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BOARD OF COUNTY COMMISSIONERS
February 24, 2026
OPEN SESSION AGENDA

9:00 AM INVOCATION AND PLEDGE OF ALLEGIANCE
CALL TO ORDER, *President John F. Barr*
APPROVAL OF MINUTES: *February 3, 2026*

9:05 AM COMMISSIONERS' REPORTS AND COMMENTS

9:20 AM STAFF COMMENTS

9:30 AM 1. HOTEL RENTAL TAX FUNDING FOR WASHINGTON COUNTY AG EXPO
Michelle Gordon, County Administrator

9:35 AM 2. FY26 BUDGET ADJUSTMENTS TO THE WASHINGTON COUNTY BOARD OF EDUCATION'S GENERAL FUND BUDGET
Jeffrey Proulx, Chief Operating Officer, Washington County Public Schools; Eric Sisler, Executive Director of Finance, Washington County Public Schools

9:40 AM 3. PRESENTATION AND DISCUSSION OF THE BOARD OF EDUCATION'S DRAFT FY2027 GENERAL FUND BUDGET FOR WASHINGTON COUNTY PUBLIC SCHOOLS (WCPS)
Darrell Evans, President; Dr. David Sovine, Superintendent; Dr. Gary Willow, Deputy Superintendent; Jeffrey Proulx, Chief Operating Officer; Eric Sisler, Executive Director of Finance; Kameron Shives, Budget & Financial Reporting Analyst, Washington County Public Schools

9:55 AM 4. PRESENTATION OF THE 2027-2036 CAPITAL BUDGET – DRAFT 1
Kelcee Mace, Chief Financial Officer; Zane Garrett, Deputy Director, Budget and Finance

10:05 AM 5. FY2027 GENERAL FUND BUDGET- REQUESTED VERSION
Kelcee Mace, Chief Financial Officer; Kim Edlund, Director, Budget and Finance

10:15 AM 6. CHOICE NEIGHBORHOOD INITIATIVE IMPLEMENTATION GRANT APPLICATION LETTER OF SUPPORT
Andrew Eshleman, Director, Public Works; Sean Griffith, Executive Director, Hagerstown Housing Authority

10:20 AM 7. BID AWARD (PUR-1639) ON CALL STORMWATER MANAGEMENT MAINTENANCE TASK ORDER NO. 2 FOR THE DEPARTMENT OF STORMWATER AND WATERSHED SERVICES
Carin Bakner, Buyer, Purchasing; John Swauger, Stormwater Management Coordinator, Water Quality

10:25 AM 8. BID AWARD (PUR-1713) SHARPSBURG WATER SERVICE UPGRADES
Brandi Kentner, Director, Purchasing; Joseph Moss, Deputy Director – Engineering Services, Environmental Management

10:30 AM 9. FILTER REPLACEMENT CHANGE ORDER FOR SMITHSBURG WASTEWATER TREATMENT PLANT ENR UPGRADE, PUR-1623
Joseph Moss, Deputy Director – Engineering Services, Environmental Management

10:35 AM 10. STONER FAMILY FARMS LLC RURAL LEGACY PROGRAM (RLP) EASEMENT
Chris Boggs, Rural Preservation Administrator, Planning and Zoning

10:40 AM 11. ASSESSMENT OF LOCAL HOTEL RENTAL TAX SUPPORT FOR JAMISON DOOR COMPANY
Jonathan Horowitz, Director, Business and Economic Development

10:45 AM 12. HAGERSTOWN REGIONAL AIRPORT ADVISORY COMMISSION
Dawn Marcus, County Clerk

10:50 AM 13. APPROVAL OF REVISIONS TO AREA AGENCY ON AGING ADVISORY COUNCIL (AAAAC)
Zachary J. Kieffer, County Attorney

10:55 AM CLOSED SESSION – *(To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction. Personnel matters are confidential.*

- *Discussion of appointment to Area Agency on Aging Advisory Council*
- *Discussion regarding EMS station and personnel.*

To consult with counsel to obtain legal advice on a legal matter (7). Open session discussion would breach attorney/client privilege.

- *Status update and legal advice from County Attorney on County-Involved legal matter.)*

11:30 AM RECONVENE IN OPEN SESSION

RECESS

EVENING MEETING WITH THE TOWN OF FUNKSTOWN
Location: 100 West Washington Street, Hagerstown, Maryland 21740

6:00 PM	INVOCATION AND PLEDGE OF ALLEGIANCE CALL TO ORDER, <i>President, John F. Barr</i>
6:05 PM	TOWN OF FUNKSTOWN LEADERS' REPORTS AND COMMENTS
6:20 PM	COMMISSIONERS' AND COUNTY ADMINISTRATOR'S REPORTS AND COMMENTS
6:30 PM	ADJOURNMENT

Citizens' comments regarding the items on this Agenda or any other item of County business may be directed to: contactcommissioners@washco-md.net.

You may also contact each Commissioner individually at:

*John F. Barr, President: jbarr@washco-md.net or (240) 313-2205;
Jeffrey A. Cline, Vice President: icline@washco-md.net or (240) 313-2208;
Derek Harvey, Commissioner: dharvey@washco-md.net or (240) 313-2206;
Randal A. Leatherman, Commissioner: raleatherman@washco-md.net or (240) 313-2209;
Randall E. Wagner, Commissioner: rwagner@washco-md.net or (240) 313-2207.*

*Additionally, you may contact Michelle Gordon, County Administrator at
mgordon@washco-md.net or (240) 313-2202.*



Open Session Item

SUBJECT: Hotel Rental Tax Funding for Washington County Ag Expo

PRESENTATION DATE: February 24, 2026

PRESENTATION BY: Michelle Gordon, County Administrator

RECOMMENDATION: Move to approve a contract awarding Hotel Rental Tax Funding for the Washington County Ag Expo and Fair in an amount not to exceed \$5,000 annually for 10 years (July 2026-July 2035) and an amount not to exceed \$10,000 annually for an additional 10 years (July 2036 – July 2045).

REPORT-IN-BRIEF: In recognition of the contributions made to the Washington County Agricultural Education Center (Ag Center) by Adna “Ad” Fulton in support of the agricultural community, staff is proposing that the Board consider the approval Hotel Rental Tax Funding for continuation of the Washington County Ag Expo and Fair in recognition of Ad Fulton’s lifetime commitment and contributions to the Ag Center, the ag community and giving back to the residents of Washington County. Staff recommends that a contract be signed committing Hotel Rental Tax funding in an amount not to exceed \$5,000 annually for 10 years (July 2026-July 2035) and an amount not to exceed \$10,000 annually for an additional 10 years (July 2036 – July 2045) for a total maximum contribution of \$150,000 over a 20 year period.

DISCUSSION: In recognition of the contributions made to the Washington County Agricultural Education Center (Ag Center) by Adna “Ad” Fulton in support of the agricultural community, staff is proposing that the Board consider the approval Hotel Rental Tax Funding for continuation of the Washington County Ag Expo and Fair in recognition of Ad Fulton’s lifetime commitment and contributions to the Ag Center, the ag community and giving back to the residents of Washington County. Staff recommends that a contract be signed by the Board committing Hotel Rental Tax funding in an amount not to exceed \$5,000 annually for 10 years (July 2026-July 2035) and an amount not to exceed \$10,000 annually for an additional 10 years (July 2036 – July 2045) for a total maximum contribution of \$150,000 over a 20 year period.

Ad’s impact on the ag community and Washington County residents during his lifetime has been significant. His charitable efforts have been used to promote community wellbeing and to construct new facilities at the Ag Center providing opportunities, education and support to residents in Washington County. The Board of County Commissioners is equally as committed to the agricultural community in Washington County; and, staff proposes that this funding commitment be made to honor and celebrate the excellence of Ad Fulton. This commitment will recognize an individual who has had a profound impact on the ag community and Washington County.

FISCAL IMPACT: Hotel Rental Tax Funding in an amount not to exceed \$5,000 annually for 10 years (July 2026-July 2035) and an amount not to exceed \$10,000 annually for an additional 10 years (July 2036 – July 2045) for a total maximum contribution of \$150,000 over a 20 year period.

CONCURRENCES: Kelcee Mace, CFO

ALTERNATIVES: None

ATTACHMENTS: None

AUDIO/VISUAL NEEDS: None



Open Session Item

SUBJECT: FY26 Budget Adjustments to the Washington County Board of Education's General Fund Budget

PRESENTATION DATE: February 24, 2026

PRESENTATION BY: Mr. Jeffrey Proulx, Chief Operating Officer, WCPS
Mr. Eric Sisler, Executive Director of Finance, WCPS

RECOMMENDED MOTION: Move to approve the requested adjustments to the Board of Education's FY2026 General Fund Budget.

REPORT-IN-BRIEF: The Annotated Code of Maryland requires local school systems to periodically re-forecast their financial needs and make necessary changes to their budgets. To that end, the Washington County Board of Education approved the attached list of changes to its FY2026 General Fund Budget at its February 17, 2026, meeting.

DISCUSSION: The changes that the Board of Education approved on February 17, 2026, cross major categories. Therefore, these requested adjustments must also be approved by the Board of County Commissioners.

FISCAL IMPACT: None. These proposed modifications merely adjust various categories of the budget to reflect updated information on revenue and spending trends.

CONCURRENCES: The Board of Education's Finance Committee reviewed these changes at its meeting on January 28, 2026 and recommended the adjustments for approval by the full Board. The Board of Education approved these changes at their February 17, 2026, meeting.

ALTERNATIVES: None

ATTACHMENTS:

- FY2026 general fund budget adjustments

AUDIO/VISUAL NEEDS: None

Washington County Public Schools
Requested FY2026 Budget Adjustments

Category	Value	The primary reason for variance is:
Revenue	\$597,391	Interest income
Administration	\$219,838	Salary turnover savings
Instructional Salaries	\$683,834	Salary turnover savings
Instructional Textbooks and Supplies	\$537,285	Moving budget to account for correct categorization of Technology Hardware expenses in Operation of Plant
Other Instructional Costs	\$79,600	Contracted Psychologists
Student Personnel Services	\$78,734	Salary turnover savings
Maintenance of Plant	119,566	Salary turnover savings
Capital Outlay	51,171	Salary turnover savings
Total Expense Reductions/Additional Revenue	<u>\$2,367,419</u>	
Special Education	\$695,989	Non-Public Placements
Operation of Plant	1,621,430	Utilities & Technology Hardware
Food Services	50,000	Needed for adjustments to student accounts
Total Expense Increases/Reduced Revenue	<u>\$2,367,419</u>	
Net Effect on Fund Balance	(\$0)	



Open Session Item

SUBJECT: Presentation and discussion of the Board of Education's Draft FY2027 General Fund Budget for Washington County Public Schools (WCPS).

PRESENTATION DATE: February 24, 2026

PRESENTATION BY:

- Mr. Darrell Evans, President
- Dr. David T. Sovine, Superintendent of Schools
- Dr. Gary Willow, Deputy Superintendent
- Mr. Jeffrey Proulx, Chief Operating Officer
- Mr. Eric Sisler, Executive Director of Finance
- Mr. Kameron Shives, Budget & Financial Reporting Analyst

RECOMMENDED MOTION: N/A

REPORT-IN-BRIEF: The Superintendent and staff will present the Board of Education's Draft FY2027 General Fund Budget request for discussion with the Commissioners.

FISCAL IMPACT: \$125,589,593 allocation from the Board of County Commissioners and \$384,670,162 total operating budget.

CONCURRENCES: The Board of Education adopted their Draft FY2027 General Fund Budget on February 17, 2026. The Board of Education is currently scheduled to have a public hearing during their business meeting on March 17, 2026 and to adopt the budget as their final FY2027 General Fund Budget at their business meeting on April 21, 2026.

ALTERNATIVES: N/A

ATTACHMENTS:

AUDIO/VISUAL NEEDS: A PowerPoint presentation will be provided.

BOARD OF EDUCATION'S FY2027 DRAFT BUDGET

BOARD OF EDUCATION MEMBERS

DR. DAVID SOVINE, *Superintendent of Schools*

DR. GARY WILLOW, *Deputy Superintendent*

JEFFREY PROULX, *Chief Operating Officer*

ERIC SISLER, *Executive Director of Finance*

KAMERON SHIVES, *Budget and Financial Reporting Analyst*

Washington County Board of County Commissioners

February 24, 2026

ANTICIPATED REVENUE – STATE

- **Enrollment Changes**
 - 71 student decline in K-12 enrollment
 - 306 student decline in compensatory education
 - 11 student increase in multilingual learners
 - 85 student increase in special education

ANTICIPATED REVENUE – LOCAL

- Local share of the Blueprint formula continues to be higher than Maintenance of Effort
- Wealth Equalization continues to trend toward county government
 - Change in Local wealth per pupil outpaced the statewide average by 1.5%
- Guaranteed Tax Base grant increased by \$1.08M
 - Reduces the county allocation by the same amount
- No request above the amount required by law

\$5.18M

ADDITIONAL REVENUE

- Interest income
- Non-Resident Students

\$305K

UNKNOWN REVENUE FACTORS

- **Hold Harmless on Compensatory Education**
 - Maintained the formula prior to the change in legislation
- **SHIFT OF PENSION COSTS TO LOCAL GOVERNMENT**
 - Would require additional allocations from county government (\$900K)

CULTURE, SAFETY, AND WELLNESS

- Additional Special Education staffing (*moved from grant*)
- Elementary Assistant Principals
- Salary Resource Pool
- Health Insurance Premium (10%) and Pension premium increases
- General cost increases

\$12.63M

STUDENT SUCCESS

- Special Education Elementary Program Classrooms
- Pre-K Staffing
- Multilingual Teachers
- Middle School Alternative Education Teachers
- Home and Hospital Coordinator (*moved from grant*)

\$3.82M

ACCESS AND OPPORTUNITY

- School bus replacement cycle (2 buses and 2 vans)
- Bus contractor contractual increases

\$588K

COMMUNITY ENGAGEMENT

- Contract Services

\$30K

REDUCTIONS FROM FY26 BUDGET

ELIMINATE

- Associate Superintendent (position vacant)
- IT Professional
- Apprenticeship Coordinator
- Executive Assistant to the Associate Superintendent
- Administrative Assistant, Testing and Accountability
- Salary Savings to Evening High School
- Salary Savings to Additional Elementary Planning

-\$915K

BUDGET ADJUSTMENTS BY PROGRAM

- Line-by-line review
- Turnover credit
- FY26 salary review

-\$2.0M

QUESTIONS?

Washington County, Maryland
General Fund
Department 90000 - Board of Education
FY27 Expenses

	2027		2027			2026		2025		2024
	Operating Budget		Operating Budget	\$	% Change	Operating Budget		Actuals		Actuals
	Requested		Requested			Approved		Final		Final
500135 - Pension - State	3,050,320	0	3,050,320	817,560	36.62%	2,232,760	0	0	0	0
502000 - Appropriations	125,589,600	0	125,589,600	4,982,840	4.13%	120,606,760	110,172,840	109,070,360		
505150 - Other - Miscellaneous	499,920	0	499,920	499,920	100.00%	0	0	0		
Operating Expenses	129,139,840	0	129,139,840	6,300,320	5.13%	122,839,520	110,172,840	109,070,360		
Total	129,139,840	0	129,139,840	6,300,320	5.13%	122,839,520	110,172,840	109,070,360		

Washington County, Maryland
General Fund
Department 90000 - Board of Education
FY27 Expenses

	2027 Operating Budget Requested	2027 Variance Comments Requested
500135 - Pension - State	3,050,320	Increase related to updated cost shift projections due to the Budget Reconciliation and Financing Act of 2026.
502000 - Appropriations	125,589,600	Required local appropriation for Blueprint.
505150 - Other - Miscellaneous	499,920	Added expense account to cover the cost of private Pre-K . This is paid directly to the State of Maryland so is not included in the appropriation amount to the Board of Education.
Total	129,139,840	

FY2027 BOE Draft General Fund Budget
Summary of Changes from FY2026 Budgeted Revenues & Expenditures

			Amount	Cumulative Amount	Page #	Item #
I.	<u>ANTICIPATED INCREMENTAL REVENUE</u>			\$14,150,878		
A.	- Total State Revenue (Based on Latest MSDE State Aid Document from 1/23/26)			\$8,668,637	1	
B.	- Total Local Revenue			\$5,177,241	1	
1	- Local Revenue - Local Share of Blueprint Formula		\$5,177,241			
C.	- Other Revenue			\$305,000	1	
1	- Other Revenue - Non-Resident Students		\$55,000			
2	- Other Revenue - Interest Income		\$250,000			
II.	<u>ANTICIPATED INCREMENTAL EXPENSE</u>			\$16,153,686		
A.	<u>Culture, Safety & Wellness</u>			\$12,634,152		
1	- School Principals - 5.0 Elementary Assistant Principals		\$475,000		4	6
2	- Classroom Instruction - 1.0 Behavior Support Teacher (From Medicaid)		\$70,000		7	7
3	- School Counseling - Computer Software (Inflation)		\$12,500		15	8
4	- Special Ed - 1.0 Special Ed Social Worker (From Medicaid)		\$64,300		17	3
5	- Special Ed - 4.0 Special Ed Teachers (From Medicaid)		\$308,000		17	4
6	- Special Ed - 5.3 Special Ed Paras (From Medicaid)		\$185,500		17	9
7	- Special Ed - 6.0 Special Ed Paras (Added in FY26)		\$198,000		17	9
8	- Special Ed - Computer Software (Inflation)		\$7,000		17	24
9	- Special Ed - Private/Contracted Centers - Residential Placement		\$10,000		18	1
10	- Special Ed Supervision - 1.0 Special Ed Coordinator (From Medicaid)		\$110,000		21	1
11	- Special Ed Supervision - 1.0 Special Ed Teaching Specialist (From Medicaid)		\$77,000		21	2
12	- Student Health - Nursing Services (American Medical Staffing)		\$230,000		23	11
13	- Facilities Operations - 1.0 Head Custodian (Added in FY26)		\$46,000		26	2
14	- Facilities Operations - Vehicle Insurance		\$20,000		26	21
15	- Facilities Operations - Water / Sewer		\$140,000		26	25
16	- Facilities Operations - Electricity		\$900,000		26	27
17	- Tech. Support & Maint. - Tech Service Contracts		\$70,000		27	6
18	- Safety/Security - School Resource Officers (Inflation)		\$43,750		28	7
19	- Employee Benefits - Pension		\$1,085,000		32	1
20	- Employee Benefits - Medical Insurance		\$5,257,921		32	5
21	- Employee Benefits - General Comprehensive Liability		\$120,000		32	18
22	- Employee Benefits - Resource Pool		\$2,177,779		32	19
23	- National Board Certification Teacher Expense (Required by Blueprint)		\$529,090		Throughout	
24	- Benefits Adjustment for positions		\$497,312		32	2-4
B.	<u>Student Success</u>			\$3,817,019		
1	- Classroom Instruction - 7.0 PreK Teachers (Blueprint Required)		\$490,000		7	1
2	- Classroom Instruction - 4.0 Middle School Teachers (ILC)		\$280,000		7	8
3	- Classroom Instruction - 13.0 PreK Paras (Blueprint Required)		\$390,000		8	17
4	- Classroom Instruction - PreK Additional Pay (Blueprint Required)		\$50,000		8	25
5	- Classroom Instruction - PreK Instructional Equipment (Blueprint Required)		\$30,000		9	74
6	- Targeted Instruction - 3.0 ML Teachers (Blueprint Required)		\$210,000		10	4
7	- Special Ed - Special Ed Social Worker		\$70,000		17	3
8	- Special Ed - 1 Special Ed Summit Classroom (1 Teachers, 1 Social Worker, 2 Paras)		\$206,000		17	3, 4, 9
9	- Special Ed - 3 Special Ed Connections Classrooms (3 Teachers & 6 Paras)		\$408,000		17	4, 9
10	- Special Ed - 1 Special Ed Rise Classroom (1 Teacher & 2 Paras)		\$136,000		17	4, 9
11	- Special Ed - 2 Special Ed Enhanced Classrooms (2 11M Teacher & 4 Paras)		\$279,000		17	4, 9
12	- Student Services - Home and Hospital Teaching Coordinator (From Stronger Connections Grant)		\$112,000		22	1
13	- Benefits Adjustment for positions		\$1,156,019		32	2-4
C.	<u>Access & Opportunity</u>			\$587,500		
1	- School Principals - Communications (Inflation)		\$65,000		4	32
2	- Classroom Instruction - Equipment Rental (Inflation)		\$15,000		8	42
3	- Classroom Instruction - Computer Software (Inflation)		\$25,000		8	51
4	- Student Transportation - Contracted Bus Drivers (Inflation)		\$60,000		24	21
5	- Student Transportation - Insurance - Buses (Inflation)		\$20,000		25	32
6	- Student Transportation - Buses / Vans		\$400,000		25	43
7	- Data Processing - Computer Software (Inflation)		\$2,500		41	4
8	- Benefits Adjustment for positions		\$0		32	2-4
D.	<u>Community Engagement</u>			\$30,000		
1	- Community Relations - Contracted Services		\$30,000		38	6

FY2027 BOE Draft General Fund Budget
Summary of Changes from FY2026 Budgeted Revenues & Expenditures

			Amount	Cumulative Amount	Page #	Item #
E.	Savings from Other Reductions			(\$914,985)		
1	- Instructional Supervision - Apprenticeship Coordinator (Staffing Reduction)		(\$87,000)		5	2
2	- Testing - Admin Asst (Staffing Reduction)		(\$54,991)		6	2
3	- Classroom Instruction - Evening High School		(\$200,000)		7	13
4	- Classroom Instruction - Elementary Planning		(\$100,000)		8	26
5	- Executive Leadership - Associate Superintendent (Staffing Reduction)		(\$165,000)		34	1
6	- Executive Leadership - Admin Asst to Associate Superintendent (Staffing Reduction)		(\$65,541)		34	2
7	- Data Processing - IT Professional (Staffing Reduction)		(\$90,000)		41	1
8	- Benefits Adjustment for positions		(\$152,452)		32	2-4
III. A.	BUDGET ADJUSTMENTS BY PROGRAM			(\$2,002,808)		
	- Classroom Instructional Programs			(\$75,000)		
1	- Classroom Instruction - Redeployed 1.0 Elementary Teacher to 1.0 Encore Elementary Teacher (FY26)		\$0		7	2, 3
2	- Classroom Instruction - Redeployed 1.0 Elementary Intervention Teacher to 1.0 Elementary Teacher (FY26)		\$0		7	2, 4
3	- Classroom Instruction - Redeployed 0.2 Encore Elementary Teacher to 0.2 ILC Teacher (FY26)		\$0		7	3, 8
4	- Classroom Instruction - Redeployed 0.5 BISFA Arts Teacher to 0.5 High School Teacher (FY26)		\$35,000		7	6
5	- Classroom Instruction - Redeployed 1.0 PreK Teacher to 2.0 PreK Paras (FY26)		\$0		7, 8	1, 17
6	- Classroom Instruction - Small Computer Equipment (Chromebooks)		(\$110,000)			
	- Gifted and Talented Programs			(\$35,000)		
7	- Gifted & Talented - Redeployed 0.5 BISFA Arts Teacher to 0.5 High School Teacher (FY26)		(\$35,000)		12	4
	- School Library Programs			(\$13,000)		
8	- School Library - Summer / Additional Employment		(\$13,000)		13	3
	- Professional Development			\$0		
9	- Professional Development - Workshops		\$20,000		14	4
10	- Professional Development - Travel / Professional Development		(\$20,000)		14	11
	- School Counseling Programs			\$0		
11	- School Counseling - Counseling Materials		(\$15,000)		15	7
12	- School Counseling - Computer Software		\$15,000		15	8
	- Psychological Services Programs			\$0		
13	- Psychological Services - Contracted Psychologists		\$2,000		16	3
14	- Psychological Services - Small Computer Equipment		(\$1,000)		16	5
15	- Psychological Services - Computer Software		(\$1,000)		16	6
	- Special Education Programs in WCPS			\$70,000		
16	- Special Ed - 1.0 Special Ed Case Manager (Staffing Addition in FY26)		\$70,000		17	4
17	- Special Ed - Redeployed 1.0 Special Ed Teacher to 1.0 Speech Language Pathologist (FY26)		\$0		17	4, 7
18	- Special Ed - Redeployed 1.0 Special Ed Lead Teacher to 1.0 Special Ed Teacher (FY26)		\$0		17	5, 6
19	- Special Ed - Redployed 2.0 Special Ed Paras to 1.0 Special Ed Teacher		\$0		17	4, 9
	- Supervision of Special Education Programs			(\$90,000)		
20	- Special Ed Supervision - 1.0 Coordinator of Special Ed (Staffing Reduction in FY26)		(\$90,000)		21	1
	- Student Health Programs			(\$45,250)		
21	- Student Health - Redeployed 1.0 LPN to 1.0 Health Services Para (FY26)		\$0		23	3, 4
22	- Student Health - Computer Software		(\$45,250)		23	14
	- Student Transportation Programs			\$0		
23	- Student Transportation - Repair & Maintenance Parts		\$60,000		24	26
24	- Student Transportation - Miscellaneous Supplies & Materials		(\$60,000)		24	29
25	- Student Transportation - Equipment other than Buses		(\$15,000)		25	42
26	- Student Transportation - Board Staff Vehicles		\$15,000		25	42
	- Facilities Operations Programs			\$0		
27	- Facilities Operations - Elevator Service Contracts		(\$20,000)		26	9
28	- Facilities Operations - Snow Removal		\$20,000		26	16
	- Technology Support & Maintenance			\$41,000		
29	- Tech. Support & Maint. - Redeployed 1.0 Systems Administrator to 1.0 Applications Administrator (FY26)		(\$95,000)		27	1
30	- Tech. Support & Maint. - Additional Wages		\$13,000		27	5
31	- Tech. Support & Maint. - Tech Service Contracts		\$28,000		27	6
32	- Tech. Support & Maint. - Small Computer Equipment		(\$480,000)		27	10
33	- Tech. Support & Maint. - Computer Software		(\$100,000)		27	11
34	- Tech. Support & Maint. - Communications		\$10,000		27	13
35	- Tech. Support & Maint. - Equipment		\$665,000		27	14

