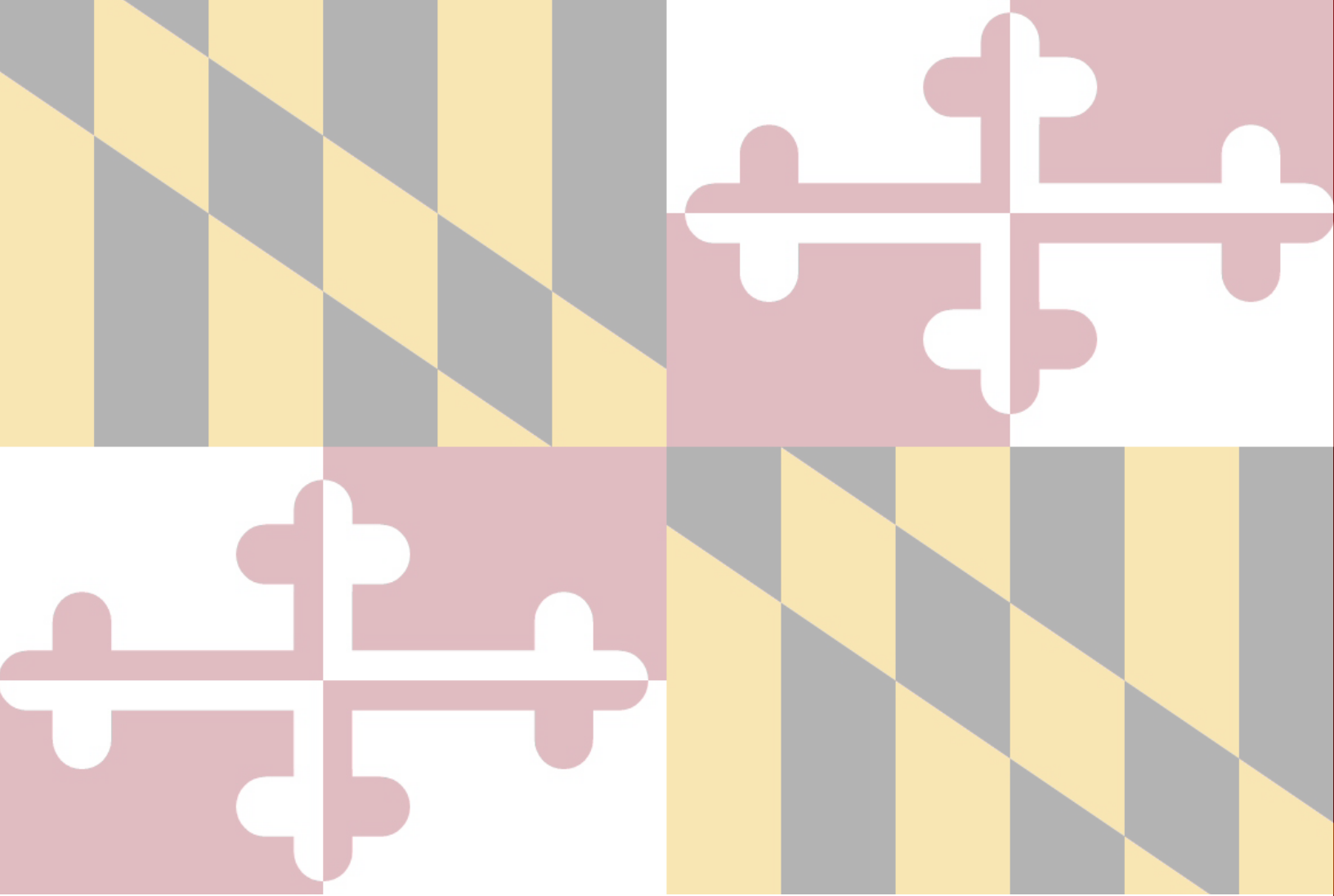
Modernizing, expanding, and improving the MLGIP website will continue to be a priority for MLGIP. We look forward to hearing about ideas that you may have to improve the offering.



Dereck E. Davis, Treasurer

TABLE OF CONTENTS

Letter from the State Treasurer	3
Table of Contents	5
Overview	
Oversight and Management / Advisory Committee	7
Synopsis	8
Purpose & Objectives / Net Asset Value Chart	9
Eligibility / Participant Types	10
Communications	11
Eligible Investments	12
Investment Restrictions and Guidelines	
Investment Restrictions	14
Participant Instructions	15
Operating Policies	16
Financials	
Independent Auditor's Report	18-19
Management Discussion & Analysis	20-26
- Growth Charts	21
- Admin Cost / Fiscal Year Review / Yield Comparison	21-25
- Portfolio Profile	26
Statement of Fiduciary Net Position	27
Statements of Changes in Fiduciary Net Position	28
Notes to Financial Statements	29-35
Supplementary Information	
- Portfolio of Investments	37-40
- Selected Participant Share and Ratio Information	41



OVERVIEW



OVERSIGHT / ADVISORY COMMITTEE

Management of the Pool

Through a competitive bidding process, the State of Maryland Treasurer’s Office and the MLGIP Advisory Committee has selected PNC Bank, N.A. and PNC Capital Advisors to serve as the Pool’s investment manager, administrator, and marketer (in such capacity “Contractor”). The Contractor and its predecessors has acted in this capacity since the Pool’s inception in 1982. In addition, the Contractor and its predecessors have been in the business of managing the investments of fiduciary and other accounts in the Baltimore area since 1864. The Contractor’s local address and MLGIP contact is: Lauren Kast, PNC Bank, One East Pratt Street, 5th Floor East, Baltimore, Maryland 21202.

MLGIP Advisory Committee

Maryland’s State Treasurer has formed a MLGIP Advisory Committee consisting of current participants. The purpose of this group is to review the activities of the Contractor and provide general suggestions concerning the operations of the Local Government Investment Pool. This group will assist with the proposal evaluation during the RFP process and help select the Contractor of the Pool. The Committee meets semi-annually with the Treasurer’s Office and the Contractor to review investment performance, marketing and product development.

Advisory Committee

Keith Morris

Chief Investment Officer
Maryland State Treasurer’s Office

Robert Burk

Chief Financial Officer
Carroll County Public Schools

Diane Fox

Director of Treasury
Federick County

Allen Garman

Director Treasury & Dept Mgmt
Md Transportation Authority

Andrew Marschhauser

Investment Portfolio Manager
Montgomery County

Krishna Bappanad

Supervisor of Finance
Anne Arundel Coutny Public Schools

John O’Neill

Investment & Debt Mgmt
Baltimore County

Angela Price

Finance
Howard County

Jennell A. Rogers

Chief Bureau of Treasury Management
City of Baltimore

Phil Thompson

Finnace Officer
Worcester County

To assist Maryland public finance officers in investing available balances, this Annual Report explains the significant investment and administrative policies, practices and restrictions of the Maryland Local Government Investment Pool (MLGIP). The MLGIP is managed to meet GASB 79 regulations. It has been designed to meet the guidelines established by the National Association of State Treasurers (NAST) for Local Government Investment Pools.

The MLGIP is defined by Title 17, subtitle 3 of the Local Government Article of the Maryland Annotated Code. The MLGIP, under the administrative control of the State Treasurer, is designed to provide all local government units of the State an investment vehicle for the short term investment of funds.

Since the inception of the Fund in 1982, PNC Bank, or its predecessors, through a series of competitive Request for Proposals (RFPs) has been contracted to operate the Pool. An MLGIP Advisory Committee of current participants was formed to review the activities of the Contractor semi-annually and to provide suggestions to enhance the Pool.

Established investment objectives, policies and restrictions ensure that the general objectives of the MLGIP are achieved. This Annual Report outlines the regulated guidelines and procedures on how to purchase and redeem shares of the Pool, including: establishing an account, transaction instructions, disclosure of participant account and transaction sizes, and administrative costs.

Communication to the participants is achieved by several means. Account transaction information is received from individual statements. Account activity and rate information can be obtained either daily, monthly or quarterly. The MLGIP has developed a web site (www.mlgip.com) that will allow for the transfer of funds, request for current account balances, request for daily rate information and the ability to obtain confirmations of your transactions. General information can be obtained by emailing mlgipsupport@pnc.com, the MLGIP website (mlgip.com), by attending many of the local government functions or from individual meetings.

Total portfolio information disclosed on website include: Portfolio Holdings (securities, maturities, portfolio valuation, and yields), WAM & WAL, Rates, and Portfolio Profile.

Administrative Costs

In accordance with the terms of the services agreement, the contractor, PNC Bank and PCA Capital Advisors charges an administrative fee based on the total asset size of the Pool as follows:

Beginning January 1, 2020...

0.030% on the total asset size

All administrative services, i.e. reporting, collections, custodial and MLGIP fund transfers, are included in this fee. The fees are accrued daily and charged monthly to the Pool. All rates are disclosed net of all fees.

PURPOSE AND OBJECTIVES

The State Legislature created the Maryland Local Government Investment Pool (MLGIP) with the passage of Article 95 §22G, Annotated Code of Maryland and more recently defined by Title 17, subtitle 3 of the Local Government Article of the Maryland Annotated Code. The Pool’s purpose is to assist the public finance officer by providing an investment medium in which the participants may invest their idle balances. A pooled fund strategy is utilized creating an investment vehicle similar to a money market fund for municipalities that is a very safe, highly efficient programmed approach to investing. Participants are provided professional money management, a well-diversified portfolio and reduced cost.

The MLGIP’s General Investment Objectives are as follows:

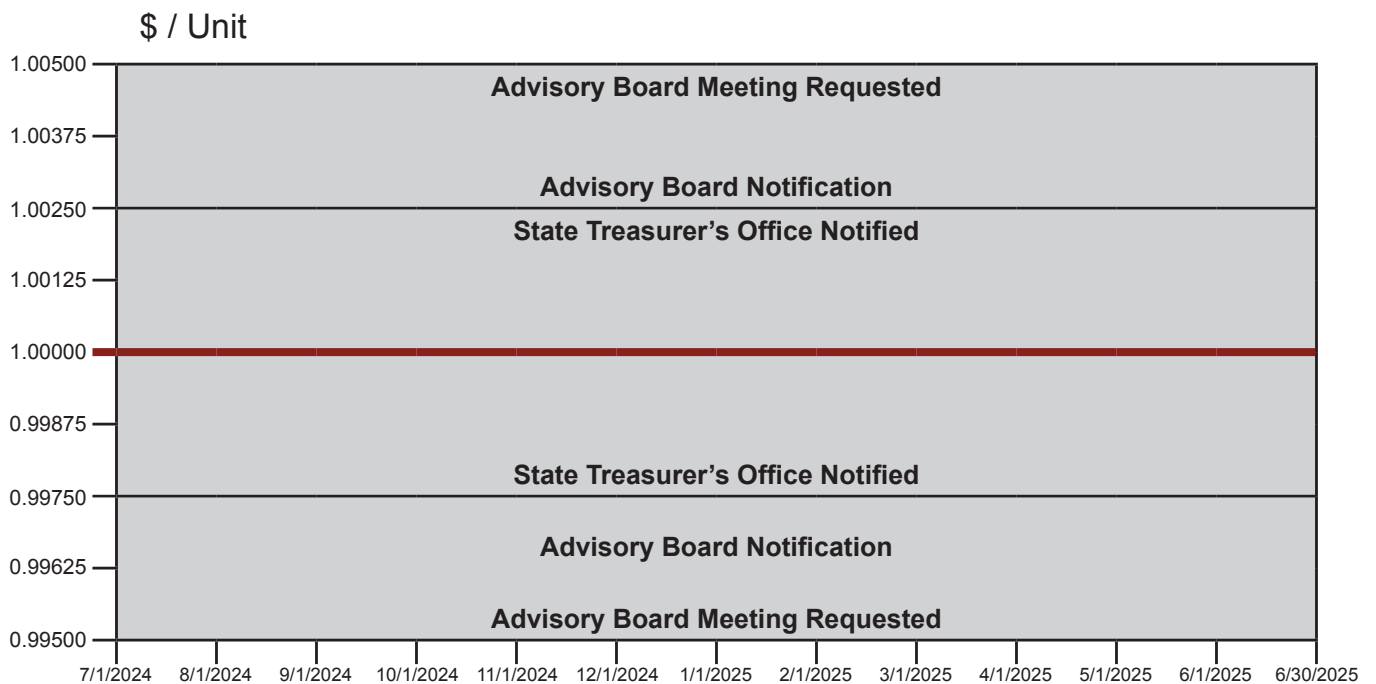
1. To preserve the capital value of the dollars invested.
2. To provide a competitive rate of return.
3. To provide a readily available source of daily liquidity.

The MLGIP maintains a AAAm rating from Standard and Poor’s (their highest quality rating for money market funds). The rating is based on analysis of excellent safety of principal and the ability to maintain a \$1.00 per unit value.

MLGIP’S NET ASSET VALUE

The Pool seeks to maintain a constant unit value of \$1.00 per unit. Unit value is computed using the amortized cost method. In addition, the net asset value of the Pool, marked to market, is calculated and maintained on a daily basis to ensure a \$1.00 per unit constant value.

Fiscal Year 2025 Net Asset Value / Unit Marked to Market





ELIGIBILITY

Participant Eligibility (“Authorized Participant”)

Eligible participation in the MLGIP is regulated by Title 17, subtitle 3 of the Local Government Article of the Maryland Annotated Code. Authorized Participant means:

The governing body of each County or Municipality; a County Board of Education; the governing body of each Road, Drainage, Improvement, Construction, or Soil Conservation District or Commission in the State; the Upper Potomac River Commission; any other Political Subdivision or Body Politic of the State; a Local Government Insurance Pool formed under Title 19, Subtitle 6 of the Insurance Article; or on approval of the Treasurer, a unit of State Government or an entity created by the State if the funds of the unit or entity are not State money over which the Treasurer has investment authority.

Establishing A MLGIP Account (Actions Needed to Participate)

Here are the steps needed to be taken in order to become a participant in the MLGIP:

- Pass an Enabling Resolution or provide copy of Investment Policy (w/ MLGIP as investment option)
- Include Copy of Article of Incorporation
- Complete and file an Application form
- File Schedule of Authorized Individuals Form
- File Authorized Bank Account Form

Once these steps are completed and submitted to the Pool’s Contractor, an unlimited number of sub-accounts may be established in the name of the municipality or local government upon written request.

Participant Types

There are many different types of municipalities/governments/agencies who are eligible to participate in the MLGIP. Below is a listing of some of the major participant types.

- Municipal Cities and Towns
- Counties
- Boards of Education
- Community Colleges
- Public Libraries
- Register of Wills
- Volunteer Fire Companies
- Various State and County Agencies



COMMUNICATIONS

Statement of Accounts

All participants in the MLGIP will receive individual statements for each of their accounts detailing transactions and income postings. The following is a list of statements or reports available, a description of the purpose of the statement/report and when they are available.

Daily: Website System Confirmation – a confirmation statement is available for transactions performed through our website and can be e-mailed or is printer available whenever requested.

Monthly: *Transaction Statement* – a re-cap of events to have occurred in the account during the month. Information includes account number and name, opening account balance, income distribution, daily transactions and ending balance.

Daily Rates – are available through the MLGIP website. Information includes daily rates, average daily rate for the month, effective annual yield and actual yield over the last twelve months.

WAM and WAL – is a one day snapshot illustrating the weighted average maturity and the weighted average life of the Pool.

Asset Distribution Report – a quarterly report detailing a listing of the Pool's holdings including: security ID, security name, maturity date, coupon rate, issue date and trade face & cost values. This report is available on the MLGIP website.

Quarterly: Portfolio Profile – a quarterly report, as of the last day of the quarter, of the percentage of each type of security held in the Pool. Also including the Shares Outstanding, Average Life, Overnight Liquidity and the one day Net Rate. This report is available on the MLGIP website.

FY End: Securities Listing of Collateral Held against Repos – is a one day snapshot illustrating the securities held as collateral against the repurchase agreements in the Pool. Information includes face amount, description, market value and repo amount.

Audits (both internal and external)

Internal audits are performed on the MLGIP by PNC Bank's auditing department and the MLGIP is subject to audit by a State Legislative Auditor.

A third party, external audit is performed by RSM US LLP on a fiscal year basis ending June 30th.



ELIGIBLE INVESTMENTS

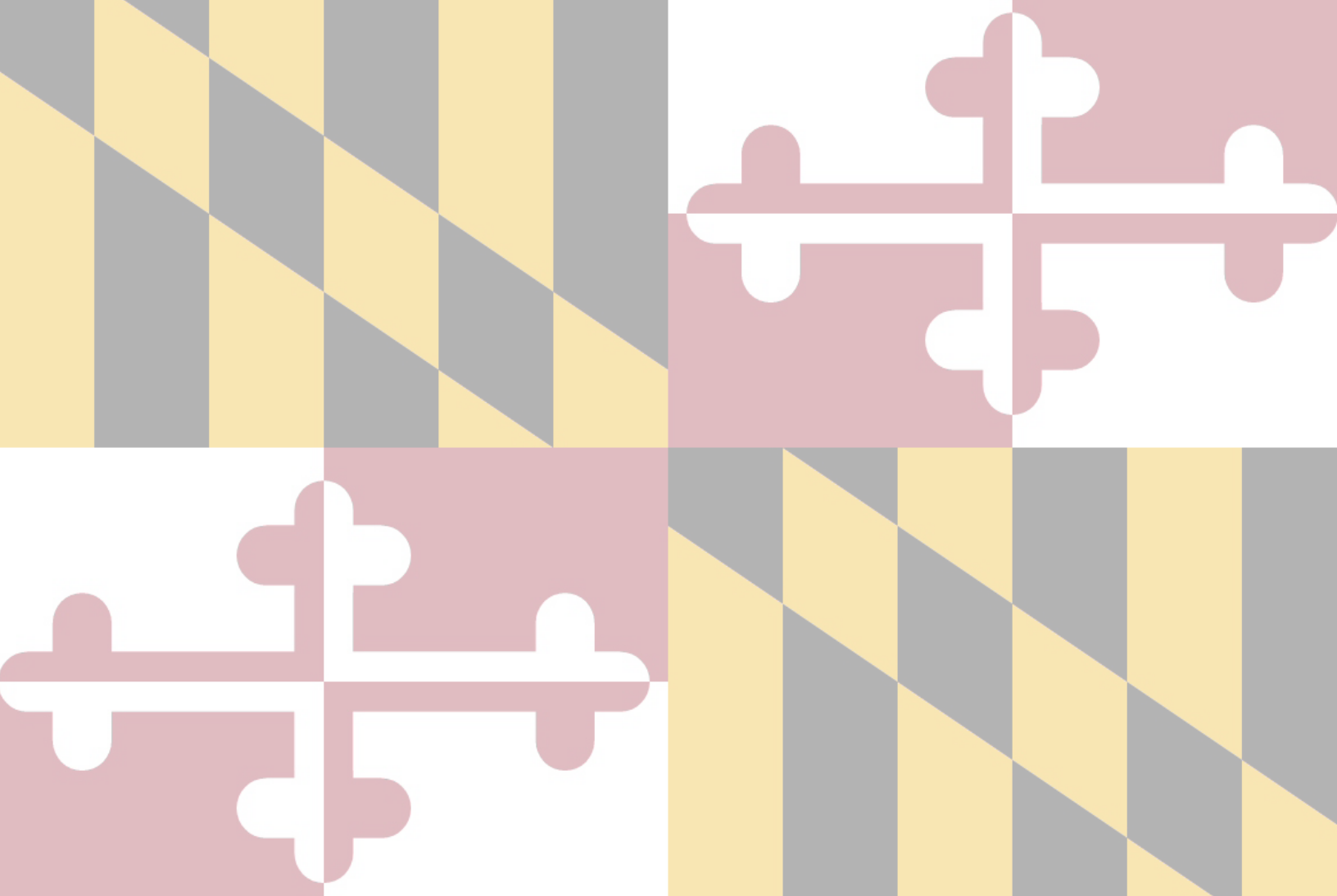
The MLGIP may invest in any instrument in which the State Treasurer may invest. The permissible instruments for investments are established by Sections 6-222 and 6-223 of the State Finance and Procurement Article. Investments may be altered by the General Assembly. Available instruments include:

§6-222

1. an obligation for which the United States has pledged its faith and credit for the payment of the principal and interest;
2. an obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress;
3. an obligation issued and unconditionally guaranteed by a supranational issuer denominated in United States dollars and eligible to be sold in the United States;
4. a repurchase agreement collateralized in an amount not less than 102% of the principal amount by an obligation of the United States, its agencies or instrumentalities, provided the collateral is held by a custodian other than the seller designated by the buyer;
5. bankers' acceptances guaranteed by a financial institution with a short-term debt rating in the highest letter and numerical rating by at least one nationally recognized statistical rating organization as designated by either the United States Securities and Exchange Commission or the Treasurer;
6. commercial paper that has received the highest letter and numerical rating by at least two nationally recognized statistical rating organizations as designated by the United States Securities and Exchange Commission, provided that such commercial paper may not exceed 10% of the total investments made by the Treasurer under this subsection;
7. deposits with a financial institution in the State of Maryland (collectively referred to as "CDs") if (a) the deposit is interest bearing; and (b) as provided for a depository for State money (i) the financial institution provides collateral that has a market value that equals or exceeds the amount by which a deposit exceeds the deposit insurance; and (ii) a custodian holds the collateral.
8. money market mutual funds that: (i) are registered with the Securities and Exchange Commission under the Investment Company Act of 1940, 15 U.S.C. § 80a-1 et seq., as amended; (ii) are operated in accordance with Rule 2A-7 of the Investment Company Act of 1940, 17 C.F.R. § 270.2A-7, as amended; and (iii) have received the highest possible rating from at least one nationally recognized statistical rating organization as designated by the United States Securities and Exchange Commission;
9. any investment portfolio created under the Maryland Local Government Investment Pool defined under § 17-301 through 17-309 of the Local Government Article of the Code that is administered by the Office of the State Treasurer.

§6-223

1. (a) Except as otherwise prohibited by law, the Treasurer may invest or reinvest, in a deposit with a financial institution in the State, unexpended or surplus money over which the Treasurer has custody if: (1) the deposit is interest bearing; and (2) as provided for a depository for State money: (i) the financial institution provides collateral that has a market value that equals or exceeds the amount by which a deposit exceeds the deposit insurance; and (ii) a custodian holds the collateral.



INVESTMENT RESTRICTIONS AND GUIDELINES

INVESTMENT RESTRICTIONS

Credit Standard of Investments

The MLGIP may invest in instruments rated only Tier 1 by at least one Nationally Recognized Securities Rating Organization (NRSRO). In-house credit reports are maintained on each issuer and are updated at least annually.

Allowable Maturity Range of Investments

- No direct investment may have a maturity date of more than 397 days.
- Floating rate notes are permitted with a maximum 397 days reset and maximum two year final maturity.
- Maintain a maximum WAM of no more than 60 days.
- Maintain a maximum WAL of no more than 120 days.

Repurchase Agreement Collateralization

- Strictly collateralized with either U.S. Gov't Agencies Notes or Bonds or Treasury Bills, Notes or Bonds.
- Market value of collateral equals at least 102% of principal.
- Value of collateral is marked to market daily.
- All trades are processed on a delivery of collateral versus payment basis only.
- Repo collateral is segregated for the MLGIP and held in the bank's account with the Federal Reserve.

Investment Guidelines and Limits

Liquidity

- Pool generally will operate with a minimum of 10% of the total assets in next business day maturities.
- Maximum overnight liquidity position may be 100% of assets.

Diversification (measured from time of purchase)

- Maximum exposure for all combined repo is 75% of total Pool assets. See S&P Principal Stability Fund Rating Methodology for counterparty diversification and term limits.
- Commercial Paper is limited to a maximum 35% of the Pool, individual issuer holdings not to exceed 5%.
- Maximum exposure for all combined Banker's Acceptances, CD's, YCD's and Time Deposits is 20% of the Pool, individual issuer holdings not to exceed 5%.
- Maximum exposure to any single Government Agency is 33%.
- No limit to exposure in U.S. Treasury obligations.
- Supranationals Limited to a maximum 40% of the Pool, individual issuer holdings not to exceed 5%.
- Maximum exposure for all combined Asset-Backed Securities is 25% of total Pool assets.

Ineligible Investments

- The MLGIP does not invest in any exotic derivative securities such as those specifically designated by the SEC's Division of Investment Management as inappropriate for money market funds.
- The MLGIP does not invest in securities denominated in any currency other than the U.S. dollar.

Money Market Mutual Funds

- Limited to a maximum 50% of the Pool, individual fund holdings not to exceed 10%.
- Permitted Money market funds that are registered with the SEC under the Investment Company Act of 1940 *and are operated in accordance with Rule 2A-7*

ARTICIPANT INSTRUCTIONS

Transaction Instructions

Participants can contact the MLGIP to initiate transfers without expense through our website (www.mlgip.com), or by our group email address (mlgipsupport@pnc.com).

Daily Deposits: Participating accounts will receive same day credit for deposits if notification and monies in “good funds” are received by PNC Bank before 3:00 P.M.* Deposits may be made in cash, check, automated clearing house (ACH), Fed wire transfer or any other generally accepted method.

Daily Withdrawals: Participants may obtain up to their entire principal account balance by having an authorized representative submit a transaction in the MLGIP website before 3:00 P.M.* on the day of the withdrawal.

[Account information must be previously established in writing and kept available on file with the MLGIP]

**Transactions may not occur until the following working business day if posted after these timeframes.*

Participant Account Size Disclosure

Minimum: There is no minimum amount size needed to maintain an account.

Maximum: There is no maximum account size per participant. However, prudent policy suggest that you keep your balance within 10% of the total asset size of the MLGIP.

Transaction Size Disclosure*

Withdrawals: On any given business day, participants may withdraw any amount up to their total principal market value if notification is made prior to 3:00 P.M.

Deposits: On any given business day, participants may add any amount to their balance if notification is received prior to 3:00 P.M. and monies are received that same day.

**We request earlier notification on any transactions greater than \$50 million.*



OPERATING POLICIES

Portfolio Maturities

The maximum allowable maturity of any individual security is 397 days (with floating rate notes up to two years). The average life will fluctuate in accordance with short-term interest rates. Generally, the Pool's average life will range between 25-55 days.

Portfolio Valuation

All securities in the MLGIP are valued daily on an amortized cost basis.

The MLGIP is valued weekly on a mark to market basis using current market rates for the individual securities held in the Pool.

Yield Calculation

The yield of the MLGIP is calculated daily and is based on an amortized cost basis.

Participants are able to obtain the previous day's rate and an estimate for the current business day via the website (www.mlgip.com), contacting the MLGIP's group email address (mlgipsupport@pnc.com).

Earnings

Net investment income is accrued daily.

Income distribution is made on a monthly basis on the first business day of the following month. Pool participants determine whether the earnings distribution is made by wire or is reinvested in their Pool account.

Safekeeping Practices

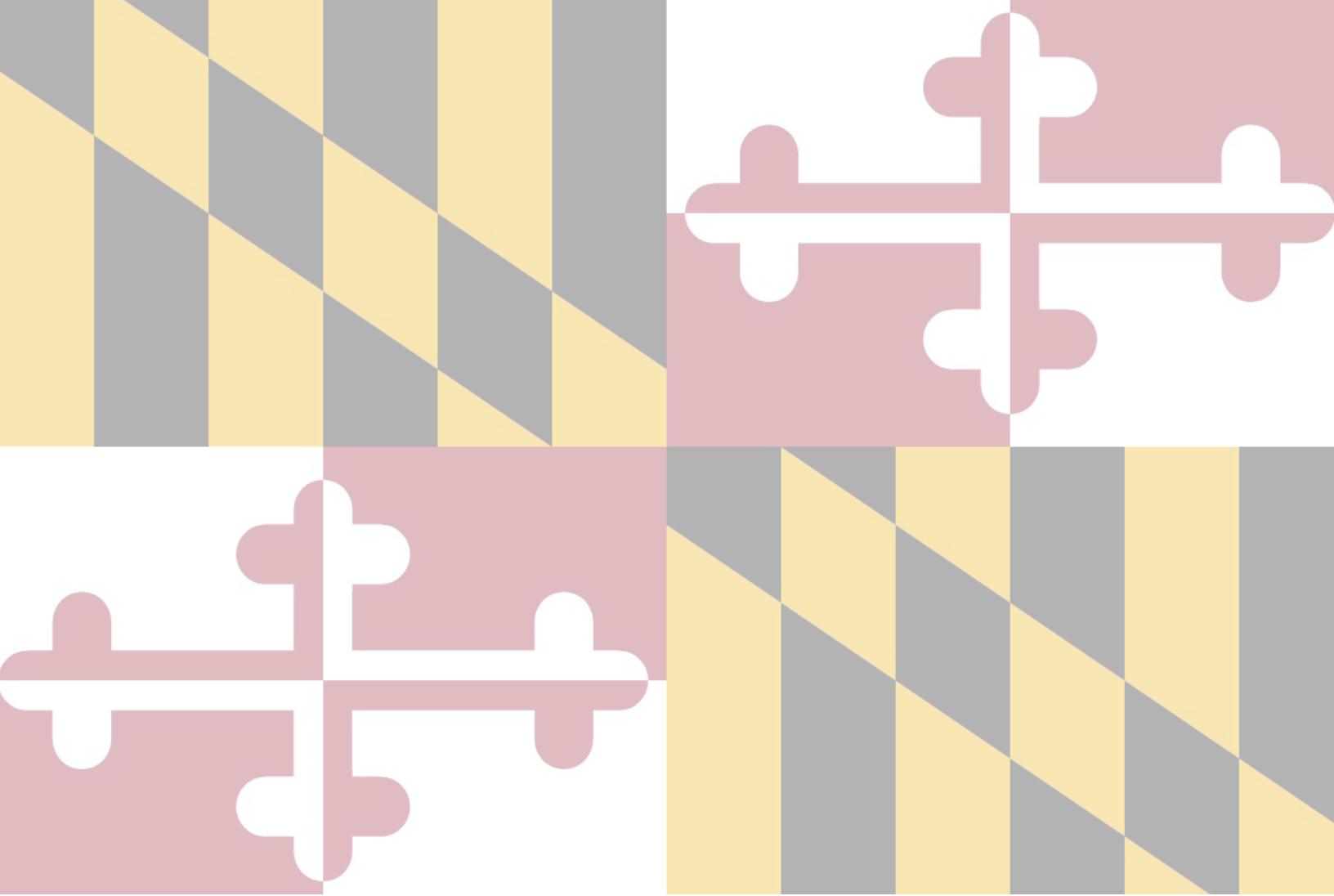
- Repo collateral is segregated for the MLGIP and held in PNC Bank's account at the Federal Reserve Bank
- U.S. Government and Federal Agency Obligations are segregated and held in an account at the Federal Reserve Bank.
- Banker's Acceptances are segregated and held in an account at State Street Bank in New York.
- Commercial Paper is segregated and held at the Depository Trust Company (DTC).

Bond Proceeds

The MLGIP does accept bond proceeds from participating members. Separate accounts may be established to identify these monies and to provide an audit trail for tracking payments and income. All arbitrage calculations and rebates are the responsibility of the participant and not the MLGIP.

Investment of State Funds

As of June 1, 1995 the Maryland State Treasurer, State Agencies and sub-divisions may invest State Funds in the MLGIP.



FINANCIALS

INDEPENDENT AUDITOR'S REPORT



Independent Auditor's Report

Treasurer Dereck E. Davis
State of Maryland Treasurer's Office

RSM US LLP

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of the fiduciary-type activities of the Maryland Local Government Investment Pool (the Pool), an investment trust fund of the State of Maryland (the State), as of and for the year ended June 30, 2025, and the related notes to the financial statements, as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of the fiduciary-type activities of the Pool, an investment trust fund of the State, as of June 30, 2025, and the changes in its fiduciary net position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the State, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the Pool, an investment trust fund of the State, and do not purport to, and do not, present fairly the financial position of the State of Maryland, as of June 30, 2025, the changes in its financial position, or, where applicable, its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

*I*NDPENDENT AUDITOR'S REPORT — CONTINUED

In performing an audit in accordance with GAAS, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Pool's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the financial statements. Such information is the responsibility of management and, although not a part of the financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Pool's financial statements. The Portfolio of Investments and Selected Participant Share and Ratio Information (supplementary information as listed in the table of contents) are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the Portfolio of Investments and Selected Participant Share and Ratio Information are fairly stated, in all material respects, in relation to the financial statements as a whole.

RSM US LLP

Baltimore, Maryland
November 13, 2025

Management's Discussion and Analysis (unaudited) Year Ended June 30, 2025

The Maryland Local Government Investment Pool's (the Pool or MLGIP) management's discussion and analysis is designed to provide a summary of the fiduciary net position and results of changes in fiduciary net position for the year ended June 30, 2025. The reader should review the full fiscal year 2025 financial statements, including the notes and supplemental schedules, for a more complete picture of the investments within the Pool.

Overview of the Financial Statements and Condensed Financial Information

This annual financial report consists of two parts:

- Management's discussion and analysis (unaudited)
- Financial statements
 - o Statement of fiduciary net position
 - o Statement of changes in fiduciary net position
 - o Notes to the financial statements

The statement of fiduciary net position presents the financial position of MLGIP at the end of the fiscal year and includes all assets and liabilities of MLGIP. The difference between total assets and total liabilities—net position—equals the sum of all participants' interest in MLGIP. At June 30, net position was calculated as follows:

	2025	2024
Total assets	\$ 11,493,391,457	\$ 9,580,310,674
Total liabilities	39,685,215	42,606,049
Net position	\$ 11,453,706,242	\$ 9,537,704,625

The statement of changes in fiduciary net position presents the activity within the net position balance for the year ended. Significant activity accounts include net investment earnings, earnings distributions and net contributions/withdrawals by participants. The changes in net position for the year ended June 30 were as follows:

	2025	2024
Net investment earnings	\$ 554,320,125	\$ 571,958,825
Distributions to participants of net investment earnings	554,288,290	571,954,960
Net increase (decrease) from share transactions	1,915,969,782	(19,789,693)
Net increase (decrease) in net position	\$ 1,916,001,617	\$ (19,785,828)

The increase in the net position of the fund was driven mainly by the issuance of shares in excess of proceeds from the redemption of shares.

Portfolio information is disclosed including portfolio securities and maturities, portfolio valuation, yields and earnings.

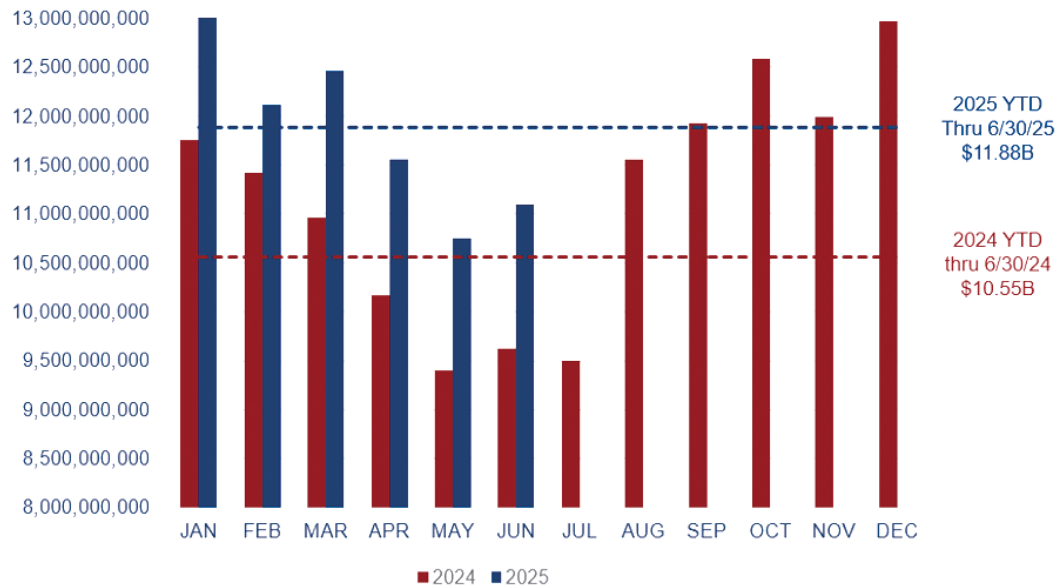
Management’s Discussion and Analysis (unaudited) Year Ended June 30, 2025

MLGIP Growth Charts

The average monthly balance in the Pool in June 2025 increased by over a \$1B from 2024 at \$11.88 billion.

Monthly Average Asset History

2024 and 2025 Year to Date



Administrative Costs

In accordance with the terms of the services agreement, which began January 1, 2020, PNC Bank and PCA Capital Advisors (the Contractors), charge an administrative fee of 0.030% based on the asset size of the Pool. All administrative services, such as reporting, collections, custodial and fund transfers, are included in this fee. The fees are accrued daily and charged monthly to the Pool. All rates are disclosed net of all fees.

Fiscal Year 2025 Review

Given continued evidence that inflation was receding at the start of the fiscal year, in July 2024, investor attention pivoted to the labor market. A surprisingly weak July jobs report and a brief, but forceful, selloff in equity markets served as catalysts for a sizeable drop in U.S. Treasury (UST) yields in late July and early August. Federal Reserve (Fed) Chair Jerome Powell echoed concerns about the labor market at the Fed’s annual Jackson Hole Economic Symposium in late August, setting the stage for potential monetary policy easing at the September Federal Open Market Committee (FOMC) meeting. Following this dovish message, fixed income markets began to discount an aggressive path for rate cuts over the next several quarters.

Management's Discussion and Analysis (unaudited) Year Ended June 30, 2025

While the FOMC's decision to cut the fed funds rate at the September meeting was well-telegraphed, the 50-basis-point (bp) size of the cut was larger than what some market prognosticators had expected. Market pricing ahead of the meeting had implied a larger cut, likely offering the Fed a window to "catch up" from soft labor data throughout the final months of the quarter. However, Chair Powell emphasized in his post-meeting press conference that 50-bp cuts should not be extrapolated into the future, and that the pace of subsequent policy decisions would remain "data dependent."

In atypical fashion, yields across much of the UST curve moved higher despite policy rate cuts at consecutive FOMC meetings. Market movements were most likely the result of strong economic data; elevated inflation readings and expectations related to the incoming administration's fiscal policy objectives. Riskier asset classes continued to outperform through the end of the 2024 calendar year as investors appeared generally optimistic that conditions would remain favorable for economic growth in 2025.

Despite severe weather events and strikes, which clouded the employment reports early in the fourth quarter and created a challenging environment to assess ongoing trends, the FOMC proceeded with additional 25-bp cuts at the November and December 2024 meetings. Meanwhile, the Fed's guidance and rhetoric became slightly more hawkish due to sticky inflation, a resilient economy and a bounce back in employment data. Revised forecasts for 2025 illustrated both an improved outlook for the unemployment rate and less progress on inflation than had been included in the September release. However, financial markets focused on the higher projected forecast for the fed funds rate. The median forecasted rate showed just two additional cuts throughout the course of 2025, compared to four previously. In the post-meeting press conference, Chair Powell acknowledged that despite policy still being restrictive, the committee would have a more cautious approach moving forward as downside risks appeared to have diminished.

Investors' optimistic expectations for economic growth, which stemmed in part from anticipated favorable tax and regulatory policies from the incoming administration, were dashed during first quarter 2025 as officials in Washington, D.C., focused on rapidly implementing significant changes to U.S. foreign trade policy. This led to a marked uptick in financial market volatility, which was exacerbated by conflicting messages regarding the extent and timing of the imposition of tariffs against many U.S. trading partners. Additionally, with inflation remaining above the Fed's 2% target, the prospect of substantial tariffs raised stagflation concerns across financial markets. Given the challenging environment, investors pivoted to a more cautious stance, resulting in lower UST yields and higher risk premiums.

Within weeks of returning to the White House, President Trump announced a barrage of tariffs that sowed confusion and concern among global trade partners. In turn, these announcements created a perplexing environment for markets as they featured mixed signaling regarding the scale, timing and implementation of such policies, and raised questions around the ultimate objectives of the measures.

Many investors had hoped the primary purpose of announcing imminent tariffs was to create leverage in striking trade deal concessions; however, the administration highlighted its intention of raising significant revenue from tariffs, which investors interpreted as implying a more permanent approach. Additionally, the administration's repeated use of rhetoric around the perceived damage of trade deficits suggested that the overarching objective of the tariffs was to dramatically increase domestic manufacturing and production.

Management's Discussion and Analysis (unaudited) Year Ended June 30, 2025

In March, uncertainty built as financial markets anticipated the President's April 2 tariff announcement event as an opportunity to level set expectations for trade policy. At the March 19 FOMC meeting, the Fed held the fed funds rate steady and maintained its prior projection for a cumulative 50 bps in cuts for the balance of 2025. Acknowledging the potential impact of tariffs, the Fed did raise its forecast for inflation while lowering the forecast for GDP growth in 2025 as the economic data was relatively stable but showed signs of deceleration. In the post-meeting press conference, Chair Powell suggested that tariffs could have a transitory effect on inflation but acknowledged that the Fed would need to wait for final details from the White House.

Unfortunately for markets, the tariff rates announced on April 2 were more severe than investors had anticipated. The White House announced tariff rates that equated to the greater of a 10% flat rate, or a "reciprocal" rate, which would apply to trading partners across U.S. manufacturing supply chains.

The market's reaction to these aggressive measures was swift as the announcement was followed by a historic equity market selloff and substantial increase in credit spreads. Many investors cited the myriad of potential negative implications, including retaliatory tariffs, a pullback in capital investment and renewed inflationary pressures, among other impacts that were likely to weigh on domestic and global growth.

After several days of market consternation, the White House announced a pause on implementation to provide time for trade partners to negotiate better terms. While brief, volatility was pronounced as both risk assets and "risk-free" UST securities came under intense selling pressure. As the spring continued, markets generally managed to look past trade policy uncertainties, as well as a bevy of disconcerting geopolitical events. In fact, by the end of the second quarter of calendar year 2025, credit spreads had largely recovered, and equity markets had breached all-time highs.

Two trends that remained consistent during the latter part of the fiscal year were the steepening of the UST yield curve and the weakening of the U.S. dollar. Pressure developed from a combination of trade policy uncertainty, expectations for rising government debt and an evolving foreign policy stance. With expanded tax cuts in the budget bill that was passed just after the end of the fiscal year of the Pool, the U.S. fiscal trajectory is projected to become more unsustainable. The Congressional Budget Office estimates an incremental \$3.4 trillion deficit impact over the next 10 years, with interest expenditures approaching \$2 trillion annually.

Prior to the legislation's passage, Moody's Ratings stripped the United States of its last AAA-rating, joining Standard & Poor's and Fitch Ratings at the equivalent of a high double-A rating. Moody's cited rising debt levels and interest servicing costs, along with long-term pressures from entitlement programs, as some of the most pressing factors influencing their decision. While the rating cut was well-telegraphed, it did coincide with a jump in 30-year bond yields back to more than 5%, which was the highest level since November 2023 (coincidentally, when Moody's first assigned a negative outlook to the United States).

From a market perspective, at the start of the fiscal year, money market investors began preparing for the inevitable shift in monetary policy. At first, the lack of clarity surrounding the pace and magnitude of rate cuts kept investors focused on short-dated commercial paper (CP) that provided a yield advantage over investments with maturities greater than three months. Some investors were caught off guard with the larger-than-expected 50-bp cut in September and were forced to reevaluate what the Fed's aggressive easing agenda may mean for money market yields.

Management's Discussion and Analysis (unaudited) Year Ended June 30, 2025

As a result of the Fed action in September, yields on CP, agency discount notes and Treasury bills (T-bills) declined 50-60 bps on securities with less than one month to maturity. The decline in yields was much more pronounced in maturities of six months and beyond, as yields fell 100 bps or more due to the expectation for increased fed funds rate cuts.

Yields at the front end of the curve continued to decline alongside the fed funds rate cuts in November and December. The money market curve transitioned from an inverted curve to a more normalized or flatter yield curve, anchored around the six-month mark. Very short rates fell by at least 50 bps, while securities with maturities greater than six months increased by 10 to 20 bps.

Unlike broader financial markets, the money markets operated with minimal volatility during the first quarter. Yields on CP adjusted accordingly as Fed rate cut expectations evolved, and there continued to be robust demand for CP despite tight spreads to T-bills. However, given the volatility even in short-dated USTs immediately following the April 2 tariff rate announcement, CP spreads widened, and issuers were readily accepting bids to secure funding. In general, CP activity was muted and mostly inside one month as investors struggled to digest the rally and conserve cash amid uncertainty.

In contrast, activity in agency Secured Overnight Financing Rate (SOFR) paper was significant on the heels of the tariff announcement, and floating rate notes (FRNs) had their best day in two years, printing \$15.8 billion with maturities between four and nine months. As the SOFR Index was still elevated from the end of the first quarter, FRNs provided an attractive, safe-haven alternative versus other security types. Once markets were able to look past the initial tariff-induced volatility, more typical short-term market activity resumed. The T-bill market experienced some temporary volatility and reduced issuance surrounding the proposed budget bill. Once the bill was passed, T-bill yields fell back in line and issuance ramped up.

For much of the fiscal year, we continued to maintain the CP allocation near the 35% limit as we believe CP provides an attractive yield opportunity relative to other eligible securities, despite falling yields overall. We also continued to reduce the allocation to agency FRNs by letting securities mature, and we only added FRNs when they provided value. Despite tightening spreads relative to SOFR, we were able to find opportunities and maintained the FRN allocation near 7% for much of the year.

At the start of the fiscal year, we increased the allocation to agency discount notes by 4% to 15% and subsequently decreased the T-bill allocation by 4% as agency discount notes with maturities of three months and shorter provided a yield advantage over comparable-maturity T-bills. Agency discount notes and T-bills had been trading in line with one another, or T-bills had been the more attractive option. We took advantage of the shifting dynamic; however it was short-lived, and the relationship reverted after a few months. Once again, discount notes provided little, if any, yield advantage over comparable maturity T-bills and therefore, the Pool was more heavily weighted to T-bills as compared to agency discount notes for much of the fiscal year.

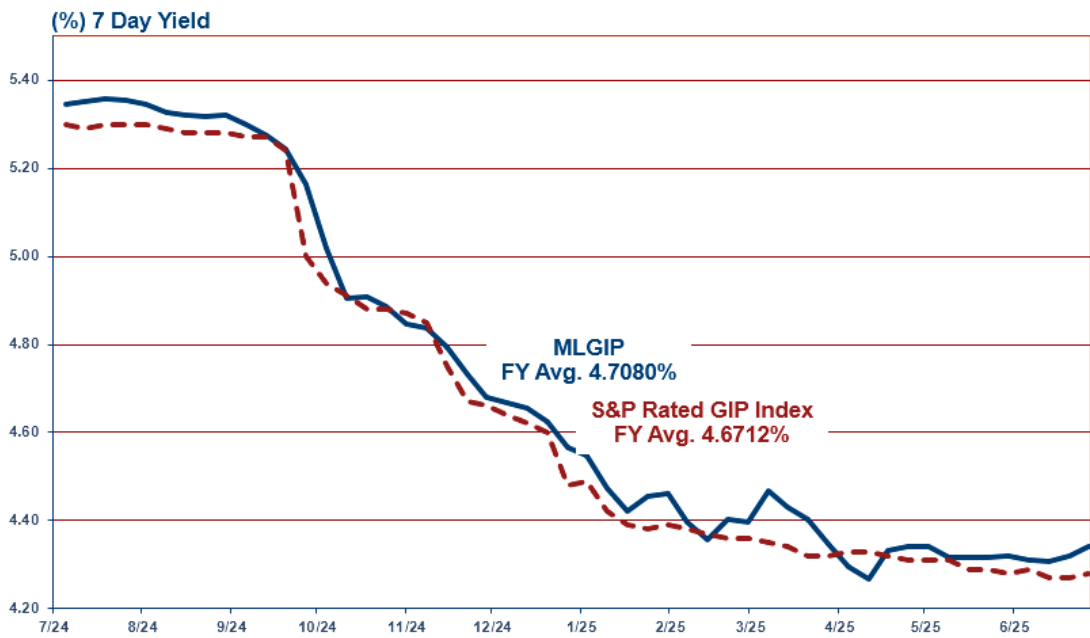
The one-day net yield of the MLGIP decreased by 102 bps to 4.34% as of June 30, 2025. This decline was in line with the 100-bp reduction in the fed funds rate during the fiscal year. Given that the weighted average maturity of the portfolio remained in the mid-40-day range for much of the year, the Pool's yield readjusted slower than the federal funds rate. During the year, the MLGIP assets hit an all-time high of \$13.8 billion.

Management's Discussion and Analysis (unaudited) Year Ended June 30, 2025

MLGIP vs. S&P Rated GIP Index

The following chart graphically depicts the Pool's yield and the S&P Rated GIP Index Yield for the year ended June 30, 2025:

MLGIP Versus S&P Rated GIP Index Yield Comparison



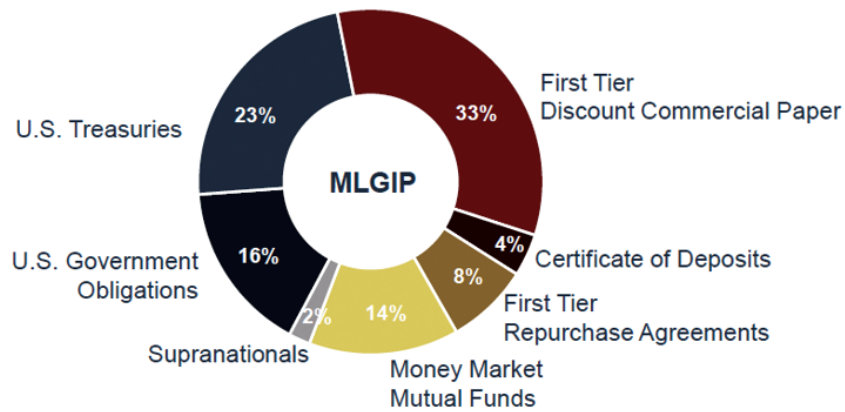
MARYLAND LOCAL GOVERNMENT INVESTMENT POOL

Management’s Discussion and Analysis (unaudited) Year Ended June 30, 2025

Pool Information as of June 30, 2025

Additional information on the Pool portfolio, as of June 30, 2025, as that was the final business day of the fiscal year, is reflected in the following graphic. This is available at www.mlqip.com:

Portfolio Allocation *by Market Capitalization*



Key Portfolio Characteristics

11,453,567,528.9
Shares Outstanding

45 Days
Weighted Avg. Maturity

32%
Overnight Liquidity

4.3370%
Net Rate (1 Day)



MARYLAND LOCAL GOVERNMENT INVESTMENT POOL

Statement of Fiduciary Net Position June 30, 2025

Assets

Investments:

Money market mutual funds	\$ 1,610,730,120
Commercial paper	3,741,497,221
Certificate of deposits	455,329,865
Government agency obligations	1,899,028,763
U.S. Treasury obligations	2,632,823,680
Discount notes	248,592,820
Repurchase agreements	890,000,000
Total investments	<u>11,478,002,469</u>

Investment income receivable	<u>15,388,988</u>
Total assets	<u>11,493,391,457</u>

Liabilities

Income distributions payable to participants	39,411,460
Accrued expenses	273,755
Total liabilities	<u>39,685,215</u>

Net Position

Net position held in pool for participants (equivalent to \$1.00 per share based on 11,453,567,529 shares outstanding)	<u>\$ 11,453,706,242</u>
--	--------------------------

See notes to financial statements.



MARYLAND LOCAL GOVERNMENT INVESTMENT POOL

Statement of Changes in Fiduciary Net Position Year Ended June 30, 2025

Operations:

Additions—net investment earnings:

Investment earnings	\$ 557,833,018
Administrative expenses	(3,512,893)
Total additions—net investment earnings	<u>554,320,125</u>

Deductions:

Distributions to participants of net investment earnings	<u>554,288,290</u>
--	--------------------

Share transactions:

Proceeds from issuance of 18,144,570,884 shares	18,144,570,884
Cost of 16,228,601,102 shares redeemed	(16,228,601,102)
Net increase in net position resulting from share transactions	<u>1,915,969,782</u>

Net increase in net position	1,916,001,617
-------------------------------------	---------------

Net position held in pool for participants:

Beginning of year	<u>9,537,704,625</u>
End of year	<u>\$ 11,453,706,242</u>

See notes to financial statements.

NOTES TO FINANCIAL STATEMENTS

Note 1. Nature of Activities and Significant Accounting Policies

The Maryland Local Government Investment Pool, established under Chapter 119, Title 17 of the Local Government Article of the Annotated Code of Maryland (the Code), is made up of funds of authorized participants and funds of the State of Maryland (the State) over which the Maryland State Treasurer's Office (the Treasurer) has investment authority. The Pool is under the administrative control of the Treasurer. PNC Bank, National Association and PNC Capital Advisors, LLC (the Contractors) have been contracted by the Treasurer to operate and manage the Pool.

During fiscal year ended June 30, 2025, only the following were authorized participants in the Pool: the governing body of each county or municipality; a county board of education; the governing body of each road, drainage, improvement, construction or soil conservation district or commission in the State; the Upper Potomac River Commission; any other political subdivision or body politic of the State; a local government insurance pool formed under Title 19, Subtitle 6 of the Insurance Article; and upon approval by the Treasurer, a unit of State government or an entity created by the State, if the funds of the unit or entity are not State money over which the Treasurer has investment authority.

A summary of the Pool's significant accounting policies follows:

Financial reporting entity: As described in the Maryland Annual Comprehensive Financial Report (ACFR), the State is the primary government, which includes all funds, elected offices, departments and agencies of the State as well as boards, commissions, authorities, universities and colleges over which the State's executive or legislative branches exercise legal control.

The Pool is not legally separate from the State and is, therefore, determined to be part of the primary government. The Pool is included in the State's ACFR as an investment trust fund (fiduciary fund). The scope of the Pool's financial statements presented herein is limited to the financial position of the Pool, including net position available to participants and the changes in net position.

Basis of accounting and measurement focus: The accounts of the Pool are maintained and reported following the economic resources measurement focus and using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flow takes place.

Use of estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America (GAAP) requires management to make estimates and assumptions that reflect the reported amounts of assets and liabilities, and the disclosure of contingent assets and liabilities, if any, at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. The most significant estimate is the valuation of investments. Actual results could differ from those estimates.

Investments: The Pool is not registered with the Securities and Exchange Commission (SEC) as an investment company. Governmental Accounting Standards Board (GASB) Statement No. 31, Accounting and Financial Reporting for Certain Investments and for External Investment Pools, as amended by GASB Statement No. 59, Financial Instruments Omnibus (GASB 59) and GASB Statement No. 79, Certain External Investment Pools and Pool Participants (GASB 79), as amended, establish standards for accounting for investments held by governmental entities. The Pool complies with the provisions of paragraph 4 of GASB 79, as amended, and, thus, reports all investments at amortized cost (carrying value).

NOTES TO FINANCIAL STATEMENTS

Note 1. Nature of Activities and Significant Accounting Policies (Continued)

GASB 79, as amended, addresses accounting and financial reporting for certain external investment pools and pool participants; specifically, it establishes criteria for an external investment pool to qualify for making the election to measure all of its investments at amortized cost for financial reporting purposes. An external investment pool qualifies if it meets all of the applicable criteria: (1) transacts with participants at a stable net asset value (NAV) per share; (2) requirements for portfolio maturity, quality, diversification and liquidity; and (3) shadow pricing requirements. The Pool meets the required criteria of GASB 79, as amended, and, therefore, measures its investments at amortized cost.

In accordance with the requirements of GASB Statement No. 79, the Pool performs shadow pricing procedures on a regular basis to ensure that the net asset value (NAV) per share calculated using amortized cost does not deviate from the NAV per share calculated using fair value by more than 0.10% (\$0.001 per share). Shadow pricing is conducted daily, and as of June 30, 2025, the difference between the Pool's amortized cost NAV and fair value NAV was \$0.00006 per share, or 0.006%, which is well within the permitted threshold. The Pool's management monitors this difference and would take corrective action if the deviation approached the limit set by GASB 79. The results of shadow pricing for the year ended June 30, 2025, indicate that the Pool continued to qualify for reporting investments at amortized cost, and no corrective action was required.

The Pool is invested in accordance with the provisions of Section 6-222 and 6-223 of the State Finance and Procurement Article of the Code and Title 17, Subtitle 3 of the Code. As more fully described in these Code sections, permissible investments include certain obligations of the United States; certain obligations of a federal agency or federal instrumentality (so-called government agency obligations); certain repurchase agreements; certain bankers' acceptances; certain commercial paper; and certain money market mutual funds. No direct investment may have a maturity date of more than 13 months after its acquisition; however, floating rate notes may have a two-year final maturity as long as they have a reset date within 397 days.

Securities are valued daily on an amortized cost basis and are held to maturity under normal circumstances. Investments in money market mutual funds are valued at the closing NAV per share on the day of valuation.

Repurchase agreements: The Pool may agree to purchase portfolio securities from financial institutions, such as banks and broker-dealers, subject to the seller's agreement to repurchase them at an agreed upon date and price. The seller will be required, on a daily basis, to maintain collateral in the form of an obligation of the United States, its agencies or instrumentalities on behalf of the Pool at least equal to 102% of market value of securities subject to resale. The agreement is conditioned upon the collateral being deposited under the Federal Reserve book-entry system. Such agreements, which are fully collateralized at year-end, are stated separately in the Pool's portfolio of investments. In the event of a bankruptcy or default of certain sellers of repurchase agreements, the Pool could experience costs and delays in liquidating the underlying security, which is held as collateral, and the Pool might incur a loss if the value of the collateral held declines during this period.

Securities transactions: Purchases and sales are accounted for on the trade-date basis. Interest income is recorded as earned. Realized gains and losses, if any, from securities transactions are recorded on an identified cost basis.

Unit issues, redemptions and distributions: Admissions to and withdrawals from the Pool may be made daily at the daily unit value of the Pool.

NOTES TO FINANCIAL STATEMENTS

Note 1. Nature of Activities and Significant Accounting Policies (Continued)

Net investment income is accrued daily and allocated ratably to participating units. Such income is distributed as of the last calendar day of each month and paid on the first working business day of the following month. At June 30, 2025, the Pool had a distribution payable of \$39,411,460 for investment income relating to June 2025 activity that was paid out in July 2025.

Net position held in pool for participants: The net position held in pool for participants represents the total value of all participant deposits, including late deposits held in an overnight investment account as of June 30, 2025.

The Pool operates in a manner that is similar to that of an open-end mutual fund. Participant deposits and withdrawals are accounted for as purchases and sales of the Pool's capital shares. The amount of net proceeds from the sale of shares represents the gross withdrawals, which are redeemed from the Pool's shares during the year. There are no withdrawal restrictions. The cost of shares purchased represents the gross deposits, which are invested in the Pool's shares during the year. These amounts do not include dividends or earnings, which are remitted directly to participants versus invested (or reinvested) in the Pool's shares.

Net position for the Pool is \$11,453,706,242 as of June 30, 2025.

Administrative costs: In accordance with the terms of the service agreement, the Contractors charges an administrative fee of 0.030% on the asset size of the Pool.

All administrative services, including reporting, collection, custodial and fund transfers are included in this fee. The fee is accrued daily and charged monthly to the Pool and is the responsibility of the participants in the Pool. The Pool incurred \$3,544,782 in fees for the year ended June 30, 2025.

Subsequent events: The Pool evaluated subsequent events for potential recognition and/or disclosure through November 13, 2025, the date that the financial statements were available to be issued. The Pool has determined there are no such events to report.

Note 2. Investments

General: The Treasurer is responsible for establishing the investment policy for the Pool, which is reviewed annually. Any proposed changes are reviewed by the Pool's Advisory Committee, which meets semiannually. The terms of the policy are designed to ensure the safety and liquidity of the funds deposited in the Pool.

Interest rate risk: Interest rate risk is the risk that changes in interest rates on debt instruments will adversely affect the carrying value of an investment. Much of the Pool's investment guidelines that are followed by the Pool are directed toward limiting interest rate risk, in order to maintain a stable NAV. Consistent with GASB 79, as amended, the dollar-weighted average portfolio maturity of the Pool is maintained at or below 60 calendar days. Further, any security purchased must have a maturity of less than or equal to 397 days, and this condition was met by all of the securities purchased. Floating rate note securities are deemed to have a maturity equal to the period remaining until readjustment but must have a reset date within 397 days.

NOTES TO FINANCIAL STATEMENTS

Note 2. Investments (Continued)

The Pool's weighted average time to maturity by type of investment, excluding money market mutual funds, as of June 30, 2025, is as follows:

	Carrying Value	Weighted Average Days to Maturity
Commercial paper	\$ 3,741,497,221	49
Certificate of deposits	455,329,865	116
Government agency obligations	1,899,028,763	48
U.S. Treasury obligations	2,632,823,680	57
Discount notes	248,592,820	49
Repurchase agreements	890,000,000	1

The weighted average days to maturity of the portfolio as a whole, which includes money market mutual funds, is approximately 50 days.

Credit risk: Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Applicable sections of the Code and the Pool's investment policy limit the types of securities available for investment to obligations of the U.S. government or its agencies or instrumentalities, bankers' acceptances, commercial paper, money market mutual funds and, in limited circumstances, obligations of political subdivisions. Bankers' acceptances and commercial paper are subject to certain credit rating, guarantee and/or collateral requirements. In accordance with the Pool's investment policy, commercial paper investments must have received the highest letter and numerical rating by at least two nationally recognized statistical rating organizations (NRSRO) as designated by the SEC, provided that such commercial paper may not exceed 35% of the Pool's total investments.

The credit ratings and book values of the investments, by type, are as follows:

Investment Type	Credit Rating Moody's/S&P	Carrying Value
Money market mutual funds*	Aaa-mf/AAAm	\$ 1,610,730,120
Commercial paper*	P-1/A-1, P-1/A-1+	3,741,497,221
Certificate of deposits	P-1/A-1, P-1/A-1+	455,329,865
Government agency obligations*	Aa1/AA+	1,899,028,763
U.S. Treasury obligations*	Aa1/AA+	2,632,823,680
Discount notes*	Aaa/AAA	248,592,820
Repurchase agreements**	P-1/A-1, P-1/A-1+	890,000,000
		\$ 11,478,002,469

*Some of these ratings are historical if they have not been updated by rating agencies.