FY2027 BOE Draft General Fund Budget
Summary of Changes from FY2026 Budgeted Revenues & Expenditures

			Amount	Cumulative Amount	Page #	Item #
		- Safety/Security and Risk Management Programs		(\$18,000)		
36	- Safety/Security - 1.0 Safety & Security Assistant (From Grant)		\$42,000		28	2
37	- Safety/Security - Tech Service Contracts		(\$20,000)		28	6
38	- Safety/Security - School Resource Officers (Going to Grant)		(\$60,000)		28	7
39	- Safety/Security - Computer Software		\$20,000		28	11
40	- Safety/Security - Uniforms / Supplies		\$5,000		28	12
41	- Safety/Security - Other - Miscellaneous		(\$10,000)		28	13
42	- Safety/Security - Travel / Professional Development		\$5,000		28	14
		- Food Services Program		\$10,000		
43	- Food Services Transfer - Transfer to Food Services		\$10,000		31	2
		- Employee Benefit Program		(\$1,935,058)		
44	- Adjustments Required to FY27 Budget to Reflect Actual FY26 Salary Cost		(\$1,796,893)			Throughout
45	- Employee Benefits - Benefits Adjustment (S.S., Workers Comp, & Medical Insurance) for other salary adjustments		(\$138,165)		32	2 & 3
46	- Employee Benefits - Perfect Attendance - Sick Leave		\$82,500		32	10
47	- Employee Benefits - Retirement - Sick Leave		(\$82,500)		32	11
		- Elected Board Member Services		\$13,000		
48	- Elected Board - Board Members		\$3,000		33	1
49	- Elected Board - Audit & Accounting Fees		\$2,000		33	5
50	- Elected Board - Other Contracted Services		\$8,000		33	7
		- Executive Leadership Team		\$0		
51	- Executive Leadership - Office Supplies - Superintendent		\$500		34	4
52	- Executive Leadership - Office Supplies - Associate Superintendent		(\$1,000)		34	5
53	- Executive Leadership - Office Supplies - COO		\$500		34	6
54	- Executive Leadership - Books & Magazines - Superintendent		\$100		34	7
55	- Executive Leadership - Books & Magazines - Associate Superintendent		(\$100)		34	8
56	- Executive Leadership - Travel - Superintendent		\$1,500		34	9
57	- Executive Leadership - Travel - Associate Superintendent		(\$2,500)		34	10
58	- Executive Leadership - Travel - COO		\$1,000		34	11
59	- Executive Leadership - Dues & Subscriptions - Associate Superintendent		(\$200)		34	13
60	- Executive Leadership - Dues & Subscriptions - COO		\$200		34	14
		- Financial Services		\$6,000		
61	- Financial Services - Internal Audit Fees		\$6,000		35	5
		- Printing Services		\$0		
62	- Printing Services - Temporary Employment		\$20,000		37	3
63	- Printing Services - Printing Supplies		(\$20,000)		37	10
		- Employee Benefits Administration		(\$26,500)		
64	- Employee Benefits Administration - Consultants		(\$26,500)		40	5
		- Data and Information Processing Services		\$95,000		
65	- Data Processing - Redeployed 1.0 Systems Administrator to 1.0 Applications Administrator (FY26)		\$95,000			
		Anticipated Surplus / (Shortfall) Based on Projected Revenue & Expenditure Changes		\$0.00		

Revenue - Unrestricted

	Actual <u>FY23</u>	Actual <u>FY24</u>	Actual <u>FY25</u>	Budget <u>FY26</u>	Budget <u>FY27</u>	Inc./(Decr.) <u>Bud26 vs Bud27</u>	% Inc. / (Decr.) <u>Bud26 vs Bud27</u>
Local Revenue							
County Appropriation	109,070,360	11,590,017	4,297,356	0	0	0	0.00%
Foundation Program	0	52,481,105	56,207,497	63,655,337	65,386,804	1,731,467	2.72%
State Compensatory Aid	0	31,804,509	34,511,160	37,742,954	37,299,339	(443,615)	-1.18%
English Language Learners	0	2,075,835	2,820,678	3,507,091	3,681,847	174,756	4.98%
Teacher Career Ladder	0	72,025	71,460	432,763	626,560	193,797	44.78%
Special Education - Formula	0	6,582,570	7,877,221	9,315,856	11,204,161	1,888,305	20.27%
College & Career Readiness	0	300,547	153,710	485,825	568,415	82,590	17.00%
Prekindergarten	0	3,289,249	4,086,999	4,796,409	6,769,697	1,973,288	41.14%
Transitional Supplemental Instruction	0	874,503	569,669	423,725	0	(423,725)	-100.00%
Blueprint Coordinator	0	0	0	52,392	52,770	378	0.72%
	109,070,360	109,070,360	110,595,750	120,412,352	125,589,593	5,177,241	4.30%
State Revenue							
Foundation Program	119,869,000	123,145,055	123,853,507	129,580,387	133,327,299	3,746,912	2.89%
State Compensatory Aid	45,109,344	60,754,381	63,105,766	65,261,716	62,595,041	(2,666,675)	-4.09%
English Language Learners	3,630,990	5,001,963	6,467,062	7,414,437	7,469,565	55,128	0.74%
Teacher Career Ladder	159,205	221,974	636,576	1,079,147	1,414,440	335,293	31.07%
Special Education - Formula	12,264,185	14,678,404	16,920,629	18,765,509	21,942,739	3,177,230	16.93%
Special Education - Nonpublic	1,377,988	1,189,723	1,165,874	1,200,000	1,000,000	(200,000)	-16.67%
Student Transportation - Regular	8,159,192	8,846,034	9,006,754	9,360,342	9,453,945	93,603	1.00%
Student Transportation - Special Ed.	544,000	617,000	599,000	676,000	743,000	67,000	9.91%
Guaranteed Tax Base / Local Education Effort	8,570,703	9,092,960	7,823,646	5,898,260	6,974,080	1,075,820	18.24%
College & Career Readiness	785,105	840,824	451,137	1,073,353	1,315,159	241,806	22.53%
Prekindergarten	6,963,041	5,313,499	6,098,292	8,013,388	10,756,286	2,742,898	34.23%
Blueprint Coordinator	0	0	107,634	97,608	97,230	(378)	-0.39%
Out-Of-County, Schools Near Co. Lines	6,279	4,243	2,628	19,320	19,320	0	0.00%
SB #1030 - The Blueprint for MD's Future	0	0	0	0	0	0	0.00%
	207,439,032	229,706,059	236,238,505	248,439,467	257,108,104	8,668,637	3.49%
Federal Revenue							
Impact Aid	11,431	0	0	0	0	0	0.00%
Other Federal Revenue	178,541	0	0	0	0	0	0.00%
	189,972	0	0	0	0	0	0.00%
Other Revenue							
Tuition - Non-Resident Students	137,231	171,662	230,110	95,000	150,000	55,000	57.89%
Tuition - Summer School	0	0	0	0	0	0	0.00%
Other Tuition	0	0	0	500	500	0	0.00%
Technology Fees	18,068	11,554	8,180	20,000	20,000	0	0.00%
Interest Income	779,736	2,325,108	2,311,788	1,000,000	1,250,000	250,000	25.00%
Rental - School Facilities	23,567	28,801	48,719	50,000	50,000	0	0.00%
Miscellaneous	58,961	867,288	636,992	56,965	56,965	0	0.00%
Recovery of Costs	197,663	272,554	201,906	165,000	165,000	0	0.00%
	1,215,225	3,676,967	3,437,695	1,387,465	1,692,465	305,000	21.98%
Other Resources							
Transfers In - Maryland LEAs	219,005	208,267	156,783	220,000	220,000	0	0.00%
Sale of Assets	298,821	139,558	17,119	60,000	60,000	0	0.00%
	517,826	347,825	173,902	280,000	280,000	0	0.00%
Total Revenue	318,432,416	342,801,212	350,445,852	370,519,284	384,670,162	14,150,878	3.82%

Summary of Unrestricted Expenditures

	Actual <u>FY23</u>	Actual <u>FY24</u>	Actual <u>FY25</u>	Budget <u>FY26</u>	Budget <u>FY27</u>	Inc. / (Decr.) <u>Bud25 vs Bud26</u>	% Inc. / (Decr.) <u>Bud25 vs Bud26</u>
Instructional Programs							
School Principals & School Staff	14,905,508	16,027,613	16,975,151	17,714,309	18,154,396	440,087	2.48%
Office of Instructional Supervision	4,906,545	5,390,324	5,597,730	5,498,112	5,405,197	(92,915)	-1.69%
Testing & Accountability Programs	521,242	761,682	743,058	931,530	876,516	(55,014)	-5.91%
Classroom Instructional Programs	103,431,625	109,504,199	113,314,646	118,113,167	118,565,450	452,283	0.38%
Targeted Instructional Programs	6,261,181	7,990,850	9,366,390	10,429,021	10,547,157	118,136	1.13%
Career Technology Programs	5,720,772	5,668,704	5,702,313	6,115,541	6,077,549	(37,992)	-0.62%
Gifted and Talented Programs	3,993,006	3,989,480	4,083,678	4,423,579	4,366,371	(57,208)	-1.29%
School Library Media Programs	3,128,804	3,299,340	3,340,171	3,507,551	3,452,881	(54,670)	-1.56%
Professional Development	1,404,527	1,487,803	1,222,956	1,521,818	1,524,606	2,788	0.18%
School Counseling Programs	4,905,899	6,725,264	6,904,930	7,306,419	7,313,893	7,474	0.10%
Psychological Services Programs	990,938	1,145,760	1,108,968	897,613	886,606	(11,007)	-1.23%
Sp. Ed. Programs in WCPS	22,133,810	25,627,170	26,555,865	28,760,916	30,355,353	1,594,438	5.54%
Sp. Ed. Prog. In Private/Contr. Centers	4,453,851	3,993,145	4,153,687	4,800,000	4,810,000	10,000	0.21%
Sp. Ed. Staff Development Program	36,446	89,434	120,672	57,500	57,500	0	0.00%
Admin. & School Staff in Local Sp. Ed. Centers	259,501	275,905	257,617	269,942	280,994	11,051	4.09%
Supervision of Sp. Ed. Programs	1,092,393	1,258,139	1,319,620	1,459,464	1,566,091	106,627	7.31%
Total - Instructional Programs	178,146,049	193,234,811	200,767,454	211,806,481	214,240,559	2,434,077	1.15%
Student/Staff Support Programs							
Student Services Programs	2,728,282	3,077,624	3,250,255	3,205,114	3,283,790	78,676	2.45%
Student Health Programs	3,506,304	3,700,568	4,311,424	4,655,300	4,836,169	180,869	3.89%
Student Transportation Programs	13,964,705	14,598,816	15,077,985	15,226,606	15,665,284	438,678	2.88%
Facilities Operations Programs	16,381,404	17,816,980	19,724,692	19,426,057	20,557,082	1,131,024	5.82%
Technology Support & Maintenance	5,470,369	5,978,726	6,217,131	6,671,934	6,768,857	96,924	1.45%
Safety and Security Programs	1,961,681	2,799,141	3,112,493	3,660,377	3,672,716	12,339	0.34%
Facilities Maintenance Programs	11,061,597	10,723,198	7,910,333	10,492,716	10,516,081	23,365	0.22%
Facilities Capital Outlay	1,276,629	978,671	440,955	649,343	645,541	(3,802)	-0.59%
Food Services Program	41,034	58,593	411,353	30,000	40,000	10,000	33.33%
Employee Benefit Program	72,819,322	76,233,942	76,761,826	85,887,023	95,891,016	10,003,993	11.65%
Total - Student/Staff Support Programs	129,211,327	135,966,259	137,218,447	149,904,469	161,876,535	11,972,066	7.99%
Administrative Services							
Elected Board Member Services	673,677	832,878	776,112	819,310	810,951	(8,359)	-1.02%
Executive Leadership Team	827,268	880,809	1,045,202	1,106,717	874,599	(232,117)	-20.97%
Financial Services	51,537	306,290	601,526	978,368	965,351	(13,017)	-1.33%
Purchasing Services	324,602	350,214	354,097	375,471	371,887	(3,585)	-0.95%
Printing Services	674,208	552,126	580,597	786,499	784,613	(1,886)	-0.24%
Comm. Relations & Public Engagement Serv.	465,057	517,542	604,608	496,569	526,572	30,003	6.04%
Human Resources Services	1,259,203	1,375,189	1,440,598	1,389,678	1,384,358	(5,321)	-0.38%
Employee Benefits Administration	206,027	204,587	213,031	234,139	205,652	(28,488)	-12.17%
Data & Information Processing Serv.	1,962,852	2,173,388	2,003,622	2,621,583	2,629,086	7,503	0.29%
Total - Administrative Services	6,444,431	7,193,023	7,619,393	8,808,334	8,553,068	(255,266)	-2.90%
Total Expenditures	313,801,808	336,394,093	345,605,293	370,519,284	384,670,162	14,150,878	3.82%

School Principals and School Staff

MSDE Category: Mid-Level Administration

MSDE Subcategory: Office Of The Principal

Program Staffing Summary	Actual FY23	Actual FY24	Actual FY25	Budget FY26	Budget FY27	Inc./(Decr.) Bud25 vs Bud26	% Inc. / (Decr.) Bud25 vs Bud26
Principals							
Elementary	25.0	25.0	25.0	25.0	25.0	0.0	0.00%
Middle	7.0	7.0	7.0	7.0	7.0	0.0	0.00%
High	8.0	8.0	8.0	8.0	8.0	0.0	0.00%
Career & Technology Education	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Alternative/Evening High	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Assistant Principals							
Elementary	10.0	10.0	16.0	23.0	28.0	5.0	21.74%
Middle	14.6	14.6	15.0	15.0	15.0	0.0	0.00%
High	20.4	20.4	20.0	20.0	20.0	0.0	0.00%
Career & Technology Education	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Alternative/Evening High	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Administrative Interns	0.0	3.0	2.0	0.0	0.0	0.0	0.00%
STEM Coordinator - Outdoor School	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Clerical							
Elementary	33.0	36.0	36.0	36.0	36.0	0.0	0.00%
Middle	21.0	21.5	21.5	21.5	21.5	0.0	0.00%
High	34.4	33.9	34.2	34.8	34.8	0.0	0.00%
Career & Technology Education	2.7	2.7	2.7	2.7	2.7	0.0	0.00%
Alternative/Evening High	1.5	1.5	1.5	1.5	1.5	0.0	0.00%
Other School (Outdoor/Children's Village)	2.0	2.0	2.0	1.9	1.9	0.0	0.00%
Total FTE	184.6	190.6	195.9	201.4	206.4	5.0	2.48%

Program Budget	Actual FY23	Actual FY24	Actual FY25	Budget FY26	Budget FY27	Inc./(Decr.) Bud25 vs Bud26	% Inc. / (Decr.) Bud25 vs Bud26	Item #
Salaries and Wages								
Principals								
Elementary	2,996,659	3,090,711	2,964,008	3,031,257	3,019,770	(11,487)	-0.38%	1
Middle	805,064	837,798	866,610	899,637	886,904	(12,733)	-1.42%	2
High	1,051,052	1,093,066	1,158,733	1,158,759	1,134,446	(24,313)	-2.10%	3
Career & Technology Education	124,692	130,203	129,133	135,539	135,541	2	0.00%	4
Alternative	113,482	121,061	129,008	132,878	132,880	2	0.00%	5
Assistant Principals								
Elementary	839,540	1,011,354	1,706,953	2,141,501	2,699,549	558,048	26.06%	6
Middle	1,341,464	1,441,996	1,472,419	1,441,718	1,404,734	(36,984)	-2.57%	7
High	2,098,530	2,070,491	2,152,415	2,228,220	2,228,379	159	0.01%	8
Career & Technology Education	102,636	108,090	111,349	114,689	114,687	(2)	0.00%	9
Alternative	85,695	105,076	106,708	111,892	96,483	(15,409)	-13.77%	10
Administrative Interns	0	209,331	87,283	0	0	0	0.00%	11
STEM Coordinator - Outdoor School	86,199	89,238	91,925	94,683	94,684	1	0.00%	12
Clerical								
Elementary	1,629,084	1,795,891	1,841,575	1,995,478	1,981,265	(14,213)	-0.71%	13
Middle	804,800	847,328	874,639	941,542	903,593	(37,949)	-4.03%	14
High	1,357,187	1,431,629	1,498,461	1,608,613	1,581,207	(27,406)	-1.70%	15
Career & Technology Education	134,836	144,974	151,072	160,804	159,521	(1,283)	-0.80%	16
Alternative/Evening High	66,607	70,276	70,201	79,753	79,227	(527)	-0.66%	17
Other School (Outdoor/Children's Village)	80,363	87,190	90,572	95,069	94,249	(819)	-0.86%	18
Additional Employment - Clerical	47,766	116,530	116,611	120,000	120,000	0	0.00%	19
Additional Empl. - A&S	0	11,841	24,382	0	0	0	0.00%	20
Instructional Substitutes	121	0	0	0	0	0	0.00%	21
Substitutes - Clerical	105,855	118,117	104,999	120,000	120,000	0	0.00%	22
Turnover Credit	0	0	0	(100,000)	(100,000)	0	0.00%	23
	13,871,632	14,932,190	15,749,056	16,512,032	16,887,119	375,087	2.27%	

School Principals and School Staff (Continued)

Program Budget	Actual FY23	Actual FY24	Actual FY25	Budget FY26	Budget FY27	Inc. / (Decr.) Bud25 vs Bud26	% Inc. / (Decr.) Bud25 vs Bud26	Item #
Contracted Services								
Consultants	0	0	0	0	0	0	0.00%	24
Tech. - Service Contracts	0	0	0	0	0	0	0.00%	25
	0	0	0	0	0	0	0.00%	
Supplies and Materials								
Office Supplies	1,099	1,028	331	3,750	3,750	0	0.00%	26
Computer Software	66,470	69,128	72,585	0	0	0	0.00%	27
Postage - Schools	50,826	45,139	52,672	55,527	55,527	0	0.00%	28
Diplomas	9,503	8,914	13,091	10,000	10,000	0	0.00%	29
Food/Meals	3,330	5,614	4,288	3,000	3,000	0	0.00%	30
	131,228	129,824	142,966	72,277	72,277	0	0.00%	
Other Charges								
Travel/Mileage	39,044	61,879	52,890	55,000	55,000	0	0.00%	31
Communications - Schools	863,604	903,720	1,030,238	1,075,000	1,140,000	65,000	6.05%	32
	902,648	965,599	1,083,128	1,130,000	1,195,000	65,000	5.75%	
Property								
Equipment	0	0	0	0	0	0	0.00%	33
Program Total	14,905,508	16,027,613	16,975,151	17,714,309	18,154,396	440,087	2.48%	

Office of Instructional Supervision

MSDE Category: Mid-Level Administration

MSDE Subcategory: Instructional Administration and Supervision

Program Staffing Summary	Actual FY23	Actual FY24	Actual FY25	Budget FY26	Budget FY27	Inc./(Decr.) Bud25 vs Bud26	% Inc. / (Decr.) Bud25 vs Bud26
Professional							
Regular Programs	31.0	32.0	32.0	31.0	31.0	0.0	0.00%
Career & Technology Programs	2.0	2.0	3.0	3.0	2.0	(1.0)	-33.33%
Curriculum & Instr. Specialists	4.2	5.2	5.2	5.5	5.5	0.0	0.00%
Technology Integration Specialists	3.0	3.0	3.0	2.0	2.0	0.0	0.00%
Clerical and Support							
Regular Programs	10.0	10.0	10.0	10.0	10.0	0.0	0.00%
Career & Technology Programs	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Total FTE	51.2	53.2	54.2	52.5	51.5	(1.0)	-1.90%
Program Budget	Actual FY23	Actual FY24	Actual FY25	Budget FY26	Budget FY27	Inc./(Decr.) Bud25 vs Bud26	% Inc. / (Decr.) Bud25 vs Bud26
Salaries and Wages							
Professional							
Regular Programs	3,452,124	3,716,478	3,938,087	3,806,389	3,806,433	44	0.00%
Career & Technology Programs	205,914	299,825	287,259	295,988	208,995	(86,993)	-29.39%
Curriculum & Instr. Specialists	338,195	426,584	427,104	476,301	476,505	204	0.04%
Technology Integration Specialists	260,207	266,084	279,988	169,554	169,744	191	0.11%
Clerical and Support						0	0.00%
Regular Programs	482,368	516,642	504,378	568,652	562,337	(6,315)	-1.11%
Career & Technology Programs	42,330	46,607	56,847	60,728	60,683	(45)	-0.07%
Temporary Employment	0	0	0	0	0	0	0.00%
Additional Pay	34,735	43,394	47,542	40,000	40,000	0	0.00%
	4,815,874	5,315,614	5,541,206	5,417,612	5,324,697	(92,915)	-1.72%
Contracted Services							
Consultants	0	0	0	0	0	0	0.00%
	0	0	0	0	0	0	0.00%
Supplies and Materials							
Office Supplies	4,572	7,077	5,062	8,000	8,000	0	0.00%
Food/Meals	57	351	0	500	500	0	0.00%
	4,629	7,429	5,062	8,500	8,500	0	0.00%
Other Charges							
Travel/Prof. Development	80,921	61,684	45,351	60,000	60,000	0	0.00%
Dues & Subscriptions	5,121	5,598	6,112	12,000	12,000	0	0.00%
	86,042	67,282	51,462	72,000	72,000	0	0.00%
Property							
Equipment	0	0	0	0	0	0	0.00%
Program Total	4,906,545	5,390,324	5,597,730	5,498,112	5,405,197	(92,915)	-1.69%

Testing and Accountability Programs

MSDE Category: Administration

MSDE Subcategory: Planning, Research, Development, and Evaluation Services

Program Staffing Summary	Actual	Actual	Actual	Budget	Budget	Inc. / (Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
Professional	3.0	3.0	3.0	3.0	3.0	0.0	0.00%
Clerical and Support	1.0	1.0	1.0	1.0	0.0	(1.0)	-100.00%
Total FTE	4.0	4.0	4.0	4.0	3.0	(1.0)	-25.00%