**Rating is that of the repurchase agreement's counterparty.

NOTES TO FINANCIAL STATEMENTS

Note 2. Investments (Continued)

Custodial credit risk: Custodial credit risk is the risk that, in the event of a failure of the counterparty, the Pool will not be able to recover the value of the investment or collateral securities that are in the possession of an outside party. The Pool generally requires that securities purchased are to be held by the master custodian, acting as an independent third party, in its safekeeping or trust department. The Pool's investments are not exposed to custodial credit risk since the securities are held by the Pool or its agent in the Pool's name. Securities utilized in repurchase agreements are subject to additional restrictions. These restrictions are designed to limit the Pool's exposure to risk and ensure the safety of the investment. The market value of securities utilized as collateral for repurchase agreements must be at least 102% of the value of the repurchase agreement. As of June 30, 2025, the repurchase agreements have been collateralized with government agency obligations with a total market value of approximately \$907,730,505 and a maturity date of July 1, 2025.

Concentration of credit risk: Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. Concentration of credit risk is mitigated by limiting the percentage of the portfolio invested with any one issuer. The Pool's investment policy establishes limits which restrict the maximum amount of exposure as a percent of total assets to any single issuer at the time of purchase. These limits are as follows:

- 33% maximum exposure to any single federal agency or instrumentality
- No limit to exposure in U.S. Treasury obligations
- 5% maximum exposure to any single issuer's bankers' acceptances, commercial paper, or supranational issuer
- 50% maximum exposure to money market mutual funds and 10% maximum exposure to any individual money market mutual fund

The Pool's diversification percentage guidelines are measured from time of purchase and at no time throughout the year was a purchase made where a compliance issue developed.

The Pool's investments at June 30, 2025, included the following issuers which individually represented greater than 5% of its total assets:

Issuer	Carrying Value	Percent of Total Assets
Federal Home Loan Bank	\$ 1,562,416,407	13.6%
Allspring Government Money Market Fund - Select	842,684,036	7.3%
	<u>\$ 2,405,100,443</u>	<u>20.9%</u>

NOTES TO FINANCIAL STATEMENTS

Note 2. Investments (Continued)

Fair value measurements and hierarchy: Although the Pool meets the requirements to carrying its investments at amortized cost, GASB 79, as amended, requires the Pool to include disclosures about the fair value measurements used in determining the fair value disclosures that are required by Statement No. 31, as amended, and No. 72, as amended. GASB No. 72, as amended, provides guidance for using fair value to measure assets and liabilities. Under GASB No. 72, as amended, fair value refers to the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants in the market in which the reporting entity transacts. It clarifies the principle that fair value would be based on assumptions market participants would use when pricing the asset or liability. In support of this principle, GASB No. 72, as amended, establishes a fair value hierarchy that prioritizes the information used to develop those assumptions. Under GASB No. 72, as amended, fair value measurements would be separately disclosed by level within the fair value hierarchy. The fair value of each investment held by the Pool is determined daily as well as of the statement of fiduciary net position date.

Level 1: Securities are valued using unadjusted quoted prices in active markets for identical assets or liabilities that the Pool has the ability to access at the measurement date.

Level 2: Securities are valued using inputs other than quoted prices within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Securities are valued using inputs that are unobservable for the asset or liability and include situations where there is little, if any, market activity for the asset or liability.

The following table sets forth the fair value of the securities held by the Pool, according to the hierarchy described in GASB No. 72, as amended, as of June 30, 2025.

Description	Assets at Fair Value as of June 30, 2025			
	Level 1	Level 2	Level 3	Total
Commercial paper	\$ –	\$ 3,740,972,322	\$ –	\$ 3,740,972,322
Certificate of deposits	–	455,422,206	–	455,422,206
Government agency obligations	–	1,899,089,303	–	1,899,089,303
U.S. Treasury obligations	–	2,632,559,120	–	2,632,559,120
Repurchase agreements	–	890,000,000	–	890,000,000
Discount notes	–	248,575,028	–	248,575,028
	<u>\$ –</u>	<u>\$ 9,866,617,979</u>	<u>\$ –</u>	<u>\$ 9,866,617,979</u>
Money market mutual funds measured at NAV				1,610,730,120
Total investments				<u>\$ 11,477,348,099</u>

Level 2 valuation: The fair value of commercial paper, government agency obligations and treasury bills is based on observable inputs other than quoted prices in actively traded markets. The fair value of the repurchase agreements is held at the carrying amount due to the short-term nature of the agreement.

Commercial paper, government agency obligations, U.S. Treasury obligations, discount notes and repurchase agreements are generally categorized in Level 2 of the fair value hierarchy.

NOTES TO FINANCIAL STATEMENTS

Note 2. Investments (Continued)

Summary of investments at June 30, 2025

Type	Carrying Amount	Fair Value	Face/Par Principal Amount	Range of Interest Yields	Range of Maturity Dates
Money market mutual funds	\$ 1,610,730,120	\$ 1,610,730,120	\$ 1,610,730,120	NA	NA*
Commercial paper	3,741,497,221	3,740,972,322	3,763,236,000	4.35% - 4.58%	07/01/2025 - 2/11/2026
Certificate of deposits	455,329,865	455,422,206	455,330,000	4.33% - 4.59%	7/15/2025-5/12/2026
Government agency obligations:					
Federal Home Loan Bank	1,562,416,407	1,562,417,480	1,572,083,000	4.10% - 4.60%	7/2/2025-2/19/2026
Federal Farm Credit Bank	250,000,000	250,052,302	250,000,000	4.31% - 5.49%	9/15/2025-5/7/2026
Freddie Mac	86,612,356	86,619,521	87,455,000	4.24% - 4.25%	7/28/2025-11/3/2025
U.S. Treasury obligations	2,632,823,680	2,632,559,120	2,650,000,000	4.10% - 4.36%	7/1/2025-11/20/2025
Repurchase agreements	890,000,000	890,000,000	890,000,000	4.25% - 4.35%	7/1/2025
Discount notes	248,592,820	248,575,028	250,000,000	4.26% - 4.30%	7/10/2025-9/19/2025
	<u>\$ 11,478,002,469</u>	<u>\$ 11,477,348,099</u>	<u>\$ 11,528,834,120</u>		

*All money market mutual funds are highly liquid and have overnight availability.

Note 3. State of Maryland

The State is a participant in the Pool. At June 30, 2025, the State's investment in the Pool totaled approximately \$1.8 billion.

Supplementary Information (unaudited)



MARYLAND LOCAL GOVERNMENT INVESTMENT POOL

Portfolio of Investments June 30, 2025

Security Short Name	Maturity Date	Purchase Yield	Par Value/ Face Amount or Number of Shares	Carrying Value	Fair Value	Credit Quality Rating	
						Moody's	S&P
Securities*							
Discount notes:							
IBRD DISCOUNT NOTES	7/10/2025	4.28%	\$ 50,000,000	\$ 49,947,125	\$ 49,942,084	Aaa	AAA
IBRD DISCOUNT NOTES	8/1/2025	4.30%	50,000,000	49,817,014	49,812,445	Aaa	AAA
IADB DISCOUNT NOTES	8/11/2025	4.28%	50,000,000	49,759,125	49,753,833	Aaa	AAA
IBRD DISCOUNT NOTES	9/17/2025	4.28%	50,000,000	49,540,667	49,539,166	Aaa	AAA
IBRD DISCOUNT NOTES	9/19/2025	4.28%	50,000,000	49,528,889	49,527,500	Aaa	AAA
Total discount notes			250,000,000	248,592,820	248,575,028		
Commercial paper:							
ABN AMRO FDG USA LLC DI 0.0 01JUL25	7/1/2025	4.47%	13,500,000	13,500,000	13,498,372	P-1	A-1
CREDIT AGRICOLE CORPORATE AND INVESTMENT	7/1/2025	4.50%	50,000,000	50,000,000	49,994,015	P-1	A-1
BAY SQUARE FUNDING LLC	7/2/2025	4.42%	40,000,000	39,995,144	39,990,344	P-1	A-1
BEDFORD ROW FDG CORP DI 0.0 02JUL25	7/2/2025	4.43%	38,650,000	38,645,375	38,640,689	P-1	A-1+
BPCE DISC COML PAPER 4/ 0.0 03JUL25	7/3/2025	4.43%	35,000,000	34,991,619	34,987,418	P-1	A-1
BAY SQUARE FDG LLC DISC 0.0 07JUL25	7/7/2025	4.47%	50,000,000	49,963,728	49,957,610	P-1	A-1
COOPERATIVE RABOBANK U/NY	7/7/2025	4.40%	41,600,000	41,570,187	41,565,164	P-1	A-1
LLOYDS BANK PLC	7/7/2025	4.41%	50,000,000	49,964,083	49,957,905	P-1	A-1
MUFG BANK LTD/NEW YORK NY	7/7/2025	4.49%	25,000,000	24,981,708	24,978,945	P-1	A-1
MUFG BANK LTD/NEW YORK NY	7/7/2025	4.42%	50,000,000	49,963,417	49,957,890	P-1	A-1
DNB BANK ASA	7/9/2025	4.37%	50,000,000	49,951,833	49,946,525	P-1	A-1+
MARS INC DISC COMP PAP 0.00 09JUL25	7/9/2025	4.38%	47,300,000	47,254,172	47,248,779	P-1	A-1
DEERE JOHN CAP CORP DIS 0.0 10JUL25	7/10/2025	4.47%	31,000,000	30,966,194	30,962,788	P-1	A-1
KOCH COS LLC	7/11/2025	4.37%	50,000,000	49,939,722	49,934,125	P-1	A-1+
NATIONAL SECS CLEA 0.0 11JUL25 144A	7/11/2025	4.36%	50,000,000	49,939,722	49,933,945	P-1	A-1+
ONTARIO PROV DISC COML 0.0 11JUL25	7/11/2025	4.36%	18,500,000	18,477,646	18,475,626	P-1	A-1+
ABN AMRO FDG USA LLC DI 0.0 14JUL25	7/14/2025	4.47%	43,250,000	43,182,605	43,176,311	P-1	A-1
REGENCY MKTS NO 1 LLC D 0.0 15JUL25	7/15/2025	4.40%	50,000,000	49,914,833	49,909,020	P-1	A-1
BAY SQUARE FUNDING LLC	7/16/2025	4.50%	30,000,000	29,944,375	29,941,761	P-1	A-1
NATIONAL SECS CLEA 0.0 16JUL25 144A	7/16/2025	4.37%	50,000,000	49,910,417	49,903,825	P-1	A-1+
NIEUW AMSTERDAM RECEIVA 0.0 16JUL25	7/16/2025	4.37%	45,000,000	44,918,250	44,912,178	P-1	A-1
BAY SQUARE FUNDING LLC	7/21/2025	4.39%	25,000,000	24,939,300	24,936,240	P-1	A-1
DNB BK ASA DISC COML PA 0.0 21JUL25	7/21/2025	4.42%	21,675,000	21,623,563	21,620,789	P-1	A-1+
KOCH COS LLC DISC COML 0.0 21JUL25	7/21/2025	4.36%	50,000,000	49,879,445	49,874,115	P-1	A-1+
ONTARIO PROV DISC COML 0.0 21JUL25	7/21/2025	4.48%	50,000,000	49,878,611	49,874,115	P-1	A-1+
BANK MONTREAL DISC 0.0 22JUL25 144A	7/22/2025	4.43%	50,000,000	49,871,667	49,867,190	P-1	A-1
GTA FDG LLC DISC COML P 0.0 22JUL25	7/22/2025	4.47%	22,913,000	22,854,748	22,851,767	P-1	A-1
GTA FDG LLC DISC COML P 0.0 23JUL25	7/23/2025	4.46%	25,000,000	24,934,119	24,930,140	P-1	A-1
GOTHAM FDG CORP DISC CO 0.0 24JUL25	7/24/2025	4.49%	50,000,000	49,859,822	49,854,175	P-1	A-1
BANK MONTREAL DISC 0.0 25JUL25 144A	7/25/2025	4.49%	50,000,000	49,853,667	49,849,035	P-1	A-1
SANOFI DISC COML PAPER 0.0 25JUL25	7/25/2025	4.35%	36,850,000	36,743,381	36,739,251	P-1	A-1+
CREDIT AGRICOLE CORPORA 0.0 28JUL25	7/28/2025	4.45%	50,000,000	49,838,578	49,832,910	P-1	A-1
ONTARIO PROV DISC COML 0.0 28JUL25	7/28/2025	4.40%	42,050,000	41,912,181	41,908,741	P-1	A-1+
NESTLE FIN INTL LTD DIS 0.0 29JUL25	7/29/2025	4.47%	50,000,000	49,830,056	49,825,975	P-1	A-1+
CREDIT AGRICOLE CORPORA 0.0 31JUL25	7/31/2025	4.50%	50,000,000	49,816,850	49,815,055	P-1	A-1
CREDIT AGRICOLE CORPORATE & INVESTMENT B	8/1/2025	4.47%	50,000,000	49,812,278	49,809,055	P-1	A-1
JUPITER SECURITIZATION 0.0 01AUG25	8/1/2025	4.52%	50,000,000	49,811,847	49,805,275	P-1	A-1+
LONGSHIP FDG DAC / 0.0 01AUG25 144A	8/1/2025	4.50%	25,000,000	24,905,708	24,902,820	P-1	A-1+
LONGSHIP FDG DAC / 0.0 01AUG25 144A	8/1/2025	4.50%	50,000,000	49,811,417	49,805,640	P-1	A-1+
BNP PARIBAS NEW YORK BR 0.0 04AUG25	8/4/2025	4.52%	50,000,000	49,793,639	49,789,350	P-1	A-1
CANADIAN IMPERIAL 0.0 04AUG25 144A	8/4/2025	4.44%	50,000,000	49,799,191	49,789,110	P-1	A-1
ERSTE ABWICKLUNGS 0.0 05AUG25 144A	8/5/2025	4.46%	50,000,000	49,788,542	49,783,400	P-1	A-1+
AUSTRALIA + NEW ZEALAND 0.0 06AUG25	8/6/2025	4.46%	28,750,000	28,627,470	28,621,554	P-1	A-1+
SHEFFIELD RECEIVABLES C 0.0 06AUG25	8/6/2025	4.53%	21,730,000	21,634,823	21,631,852	P-1	A-1
GOTHAM FDG CORP DISC CO 0.0 08AUG25	8/8/2025	4.55%	50,000,000	49,768,833	49,762,425	P-1	A-1
BEDFORD ROW FDG CORP DI 0.0 12AUG25	8/12/2025	4.46%	44,000,000	43,776,187	43,768,965	P-1	A-1+
GENERAL DYNAMICS CORP D 0.0 12AUG25	8/12/2025	4.48%	50,000,000	49,745,667	49,738,240	P-1	A-1
FLORIDA PWR + LT CO DIS 0.0 13AUG25	8/13/2025	4.44%	40,000,000	39,793,122	39,781,272	P-1	A-1
NIEUW AMSTERDAM RECEIVABLES CORP BV	8/13/2025	4.42%	50,000,000	49,739,014	49,733,390	P-1	A-1
SHEFFIELD RECEIVABLES C 0.0 13AUG25	8/13/2025	4.54%	30,000,000	29,842,692	29,838,690	P-1	A-1
ONTARIO PROV DISC COML 0.0 14AUG25	8/14/2025	4.52%	50,000,000	49,732,944	49,729,375	P-1	A-1+
CAFCO LLC DISC COML PAP 0.0 15AUG25	8/15/2025	4.47%	50,000,000	49,731,739	49,719,570	P-1	A-1
LIBERTY STR FDG LLC DIS 0.0 19AUG25	8/19/2025	4.54%	35,590,000	35,377,300	35,373,164	P-1	A-1
GTA FDG LLC DISC COML P 0.0 20AUG25	8/20/2025	4.53%	45,429,000	45,152,640	45,146,468	P-1	A-1
UNILEVER CAP CORP DISC 0.0 20AUG25	8/20/2025	4.46%	50,000,000	49,697,917	49,692,725	P-1	A-1
STARBUCKS FDG CORP DISC 0.0 21AUG25	8/21/2025	4.48%	50,000,000	49,694,996	49,682,945	P-1	A-1
FLORIDA PWR + LT CO DIS 0.0 22AUG25	8/22/2025	4.45%	25,000,000	24,843,278	24,835,000	P-1	A-1
SHEFFIELD RECEIVABLES C 0.0 22AUG25	8/22/2025	4.54%	30,000,000	29,809,767	29,805,903	P-1	A-1
LIBERTY STR FDG LLC DIS 0.0 25AUG25	8/25/2025	4.52%	30,000,000	29,799,503	29,795,475	P-1	A-1
JUPITER SECURITIZATION 0.0 27AUG25	8/27/2025	4.52%	36,247,450	36,247,450	36,241,843	P-1	A-1+
CHARTA LLC DISC COML PA 0.0 28AUG25	8/28/2025	4.50%	50,000,000	49,652,048	49,640,265	P-1	A-1
UNITED OVERSEAS BK LTD 0.0 28AUG25	8/28/2025	4.44%	35,500,000	35,251,776	35,245,227	P-1	A-1+
GTA FDG LLC DISC COML P 0.0 29AUG25	8/29/2025	4.52%	40,000,000	39,712,867	39,707,332	P-1	A-1
NESTLE FIN INTL LTD DI 0.0 29AUG25	8/29/2025	4.46%	50,000,000	49,642,722	49,636,665	P-1	A-1+
ABN AMRO FDG USA LLC DI 0.0 02SEP25	9/2/2025	4.52%	24,100,000	23,915,695	23,910,314	P-1	A-1
AUSTRALIA + NEW ZEALAND 0.0 02SEP25	9/2/2025	4.49%	50,000,000	49,620,250	49,611,795	P-1	A-1+
NESTLE FIN INTL LTD DIS 0.0 02SEP25	9/2/2025	4.51%	50,000,000	49,618,500	49,612,680	P-1	A-1+
CHARTA LLC DISC COML PA 0.0 04SEP25	9/4/2025	4.56%	50,000,000	49,605,486	49,597,400	P-1	A-1

(Continued)



MARYLAND LOCAL GOVERNMENT INVESTMENT POOL

Portfolio of Investments (Continued) June 30, 2025

Security Short Name	Maturity Date	Purchase Yield	Par Value/ Face Amount or	Carrying	Fair Value	Credit Quality Rating	
			Number of Shares	Value		Moody's	S&P
SHEFFIELD RECEIVABLES C 0.0 05SEP25	9/5/2025	4.54%	\$ 25,000,000	\$ 24,798,792	\$ 24,795,798	P-1	A-1
BEDFORD ROW FDG CORP DI 0.0 08SEP25	9/8/2025	4.53%	50,000,000	49,583,125	49,573,769	P-1	A-1+
BEDFORD ROW FDG CORP DI 0.0 08SEP25	9/8/2025	4.53%	38,375,000	38,055,048	38,047,914	P-1	A-1+
NIEUW AMSTERDAM RECEIVA 0.0 09SEP25	9/9/2025	4.53%	12,000,000	11,897,800	11,896,155	P-1	A-1
NIEUW AMSTERDAM RECEIVA 0.0 09SEP25	9/9/2025	4.53%	30,000,000	29,744,500	29,740,386	P-1	A-1
BAY SQUARE FUNDING LLC	9/10/2025	4.45%	30,000,000	29,739,667	29,736,360	P-1	A-1
FAIRWAY FIN CO LLC DISC 0.0 10SEP25	9/10/2025	4.52%	45,000,000	44,611,275	44,603,640	P-1	A-1
CHARTA LLC DISC COML PA 0.0 15SEP25	9/15/2025	4.55%	50,000,000	49,538,722	49,529,910	P-1	A-1
SHEFFIELD RECEIVABLES C 0.0 15SEP25	9/15/2025	4.53%	50,000,000	49,537,667	49,530,815	P-1	A-1
ABN AMRO FDG USA LLC DI 0.0 16SEP25	9/16/2025	4.55%	14,000,000	13,869,143	13,865,988	P-1	A-1
SANOFI DISC COML PAPER 0.0 17SEP25	9/17/2025	4.51%	50,000,000	49,527,667	49,525,595	P-1	A-1+
BAY SQUARE FUNDING LLC	9/18/2025	4.45%	25,000,000	24,758,611	24,755,740	P-1	A-1
ALPHABET INC DISC COML 0.00 23SEP25	9/23/2025	4.49%	25,000,000	24,746,833	24,744,902	P-1	A-1+
GTA FDG LLC DISC COML P 0.0 23SEP25	9/23/2025	4.53%	50,000,000	49,489,000	49,479,770	P-1	A-1
LIBERTY STREET FUNDING LLC	10/1/2025	4.41%	40,000,000	39,559,422	39,544,816	P-1	A-1
BPCE SA	10/3/2025	4.50%	31,474,000	31,116,508	31,108,275	P-1	A-1
STARBIRD FDG CORP DISC 0.0 03OCT25	10/3/2025	4.50%	50,000,000	49,430,778	49,419,665	P-1	A-1
LIBERTY STR FDG LLC DIS 0.0 17OCT25	10/17/2025	4.56%	35,000,000	34,539,050	34,532,627	P-1	A-1
SHEFFIELD RECEIVABLES C 0.0 17OCT25	10/17/2025	4.52%	50,000,000	49,343,000	49,335,250	P-1	A-1
BPCE DISC COML PAPER 4/ 0.0 28OCT25	10/28/2025	4.51%	50,000,000	49,280,921	49,271,665	P-1	A-1
GTA FDG LLC DISC COML P 0.0 18NOV25	11/18/2025	4.55%	50,000,000	49,154,167	49,142,445	P-1	A-1
VICTORY RECEIVABLES COR 0.0 01DEC25	12/1/2025	4.58%	40,000,000	39,255,400	39,256,800	P-1	A-1
LLOYDS BK PLC DISC COML 0.0 10DEC25	12/10/2025	4.50%	50,000,000	49,025,750	49,019,320	P-1	A-1
LIBERTY STR FDG LLC DIS 0.0 05JAN26	1/5/2026	4.50%	23,500,000	22,972,293	22,972,820	P-1	A-1
BPCE SA	2/11/2026	4.36%	25,000,000	24,343,750	24,343,972	P-1	A-1
Total commercial paper			3,763,236,000	3,741,497,221	3,740,972,322		

Security Short Name	Maturity Date	Purchase Yield	Par Value/ Face Amount or	Carrying	Fair Value	Credit Quality Rating	
			Number of Shares	Value		Moody's	S&P
Government agency obligations**:							
Federal home loan bank:							
FEDERAL HOME LOAN BANK DISCOUNT NOTES	7/2/2025	4.24%	43,365,000	43,359,947	43,354,954	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	7/9/2025	4.27%	50,000,000	49,953,111	49,947,875	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	7/18/2025	4.23%	50,000,000	49,900,361	49,895,750	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	7/23/2025	4.24%	27,750,000	27,679,029	27,676,069	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	8/1/2025	4.26%	50,000,000	49,817,875	49,812,445	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	9/12/2025	4.28%	50,000,000	49,571,125	49,568,334	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	9/22/2025	4.27%	38,000,000	37,630,281	37,627,600	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	9/26/2025	4.28%	50,000,000	49,490,204	49,486,667	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	10/3/2025	4.12%	25,000,000	24,736,931	24,728,195	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	10/3/2025	4.26%	50,000,000	49,452,320	49,456,389	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	10/3/2025	4.27%	50,000,000	49,449,055	49,456,389	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	10/8/2025	4.28%	35,000,000	34,593,825	34,599,445	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	10/10/2025	4.13%	50,000,000	49,433,278	49,416,291	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	10/10/2025	4.26%	23,632,000	23,353,868	23,356,106	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	10/15/2025	4.28%	10,000,000	9,875,597	9,877,518	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	10/15/2025	4.26%	21,471,000	21,205,475	21,208,071	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	10/16/2025	4.25%	50,000,000	49,378,806	49,382,000	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	10/17/2025	4.28%	50,000,000	49,367,000	49,376,278	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	10/17/2025	4.24%	50,000,000	49,373,000	49,376,278	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	10/29/2025	4.24%	12,970,000	12,789,717	12,790,394	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	11/7/2025	4.10%	50,000,000	49,283,333	49,263,334	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	11/7/2025	4.24%	50,000,000	49,252,875	49,263,334	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	11/19/2025	4.26%	42,750,000	42,050,949	42,062,010	Aa1	AA+
FEDERAL HOME LOAN BANK DISCOUNT NOTES	11/26/2025	4.25%	42,145,000	41,424,227	41,433,311	Aa1	AA+
FEDERAL HOME LOAN BANKS	7/16/2025	4.60%	50,000,000	50,000,000	49,999,869	Aa1	AA+
FEDERAL HOME LOAN BANKS	7/28/2025	4.31%	50,000,000	50,000,000	49,999,325	Aa1	AA+
FEDERAL HOME LOAN BANKS	8/7/2025	4.33%	50,000,000	50,000,000	49,999,258	Aa1	AA+
FEDERAL HOME LOAN BANKS	8/14/2025	4.33%	50,000,000	50,000,000	49,999,243	Aa1	AA+
FEDERAL HOME LOAN BANKS	9/10/2025	4.37%	50,000,000	50,000,000	49,999,648	Aa1	AA+
FEDERAL HOME LOAN BANKS	9/11/2025	4.41%	50,000,000	50,000,000	49,999,716	Aa1	AA+
FEDERAL HOME LOAN BANKS	10/14/2025	4.35%	50,000,000	50,000,000	50,000,229	Aa1	AA+
FEDERAL HOME LOAN BANKS	10/15/2025	4.32%	50,000,000	50,000,000	50,004,278	Aa1	AA+
FEDERAL HOME LOAN BANKS	12/15/2025	4.35%	50,000,000	50,000,000	49,999,909	Aa1	AA+
FEDERAL HOME LOAN BANKS	1/13/2026	4.41%	50,000,000	50,000,000	50,002,053	Aa1	AA+
FEDERAL HOME LOAN BANKS	2/18/2026	4.38%	50,000,000	50,000,000	49,999,574	Aa1	AA+
FEDERAL HOME LOAN BANKS	2/19/2026	4.45%	50,000,000	49,994,218	49,999,341	Aa1	AA+
Total federal home loan bank			1,572,083,000	1,562,416,407	1,562,417,480		

Security Short Name	Maturity Date	Purchase Yield	Par Value/ Face Amount or	Carrying	Fair Value	Credit Quality Rating	
			Number of Shares	Value		Moody's	S&P
Federal farm credit bank:							
FEDERAL FARM CREDIT BANKS FUNDING CORP	9/15/2025	5.49%	50,000,000	50,000,000	50,007,427	Aa1	AA+
FEDERAL FARM CREDIT BANKS FUNDING CORP	12/29/2025	5.42%	50,000,000	50,000,000	50,018,711	Aa1	AA+
FEDERAL FARM CREDIT BANKS FUNDING CORP	1/13/2026	4.36%	30,000,000	30,000,000	30,003,681	Aa1	AA+
FEDERAL FARM CREDIT BANKS FUNDING CORP	2/13/2026	4.33%	50,000,000	50,000,000	50,002,218	Aa1	AA+
FEDERAL FARM CREDIT BANKS FUNDING CORP	3/26/2026	4.31%	20,000,000	20,000,000	20,002,025	Aa1	AA+
FEDERAL FARM CREDIT BANKS FUNDING CORP	5/7/2026	4.39%	50,000,000	50,000,000	50,018,240	Aa1	AA+
Total federal farm credit bank			250,000,000	250,000,000	250,052,302		

(Continued)



MARYLAND LOCAL GOVERNMENT INVESTMENT POOL

Portfolio of Investments (Continued) June 30, 2025

Security Short Name	Maturity Date	Purchase Yield	Par Value/ Face Amount or Number of Shares	Carrying Value	Fair Value	Credit Quality Rating	
						Moody's	S&P
Freddie Mac:							
FREDDIE MAC DISCOUNT NOTES	7/28/2025	4.25%	\$ 37,455,000	\$ 37,336,314	\$ 37,333,521	Aa1	AA+
FREDDIE MAC DISCOUNT NOTES	11/3/2025	4.24%	50,000,000	49,276,042	49,286,000	Aa1	AA+
Total federal farm credit bank			87,455,000	86,612,356	86,619,521		

Total government agency obligations

1,909,538,000 1,899,028,763 1,899,089,303

Security Short Name	Maturity Date	Purchase Yield	Par Value/ Face Amount or Number of Shares	Carrying Value	Fair Value	Credit Quality Rating	
						Moody's	S&P
Money market mutual funds:							
DREYFUS GOVT CASH MGMT-I	6/30/2025	4.21%	488	488	488	Aaa-mf	AAAm
FIRST AM GOVT OBLIG-X	6/30/2025	4.26%	423,727,921	423,727,921	423,727,497	Aaa-mf	AAAm
GLDMN SCHS FIN SQ GV-FST	6/30/2025	4.23%	110	110	110	Aaa-mf	AAAm
FH GOVERNMENT OBLIGATION-IS	6/30/2025	4.21%	517	517	517	Aaa-mf	AAAm
MSILF GOVERNMENT-INST	6/30/2025	4.24%	344,317,048	344,317,048	344,316,704	Aaa-mf	AAAm
ALLSPRING GVT MNY MRK-SEL	6/30/2025	4.27%	842,684,036	842,684,036	842,678,980	Aaa-mf	AAAm
Total money market mutual funds			1,610,730,120	1,610,730,120	1,610,724,296		

U.S. Treasury obligations:

UNITED STATES TREASURY BILL	7/1/2025	4.25%	25,000,000	25,000,000	24,999,975	Aa1	AA+
UNITED STATES TREASURY BILL	7/1/2025	4.25%	25,000,000	25,000,000	24,999,975	Aa1	AA+
UNITED STATES TREASURY BILL	7/1/2025	4.26%	25,000,000	25,000,000	24,999,975	Aa1	AA+
UNITED STATES TREASURY BILL	7/8/2025	4.23%	25,000,000	24,979,681	24,979,851	Aa1	AA+
UNITED STATES TREASURY BILL	7/8/2025	4.22%	25,000,000	24,979,778	24,979,851	Aa1	AA+
UNITED STATES TREASURY BILL	7/8/2025	4.24%	25,000,000	24,979,678	24,979,851	Aa1	AA+
UNITED STATES TREASURY BILL	7/8/2025	4.24%	25,000,000	24,979,650	24,979,851	Aa1	AA+
UNITED STATES TREASURY BILL	7/10/2025	4.22%	25,000,000	24,974,125	24,973,802	Aa1	AA+
UNITED STATES TREASURY BILL	7/10/2025	4.24%	25,000,000	24,974,000	24,973,802	Aa1	AA+
UNITED STATES TREASURY BILL	7/10/2025	4.19%	25,000,000	24,974,433	24,973,802	Aa1	AA+
UNITED STATES TREASURY BILL	7/10/2025	4.26%	25,000,000	24,973,906	24,973,802	Aa1	AA+
UNITED STATES TREASURY BILL	7/15/2025	4.19%	25,000,000	24,959,740	24,959,628	Aa1	AA+
UNITED STATES TREASURY BILL	7/15/2025	4.23%	25,000,000	24,959,458	24,959,628	Aa1	AA+
UNITED STATES TREASURY BILL	7/17/2025	4.25%	25,000,000	24,953,272	24,954,000	Aa1	AA+
UNITED STATES TREASURY BILL	7/17/2025	4.25%	25,000,000	24,953,250	24,954,000	Aa1	AA+
UNITED STATES TREASURY BILL	7/22/2025	4.24%	25,000,000	24,938,743	24,939,304	Aa1	AA+
UNITED STATES TREASURY BILL	7/22/2025	4.20%	25,000,000	24,939,552	24,939,304	Aa1	AA+
UNITED STATES TREASURY BILL	7/22/2025	4.26%	25,000,000	24,938,313	24,939,304	Aa1	AA+
UNITED STATES TREASURY BILL	7/22/2025	4.24%	25,000,000	24,938,910	24,939,304	Aa1	AA+
UNITED STATES TREASURY BILL	7/24/2025	4.25%	25,000,000	24,932,613	24,933,476	Aa1	AA+
UNITED STATES TREASURY BILL	7/24/2025	4.25%	25,000,000	24,932,829	24,933,476	Aa1	AA+
UNITED STATES TREASURY BILL	7/29/2025	4.25%	25,000,000	24,918,576	24,919,305	Aa1	AA+
UNITED STATES TREASURY BILL	7/31/2025	4.21%	25,000,000	24,913,698	24,913,187	Aa1	AA+
UNITED STATES TREASURY BILL	7/31/2025	4.22%	25,000,000	24,913,667	24,913,187	Aa1	AA+
UNITED STATES TREASURY BILL	7/31/2025	4.24%	25,000,000	24,912,479	24,913,187	Aa1	AA+
UNITED STATES TREASURY BILL	7/31/2025	4.23%	25,000,000	24,912,698	24,913,187	Aa1	AA+
UNITED STATES TREASURY BILL	8/5/2025	4.30%	25,000,000	24,896,197	24,896,580	Aa1	AA+
UNITED STATES TREASURY BILL	8/5/2025	4.30%	25,000,000	24,895,972	24,896,580	Aa1	AA+
UNITED STATES TREASURY BILL	8/5/2025	4.26%	25,000,000	24,897,722	24,896,580	Aa1	AA+
UNITED STATES TREASURY BILL	8/5/2025	4.25%	25,000,000	24,897,716	24,896,580	Aa1	AA+
UNITED STATES TREASURY BILL	8/7/2025	4.21%	25,000,000	24,893,689	24,890,782	Aa1	AA+
UNITED STATES TREASURY BILL	8/7/2025	4.27%	25,000,000	24,892,482	24,890,782	Aa1	AA+
UNITED STATES TREASURY BILL	8/7/2025	4.19%	25,000,000	24,893,920	24,890,782	Aa1	AA+
UNITED STATES TREASURY BILL	8/7/2025	4.20%	25,000,000	24,894,010	24,890,782	Aa1	AA+
UNITED STATES TREASURY BILL	8/7/2025	4.35%	25,000,000	24,891,616	24,890,782	Aa1	AA+
UNITED STATES TREASURY BILL	8/12/2025	4.26%	25,000,000	24,877,354	24,874,529	Aa1	AA+
UNITED STATES TREASURY BILL	8/12/2025	4.26%	25,000,000	24,877,340	24,874,529	Aa1	AA+
UNITED STATES TREASURY BILL	8/12/2025	4.26%	25,000,000	24,877,383	24,874,529	Aa1	AA+
UNITED STATES TREASURY BILL	8/12/2025	4.24%	25,000,000	24,877,850	24,874,529	Aa1	AA+
UNITED STATES TREASURY BILL	8/12/2025	4.36%	25,000,000	24,873,621	24,874,529	Aa1	AA+
UNITED STATES TREASURY BILL	8/14/2025	4.19%	25,000,000	24,873,913	24,868,420	Aa1	AA+
UNITED STATES TREASURY BILL	8/14/2025	4.30%	50,000,000	49,742,661	49,736,841	Aa1	AA+
UNITED STATES TREASURY BILL	8/14/2025	4.28%	25,000,000	24,871,774	24,868,420	Aa1	AA+
UNITED STATES TREASURY BILL	8/14/2025	4.33%	25,000,000	24,869,131	24,868,420	Aa1	AA+
UNITED STATES TREASURY BILL	8/19/2025	4.24%	25,000,000	24,857,509	24,853,255	Aa1	AA+
UNITED STATES TREASURY BILL	8/19/2025	4.30%	25,000,000	24,855,518	24,853,255	Aa1	AA+
UNITED STATES TREASURY BILL	8/19/2025	4.27%	25,000,000	24,856,743	24,853,255	Aa1	AA+
UNITED STATES TREASURY BILL	8/19/2025	4.26%	25,000,000	24,856,888	24,853,255	Aa1	AA+
UNITED STATES TREASURY BILL	8/19/2025	4.27%	25,000,000	24,856,828	24,853,255	Aa1	AA+
UNITED STATES TREASURY BILL	8/21/2025	4.28%	25,000,000	24,851,586	24,847,059	Aa1	AA+
UNITED STATES TREASURY BILL	8/21/2025	4.27%	25,000,000	24,850,347	24,847,059	Aa1	AA+
UNITED STATES TREASURY BILL	8/21/2025	4.17%	25,000,000	24,855,199	24,847,059	Aa1	AA+
UNITED STATES TREASURY BILL	8/21/2025	4.26%	25,000,000	24,850,435	24,847,059	Aa1	AA+
UNITED STATES TREASURY BILL	8/26/2025	4.25%	25,000,000	24,837,036	24,832,000	Aa1	AA+
UNITED STATES TREASURY BILL	8/26/2025	4.24%	25,000,000	24,837,250	24,832,000	Aa1	AA+
UNITED STATES TREASURY BILL	8/26/2025	4.35%	25,000,000	24,832,068	24,832,000	Aa1	AA+
UNITED STATES TREASURY BILL	8/26/2025	4.26%	25,000,000	24,836,589	24,832,000	Aa1	AA+
UNITED STATES TREASURY BILL	8/28/2025	4.27%	25,000,000	24,829,424	24,825,774	Aa1	AA+
UNITED STATES TREASURY BILL	8/28/2025	4.20%	25,000,000	24,834,197	24,825,774	Aa1	AA+
UNITED STATES TREASURY BILL	8/28/2025	4.28%	25,000,000	24,829,444	24,825,774	Aa1	AA+
UNITED STATES TREASURY BILL	9/2/2025	4.29%	25,000,000	24,814,587	24,813,461	Aa1	AA+

(Continued)



MARYLAND LOCAL GOVERNMENT INVESTMENT POOL

Portfolio of Investments (Continued) June 30, 2025

Security Short Name	Maturity Date	Purchase Yield	Par Value/ Face Amount or	Carrying Value	Fair Value	Credit Quality Rating	
			Number of Shares			Moody's	S&P
UNITED STATES TREASURY BILL	9/2/2025	4.26%	\$ 25,000,000	\$ 24,816,338	\$ 24,813,461	Aa1	AA+
UNITED STATES TREASURY BILL	9/2/2025	4.31%	25,000,000	24,813,866	24,813,461	Aa1	AA+
UNITED STATES TREASURY BILL	9/2/2025	4.25%	25,000,000	24,816,687	24,813,461	Aa1	AA+
UNITED STATES TREASURY BILL	9/4/2025	4.17%	25,000,000	24,815,608	24,807,765	Aa1	AA+
UNITED STATES TREASURY BILL	9/4/2025	4.19%	25,000,000	24,814,569	24,807,765	Aa1	AA+
UNITED STATES TREASURY BILL	9/4/2025	4.29%	25,000,000	24,808,589	24,807,765	Aa1	AA+
UNITED STATES TREASURY BILL	9/4/2025	4.15%	25,000,000	24,816,533	24,807,765	Aa1	AA+
UNITED STATES TREASURY BILL	9/4/2025	4.27%	25,000,000	24,809,536	24,807,765	Aa1	AA+
UNITED STATES TREASURY BILL	9/9/2025	4.27%	25,000,000	24,794,599	24,794,808	Aa1	AA+
UNITED STATES TREASURY BILL	9/9/2025	4.27%	25,000,000	24,794,813	24,794,808	Aa1	AA+
UNITED STATES TREASURY BILL	9/9/2025	4.32%	25,000,000	24,793,135	24,794,808	Aa1	AA+
UNITED STATES TREASURY BILL	9/9/2025	4.29%	25,000,000	24,794,253	24,794,808	Aa1	AA+
UNITED STATES TREASURY BILL	9/11/2025	4.20%	50,000,000	49,588,950	49,575,250	Aa1	AA+
UNITED STATES TREASURY BILL	9/11/2025	4.30%	25,000,000	24,786,975	24,787,625	Aa1	AA+
UNITED STATES TREASURY BILL	9/11/2025	4.25%	25,000,000	24,789,780	24,787,625	Aa1	AA+
UNITED STATES TREASURY BILL	9/11/2025	4.30%	25,000,000	24,787,475	24,787,625	Aa1	AA+
UNITED STATES TREASURY BILL	9/16/2025	4.27%	25,000,000	24,774,615	24,773,011	Aa1	AA+
UNITED STATES TREASURY BILL	9/18/2025	4.18%	25,000,000	24,775,399	24,768,569	Aa1	AA+
UNITED STATES TREASURY BILL	9/18/2025	4.27%	25,000,000	24,768,184	24,768,569	Aa1	AA+
UNITED STATES TREASURY BILL	9/23/2025	4.26%	25,000,000	24,754,081	24,754,552	Aa1	AA+
UNITED STATES TREASURY BILL	9/23/2025	4.26%	25,000,000	24,754,592	24,754,552	Aa1	AA+
UNITED STATES TREASURY BILL	9/23/2025	4.29%	25,000,000	24,753,250	24,754,552	Aa1	AA+
UNITED STATES TREASURY BILL	9/25/2025	4.16%	25,000,000	24,756,244	24,749,764	Aa1	AA+
UNITED STATES TREASURY BILL	9/30/2025	4.27%	25,000,000	24,733,920	24,733,738	Aa1	AA+
UNITED STATES TREASURY BILL	10/2/2025	4.13%	25,000,000	24,739,374	24,726,934	Aa1	AA+
UNITED STATES TREASURY BILL	10/2/2025	4.13%	25,000,000	24,739,035	24,726,934	Aa1	AA+
UNITED STATES TREASURY BILL	10/2/2025	4.10%	25,000,000	24,741,182	24,726,934	Aa1	AA+
UNITED STATES TREASURY BILL	10/2/2025	4.14%	25,000,000	24,738,147	24,726,934	Aa1	AA+
UNITED STATES TREASURY BILL	10/7/2025	4.28%	25,000,000	24,712,346	24,713,954	Aa1	AA+
UNITED STATES TREASURY BILL	10/7/2025	4.28%	25,000,000	24,712,499	24,713,954	Aa1	AA+
UNITED STATES TREASURY BILL	10/7/2025	4.27%	25,000,000	24,713,452	24,713,954	Aa1	AA+
UNITED STATES TREASURY BILL	10/7/2025	4.25%	25,000,000	24,714,167	24,713,954	Aa1	AA+
UNITED STATES TREASURY BILL	10/9/2025	4.12%	25,000,000	24,719,618	24,709,531	Aa1	AA+
UNITED STATES TREASURY BILL	10/9/2025	4.22%	25,000,000	24,712,014	24,709,531	Aa1	AA+
UNITED STATES TREASURY BILL	10/14/2025	4.26%	25,000,000	24,693,057	24,693,811	Aa1	AA+
UNITED STATES TREASURY BILL	10/16/2025	4.15%	25,000,000	24,697,762	24,688,511	Aa1	AA+
UNITED STATES TREASURY BILL	10/16/2025	4.14%	25,000,000	24,698,691	24,688,511	Aa1	AA+
UNITED STATES TREASURY BILL- WHEN ISSUED	10/21/2025	4.26%	25,000,000	24,672,906	24,673,275	Aa1	AA+
UNITED STATES TREASURY BILL	10/30/2025	4.11%	25,000,000	24,663,048	24,648,491	Aa1	AA+
UNITED STATES TREASURY BILL	10/30/2025	4.15%	25,000,000	24,658,805	24,648,491	Aa1	AA+
UNITED STATES TREASURY BILL	11/6/2025	4.21%	25,000,000	24,633,778	24,631,578	Aa1	AA+
UNITED STATES TREASURY BILL	11/20/2025	4.21%	25,000,000	24,593,229	24,591,841	Aa1	AA+
UNITED STATES TREASURY BILL	11/20/2025	4.25%	25,000,000	24,589,531	24,591,841	Aa1	AA+
Total U.S. treasury obligations			2,650,000,000	2,632,823,680	2,632,559,120		
Total securities			10,183,504,120	10,132,672,604	10,131,920,069		
Security Short Name	Maturity Date	Purchase Yield	Par Value/ Face Amount or Number of Shares	Carrying Value	Fair Value	Moody's	S&P
Repurchase agreements:							
MITSUBISHI REPO****	7/1/2025	4.35%	500,000,000	500,000,000	500,000,000	NR	A-1
ROYAL BANK OF CANADA TREASURY REPO****	7/1/2025	4.25%	390,000,000	390,000,000	390,000,000	P-1	A-1+
Total repurchase agreements			890,000,000	890,000,000	890,000,000		
*Certificates of deposit:							
COOPERATIVE RABOBANK UA/NY (YANKEE CD)*	7/15/2025	4.42%	50,000,000	50,000,000	50,000,030	P-1	A-1
DNB BK ASA NEW YORK BRH INS 28JUL25	7/28/2025	4.39%	50,000,000	49,999,025	50,001,270	P-1	A-1+
SVENSKA HANDELSBANKEN AB NEW YORK BRANCH	8/19/2025	4.57%	50,000,000	50,000,872	50,003,195	P-1	A-1+
OVERSEA CHINESE BK INSTL CT 22AUG25	8/22/2025	4.42%	50,000,000	49,999,923	49,997,245	P-1	A-1+
BNP PARIBAS NY (YANKEE CD)	10/3/2025	4.40%	35,000,000	34,994,609	34,988,716	P-1	A-1
ROYAL BK CDA N Y BRH INSTL 03OCT25	10/3/2025	4.40%	50,000,000	50,004,126	50,004,010	P-1	A-1+
OVERSEA CHINESE BK INSTL CT 08OCT25	10/8/2025	4.44%	49,930,000	49,929,777	49,930,554	P-1	A-1+
WESTPAC BKG CORP N Y BRH IN 11MAR26	3/11/2026	4.39%	50,000,000	50,000,000	50,039,080	P-1	A-1+
WESTPAC BANKING CORP (YANKEE CD)	3/27/2026	4.38%	50,000,000	50,000,000	50,041,045	P-1	A-1+
WESTPAC BKG CORP N Y BRH IN 12MAY26	5/12/2026	4.32%	20,400,000	20,401,533	20,417,061	P-1	A-1+
Total certificates of deposit			455,330,000	455,329,865	455,422,206		
Total investments			\$ 11,528,834,120	\$ 11,478,002,469	\$ 11,477,342,275		

* The carrying value of investments held approximates fair value at June 30, 2025.

** The issuers listed above under the heading Government Agency Obligations operate under a Congressional Charter. Their securities are neither issued or guaranteed by the U.S. Government. Ratings are those of the government agency and not that of the individual security held.

*** The repurchase agreement has been collateralized with U.S. Treasury obligations with a total market value of approximately \$509,678,604 and a maturity date of February 28, 2030. Rating is of the repurchase agreement's counterparty.

**** The repurchase agreement has been collateralized with U.S. Treasury obligations with a total market value of approximately \$398,051,901 and maturity of August 15, 2027. Rating is of the repurchase agreement's counterparty.



MARYLAND LOCAL GOVERNMENT INVESTMENT POOL

Selected Participant Share and Ratio Information June 30, 2025

Net asset value per share, beginning of year	\$ 1.00
Net investment earnings*	0.047
Less distributions to participants of net investment earnings*	0.047
Net asset value per share, end of year	\$ 1.00
Total return	0.00%
Ratio to average net position:	
Expenses	0.03%
Net investment earnings	4.69%

* Calculated using the average number of shares outstanding throughout the year ended June 30, 2025.

ALLEGANYANNEARUNDEL Baltimore
BALTIMORE CITY *Calvert*
CAROLINE Carroll **CECIL** Charles
DORCHESTER Frederick Garrett
Harford **H O W A R D** **K E N T**
MONTGOMERY Prince **GEORGES**
QUEENANNE'S **ST. MARYS** **S O M E R S E T**
TALBOT WASHINGTON WICOMICO Worcester

ALLEGANYANNEARUNDEL Baltimore
BALTIMORE CITY *Calvert*
CAROLINE Carroll **CECIL** Charles
DORCHESTER Frederick Garrett
Harford **H O W A R D** **K E N T**
MONTGOMERY Prince **GEORGES**
QUEENANNE'S **ST. MARYS** **S O M E R S E T**
TALBOT WASHINGTON WICOMICO Worcester

ALLEGANYANNEARUNDEL Baltimore
BALTIMORE CITY *Calvert*
CAROLINE Carroll **CECIL** Charles
DORCHESTER Frederick Garrett
Harford **H O W A R D** **K E N T**
MONTGOMERY Prince **GEORGES**
QUEENANNE'S **ST. MARYS** **S O M E R S E T**
TALBOT WASHINGTON WICOMICO Worcester

The information provided in this annual report is intended to assist Maryland's public finance officers in the challenging task of investing public funds. The Maryland Local Government Investment Pool offers local governments an investment source that is safe, liquid and earns a competitive rate of return. Please read this report carefully and keep it available for future reference.



MARYLAND LOCAL GOVERNMENT INVESTMENT POOL



The Maryland Local Government Investment Pool's funds are not bank deposits or obligations of, or guaranteed, endorsed or otherwise supported by PNC Bank, N.A. or PNC Capital Advisors, Inc. and such funds are not federally insured by the U.S. Government, the State of Maryland, the Federal Deposit Insurance Corporation, the Federal Reserve Board or any other governmental agency.



Maryland Local Government 2026 Daily Rates Net of Fee (All Rates are Rounded as a %)

Day	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1	3.8207	3.7441	3.7066	3.6843	3.6939	3.6798						
2	3.8148	3.7662	3.6809	3.6808	3.6939	3.6782						
3	3.8148	3.7425	3.7039	3.6808	3.6939	3.6806						
4	3.8148	3.7180	3.6961	3.6808	3.6880	3.6836						
5	3.8260	3.7090	3.6929	3.6808	3.6913	3.6859						
6	3.8146	3.7112	3.6893	3.6812	3.6887	3.6859						
7	3.7809	3.7112	3.6893	3.6788	3.6897	3.6859						
8	3.7502	3.7112	3.6893	3.6778	3.6894	3.6908						
9	3.7573	3.7164	3.6722	3.6680	3.6894	3.6903						
10	3.7573	3.7151	3.6881	3.6689	3.6894	3.6823						
11	3.7573	3.7159	3.6971	3.6689	3.6893	3.6839						
12	3.7597	3.7174	3.6846	3.6689	3.6884	3.6953						
13	3.7566	3.7205	3.6829	3.6819	3.6885	3.6953						
14	3.7574	3.7205	3.6829	3.6848	3.6886	3.6953						
15	3.7598	3.7205	3.6829	3.6969	3.6836	3.7157						
16	3.7631	3.7205	3.6868	3.7038	3.6836	3.7058						
17	3.7631	3.7257	3.6905	3.6935	3.6836							
18	3.7631	3.7318	3.6817	3.6935	3.6776							
19	3.7631	3.7297	3.6769	3.6935	3.6748							
20	3.7583	3.7171	3.6805	3.6856	3.6699							
21	3.7546	3.7171	3.6805	3.6907	3.6735							
22	3.7519	3.7171	3.6805	3.6951	3.6802							
23	3.7527	3.7109	3.6809	3.7018	3.6802							
24	3.7527	3.7130	3.6692	3.7048	3.6802							
25	3.7527	3.7146	3.7023	3.7048	3.6802							

26	3.7523	3.7162	3.6854	3.7048	3.6842	
27	3.7452	3.7066	3.6854	3.7051	3.7053	
28	3.7429	3.7066	3.6854	3.7101	3.7069	
29	3.7419		3.6854	3.7001	3.6864	
30	3.7441		3.6866	3.7032	3.6864	
31	3.7441		3.6910		3.6864	
Average Daily Rate	3.7674	3.7202	3.6867	3.6891	3.6866	3.6897
Effective Annual Yield	3.8331	3.7843	3.7496	3.7522	3.7496	3.7527
Actual Yield (Last 12 months)	4.2800	4.2267	4.1632	4.1097	4.0541	3.8537

RESOLUTION NO. RS-2026-

(A Resolution to Authorize Investments of Municipal Funds in the Local Government Investment Pool Created by the State of Maryland; Designating the Municipal Officials Responsible for the Deposit and Withdrawal of Such Funds; And Matters Generally Related Thereto)

RECITALS

WHEREAS, in 1982 the Maryland Legislation approved creation of an investment pool for the local governments of Maryland; and

WHEREAS, authorized by Title 17, Subtitle 3 of the Local Government Article of the Maryland Annotated Code, the Local Government Investment Pool establishes a fund tailored specifically for the investment needs of local governments;

WHEREAS, the Hagerstown Regional Airport began collecting restricted revenue, known as Passenger Facility Charges, which the Federal Aviation Administration ("FAA") requires such funds be held in separate accounting;

WHEREAS, the determination has been made that it would be in the best interest to deposit these funds in the investment pool to comply with the FAA;

WHEREAS, the determination has been made that it may be in the best interest to deposit other such funds in the investment pool in accordance with the County's investment policy; and

WHEREAS, the determination has been made that it would be in the best interest to deposit funds, including those known as Passenger Facility Charge revenue in the investment pool when deemed advisable by those responsible for such decisions.

NOW, THEREFORE, BE IT RESOLVED that the Board authorizes the investment of aforesaid funds in the Maryland Local Government Investment Pool ("MLGIP); and

BE IT FURTHER RESOLVED that the Board authorizes the investment of any other funds consistent with the County's investment policy, as may be amended from time to time, in the MLGIP; and

BE IT FURTHER RESOLVED, that the authorization to participate in this investment pool does not obligate those persons responsible to have to participate.

Adopted and effective this ____ day of June, 2026.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Dawn L. Marcus, County Clerk

BY: _____
John F. Barr, President

Approved as to form
and legal sufficiency:

Zachary J. Kieffer
County Attorney

Mail to:
Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740

RESOLUTION NO. RS-2026-

(A Resolution to Amend the Investment Policy for Washington County, Maryland)

RECITALS

WHEREAS, authorized by MD Code, Local Government, Section 17-205, the Local Government shall adopt by resolution a local investment policy; and

WHEREAS, the Board of County Commissioners of Washington County, Maryland, has previously adopted an Investment Policy to comply with all state and local laws concerning the investment of public funds while meeting its daily cash flow demands; and

WHEREAS, the Investment Policy requires an update to clarify the County's authority to invest County funds in the Maryland Local Government Investment Pool (MLGIP), as further authorized by Resolution adopted June 30, 2026.

NOW, THEREFORE, BE IT RESOLVED that the Board authorizes the amendment of the Investment Policy for Washington County, Maryland, as attached.

Adopted and effective this ____ day of June, 2026.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Dawn L. Marcus, County Clerk

BY: _____
John F. Barr, President

Approved as to form
and legal sufficiency:

Zachary J. Kieffer
County Attorney

Mail to:
Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740



Open Session Item

SUBJECT: FY26 Budget Amendment – Tax Revenue

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Kelcee Mace, Chief Financial Officer

RECOMMENDED MOTION: Motion to approve the FY26 budget amendment as presented or as amended by the BOCC.

REPORT-IN-BRIEF: Staff is requesting approval for a budget amendment to increase certain tax revenue budgets based on current projection and recommended uses of increased funding.

DISCUSSION: Staff is requesting approval to amend income tax and recordation tax revenue budgets based on year-to-date trends by \$13,000,000 total. Additionally, staff is requesting to use those funds for the following purposes: \$5,000,000 for pension; \$1,000,000 for land preservation; \$1,000,000 for ambulances; \$6,000,000 to accumulate funds for a new courthouse. Also included in the budget amendment is insurance funds of \$29,470 for the water damage in the county administration building, and a reallocation of some electric budgets between building departments based on actual experience.

FISCAL IMPACT: \$13,029,470

CONCURRENCES: Michelle Gordon, County Administrator

ALTERNATIVES: N/A

ATTACHMENTS: Budget Adjustment Form

AUDIO/VISUAL NEEDS: N/A



Washington County, Maryland

Budget Adjustment Form

Are external signatures needed?

Yes No

(?)

Budget Amendment

Budget Transfer

Fiscal Year *

2026

BOCC Approval Date (if known)

06/30/2026

Preparer, if applicable

Sign

Department Head Authorization

Sign

Division Director / Elected Official Authorization

Kelcee Mace ✕

signed by Mace, Kelcee G.

6/17/2026, 9:35:31 AM

Click here to reorder rows

Expenditure / Account Number	Fund Number	Department Number	Project/ Grant Number	Activity Code	Department and Account Description	Increase (Decrease) +/-	
400500	10	00000		▼	Income Tax	12,000,000	✕
400520	10	00000		▼	Recordation Tax	1,000,000	✕
500130	10	11200		▼	Pension - General Ops	5,000,000	✕
502000	10	91028		▼	Appropriations - Land Preservation	1,000,000	✕
502000	10	91230		▼	Appropriations - CIP	7,000,000	✕

Expenditure / Account Number	Fund Number	Department Number	Project/ Grant Number	Activity Code	Department and Account Description	Increase (Decrease) +/-	
490005	10	10910		▼	Insurance Recovery - County Admin Building	29,470	×
515000	10	10910		▼	Contracted/Purch Service - County Admin Building	29,470	×
545010	10	10910		▼	Electric - County Admin Building	60,000	×
545010	10	10920		▼	Electric - 540 MD Parkway	-40,000	×
545010	10	10950		▼	Electric - Administration Annex	-20,000	×
490045	28	28010		▼	Operating Transfer - General Fund	1,000,000	×
505906	28	28010		▼	Operating Reserve - Land Pres General Ops	1,000,000	×
498710	30	11520	VEH012	0000 ▼	Capital Transfer - General	1,000,000	×
599999	30	11520	VEH012	VHCL ▼	Emergency Services Reserve Fleet	1,000,000	×
498710	30	10930	BLD118	0000 ▼	Capital Transfer - General	6,000,000	×
599999	30	10930	BLD118	CNST ▼	Circuit Courthouse	6,000,000	×

[Add another row](#)

Explain Budget Adjustment *

Amend tax revenue budgets based on YTD trends. Use of funds include additional pension contribution, additional allocation to land preservation, funding for additional ambulances, and allocation to the circuit courthouse project. Also included is an adjustment to the county admin building department related to water damage recovery and a reallocation of electric budgets based on usage.

Attach Additional Items

Submit

Save as Draft



Open Session Item

SUBJECT: Pension Plan Document (recommended changes)

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Chip Rose, Director of Human Resources and Brittany Price, Retirement Coordinator, Human Resources

RECOMMENDED MOTION: Staff is seeking approval to update three sections of the Pension Plan Document to better represent our administration of the plan.

REPORT-IN-BRIEF: The retirement committee has identified three sections of the current Pension Plan Document that seem outdated or inconsistent with our current expectations for plan administration.

DISCUSSION:

First – the plan document describes the potential to form a Retirement Advisory Committee (RAC) that could recommend changes to the plan, following the Retirement Committee’s (RC) review and approval. The RC prefers to assume that role for themselves and wants to abolish the need for an RAC.

Second – in 2013, employees were given the option of continuing to contribute 5.5% towards their pension or contributing 6% in exchange for a lower “Normal Retirement Age”. Those that chose to remain at 5.5% were grandfathered and listed in Exhibit 1. The RC wants to clarify if these employees voluntarily terminate, for any reason, and then come back...they’ll be treated like any new hire and asked to contribute 6% to the pension plan. This will result in a bifurcated pension benefit: (1) accrued benefit under the 5.5% rate prior to termination and (2) a new accrued benefit at a 6% rate.

Third – the definition of a covered “uniformed” employee is currently different for the Sheriff’s personnel and the DES employees. The RC asked us to find language both leadership teams could agree on so we have a common definition for a “uniformed” employee (recommendations on page 8).

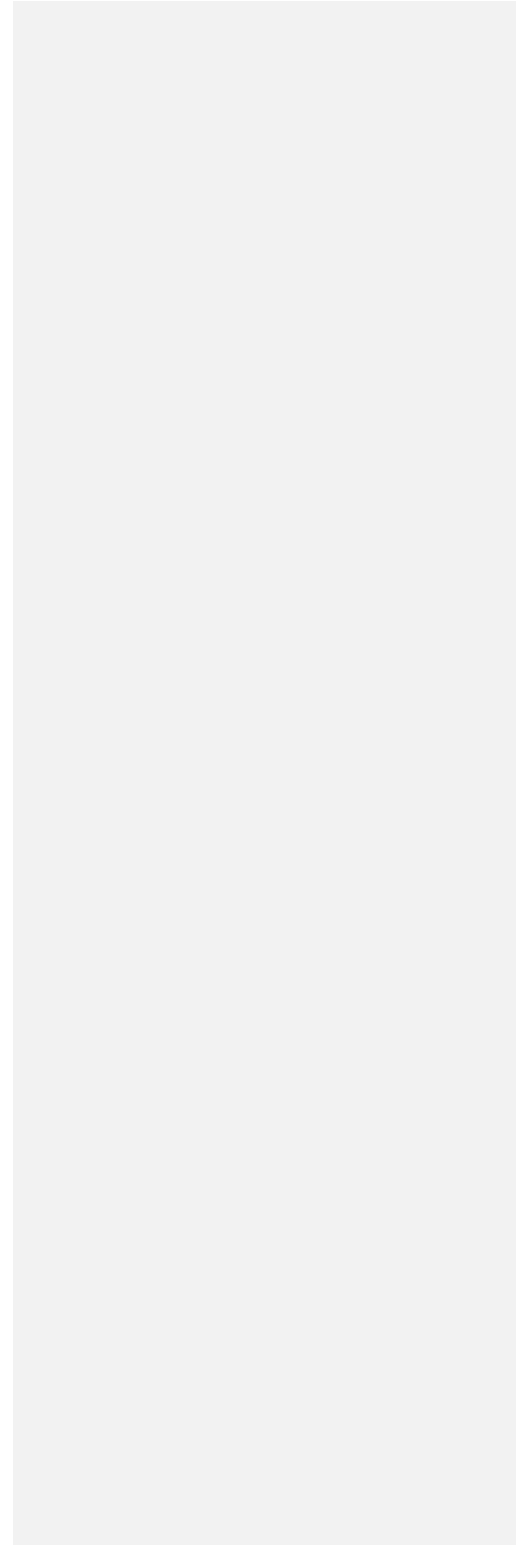
FISCAL IMPACT: NA

CONCURRENCES: Michelle Gordon, County Administrator; David Hays; Director, Division of Emergency Services; Billy Woods, IAFF Vice President, Local 1605.

ATTACHMENTS: NA

EMPLOYEES' RETIREMENT PLAN OF WASHINGTON COUNTY

Amendment and Restatement
Generally effective July 1, 2022



EMPLOYEES' RETIREMENT PLAN OF WASHINGTON COUNTY

Amendment and Restatement
Generally effective July 1, 2022

TABLE OF CONTENTS
ARTICLE 1
DEFINITIONS

1.1 ACCruED BENEFIT 1
1.2 ACTUARIAL EQUIVALENT OR EQUIVALENT ACTUARIAL VALUE..... 2
1.3 ACTUARIAL REDUCTION..... 2
1.4 ADMINISTRATOR 2
1.5 ANNUITY STARTING DATE 2
1.6 APPOINTED OFFICIAL..... 2
1.7 AVERAGE COMPENSATION..... 2
1.8 BENEFICIARY..... 2
1.9 CASH-OUT 2
1.10 CODE 2
1.11 COMPENSATION..... 3
1.12 COORDINATOR 3
1.13 COUNTY 3
1.14 COUNTY COMMISSIONERS..... 3
1.15 COVERED EMPLOYEE..... 3
1.16 EARLY RETIREMENT DATE 3
1.17 EFFECTIVE DATE 4
1.18 ELECTED OFFICIAL 4
1.19 EMPLOYEE CONTRIBUTIONS BENEFIT 4
1.20 EMPLOYER 4
1.21 EMPLOYMENT COMMENCEMENT DATE or REEMPLOYMENT
COMMENCEMENT DATE..... 5
1.22 LEAVE OF ABSENCE..... 5
1.23 LIMITATION YEAR..... 5
1.24 MARYLAND EMPLOYER 5
1.25 MARYLAND EMPLOYER RETIREMENT PLAN..... 5
1.26 MARYLAND STATE RETIREMENT SYSTEMS 5
1.27 NON-UNIFORMED COVERED EMPLOYEE 5
1.28 NON-UNIFORMED PARTICIPANT 5
1.29 NORMAL RETIREMENT AGE 5
1.30 NORMAL RETIREMENT DATE..... 6
1.31 ONE-YEAR PERIOD OF SEVERANCE..... 6
1.32 PARTICIPANT 6
1.33 PERIOD OF SERVICE..... 6
1.34 PERIOD OF SEVERANCE..... 6
1.35 PER-PAY COMPENSATION 6

1.36 PLAN6
1.37 PLAN YEAR6

1.38	<u>PRE-EMPLOYMENT MILITARY SERVICE</u>	6
1.39	<u>TERMINATION DATE</u>	7
1.40	<u>TRUST</u>	7
1.41	<u>TRUST FUND</u>	7
1.42	<u>TRUSTEE</u>	7
1.43	<u>UNIFORMED COVERED EMPLOYEE</u>	7
1.44	<u>UNIFORMED PARTICIPANT</u>	7
1.45	<u>YEARS OF SERVICE</u>	7

ARTICLE 2
ELIGIBILITY FOR PARTICIPATION

2.1	<u>INITIAL ELIGIBILITY</u>	9
2.2	<u>SUBSEQUENT ELIGIBILITY</u>	9
2.3	<u>PARTICIPATION AS CONDITION OF EMPLOYMENT</u>	9
2.4	<u>REHIRED PARTICIPANTS</u>	10
2.5	<u>WINDOW BENEFIT ELIGIBILITY</u>	10

ARTICLE 3
CREDIT FOR SERVICE

3.1	<u>LEAVE OF ABSENCE</u>	10
3.2	<u>UNUSED SICK LEAVE</u>	11
3.3	<u>PURCHASE AND TRANSFER OF SERVICE</u>	12
3.4	<u>BENEFIT ENHANCEMENTS</u>	13

ARTICLE 4
CONTRIBUTIONS

4.1	<u>EMPLOYER CONTRIBUTIONS</u>	14
4.2	<u>EMPLOYER'S RIGHT TO SUSPEND OR REDUCE CONTRIBUTIONS</u>	14
4.3	<u>DISPOSITION OF FORFEITURES</u>	14
4.4	<u>ACTUARIAL EVALUATION</u>	14
4.5	<u>PICK-UP CONTRIBUTIONS</u>	14
4.6	<u>ROLLOVER CONTRIBUTIONS</u>	16
4.7	<u>OTHER PARTICIPANT CONTRIBUTIONS</u>	17
4.8	<u>WITHDRAWAL OF EMPLOYEE CONTRIBUTION BENEFIT</u>	18

ARTICLE 5
RETIREMENT BENEFITS

5.1	<u>NORMAL RETIREMENT BENEFITS</u>	18
5.2	<u>LATE RETIREMENT BENEFITS</u>	19
5.3	<u>EARLY RETIREMENT BENEFITS</u>	19
5.4	<u>FORMS OF BENEFITS</u>	19
5.5	<u>PAYMENTS TO MINORS AND INCOMPETENTS</u>	21
5.6	<u>NON-LOCATABLE PARTICIPANTS</u>	21
5.7	<u>DISABILITY BENEFITS</u>	21
5.8	<u>MAXIMUM LIMITATION ON BENEFITS</u>	23

5.9	<u>DISTRIBUTION REQUIREMENTS</u>	24
5.10	<u>DETERMINATION OF ACTUARIAL EQUIVALENCE</u>	25
5.11	<u>DIRECT ROLLOVERS</u>	25
5.12	<u>MILITARY SERVICE BENEFITS</u>	26
5.13	<u>IN-SERVICE RETIREMENT BENEFIT</u>	26

ARTICLE 6
DEFERRED RETIREMENT OPTION PROGRAM

6.1	<u>DEFINITIONS</u>	27
6.2	<u>ELIGIBILITY FOR DROP</u>	27
6.3	<u>DURATION OF DROP</u>	27
6.4	<u>APPLICATIONS FOR DROP PARTICIPATION</u>	27
6.5	<u>DROP PARTICIPATION</u>	27
6.6	<u>DROP BENEFIT</u>	28
6.7	<u>PAYMENT OF DROP ACCOUNT</u>	29
6.8	<u>BENEFITS PAYABLE UPON TERMINATION OF EMPLOYMENT</u>	29

ARTICLE 7
DEATH BENEFITS

7.1	<u>DEATH AFTER RETIREMENT BUT BEFORE BENEFITS BEGIN</u>	30
7.2	<u>DEATH AFTER BENEFITS BEGIN</u>	30
7.3	<u>PRERETIREMENT DEATH BENEFITS</u>	30

ARTICLE 8
TERMINATION OF EMPLOYMENT

8.1	<u>DEFERRED PENSION BENEFITS</u>	31
-----	--	----

ARTICLE 9
AMENDMENT AND TERMINATION

9.1	<u>EMPLOYER'S RIGHT TO AMEND</u>	31
9.2	<u>AMENDMENT PROCEDURE</u>	32
9.3	<u>TERMINATION OF THE PLAN</u>	32
9.4	<u>ALLOCATION AND DISTRIBUTION</u>	32
9.5	<u>AUTOMATIC TERMINATION OF CONTRIBUTIONS</u>	33
9.6	<u>TERMINATION PROCEDURE</u>	33
9.7	<u>RELEASE AND DISCHARGE OF ADMINISTRATOR</u>	33

ARTICLE 10
ADMINISTRATION

10.1	<u>ADMINISTRATION</u>	33
------	-----------------------------	----

ARTICLE 11

THE ADMINISTRATOR

11.1 MEMBERS 34
11.2 RETIREMENT COMMITTEE 34
11.3 RETIREMENT ADVISORY COMMITTEE 35
11.4 POWERS AND RESPONSIBILITIES 35
11.5 CERTIFICATIONS AND INVESTIGATIONS 36
11.6 CLAIMS PROCEDURE 36
11.7 ADVICE 37
11.8 LIABILITY; INDEMNIFICATION 37
11.9 INSURANCE 38
11.10 BONDING 38
11.11 COMPENSATION 38
11.12 PLAN RECORDS 38
11.13 INSTRUCTIONS TO TRUSTEES 38
11.14 INVESTMENT MANAGERS 38

ARTICLE 12
MISCELLANEOUS

12.1 NO RIGHT TO EMPLOYMENT 39
12.2 HEADINGS 39
12.3 COUNTERPARTS 39
12.4 GOVERNING LAW 39
12.5 UNIFORM TREATMENT 39
12.6 RULES AND REGULATIONS 39
12.7 LOCATION OF PARTICIPANT OR BENEFICIARY UNKNOWN 39
12.8 NO ASSIGNMENT OF BENEFITS 39
12.9 EXCLUSIVE BENEFIT 40
12.10 STATUTE OF LIMITATIONS 40
EXHIBIT 1 41
EXHIBIT 2 43
EXHIBIT 3 44

EMPLOYEES' RETIREMENT PLAN OF WASHINGTON COUNTY

Amendment and Restatement
Generally effective July 1, 2022

This amended and restated Plan, the Employees' Retirement Plan of Washington County (the "Plan"), is adopted, generally effective July 1, 2022, by Washington County, Maryland (the "County"). This amended and restated Plan is designed to afford eligible employees an opportunity to increase their security at retirement through participation in a pension plan during their periods of active employment while this Plan remains in effect.

The retirement plan set forth in the Employees' Retirement System of the State of Maryland was created and established on October 1, 1941 and has been amended from time to time. On July 1, 1948, the County Commissioners of Washington County, Maryland became a participating municipality on behalf of certain employees of Washington County, Maryland.

Effective July 1, 1972, the County Commissioners of Washington County, Maryland enacted and adopted by ordinance the "Employees' Retirement Plan of Washington County" (the "Plan"). The Plan has been amended on a number of occasions since that time.

Except as otherwise provided in the Plan or by applicable law, the terms of the Plan, as amended and restated, shall apply only on or after July 1, 2022. Except as is otherwise provided in the Plan or by applicable law, the terms of the Plan, as amended and restated, shall apply only with respect to individuals who are Covered Employees of the County on or after July 1, 2022, and the rights, benefits and interests of any employee who died, retired or otherwise terminated his or her employment with the County prior to July 1, 2022, shall be determined under the provisions of the Plan as in effect on the date such former employee died, retired or otherwise terminated his or her employment with the County.

ARTICLE 1 **DEFINITIONS**

The following terms, when used in this Plan, have the meanings set forth below, unless different meanings are clearly required by the context:

1.1 **ACCRUED BENEFIT** means the benefit to which a Participant is entitled, pursuant to the provisions of Article 5, expressed as the Normal Form of monthly benefit commencing at Normal Retirement Date or its Actuarial Equivalent. The Accrued Benefit as of any date preceding the Participant's Normal Retirement Date, but expressed as the Normal Form of monthly benefit or its Actuarial Equivalent, shall be the monthly benefit computed pursuant to Section 5.3, 5.7 or 8.1. In no event, however, shall the Accrued Benefit exceed the maximum limitation determined, as of the date of computation, pursuant to Section 5.8.

The portion of the Participant's Accrued Benefit attributable to contributions made pursuant to Sections 4.5 and 4.7 shall be equal to the Actuarial Equivalent of the Participant's Employee Contributions Benefit, expressed as the Normal Form of monthly benefit commencing at Normal Retirement Date. The portion of the Participant's Accrued Benefit attributable to County contributions shall be the remainder, if any, of the Accrued Benefit.

1.2 ACTUARIAL EQUIVALENT OR EQUIVALENT ACTUARIAL VALUE means the dollar value of any benefit on a specified date, computed as provided in Section 5.10.

Notwithstanding any other Plan provisions to the contrary, the applicable mortality table used for purposes of adjusting any benefit or limitation under Code Section 415(b)(2)(B), (C), or (D), as provided in Section 5.8, is the mortality table prescribed in Revenue Ruling 2001-62 (or such other mortality table published by the Internal Revenue Service using the latest effective date permitted for that table).

1.3 ACTUARIAL REDUCTION means a reduction which will cause a benefit with a starting date that precedes a Participant's Normal Retirement Date to be the Actuarial Equivalent of the benefit which would otherwise have been payable commencing on that Normal Retirement Date. However, notwithstanding any factors set forth in the definition of Actuarial Equivalent, the reduction shall be equal to one-half of one percent (0.5%) of the benefit for each month by which the Participant's Benefit Commencement Date precedes the first day of the month coincident with or next following the date on which the Participant would have attained Normal Retirement Age had he or she remained a Participant.

1.4 ADMINISTRATOR means the Plan Administrator provided for in Article 11 of this Plan.

1.5 ANNUITY STARTING DATE means the first day of the first period for which an amount is paid as an annuity, or in the case of a benefit not payable in the form of an annuity, the first day on which all events have occurred which entitle the Participant to such benefit.

1.6 APPOINTED OFFICIAL means any County official appointed in accordance with the Annotated Code of Maryland, the Public Local Laws of Washington County, or in accordance with the Constitution of the State of Maryland.

1.7 AVERAGE COMPENSATION means one-third of the sum of the Participant's Compensation for each of the three Plan Years for which his or her Compensation was the highest. If a Participant has had Compensation for fewer than three years, Average Compensation shall be based on his or her Compensation during his or her entire period of employment with the County.

For purposes of this Section 1.7, Compensation for any Plan Year will be determined as of the final day of the Plan Year. Notwithstanding the preceding, Compensation with respect to a Plan Year will be disregarded if (i) the Participant was not a Participant as of the last day of the Plan Year or (ii) the Participant was on a Leave of Absence on the last day of the Plan Year.

1.8 BENEFICIARY means any person, estate or trust entitled to receive any payments due under this Plan as a result of the death of a Participant.

1.9 CASH-OUT means a distribution, in settlement of a benefit otherwise payable under the Plan and which is the Actuarial Equivalent of the Participant's Employee Contribution Benefit.

1.10 CODE means the Internal Revenue Code of 1986 and the regulations promulgated thereunder, as amended from time to time.

1.11 COMPENSATION means the Covered Employee’s annualized base rate of pay from the County in effect on the last pay date of the applicable Plan Year, determined without regard to (i) overtime, bonuses and other extra remuneration, (ii) contributions, credits or benefits under this or any other retirement, deferred compensation, fringe benefit or employee welfare benefit plan, or (iii) direct reimbursement for expenses. Notwithstanding the preceding, Compensation includes “elective contributions” which are not includible in gross income under Code §§125, 402(e)(3), 402(h)(1)(B), 403(b) or 132(f)(4), plus deferrals under an eligible deferred compensation plan within the meaning of Code §457(b) and plus employer “pick-up” contributions (under governmental plans) within the meaning of Code §414(h)(2).

Notwithstanding the preceding, the annual Compensation of each Participant taken into account under the Plan for any year may not exceed the dollar limit under Code §401(a)(17)(e.g., \$305,000 for 2022. This dollar limit shall be adjusted automatically at the same time and in the same manner as any cost-of-living adjustment made by the Secretary of the Treasury under Code §415(d) (as modified by Code §401(a)(17)). In determining benefit accruals in Plan Years beginning after December 31, 2001, the annual compensation limit described in the first sentence of this paragraph shall not apply for determination periods beginning before January 1, 2002.

1.12 COORDINATOR means a specific employee of the County to whom certain administrative duties have been delegated by the Administrator.

1.13 COUNTY means Washington County, Maryland. The County shall act through the County Commissioners, except to the extent the County Commissioners have designated authority to act on behalf of the County to any other individual or entity.

1.14 COUNTY COMMISSIONERS means the County Commissioners of Washington County, Maryland.

1.15 COVERED EMPLOYEE means any person employed by the County as a full time employee who is regularly scheduled to work at least 35 hours per week and twelve months each calendar year and who is paid by the County Commissioners or, prior to July 1, 1995, by the Washington County Sanitary Commission. “Covered Employee” also includes any Appointed Official or Elected Official of Washington County. However, the County Treasurer who was elected in 2022 and whose term of office began January 1, 2023, may elect not to participate in this Plan and any Maryland State Retirement Systems plan with respect to his term of office as County Treasurer by making a one-time irrevocable election not to participate. Notwithstanding the preceding, “Covered Employee” does not include any person who is a leased employee. For purposes of this Section, “leased employee” means any person (other than an employee of the recipient) who, pursuant to an agreement between the recipient and any other person, has performed services for the recipient (or for the recipient and related persons determined in accordance with Code §414(n)(6)) on a substantially full-time basis for a period of at least one year, and such services are under the recipient’s primary direction or control.

1.16 EARLY RETIREMENT DATE means, for a Non-Uniformed Participant, except for a Non-Uniformed Participant whose Normal Retirement Age is defined in Section 1.29(b), any date that precedes the Participant’s Normal Retirement Date and that coincides with or follows the date he or she is first credited with 25 Years of Service. For a Uniformed Participant, Early Retirement Date is any date that precedes the Participant’s Normal Retirement Date and that

coincides with or follows the date he or she is first credited with 20 Years of Service.

1.17 EFFECTIVE DATE means July 1, 2022, the general effective date of this amendment and restatement of the Plan. The initial effective date of the Plan was July 1, 1972.

1.18 ELECTED OFFICIAL means any County official elected for a fixed term as specifically provided in the Annotated Code of Maryland, the Public Local Laws of Washington County, or in accordance with the Constitution of the State of Maryland.

1.19 EMPLOYEE CONTRIBUTIONS BENEFIT means the sum of the following amounts (minus any previous distributions):

(a) The contributions made by the Participant on an after-tax basis prior to January 1, 1990 and made by the Participant through salary reduction and “picked up” by the County on or after January 1, 1990, as described in Section 4.5(a)(i); plus

(b) The contributions made by the Participant pursuant to Section 4.7; plus

(c) The contributions, plus earnings previously credited on such contributions, made by the Participant pursuant to Section 4.5(a)(ii), and picked up by another Maryland Employer, all of which are thereafter transferred to the Plan; plus

(d) The contributions, plus earnings previously credited on such contributions, made by the Participant pursuant to Section 4.7(b)(ii), and not picked up by another Maryland Employer, all of which are thereafter transferred to the Plan; plus

(e) Interest on the amounts described in (a) through (d) above, as follows:

(i) For Participants whose Termination Date is before January 1, 2020:

(A) For Plan Years other than the Plan Year that includes the Participant’s Termination Date, six percent of any amounts contributed or transferred prior to the Plan Year, with such interest computed on June 30 of the Plan Year and compounded annually.

(B) For the Plan Year that includes the Participant’s Termination Date, interest on any amounts contributed or transferred prior to the Plan Year and on any amounts contributed or transferred during the Plan Year, with such interest computed as of the last day of the month coincident with or immediately preceding the Annuity Starting Date, at an annualized rate of six percent; or

(ii) For Participants whose Termination Date is on or after January 1, 2020:

(A) For Plan Years preceding or including the Participant’s Termination Date, six percent of any amounts contributed or transferred prior to the Plan Year, with such interest computed on June 30 of the Plan Year and compounded annually.

(B) For Plan Years beginning after the Participant’s Termination Date, four percent of any amounts contributed or transferred prior to the Plan Year, with such

interest computed on June 30 of the Plan Year and compounded annually.

1.20 EMPLOYER means Washington County, Maryland.

1.21 EMPLOYMENT COMMENCEMENT DATE or REEMPLOYMENT COMMENCEMENT DATE means the later of July 1, 1972 or the date on which a Covered Employee first performs an Hour of Service or first performs an Hour of Service following a Period of Severance. Notwithstanding the preceding sentence, the Employment Commencement Date for a Covered Employee who elects to defer the effective date of his or her participation in the Plan pursuant to Section 2.2 shall be the date on which the Covered Employee elects to commence participation.

1.22 LEAVE OF ABSENCE means an absence from active service with the County, approved in advance by the County, that does not constitute a termination of employment.

1.23 LIMITATION YEAR means, for purposes of the application of the provisions of Code §415, the calendar year, unless otherwise provided by adoption of a written resolution by the County.

1.24 MARYLAND EMPLOYER means the State of Maryland and any other political subdivision within the State of Maryland.

1.25 MARYLAND EMPLOYER RETIREMENT PLAN means a retirement plan that is sponsored by a Maryland Employer, provided such plan is a defined benefit plan operated on an actuarial basis.

1.26 MARYLAND STATE RETIREMENT SYSTEMS means, collectively, the Employees' Retirement System of the State of Maryland and the Employees' Pension System of the State of Maryland.

1.27 NON-UNIFORMED COVERED EMPLOYEE means any Covered Employee who is not a Uniformed Covered Employee.

1.28 NON-UNIFORMED PARTICIPANT means any Non-Uniformed Covered Employee who is currently a Participant under the Plan, including, where appropriate according to the context of the Plan, any former Non-Uniformed Covered Employee who is or may become (or whose Beneficiaries may become) eligible to receive a benefit under the Plan.

1.29 NORMAL RETIREMENT AGE means a Participant who has at least 5 Years of Service, and

(a) for a Non-Uniformed Participant identified on Exhibit 1, the earlier of (i) the Participant's 60th birthday or (ii) the date on which he or she is credited with 30 Years of Service;

(b) for a Non-Uniformed Participant identified on Exhibit 2 or whose Employment Commencement Date is on or after July 1, 2013 (see Section 4.5(a)(ii)) but before July 1, 2019, the earlier of (i) the Participant's 60th birthday or (ii) the date on which he or she is credited with 25 Years of Service;

(c) for a Non-Uniformed Participant who would be described in Section 1.29(b) except that he or she was rehired as a Covered Employee after July 1, 2019, the earlier of (i) the Participant's 60th birthday or (ii) the date on which he or she is credited with 25 Years of Service;

(d) for a Non-Uniformed Participant not described in 1.29(c) whose Employment Commencement Date is on or after July 1, 2019, the earlier of (i) the Participant's 62nd birthday or (ii) the date on which he or she is credited with 30 Years of Service; and

(e) for a Uniformed Participant, the earlier of (i) the Participant's 50th birthday or (ii) the date on which he or she is credited with 25 Years of Service.

If any Participant under (a), (b), (c), or (d) above (regardless of whether they are listed on Exhibit 1 or Exhibit 2) experiences a Termination Date and subsequent Reemployment Commencement Date, such Participant's Accrued Benefit prior to their Termination Date will remain a separate benefit, and any benefit the Participant accrues after their Reemployment Commencement Date will be earned through a 6% contribution and subject to the Normal Retirement Date provisions of 1.29(d).

Commented [CR1]: Edit recommended by Smith Downey

1.30 NORMAL RETIREMENT DATE means the first day of the month coinciding with or next following a Participant's Normal Retirement Age.

1.31 ONE-YEAR PERIOD OF SEVERANCE means a 12 consecutive month period beginning on a Covered Employee's Termination Date and ending on the first anniversary of such date provided the Covered Employee during such 12 consecutive month period does not perform an Hour of Service.

1.32 PARTICIPANT means any Covered Employee who participates in the Plan as provided in Article 2 or any former Covered Employee who is entitled to a future benefit under the Plan. A Participant shall continue to be a Participant as long as he or she is entitled to receive or is receiving a Plan benefit.

1.33 PERIOD OF SERVICE means a period of service commencing on the Covered Employee's Employment Commencement Date or Reemployment Commencement Date, whichever is applicable, and ending on the Covered Employee's Termination Date. Notwithstanding the preceding, a period when a Covered Employee is on unpaid Leave of Absence will not count as a Period of Service except as provided under Section 3.1.

1.34 PERIOD OF SEVERANCE means a period of time commencing on a Covered Employee's Termination Date and ending on the date the Covered Employee again is credited with an Hour of Service.

1.35 PER-PAY COMPENSATION means the Participant's base pay per pay period, determined without regard to: (i) overtime, bonuses and other extra remuneration; (ii) amounts in excess of the per-pay equivalent of the applicable dollar limit under Code §401(a)(17), as adjusted for increases in the cost of living pursuant to Code §401(a)(17)(B) of the Internal Revenue Code, in effect on the first day of the Plan Year; (iii) contributions, credits or benefits under this Plan or under any other retirement, deferred compensation, fringe benefit or employee welfare benefit plan, or (iv) direct reimbursement for expenses. Notwithstanding the preceding, Per-Pay Compensation includes any amount that would have qualified as base pay if it had not been deducted from the Participant's

pay pursuant to a salary reduction election under Code §§ 125 or 132(f)(4), a deferral under an eligible deferred compensation plan within the meaning of Code § 457(b) or a “pick-up” contribution (under governmental plans) within the meaning of Code § 414(h)(2).

1.36 PLAN means the Employees’ Retirement Plan of Washington County as set forth in this document and as amended from time to time.

1.37 PLAN YEAR means the 12 month period beginning each July 1 and ending each June 30 during which this Plan is in effect.

1.38 PRE-EMPLOYMENT MILITARY SERVICE means active military duty in the Armed Forces of the United States which precedes a Participant's Employment Commencement Date.

1.39 TERMINATION DATE means the earliest to occur of (a) a termination of employment by reason of resignation, discharge, mutual agreement, total and permanent disability, retirement or death; (ii) the date on which a Leave of Absence expires without a return to active employment; or (iii) the date on which the individual ceases to be a Covered Employee. Notwithstanding the foregoing provisions of this Section, an Employee who is absent from service with the Employer solely by reason of military service under circumstances by which such Employee is afforded reemployment rights under any applicable Federal or State statute or regulation, will be deemed not to have quit or have been absent from service with the Employer if he or she returns to service with the Employer before the expiration of such reemployment rights; provided, however, in the event that the Employee fails to return to service with the Employer before the expiration of such reemployment rights, he or she will be deemed to have quit on the first day on which the Employee was first absent from service with the Employer by reason of such military service.

Solely for purposes of determining whether a Termination Date has occurred, a Termination Date shall not occur for a Participant until the second anniversary of the first date on which the Participant is absent from employment with the County for maternity or paternity reasons. For purposes of this Section, an absence from employment for maternity or paternity reasons shall mean an absence due to (a) the pregnancy of the Participant, (b) the birth of a child of the Participant, (c) the placement of a child with the Participant, or (d) the caring of such child by the Participant for a period beginning immediately following such birth or placement.

1.40 TRUST means the trust established under this Plan or under a separate trust agreement which forms a part of this Plan.

1.41 TRUST FUND means the assets of the Trust.

1.42 TRUSTEE means the trustee of the Trust serving as such from time to time.

~~1.43 UNIFORMED COVERED EMPLOYEE means any Covered Employee who is (i) employed as sworn sheriff's personnel, or (ii), effective on and after October 11, 2022, any Covered Employee covered by the collective bargaining agreement between the County Commissioners and Local 1605 of the International Association of Fire Fighters, AFC-CIO.~~

1.43 UNIFORMED COVERED EMPLOYEE means any Patrol, Detention, or DES Employee whose position requirements meet each of the following three criteria:

- (i) The position requires certification by the Maryland Police Training Commission, the Maryland Fire and Rescue Institute, or the Maryland Correctional Training Commission
- (ii) The position is a non-administrative, active-duty position, and
- (ii) The daily duties of the position could result in loss of life.

Commented [CR2]: Edit recommended by Smith Downey. "Spell out Patrol, Detention & DES).

Commented [CR3]: This definition closely mirrors the definition used by other counties (like Frederick)

1.44 UNIFORMED PARTICIPANT means a Uniformed Covered Employee who is currently a Participant under the Plan, including, where appropriate according to the context of the Plan, any former Uniformed Covered Employee who is or may become (or whose Beneficiaries may become) eligible to receive a benefit under the Plan.

1.45 YEARS OF SERVICE.

(a) In General. Years of Service means a Participant's total number of whole

years and completed months of Periods of Service (with a partial month of 15 or more days considered a completed month), whether or not such Periods of Service were completed consecutively. For any Participant who elected, before August 31, 1972, to participate in this Plan, Years of Service also includes service credited under the Maryland State Retirement Systems prior to July 1, 1972.

In addition, additional Years of Service may be credited for Leaves of Absence, unused sick leave and purchases and transfers of service, as provided in Article 3.

(b) Other Rules. In determining a Covered Employee's Years of Service, the following rules shall apply:

(i) If a Covered Employee is transferred to a class of employment ineligible for participation in this Plan, but remains employed by the County, except as otherwise provided under the Plan or any Exhibit thereto, the employee shall no longer accrue Years of Service for benefit accrual purposes or for vesting purposes under this Plan.

(ii) If an employee is transferred from an ineligible class to an eligible class of employment for participation in this Plan, except as otherwise provided under the Plan or any Exhibit hereto, the Covered Employee shall not receive Years of Service for any of the Covered Employee's prior service (except with respect to any service rendered while a prior Participant of this Plan in accordance with the provisions of this Plan at that time) with the County for benefit accrual or for vesting purposes under this Plan.

(iii) A Covered Employee whose employment has been interrupted by a One-Year Period of Severance and who later is reemployed and receives credit for service under subparagraph (a)(ii) shall be deemed to be a Participant as of the date of the Covered Employee's reemployment. A Covered Employee who terminates employment and is rehired prior to incurring a One-Year Period of Severance shall be deemed to be a Participant as of the date of the Covered Employee's reemployment. For purposes of this subparagraph (a), a person's date of reemployment shall be the first date following the person's reemployment on which he or she first receives credit for an Hour of Service because of the performance of duties for the County.

(iv) In all other cases, upon the reemployment of a former Participant, the former Participant shall be regarded for all purposes as a new employee and shall be eligible to participate after he or she meets the eligibility requirements of Section 1.15 and Article 2.

(v) Notwithstanding the foregoing subparagraphs (a)(iii) and (a)(iv), if a Participant who had terminated employment with a vested benefit is reemployed, and the Participant has received, is receiving or is eligible to receive benefits under the Plan when he or she is reemployed, the benefits (if any) to which the Participant was entitled under the Plan prior to such reemployment shall be suspended until the earlier of the Participant's (1) subsequent retirement, (2) termination of employment, (3) death, or (4) required distribution date determined under the Plan. Upon the subsequent commencement of benefit payments to the Participant following such suspension, the monthly amount of the Participant's benefit payable shall be determined by taking into account the Participant's reemployment; provided, however, that any Years of Service for which the Participant has received a "cash-out distribution" shall be disregarded (unless the cash-out distribution is repaid as provided below) and any benefits payable with respect to the Participant's

reemployment will be reduced or offset as and to the extent permitted by applicable law by any benefits previously paid to the Participant and/or by any actuarial adjustments provided hereunder due to the Participant's suspension of benefits.

In the event of the retirement or the termination of employment of such a Participant following such suspension, the monthly amount of the Participant's pension payable following such retirement or termination of employment shall be no less than the monthly benefits previously being provided under the form of benefit chosen by the Participant at his or her initial retirement. If a Participant dies during the period of such a suspension and prior to such a subsequent retirement or termination of employment, the Participant's Beneficiary shall be entitled to the benefit, if any, provided under the form of benefit chosen by the Participant at his or her initial retirement and to any other death benefit provided under the Plan.

(vi) Anything in this Plan to the contrary notwithstanding, Years of Service for benefit accrual purposes shall not be granted for service for which the Participant had previously received a distribution of his or her entire benefit under the Plan.

(vii) Any Participant who has received a cash-out distribution of his or her Employee Contributions Benefit is entitled to make a repayment to the Plan to restore the Participant's benefit accrual Years of Service which otherwise would be disregarded, subject to the following:

(A) All repayments must be made no later than the Participant's Benefit Commencement Date;

(B) The repayment must be made in cash; and

(C) The amount of the repayment must be the Actuarial Equivalent amount of that portion of the Participant's projected benefit attributable to Years of Service with respect to which the cash-out distribution was received.