Program Budget	Actual	Actual	Actual	Budget	Budget	Inc. / (Decr.)	% Inc. / (Decr.)	Item #
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26	
Salaries and Wages								
Professional	267,355	290,266	301,342	311,013	311,016	3	0.00%	1
Clerical and Support	45,570	48,892	50,893	55,018	0	(55,018)	-100.00%	2
Temporary Employment	0	0	0	0	0	0	0.00%	3
Additional Wages	645	0	300	1,000	1,000	0	0.00%	4
	313,570	339,158	352,535	367,030	312,016	(55,014)	-14.99%	
Contracted Services								
Contracted Services	0	0	0	0	0	0	0.00%	5
	0	0	0	0	0	0	0.00%	
Supplies and Materials								
Software and Supplies	0	0	0	2,000	2,000	0	0.00%	6
Testing Materials	4,321	119,773	90,315	240,000	240,000	0	0.00%	7
G&T Screening Exams	78,750	39,999	40,039	40,000	40,000	0	0.00%	8
	83,071	159,772	130,353	282,000	282,000	0	0.00%	
Other Charges								
Travel/Professional Dev.	465	1,345	1,448	2,000	2,000	0	0.00%	9
PSAT Fees	36,222	39,536	40,116	50,000	50,000	0	0.00%	10
AP/IB Registration Fees	87,758	221,782	218,606	230,000	230,000	0	0.00%	11
Dues & Subscriptions	156	89	0	500	500	0	0.00%	12
	124,601	262,752	260,170	282,500	282,500	0	0.00%	
Property								
Equipment	0	0	0	0	0	0	0.00%	13
Program Total	521,242	761,682	743,058	931,530	876,516	(55,014)	-5.91%	

Classroom Instructional Programs

MSDE Categories: Instructional Salaries
Instructional Textbooks & Supplies
Other Instructional Costs

Program Staffing Summary	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
Teachers							
Pre-Kindergarten	64.5	63.5	65.0	66.0	72.0	6.0	9.09%
Elementary							
Regular Classes, Gr. K-5	430.0	441.0	417.0	409.0	409.0	0.0	0.00%
Encore	87.4	87.4	87.4	88.2	89.0	0.8	0.91%
Intervention	7.5	7.5	8.5	8.5	7.5	(1.0)	-11.76%
Middle	296.5	299.5	309.0	311.2	311.2	0.0	0.00%
High School	331.4	329.4	330.4	331.2	331.7	0.5	0.15%
Behavior Modification	12.0	12.0	11.0	4.0	5.0	1.0	25.00%
InnovatED Learning Hub	19.0	19.0	30.0	35.3	39.5	4.2	11.91%
Outdoor School	3.0	3.0	3.0	3.0	3.0	0.0	0.00%
Family Life	2.0	2.0	2.0	2.0	2.0	0.0	0.00%
Instructional Assistants							
Instr. Assistants-Regular-Elem.	2.0	12.0	9.0	9.0	9.0	0.0	0.00%
Instr. Assistants-Regular-Second.	3.0	3.0	3.0	3.0	3.0	0.0	0.00%
Instructional Assistants-Pre-K	68.0	68.0	67.0	71.0	86.0	15.0	21.13%
Behavior Modification	30.0	30.0	30.0	11.0	11.0	0.0	0.00%
Middle Sch. Drop-out Prevention	6.0	6.0	6.0	6.0	6.0	0.0	0.00%
High School Drop-out Prevention	13.0	14.0	13.0	14.0	14.0	0.0	0.00%
Instr. Assistants-ISS-Secondary	13.0	13.0	13.0	13.0	13.0	0.0	0.00%
InnovatED Learning Hub	2.0	2.0	4.0	4.0	4.0	0.0	0.00%
IA - Teacher Interns	0.0	0.0	0.0	0.0	0.0	0.0	0.00%
Total FTE	1,390.3	1,412.3	1,408.3	1,389.3	1,415.8	26.5	1.91%

Program Budget	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)	
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26	Item #
Salaries and Wages								
Teachers								
Pre-Kindergarten	4,270,818	4,452,590	4,519,401	4,782,316	5,154,982	372,666	7.79%	1
Elementary								
Regular Classes, Gr. K-5	28,528,384	29,630,825	29,037,422	29,692,328	29,288,409	(403,918)	-1.36%	2
Encore	6,020,620	6,246,852	6,289,931	6,583,850	6,607,240	23,390	0.36%	3
Intervention	597,198	431,585	624,503	655,312	585,477	(69,835)	-10.66%	4
Middle	20,221,067	20,776,395	22,190,488	23,346,810	23,112,840	(233,969)	-1.00%	5
High School	22,755,724	23,266,090	23,833,879	24,936,749	24,881,691	(55,057)	-0.22%	6
Behavior Modification	752,831	772,379	740,893	288,414	348,262	59,848	20.75%	7
InnovatED Learning Hub	1,375,186	1,427,585	2,289,904	2,718,356	3,018,805	300,449	11.05%	8
Outdoor School	263,930	256,095	255,315	270,307	270,316	10	0.00%	9
Family Life	166,636	173,443	177,738	183,060	183,071	11	0.01%	10
National Board Certified	125,996	172,886	544,036	1,100,000	1,501,000	401,000	36.45%	11
Home & Hospital	464,268	556,518	824,253	430,000	430,000	0	0.00%	12
Evening High School - Add'l Pay	615,294	426,266	528,023	475,000	275,000	(200,000)	-42.11%	13

Classroom Instructional Programs (Continued)

Program Budget	Actual	Actual	Actual	Budget	Budget	Inc./(Dec.)	% Inc. / (Decr.)	
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26	Item #
Adult Correctional Facility Instr.	41,334	2,670	450	35,000	35,000	0	0.00%	14
Instructional Assistants								
Instr. Assistants-Regular-Elem.	67,965	194,542	235,375	284,360	280,413	(3,947)	-1.39%	15
Instr. Assistants-Regular-Second.	90,116	93,622	93,601	105,342	102,366	(2,977)	-2.83%	16
Instructional Assistants-Pre-K	1,752,253	1,932,392	2,030,050	2,301,174	2,703,438	402,264	17.48%	17
Behavior Modification	688,043	799,007	853,033	376,322	373,686	(2,636)	-0.70%	18
Middle Sch. Drop-out Prevention	202,673	217,941	228,194	284,725	259,531	(25,194)	-8.85%	19
High School Drop-out Prevention	524,246	558,760	659,990	649,473	644,549	(4,924)	-0.76%	20
Instr. Assistants-ISS-Secondary	342,468	364,686	377,940	402,862	388,464	(14,397)	-3.57%	21
InnovatED Learning Hub	48,741	58,491	104,241	123,000	122,501	(499)	-0.41%	22
Lunchtime Assistants	686,549	813,914	850,116	745,000	745,000	0	0.00%	23
Summer/Additional Empl.	100,194	73,409	52,641	150,000	150,000	0	0.00%	24
Add'l Pay-PreK	0	0	0	0	50,000	50,000	100.00%	25
Add'l Pay-Elem Planning	593,138	469,245	420,795	740,000	640,000	(100,000)	-13.51%	26
Add'l Pay-Elem Extended Learning	52,836	62,911	45,476	80,000	80,000	0	0.00%	27
Add'l Pay-Middle Sch. After School Activities	26,387	27,807	23,196	56,005	56,005	0	0.00%	28
Add'l Pay-SHS	121,774	168,747	79,404	100,000	100,000	0	0.00%	29
Add'l Pay-Middle Sat./Drop-out	77,920	88,527	84,285	115,000	115,000	0	0.00%	30
Add'l Pay-High Sat./Twilight	119,246	138,371	93,096	125,000	125,000	0	0.00%	31
Add'l Pay-D/O Intervent'n	23,742	32,406	31,392	30,000	30,000	0	0.00%	32
Add'l Pay-Upward Bound Tutoring	1,225	2,733	605	5,000	5,000	0	0.00%	33
SIT Planning Workshop	160,416	160,185	197,289	332,765	332,765	0	0.00%	34
Summer School-Elementary	0	0	0	166,500	166,500	0	0.00%	35
Summer School-Middle	0	0	0	78,500	78,500	0	0.00%	36
Summer School-High	0	180	6,851	300,000	300,000	0	0.00%	37
Instructional Substitutes	3,208,951	3,366,246	3,444,567	3,450,000	3,450,000	0	0.00%	38
Extra-Curricular Compensation	804,899	808,821	823,033	920,000	920,000	0	0.00%	39
Temp Employment	0	0	0	622,000	622,000	0	0.00%	40
Turnover Credit	0	0	0	(2,400,000)	(2,400,000)	0	0.00%	41
	95,893,069	99,025,120	102,591,406	105,640,527	106,132,811	492,283	0.47%	
Contracted Services								
Equipment Rental	271,211	393,367	367,592	400,000	415,000	15,000	3.75%	42
Official Fees	176,100	176,100	176,100	176,100	176,100	0	0.00%	43
Athletic Trainer Services	153,072	393,717	460,760	460,000	460,000	0	0.00%	44
Music and Arts	81,529	86,452	85,017	85,000	85,000	0	0.00%	45
Interpreters	58,917	67,109	34,851	77,300	77,300	0	0.00%	46
Home and Hospital	15,985	15,818	15,217	30,900	30,900	0	0.00%	47
Contracted Services	349,906	232,085	47,565	51,100	51,100	0	0.00%	48
	1,106,718	1,364,648	1,187,102	1,280,400	1,295,400	15,000	1.17%	
Supplies and Materials								
Printing Supplies	79,436	76,590	148,717	150,000	150,000	0	0.00%	49
Small Computer Equipment	1,273,081	802,091	2,241,963	2,500,000	2,390,000	(110,000)	-4.40%	50
Computer Software	449,892	860,743	728,603	785,000	810,000	25,000	3.18%	51
Instructional Mat'l's-School Alloc.	969,150	953,032	869,617	999,425	999,425	0	0.00%	52
Instr. Mat'l's-Supv. - Elementary	770,268	1,124,923	1,223,118	1,225,000	1,225,000	0	5.21%	53
Instr. Mat'l's-Supv. - Secondary	1,422,286	1,564,120	1,114,899	1,552,000	1,552,000	0	29.41%	54
Instr. Mat'l's-504 Plans	4,756	0	0	0	0	0	0.00%	55
Instr. Mat'l's-Outdoor School	0	5,218	0	5,400	5,400	0	0.00%	56
Instructional Mat'l's-Classroom	161,330	146,466	139,497	167,235	167,235	0	0.00%	57
Summer School Materials-Elem.	13,330	258	0	0	0	0	0.00%	58
Summer School Materials-Second.	0	0	28	5,000	5,000	0	0.00%	59
Instr. Mat'l's-Planetarium	2,505	12,871	2,246	2,700	2,700	0	0.00%	60
Instr. Mat'l's-Drop-out Prevention	9,649	8,706	5,007	10,800	10,800	0	0.00%	61
Instr. Mat'l's-Family Life	17,960	18,906	19,392	19,400	19,400	0	0.00%	62
Instr. Mat'l's-Drop-out Prev.Incentives	1,172	1,415	328	3,200	3,200	0	0.00%	63
	5,174,816	5,575,340	6,493,414	7,425,160	7,340,160	(85,000)	-1.14%	

Classroom Instructional Programs (Continued)

Program Budget	Actual FY23	Actual FY24	Actual FY25	Budget FY26	Budget FY27	Inc./(Dec.) Bud25 vs Bud26	% Inc. / (Dec.) Bud25 vs Bud26	Item #
Other Charges								
Travel - Dropout Prevent	2,715	2,708	3,574	5,000	5,000	0	0.00%	64
Travel - Diversity Achieve. Coun.	0	0	0	1,000	1,000	0	0.00%	65
Traveling Teachers	14,977	8,246	5,596	10,000	10,000	0	0.00%	66
Mileage - Home Instruction	8,163	3,886	3,048	30,000	30,000	0	0.00%	67
SIT Grants	70,572	105,568	88,544	78,048	78,048	0	0.00%	68
School Enrichment Activities	78,167	92,401	85,151	125,500	125,500	0	0.00%	69
Middle School After School Activities	10,362	0	0	0	0	0	0.00%	70
Interscholastic Athletics	191,475	158,884	230,384	230,384	230,384	0	0.00%	71
Other - Contingency	384	2,748	527	10,000	10,000	0	0.00%	72
	376,814	374,440	416,824	489,932	489,932	0	0.00%	
Property								
Instr. Equip.-School Alloc.	8,679	0	0	40,000	40,000	0	0.00%	73
Instr. Equip.-Supv. - Elementary	58,789	79,924	10,935	60,000	90,000	30,000	50.00%	74
Instr. Equip.-Supv. - Secondary	19,260	141,864	88,930	65,000	65,000	0	0.00%	75
	86,728	221,788	99,865	165,000	195,000	30,000	18.18%	
Transfers								
Tuition (to other Md. LEA's)	95,913	89,965	65,669	50,000	50,000	0	0.00%	76
State Institutions	76,023	65,672	54,424	150,000	150,000	0	0.00%	77
Transfers - Private/Other Institutions	621,545	2,787,227	2,405,942	2,912,147	2,912,147	0	0.00%	78
	793,480	2,942,863	2,526,035	3,112,147	3,112,147	0	0.00%	
Program Total	103,431,625	109,504,199	113,314,646	118,113,167	118,565,450	452,283	0.38%	

Targeted Instructional Programs

MSDE Categories: Instructional Salaries

Instructional Textbooks & Supplies

Other Instructional Costs

Program Staffing Summary	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)
	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>Bud25 vs Bud26</u>	<u>Bud25 vs Bud26</u>
Lead Teachers-Elem.	23.5	23.5	23.5	23.5	23.5	0.0	0.00%
Lead Teachers-Second.	22.0	22.0	23.0	24.0	24.0	0.0	0.00%
Family Center	2.5	2.5	0.0	0.0	0.0	0.0	0.00%
ML	33.0	55.0	72.0	78.0	81.0	3.0	3.85%
Instructional Assistants							
Family Center	1.0	1.0	0.0	0.0	0.0	0.0	0.00%
ML	0.0	1.0	1.0	8.0	8.0	0.0	0.00%
Total FTE	82.0	105.0	119.5	133.5	136.5	3.0	2.25%
Program Budget							
	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)
	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>Bud25 vs Bud26</u>	<u>Bud25 vs Bud26</u>
Salaries and Wages							
Teachers							
Lead Teachers-Elem.	1,807,207	1,882,752	1,903,754	1,968,663	1,971,368	2,705	0.14% <i>1</i>
Lead Teachers-Second.	1,778,536	1,825,314	1,978,492	2,109,469	2,053,393	(56,076)	-2.66% <i>2</i>
Family Center	168,912	173,027	0	0	0	0	0.00% <i>3</i>
ML	2,287,043	3,855,783	5,088,796	5,706,561	5,872,215	165,654	2.90% <i>4</i>
National Board Certified	10,000	17,000	54,000	80,000	100,000	20,000	25.00% <i>5</i>
Instructional Assistants							
Family Center	26,434	20,705	0	0	0	0	0.00% <i>6</i>
ML	0	29,716	24,929	268,827	254,681	(14,146)	-5.26% <i>7</i>
Summer/Additional Pay	4,832	1,780	1,434	10,500	10,500	0	0.00% <i>8</i>
Instructional Substitutes	137,778	142,548	197,905	150,000	150,000	0	0.00% <i>9</i>
	6,220,742	7,948,625	9,249,311	10,294,021	10,412,157	118,136	1.15%
Contracted Services							
ML	22,222	0	65,050	60,000	60,000	0	0.00% <i>10</i>
	22,222	0	65,050	60,000	60,000	0	0.00%
Supplies and Materials							
Instructional Materials - ML	12,068	34,778	44,209	65,000	65,000	0	0.00% <i>11</i>
	12,068	34,778	44,209	65,000	65,000	0	0.00%
Other Charges							
Travel - ML	6,148	7,447	7,819	10,000	10,000	0	0.00% <i>12</i>
	6,148	7,447	7,819	10,000	10,000	0	0.00%
Property							
Equipment	0	0	0	0	0	0	0.00% <i>13</i>
	0	0	0	0	0	0	0.00%
Program Total	6,261,181	7,990,850	9,366,390	10,429,021	10,547,157	118,136	1.13%

Career Technical Programs

MSDE Categories: Instructional Salaries

Instructional Textbooks & Supplies

Other Instructional Costs

Program Staffing Summary	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)
	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>Bud25 vs Bud26</u>	<u>Bud25 vs Bud26</u>
Teachers							
Middle School CTE Teachers	7.5	7.5	7.5	7.5	7.5	0.0	0.00%
High School CTE Teachers	56.1	56.1	55.1	55.8	55.8	0.0	0.00%
Instructional Assistants	4.0	4.0	4.0	4.0	4.0	0.0	0.00%
Total FTE	67.6	67.6	66.6	67.3	67.3	0.0	0.00%
Program Budget							
	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)
	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>Bud25 vs Bud26</u>	<u>Bud25 vs Bud26</u>
Salaries and Wages							
Teachers							
Middle School CTE Teachers	518,719	518,497	534,170	550,241	544,785	(5,456)	-0.99% <i>1</i>
High School CTE Teachers	3,977,190	4,059,432	4,081,933	4,230,265	4,188,082	(42,182)	-1.00% <i>2</i>
National Board Certified	20,000	44,250	30,000	100,000	110,000	10,000	10.00% <i>3</i>
Instructional Assistants	100,187	120,952	128,549	134,035	133,682	(354)	-0.26% <i>4</i>
Summer/Add. Employment	38,348	43,941	17,177	65,000	65,000	0	0.00% <i>5</i>
Instructional Substitutes	144,488	100,642	101,068	100,000	100,000	0	0.00% <i>6</i>
	4,798,931	4,887,713	4,892,898	5,179,541	5,141,549	(37,992)	-0.73%
Contracted Services							
Contractor Trades Education	10,770	15,594	19,642	20,000	20,000	0	0.00% <i>7</i>
	10,770	15,594	19,642	20,000	20,000	0	0.00%
Supplies and Materials							
Small Computer Equipment	90,000	47,943	93,500	93,500	93,500	0	0.00% <i>8</i>
Instructional Materials - CTE	462,550	612,317	606,851	670,500	670,500	0	0.00% <i>9</i>
	552,550	660,261	700,351	764,000	764,000	0	0.00%
Other Charges							
Travel	43,964	37,025	19,762	40,000	40,000	0	0.00% <i>10</i>
Dues & Subscriptions	12,224	11,583	28,267	12,000	12,000	0	0.00% <i>11</i>
	56,188	48,608	48,029	52,000	52,000	0	0.00%
Property							
Equipment	302,333	56,529	41,394	100,000	100,000	0	0.00% <i>12</i>
Program Total	5,720,772	5,668,704	5,702,313	6,115,541	6,077,549	(37,992)	-0.62%

Gifted and Talented Programs

MSDE Categories: Instructional Salaries
Instructional Textbooks & Supplies
Other Instructional Costs

Program Staffing Summary	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
Teachers							
Talented & Gifted-Enrichment	21.5	21.5	21.5	22.5	22.5	0.0	0.00%
Talented & Gifted-Magnet	16.0	16.0	16.0	16.0	16.0	0.0	0.00%
Other Enriched/Advanced Prog.	2.0	2.0	2.0	2.0	2.0	0.0	0.00%
BISFA Arts Teachers	7.5	7.5	7.5	7.5	7.0	(0.5)	-6.67%
Total FTE	47.0	47.0	47.0	48.0	47.5	(0.5)	-1.04%
Program Budget							
	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
Salaries and Wages							
Teachers							
Talented & Gifted-Enrichment	1,564,625	1,555,349	1,628,701	1,765,349	1,732,462	(32,887)	-1.86%
Talented & Gifted-Magnet	1,003,834	1,053,083	1,089,882	1,134,020	1,130,637	(3,383)	-0.30%
Other Enriched/Advanced Prog.	163,374	170,020	184,201	179,409	181,442	2,033	1.13%
BISFA Arts Teachers	592,501	598,572	612,987	631,800	598,830	(32,971)	-5.22%
National Board Certified	29,895	36,186	30,000	90,000	100,000	10,000	11.11%
Temporary Employment	233,178	182,589	196,511	200,000	200,000	0	0.00%
Summer/Additional Pay - G&T	35,362	34,312	31,327	35,000	35,000	0	0.00%
Summer/Additional Pay - BISFA	12,776	4,121	7,560	20,000	20,000	0	0.00%
Instructional Substitutes	63,808	62,594	60,909	73,000	73,000	0	0.00%
	3,699,354	3,696,827	3,842,078	4,128,579	4,071,371	(57,208)	-1.39%
Contracted Services							
Contracted Services - G&T	13,047	13,497	13,868	15,000	15,000	0	0.00%
	13,047	13,497	13,868	15,000	15,000	0	0.00%
Supplies and Materials							
Materials - G&T	49,988	58,883	30,202	50,000	50,000	0	0.00%
Materials - STEM	49,983	43,565	42,164	50,000	50,000	0	0.00%
Magnet Program-Materials-Elem.	19,965	21,600	7,039	20,000	20,000	0	0.00%
Magnet Program-Materials-Second.	19,934	15,825	16,180	20,000	20,000	0	0.00%
	139,870	139,873	95,585	140,000	140,000	0	0.00%
Other Charges							
Travel - Prof. Development	102,041	110,838	104,639	105,000	105,000	0	0.00%
Dues & Subscriptions	38,694	28,445	27,508	35,000	35,000	0	0.00%
	140,735	139,283	132,147	140,000	140,000	0	0.00%
Program Total	3,993,006	3,989,480	4,083,678	4,423,579	4,366,371	(57,208)	-1.29%

School Library Media Programs

MSDE Categories: Instructional Salaries

Instructional Textbooks & Supplies

Other Instructional Costs

Program Staffing Summary	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
Librarians	38.0	38.0	38.0	38.0	38.0	0.0	0.00%
Total FTE	38.0	38.0	38.0	38.0	38.0	0.0	0.00%
<hr/>							
Program Budget	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
Salaries and Wages							
Librarians	2,623,616	2,745,262	2,796,275	2,919,551	2,867,881	(51,670)	-1.77% <i>1</i>
National Board Certified	10,000	0	0	20,000	30,000	10,000	50.00% <i>2</i>
Summer/Additional Employment	36,462	24,704	52,482	43,000	30,000	(13,000)	-30.23% <i>3</i>
Instructional Substitutes	75,058	60,261	59,451	70,000	70,000	0	0.00% <i>4</i>
	2,745,136	2,830,227	2,908,207	3,052,551	2,997,881	(54,670)	-1.79%
<hr/>							
Supplies and Materials							
Library Materials	221,621	225,081	179,123	215,000	215,000	0	0.00% <i>5</i>
	221,621	225,081	179,123	215,000	215,000	0	0.00%
<hr/>							
Other Charges							
Dues & Subscriptions	162,047	244,033	252,841	240,000	240,000	0	0.00% <i>6</i>
<hr/>							
Property							
Equipment	0	0	0	0	0	0	0.00% <i>7</i>
Program Total	3,128,804	3,299,340	3,340,171	3,507,551	3,452,881	(54,670)	-1.56%

Professional Development

MSDE Categories: Instructional Salaries
Instructional Textbooks & Supplies
Other Instructional Costs

Program Staffing Summary	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
Mentor Resource Teachers	5.0	5.0	5.0	5.0	5.0	0.0	0.00%
Total FTE	5.0	5.0	5.0	5.0	5.0	0.0	0.00%
<hr/>							
Program Budget	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
Salaries and Wages							
Mentor Resource Teachers	417,046	436,779	452,859	466,818	469,606	2,788	0.60% <i>1</i>
Additional Pay - ESP	2,600	1,112	0	5,000	5,000	0	0.00% <i>2</i>
Additional Pay - Teachers	3,586	6,983	3,758	20,000	20,000	0	0.00% <i>3</i>
Workshops	594,744	688,465	490,101	700,000	720,000	20,000	2.86% <i>4</i>
Workshops - G&T	87,938	82,065	82,088	85,000	85,000	0	0.00% <i>5</i>
Substitutes - Prof. Growth	32,507	33,489	27,184	38,000	38,000	0	0.00% <i>6</i>
	1,138,422	1,248,894	1,055,989	1,314,818	1,337,606	22,788	1.73%
<hr/>							
Contracted Services							
Consultants	110,266	86,603	63,680	80,000	80,000	0	0.00% <i>7</i>
Maintenance Contracts	38,102	40,126	41,607	0	0	0	0.00% <i>8</i>
	148,367	126,729	105,287	80,000	80,000	0	0.00%
<hr/>							
Supplies and Materials							
Workshop Supplies	36,844	30,905	23,966	40,000	40,000	0	0.00% <i>9</i>
Food/Meals	5,073	2,162	2,098	5,000	5,000	0	0.00% <i>10</i>
	41,917	33,068	26,064	45,000	45,000	0	0.00%
<hr/>							
Other Charges							
Travel/Professional Dev.	50,845	69,440	26,393	70,000	50,000	(20,000)	-28.57% <i>11</i>
Dues & Subscriptions	24,976	9,674	9,223	12,000	12,000	0	0.00% <i>12</i>
	75,821	79,113	35,616	82,000	62,000	(20,000)	-24.39%
<hr/>							
Property							
Equipment	0	0	0	0	0	0	0.00% <i>13</i>
Program Total	1,404,527	1,487,803	1,222,956	1,521,818	1,524,606	2,788	0.18%

School Counseling Programs

MSDE Categories: Instructional Salaries

Instructional Textbooks & Supplies

Other Instructional Costs

Program Staffing Summary	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
School Counselors	70.5	74.5	73.5	73.5	73.5	0.0	0.00%
Instructional Assistants	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Total FTE	71.5	75.5	74.5	74.5	74.5	0.0	0.00%

Program Budget	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)	
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26	Item #
Salaries and Wages								
School Counselors	4,418,925	4,889,459	5,060,521	5,357,003	5,352,768	(4,235)	-0.08%	<i>1</i>
Instructional Assistants	31,326	36,926	38,020	40,216	39,425	(791)	-1.97%	<i>2</i>
Additional Employment	232,659	226,016	261,019	255,000	255,000	0	0.00%	<i>3</i>
Instructional Substitutes	32,243	36,588	13,534	40,000	40,000	0	0.00%	<i>4</i>
	4,715,153	5,188,990	5,373,093	5,692,219	5,687,193	(5,026)	-0.09%	
Contracted Services								
Contracted Services	0	0	0	0	0	0	0.00%	<i>5</i>
	0	0	0	0	0	0	0.00%	
Supplies and Materials								
Office Supplies	1,476	932	242	1,500	1,500	0	0.00%	<i>6</i>
Counseling Materials	45,967	61,854	37,956	53,000	38,000	(15,000)	-28.30%	<i>7</i>
Computer Software	127,872	127,620	134,289	132,500	160,000	27,500	20.75%	<i>8</i>
Student Service Learning Materials	3,816	3,538	6,129	4,000	4,000	0	0.00%	<i>9</i>
PBIS Materials	805	144	8,711	10,000	10,000	0	0.00%	<i>10</i>
Conflict Resolution Materials	0	0	0	0	0	0	0.00%	<i>11</i>
	179,936	194,088	187,327	201,000	213,500	12,500	6.22%	
Other Charges								
Travel	1,059	6,990	4,614	3,000	3,000	0	0.00%	<i>12</i>
Dues & Subscriptions	9,752	9,724	9,804	10,200	10,200	0	0.00%	<i>13</i>
	10,810	16,714	14,418	13,200	13,200	0	0.00%	
Property								
Equipment	0	0	0	0	0	0	0.00%	<i>14</i>
Transfers								
Transfers - Private/Other Institutions	0	1,325,472	1,330,093	1,400,000	1,400,000	0	0.00%	<i>15</i>
Program Total	4,905,899	6,725,264	6,904,930	7,306,419	7,313,893	7,474	0.10%	

Psychological Services Programs

MSDE Categories: Instructional Salaries

Instructional Textbooks & Supplies

Other Instructional Costs

Program Staffing Summary	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
Professional	8.0	9.0	9.0	9.0	9.0	0.0	0.00%
Total FTE	8.0	9.0	9.0	9.0	9.0	0.0	0.00%
<hr/>							
Program Budget	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
Salaries and Wages							
Professional	751,241	686,174	620,579	853,113	842,106	(11,007)	-1.29%
Additional Pay	12,042	10,149	17,720	2,000	2,000	0	0.00%
	763,283	696,323	638,300	855,113	844,106	(11,007)	-1.29%
Contracted Services							
Psychologists	195,650	414,445	447,150	5,000	7,000	2,000	40.00%
	195,650	414,445	447,150	5,000	7,000	2,000	40.00%
Supplies and Materials							
Office Supplies	3,552	5,491	2,582	3,500	3,500	0	0.00%
Small Computer Equipment	0	0	0	1,000	0	(1,000)	-100.00%
Computer Software	0	0	0	1,000	0	(1,000)	-100.00%
Assessment Materials	26,952	25,586	18,739	25,000	25,000	0	0.00%
	30,504	31,077	21,322	30,500	28,500	(2,000)	-6.56%
Other Charges							
Travel	1,502	3,915	2,197	7,000	7,000	0	0.00%
Property							
Equipment	0	0	0	0	0	0	0.00%
Program Total	990,938	1,145,760	1,108,968	897,613	886,606	(11,007)	-1.23%

Special Education Programs in Washington County Public Schools

MSDE Category: Special Education
MSDE Subcategory: Public School Instruction Programs

Program Staffing Summary	Actual FY23	Actual FY24	Actual FY25	Budget FY26	Budget FY27	Inc./(Decr.) Bud25 vs Bud26	% Inc. / (Decr.) Bud25 vs Bud26
Professional Teachers	0.0	2.0	2.5	3.0	3.0	0.0	0.00%
Intervention	3.5	3.5	3.5	3.5	3.5	0.0	0.00%
Social Workers	8.0	8.0	9.0	10.0	13.0	3.0	30.00%
Special Education	151.4	161.4	163.4	175.4	187.4	12.0	6.84%
Lead Teachers - Special Education	7.0	7.0	7.0	7.0	7.0	0.0	0.00%
Occupational Therapists	6.6	6.6	6.6	7.1	7.1	0.0	0.00%
Speech, Language, Audiology	20.0	20.0	29.0	28.0	29.0	1.0	3.57%
Instructional Assistants	180.8	196.8	215.0	262.0	285.3	23.3	8.89%
Occup. Therapist Assistants	3.0	3.0	3.0	3.0	3.0	0.0	0.00%
Total FTE	380.3	408.3	439.0	499.0	538.3	39.3	7.88%
Program Budget	Actual FY23	Actual FY24	Actual FY25	Budget FY26	Budget FY27	Inc./(Decr.) Bud25 vs Bud26	% Inc. / (Decr.) Bud25 vs Bud26
						Item #	
Salaries and Wages							
Professional Teachers	0	146,043	232,972	270,821	248,190	(22,631)	-8.36% 1
Intervention	259,411	270,733	292,265	273,582	292,579	18,997	6.94% 2
Social Workers	546,989	583,823	654,197	744,017	943,492	199,476	26.81% 3
Special Education	10,162,689	11,235,975	11,659,725	13,067,577	13,726,052	658,475	5.04% 4
Lead Teachers - Special Education	540,419	550,107	566,583	559,314	534,443	(24,871)	-4.45% 5
Occupational Therapists	453,990	551,042	528,635	610,966	618,948	7,981	1.31% 6
Speech, Language, Audiology	1,169,102	1,812,682	2,156,689	2,323,714	2,340,935	17,221	0.74% 7
National Board Certified	10,000	10,000	50,000	121,910	200,000	78,090	64.06% 8
Instructional Assistants	4,230,813	5,816,169	6,904,542	8,715,326	9,372,974	657,648	7.55% 9
Occup. Therapist Assistants	137,428	163,507	169,806	177,688	174,740	(2,949)	-1.66% 10
Adult Correctional Facility Instr.	0	0	0	5,000	5,000	0	0.00% 11
Additional Pay	649	440	814	1,000	1,000	0	0.00% 12
Additional Empl./Summer School	445,040	471,796	493,490	440,000	440,000	0	0.00% 13
Instructional Substitutes	603,325	754,270	940,331	740,000	740,000	0	0.00% 14
Turnover Credit	0	0	0	(500,000)	(500,000)	0	0.00% 15
	18,559,856	22,366,587	24,650,049	27,550,916	29,138,353	1,587,438	5.76%
Contracted Services							
Legal Fees	6,188	67,242	12,344	80,000	80,000	0	0.00% 16
Consultants	26,555	0	12,693	90,000	90,000	0	0.00% 17
Speech/Language Therapists	468,601	1,426,023	449,871	0	0	0	0.00% 18
Assessments	541	37,217	0	0	0	0	0.00% 19
Interpreters	683,149	571,277	294,445	405,000	405,000	0	0.00% 20
Other Contr. Serv. / Behavior Initiatives	1,748,089	483,995	666,860	10,000	10,000	0	0.00% 21
	2,933,123	2,585,753	1,436,214	585,000	585,000	0	0.00%
Supplies and Materials							
Office Supplies	5,506	3,076	2,505	5,000	5,000	0	0.00% 22
Small Computer Equipment	8,199	3,080	6,320	0	0	0	0.00% 23
Computer Software	51,152	40,231	57,244	55,000	62,000	7,000	12.73% 24
Instructional Materials	370,995	435,474	262,079	400,000	400,000	0	0.00% 25
Assessment Materials	66,119	60,680	45,117	54,000	54,000	0	0.00% 26
Library Materials	338	0	0	1,000	1,000	0	0.00% 27
	502,309	542,541	373,265	515,000	522,000	7,000	1.36%
Other Charges							
Travel	62,715	85,853	81,031	60,000	60,000	0	0.00% 28
Student Admission Fees	0	0	0	0	0	0	0.00% 29
	62,715	85,853	81,031	60,000	60,000	0	0.00%
Property							
Equipment	15,615	122	0	0	0	0	0.00% 30
Transfers							
Maryland LEAs (Tuition)	60,192	46,314	15,306	50,000	50,000	0	0.00% 31
Program Total	22,133,810	25,627,170	26,555,865	28,760,916	30,355,353	1,594,438	5.54%

Special Education Programs in Private/Contracted Centers

MSDE Category: Special Education
MSDE Subcategory: Non-Public School Programs

<u>Program Budget</u>	<u>Actual FY23</u>	<u>Actual FY24</u>	<u>Actual FY25</u>	<u>Budget FY26</u>	<u>Budget FY27</u>	<u>Inc./(Decr.) Bud25 vs Bud26</u>	<u>% Inc. / (Decr.) Bud25 vs Bud26</u>	<u>Item #</u>
Transfers								
Special Placements - Residential	846,448	459,705	983,264	850,000	860,000	10,000	1.18%	1
Special Placements - Day	3,593,513	3,510,449	3,109,731	3,910,000	3,910,000	0	0.00%	2
State Institutions	13,890	22,991	60,692	40,000	40,000	0	0.00%	3
Program Total	4,453,851	3,993,145	4,153,687	4,800,000	4,810,000	10,000	0.21%	

Special Education Staff Development Program

MSDE Category: Special Education

MSDE Subcategory: Instructional Staff Development

Program Budget	Actual FY23	Actual FY24	Actual FY25	Budget FY26	Budget FY27	Inc. / (Decr.) Bud25 vs Bud26	% Inc. / (Decr.) Bud25 vs Bud26	Item #
Salaries and Wages								
Workshop Pay	5,308	15,019	2,881	15,000	15,000	0	0.00%	1
Substitutes - Staff Develop.	0	0	0	0	0	0	0.00%	2
	5,308	15,019	2,881	15,000	15,000	0	0.00%	
Contracted Services								
Consultants	4,078	15,534	15,485	10,000	10,000	0	0.00%	3
Supplies and Materials								
Workshop Materials	11,796	1,742	27,500	12,500	12,500	0	0.00%	4
Other Charges								
Travel	1,352	509	200	11,000	11,000	0	0.00%	5
Professional Development	10,713	53,226	73,853	6,000	6,000	0	0.00%	6
Dues & Subscriptions	3,200	3,404	753	3,000	3,000	0	0.00%	7
	15,264	57,139	74,806	20,000	20,000	0	0.00%	
Program Total	36,446	89,434	120,672	57,500	57,500	0	0.00%	

Administrators and School Staff in Local Special Education Centers

MSDE Category: Special Education
MSDE Subcategory: Office of the Principal

<u>Program Staffing Summary</u>	Actual FY23	Actual FY24	Actual FY25	Budget FY26	Budget FY27	Inc./(Decr.) Bud25 vs Bud26	% Inc. / (Decr.) Bud25 vs Bud26
Principals - Special Education	2.0	2.0	2.0	2.0	2.0	0.0	0.00%
Clerical and Support	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Total FTE	3.0	3.0	3.0	3.0	3.0	0.0	0.00%
<hr/>							
<u>Program Budget</u>	Actual FY23	Actual FY24	Actual FY25	Budget FY26	Budget FY27	Inc./(Decr.) Bud25 vs Bud26	% Inc. / (Decr.) Bud25 vs Bud26
Salaries and Wages							
Principals - Special Education	205,230	217,632	197,152	205,166	216,834	11,668	5.69% <i>1</i>
Clerical and Support	53,281	56,810	59,074	64,276	63,660	(617)	-0.96% <i>2</i>
Additional Employment	990	1,464	1,391	500	500	0	0.00% <i>3</i>
	259,501	275,905	257,617	269,942	280,994	11,051	4.09%
Other Charges							
Travel	0	0	0	0	0	0	0.00% <i>4</i>
	0	0	0	0	0	0	0.00%
Program Total	259,501	275,905	257,617	269,942	280,994	11,051	4.09%

Supervision of Special Education Programs

MSDE Category: Special Education
MSDE Subcategory: Instructional Administration and Supervision

Program Staffing Summary	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
Professional	5.0	6.0	6.0	6.0	6.0	0.0	0.00%
Special Education Specialists	5.0	5.0	5.0	6.0	7.0	1.0	16.67%
Clerical and Support	3.0	3.0	3.0	3.0	3.0	0.0	0.00%
Total FTE	13.0	14.0	14.0	15.0	16.0	1.0	6.67%
Program Budget	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
Salaries and Wages							
Professional	514,876	672,979	733,883	759,297	838,498	79,201	10.43% <i>1</i>
Special Education Specialists	431,232	435,925	441,065	529,324	554,851	25,527	4.82% <i>2</i>
Clerical and Support	112,160	121,547	128,788	137,843	139,742	1,899	1.38% <i>3</i>
Clerical / Additional Pay	11	26	42	4,000	4,000	0	0.00% <i>4</i>
Summer / Additional Pay	1,422	110	0	1,500	1,500	0	0.00% <i>5</i>
	1,059,700	1,230,588	1,303,778	1,431,964	1,538,591	106,627	7.45%
Contracted Services							
Consultants	0	0	0	0	0	0	0.00% <i>6</i>
	0	0	0	0	0	0	0.00%
Supplies and Materials							
Office Supplies	840	1,892	1,800	2,000	2,000	0	0.00% <i>7</i>
Small Computer Equipment	0	0	222	500	500	0	0.00% <i>8</i>
	840	1,892	2,022	2,500	2,500	0	0.00%
Other Charges							
Travel	30,504	21,054	4,051	20,000	20,000	0	0.00% <i>9</i>
Dues & Subscriptions	1,349	4,606	9,769	5,000	5,000	0	0.00% <i>10</i>
	31,852	25,660	13,820	25,000	25,000	0	0.00%
Property							
Equipment	0	0	0	0	0	0	0.00% <i>11</i>
Program Total	1,092,393	1,258,139	1,319,620	1,459,464	1,566,091	106,627	7.31%

Student Services Programs
MSDE Category: Student Personnel Services

Program Staffing Summary	Actual FY23	Actual FY24	Actual FY25	Budget FY26	Budget FY27	Inc./(Decr.) Bud25 vs Bud26	% Inc. / (Decr.) Bud25 vs Bud26
Professional	2.0	3.0	3.0	2.0	3.0	1.0	50.00%
Pupil Personnel Workers	8.0	8.0	8.0	8.0	8.0	0.0	0.00%
Social Workers	25.0	26.0	26.0	23.5	23.5	0.0	0.00%
Clerical and Support	2.0	2.0	2.0	2.0	2.0	0.0	0.00%
Total FTE	37.0	39.0	39.0	35.5	36.5	1.0	2.82%

Program Budget	Actual FY23	Actual FY24	Actual FY25	Budget FY26	Budget FY27	Inc./(Decr.) Bud25 vs Bud26	% Inc. / (Decr.) Bud25 vs Bud26	Item #
Salaries and Wages								
Professional	56,079	263,591	285,543	238,378	350,382	112,004	46.99%	1
Pupil Personnel Workers	769,890	798,200	815,511	842,908	842,907	(1)	0.00%	2
Social Workers	1,674,232	1,762,083	1,901,764	1,808,182	1,776,272	(31,911)	-1.76%	3
Clerical and Support	113,459	120,950	132,177	145,646	144,229	(1,417)	-0.97%	4
Additional Pay	22,513	33,936	21,037	22,500	22,500	0	0.00%	5
Instructional Substitutes	536	1,870	770	500	500	0	0.00%	6
	2,636,708	2,980,630	3,156,802	3,058,114	3,136,790	78,676	2.57%	
Contracted Services								
School/Family Liaison/Alt. Prog.	75,000	75,000	75,000	75,000	75,000	0	0.00%	7
Other Contracted Services	0	0	0	53,000	53,000	0	0.00%	8
	75,000	75,000	75,000	128,000	128,000	0	0.00%	
Supplies and Materials								
Office Supplies	5,559	11,177	7,227	8,000	8,000	0	0.00%	9
Small Computer Equipment	2,056	764	819	1,000	1,000	0	0.00%	10
Attendance Incentive Materials	2,600	2,000	1,392	2,000	2,000	0	0.00%	11
	10,215	13,941	9,437	11,000	11,000	0	0.00%	
Other Charges								
Travel	6,359	8,053	9,016	8,000	8,000	0	0.00%	12
Property								
Equipment	0	0	0	0	0	0	0.00%	13
Program Total	2,728,282	3,077,624	3,250,255	3,205,114	3,283,790	78,676	2.45%	

Student Health Programs

MSDE Category: Student Health Services

<u>Program Staffing Summary</u>	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
Professional	2.0	2.0	3.0	3.0	3.0	0.0	0.00%
Physical Therapist	3.0	3.0	3.0	3.0	3.0	0.0	0.00%
Instructional Assistant - Health Services	6.0	6.0	6.0	5.0	6.0	1.0	20.00%
Nurses	11.0	11.0	11.0	10.0	9.0	(1.0)	-10.00%
Clerical and Support	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Total FTE	23.0	23.0	24.0	22.0	22.0	0.0	0.00%

<u>Program Budget</u>	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)	
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26	Item #
Salaries and Wages								
Professional	166,817	159,687	301,363	308,879	308,883	4	0.00%	1
Physical Therapist	285,920	298,057	304,914	314,061	314,059	(2)	0.00%	2
ParaPro - Health Services	123,210	124,003	136,970	169,709	214,533	44,824	26.41%	3
Nurses	314,685	376,386	352,946	448,111	402,789	(45,322)	-10.11%	4
Clerical and Support	35,722	41,804	33,513	45,289	41,906	(3,384)	-7.47%	5
Temporary Employment	0	0	0	0	0	0	0.00%	6
Additional Pay	1,446	4,498	7,123	8,000	8,000	0	0.00%	7
Instructional Substitutes	5,063	4,515	7,399	5,000	5,000	0	0.00%	8
Substitute - Nurses	29,019	18,105	8,458	25,000	25,000	0	0.00%	9
	961,880	1,027,055	1,152,685	1,324,050	1,320,169	(3,881)	-0.29%	
Contracted Services								
Equipment Repair	30,585	0	32,921	31,000	31,000	0	0.00%	10
Nursing Services	2,137,159	2,527,447	2,994,221	3,040,000	3,270,000	230,000	7.57%	11
Other Contracted Services	256,306	35,960	15,489	115,000	115,000	0	0.00%	12
	2,424,050	2,563,407	3,042,632	3,186,000	3,416,000	230,000	7.22%	
Supplies and Materials								
Office Supplies	10,179	11,580	5,069	10,000	10,000	0	0.00%	13
Computer Software	40,775	42,955	45,273	45,250	0	(45,250)	-100.00%	14
Medical Supplies	65,546	45,559	62,670	85,000	85,000	0	0.00%	15
	116,501	100,094	113,011	140,250	95,000	(45,250)	-32.26%	
Other Charges								
Travel	3,874	3,311	3,096	5,000	5,000	0	0.00%	16
Property								
Equipment	0	6,701	0	0	0	0	0.00%	17
Program Total	3,506,304	3,700,568	4,311,424	4,655,300	4,836,169	180,869	3.89%	

Student Transportation Programs

MSDE Category: Student Transportation Services

Program Staffing Summary	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
Professional	4.9	4.9	4.9	4.9	4.9	0.0	0.00%
Clerical and Support	5.0	5.0	5.0	6.0	6.0	0.0	0.00%
Driver Trainer	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Shop Foreman	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Garage Employees	8.0	8.0	8.0	7.0	7.0	0.0	0.00%
Bus Drivers	134.0	134.0	136.0	143.0	143.0	0.0	0.00%
Bus Attendants	50.0	50.0	46.0	43.0	43.0	0.0	0.00%
Total Employees	203.9	203.9	201.9	205.9	205.9	0.0	0.00%

Program Budget	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)	
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26	Item #
Salaries and Wages								
Professional	458,251	500,742	520,809	536,479	536,486	7	0.00%	1
Clerical and Support	273,882	245,589	297,929	372,335	379,799	7,465	2.00%	2
Driver Trainer	66,509	70,403	73,525	77,659	76,268	(1,391)	-1.79%	3
Shop Foreman	79,523	96,987	101,237	104,518	104,517	(1)	0.00%	4
Garage Employees	398,253	486,625	499,042	544,451	543,998	(453)	-0.08%	5
Bus Drivers	4,173,461	4,191,802	4,397,397	4,895,795	4,849,307	(46,488)	-0.95%	6
Bus Attendants	738,038	884,674	967,442	1,090,921	1,090,460	(460)	-0.04%	7
Temporary Employment	1,373	17,093	2,163	0	0	0	0.00%	8
Additional Pay	259,459	377,895	410,567	300,000	300,000	0	0.00%	9
Summer School Transp.	28,877	12,751	5,210	262,500	262,500	0	0.00%	10
In-service Training	27,095	25,669	21,313	27,000	27,000	0	0.00%	11
Substitute Bus Drivers	317,151	298,220	364,209	300,000	300,000	0	0.00%	12
Substitute Bus Attendants	242,458	241,316	301,790	240,000	240,000	0	0.00%	13
Turnover Credit	0	0	0	(300,000)	(300,000)	0	0.00%	14
	7,064,329	7,449,766	7,962,633	8,451,658	8,410,336	(41,322)	-0.49%	
Contracted Services								
Consultants	2,193	2,259	6,323	2,500	2,500	0	0.00%	15
Physical Exams	23,450	18,696	15,711	25,000	25,000	0	0.00%	16
Drug Testing	10,682	9,262	8,313	10,000	10,000	0	0.00%	17
Contracted Training	7,717	8,222	8,677	12,000	12,000	0	0.00%	18
Repairs - Private Garages	53,350	80,997	46,942	90,000	90,000	0	0.00%	19
Other Contracted Services	(40,268)	9,192	18,508	0	0	0	0.00%	20
Contracted Drivers	2,678,806	2,838,872	2,872,606	3,037,000	3,097,000	60,000	1.98%	21
Public Carriers	53,595	59,470	71,094	50,000	50,000	0	0.00%	22
	2,789,525	3,026,969	3,048,173	3,226,500	3,286,500	60,000	1.86%	
Supplies and Materials								
Training Supplies	1,653	0	0	1,400	1,400	0	0.00%	23
Computer Software	70,456	87,888	111,610	100,000	100,000	0	0.00%	24
Tires, Repairs & Disposal Fees	56,122	46,207	78,380	50,000	50,000	0	0.00%	25
Repair & Maintenance Parts	401,717	416,158	478,000	420,000	480,000	60,000	14.29%	26
Title and Transfer Fees	1,700	2,800	300	2,000	2,000	0	0.00%	27
Uniforms	5,289	6,926	2,700	18,000	18,000	0	0.00%	28
Miscellaneous Supplies & Mat.	55,873	113,056	42,911	113,000	53,000	(60,000)	-53.10%	29
	592,810	673,035	713,901	704,400	704,400	0	0.00%	