(viii) A Covered Employee who is absent from service with the County or an Affiliated Company solely by reason of military service under circumstances by which such Covered Employee is afforded reemployment rights under any applicable Federal or State statute or regulation, such Covered Employee shall be deemed not to have quit or have been absent from service with the County or an Affiliated Company if such Covered Employee returns to service with the County or an Affiliated Company before the expiration of such reemployment rights; provided, however, in the event such Covered Employee fails to return to service with the County or an Affiliated Company before the expiration of such reemployment rights, such Covered Employee shall be deemed to have quit on the first day on which such Covered Employee was first absent from service with the County or an Affiliated Company by reason of such military service.

ARTICLE 2 **ELIGIBILITY FOR PARTICIPATION**

2.1 INITIAL ELIGIBILITY. Each Covered Employee who is a Participant on the Effective Date will continue as a Participant in the Plan on the Effective Date.

2.2 SUBSEQUENT ELIGIBILITY. Each person who becomes a Covered Employee after the Effective Date will become a Participant on the date he or she first performs an hour of service for the County as a Covered Employee.

2.3 PARTICIPATION AS CONDITION OF EMPLOYMENT. Except for Covered Employees who, before July 1, 1972, elected to retain participation in the Maryland State Retirement Systems, a Covered Employee's participation in the Plan and the agreement to make contributions, as provided in Section 4.5 is a mandatory condition of employment.

2.4 REHIRED PARTICIPANTS. A Participant whose employment with the County terminates and who is rehired will be eligible to participate in this Plan on his or her Reemployment Commencement Date.

2.5 WINDOW BENEFIT ELIGIBILITY. From time to time, the County may approve an early retirement window benefit under the Plan.

ARTICLE 3 **CREDIT FOR SERVICE**

3.1 LEAVE OF ABSENCE. Years of Service will be credited for a Leave of Absence (or any portion thereof) during which a Participant receives payment directly from the County from which required Participant contributions are deducted pursuant to Section 4.5. Except as otherwise provided in this Section 3.1, Years of Service will not be credited for a Leave of Absence (or any portion thereof) during which a Participant does not receive payment directly from the County from which required Participant contributions are deducted pursuant to Section 4.5. Notwithstanding the preceding, Years of Service will be credited for a Leave of Absence (or any portion thereof) during which a Participant does not receive payment directly from the County from which required Participant contributions are deducted pursuant to Section 4.5, but only to the extent that the Participant makes the required Participant contributions (1) during the Leave of Absence from another source (e.g., workers' compensation payments, insurance payments, or other resources available to the Participant), (2) after the Leave of Absence as provided below, or (3) through a combination of (1) and (2). If the required Participant contributions for the Leave of Absence are not fully made to the Plan by the Participant, the Participant will be credited with Years of Service for only the portion of the period of Leave of Absence for which the required Participant contributions were received by the Plan.

However, a Participant may elect to receive credit for Years of Service with respect to a Leave of Absence during which he or she does not receive payment directly from the County by (i) making a written request for such credit, in accordance with procedures established by the County, no later than 30 days after Participant returns to work at the end of the Leave of Absence (or, if the Participant's employment terminates during the Leave of Absence, no later than 30 days after the Participant's employment terminates) and (ii) paying to the Plan, in one lump sum payment or through payroll deductions an amount ("Make-Up Contributions") equal to the total amount of Participant contributions that would have been payable by the Participant if the Participant had remained actively employed for the entire period covered by that Leave of Absence, pursuant to procedures described in this Section 3.1 and any additional administrative rules established by the County. A Participant who fails to make such an election within the 30-day period described in this Paragraph will cease to be eligible to receive credit for Years of Service for the applicable Leave of Absence.

The Participant's election to contribute Make-Up Contributions pursuant to this Section will include an agreement to contribute total Make-Up Contributions in an amount equal to the Participant contributions the Participant would have been required to make pursuant to Section 4.5 had the Participant remained in active service during the Leave of Absence (based on what the Participant's Per-Pay Compensation would have been in his or her last paycheck prior to the Leave of Absence if the Participant had worked his or her regularly-scheduled hours).

If the Participant timely elects to contribute Make-Up Contributions through payroll deductions, those contributions shall be made over a period that is acceptable to the County that is no longer than the period of Leave of Absence for which the Participant is electing to make contributions. Payroll deductions will commence within a reasonable period after the Participant makes a timely election to contribute Make-up Contributions through payroll deductions. If a Participant elects to contribute Make-Up Contributions pursuant to this paragraph through payroll deductions and the Participant's employment with the County terminates before the Participant has contributed the total amount of Make-Up Contributions needed for the Participant to be credited with service for the entire period of Leave of Absence, the Participant must pay the entire remaining amount due in a lump sum payment no later than 30 days after termination of employment. If no such payment is received by that deadline, the Participant will be credited with Years of Service for only the portion of the period of Leave of Absence for which Make-Up Contributions were received by the Plan. If a Participant's payroll deductions for Make-Up Contributions are interrupted for a reason other than termination of employment with the County, such as because of another unpaid Leave of Absence, the Participant's time period for contributing Make-Up Contributions with respect to the original Leave of Absence will be tolled until the Participant again resumes employment.

If a Participant timely elects to contribute Make-Up Contributions as a lump sum, that lump sum payment must be equal to the total amount of Make-Up Contributions and must be paid to the Plan no later than 60 days after the end of the Leave of Absence or in accordance with other administrative rules established by the County. If the Participant fails to contribute the entire amount of required Make-Up Contributions by the end of that 60-day period, the Participant will cease to be eligible to contribute Make-Up Contributions for the applicable Leave of Absence.

Notwithstanding the preceding, if Section 3.3(a)(iv)(A) applies with respect to a Leave of Absence, payment of the Participant's contributions for that Leave of Absence may be made in accordance with applicable requirements of the Uniformed Services Employment and Reemployment Rights Act of 1994 or any other applicable federal law or in accordance with this Section, whichever is more favorable to the Participant.

A Participant (or his or her Beneficiary) who is on a Leave of Absence remains eligible for death benefits under Section 7.3. However, a Participant who is on a Leave of Absence shall not be eligible for disability benefits under Section 5.7.

3.2 UNUSED SICK LEAVE. Prior to his or her Annuity Starting Date, a Participant may make an election to exchange unused sick leave that has not been cashed in. The election shall be made in writing to the Coordinator.

(a) A Participant who wishes to retire on account of normal retirement, but who does not have the necessary Years of Service, may elect to exchange unused sick leave for additional Years of Service applied to render the Participant eligible for normal retirement.

(b) A Participant who wishes to retire on account of early retirement, but who does not have the necessary Years of Service, may elect to exchange unused sick leave for additional Years of Service applied to render him or her eligible for early retirement.

(c) A Participant who wishes to retire on account of normal retirement, and who has attained his or her Normal Retirement Date but has fewer than 50 Years of Service, may elect to exchange unused sick leave for additional Years of Service (but only to the extent that total Years of Service do not exceed 50) applied to calculate the amount of the Participant's normal retirement benefit.

(d) A Participant who wishes to retire on account of early retirement and who has reached his or her Early Retirement Date may elect to exchange unused sick leave for additional Years of Service applied to reduce the Actuarial Reduction for early commencement of benefits (or applied to calculate the amount of the Participant's normal retirement benefit, if such application produces a higher retirement benefit).

(e) Unused sick leave shall be exchanged at the rate of one-twelfth of one Year of Service (one "Month of Service"), the equivalent of which is calculated based upon Annual Hours of Service by employment category as described in Exhibit 3, which is incorporated into the Plan by this reference. Any unused sick leave remaining after crediting full Months of Service based on the preceding sentence shall not be available for exchange under this Section 3.2. No partial Months of Service will be credited. Any changes to Exhibit 3 may be made at any time to reflect changes in the County's employment practices and any such changes are automatically incorporated into the Plan as of the effective date of each change without the need for an Amendment to this Plan document.

3.3 PURCHASE AND TRANSFER OF SERVICE. A Participant may elect to receive credit for service (whether or not it would be considered a Year of Service had it been performed for the County) purchased with respect to prior County service or transferred from another employer in accordance with Section 3.3(a). If such service is purchased or transferred, the number of Years of Service credited to the Participant shall be adjusted in accordance with Section 3.3(b).

(a) Conditions for Purchase and Transfer.

(i) Any member of a Maryland Employer Retirement Plan who, without a break in employment, becomes a Covered Employee, may be entitled to elect to receive credit for Years of Service for service recognized under another Maryland Employer Retirement Plan. Notwithstanding any provision of this Plan to the contrary, benefits with respect to Participants who transfer employment between Maryland governmental employers shall be governed by Title 37 of the State Personnel and Pensions Article of the Annotated Code of Maryland.

(ii) Pursuant to Section 4.7(b)(iii), any Covered Employee may elect to receive credit for Years of Service for service performed with the County which is disregarded on account of a Cash-Out.

(iii) Any Covered Employee may elect, at any time, to receive credit for Years of Service for service performed under the federal government PEP or CETA programs (up to a maximum of three years). A Covered Employee who makes such an election must pay over to the Plan the Actuarial Equivalent of that portion of his or her projected benefit attributable to

service with such program, subject to limitations set forth in Section 5.8.

(iv) Any Covered Employee who provides the Coordinator with sufficient evidence of military service shall receive service credit for such military service as follows:

(A) If a Participant incurs a Leave of Absence on account of military service, he or she will receive credit for Years of Service as required by the Uniformed Services Employment and Reemployment Rights Act of 1994 or any other federal law.

(B) If a Participant's military service precedes his or her active duty service with the County, he or she will receive credit for Years of Service to the extent of his or her active military service in the Armed Forces of the United States (to a maximum of three years) provided that the Participant earns at least five Years of Service (actual County credited service other than military or transferred service).

(C) A Participant may not receive service credit for military service: (1) if the military service has been previously recognized by another Maryland State system (ADD or local retirement or pension), or (2) if the Participant is entitled to receive a benefit (except for disability benefits, Social Security benefits or benefits under the National Railroad Retirement Act) from another retirement system on account of such military service or (3) if the military service was connected with inactive or reserve military status.

(v) Any Participant who is determined by the County to be eligible to purchase service as described in this paragraph (v) pursuant to the terms of an employment agreement entered into before June 1, 2017 may elect, at any time, including following a separation from service with the County, to receive credit for up to eight Years of Service for any combination of (i) up to five years of "non-qualified service credit" (as defined in Code §415(n)(3)(B)) or (ii) service as an employee of the government of the United States, or any state or political subdivision of a state, or any agency or instrumentality of the government of the United States or a state or political subdivision of a state. To receive credit for any service pursuant to this Section 3.3(a)(v), a Participant who makes such an election, must pay over to the Plan (in cash or in the form of a check or other cash equivalent that is acceptable to the County, as determined by the Plan Administrator, in its sole discretion) the Actuarial Equivalent of the full amount needed to fund the entire cost of his or her additional projected benefit attributable to service that is to be credited based on the preceding sentence. Any crediting of service based on this Section 3.3(a)(v) is subject to limitations set forth in Section 5.8. Payment by the Participant of the amount necessary to fund the additional periods of service provided for in this paragraph may be made in accordance with any schedule acceptable to the County and consistent with Section 5.8 and other terms of the Plan and applicable law. The amount of service credited pursuant to this paragraph will be limited to the amount of service that can be purchased based on the actual amount paid to the Plan by the Participant (and not counting any County contributions to the Plan) and the timing of any payments, in accordance with the Plan's provisions for determining Actuarial Equivalence.

(b) Amount of Credited Service.

(i) The Participant shall receive full credit for all Years of Service purchased or transferred pursuant to Section 3.3(a).

(ii) Notwithstanding clause (i), if a Participant retires (within the meaning of Title 37 of the State Personnel and Pension Article of the Annotated Code of Maryland) within five years after the date of transferring service into this Plan pursuant to Section 3.3(a)(i), the portion of the Participant's Accrued Benefit payable with respect to the transferred service credit may not be greater than the benefits that would have been payable by the other Maryland County Retirement Plan with respect to that service if the Participant had remained a participant in that other Maryland County Retirement Plan.

3.4 BENEFIT ENHANCEMENTS. Notwithstanding any provision of this Plan to the contrary, the County has the discretion to negotiate Plan benefit enhancements for the County Administrator to the extent permitted under applicable law. These benefit enhancements can be incorporated into the Plan by reference to the County Administrator's employment contract. The details of the Plan benefit enhancements will be contained in the employment contract, but will be a part of the Plan by the Plan's incorporation of those provisions of the employment contract by reference.

ARTICLE 4 CONTRIBUTIONS

4.1 EMPLOYER CONTRIBUTIONS. The funding of the Plan and payment of benefits hereunder shall be provided for through the medium of the Trust. The County's contributions shall be payable at such intervals and in such amounts as may be determined by the actuaries for the Plan. The County, from time to time, shall make contributions to the Trust in amounts determined, in accordance with generally accepted actuarial principles, to be sufficient to support the contributions and transfers made pursuant to Section 4.5, and the contributions and transfers made pursuant to Section 4.7, and to fund the benefits provided by the Plan.

4.2 EMPLOYER'S RIGHT TO SUSPEND OR REDUCE CONTRIBUTIONS. The County intends to continue the Plan and make regular contributions to the Fund, but the County reserves the right to suspend or reduce contributions to the Plan.

4.3 DISPOSITION OF FORFEITURES. Any forfeiture arising under the provisions of the Plan shall be used to reduce the then current or future costs of funding the benefits provided in the Plan.

4.4 ACTUARIAL EVALUATION. The County shall, at least once every Plan Year, cause the liabilities of the Plan to be evaluated by an enrolled actuary who shall report to the County as to the soundness and solvency of the Trust and the amount of the County contribution sufficient to meet the requirements of Section 4.1.

4.5 PICK-UP CONTRIBUTIONS. Under limited circumstances described below, Participant contributions, picked up by the County or by another Maryland Employer, maybe accepted by the Plan.

(a) Types of Contributions/Transfers

(i) County Pick-Up Contributions of Participants With Employment Commencement Dates Before July 1, 2013. In accordance with rules established by the County, (A)

commencing on September 1, 2013, each Non-Uniformed Participant with an Employment Commencement Date before July 1, 2013, shall be required to make contributions to the Plan equal to the percentage specified in the following paragraph, and (B) commencing on his or her Employment Commencement Date, each Uniformed Participant with an Employment Commencement Date before July 1, 2013, shall be required to make contributions to the Plan equal to 6.0% of his or her Per-Pay Compensation.

Each Non-Uniformed Participant identified on Exhibit 1 will make contributions at 5.5% of his or her Per-Pay Compensation. Each Non-Uniformed Participant identified on Exhibit 2 will make contributions at 6.0% of his or her Per-Pay Compensation.

Non-Uniformed Participants identified on Exhibit 1 or Exhibit 2 who experience a Termination Date and subsequent Reemployment Commencement Date shall make contributions at 6% of his or her Per-Pay Compensation upon their Reemployment Commencement Date in order to accrue their new benefit.

Commented [CR4]: Rewriting to clarify employees who term and later return will contribute 6% of their pay, from the date of their rehire.

Each Participant who is on a Leave of Absence during which the Participant receives payment directly from the County also shall be required to make contributions to the Plan equal to (A) in the case of a Non-Uniformed Participant specified on Exhibit 1, 5.5% of his or her weekly payment, (6%, for Non-Uniformed Participants specified on Exhibit 1 who experience a Termination Date and subsequent Reemployment Commencement Date, in order to accrue their new benefit),

(B) in the case of a Non-Uniformed Participant specified on Exhibit 2, 6.0% of his or her weekly payment, (6%, for Non-Uniformed Participants specified on Exhibit 2 who experience a Termination Date and subsequent Reemployment Commencement Date, in order to accrue their new benefit),

and (C) in the case of a Uniformed Participant, 6.0% of his or her weekly payment. The Participant contributions referred to in this Section 4.5(a)(i) shall be picked up by the County, as described in Code §414(h)(2), deducted from the pay of the contributing Participants as salary reduction contributions, and paid by the County to the Trustees with reasonable promptness after the total of such contributions during any month has been determined, and in any event by the end of the succeeding month. The contributions made pursuant to this Section 4.5(a)(i) shall be made a part of the Participant's Employee Contributions Benefit; that is, a part of his or her Accrued Benefit. (Before January 1, 1990, the contributions referred to in this Section 4.5(a)(i) were made on an after-tax basis.)

(ii) County Pick-Up Contributions of Participants With Employment Commencement Dates On or After July 1, 2013. Notwithstanding the preceding, in accordance with rules established by the County, commencing on his or her Employment Commencement Date, each Non-Uniformed Participant and Uniformed Participant whose Employment Commencement Date is on or after July 1, 2013 shall be required to make contributions to the Plan equal to 6.0% of his or her Per-Pay Compensation. Each Participant covered by this Section 4.5(a)(ii) who is on a Leave of Absence during which the Participant receives payment directly from the County also shall be required to make contributions to the Plan equal to 6.0% of his or her weekly payment. The Participant contributions referred to in this Section 4.5(a)(ii) shall be picked up by the County, as described in Code §414(h)(2), deducted from the pay of the contributing Participants as salary reduction contributions, and paid by the County to the Trustees with reasonable promptness after the total of such contributions during any month has been determined, and in any event by the end of the succeeding month. The contributions made pursuant to this Section 4.5(a)(ii) shall be made a part of the Participant's Employee Contributions Benefit; that is, a part of his or her Accrued Benefit.

(iii) Transfer of Pick-Up Contributions from Other Maryland Employers. Pursuant to the provisions of Section 3.3(a), the Trust may accept a transfer of monies directly from another Maryland Employer Retirement Plan. Such transfer shall consist of contributions made by the Participant, but characterized by that other Maryland Employer as employer pick-up contributions, plus earnings previously credited upon such contributions. Such amounts shall be made a part of the Participant's Employee Contributions Benefit; that is, a part of his or her Accrued Benefit.

Notwithstanding any provision of this Plan to the contrary, benefits with respect to Participants who transfer employment between Maryland governmental employers shall be governed by Title 37 of the State Personnel and Pensions Article of the Annotated Code of Maryland.

(b) Suspension of Contributions. A Participant's salary reduction contributions shall be automatically suspended for any payroll period during which the Participant is not a Covered Employee or with respect to a Leave of Absence during which the Participant does not receive payment directly from the County.

(c) Vesting of Pick-Up Contributions. Notwithstanding any other provision of this Plan, Participant contributions, picked up either by the County or by other Maryland Employers and made or transferred to the Plan, are fully vested at all times.

(d) Payment of Benefits. Subject to the right of withdrawal described in Section 4.8, benefits purchased from the Participant's contributions are payable at the same time, in the same manner, and, in the event of the Participant's death, to the same Beneficiary as the remainder of the Participant's Accrued Benefit.

(e) Plan Termination. Notwithstanding any provision of Section 9.3, if the Plan is terminated, distribution to each Participant of the portion of his or her Accrued Benefit attributable to contributions picked up by the County shall be treated as a priority distribution ahead of any other distribution to Participants based upon the remainder of the Trust, other than those attributable to contributions made pursuant to Section 4.7.

4.6 ROLLOVER CONTRIBUTIONS. A Participant may contribute to the Plan Rollover Contribution, as defined in this Section, only as permitted under this Section.

(a) Effective Date. At the discretion of the Administrator, this Section 4.6 will become effective on or after July 1, 2002, as determined by the Administrator, and nothing in this Section shall apply to the Plan before the date, if any, set by the Administrator.

(b) Definition of Rollover Contribution. "Rollover Contribution" means an amount contributed to the Plan on or before the 60th day after the day the contributing Covered Employee received it, if the amount received by the Covered Employee is a distribution which is eligible for rollover to the Plan under Code §402 and is a distribution from one of the following: (i) another retirement plan qualified under §401(a) or 403(a) of the Code; (ii) to the extent permitted under the Code, as amended by the Economic Growth and Tax Relief Reconciliation Act of 2001 ("EGTRRA"), an individual retirement account or annuity described in Code §§408(a) or (b), but only if the distribution would otherwise be includible in gross income; (iii) to the extent permitted under the Code, as amended by EGTRRA, a distribution from an annuity contract described in Code §403(b); or (iv) to the extent permitted under the Code, as amended by EGTRRA, an eligible plan under Code §457(b) which is maintained by a state, political subdivision of a state, or any agency or instrumentality of a state or political subdivision of a state.

The term "Rollover Contribution" also means assets representing a Participant's nonforfeitable interest in another retirement plan qualified under §401(a) or 403(a) of the Code, or in a conduit individual retirement account or annuity, which assets have been transferred directly

from the trustee (or other fiduciary) of such other plan, account or annuity to the Trustees of this Plan; provided, however, that such direct transfer shall not be accepted by the Trustee unless (A) the transfer constitutes an "elective transfer" under §1.411(d)-4 Q&A-3(b) of regulations promulgated by the Secretary of the Treasury, (B) the plan from which the transfer is made provides no protected benefits under §411(d)(6) of the Code which are not already provided under the Plan and (C) the transfer constitutes a direct rollover under §402 of the Code.

In addition to the preceding, to the extent permitted under the Code, as amended by EGTRRA, the term "Rollover Contribution" shall further mean a direct rollover contribution of a distribution from an annuity contract described in Code §403(b), excluding after-tax contributions, or from an eligible plan under Code §457(b) that is maintained by a state, political subdivision of a state, or any agency or instrumentality of a state or political subdivision of a state.

The Administrator may reject any Rollover Contribution which is not qualified to be a Rollover Contribution to the Plan under the foregoing or under the Code. The Administrator may make all investigations necessary to determine whether any amount submitted as a Rollover Contribution may be received.

(c) Vesting of Rollover Contributions. Notwithstanding any other provision of this Plan, a Participant's Rollover Contributions are fully vested at all times.

(d) Payment of Benefits. Benefits attributable to a Participant's Rollover Contributions are payable at the same time, in the same manner, and, in the event of the Participant's death, to the same Beneficiary as the Participant's Accrued Benefit. Such benefits are in addition to the Plan's Accrued Benefit and are not subject to the limitation described in Section 5.8.

(e) Plan Termination. Notwithstanding any provision of Section 9.3, if the Plan is terminated, distribution to each Participant of the portion of his or her Accrued Benefit that is attributable to Participant contributions under Section 4.7 or Rollover Contributions under this Section 4.6 shall be treated as a priority distribution ahead of any other distribution to Participants based upon the remainder of the Trust.

4.7 OTHER PARTICIPANT CONTRIBUTIONS. Under limited circumstances, as described below, other Participant contributions may be accepted by the Plan.

(a) Characterization. The contributions made pursuant to this Section 4.7 are distinct from those made pursuant to Section 4.5 as to the character of such contributions. Whereas Section 4.5 contributions are classified as County or other Maryland Employer contributions picked up from the pay of Participants, contributions made pursuant to this Section 4.7 are either made directly by the Participant or transferred directly from another Maryland Employer Retirement Plan.

Notwithstanding any provision of this Plan to the contrary, benefits with respect to Participants who transfer employment between Maryland governmental employers shall be governed by Title 37 of the State Personnel and Pensions Article of the Annotated Code of Maryland.

(b) Types of Contributions.

(i) Leave of Absence Purchase of Service Credit. A Participant on a

Leave of Absence who elects to purchase service credit pursuant to Section 3.1 shall contribute to the Plan the amount required under Section 3.1.

(ii) Direct Transfer From Another Maryland Employer Plan. The Trustees shall accept a direct transfer of after-tax Participant contributions, together with interest thereon, from another Maryland Employer, provided such contributions were made by a Covered Employee who elects to transfer service from another Maryland Employer Retirement Plan, as described in Section 3.3(a)(i).

(iii) Cash-Out Restoration. If, after a Termination Date: (i) a Participant receives a Cash-Out (either voluntarily or automatically) of his or her Employee Contributions Benefit, and (ii) the Participant again becomes a Covered Employee, Years of Service with respect to which the distribution was received will be disregarded. Notwithstanding the preceding sentence, if the Participant: (i) again becomes a Covered Employee, and (ii) contributes to the Plan, on or before his or her Annuity Starting Date, the Actuarial Equivalent of that portion of the Participant's projected benefit attributable to Years of Service with respect to which the distribution was received, the Participant's Years of Service before as well as after the Termination Date will be taken into account for vesting and benefit accrual purposes (subject to the applicable provisions of Article 3 and Section 5.8).

(iv) PEP/CETA Purchase of Service Credit. A Participant who elects to purchase credit for service performed under the federal government PEP or CETA programs, as described in Section 3.3(a)(iii), shall contribute to the Plan the Actuarial Equivalent of his or her projected benefit attributable to such service.

(v) Other Purchases of Service Credit. A Participant who elects to purchase credit for service, as described in Section 3.3(a)(v), shall contribute to the Plan the Actuarial Equivalent of his or her projected benefit attributable to such service.

(c) Procedures. All Participant contributions or transfers made pursuant to this Section 4.7 shall be paid to the Trust.

(d) Vesting of Participant Contributions. Notwithstanding any provision of this Plan to the contrary, Participant contributions made to the Plan pursuant to this Section 4.7 are fully vested at all times.

(e) Payment of Benefits. Subject to the right of withdrawal described in Section 4.8, benefits purchased from the Participant's contributions are payable at the same time, in the same manner, and, in the event of the Participant's death, to the same Beneficiary as the remainder of the Participant's Accrued Benefit.

(f) Plan Termination. Notwithstanding any provision of Section 9.3, if the Plan is terminated, distribution to each Participant of the portion of his or her Accrued Benefit that is attributable to Participant contributions under this Section 4.7 or Rollover Contributions under Section 4.6 shall be treated as a priority distribution ahead of any other distribution to Participants based upon the remainder of the Trust.

4.8 WITHDRAWAL OF EMPLOYEE CONTRIBUTION BENEFIT. A Participant who has reached a Termination Date and is credited with at least five Years of Service may elect, at any time, to receive a Cash-Out of his or her Employee Contributions Benefit (including contributions described in Sections 4.5 and 4.7) by filing a written notice with the Coordinator. A Participant who has reached a Termination Date without being credited with at least five Years of Service automatically will have a Cash-Out of his or her Employee Contributions Benefit which will be paid as soon as administratively feasible following the Termination Date. In either case, a Cash-Out shall constitute full payment of all benefits due to the Participant under the Plan.

A Participant who receives a Cash-Out pursuant to this Section 4.8, forfeits the entire remaining portion of his or her Accrued Benefit. Any forfeited amount is subject to restoration as provided in Section 4.7(b)(iii).

ARTICLE 5 **RETIREMENT BENEFITS**

5.1 NORMAL RETIREMENT BENEFITS. Subject to any limitations provided under the Plan, each Participant who is a Covered Employee on his or her Normal Retirement Age shall be 100% vested in his or her Plan benefit and shall be entitled to receive a monthly pension under this Plan, which shall commence at the later of the Participant's Normal Retirement Date or the first day of the month coincident with or next following the date of the Participant's actual retirement and continuing for the life of the Participant. The amount of the monthly pension will be one-twelfth of two percent of the Participant's Average Compensation multiplied by his or her Years of Service. For purposes of the preceding sentence, a Participant's Years of Service greater than 50 shall be disregarded.

5.2 LATE RETIREMENT BENEFITS. Subject to the requirements of Section 5.9, if a Participant remains a Covered Employee after the Participant's Normal Retirement Date, the Participant's retirement benefits under the Plan shall not commence until the first day of the month coincident with or next following the Participant's Termination Date. The amount of the Participant's monthly pension will be the amount determined as provided in Section 5.1 as if the Participant had retired on his or her Normal Retirement Date, but adjusted by including any additional Years of Service that accrued after the Participant's Normal Retirement Date (but only to the extent that total Years of Service do not exceed 50) and by taking into account any increases in Average Compensation which may be generated by increases in Compensation earned since his or her Normal Retirement Date.

5.3 EARLY RETIREMENT BENEFITS. If a Participant shall, for any reason except death, retire on or after his or her Early Retirement Date and before his or her Normal Retirement Date, the Participant's retirement shall be considered as Early Retirement. Such a Participant may elect to receive an Early Retirement benefit (payable in accordance with the provisions of Section 5.4) which shall commence on the Participant's Normal Retirement Date or, at the election of the Participant, may commence on the first day of any month following his or her Early Retirement Date and on or before his or her Normal Retirement Date (such commencement date to be determined by the Participant by notice to the Committee in accordance with the rules adopted by the Committee). If a Participant's Early Retirement benefit commences prior to the Participant's Normal Retirement Date, such benefit shall be the pension benefit as computed under Section 5.1, reduced by one-half of one percent (0.5%) for each month by which the Participant's Annuity Starting Date precedes his or her Normal Retirement Date (determined as described in Section 1.3).

5.4 FORMS OF BENEFITS.

(a) Normal Form of Benefit. A Participant's monthly pension benefit, as computed in Section 5.1 above, shall be paid for the Participant's lifetime. Notwithstanding the preceding, if a Participant who elects to receive payment in the normal form of benefit payment dies before receiving in payments the value of his or her Employee Contributions Benefit, determined at the time of his or her Annuity Starting Date, the balance of the value of his or her Employee Contributions Benefit shall be paid to his or her Beneficiary.

(b) Actuarial Equivalent Value Options. In lieu of receiving the monthly pension benefit provided in Section 5.4(a) above, a Participant may elect (as provided in (c), below) to receive his or her pension benefit payable in accordance with one of the following options, which options are of Actuarial Equivalent Value to the benefit to which the Participant was entitled under Section 5.4(a). The options available to a Participant are:

(i) Life Annuity With Period Certain. A life annuity with five, ten (10) or 15 years certain;

(ii) Joint and Survivor Annuity. A joint and 50%, 66-2/3 % or 100% survivor annuity. Notwithstanding the preceding, if a Participant who elects to receive payment in the form of a joint and survivor annuity and the Participant's designated survivor dies before receiving in payments the value of his or her Employee Contributions Benefit, determined at the time of his or her Annuity Starting Date, the balance of the value of the Participant's Employee Contributions Benefit shall be paid to his or her Beneficiary;

(iii) Special Option. Subject to the approval of the Administrator, and the requirements of applicable law, a Participant may make a written request to the Coordinator for any other form of benefit. The determination of whether to provide a form of benefit under this Section 5.4(b)(iii) will be made by the Administrator, in its sole discretion. The Administrator's determination is final and binding and is not subject to review.

(iv) Lump Sum Option. The lump sum option is a Cash-Out distribution of the Participant's Employee Contributions Benefit, as described in Section 4.8, in lieu of all other benefits under the Plan.

(v) Social Security Step-Up Option. The Social Security Step-Up Option, is an annuity that is designed to provide the Participant with a series of payments which, when combined with Social Security benefits received by the Participant, provides a series of substantially equal payments over the lifetime of the Participant. For purposes of this section, it will be assumed that the Participant will begin to receive Social Security benefits at age 62 (whether or not the Participant actually begins to receive Social Security benefits at age 62).

(c) Election of Options. An election of an optional form of benefit under Section 5.4(b) above must be in writing (on a form provided by the Administrator) filed with the Administrator prior to the commencement of retirement benefit payments. If no election is made, then the normal form of benefit in Section 5.4(a), will be deemed to have been elected by the Participant. Once an election of an optional benefit form has been made and filed with the Administrator or has been deemed to have been made, and unless it is rescinded or changed before the commencement of benefit

payments or before the purchase of an annuity that will pay the Participant's benefits, it cannot be rescinded or changed by the Participant.

(d) Method of Payment. All benefit distributions shall be in cash (or in annuity contracts as provided herein). The County shall determine, in its discretion, whether the distribution shall be funded through periodic payments made directly from the Trust, or through the purchase of annuity contracts, or whether a combination of such methods of distribution shall be used, and the County shall give to the Trustees such directions and information as may be necessary for the Trustees to carry out the decision of the County. If the County determines that any part of the distribution is to be funded through purchase of an annuity contract for a Participant, the County shall select the form of contract (including a variable annuity) to be purchased and shall direct the Trustees to pay the premium to the issuing company. The County shall direct that all right, title and interest in such contract shall remain in the Trustees under the terms of the Plan and the Participant shall have no right, title or interest therein except to receive the payments, and to change the Beneficiary from time to time. Alternatively, the County may direct that the contract be purchased in the name of the Participant and distributed to him or her free and clear of the Trust, in which case: (i) the contract shall be issued so as to be nontransferable, (ii) it shall not contain a death benefit in excess of the death benefit provided in Article 7 or in this Article 5, and (iii) it shall not contain provisions that expand upon, change or eliminate any Plan provisions applicable to distributions in annuity form.

5.5 PAYMENTS TO MINORS AND INCOMPETENTS. If the Administrator shall receive evidence satisfactory to it (a) that a Participant or Beneficiary entitled to receive any benefit under this Plan is, at the time when such benefit becomes payable, a minor, or is physically or mentally incompetent to receive such benefit and to give a valid release therefor, (b) that another person or an institution is then maintaining or has custody of such Participant or Beneficiary, and (c) that no guardian, committee or other representative of the estate of such Participant or Beneficiary has been duly appointed, the Administrator may authorize the Trustee to make payment of the benefit otherwise payable to such Participant or Beneficiary to such other person or institution, including a custodian under a Uniform Gifts to Minors Act or corresponding legislation (who shall be an adult, a guardian of the minor or a trust company), and the release given by such other person or institution shall be a valid and complete discharge for the payment of such benefit.

5.6 NON-LOCATABLE PARTICIPANTS. The Administrator shall make a reasonable effort to locate all persons entitled to benefits under the Plan. Should the Administrator be unable to locate any person entitled to benefits, such benefits will remain in the Fund and shall be payable to such person at any future date that such person is located by the Administrator. Before the Administrator can deem that a person cannot be located, the Administrator shall send a certified letter to such person at his or her last known address advising the person that benefit payments shall be suspended unless the person responds to such certified letter.

5.7 DISABILITY BENEFITS. The Plan shall pay disability benefits determined in accordance with the following provisions:

(a) Ordinary Disability.

(i) Subject to Section 5.7(c), if a Participant who has completed at least five Years of Service reaches a Termination Date by reason of total and permanent disability (as defined in Section 5.7(a)(ii)), he or she shall be entitled to receive a monthly disability benefit equal

to the greater of (A) a monthly amount equal to one-twelfth of 25% of his or her Average Compensation determined at the time his or her disability is incurred, or (B) the Participant's Accrued Benefit at the time his or her disability is incurred.

(ii) For purposes of this Section 5.7(a), a Participant shall be considered totally and permanently disabled if (A) the Committee determines, on the basis of a medical examination conducted by a physician or physicians selected by the County, that he or she is totally and permanently prevented from engaging in any occupation or employment for remuneration or profit, and that such condition was not a result of bodily injury in the performance of duty with the County or occupational disease incurred in the performance of duty with the County; and (B) the Participant is eligible for disability benefits under the provisions of the federal Social Security Act as in effect on the date the Participant otherwise becomes eligible for disability benefits under this Section 5.7(a).

(iii) A Participant ceases to qualify for disability benefits under this Section 5.7(a) on the earliest of (A) the date the Participant is no longer eligible for disability benefits under the provisions of the Social Security Act; (B) the date the Participant refuses to submit a report of his or her total earnings when requested by the County if he or she subsequently engages in an occupation or employment for remuneration or profit (other than for purposes of rehabilitation as approved by the Committee); and (C) the date the Participant attains age 65 (for a Participant whose disability is incurred on or before age 60) or the five-year anniversary of the date his or her disability benefits under this Section 5.7 commence (for a Participant whose disability is incurred after age 60). For any disability benefits to be paid under this Section 5.7(a) when the Participant becomes engaged in an occupation or employment for remuneration or profit, the Participant shall be required to report on an annual basis his or her total earnings from that occupation or employment and to provide the Committee with documents satisfactory to the Committee, including his or her federal income tax return, that will substantiate the earnings being reported.

(b) Line of Duty Disability.

(i) Subject to Section 5.7(c), if a Participant (regardless of length of service) reaches a Termination Date by reason of total and permanent disability (as defined in Section 5.7(a)(ii)), incurred as a result of an accident or injury which has been ruled compensable under the Maryland Workers' Compensation Act, the Participant will be entitled to receive a monthly benefit equal to the lesser of (A) the sum of (1) one-twelfth of 66-2/3% of his or her Average Compensation determined at the time the disability is incurred, and (2) the Actuarial Equivalent of his or her Employee Contributions Benefit, or (B) one-twelfth of his or her Average Compensation determined at the time the disability is incurred.

(ii) For purposes of this Section 5.7(b), a Participant will be considered totally and permanently disabled if the Committee determines, on the basis of a medical examination conducted by a physician or physicians selected by the County, that (A) the Participant is totally and permanently incapacitated as the natural and proximate result of bodily injury in the performance of his or her regular occupation with the County or occupational disease incurred in the performance of duty with the County at some definite time or place, without willful negligence on the Covered Employee's part; and (B) the Participant is unable to engage in his or her regular occupation with the County as a Covered Employee or to be employed by the County in some other position for which he or she is suited or which is appropriate given the Participant's training and experience and (C) the

Participant is eligible for disability benefits under the provisions of the federal Social Security Act as in effect on the date he or she otherwise becomes eligible for disability benefits under this Section 5.7(b).

(iii) A Participant ceases to qualify for disability benefits under this Section 5.7(b) on the earliest of (A) the date on which the Committee determines, on the basis of a medical examination conducted by a physician or physicians selected by the County, that the Participant is no longer totally and permanently incapacitated for duty or has sufficiently recovered but refuses to resume his or her regular occupation as a Covered Employee or to be reemployed by the County in some other position for which he or she is suited or which is appropriate given the Participant's training and experience; (B) the date on which the Participant refuses to undergo a medical examination requested by the Committee, provided such a medical examination may not be required more often than once a year; and (C) the date on which the Participant attains age 65 (for a Participant whose disability is incurred on or before age 60) or the five-year anniversary of the date disability benefits under this Section 5.7(b) commence (for a Participant whose disability is incurred after age 60).

(c) General Provisions Relating to Disability.

(i) Disability benefits shall commence on the first day of the month coincident with or next following the later of (A) the determination of disability by the Committee, and (B) the date the Participant has exhausted all sick leave and any accident and sickness benefits (other than long-term disability) from other programs, exclusive of Social Security, to which the County makes contributions.

(ii) The benefits payable pursuant to this Section 5.7 shall be payable in the Plan's normal form of benefit unless an optional form of payment has been elected pursuant to Section 5.4.

(iii) Notwithstanding Sections 5.7(a)(ii) and 5.7(b)(ii), total and permanent disability under this Section 5.7 shall not include any injury or disease that results from (a) the Participant currently engaging in the illegal use of drugs or narcotics; (b) the Participant inflicting a purposefully self-inflicted injury (while sane or insane); (c) the Participant engaging in any illegal or criminal enterprise or activity; (d) the Participant working on the job while under the influence of alcohol; or (e) the Participant engaging in military service (except to the extent such exclusion is prohibited by applicable law).

(iv) Except as provided in Section 5.7(d), Years of Service shall not be credited for periods during which the Participant received disability benefits pursuant to this Section 5.7.

(v) Benefits with respect to a Participant who is eligible for or has commenced receiving benefits under this Section 5.7 are payable only as provided in Article 7.

(vi) A Participant who is on a Leave of Absence is not eligible to receive disability benefits pursuant to this Section 5.7.

(d) Change in Amount of Benefits. Notwithstanding any of the foregoing provisions of this Section 5.7, if a Participant incurs a disability on or before age 60, as of the first day

of the month coincident with or next following his or her 65th birthday, the Participant will no longer receive the monthly disability benefit calculated pursuant to Section 5.7, but instead shall begin receiving a monthly benefit equal to the amount determined under Section 5.4, with (A) Years of Service credited as if the Participant had remained in active service through his or her Normal Retirement Date, and (B) Average Compensation based on the Participant's Average Compensation on the date he or she incurred the disability. In no case will the Participant be permitted to change the form of payment.

Notwithstanding any of the foregoing provisions of this Section 5.7, if a Participant incurs a disability on or after attaining age 60, as of the first day of the month coincident with or next following the five-year anniversary of the date his or her disability benefits pursuant to this Section 5.7 commence, the Participant will no longer receive the monthly disability benefit calculated pursuant to Section 5.7, but instead will begin receiving a monthly benefit equal to the amount determined under Section 5.4 with (A) Years of Service credited as if the Participant had remained in active service through the five-year anniversary of the date disability benefits commenced, and (B) Average Compensation based on the Participant's Average Compensation on the date he or she incurred the disability. In no case will the Participant be permitted to change the form of payment.

5.8 MAXIMUM LIMITATION ON BENEFITS.

(a) In General. To the extent the provisions of Code section 415 are applicable to the Plan, in no event shall any benefit be payable from this Plan, nor any contribution be permitted to this Plan, if such benefit or contribution would cause the Plan or any other plan maintained by the Employer to violate the limitations of section 415 of the Code and the regulations thereunder. For purposes of the Plan's compliance with Code Section 415, "compensation" means compensation as defined in Treasury Regulations Section 1.415(c)-2.

(b) Additional Rules for Certain Employee Contributions. This Section 5.8(b) applies only to the extent, if any, that any employee contributions under Section 4.7 are required to be treated like contributions to a defined contribution plan for purposes of Code Section 415(c) and only with respect to such contributions or other amounts that would be considered annual additions to a contribution plan for purposes of Code Section 415(c).

Notwithstanding any other provision of this Plan, a Participant's total annual additions under this Plan for any Plan Year shall not exceed the lesser of (a) \$61,000 (for the Plan Year beginning in 2022 (as indexed for later years) or (b) 100% of the Participant's compensation for such Plan Year. "Annual additions" for this purpose means the sum of (i) contributions under Section 4.7 of this Plan allocable to the Participant's Plan Account that are determined to be subject to the Code §415(c) limit, (ii) any forfeitures allocable to the Participant's Plan Account and (iii) amounts described in Code §§401(h) and 419A(f)(2).

If a Participant in this Plan participates in any defined contribution plan sponsored by the Employer which is qualified under Code §401(a), his or her annual additions under such plan shall be aggregated with his or her annual additions under this Plan, if any, and his or her annual additions under this Plan shall be reduced, if necessary, so that the aggregate of such annual additions does not exceed the limitations set forth in this Section.

5.9 DISTRIBUTION REQUIREMENTS.

(a) General Rule. This Section is included in the Plan to comply with Code §401(a)(9) and the regulations thereunder. To the extent that there is any conflict between the provisions of Code §401(a)(9) and the regulations thereunder and any other provision in the Plan, the provisions of Code §401(a)(9) and the regulations thereunder will control.

(b) Commencement of Benefits. The distribution of benefits to a Participant who continues employment with the County beyond the Participant's Normal Retirement Date must commence by the first day of April of the calendar year following the later of the calendar year in which the Participant terminates employment with the County or the calendar year in which the Participant attains age 72 (age 70 1/2 for any Participant who reached age 70 1/2 before January 1, 2020).

Notwithstanding any provision of the Plan to the contrary, the Plan will apply the minimum distribution requirements of Code §401(a)(9) to the extent, that they are applicable to a governmental plan, in accordance with the Final Regulations under Code §401(a)(9) including Treasury Regulation §1.401(a)(9)-2. Notwithstanding any other provision of the Plan to the contrary, the Plan shall be interpreted in a manner consistent with Sections 114 and 401 of the Setting Every Community Up for Retirement Enhancement Act of 2019 (the "SECURE Act") and subsequent guidance issued under the SECURE Act (to the extent such guidance is applicable to a governmental plan), and such guidance is incorporated in this Plan by reference, effective as of the effective dates specified in Sections §§114 and 401 of the SECURE Act with respect to the Plan.

(c) Death Distribution Provisions

(i) Death After Distribution. If the Participant dies after distribution of his or her interest has commenced, the remaining portion of such interest, if any, will be distributed pursuant to the form in which the Participant's interest was being paid prior to the Participant's death.

(ii) Death Before Distribution. If the Participant dies before distribution of his or her interest commences, any benefits payable because of the Participant's death will be distributed pursuant to the provisions of Article 7. If the Participant's spouse is not the beneficiary, the method of distribution must satisfy the incidental death benefit requirements specified in §401(a)(9)(G) of the Code and regulation §1.401(a)(9)-2.

5.10 DETERMINATION OF ACTUARIAL EQUIVALENCE. For purposes of determining present values and lump sum amounts or any optional form of benefit or for any other calculation of Actuarial Equivalent Value that is necessary or appropriate under the terms of the Plan, the Plan will use the mortality table and the interest rate approved by the County Commissioners that is in effect at the time of the calculation.

5.11 DIRECT ROLLOVERS. Notwithstanding any other provision of the Plan to the contrary, any Distributee who is to receive an Eligible Rollover Distribution may elect the direct trustee-to-trustee rollover of the distribution to an Eligible Retirement Plan. A direct rollover election must be made pursuant to the procedures established by the Plan Administrator and must specify the Eligible Retirement Plan to which the direct rollover is to be made. If the Distributee elects a direct rollover as permitted hereunder, the Plan Administrator shall make the rollover as elected. For purposes of this Section, the term "Eligible Rollover Distribution" has the meaning given such term in Code §401(a)(31)(C) and currently means any distribution of all or any portion of the balance to the credit of the Distributee, except (i) any distribution that is one of a series of substantially equal

periodic payments (not less frequent than annual) made for the life (or life expectancy) of the Distributee or the joint lives (or joint life expectancies) of the Distributee and the Distributee's designated beneficiary, or for a specified period of 10 years or more, (ii) any distribution to the extent such distribution is required under Code §401(a)(9), and (iii) the portion of any distribution that is not includable in gross income (determined without regard to the exclusion for net unrealized appreciation with respect to employer securities).

For purposes of this Section, the term Eligible Retirement Plan has the meaning given such term in Code §401(a)(31)(D) and currently means (i) an individual retirement account described in Code §408(a), (ii) an individual retirement annuity described in Code §408(b) (other than an endowment contract), (iii) an annuity plan described in Code §403(a), (iv) a qualified trust that is a defined contribution plan described in Code §401(a), the terms of which permit the acceptance of direct rollovers, (v) an annuity contract described in Code §403(b), (vi) an eligible plan under Code §457(b) which is maintained by a state, political subdivision of a state, or any agency or instrumentality of a state or political subdivision of a state and which agrees to separately account for amounts transferred into such plan from this Plan, and (vii), a Roth IRA described in Code §408A, provided the requirements of Code §408A and the Treasury regulations issued thereunder are satisfied.

For purposes of this Section, the term Distributee includes the Participant and the Participant's surviving spouse. In addition, Distributee includes the Participant's spouse or former spouse who is the alternate payee under a Qualified Domestic Relations Order, as defined in Code §414(p), with respect to the payee's interest under the Plan. In addition, for distributions to Eligible Retirement Plans described in (i) and (ii) of the preceding paragraph, Distributee also includes the Participant's surviving non-spouse Beneficiary who is a designated beneficiary within the meaning of Code §401(a)(9)(E).

5.12 MILITARY SERVICE BENEFITS. Notwithstanding any provision of this Plan to the contrary, contributions, benefits and service credit with respect to qualified military service will be provided in accordance with §414(u) of the Code.

5.13 IN-SERVICE RETIREMENT BENEFIT. Prior to July 1, 2019, a Participant was eligible to elect an in-service retirement, in accordance with procedures that applied under the Plan before that date, if he or she was eligible for Normal Retirement. This benefit is no longer available to any Participant who did not elect the benefit before July 1, 2019. For anyone who properly elected that benefit before that date, the provisions of this Section 5.13 will continue to apply.

(a) As of the effective date of the Participant's in-service retirement, the Administrator determined the Participant's Accrued Benefit, and commenced paying the Participant's Accrued Benefit in the form of payment elected by the Participant as provided in Section 5.4.

(b) The in-service retirement shall be an actual retirement for all purposes under the Plan.

(c) A Participant who is receiving in-service retirement payments may not receive credit for Years of Service for any period of in-service retirement.

(d) A Participant's compensation during the in-service retirement period may not be:

- (i) subject to the employer pickup provisions of Section 4.5 or any reduction as an employee contribution for pension or retirement purposes, or
 - (ii) used to increase the Participant's Average Compensation.
- (e) During the period of in-service retirement, the Participant shall:
- (i) continue to receive any benefits to which he or she is entitled as an employee of Washington County,
 - (ii) be subject to the personnel law, regulations and policies applicable to an employee of Washington County, and
 - (iii) receive retirement benefits only to the extent provided in this Article.
- (f) When a Participant who is receiving in-service retirement payments terminates employment, the Trustee shall continue to pay the Participant's retirement benefits in the same amount and form elected by the Participant upon his or her in-service retirement.
- (g) If a Participant who is receiving in-service retirement payments dies, the Participant's Beneficiary will be entitled to any death benefits payable under Section 7.2 for a Participant who dies after benefits begin.

ARTICLE 6
DEFERRED RETIREMENT OPTION PROGRAM

6.1 **DEFINITIONS.** In this Article, the following words have the meanings indicated:

- (a) "DROP" means the Deferred Retirement Option Program established under this Article 6.
- (b) "DROP Participant" means a Participant in the Plan who:
 - (i) is eligible to participate in the DROP, as provided below, and
 - (ii) elects to participate in the DROP, as provided below.
- (c) "DROP Account" means the dollars allocated to a DROP Participant pursuant to this Article. Such accounts will be maintained by the Trustee as entries on its books. The Trustee is not required to set up individual accounts for each DROP Participant.

6.2 **ELIGIBILITY FOR DROP.** A Participant is eligible to participate in the DROP if he or she is eligible for Early or Normal Retirement. A Participant who has participated in the DROP for any period of time, and whose participation under the DROP ends under Section 6.5, may not later elect to participate in the DROP again.

6.3 **DURATION OF DROP.** An eligible Participant may elect to participate in the DROP

for a period not less than one year nor more than five years.

6.4 APPLICATIONS FOR DROP PARTICIPATION.

(a) An eligible Participant who elects to participate in the DROP shall complete and submit a written election form to the Administrator, on the form provided by the Administrator, stating:

(i) the Participant's intention to participate in the DROP and to resign thereafter,

(ii) the period that the Participant desires to participate in the DROP (not to be less than one year or more than five years),

(iii) the Participant's acknowledgment that his or her Accrued Benefit will be frozen as of the first day of his or her participation in the DROP, and

(iv) any other information required by the Administrator or the Trustees to administer the DROP.

(b) Subject to Section 5.13, a Participant's election to participate in the DROP is irrevocable once DROP participation has begun as provided below.

6.5 DROP PARTICIPATION.

(a) A Participant's participation in DROP begins on the first day of the month following acceptance by the Administrator of the Participant's election form and any other information required by the Administrator.

(b) A DROP Participant's participation in the DROP ends on the first day of the month coincident with or next following:

(i) the date that the DROP Participant separates from employment with the Employer,

(ii) the date that the DROP Participant dies, or

(iii) the date that the DROP Participant specifies as the end of the DROP period that is earlier than the date specified under Section 6.4(a)(ii), by delivering to the Administrator written notice of the earlier end date and the intent of the DROP Participant to terminate employment on such earlier date.

6.6 DROP BENEFIT.

(a) As of the effective date of participation in the DROP, the Administrator shall determine the DROP Participant's Accrued Benefit.

(b) During the period that a DROP Participant participates in the DROP, the

Administrator shall direct the Trustee to:

(i) credit the DROP Participant's monthly pension benefit to the DROP Account for the DROP Participant's benefit, and

(ii) accrue interest on the amounts calculated under subparagraph (i) for the DROP Participant at the rate of (A) six percent per year, compounded annually, for anyone who becomes a DROP Participant before January 1, 2020 or (B) four percent per year, compounded annually, for anyone who becomes a DROP Participant on or after January 1, 2020.

(c) A DROP Participant may not receive credit for Years of Service during the period that the DROP member participates in the DROP.

(d) A DROP Participant's compensation during the DROP period may not be:

(i) subject to the employer pickup provisions of Section 4.5 or any reduction as an employee contribution for pension or retirement purposes, or

(ii) used to increase the DROP Participant's Average Compensation.

(e) During the DROP period, the DROP participant shall:

(i) continue to receive any benefits to which he or she is entitled as an employee of Washington County,

(ii) be subject to the personnel law, regulations and policies applicable to an employee of Washington County, and

(iii) receive retirement benefits only to the extent provided in this Article.

(f) Each Plan Year, the Administrator shall provide a DROP Participant with a written accounting of the DROP Participant's balance in the DROP Account. Participant DROP Accounts shall be maintained by the Administrator as entries on its books. No money shall actually be paid into any DROP Account. No assets or funds shall be paid to, held in or invested in any separate trust.

6.7 PAYMENT OF DROP ACCOUNT.

(a) At the end of the DROP period, a DROP Participant who terminates employment may request a distribution of the DROP Account in the form of either Option (1) a lump sum distribution of the DROP Participant's entire DROP Account balance, or Option (2) an increase (or "bump up") to the form of benefit in which the Participant elects to receive the Participant's remaining Accrued Benefit. For example, if the DROP Participant elects Option (2) and also elects to receive his or her Accrued Benefit in the Plan's normal form of benefit (monthly annuity payments for life, as described in Section 5.4(a)), the value of the Participant's monthly annuity retirement payments would be actuarially increased ("bumped up") to reflect the value of the DROP Account. A DROP Participant must choose either Option (1) or Option (2). The chosen option will apply to the Participant's entire DROP Account.

If the DROP Participant elects to receive the value of the DROP Account in the form of a lump sum, the Participant may elect to have the lump sum distribution (a) paid as a cash distribution to the Participant of the Participant's entire DROP Account, or (b) treated as an Eligible Rollover Distribution (if applicable) under Section 5.11 equal to the Participant's entire DROP Account to an Eligible Retirement Plan designated by the Participant, or (c) distributed in any combination of a cash distribution to the Participant and an Eligible Rollover Distribution to a designated Eligible Retirement Plan, with the combined value being equal to the value of the DROP Participant's entire DROP Account.

The amount accrued in the DROP Account will be available as soon as practicable following the end of the DROP period, but not sooner than the first day of the month coincident with or next following the end of the DROP period and not later than the first day of February of the next calendar year following the year of the termination of employment. Alternatively, he or she may elect, in a format acceptable to the Administrator, to have the amount accrued in the DROP Account added to his or her Employee Contributions Benefit. Notwithstanding anything in the Plan to the contrary, no interest will accrue on the Participant's DROP Account after the first day of the month coincident with or next following the end of the DROP period.

(b) If the DROP Participant has died, the amount in the Participant's DROP Account will be paid to the Participant's Beneficiary or may be treated as an Eligible Rollover Distribution (if applicable) under Section 5.11. The amount in the DROP Account will be available as soon as practicable following the DROP Participant's death, but not sooner than the first day of the month coincident with or next following the end of the DROP period and not later than the first day of February of the next calendar year following the year of the termination of employment.

6.8 BENEFITS PAYABLE UPON TERMINATION OF EMPLOYMENT.

(a) If a DROP Participant terminates employment at the end of the DROP period, the Trustee shall pay his or her Accrued Benefit, calculated as outlined above as of the beginning of the DROP period, in any form permitted under the Plan.

(b) If a DROP Participant dies before the end of the DROP period, the Participant's Beneficiary will be entitled to any death benefits payable under the terms of the Plan, based on the Participant's Accrued Benefit, calculated as outlined above as of the beginning of the DROP period, in any form permitted under the Plan.

ARTICLE 7

DEATH BENEFITS

7.1 DEATH AFTER RETIREMENT BUT BEFORE BENEFITS BEGIN. Except as provided in Section 7.3, no death benefits are payable on account of a Participant who dies after his or her Termination Date and before the payments of his or her benefits under the Plan begin.

7.2 DEATH AFTER BENEFITS BEGIN. The death benefits of a Participant who dies after his or her benefits under the Plan begin are those specified, if any, under the form in which the Participant's benefits were being paid.

7.3 PRERETIREMENT DEATH BENEFITS.

(a) General Preretirement Death Benefit. If a Participant dies before his or her Annuity Starting Date, his or her Beneficiary will be entitled to receive as a single lump sum the benefit described in (i) plus that described in (ii).

(i) An amount equal to the Participant's Employee Contributions Benefit.

(ii) An amount equal to 50% of the Participant's Average Compensation determined at the time of death; provided, however, that the benefit provided by this Section 7.3 will be payable only if the Participant dies before his or her Termination Date and after completing one Year of Service.

(b) Surviving Spouse Annuity Benefit. If each of the following conditions are met, the surviving spouse of a deceased Participant is entitled to receive a survivor annuity, in lieu of any other Plan benefit:

(i) The Participant is married on the date of death;

(ii) The Participant's death occurs before his or her Termination Date;

(iii) The Participant has designated his or her surviving spouse as the only primary Beneficiary;

(iv) The Participant attained age 55 and was credited with at least 15 Years of Service before his or her death or would have been eligible to receive either normal retirement benefits pursuant to Section 5.1 or early retirement benefits pursuant to Section 5.3 if the Participant had retired on the day before his or her death; and

(v) The Participant's spouse does not elect to receive the benefit provided in Section 7.3(a).

For purposes of this Section 7.3(b), a survivor annuity is a monthly benefit commencing in the month next following the Participant's death, and continuing for the remainder of the spouse's life, in an amount equal to the benefit the spouse would have received under an immediate joint and 100% survivor annuity pursuant to Section 5.4(b)(ii) if the Participant had retired on the day before his or her death.

(c) The Beneficiary of a Participant who dies while on a Leave of Absence shall be entitled to receive death benefits pursuant to this Section 7.3.

ARTICLE 8
TERMINATION OF EMPLOYMENT

8.1 DEFERRED PENSION BENEFITS. If a Participant reaches a Termination Date for any reason other than the Participant’s Normal Retirement, Early Retirement, disability or death, the Participant shall be entitled to receive a deferred pension benefit commencing at the Participant’s Normal Retirement Date and equal to the greater of (i) 100% of the Participant’s Employee Contributions Benefit or (ii) the vested percentage of the Participant’s Accrued Benefit.

A Participant’s vested percentage is determined based on Years of Service on the Termination Date, according to the following schedule:

YEARS OF SERVICE	VESTED PERCENTAGE
Less than 5	0%
5 or more	100%

Notwithstanding the preceding, and subject to the provisions of Section 4.8, (i) a Participant who reaches a Termination Date and is credited with at least five Years of Service may elect to receive a Cash-Out of his or her Employee Contributions Benefit, which may be made at any time after the Termination Date; and (ii) a Participant who reaches a Termination Date and is credited with fewer than five Years of Service will automatically receive a Cash-Out of his or her Employee Contributions Benefit, which will be paid as soon as administratively feasible after the Termination Date. Notwithstanding the above, any automatic Cash-Out of an amount greater than \$1,000 (excluding amounts attributable to rollover contributions) will be made as a direct rollover (as defined in Section 5.11) to an individual retirement account described in Code §408(a) for the benefit of the Participant, unless the Participant elects a cash distribution or a rollover or transfer to another Eligible Retirement Plan (as defined in Section 5.11). A direct rollover pursuant to the previous sentence will be made as soon as practicable after the Participant becomes entitled to a distribution.

For purposes of this Section, “amounts attributable to rollover contributions” means amounts contributed to the Plan as rollover contributions within the meaning of Code sections 402(c), 403(a)(4), 403(b)(8), 408(d)(3)(A)(ii) and 457(e)(16), together with any earnings or losses allocable to such contributions.

ARTICLE 9
AMENDMENT AND TERMINATION

9.1 EMPLOYER’S RIGHT TO AMEND. Subject to applicable labor laws, the County shall have the right to amend this Plan in any and all respects at any time and from time to time, including the right to reduce or suspend contributions; provided, however:

- (a) that no amendment shall increase the duties or liabilities of the Trustee without its consent;
- (b) that no amendment shall deprive any Participant of any of the vested accrued benefits to which he or she is entitled to under this Plan;
- (c) that no amendment shall provide for the use of the Fund other than for the benefit of Participants and Beneficiaries, except as provided in Section 9.3;

(d) that any amendment may be made retroactively; and

(e) that no amendment shall deprive any Participant of any vested interest in his or her Accrued Benefit.

9.2 AMENDMENT PROCEDURE. An amendment made under this Article shall be valid only if it is approved by the County Commissioners of Washington County, by amendment to the Public Local Laws of Washington County. Notwithstanding any other provision of County Law, no County resolution or ordinance that relates to the subject matter of the Plan will be effective with respect to the Plan unless the County acts by ordinance to specifically amend the relevant provisions of the Plan.

9.3 TERMINATION OF THE PLAN.

(a) The County reserves the right to terminate all or any portion of the Plan or to terminate or limit the participation of any County in the Plan at any time.

(b) In the event of a termination or partial termination, as determined under applicable Internal Revenue Service regulations and rulings, of the Plan, all affected Participants on the date of the termination or partial termination, to the extent required by law, shall have a nonforfeitable right to benefits under this Plan accrued on the date of the termination or partial termination to the extent the same are funded as of such date. In addition, no person who is not a Participant on the date of the termination or, if relevant, a partial termination, may become a Participant on or after that date and no further benefits shall accrue to affected Participants after that date.

(c) Upon termination or partial termination of the Plan as described above, the Administrator, to the extent necessary, shall make provision for any expenses of the Plan and the Administrator shall allocate the assets of the Fund, as appropriate. Upon such allocation of assets, the Administrator shall have the authority to direct the liquidation and distribution of the Fund or to continue the operation of the Plan and the Fund in accordance with their provisions as from time to time established, including, as necessary, subsequent allocations of the Fund assets among persons entitled to benefits under this Plan in the manner provided in Section 9.4. In the event of liquidation, distributions from the Fund on the basis of the most recent allocation of assets, as described in Section 9.4, may be made in cash or by means of annuity contracts or certificates of equivalent value.

9.4 ALLOCATION AND DISTRIBUTION. This Section shall become operative upon any of the following events: (a) a complete termination of the County's liability to make further contributions to the Trust; (b) a complete discontinuance of contributions by the County to the Trust; or (c) a complete termination of the Plan. The provisions of this Section 9.4 also shall become operative in the event of a partial termination of the Plan, but only with respect to that portion of the Plan attributable to the Participants to whom the termination is applicable. The effective date of any termination or discontinuance of contributions shall be as set forth in a resolution adopted by the County. Upon the effective date of any such event, then, notwithstanding any other provisions of the Plan, no persons who are not Participants shall be eligible to become Participants, no further benefits shall accrue and the Accrued Benefits of all Participants not then vested, and not previously forfeited, shall immediately become fully vested.