Student Transportation Programs (Continued)

<u>Program Budget</u>	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)	
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26	Item #
Other Charges								
Travel/Professional Dev.	3,376	2,603	4,533	4,500	4,500	0	0.00%	30
Dues & Subscriptions	265	257	1,229	1,500	1,500	0	0.00%	31
Insurance - Buses	96,940	120,097	136,186	160,000	180,000	20,000	12.50%	32
Vehicle Fuel, Oil, Etc.	1,245,174	1,133,116	978,371	1,300,000	1,300,000	0	0.00%	33
Operations Credit	(290,348)	(340,630)	(398,561)	(400,000)	(400,000)	0	0.00%	34
School System Activities Transp.	172,566	279,118	243,357	210,000	210,000	0	0.00%	35
Arts Enrichment - Transp.	36,173	53,939	41,118	30,000	30,000	0	0.00%	36
Extended Learning - Transp.	30,753	10,672	7,987	25,000	25,000	0	0.00%	37
Co-Curricular Trips	59,740	63,883	67,049	80,000	80,000	0	0.00%	38
Student Transportation - CTE	27,532	33,915	25,277	25,000	25,000	0	0.00%	39
Student Transportation - Special Ed	0	0	5,096	2,000	2,000	0	0.00%	40
Upward Bound Tutoring Prog. Transp.	49,588	65,542	67,920	50,000	50,000	0	0.00%	41
	1,431,760	1,422,513	1,179,562	1,488,000	1,508,000	20,000	1.34%	
Property								
Equipment Other than Buses	8,045	6,346	0	30,000	15,000	(15,000)	-50.00%	42
Buses / Vans	1,988,732	1,894,827	2,142,652	1,281,048	1,681,048	400,000	31.22%	43
Board Staff Vehicles	89,505	125,360	31,063	45,000	60,000	15,000	33.33%	44
	2,086,282	2,026,533	2,173,715	1,356,048	1,756,048	400,000	29.50%	
Program Total	13,964,705	14,598,816	15,077,985	15,226,606	15,665,284	438,678	2.88%	

Facilities Operations Programs
MSDE Category: Operation of Plant

Program Staffing Summary	Actual FY23	Actual FY24	Actual FY25	Budget FY26	Budget FY27	Inc./(Decr.) Bud25 vs Bud26	% Inc. / (Decr.) Bud25 vs Bud26
Professional	4.0	4.0	4.0	3.5	3.5	0.0	0.00%
Custodial Personnel	192.4	192.4	192.4	192.4	193.4	1.0	0.52%
Warehousing & Distribution Person.	2.0	2.0	2.0	2.0	2.0	0.0	0.00%
Equipment Maintenance Personnel	0.0	0.0	2.0	2.0	2.0	0.0	0.00%
Total FTE	198.4	198.4	200.4	199.9	200.9	1.0	0.50%
Program Budget	Actual FY23	Actual FY24	Actual FY25	Budget FY26	Budget FY27	Inc./(Decr.) Bud25 vs Bud26	% Inc. / (Decr.) Bud25 vs Bud26
Salaries and Wages							Item #
Professional	254,219	351,852	415,751	374,803	374,802	(1)	0.00% 1
Custodial Personnel	7,033,226	7,621,078	7,866,085	8,547,005	8,619,142	72,136	0.84% 2
Warehousing & Distribution Pers.	86,968	92,319	96,415	99,714	101,117	1,403	1.41% 3
Equipment Maintenance Personnel	0	0	132,137	140,284	137,771	(2,514)	-1.79% 4
Additional Wages/Substitutes	843,656	1,069,381	1,122,994	800,000	800,000	0	0.00% 5
Turnover Credit	0	0	0	(300,000)	(300,000)	0	0.00% 6
	8,218,070	9,134,630	9,633,382	9,661,807	9,732,832	71,024	0.74%
Contracted Services							
Facility Rental	83,294	98,164	110,000	100,000	100,000	0	0.00% 7
Equipment Rental	0	7,360	13,745	5,000	5,000	0	0.00% 8
Elevator Service Contracts	61,165	88,596	69,375	90,000	70,000	(20,000)	-22.22% 9
Equipment Repair - Other	20,486	19,809	21,742	20,000	20,000	0	0.00% 10
Equipment Repair - CTE	19,570	9,753	10,563	15,000	15,000	0	0.00% 11
Equipment Repair - Science	1,065	2,495	2,495	10,000	10,000	0	0.00% 12
Equipment Repair - P.E./Arts	22,683	36,404	26,501	20,000	20,000	0	0.00% 13
Other Contracted Services	22,445	311	452	2,500	2,500	0	0.00% 14
Trash Removal	392,106	370,568	402,714	400,000	400,000	0	0.00% 15
Snow Removal	28,985	70,396	118,205	50,000	70,000	20,000	40.00% 16
	651,800	703,856	775,792	712,500	712,500	0	0.00%
Supplies and Materials							
Postage	104,419	119,312	62,324	125,000	125,000	0	0.00% 17
Uniform Maintenance	3,850	11,495	2,685	5,750	5,750	0	0.00% 18
Operational Supplies	1,109,837	1,034,682	997,228	1,100,000	1,100,000	0	0.00% 19
	1,218,106	1,165,489	1,062,237	1,230,750	1,230,750	0	0.00%
Other Charges							
Recertification Training	1,315	247	4,685	3,000	3,000	0	0.00% 20
Vehicle Insurance	30,294	59,346	58,246	70,000	90,000	20,000	28.57% 21
Vehicle Fuel, Oil, Etc.	69,728	65,380	47,364	65,000	65,000	0	0.00% 22
Insurance on Buildings	451,879	589,715	850,906	900,000	900,000	0	0.00% 23
Insurance Deductible	7,725	1,726	16,010	8,000	8,000	0	0.00% 24
Water and Sewer	809,016	872,636	933,419	810,000	950,000	140,000	17.28% 25
Fuel - Heating	414,177	295,098	332,353	350,000	350,000	0	0.00% 26
Electricity	3,717,200	4,023,227	5,136,152	4,665,000	5,565,000	900,000	19.29% 27
Natural Gas & Propane	763,930	799,274	839,665	850,000	850,000	0	0.00% 28
	6,265,265	6,706,651	8,218,802	7,721,000	8,781,000	1,060,000	13.73%
Property							
Equipment	28,163	106,355	34,478	100,000	100,000	0	0.00% 29
	28,163	106,355	34,478	100,000	100,000	0	0.00%
Program Total	16,381,404	17,816,980	19,724,692	19,426,057	20,557,082	1,131,024	5.82%

Technology Support & Maintenance

MSDE Category: Operation of Plant

<u>Program Staffing Summary</u>	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)
	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>Bud25 vs Bud26</u>	<u>Bud25 vs Bud26</u>
Technology - Professional	13.5	13.5	13.5	13.5	12.5	(1.0)	-7.41%
Clerical and Support	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Tech. Electronics Technicians	12.0	12.0	12.0	12.0	12.0	0.0	0.00%
Total FTE	26.5	26.5	26.5	26.5	25.5	(1.0)	-3.77%

<u>Program Budget</u>	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)	Item #
	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>Bud25 vs Bud26</u>	<u>Bud25 vs Bud26</u>	
Salaries and Wages								
Professional	1,146,954	1,141,322	1,269,583	1,322,096	1,221,788	(100,307)	-7.59%	1
Clerical and Support	41,607	44,343	46,144	50,207	49,722	(485)	-0.97%	2
Electronics Technicians	630,221	677,657	700,765	750,630	742,347	(8,284)	-1.10%	3
Temporary Employment	20,733	18,987	31,395	30,000	30,000	0	0.00%	4
Additional Wages	29,499	44,120	38,586	45,000	58,000	13,000	28.89%	5
	1,869,015	1,926,431	2,086,473	2,197,934	2,101,857	(96,076)	-4.37%	
Contracted Services								
Tech. - Service Contracts	1,623,718	1,752,688	1,867,962	2,072,000	2,170,000	98,000	4.73%	6
Tech. - Repairs & Maintenance	245,222	484,491	707,447	450,000	450,000	0	0.00%	7
	1,868,939	2,237,180	2,575,410	2,522,000	2,620,000	98,000	3.89%	
Supplies and Materials								
Office Supplies	806	6,028	3,262	2,000	2,000	0	0.00%	8
Tech. Support Supplies	296,498	868,438	240,374	385,000	385,000	0	0.00%	9
Small Computer Equipment	609,058	199,123	324,673	880,000	400,000	(480,000)	-54.55%	10
Computer Software	453,064	545,666	222,091	425,000	325,000	(100,000)	-23.53%	11
	1,359,427	1,619,254	790,399	1,692,000	1,112,000	(580,000)	-34.28%	
Other Charges								
Travel/Prof. Dev.	39,928	18,915	5,392	40,000	40,000	0	0.00%	12
Communications	117,277	109,867	117,743	120,000	130,000	10,000	8.33%	13
	157,204	128,781	123,135	160,000	170,000	10,000	6.25%	
Property								
Equipment	215,784	67,080	641,714	100,000	765,000	665,000	665.00%	14
	215,784	67,080	641,714	100,000	765,000	665,000	665.00%	
Program Total	5,470,369	5,978,726	6,217,131	6,671,934	6,768,857	96,924	1.45%	

Safety and Security Programs

MSDE Category: Operation of Plant

Program Staffing Summary	Actual	Actual	Actual	Budget	Budget	Inc. / (Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
Professional	1.2	2.2	2.2	2.2	2.2	0.0	0.00%
School Lobby Receptionist	0.0	0.0	0.0	0.0	0.0	0.0	0.00%
School Safety & Security Assistants	0.0	19.0	19.0	19.0	20.0	1.0	5.26%
Crossing Guards	22.0	22.0	22.0	22.0	22.0	0.0	0.00%
Total FTE	23.2	43.2	43.2	43.2	44.2	1.0	2.32%
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Program Budget	Actual	Actual	Actual	Budget	Budget	Inc. / (Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
Salaries and Wages							
Professional	140,800	231,950	243,310	252,783	252,786	4	0.00%
School Safety & Security Assistants	282,830	731,213	824,035	886,523	910,991	24,468	2.76%
Crossing Guards	174,231	197,730	205,975	349,960	354,077	4,117	1.18%
Additional Wages	28,951	83,171	57,193	45,000	45,000	0	0.00%
Substitute-Crossing Guards	13,740	7,301	14,871	15,000	15,000	0	0.00%
	640,551	1,251,364	1,345,384	1,549,266	1,577,855	28,589	1.85%
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Contracted Services							
Tech. - Service Contracts	70,234	72,267	30,872	140,000	120,000	(20,000)	-14.29%
School Resource Officers	944,700	1,077,032	1,335,857	1,633,511	1,617,261	(16,250)	-0.99%
Security	34,085	73,576	88,960	30,000	30,000	0	0.00%
	1,049,019	1,222,876	1,455,688	1,803,511	1,767,261	(36,250)	-2.01%
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Supplies and Materials							
Office Supplies	393	1,547	358	500	500	0	0.00%
Small Computer Equipment	155,241	202,671	190,659	185,000	185,000	0	0.00%
Computer Software	50,274	65,926	65,736	70,000	90,000	20,000	28.57%
Uniforms/Supplies	1,200	0	7,536	3,000	8,000	5,000	166.67%
Other - Miscellaneous	46,730	25,065	11,059	25,000	15,000	(10,000)	-40.00%
	253,837	295,210	275,348	283,500	298,500	15,000	5.29%
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Other Charges							
Travel/Professional Dev.	13,806	13,973	17,346	14,000	19,000	5,000	35.71%
Dues & Subscriptions	0	0	0	100	100	0	0.00%
Liability Insurance - Resource Officers	4,468	15,718	8,431	10,000	10,000	0	0.00%
	18,273	29,691	25,777	24,100	29,100	5,000	20.75%
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Property							
Equipment	0	0	10,296	0	0	0	0.00%
	0	0	10,296	0	0	0	0.00%
Program Total	1,961,681	2,799,141	3,112,493	3,660,377	3,672,716	12,339	0.34%

Facilities Maintenance Programs

MSDE Category: Maintenance of Plant

<u>Program Staffing Summary</u>	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)
	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>Bud25 vs Bud26</u>	<u>Bud25 vs Bud26</u>
Professional	3.0	3.0	3.0	2.5	2.5	0.0	0.00%
Clerical and Support	2.0	2.0	2.0	2.0	2.0	0.0	0.00%
Maintenance Personnel	33.0	33.0	31.0	31.0	31.0	0.0	0.00%
Total FTE	38.0	38.0	36.0	35.5	35.5	0.0	0.00%

<u>Program Budget</u>	Actual	Actual	Actual	Budget	Budget	Inc./(Decr.)	% Inc. / (Decr.)	Item #
	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>Bud25 vs Bud26</u>	<u>Bud25 vs Bud26</u>	
Salaries and Wages								
Professional	291,374	281,266	302,586	270,751	270,752	1	0.00%	1
Clerical and Support	85,168	86,023	74,629	90,411	90,364	(47)	-0.05%	2
Maintenance Personnel	1,322,768	1,614,445	1,710,394	1,988,053	2,011,465	23,412	1.18%	3
Temporary Employment	18,801	25,034	21,077	20,000	20,000	0	0.00%	4
Additional Pay	89,852	168,866	136,601	140,000	140,000	0	0.00%	5
	1,807,963	2,175,634	2,245,287	2,509,216	2,532,581	23,365	0.93%	
Contracted Services								
Equipment Rental	79,327	98,176	28,801	50,000	50,000	0	0.00%	6
Equipment Repairs	136,501	159,094	254,244	75,000	75,000	0	0.00%	7
Professional Services	613,003	953,194	495,838	700,000	700,000	0	0.00%	8
Building Renovations	3,321,844	3,090,131	1,726,307	2,600,000	2,600,000	0	0.00%	9
Mechanical Repairs	2,058,273	1,195,734	662,032	1,200,000	1,200,000	0	0.00%	10
Buildings & Grounds Repairs	1,105,463	889,730	1,297,880	1,200,000	1,200,000	0	0.00%	11
Regulatory Services	578,941	409,602	99,169	450,000	450,000	0	0.00%	12
	7,893,353	6,795,662	4,564,271	6,275,000	6,275,000	0	0.00%	
Supplies and Materials								
Plumb., Mech., Elect., Struc. Sup.	1,078,519	1,175,094	843,073	1,250,000	1,250,000	0	0.00%	13
Small Equipment & Furniture	42,800	72,908	68,117	125,000	125,000	0	0.00%	14
Uniform Maintenance	11,183	15,854	12,107	10,500	10,500	0	0.00%	15
	1,132,502	1,263,856	923,297	1,385,500	1,385,500	0	0.00%	
Other Charges								
Travel	7,226	732	909	6,000	6,000	0	0.00%	16
Recertification Training	7,754	14,501	383	4,000	4,000	0	0.00%	17
Vehicle Fuel, Oil, Etc..	97,824	113,015	102,407	108,000	108,000	0	0.00%	18
	112,803	128,248	103,699	118,000	118,000	0	0.00%	
Property								
Equipment	114,975	359,798	73,778	205,000	205,000	0	0.00%	19
Program Total	11,061,597	10,723,198	7,910,333	10,492,716	10,516,081	23,365	0.22%	

Facilities Capital Outlay

MSDE Category: Capital Outlay

<u>Program Staffing Summary</u>	Actual	Actual	Actual	Budget	Budget	Inc. / (Decr.)	% Inc. / (Decr.)
	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>Bud25 vs Bud26</u>	<u>Bud25 vs Bud26</u>
Professional	4.0	4.0	4.0	5.0	5.0	0.0	0.00%
Clerical and Support	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Total FTE	5.0	5.0	5.0	6.0	6.0	0.0	0.00%
<u>Program Budget</u>	Actual	Actual	Actual	Budget	Budget	Inc. / (Decr.)	% Inc. / (Decr.)
	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>Bud25 vs Bud26</u>	<u>Bud25 vs Bud26</u>
Salaries and Wages							
Professional	414,240	436,926	383,850	549,792	549,791	(1)	0.00%
Clerical and Support	54,656	58,244	67,232	73,801	70,000	(3,801)	-5.15%
Additional Pay	63	940	5,606	500	500	0	0.00%
	468,959	496,110	456,687	624,093	620,291	(3,802)	-0.61%
Contracted Services							
Other Contracted Services	791,444	(2,750)	(111,729)	3,000	3,000	0	0.00%
	791,444	(2,750)	(111,729)	3,000	3,000	0	0.00%
Supplies and Materials							
Office Supplies	3,396	1,030	2,272	6,500	6,500	0	0.00%
Small Equipment & Furniture	1,748	0	0	0	0	0	0.00%
Computer Software	10,205	10,670	9,140	15,000	15,000	0	0.00%
	15,349	11,700	11,412	21,500	21,500	0	0.00%
Other Charges							
Travel/Professional Dev.	0	2,761	0	500	500	0	0.00%
Dues & Subscriptions	0	0	0	250	250	0	0.00%
	0	2,761	0	750	750	0	0.00%
Property							
Equipment	877	0	0	0	0	0	0.00%
	877	0	0	0	0	0	0.00%
Transfers							
Transfer - Capital Projects	0	470,851	84,585	0	0	0	0.00%
Program Total	1,276,629	978,671	440,955	649,343	645,541	(3,802)	-0.59%

Food Services Program
MSDE Category: Food Services

<u>Program Budget</u>	Actual <u>FY23</u>	Actual <u>FY24</u>	Actual <u>FY25</u>	Budget <u>FY26</u>	Budget <u>FY27</u>	Inc. / (Decr.) <u>Bud25 vs Bud26</u>	% Inc. / (Decr.) <u>Bud25 vs Bud26</u>	Item #
Salaries and Wages								
Additional Pay	0	0	0	0	0	0	0.00%	1
	0	0	0	0	0	0	0.00%	
Transfers								
Transfer to Food Services	41,034	58,593	411,353	30,000	40,000	10,000	33.33%	2
Program Total	41,034	58,593	411,353	30,000	40,000	10,000	33.33%	

Employee Benefit Program

MSDE Category: Fixed Charges

Program Budget	Actual FY23	Actual FY24	Actual FY25	Budget FY26	Budget FY27	Inc./(Decr.) Bud25 vs Bud26	% Inc. / (Decr.) Bud25 vs Bud26	Item #
Other Charges								
Retirement Plans	9,022,447	9,074,317	9,560,330	10,280,000	11,365,000	1,085,000	10.55%	1
Social Security	13,969,451	15,036,013	15,731,566	16,594,146	16,670,231	76,085	0.46%	2
Workmen's Compensation	1,619,485	1,456,077	1,733,097	1,950,759	1,792,635	(158,124)	-8.11%	3
MD Time to Care Act	0	0	12,500	0	0	0	0.00%	4
Medical Insurance	40,620,895	42,936,699	46,665,579	52,336,618	59,039,871	6,703,253	12.81%	5
OPEB Funding / GASB 45	5,000,000	5,000,000	159,515	1,613,000	1,613,000	0	0.00%	6
Life Insurance	373,725	405,530	345,565	400,000	400,000	0	0.00%	7
Long-Term Disability Insurance	31,285	57,247	39,679	60,000	60,000	0	0.00%	8
Unemployment Compensation	3,514	64,123	21,651	75,000	75,000	0	0.00%	9
Perfect Attendance - Sick Leave	507,516	581,977	617,986	565,000	647,500	82,500	14.60%	10
Retirement - Sick Leave	437,830	282,963	396,934	582,500	500,000	(82,500)	-14.16%	11
Retirement - Annual Leave	294,809	396,000	326,165	345,000	345,000	0	0.00%	12
A&S Tuition Reimbursement	43,369	57,420	65,413	60,000	60,000	0	0.00%	13
Teacher Tuition Reimbursement	625,000	625,000	625,000	625,000	625,000	0	0.00%	14
ESP Tuition Reimbursement	26,471	31,312	32,164	50,000	50,000	0	0.00%	15
NBCT Certification Reimbursement	72,168	0	105,075	110,000	110,000	0	0.00%	16
Student Accident Insurance	18,514	18,512	16,364	20,000	20,000	0	0.00%	17
General Comprehensive Liability	152,842	210,751	307,245	220,000	340,000	120,000	54.55%	18
Resource Pool	0	0	0	0	2,177,779	2,177,779	100.00%	19
Program Total	72,819,322	76,233,942	76,761,826	85,887,023	95,891,016	10,003,993	11.65%	

Elected Board Member Services

MSDE Category: Administration

MSDE Subcategory: Board of Education Services

Program Staffing Summary	Actual FY23	Actual FY24	Actual FY25	Budget FY26	Budget FY27	Inc./(Decr.) Bud25 vs Bud26	% Inc. / (Decr.) Bud25 vs Bud26
Board Members	7.0	7.0	7.0	7.0	7.0	0.0	0.00%
Professional	3.0	3.5	3.5	3.0	3.0	0.0	0.00%
Clerical and Support	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Total Board & Employees	11.0	11.5	11.5	11.0	11.0	0.0	0.00%
Program Budget	Actual FY23	Actual FY24	Actual FY25	Budget FY26	Budget FY27	Inc./(Decr.) Bud25 vs Bud26	% Inc. / (Decr.) Bud25 vs Bud26
Salaries and Wages							
Board Members	86,750	89,000	92,000	95,000	98,000	3,000	3.16%
Professional	392,884	435,756	421,718	417,918	417,918	(0)	0.00%
Clerical and Support	53,520	56,839	59,064	62,242	40,883	(21,359)	-34.32%
Additional Wages	648	1,949	3,091	1,000	1,000	0	0.00%
	533,802	583,545	575,874	576,160	557,801	(18,359)	-3.19%
Contracted Services							
Audit & Accounting Fees	47,300	48,250	55,000	58,000	60,000	2,000	3.45%
Legal Fees	11,226	2,400	63,363	85,000	85,000	0	0.00%
Other Contracted Services	16,865	123,333	13,334	18,000	26,000	8,000	44.44%
	75,390	173,983	131,697	161,000	171,000	10,000	6.21%
Supplies and Materials							
Office Supplies-Board	470	1,107	1,085	2,000	2,000	0	0.00%
Office Supplies-Legal Counsel	2,021	2,079	416	2,000	2,000	0	0.00%
Food/Meals - Board	6,445	6,391	3,335	5,500	5,500	0	0.00%
	8,936	9,576	4,836	9,500	9,500	0	0.00%
Other Charges							
Travel-Board	5,411	5,739	5,714	9,500	9,500	0	0.00%
Travel-Legal Staff	395	5,376	244	5,400	5,400	0	0.00%
Dues & Subscriptions-Board	32,650	34,207	34,266	38,000	38,000	0	0.00%
Dues & Subs.-Legal Counsel	9,532	10,065	10,890	9,000	9,000	0	0.00%
Scholarship - Student Member	0	0	750	750	750	0	0.00%
Other - Miscellaneous	7,562	10,387	11,841	10,000	10,000	0	0.00%
	55,549	65,775	63,706	72,650	72,650	0	0.00%
Property							
Equipment	0	0	0	0	0	0	0.00%
Program Total	673,677	832,878	776,112	819,310	810,951	(8,359)	-1.02%

Executive Leadership Team

MSDE Category: Administration

MSDE Subcategory: Executive Administration

Program Staffing Summary	Actual	Actual	Actual	Budget	Budget	Inc. / (Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
Professional	3.0	3.0	4.0	4.0	3.0	(1.0)	-25.00%
Clerical and Support	3.0	3.0	3.0	3.0	2.0	(1.0)	-33.33%
Total FTE	6.0	6.0	7.0	7.0	5.0	(2.0)	-28.57%