The allocation and distribution of Plan assets upon Plan termination will be made in a manner determined by the Committee to preclude individual discrimination, by the purchase of annuities or other equitable means of distribution. Notwithstanding any provision of this Plan to the contrary, if the balance of the Trust, as of the date of any event specified in this Section, exceeds the amount required to fully fund the benefits accrued to that date for all Participants who are then active, retired or disabled, the excess amount shall be returned to the County.

9.5 AUTOMATIC TERMINATION OF CONTRIBUTIONS. The liability of the County to make contributions to the Trust shall automatically terminate upon liquidation of the County, upon its adjudication as a bankrupt or upon the making of a general assignment for the benefit of creditors.

9.6 TERMINATION PROCEDURE. A termination or discontinuance made under this Article shall be valid only if it is approved by the County Commissioners of Washington County, by amendment to the Public Local Laws of Washington County.

9.7 RELEASE AND DISCHARGE OF ADMINISTRATOR. Notwithstanding the above, in case the Plan is terminated in whole or in part, the Administrator, to the extent permitted under applicable law, shall distribute the assets in the Fund. To the extent permitted by applicable law, when the assets in the Fund shall have been so applied or distributed and the accounts of the Fund shall have been so settled, the Administrator shall be released and discharged from all further accountability or liability respecting the Plan and the Fund (or that part of the Fund so applied or distributed if the Plan is terminated only in part) and shall not be responsible in any way for the further disposition of the Fund (or that part of the Fund so applied or distributed, if the Plan is terminated only in part) or any part thereof so applied or distributed.

ARTICLE 10
ADMINISTRATION

10.1 ADMINISTRATION. The Administration of this Plan shall be the responsibility of the following named fiduciaries:

(a) The Trustee with respect to the management, control and investment of the Trust (except to the extent the Trustee is subject to the direction of the Administrator or an investment manager) and the payment of benefits to Participants and their beneficiaries;

(b) The Administrator or other person or persons designated by the Administrator for purposes of determining appeals with respect to denied claims for benefits; and

(c) The Administrator with respect to controlling and managing the administration and operation of the Plan as hereinafter set forth. The Administrator may, through a written instrument, designate other persons to carry out some or all of its fiduciary responsibility.

The authority of each named fiduciary in its designated area of responsibility as aforesaid shall be exclusive, and no named fiduciary shall have either authority or responsibility to exercise any discretion or control other than specifically delegated to the named fiduciary hereunder. Any person or group of persons or entity may serve in more than one fiduciary capacity with respect to the Plan.

ARTICLE 11
THE ADMINISTRATOR

11.1 MEMBERS. The Administrator shall be the Retirement Committee, as established in Section 11.2.

11.2 RETIREMENT COMMITTEE. Except to the extent that the County has retained any power or authority, or allocated duties and responsibilities to another administrator or other fiduciary, the Retirement Committee shall have full power and authority to administer and operate the Plan in accordance with its terms and in particular the authority contained in this Article 11, and, in acting pursuant thereto, shall have full power and authority to deal with all persons in any matter directly connected with the Plan, including, but not limited to, the Trustees, other fiduciaries, insurance companies, investment advisors, other advisors and specialists, Participants, Beneficiaries and their representatives, in accordance with the following provisions:

(a) The Committee shall consist of those individuals who hold the following positions:

(i) County Administrator or designee;

(ii) Chief Financial Officer or designee;

(iii) A County Commissioner, appointed by the County Commissioners as a whole;

(iv) Human Resources Director, as Chairman;

(v) Retirement Coordinator or designee;

(vi) Three representatives of the Sheriff's Department, recommended by the Sheriff, one of whom is from "Judicial" and one of whom is from "Patrol";

(vii) Four representatives of Local 67 of the American Federation of State, County, and Municipal Employees, elected by the union membership; and

(viii) One representative of Local 1605 of the International Association of Fire Fighters, AFC-CIO, elected by union membership.

(b) Subject to the right to resign at any time, each member of the Committee shall serve without compensation at the pleasure of the County, and the County may appoint, and may revoke the appointment of, additional members to serve with the Committee as may be determined to be necessary or desirable from time to time. Each member of the Committee, by accepting his or her appointment to the Committee, shall thereby be deemed to have accepted all of the duties and responsibilities of such appointment, and to have agreed to the faithful performance of his or her duties thereunder.

(c) The Committee shall adopt such formal organization and method of operation as it shall deem desirable for the conduct of its affairs. The Committee shall act as a body, and the

individual members of the Committee shall have no powers and duties as such, except as provided herein. The Committee shall act by vote of a majority of its members at the time in office (other than those disqualified from voting pursuant to the Committee's rules), either at a meeting or in writing without a meeting.

(d) Except as otherwise provided in this Plan, the determination of the Committee on any matter pertaining to the Plan within the powers and discretion granted to it shall be final and conclusive on the County, the Trustees, all Participants and Beneficiaries and all those persons dealing in any way or capacity with the Plan.

~~11.3 RETIREMENT ADVISORY COMMITTEE. There shall be a committee, to be known as the Retirement Advisory Committee, which shall serve as a liaison between the Retirement Committee and Covered Employees.~~

~~(a) The Retirement Advisory Committee shall consist of 10 Employees appointed by the Board of County Commissioners.~~

~~(b) The members of the Retirement Advisory Committee shall be invited to actuary and investment overviews and will meet from time to time to review the Plan.~~

~~(c) The Retirement Advisory Committee will present suggestions with respect to the Plan from time to time to the Retirement Committee who will determine whether the suggestions should be recommended for approval by the Board of County Commissioners.~~

11.4 POWERS AND RESPONSIBILITIES. The Administrator shall have the following powers and responsibilities:

(a) Under advice of counsel, who may be counsel to the County or counsel of its own selection, construing the Plan, and remedying any ambiguities, inconsistencies or omissions.

(b) Determining all questions relative to the eligibility of employees to be Participants and the benefits of Participants or beneficiaries.

(c) Establishing reasonable rules for the administration of the Plan.

(d) Maintaining appropriate records relating to Participants and their beneficiaries.

(e) Communicating the funding policy to the Trustee and to any investment manager or any Investment Committee established by the County whose duties are to determine the investment policy of the Fund.

(f) Preparing and filing such reports and returns with respect to the Plan as are required by law.

(g) Acting for the County before all persons in any matter directly related to the Plan.

(h) Performing other duties necessary for the administration of this Plan which appear to the Administrator to be necessary or appropriate to properly administer and operate the

Commented [CR5]: Retirement Committee voted to abolish the RAC and assume those responsibilities.

Plan.

The Administrator shall discharge its duties for the exclusive purpose of providing benefits hereunder and defraying the reasonable expenses of operating the Plan and with the skill, prudence and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims.

In carrying out its duties herein, the Administrator shall have discretionary authority to exercise all powers and to make all determinations, consistent with the terms of the Plan, in all matters entrusted to it, and its determinations shall be given deference and shall be final and binding on all interested parties.

11.5 CERTIFICATIONS AND INVESTIGATIONS.

(a) Whenever in the administration of the Plan a certification by the County is required to be given to the Administrator, or if the Administrator shall deem it necessary that a matter be proved by certification of the County prior to taking or omitting any action hereunder, such certification shall be duly made, and the matter shall be deemed proved, by an instrument delivered to the Administrator, signed in the name of the County by its duly authorized representative. The Administrator shall be empowered to act, and shall be protected in acting, upon such instrument. Further, the Administrator shall be empowered to act, and shall be protected in acting, upon any notice, resolution, order, offer, telegram, letter or other document believed by the Administrator to be genuine and to have been signed by the proper party or parties.

(b) The Administrator shall not be required to make any investigation to determine the identity or mailing address of any person entitled to benefits under this Plan and shall be entitled to withhold the payment of benefits until the identity and mailing addresses of persons entitled to benefits are certified to it by the County or by such person.

11.6 CLAIMS PROCEDURE. Any person claiming a benefit under the Plan (a "Claimant") shall present the claim, in writing, to the Administrator, and the Administrator shall respond in writing. If the claim is denied, the written notice of denial shall state, in a manner calculated to be understood by the Claimant:

(a) The specific reason or reasons for denial, with specific references to the Plan provisions on which the denial is based;

(b) A description of any additional material or information necessary for the Claimant to perfect his or her claim and an explanation of why such material or information is necessary; and

(c) An explanation of the Plan's claims review procedure.

The written notice denying or granting the Claimant's claim shall be provided to the Claimant within 90 days after the Administrator's receipt of the claim, unless special circumstances require an extension of time for processing the claim. If such an extension is required, written notice of the extension shall be furnished by the Administrator to the Claimant within the initial 90 day period

and in no event shall such an extension exceed a period of 90 days from the end of the initial 90 day period. Any extension notice shall indicate the special circumstances requiring the extension and the date on which the Administrator expects to render a decision on the claim. Any claim not granted or denied within the period noted above shall be deemed to have been denied.

Any Claimant whose claim is denied, or deemed to be denied under the preceding sentence, (or such Claimant's authorized representative) may, within 60 days after the Claimant's receipt of notice of the denial, or after the date of the deemed denial, request a review of the denial by notice given, in writing, to the Administrator. Upon such a request for review, the claim shall be reviewed by the County Commissioners (or a designated representative) which may, but shall not be required to, grant the Claimant a hearing. In connection with the review, the Claimant may have representation, may examine pertinent documents, and may submit issues and comments in writing.

The decision on review normally shall be made within 60 days of the Administrator's receipt of the request for review. If an extension of time is required due to special circumstances, the Claimant shall be notified, in writing, by the Administrator, and the time limit for the decision on review shall be extended to 120 days. The decision on review shall be in writing and shall state, in a manner calculated to be understood by the Claimant, the specific reasons for the decision and shall include references to the relevant Plan provisions on which the decision is based. The written decision on review shall be given to the Claimant within the 60 day (or, if applicable, the 120 day) time limit discussed above. If the decision on review is not communicated to the Claimant within the 60 day (or, if applicable, the 120 day) period discussed above, the claim shall be deemed to have been denied upon review. All decisions on review shall be final and binding with respect to all concerned parties.

11.7 ADVICE. The Administrator may secure specialized advice or assistance as it deems necessary or desirable in connection with the administration and operation of the Plan and shall be entitled to rely conclusively upon, and shall be fully protected in any action or omission taken by it in good faith reliance upon, any advice or opinion so obtained.

11.8 LIABILITY; INDEMNIFICATION. No member of the Administrator shall incur any liability: (i) by virtue of any contract, agreement, bond or other instrument made or executed by the member or on the member's behalf as a member of the Administrator, (ii) for any act or failure to act, or any mistake or judgment made by the member, with respect to the business of the Plan, unless resulting from the member's gross negligence or willful misconduct, or (iii) for the neglect, omission or wrongdoing of any other member of the Administrator or of any person employed or retained by the Administrator. The County shall indemnify and hold harmless each member of the Administrator from the effects and consequences of the member's acts, omissions and conduct with respect to the Plan, except to the extent that such effects and consequences shall result from the member's own willful misconduct or gross negligence. The foregoing right to indemnification shall be in addition to such other rights as the Administrator may enjoy as a matter of law or by reason of insurance coverage of any kind. Rights granted hereunder shall be in addition to and not in lieu of any rights to indemnification to which the Administrator maybe entitled pursuant to the by-laws of the County, and, if the Administrator is a Covered Employee, service as the Administrator shall be deemed in partial fulfillment of the member's employment function. In all computations, the Administrator shall be entitled to rely fully upon data furnished by the County and upon information furnished it by or on behalf of an employee or employees.

11.9 INSURANCE. The Plan may purchase, as an expense of the Plan, liability insurance

for the Plan and/or for its fiduciaries to cover liability or losses occurring by reason of an act or omission by a fiduciary. In addition, any fiduciary may purchase, from and for the fiduciary's own account, insurance to protect the fiduciary in the event of a breach of fiduciary duty, and the County may also purchase insurance to cover the potential liability of one or more persons who serve in a fiduciary capacity with regard to the Plan.

11.10 BONDING. The Administrator shall arrange for such bonding, if any, as is required by law. Bonding in excess of the amount required by law shall not be considered required, but shall be permitted, by this Plan. The costs for such bonding shall be paid by the County or, if the County elects, from the Trust.

11.11 COMPENSATION. The Administrator shall serve without compensation, but all expenses of the Administrator incurred in the performance of duties hereunder shall be proper charges to the Trust and shall be paid therefrom unless the County, in its discretion, chooses to pay such expenses.

11.12 PLAN RECORDS. The Administrator, or the Secretary of the Administrator shall keep or cause to be kept records reflecting administration of the Plan, which records shall be subject to audit by the County. A Participant may examine only those records pertaining directly to the Participant.

11.13 INSTRUCTIONS TO TRUSTEES. The Administrator shall provide appropriate written instructions to the Trustee signed by an authorized member or members of the Administrator to enable it to make the distributions provided for in the Plan. The Trustee shall be entitled to rely upon any written notice, instruction, direction, certificate or other communication reasonably believed by it to be genuine and to be signed by an authorized member of the Administrator or an officer of the County, and the Trustee shall be under no duty to make investigation or inquiry as to the truth or accuracy of any statement contained therein, unless it knows that the direction or instruction constitutes a breach of the Administrator's or the County's fiduciary responsibility with respect to the Plan.

11.14 INVESTMENT MANAGERS. The County's power to retain the services of an investment manager for the management of (including the power to acquire and dispose of) all or any part of the Fund's assets, shall be limited to the retention of such persons or firms that are registered as investment managers under the Investment Advisers Act of 1940, as Banks (as defined in that Act), or which are insurance companies qualified to manage, acquire or dispose of the Fund's assets under the laws of more than one state, and provided that each of such persons or firms has acknowledged to the Administrator and the Trustee in writing that he or she is a fiduciary with respect to the Plan. In such event, the Trustee shall not be liable for the acts or omissions of such investment manager or managers, nor shall it be under any obligation to invest or otherwise manage any assets which are subject to the management of such investment manager or managers.

ARTICLE 12
MISCELLANEOUS

12.1 NO RIGHT TO EMPLOYMENT. Participation in this Plan shall not give any person the right to be retained in the employ of the County, or any right or interest in this Plan other than as herein provided.

12.2 HEADINGS. The headings and sub-headings in this instrument are inserted for convenience of reference only and are not to be considered in construing the provisions hereof.

12.3 COUNTERPARTS. This instrument may be executed in any number of counterparts, each of which shall be deemed an original, and said counterparts shall constitute but one and the same instrument, which may be sufficiently evidenced by any one counterpart.

12.4 GOVERNING LAW. Except to the extent preempted by applicable Federal law, this Plan shall be construed, administered and governed in all respects under and by the laws of the State of Maryland.

12.5 UNIFORM TREATMENT. This Plan shall be administered and construed in a uniform and non-discriminatory manner, treating similarly situated Participants alike.

12.6 RULES AND REGULATIONS. By becoming a Participant, every Participant shall thereby be deemed to have agreed to abide by the rules and regulations of the Administrator made in accordance with this Plan, and to sign all papers necessary for the compliance therewith.

12.7 LOCATION OF PARTICIPANT OR BENEFICIARY UNKNOWN. In the event that all, or any portion, of the distribution payable to a Participant or a Beneficiary shall remain unpaid solely because the Administrator cannot ascertain the whereabouts of the Participant or Beneficiary, after sending a registered letter, return receipt requested, to the last known address, and after further diligent effort, the amount so distributable shall be treated as a forfeiture and used to reduce the contribution for that Plan Year. However, the dollar amount, unadjusted for gains or losses in the interim, shall be reinstated if a claim for the benefit is made by the Participant or Beneficiary to whom it was payable. If a benefit payable to an unlocated Participant or Beneficiary is subject to escheat pursuant to applicable state law, neither the Trustee nor the County shall be liable to any person for any payment made in accordance with such law.

12.8 NO ASSIGNMENT OF BENEFITS. Except as expressly provided herein, no benefits under the Plan may be assigned or alienated, and the Trustee shall pay all amounts payable hereunder, and shall distribute all assets distributable hereunder, to any person, into the hands of such person and not unto any other person or corporation whatsoever, whether claiming by his or her authority or otherwise; nor may said payments be anticipated. Except as expressly provided herein, the interest of any Participant hereunder may not be assigned or encumbered, nor shall it be subject to attachment or other judicial process. However, deposit to the credit of the account of any person in a bank or trust company designated by such person in writing shall be deemed to be the equivalent of payment into the hands of such person. Notwithstanding the foregoing, amounts held for the benefit of a Participant may be paid in accordance with a "qualified domestic relations order" as defined in Code §414(p) (or a domestic relations order entered before January 1, 1985 which, in the judgment of the Administrator, is entitled to be treated as a qualified domestic relations order), so long as the payment complies with Code §414(p). Notwithstanding the foregoing, amounts held for the benefit of a Participant may be paid in accordance with a domestic relations order, if required under applicable law. Notwithstanding the foregoing, a Participant's benefits under the Plan may be offset

if the offset is permitted under applicable law.

12.9 EXCLUSIVE BENEFIT. The Trust Fund shall be held by the Trustee for the exclusive purpose of providing benefits to Participants and their beneficiaries and defraying reasonable expenses of administering the Plan. No part of the Trust shall ever inure to the benefit of the County prior to the satisfaction of all liabilities to all Participants and their beneficiaries, except that:

(a) Any contribution made to the Trust Fund by the County which is attributable to a mistake of fact may be returned to the County within one year after such contribution was made;

(b) All contributions shall be conditioned on the initial qualification of the Plan under Code §401, and if the Plan does not qualify, then such contributions may be returned to the County within one year after the date of denial of qualification of the Plan.

(c) If a return of contributions pursuant to the foregoing is due to a good faith mistake of fact or a good faith mistake in determining the deductibility of the contribution:

(i) The amount which may be returned to the County is the excess of the amount contributed over the amount that would have been contributed had there not occurred a mistake of fact or a mistake in determining the deduction; and

(ii) Earnings attributable to such excess contribution may not be withdrawn, but losses attributable thereto must reduce the amount to be returned.

(d) In the case of the termination of the Plan, any residual assets of the Plan shall be distributed to the County at the direction of the Administrator if all liabilities of the Plan to Participants and their Beneficiaries have been satisfied and the distribution does not contravene any provision of law.

12.10 STATUTE OF LIMITATIONS. No legal action may be commenced or maintained to recover benefits under this Plan more than 12 months after the final review/appeal decision by the Plan Administrator has been rendered (or deemed rendered).

IN WITNESS WHEREOF, as evidence of its adoption of this Plan, the County has caused this Plan to be executed, and, if a separate Trust agreement is not entered into between the County and the Trustee, the Trustee has joined herein to evidence its acceptance of the provisions of the Plan applicable to the Trustee, generally effective July 1, 2022.

WASHINGTON COUNTY, MARYLAND

By: _____

Title: _____

Print Name: _____

Date: _____

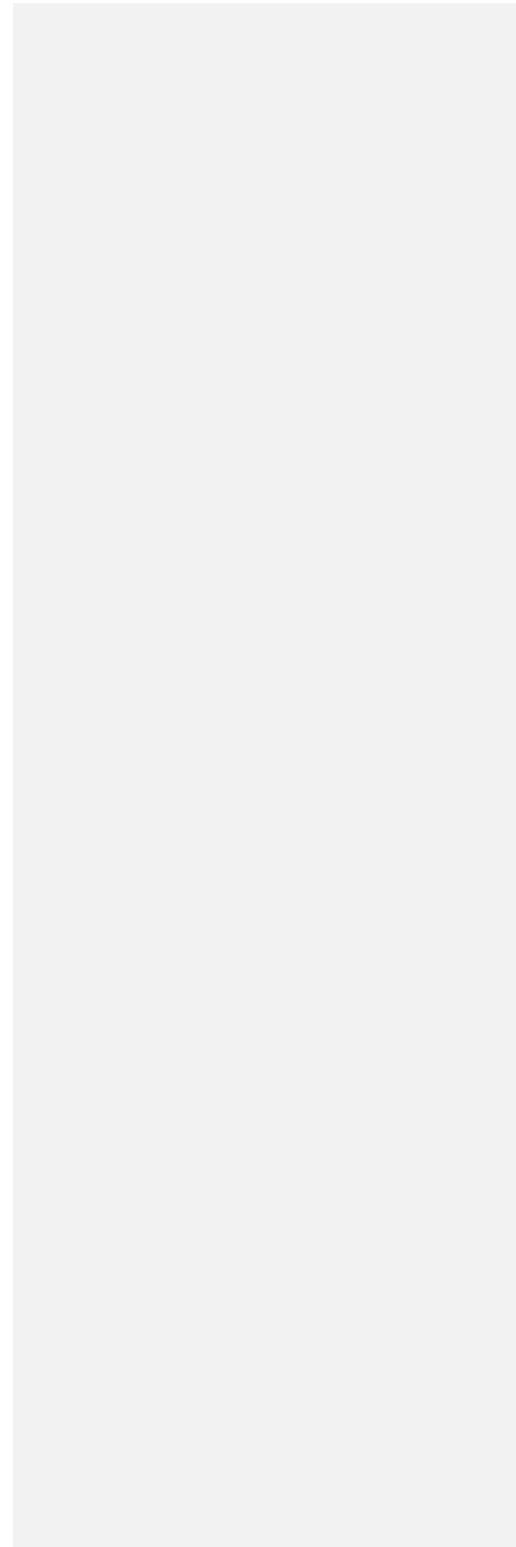


EXHIBIT 1
EMPLOYEES' RETIREMENT PLAN OF WASHINGTON COUNTY

The following Non-Uniformed Participants Hired Prior to July 1, 2013 shall contribute at 5.5% of his or her Per-Pay Compensation:

Alidoosti, Sherry S	Faith, Donald L	Kelly, Lisa A.
Ambrose, Pamela S	Faith, Kimberly D	Keltner, Bonnie L
Anders, Donna K	Farmer, Catherine I	Kidwell, Michael A
Ankeney, Tonya L.	Feiser, Terrance L	Kimble, Christopher
Bair, Rodney A	Flores, Michelle D	D. Levey, Barry J.
Barnhart, Dee A	Foreman, Christine D	Levine, Douglas L
Bishop Sr, Rocky L	Franks, Jamie L.	Lewis, Kevin L.
Bittinger, Sunni	Gander, Rebekah S.	Manlove, Kimberly A.
Blubaugh, David W	Gaver, Richard L	Mann, Mark W.
Bockstanz, Wayne K.	Gist, Harold M	Marks, Sherry M
Boden, Lucinda A	Godlove II, Larry E	McCammon, Tracy L.
Bowers, Alicia B	Golden, Terry L	McCormack,
Bowers, Kim L	Goodrich, Stephen T	Christopher J Mellott,
Bowers, Rodney L	Grabill, David L	Jennifer L. Melville,
Braniff, Karie A.	Graham, George D	Laura K Michael,
Brown, Scott E.	Greene, Todd E	Joseph S Miller, Cody
Buchanan, Susan M	Grim, Darin L	L. Mills, Shirley L
Buell, Joanne R	Grimmer, Misti Sue	Moats, Janet K
Bussard, Dwayne S	Gross Jr, David L.	Molina, Brandi N.
Calandrelle, Jamie L	Guendumson, John E	Mollett-Gaumer, Sarah
Camuti-Carranza, Elizabeth A	Hansen, Michele F	M Morris, Stanley N
Cerrone, Kevin D	Harbaugh, Carmen A.	Mowery, Samuel L
Cirincion, Regina M	Harbaugh, Shawn M.	Mummert, Mark
Cline, Jeffrey A.	Hart, Leslie D	Myers, Angela M.
Cocodrilli Jr, Ronald R	Heil, Alicia A	Myers, Brian E
Collins, Lucinda L	Helmer, Mary H	Naugle, Brandi J
Culler, Garrett E.	Hemphill, Kevin C.	Nelson, Mary A
Culler, Vicki L.	Hershman, Robert A	Nelson, Michael W
Curry, Richard F	Hill, Terry L.	Overcash, Stephanie L.
Deal, Curtis W.	Hixon, Daniel E	Palmer II, Raymond D
Debes Jr, Leon M.	Hoffman, R Todd	Palmer, Steven G
Decker, Jeffrey L	Hoopengardner, Benjamin E.	Parker Jr, Edward L
Derr, Ricky W	Hoopengardner, Robert E	Pennesi, John J
Dick, Michael E.	Hoover, Paul S.	Pereschuk Sr, Earle R
Dick, Shelly I	Hottinger, Paul A.	Pfeiffer, Laurie D.
Divelbiss, John D	Hyatt, Michael A.	Phillips III, John W
DiVito, Daniel F	Imes, Albert C.	Plante, Russell A.
Dorsey, Timothy H	Ingram, Stephen L.	Plummer, James P.
Ebersole, David W	Jamison, Patricia J.	Poland IV, Bonn A.
Eckard, Debra S	Jamison, Warren R	Powell, Eric B
Eichelberger, Richard W	Jernigan, Sean E	Quillen Jr, Frank
Elwood, Wade A.	Johns, Christine E	Ramos-Izquierdo, Ramiro
Embly, Dennis W	Johnson, Lisa J	J Rathvon, Joseph M.
Enderlin, Lisa D	Jones, Daniel P	Reedy, William T
Eshleman, Andrew E.	Jones, Gregory L	Reynard Jr, Jackie L
Eslick, Angela M.	Jones, Patricia M	Richards, Edward M

Ritter, Jill M
Rohm, Karen S
Routzahn Jr, William
A Royce Jr, Warren E
Rozes, Arthur S
Rupp, Michelle E
Ryan, Patricia A
Saville, Merle L.
Schlotterbeck, Kathy
S Shank, Darrell L.
Shank, Vinson V
Sheeley, Chester C
Shifler, Alex M.
Shives, Jason E.
Showe, Kenneth L.
Sipes, Calvin R.
Smith Sr, Thomas M.
Smith, Kenneth L.
Smith, Michelle L.
Smith, Robert J.
Smith, Teresa M
Smith, Terry L.
Snyder, Rodney E

Socks, David W
Spade, Heather A.
Spence, Linda A
Spickler, Greg E.
Spradlin, Homer A
Sprecher, Michael L
Sprecher, Robert R.
Spring, Jessica L
Stockslager, Herman
E Stouffer, Terry W
Stransky, Mark E
Stratton, Darlene K
Strock III, Harry E
Strong Jr, Charles P
Sutton, Joe L
Swauger Jr, John W.
Thomas, Jessica M.
Thomas, Tina M.
Thompson, Lockie J
Triggs, Monte H.
Wachter, Lucinda D
Ward, Jerry L
Whitacre, Jeffrey L

White III, Thornton F
Whitman, John B
Whitt, Ronald N
Whittington Jr, Robert
L Willhide, Pamela S
Wolfe Jr, Emanuel E
Woods, Bardona J
Worden, John A.
Wright, Brenda K
Wyand, Andrea C
Yetter, Mark
Young, Richard A.
Yunker, Samuel L
Yutzy, Davina E

EXHIBIT 2
EMPLOYEES' RETIREMENT PLAN OF WASHINGTON COUNTY

All Non-Uniformed Participants Hired Prior to July 1, 2013 and not identified on Exhibit 1 shall contribute at 6.0% of his or her Per-Pay Compensation.

EXHIBIT 3
EMPLOYEES' RETIREMENT PLAN OF WASHINGTON COUNTY

For purposes of determining Months of Service to be credited for a Participant based on unused sick leave pursuant to Section 3.2(e), effective July 1, 2019 and until this Exhibit 3 is replaced by a revised Exhibit, the following hours requirements apply for the specified employment categories:

Employment Category	Annual Hours of Service	Monthly Hours of Service Equivalent
Solid Waste Employees	2,496	208
911 Employees	2,184	182
Fire and EMS Employees on a 24/48 Schedule	2,496	208
All Other Employees	2,080	173.33

As indicated in Section 3.2(e), this Exhibit is subject to change from time to time based on the County's employment practices, without the need for an Amendment to the Plan.



Agenda Report Form

Open Session Item

SUBJECT: GIS Administrator

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Chip Rose, Director, Human Resources and Joseph Rathvon, GIS Manager

RECOMMENDED MOTION: Staff Seeks motion to extend an offer to internal candidate John Baker, II (Currently at Grade 12, Step 6) for position #1264, GIS Administrator. The proposed offer is a Grade 14, Step 4 (\$36.24 /hour or \$75,379).

REPORT-IN-BRIEF: Staff Seeks motion to extend an offer to internal candidate John Baker, II (Currently at Grade 12, Step 6) for position #1264, GIS Administrator. The proposed offer is Grade 14, Step 4 (\$36.24 /hour or \$75,379).

DISCUSSION: Staff Seeks approval to offer John Baker II position #1264, GIS Administrator. The proposed offer is Grade 14, Step 4 (\$36.24 /hour or \$75,379).

FISCAL IMPACT: N/A- This is a budgeted position.

CONCURRENCES: Michelle Gordon, County Administrator

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS:



Open Session Item

SUBJECT: Washington County Planning Commission Reappointment

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Dawn L. Marcus, County Clerk

RECOMMENDATION: Move to re-appoint Teresa Shank to a first, full five-year term from July 1, 2026, through June 30, 2031, on the Planning Commission.

REPORT-IN-BRIEF: The Planning Commission consists of seven members appointed by the Board of County Commissioners (Board), one of whom may be a member of the Board to serve in an ex-officio capacity concurrent with the member's official term of office. Members serve five-year terms.

DISCUSSION: N/A

FISCAL IMPACT: This is a paid board.

CONCURRENCES: Planning Commission; Jennifer Kinzer, Interim Director of Planning and Zoning

ATTACHMENTS: N/A



Open Session Item

SUBJECT: Washington County Board of Zoning Appeals Reappointment

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Dawn L. Marcus, County Clerk

RECOMMENDATION: Move to reappoint Karen Federman Henry for a second three-year term from July 1, 2026, through June 30, 2029, on the Board of Zoning Appeals.

REPORT-IN-BRIEF: Section 25 of the Washington County Zoning Ordinance and the Annotated Code of Maryland, 1970, Article 66B, 4.07 states that the Board of Zoning Appeals (BZA) shall consist of a 5-member Board with one alternate member and a temporary alternate member should the alternate member be absent. Members serve three-year terms.

DISCUSSION: N/A

FISCAL IMPACT: This is a paid board.

CONCURRENCES: Board of Zoning Appeals; Jennifer Kinzer, Interim Director of Planning and Zoning

ALTERNATIVES: N/A

ATTACHMENTS: N/A



Open Session Item

SUBJECT: Washington County Agricultural Land Preservation Advisory Board Reappointments

PRESENTATION DATE: June 30, 2026

PRESENTATION BY: Dawn L. Marcus, County Clerk

RECOMMENDATION: Move to re-appoint Jason Hose to serve his second five-year term from May 1, 2026, through April 30, 2031, and to re-appoint David Roth to serve his third five-year term from May 1, 2026, through April 30, 2031, on the Agricultural Land Preservation Advisory Board. The Board also requests a waiver of the two-term limit as outlined in the Boards and Commissions County Policy PR-22 due to a lack of qualified candidates.

REPORT-IN-BRIEF: The Agricultural Land Preservation Advisory Board consists of five members; three represent owner-operators of commercial farms who earn 50% or more of their income from farming. Members serve five-year terms. The Board meets four times per year, or as needed, to discuss the establishment of agricultural districts and the approval of purchases of easements, among other duties.

DISCUSSION: N/A

FISCAL IMPACT: This is not a paid board.

CONCURRENCES: Agricultural Education Center Advisory Board

ATTACHMENTS: N/A