Program Budget	Actual	Actual	Actual	Budget	Budget	Inc. / (Decr.)	% Inc. / (Decr.)	
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26	Item #
Salaries and Wages								
Professional	582,615	618,335	770,368	797,103	632,103	(165,000)	-20.70%	1
Clerical and Support	214,660	220,094	240,430	267,114	199,997	(67,117)	-25.13%	2
Additional Wages	386	4,397	6,778	5,000	5,000	0	0.00%	3
	797,661	842,827	1,017,576	1,069,217	837,099	(232,117)	-21.71%	
Supplies and Materials								
Office Supplies-Superintendent	1,441	530	316	1,000	1,500	500	50.00%	4
Office Supplies-Assoc. Supt.	730	590	183	1,000	0	(1,000)	-100.00%	5
Office Supplies-COO	1,307	728	388	1,000	1,500	500	50.00%	6
Books and Magazines-Supt.	106	230	144	200	300	100	50.00%	7
Books and Magazines-Assoc. Supt.	0	0	0	100	0	(100)	-100.00%	8
	3,585	2,079	1,030	3,300	3,300	0	0.00%	
Other Charges								
Travel-Superintendent	2,875	5,261	3,108	5,000	6,500	1,500	30.00%	9
Travel-Assoc. Supt.	3,438	7,798	749	2,500	0	(2,500)	-100.00%	10
Travel-COO	255	2,251	356	1,000	2,000	1,000	100.00%	11
Dues & Subscriptions-Supt.	8,264	12,260	17,205	15,000	15,000	0	0.00%	12
Dues & Subscriptions-Assoc. Supt.	1	30	0	200	0	(200)	-100.00%	13
Dues & Subscriptions-COO	44	43	65	500	700	200	40.00%	14
Other - Miscellaneous	11,145	8,261	5,113	10,000	10,000	0	0.00%	15
	26,022	35,903	26,596	34,200	34,200	0	0.00%	
Property								
Equipment	0	0	0	0	0	0	0.00%	16
Program Total	827,268	880,809	1,045,202	1,106,717	874,599	(232,117)	-20.97%	

Financial Services

MSDE Category: Administration

MSDE Subcategory: Fiscal Services

<u>Program Staffing Summary</u>	Actual	Actual	Actual	Budget	Budget	Inc. / (Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
Professional	6.0	6.0	6.0	6.0	6.0	0.0	0.00%
Clerical and Support	8.0	9.0	9.0	9.0	9.0	0.0	0.00%
Total FTE	14.0	15.0	15.0	15.0	15.0	0.0	0.00%

<u>Program Budget</u>	Actual	Actual	Actual	Budget	Budget	Inc. / (Decr.)	% Inc. / (Decr.)	Item #
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26	
Salaries and Wages								
Professional	543,310	659,422	643,985	702,360	689,674	(12,686)	-1.81%	1
Clerical and Support	422,207	488,513	514,885	561,508	555,176	(6,331)	-1.13%	2
Temporary Employment	6,775	13,744	24,908	0	0	0	0.00%	3
Additional Wages	22,296	57,812	39,939	10,000	10,000	0	0.00%	4
	994,588	1,219,491	1,223,717	1,273,868	1,254,851	(19,017)	-1.49%	
Contracted Services								
Internal Audit Fees	75,125	82,692	79,388	84,000	90,000	6,000	7.14%	5
Contracted / Temp Services	3,166	3,978	3,680	3,000	3,000	0	0.00%	6
	78,291	86,670	83,068	87,000	93,000	6,000	6.90%	
Supplies and Materials								
Office Supplies	25,591	16,373	9,117	10,000	10,000	0	0.00%	7
Other Charges								
Travel/Professional Dev.	8,011	3,671	3,096	4,000	4,000	0	0.00%	8
Dues & Subscriptions	1,855	1,911	1,290	2,000	2,000	0	0.00%	9
Other - Miscellaneous	1,142	(1,668)	930	1,500	1,500	0	0.00%	10
	11,007	3,914	5,316	7,500	7,500	0	0.00%	
Property								
Equipment	0	0	0	0	0	0	0.00%	11
Transfers								
Business Support Credit	(1,057,941)	(1,020,157)	(719,693)	(400,000)	(400,000)	0	0.00%	12
Program Total	51,537	306,290	601,526	978,368	965,351	(13,017)	-1.33%	

Purchasing Services
 MSDE Category: Administration
 MSDE Subcategory: Purchasing Services

<u>Program Staffing Summary</u>	Actual FY23	Actual FY24	Actual FY25	Budget FY26	Budget FY27	Inc./(Decr.) Bud25 vs Bud26	% Inc. / (Decr.) Bud25 vs Bud26
Professional	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Clerical and Support	4.0	4.0	4.0	4.0	4.0	0.0	0.00%
Total FTE	5.0	5.0	5.0	5.0	5.0	0.0	0.00%

<u>Program Budget</u>	Actual FY23	Actual FY24	Actual FY25	Budget FY26	Budget FY27	Inc./(Decr.) Bud25 vs Bud26	% Inc. / (Decr.) Bud25 vs Bud26	Item #
Salaries and Wages								
Professional	98,373	101,839	104,856	108,054	108,056	2	0.00%	1
Clerical and Support	219,698	240,615	241,842	255,017	251,431	(3,586)	-1.41%	2
Temporary Employment	0	0	0	0	0	0	0.00%	3
Additional Wages	124	617	586	500	500	0	0.00%	4
	318,194	343,070	347,284	363,571	359,987	(3,585)	-0.99%	
Contracted Services								
Contracted Services	1,620	1,592	1,890	2,400	2,400	0	0.00%	5
	1,620	1,592	1,890	2,400	2,400	0	0.00%	
Supplies and Materials								
Office Supplies	1,184	728	1,952	3,500	3,500	0	0.00%	6
Advertising	0	0	0	0	0	0	0.00%	7
	1,184	728	1,952	3,500	3,500	0	0.00%	
Other Charges								
Travel/Professional Dev.	1,237	1,979	812	2,000	2,000	0	0.00%	8
Dues & Subscriptions	2,366	2,845	2,158	4,000	4,000	0	0.00%	9
	3,604	4,823	2,970	6,000	6,000	0	0.00%	
Property								
Equipment	0	0	0	0	0	0	0.00%	10
Program Total	324,602	350,214	354,097	375,471	371,887	(3,585)	-0.95%	

Printing Services
 MSDE Category: Administration
 MSDE Subcategory: Printing, Publishing, and Duplicating Services

<u>Program Staffing Summary</u>	Actual <u>FY23</u>	Actual <u>FY24</u>	Actual <u>FY25</u>	Budget <u>FY26</u>	Budget <u>FY27</u>	Inc./(Decr.) <u>Bud25 vs Bud26</u>	% Inc. / (Decr.) <u>Bud25 vs Bud26</u>
Clerical and Support	2.0	2.0	2.0	2.0	2.0	0.0	0.00%
Technical	3.0	3.0	3.0	3.0	3.0	0.0	0.00%
Total FTE	5.0	5.0	5.0	5.0	5.0	0.0	0.00%
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<u>Program Budget</u>	Actual <u>FY23</u>	Actual <u>FY24</u>	Actual <u>FY25</u>	Budget <u>FY26</u>	Budget <u>FY27</u>	Inc./(Decr.) <u>Bud25 vs Bud26</u>	% Inc. / (Decr.) <u>Bud25 vs Bud26</u> <u>Item #</u>
Salaries and Wages							
Clerical and Support	101,824	108,108	111,747	118,709	117,558	(1,150)	-0.97% <i>1</i>
Technical	125,535	133,080	139,186	145,790	145,055	(736)	-0.50% <i>2</i>
Temporary Employment	14,205	0	21,591	0	20,000	20,000	100.00% <i>3</i>
Additional Wages	14,759	14,054	8,506	12,000	12,000	0	0.00% <i>4</i>
	256,323	255,243	281,031	276,499	294,613	18,114	6.55%
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Contracted Services							
Printing Services	5,229	0	3,650	10,000	10,000	0	0.00% <i>5</i>
Equipment Rental	114,685	100,144	96,250	155,000	155,000	0	0.00% <i>6</i>
Service/Maint. Contracts	160,756	152,879	178,477	200,000	200,000	0	0.00% <i>7</i>
Equipment Repair	3,648	675	586	2,000	2,000	0	0.00% <i>8</i>
	284,318	253,698	278,962	367,000	367,000	0	0.00%
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Supplies and Materials							
Office Supplies	2,404	1,099	0	1,000	1,000	0	0.00% <i>9</i>
Printing Supplies	110,483	39,881	20,604	80,000	60,000	(20,000)	-25.00% <i>10</i>
Graphics	0	2,205	0	2,000	2,000	0	0.00% <i>11</i>
	112,887	43,186	20,604	83,000	63,000	(20,000)	-24.10%
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Property							
Equipment	20,679	0	0	60,000	60,000	0	0.00% <i>12</i>
Program Total	674,208	552,126	580,597	786,499	784,613	(1,886)	-0.24%

Community Relations and Public Engagement Services

MSDE Category: Administration

MSDE Subcategory: Information Services

Program Staffing Summary	Actual	Actual	Actual	Budget	Budget	Inc. / (Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
Professional	3.0	3.5	3.5	3.0	3.0	0.0	0.00%
Clerical and Support	0.0	0.0	0.0	0.0	0.0	0.0	0.00%
Total FTE	3.0	3.5	3.5	3.0	3.0	0.0	0.00%

Program Budget	Actual	Actual	Actual	Budget	Budget	Inc. / (Decr.)	% Inc. / (Decr.)	Item #
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26	
Salaries and Wages								
Professional	254,426	360,458	396,305	334,519	334,522	3	0.00%	1
Clerical and Support	0	0	0	0	0	0	0.00%	2
Additional Pay	379	0	0	0	0	0	0.00%	3
	254,805	360,458	396,305	334,519	334,522	3	0.00%	
Contracted Services								
Video & Marketing	13,827	3,635	7,542	10,000	10,000	0	0.00%	4
Printing	0	1,284	0	5,000	5,000	0	0.00%	5
Contracted Services	174,341	131,966	176,957	120,500	150,500	30,000	24.90%	6
	188,168	136,885	184,500	135,500	165,500	30,000	22.14%	
Supplies and Materials								
Public Information Supplies	5,126	3,160	1,793	4,000	4,000	0	0.00%	7
Celebration of Excel./Sp. Events	5,379	53	59	0	0	0	0.00%	8
Systemwide Apprec./Recog.	7,122	13,129	12,137	15,000	15,000	0	0.00%	9
	17,627	16,342	13,989	19,000	19,000	0	0.00%	
Other Charges								
Travel/Professional Dev.	1,255	2,423	6,339	4,500	4,500	0	0.00%	10
Dues & Subscriptions	3,203	1,435	3,475	3,050	3,050	0	0.00%	11
	4,458	3,858	9,814	7,550	7,550	0	0.00%	
Property								
Equipment	0	0	0	0	0	0	0.00%	12
Program Total	465,057	517,542	604,608	496,569	526,572	30,003	6.04%	

Human Resource Services

MSDE Category: Administration

MSDE Subcategory: Human Resource Services

Program Staffing Summary	Actual	Actual	Actual	Budget	Budget	Inc. / (Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
Professional	5.0	5.0	5.0	5.0	5.0	0.0	0.00%
Clerical and Support	9.0	9.0	9.0	9.0	9.0	0.0	0.00%
Total FTE	14.0	14.0	14.0	14.0	14.0	0.0	0.00%

Program Budget	Actual	Actual	Actual	Budget	Budget	Inc. / (Decr.)	% Inc. / (Decr.)	Item #
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26	
Salaries and Wages								
Professional	542,950	573,111	595,040	619,599	619,602	3	0.00%	1
Clerical and Support	492,466	522,135	596,375	548,080	542,756	(5,324)	-0.97%	2
Temporary Employment	0	0	1,540	0	0	0	0.00%	3
Additional Wages	15,531	18,731	15,168	22,000	22,000	0	0.00%	4
Professional Dev. Pay	0	0	1,245	0	0	0	0.00%	5
	1,050,947	1,113,977	1,209,368	1,189,678	1,184,358	(5,321)	-0.45%	
Contracted Services								
Consultants	4,596	54,141	41,497	5,000	5,000	0	0.00%	6
Physical Exams	6,835	5,857	10,451	4,500	4,500	0	0.00%	7
Criminal Investigation	22,265	24,092	23,850	25,000	25,000	0	0.00%	8
Service/Maint. Contracts	17,034	25,782	21,989	15,000	15,000	0	0.00%	9
Interpreters	6,409	1,810	5,134	5,000	5,000	0	0.00%	10
Other Contracted Services	0	51	948	0	0	0	0.00%	11
	57,140	111,733	103,868	54,500	54,500	0	0.00%	
Supplies and Materials								
Office Supplies	5,412	14,900	6,665	13,000	13,000	0	0.00%	12
Employee ID Supplies	1,505	11,463	5,872	12,000	12,000	0	0.00%	13
Supplies/Mtrls - Staff Development	3,245	2,785	6,174	2,000	2,000	0	0.00%	14
ADA Compliance Materials	875	2,297	1,209	3,000	3,000	0	0.00%	15
Small Computer Equipment	0	0	0	0	0	0	0.00%	16
Computer Software	272	(100)	0	0	0	0	0.00%	17
Recruitment & Retention	34,964	17,996	22,063	37,000	37,000	0	0.00%	18
Advertising	89,006	85,935	68,821	60,000	60,000	0	0.00%	19
Food/Meals Expense	1,853	1,167	1,283	1,000	1,000	0	0.00%	20
	137,131	136,443	112,087	128,000	128,000	0	0.00%	
Other Charges								
Travel/Professional Dev.	3,660	4,501	7,689	7,500	7,500	0	0.00%	21
Recruitment Travel	2,059	1,362	583	3,000	3,000	0	0.00%	22
Dues & Subscriptions	8,266	7,173	7,003	7,000	7,000	0	0.00%	23
	13,985	13,036	15,275	17,500	17,500	0	0.00%	
Property								
Equipment	0	0	0	0	0	0	0.00%	24
Program Total	1,259,203	1,375,189	1,440,598	1,389,678	1,384,358	(5,321)	-0.38%	

Employee Benefits Administration

MSDE Category: Administration

MSDE Subcategory: Human Resource Services

Program Staffing Summary	Actual	Actual	Actual	Budget	Budget	Inc. / (Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
Professional	1.0	1.0	1.0	1.0	1.0	0.0	0.00%
Clerical and Support	1.7	1.7	1.7	1.7	1.7	0.0	0.00%
Total FTE	2.7	2.7	2.7	2.7	2.7	0.0	0.00%

Program Budget	Actual	Actual	Actual	Budget	Budget	Inc. / (Decr.)	% Inc. / (Decr.)	Item #
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26	
Salaries and Wages								
Professional	105,937	94,068	107,530	110,756	110,757	1	0.00%	1
Clerical and Support	67,275	79,565	82,216	88,883	86,895	(1,989)	-2.24%	2
Temporary Employment	0	0	0	0	0	0	0.00%	3
Additional Wages	0	444	837	500	500	0	0.00%	4
	173,212	174,078	190,583	200,139	198,152	(1,988)	-0.99%	
Contracted Services								
Consultants	26,815	24,279	15,391	26,500	0	(26,500)	-100.00%	5
	26,815	24,279	15,391	26,500	0	(26,500)	-100.00%	
Supplies and Materials								
Office Supplies	3,717	4,791	3,013	5,000	5,000	0	0.00%	6
	3,717	4,791	3,013	5,000	5,000	0	0.00%	
Other Charges								
Travel/Professional Dev.	570	0	2,224	500	500	0	0.00%	7
Dues & Subscriptions	1,658	212	474	500	500	0	0.00%	8
Health and Wellness	55	1,227	1,347	1,500	1,500	0	0.00%	9
	2,283	1,439	4,045	2,500	2,500	0	0.00%	
Property								
Equipment	0	0	0	0	0	0	0.00%	10
Program Total	206,027	204,587	213,031	234,139	205,652	(28,488)	-12.17%	

Data and Information Processing Services

MSDE Category: Administration

MSDE Subcategory: Data Processing Services

<u>Program Staffing Summary</u>	Actual	Actual	Actual	Budget	Budget	Inc. / (Decr.)	% Inc. / (Decr.)
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26
Professional	9.5	9.5	9.5	9.5	9.5	0.0	0.00%
Technical	0.0	0.0	0.0	0.0	0.0	0.0	0.00%
Total FTE	9.5	9.5	9.5	9.5	9.5	0.0	0.00%

<u>Program Budget</u>	Actual	Actual	Actual	Budget	Budget	Inc. / (Decr.)	% Inc. / (Decr.)	
	FY23	FY24	FY25	FY26	FY27	Bud25 vs Bud26	Bud25 vs Bud26	Item #
Salaries and Wages								
Professional	840,105	910,069	960,473	990,583	995,586	5,003	0.51%	1
	840,105	910,069	960,473	990,583	995,586	5,003	0.51%	
Contracted Services								
Maintenance Contracts	1,079,957	1,217,605	994,519	1,570,000	1,570,000	0	0.00%	2
	1,079,957	1,217,605	994,519	1,570,000	1,570,000	0	0.00%	
Supplies and Materials								
Computer Supplies	2,444	10,084	0	5,000	5,000	0	0.00%	3
Software	33,737	34,298	35,337	37,500	40,000	2,500	6.67%	4
	36,181	44,381	35,337	42,500	45,000	2,500	5.88%	
Other Charges								
Travel/Professional Dev.	1,344	614	2,427	5,000	5,000	0	0.00%	5
Dues & Subscriptions	5,265	718	10,866	13,500	13,500	0	0.00%	6
	6,609	1,332	13,294	18,500	18,500	0	0.00%	
Property								
Equipment	0	0	0	0	0	0	0.00%	7
	0	0	0	0	0	0	0.00%	
Program Total	1,962,852	2,173,388	2,003,622	2,621,583	2,629,086	7,503	0.29%	



Open Session Item

SUBJECT: Presentation of the 2027-2036 Capital Budget – Draft 1

PRESENTATION DATE: February 24, 2026

PRESENTATION BY: Kelcee Mace, Chief Financial Officer; Zane Garrett, Deputy Director of Budget & Finance

RECOMMENDED MOTION: For informational purposes only.

REPORT-IN-BRIEF: Discussion of Draft 1 of the FY2027-2036 Capital Budget.

DISCUSSION: A Ten-Year Capital Improvement Plan is developed each fiscal year and includes scheduling and financing of future community facilities such as public buildings, roads, bridges, parks, water and sewer projects, and educational facilities. The plan is flexible and covers ten years with the first year being the Capital Improvement Budget. Funds for each project are allocated from Federal, State, and local sources.

The primary purpose of the Capital Improvement Program is to provide a means for coordinating and consolidating all departmental and agency project requests into one document. It is the CIP Committee's responsibility to review all requests that County departments and agencies submit. All projects are ranked based on established criteria for priority ranking. Considering current and future needs, as developed in the ten-year plan, available funding sources, and the results of the priority ranking process, the CIP Committee determines which capital projects best meet established criteria for the current fiscal year Capital Improvement Budget and the nine-year forecast. Not all projects can be funded due to limited resources.

FISCAL IMPACT: FY2027 Capital Budget of \$104,012,000

CONCURRENCES: CIP Committee

ALTERNATIVES: N/A

ATTACHMENTS: PowerPoint Presentation; CIP Ten Year Detail Report

AUDIO/VISUAL NEEDS: PowerPoint

FY2027-2036 CAPITAL BUDGET DRAFT 1 PRESENTATION



Washington County

MARYLAND

CIP OVERVIEW

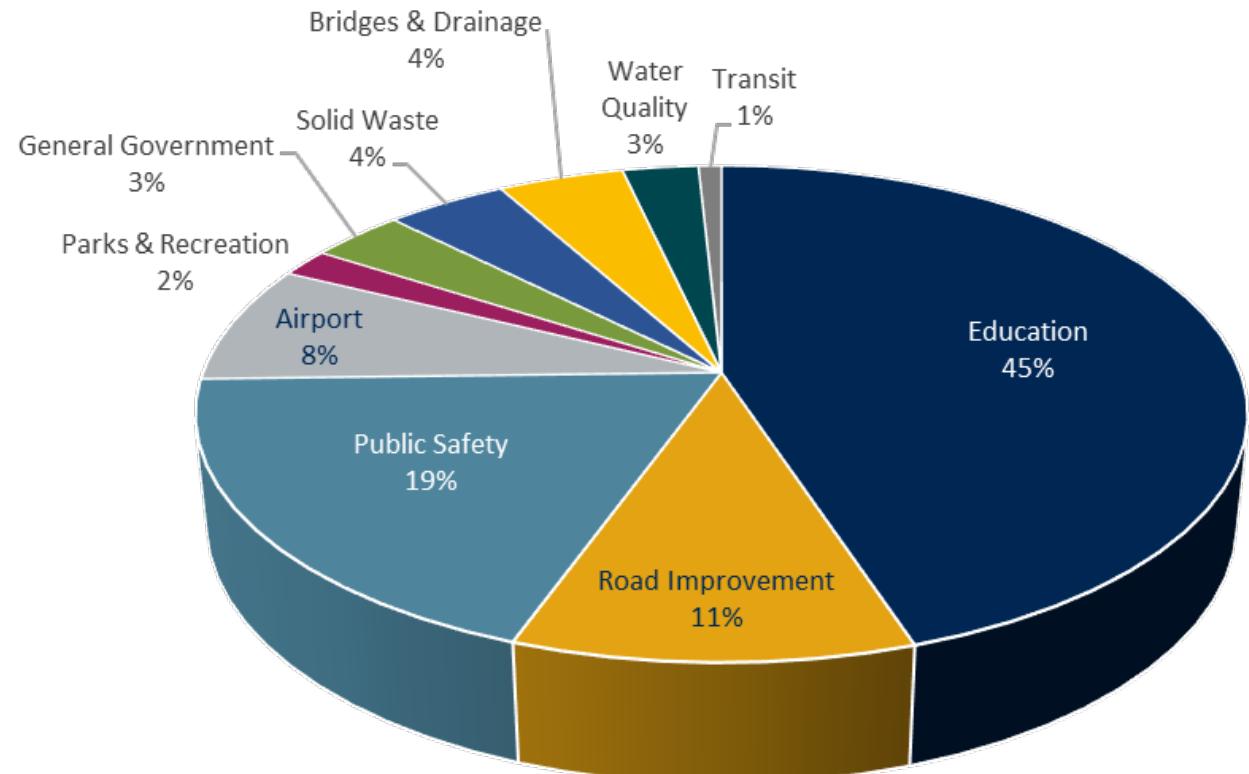
Purpose	Process
<ul style="list-style-type: none">• A ten-year Capital Improvement Plan.• Scheduling and financing of future community facilities.• The plan is flexible.• The first year is the Capital Improvement Budget.• Coordinates and consolidates departmental and agency project requests into one document.	<ul style="list-style-type: none">• Capital requests submitted in December 2025.• Reviewed and ranked by the CIP Committee.• Capital projects that best meet established criteria.• Consideration of current and future needs, and available funding sources.• The CIP Committee Members.



Project Costs

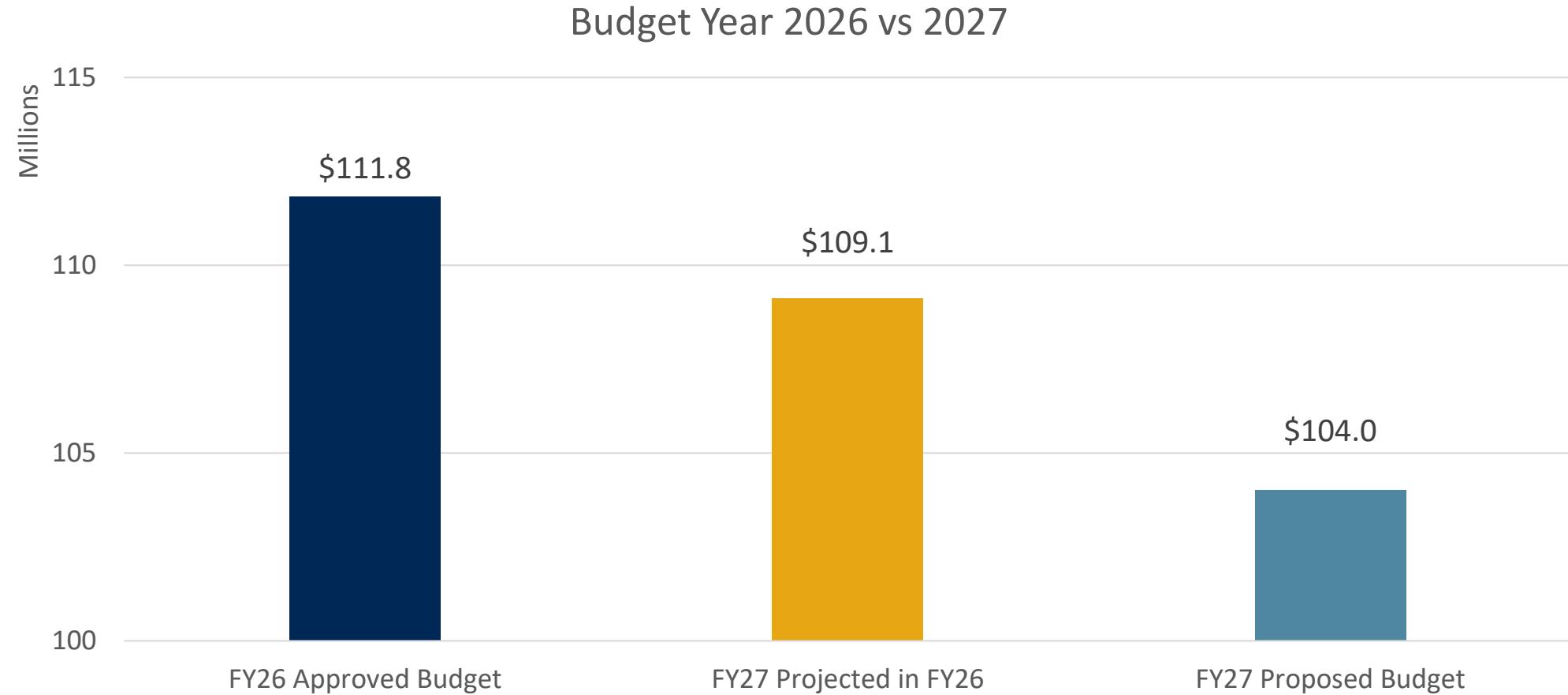
Airport Fund	\$8.0M
Bridges & Drainage	\$4.7M
Education	\$46.7M
General Government	\$3.5M
Parks & Recreation	\$1.9M
Public Safety	\$19.8M
Road Improvements	\$11.0M
Solid Waste Fund	\$4.6M
Transit Fund	\$0.9M
Water Quality Fund	\$2.8M

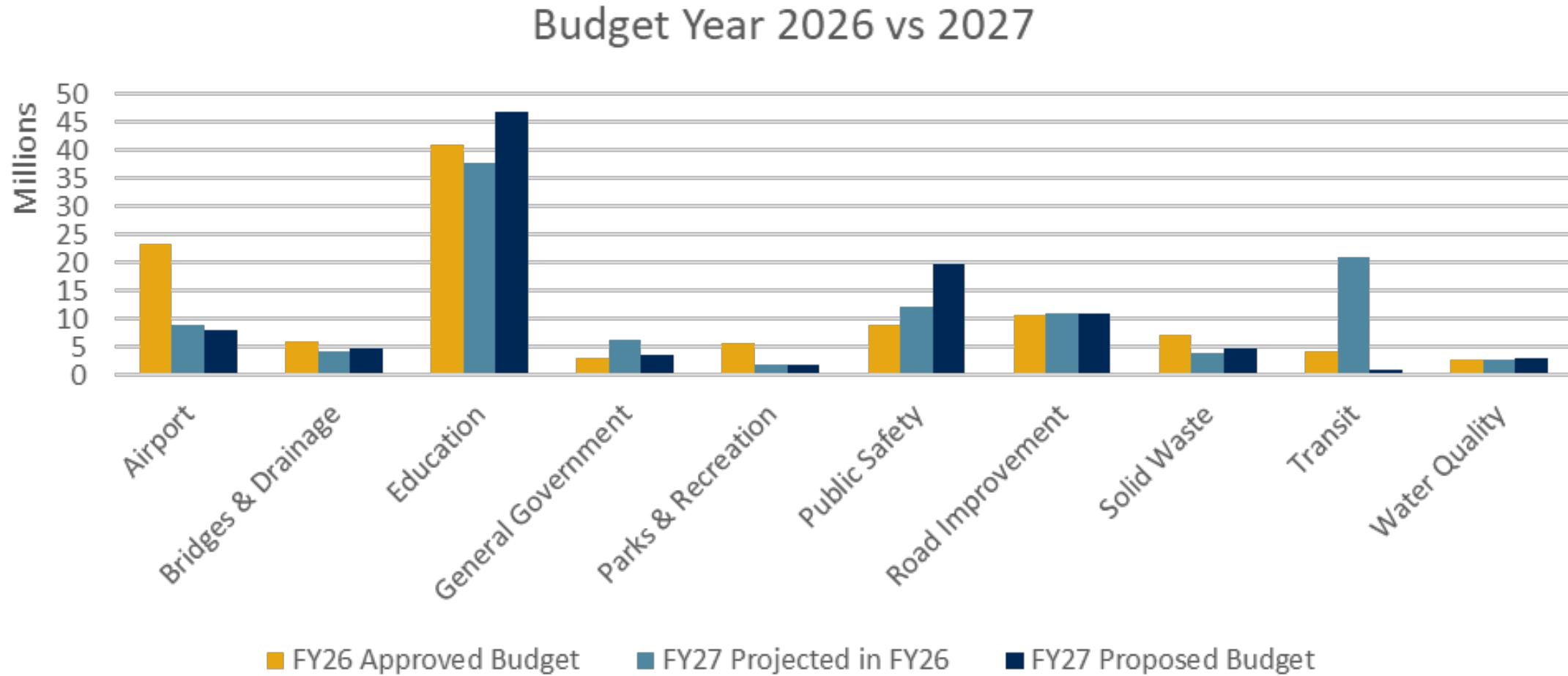
Total Cost \$104.0M





CIP FY27 Draft 1 Overview

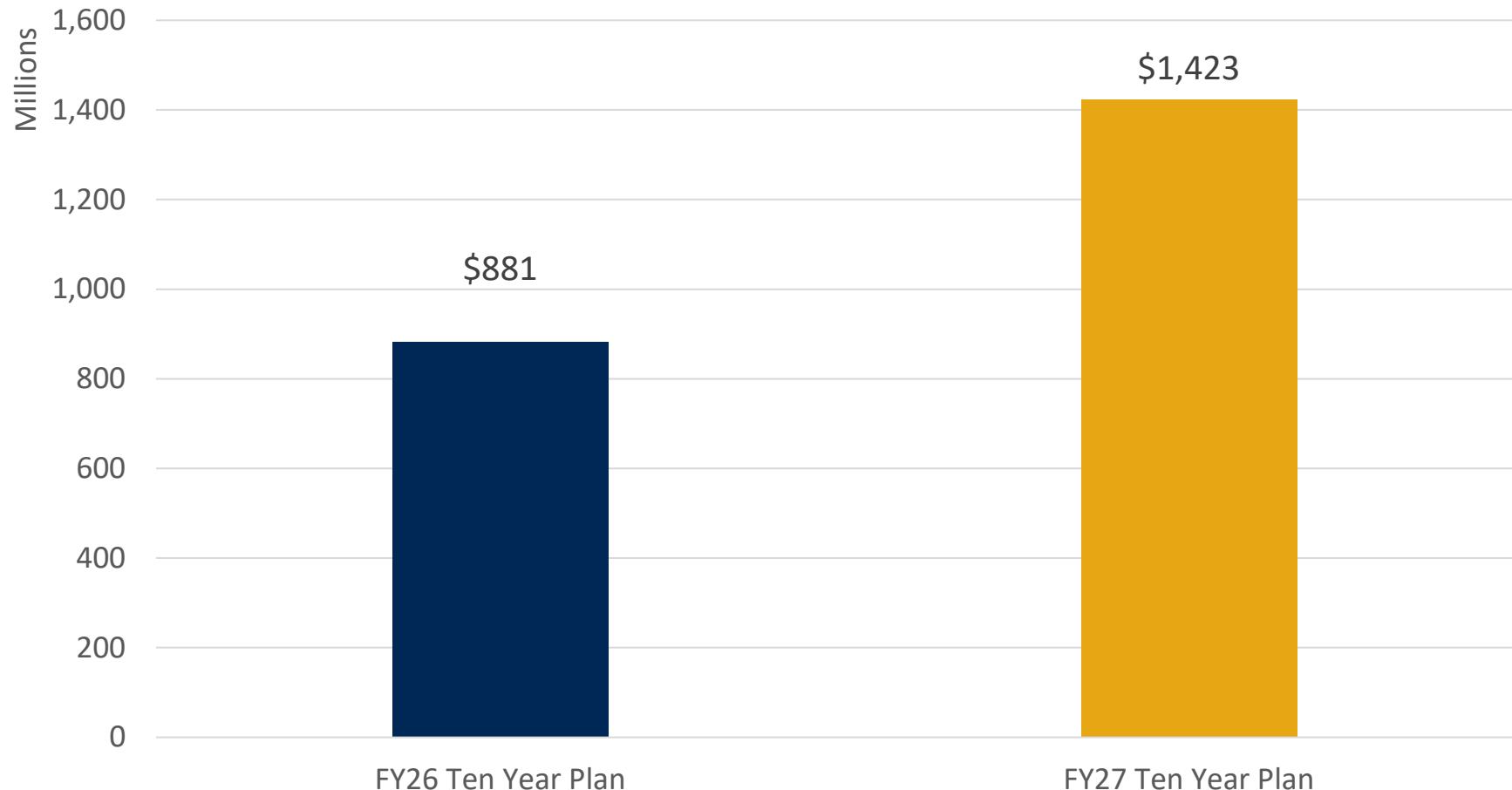


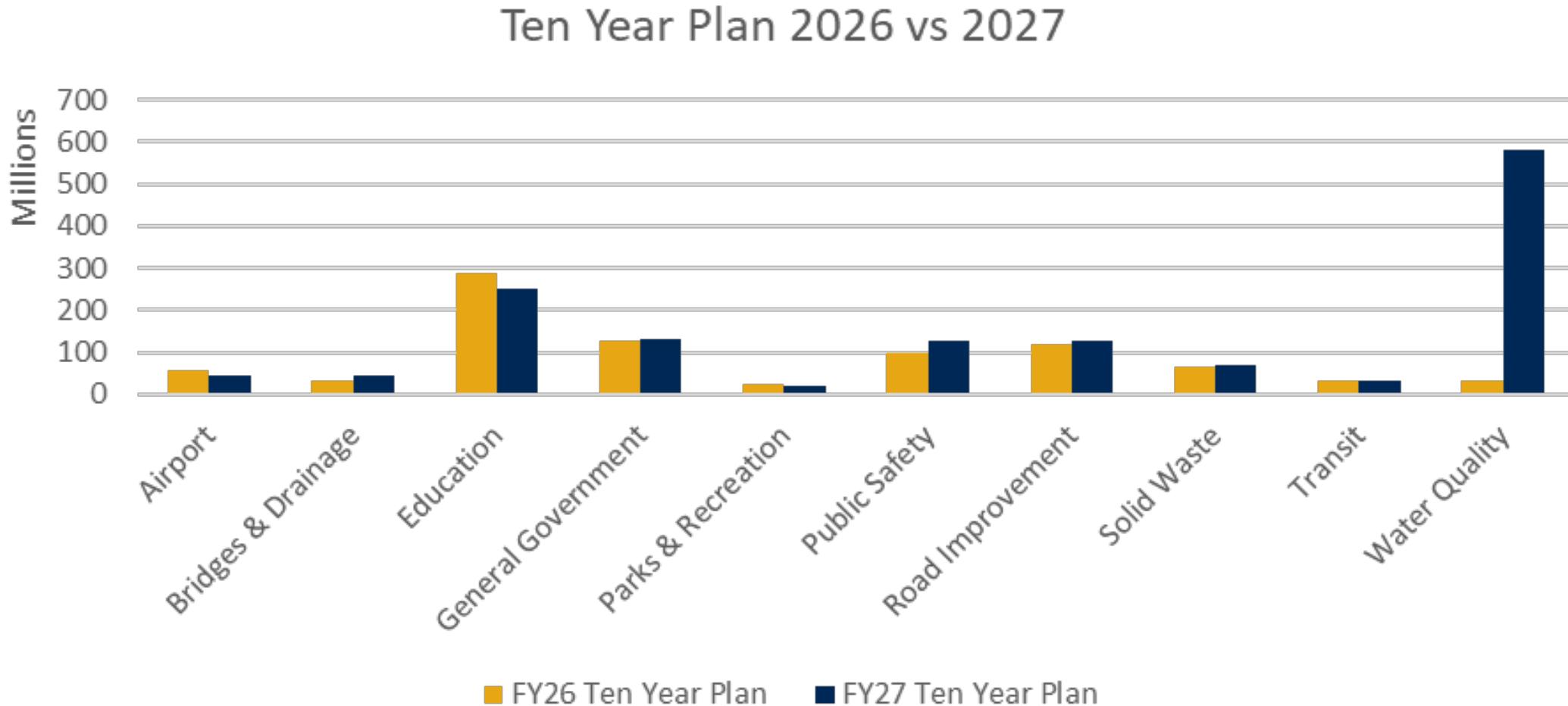




CIP FY27 Draft 1 Overview

Ten Year Plan 2026 vs 2027





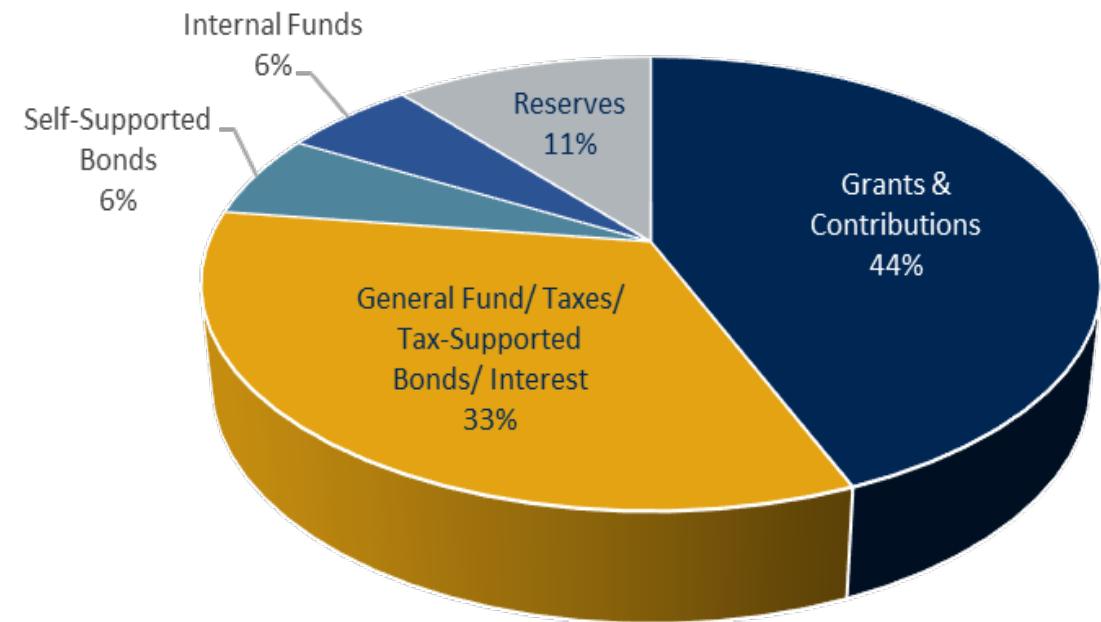


Funding Sources

General Fund	\$16.5M
Internal Funds	\$2.3M
Taxes, Fees, Interest	\$7.8M
Tax and Self Supported Bonds	\$20.2M
Reserves	\$11.6M
Federal Grants	\$6.8M
State Grants	\$37.3M
Contributions	\$1.5M

Total \$104.0M

Local Funding equals \$58.4M or 56%, while Grants & Contributions is \$45.6M or 44% of the budget.



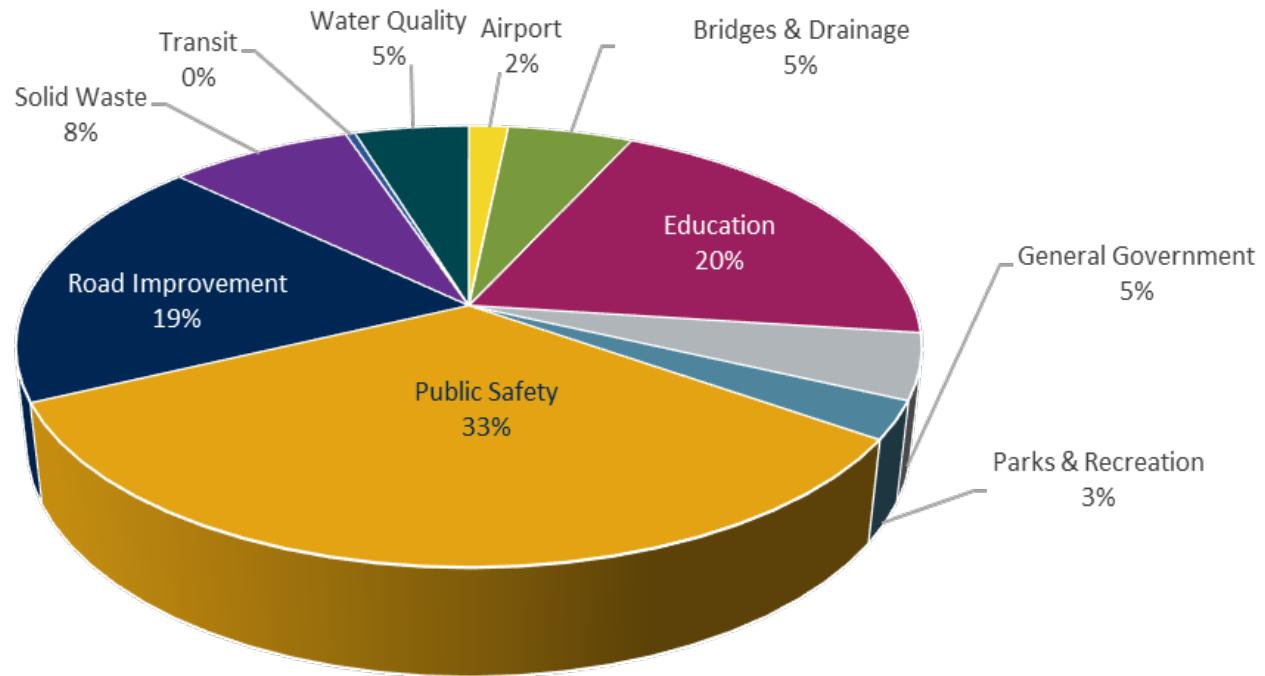


CIP FY27 Draft 1 Overview

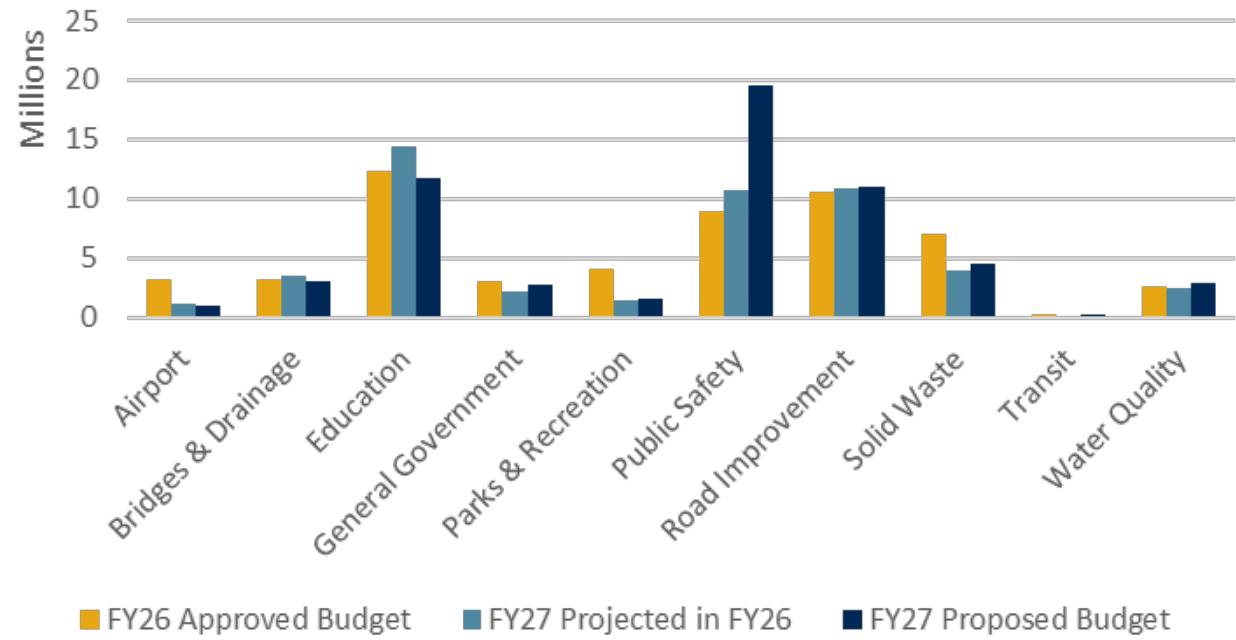
Funding Source	\$ million	Assumptions
General Fund	\$16.3	Assumes gradual increases each year
Speed Camera	0.2	\$250k in level funding to support Public Safety related projects
Tax-Supported Bonds	14.0	Assumes level issuance outside of Water project and Courthouse
Self-Supported Bonds	6.2	These bonds are issued for enterprise funds and fluctuate based on need
Taxes and Fees	4.2	Includes impact of Excise Tax Ordinance changes
CIP Reserves	11.6	Use of CIP reserves built up from prior years excess and project savings
Other Internal Funds	2.3	Represents support from funds other than General Fund and fluctuate based on need
Interest	3.6	Represents expected earnings on investments
Total	\$58.4	



FY27 Use of Local Funds

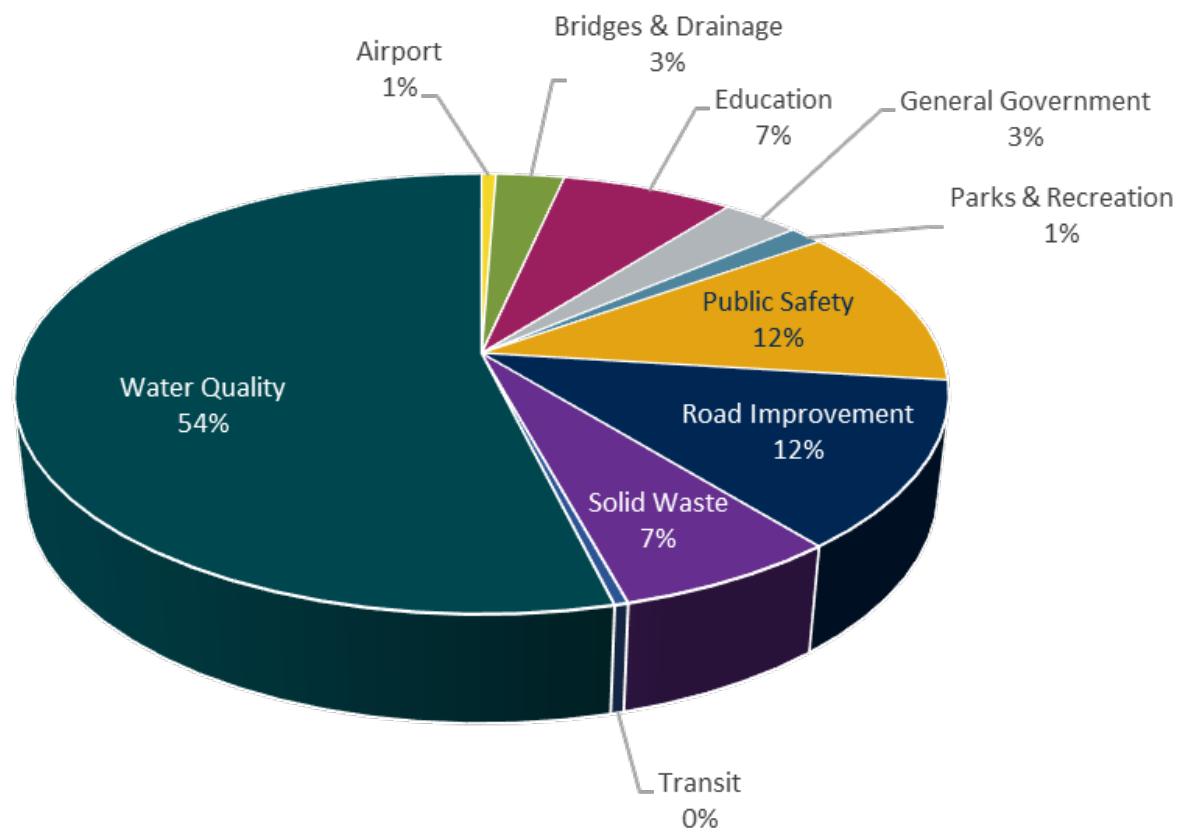


Budget Year 2026 vs 2027 - Local Funds

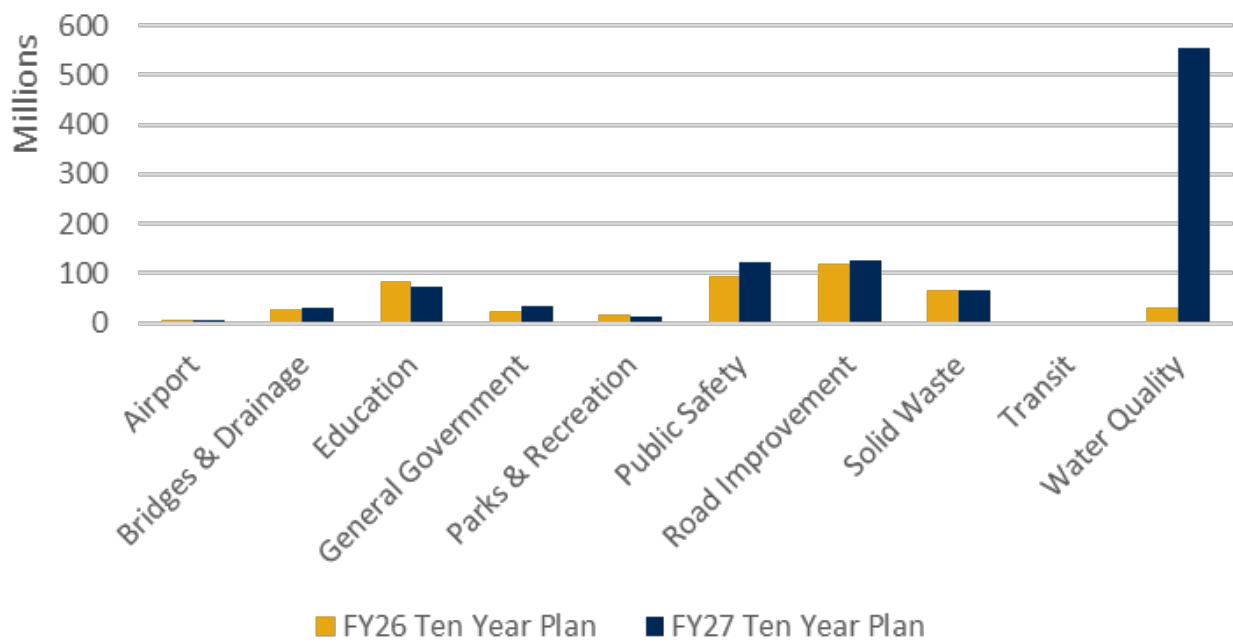




2027 Ten Year Plan Use of Local Funds



Ten Year Plan 2026 vs 2027 - Local Funds





CIP FY27 Draft 1 Overview

	Project				Project			
	Prior Year	2027	2027-2036		Prior Year	2027	2027-2036	
	Total	Funding	Amount	Amounts	Total	Funding	Amount	Amounts
Public Schools (K-12)								
Downsville Pike Elementary	\$47.8	\$24.7	\$20.3	\$23.1				
Jonathan Hager Addition	\$25.9	\$0.0	\$4.7	\$25.9				
Elementary School 2	\$31.5	\$0.0	\$0.0	\$31.5				
Elementary School 3	\$31.5	\$0.0	\$0.0	\$31.5				
Community College								
Second Entrance Widening	\$10.0	\$6.9	\$3.2	\$3.2				
Admin. & Student Affairs Bldg Renovation	\$2.8	\$0.1	\$0.1	\$2.7				
Advanced Tech Center Renovation	\$17.8	\$9.9	\$3.6	\$7.9				
ARCC Renovation	\$16.9	\$0.2	\$0.0	\$16.7				
General Government								
Circuit Courthouse	\$103.3	\$0.1	\$0.2	\$103.2				
Public Safety								
P25 UHF Radio Communications System					\$30.2	\$3.0	\$2.1	\$27.2
PSTC - Next Phase					\$29.9	\$6.2	\$4.2	\$23.7
Apparatus Reserve Fleet					\$4.0	\$2.0	\$2.0	\$2.0
911 Center Equipment Replacement					\$10.3	\$0.0	\$3.0	\$10.3
Transit								
1000 W Wash St Expansion					\$23.3	\$2.8	\$0.1	\$20.5
Water & Sewer								
Water Infrastructure Development					\$546.7	\$0.0	\$0.2	\$546.7



Debt Capacity and Affordability

- Evaluate County's Debt Position
- Tests for Stress and Affordability
- Compares County to Other Jurisdictions
- Assesses Potential Impact of Bond Issuance

Ratio	Worst \$14M	Base \$16M	Best \$18M	Policy	Peer Group
Debt per Capita	\$1,023	\$1,037	\$1,045	\$1,500	\$1,828
Debt as a % of FMV	0.93%	0.93%	0.92%	1.50%	1.27%
Debt Service as a % of General Fund Revenue	5.45%	5.43%	5.36%	8.00%	7.22%
Debt Service per Capita as a % of Income per Capita	0.17%	0.17%	0.17%	0.50%	0.25%



Requests/Feedback



- **Commissioner Requests**
- **Feedback**



Washington County

MARYLAND

Thank you

CIP Committee

Michelle Gordon, County Administrator

Kelcee Mace, Chief Financial Officer

Scott Hobbs, Director – Engineering

Andrew Eshleman, Director – Public Works

Jennifer Kinzer, Interim Director – Planning & Zoning

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Washington County, Maryland
Capital Improvement 10yr Detail
Fiscal Year 2027 - 2036
Draft 1

	Total	Prior Appr.	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Airport												
Air Traffic Control Tower	15,157,328	13,039,328	2,118,000	0	0	0	0	0	0	0	0	0
Airport Systemic Improvement Projects	3,275,394	1,429,394	443,000	45,000	130,000	245,000	195,000	170,000	160,000	123,000	165,000	170,000
Airport Fire Station Bay #3 Modification	480,068	69,068	0	0	411,000	0	0	0	0	0	0	0
Capital Equipment - Airport	6,962,111	1,583,111	13,000	3,071,000	229,000	525,000	408,000	315,000	18,000	800,000	0	0
Land Acquisition-Airport	4,994,960	3,829,960	-2,835,000	0	4,000,000	0	0	0	0	0	0	0
Terminal Parking Lot/Access Road Improvements	1,275,000	275,000	0	1,000,000	0	0	0	0	0	0	0	0
Runway 2/20 Rehabilitation and Lighting	3,493,000	3,921,000	-428,000	0	0	0	0	0	0	0	0	0
T-Hangar Taxi Lanes Rehabilitation	2,720,000	2,756,000	-36,000	0	0	0	0	0	0	0	0	0
Taxiway A Rehabilitation	6,652,000	503,000	6,149,000	0	0	0	0	0	0	0	0	0
Taxiway H Rehabilitation	855,000	1,318,000	-463,000	0	0	0	0	0	0	0	0	0
AOA Fence Realign. / ARFF Station Demo.	2,835,000	0	2,835,000	0	0	0	0	0	0	0	0	0
Fuel Farm Relocation/Replacement	11,000,000	0	200,000	0	10,800,000	0	0	0	0	0	0	0
Airport Master Plan Update	2,000,000	0	0	2,000,000	0	0	0	0	0	0	0	0
Runway 9 MALSR	3,136,000	0	0	180,000	2,956,000	0	0	0	0	0	0	0
Salt and Materials Storage Facility	250,000	0	0	250,000	0	0	0	0	0	0	0	0
Snow Removal Equipment Storage Building Expansion	4,800,000	0	0	0	0	0	480,000	4,320,000	0	0	0	0
Taxiway G Rehabilitation	3,130,000	0	0	0	0	0	313,000	2,817,000	0	0	0	0
Airport	73,015,861	28,723,861	7,996,000	6,546,000	18,526,000	770,000	1,396,000	7,622,000	178,000	923,000	165,000	170,000
Bridges												
Bridge Inspection and Inventory	810,467	80,467	100,000	150,000	200,000	25,000	0	225,000	0	30,000	0	0
Crystal Falls Drive W3051	2,948,500	2,898,500	50,000	0	0	0	0	0	0	0	0	0
Bridge Scour Repairs	220,539	20,539	50,000	50,000	0	0	50,000	50,000	0	0	0	0
Cleaning & Painting of Steel Bridges	264,717	114,717	0	0	0	150,000	0	0	0	0	0	0
Gardenhour Road Bridge W2431	3,695,000	2,695,000	1,000,000	0	0	0	0	0	0	0	0	0
Stone Masonry Bridge Repairs	200,000	50,000	0	50,000	0	0	50,000	0	0	50,000	0	0
High Germany Road Bridge W0011	6,038,000	738,000	1,050,000	2,000,000	2,250,000	0	0	0	0	0	0	0
Appleton Road Bridge W2184	320,000	0	320,000	0	0	0	0	0	0	0	0	0
Ashton Road Culvert 04/06	559,000	0	0	0	0	42,000	517,000	0	0	0	0	0
Broadfording Road Culvert 04/03	625,000	0	625,000	0	0	0	0	0	0	0	0	0
Burnside Bridge Road Culvert 01/03	484,000	0	0	0	0	0	16,000	468,000	0	0	0	0
Charles Mill Road Culvert 04/04	230,000	0	0	230,000	0	0	0	0	0	0	0	0
Draper Road Culvert 04/07	589,000	0	0	0	37,000	552,000	0	0	0	0	0	0
Draper Road Culvert 04/08	530,000	0	0	0	0	0	50,000	480,000	0	0	0	0
Gapland Road Bridge W-2148	1,600,000	0	0	0	0	0	0	0	0	0	0	1,600,000
Greenbrier Road Culvert 16/14	268,000	0	0	0	0	0	268,000	0	0	0	0	0
Gruber Road Bridge 04/10	396,000	0	0	0	0	10,000	386,000	0	0	0	0	0
Harpers Ferry Road Culvert 11/02	1,043,000	0	0	434,000	609,000	0	0	0	0	0	0	0
Henline Road Culvert 05/05	200,000	0	0	200,000	0	0	0	0	0	0	0	0
Hoffman's Inn Road Culvert 05/06	150,000	0	0	0	150,000	0	0	0	0	0	0	0
Licking Creek Road Bridge W-0473	1,600,000	0	0	0	0	0	0	0	0	0	1,600,000	0
Long Hollow Road Culvert 05/07	100,000	0	0	100,000	0	0	0	0	0	0	0	0
Manor Church Road Culvert 19/01	650,000	0	0	0	650,000	0	0	0	0	0	0	0
Mercersburg Road Culvert 04/16	300,000	0	300,000	0	0	0	0	0	0	0	0	0

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	Total	Prior Appr.	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Millbrook Road Bridge W-5982	3,300,000	0	0	0	0	0	500,000	1,298,000	1,502,000	0	0	0
Millbrook Road Bridge W-5981	2,300,000	0	0	0	0	0	500,000	800,000	1,000,000	0	0	0
Poplar Grove Road Bridge W2432	1,955,000	0	0	0	0	0	100,000	1,855,000	0	0	0	0
Prices Mill Bridge	1,150,000	0	150,000	1,000,000	0	0	0	0	0	0	0	0
Rinehart Road Culvert 14/03	200,000	0	200,000	0	0	0	0	0	0	0	0	0
Rowe Road Bridge W-2391	3,800,000	0	0	0	0	0	0	0	1,000,000	1,300,000	1,500,000	0
Taylors Landing Road Bridge W7101	924,000	0	0	0	0	0	0	0	0	924,000	0	0
Wolfsville Road Bridge - W3221	1,600,000	0	0	0	50,000	1,550,000	0	0	0	0	0	0
Yarrowsburg Road Bridge W6191	2,410,000	0	0	0	760,000	1,650,000	0	0	0	0	0	0
Bridges Total	41,460,223	6,597,223	3,845,000	4,214,000	4,706,000	3,979,000	2,437,000	5,176,000	3,502,000	2,304,000	3,100,000	1,600,000

Drainage

Stream Restoration at Various Locations	2,041,466	891,466	0	0	0	0	350,000	0	400,000	0	0	400,000
Stormwater Retrofits	12,936,204	6,486,204	600,000	600,000	600,000	600,000	600,000	650,000	700,000	700,000	700,000	700,000
Drainage Improvements at Various Locations	860,995	235,995	50,000	50,000	50,000	50,000	50,000	75,000	75,000	75,000	75,000	75,000
Broadfording Church Road Culvert	162,000	57,000	105,000	0	0	0	0	0	0	0	0	0
Harpers Ferry Road Drainage, 3600 Block	75,000	75,000	0	0	0	0	0	0	0	0	0	0
Draper Road Drainage Improvements	609,000	0	0	0	259,000	350,000	0	0	0	0	0	0
Shank Road Drainage	118,000	0	118,000	0	0	0	0	0	0	0	0	0
Trego Mountain Road Drainage	415,000	0	0	0	0	0	0	0	415,000	0	0	0
Drainage Total	17,217,665	7,745,665	873,000	650,000	909,000	1,000,000	1,000,000	725,000	1,590,000	775,000	775,000	1,175,000

Education

Board of Education

Capital Maintenance - BOE	84,426,209	16,978,209	12,330,000	3,436,000	9,184,000	11,760,000	6,048,000	3,518,000	3,742,000	2,630,000	3,330,000	11,470,000
Downsville Pike Elementary School	47,784,000	24,670,000	20,314,000	2,800,000	0	0	0	0	0	0	0	0
Jonathan Hager Elementary School Addition	25,944,000	0	4,695,000	15,958,000	5,291,000	0	0	0	0	0	0	0
Elementary School 2	31,500,000	0	0	0	0	4,142,000	12,818,000	14,155,000	385,000	0	0	0
Elementary School 3	31,500,000	0	0	0	0	0	0	0	4,140,000	12,820,000	14,155,000	385,000
Board of Education	221,154,209	41,648,209	37,339,000	22,194,000	14,475,000	15,902,000	18,866,000	17,673,000	8,267,000	15,450,000	17,485,000	11,855,000

Hagerstown Community College

Second Entrance Drive Widening Project	10,029,946	6,870,946	3,159,000	0	0	0	0	0	0	0	0	0
ATC Renovation	17,773,000	9,883,000	3,581,000	2,617,000	1,692,000	0	0	0	0	0	0	0
ARCC Renovation	16,925,000	200,000	0	100,000	0	0	0	1,730,000	9,610,000	1,716,000	2,369,000	1,200,000
ASA Renovation	2,779,000	125,000	125,000	0	0	0	0	0	0	0	0	2,529,000
Career Programs Roof Replacement	4,950,000	0	150,000	0	0	210,000	4,590,000	0	0	0	0	0
Multi-Roof Project	1,000,000	0	500,000	0	500,000	0	0	0	0	0	0	0
Wellness Center	11,100,000	0	750,000	10,350,000	0	0	0	0	0	0	0	0

Hagerstown Community College

Public Libraries	64,556,946	17,078,946	8,265,000	13,067,000	2,192,000	210,000	4,590,000	1,730,000	9,610,000	1,716,000	2,369,000	3,729,000
Systemic Projects - Library	620,000	120,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Williamsport Library Replacement	21,943,060	768,060	1,077,000	2,606,000	12,332,000	5,160,000	0	0	0	0	0	0
Public Libraries	22,563,060	888,060	1,127,000	2,656,000	12,382,000	5,210,000	50,000	50,000	50,000	50,000	50,000	50,000

Education Total

Education Total	308,274,215	59,615,215	46,731,000	37,917,000	29,049,000	21,322,000	23,506,000	19,453,000	17,927,000	17,216,000	19,904,000	15,634,000
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	Total	Prior Appr.	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
General Government												
Cost of Bond Issuance	1,380,000	125,000	22,000	129,000	131,000	133,000	135,000	137,000	139,000	141,000	143,000	145,000
Contingency - General Fund	3,067,919	3,067,919	0	0	0	0	0	0	0	0	0	0
Systemic Improvements - Building	20,846,744	2,096,744	2,000,000	3,250,000	2,000,000	1,000,000	1,000,000	1,500,000	2,000,000	2,000,000	2,000,000	2,000,000
Facilities Roof Repairs	1,734,317	734,317	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Circuit Courthouse	103,249,377	99,377	150,000	2,000,000	3,000,000	2,000,000	49,000,000	47,000,000	0	0	0	0
Information Systems Replacement Program	2,856,899	381,899	400,000	250,000	250,000	150,000	150,000	175,000	250,000	275,000	275,000	300,000
Financial System Management & Upgrades	690,030	540,030	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
County Wireless Infrastructure	3,224,593	820,593	389,000	441,000	374,000	0	0	400,000	0	400,000	0	400,000
Property Management & Demo of Various County Properties	338,522	38,522	100,000	0	0	100,000	0	0	100,000	0	0	0
General - Equipment and Vehicle Replacement Program	1,799,499	799,499	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Security Infrastructure	1,700,000	0	225,000	225,000	50,000	50,000	50,000	500,000	50,000	300,000	200,000	50,000
Laserfiche Cloud Migration	39,000	0	39,000	0	0	0	0	0	0	0	0	0
General Government Total	140,926,900	8,703,900	3,540,000	6,510,000	6,020,000	3,648,000	50,550,000	49,927,000	2,754,000	3,331,000	2,833,000	3,110,000
Parks and Recreation												
Black Rock Capital Equipment Program	560,093	128,093	42,000	55,000	55,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Hardcourt Playing Surfaces	2,700,000	1,550,000	500,000	50,000	50,000	75,000	75,000	75,000	75,000	100,000	100,000	100,000
North Central County Park	15,993,000	2,723,000	200,000	1,250,000	3,420,000	3,600,000	800,000	800,000	800,000	800,000	800,000	800,000
Park Equipment/Surfacing Replacement, Various Locations	1,935,156	1,760,156	0	0	0	0	0	0	0	175,000	0	0
Parking Lot Repair/Overlay, Various Locations	717,140	117,140	200,000	0	100,000	0	100,000	0	100,000	0	100,000	0
Antietam Creek Water Trail	505,793	410,793	95,000	0	0	0	0	0	0	0	0	0
Marty Snook Park Pool Renovation and Accessible Entrance	1,107,664	832,664	275,000	0	0	0	0	0	0	0	0	0
Park Entrances and Security Upgrades	300,000	100,000	100,000	100,000	0	0	0	0	0	0	0	0
Arts and Culture	590,000	0	140,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Conococheague Creek Water Trail	300,000	0	0	0	180,000	120,000	0	0	0	0	0	0
Clear Spring Park Walking Trail	375,000	0	0	0	0	0	0	375,000	0	0	0	0
Doubs Woods Disc Golf	50,000	0	0	0	0	0	50,000	0	0	0	0	0
Kemps Mill Park Trails	100,000	0	0	0	0	0	100,000	0	0	0	0	0
Marty Snook Park Multimodal Trail and Parking	1,550,000	0	300,000	1,000,000	250,000	0	0	0	0	0	0	0
Pen Mar-Fort Ritchie-Cascade Trail Connection	290,000	0	50,000	120,000	0	120,000	0	0	0	0	0	0
Pen Mar Park Hotel Sites Redevelopment	650,000	0	0	0	0	0	0	99,000	51,000	200,000	300,000	0
Regional Park Dog Park	80,000	0	0	0	0	0	0	0	80,000	0	0	0
Parks and Recreation	27,803,846	7,621,846	1,902,000	2,625,000	4,105,000	3,980,000	1,215,000	1,439,000	1,196,000	1,340,000	1,390,000	990,000
Public Safety												
Detention Center - Systemic Projects	8,746,944	2,226,944	1,200,000	1,100,000	1,100,000	500,000	550,000	560,000	250,000	260,000	500,000	500,000
Patrol Services Relocation Renovation	17,148,411	12,648,411	4,000,000	500,000	0	0	0	0	0	0	0	0
Emergency Services Air Unit Station Expansion	5,050,000	350,000	0	0	0	0	500,000	0	0	100,000	2,000,000	2,100,000
Communication Tower(s) Various	1,011,806	466,806	110,000	175,000	110,000	0	50,000	0	50,000	0	50,000	0
P25 UHF Public Safety Radio Communications System Upgrade	30,240,532	3,040,532	2,100,000	2,100,000	2,000,000	1,000,000	5,200,000	9,200,000	3,600,000	0	1,000,000	1,000,000
Portable Radio Replacement Program - Sheriff	2,820,687	314,687	221,000	321,000	421,000	521,000	169,000	169,000	171,000	171,000	171,000	171,000
Portable Radio Replacement Program - Emergency Services	6,168,000	300,000	512,000	612,000	712,000	405,000	462,000	365,000	400,000	802,000	804,000	794,000
PSTC Tactical Village / Simulation Training Area	29,936,659	6,186,659	4,250,000	2,028,000	2,972,000	1,960,000	0	4,043,000	4,141,000	4,356,000	0	0
Law Enforcement - Vehicle & Equipment Replacement Program	21,004,586	2,527,586	1,388,000	1,436,000	1,300,000	1,345,000	1,648,000	1,960,000	2,100,000	2,300,000	2,500,000	2,500,000
Emergency Services Equipment & Vehicle Program	8,141,746	2,641,746	1,000,000	100,000	550,000	550,000	550,000	550,000	550,000	550,000	550,000	550,000

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	Total	Prior Appr.	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Emergency Services Reserve Fleet	4,000,000	2,000,000	2,000,000	0	0	0	0	0	0	0	0	0
Canteen/Rehab Unit Replacement	778,000	234,000	48,000	48,000	48,000	48,000	48,000	62,000	62,000	62,000	70,000	
Incident Safety Officer Vehicle Replacement Program	234,000	64,000	16,000	16,000	16,000	16,000	16,000	16,000	18,000	18,000	20,000	
Detention Center Renovation - Women's Facility	12,800,000	0	0	0	0	0	2,372,000	1,428,000	3,000,000	2,000,000	2,000,000	2,000,000
Police Outdoor Firing Range	500,000	0	0	0	0	0	0	0	0	0	250,000	250,000
911 Center Equipment Replacement	10,250,000	0	3,000,000	3,000,000	4,250,000	0	0	0	0	0	0	0
Public Safety	158,831,371	33,001,371	19,845,000	11,436,000	13,479,000	6,345,000	11,565,000	18,339,000	14,342,000	10,619,000	9,905,000	9,955,000

Railroad

Railroad Crossing Improvements	2,290,450	936,450	0	0	250,000	0	300,000	0	396,000	0	408,000	0
Railroad	2,290,450	936,450	0	0	250,000	0	300,000	0	396,000	0	408,000	0

Road Improvement

Intersection & Signal Improvements	2,405,611	905,611	0	750,000	0	0	750,000	0	0	0	0	0
Transportation ADA	2,207,560	707,560	100,000	100,000	100,000	100,000	100,000	600,000	100,000	100,000	100,000	100,000
Pavement Maintenance and Rehab Program	86,136,382	10,126,382	6,000,000	6,000,000	6,000,000	6,000,000	6,000,000	8,500,000	9,010,000	9,000,000	9,250,000	10,250,000
Longmeadow Road	3,860,000	310,000	682,000	518,000	700,000	750,000	900,000	0	0	0	0	0
Eastern Boulevard Extended	9,603,000	300,000	0	1,200,000	1,329,000	6,774,000	0	0	0	0	0	0
Eastern Boulevard Widening Phase II	7,672,300	4,025,300	647,000	1,000,000	2,000,000	0	0	0	0	0	0	0
Valley Mall Area Road Improvements Phase II	361,000	0	0	0	0	0	0	0	0	0	0	361,000
Wright Road	4,768,000	3,298,000	799,000	671,000	0	0	0	0	0	0	0	0
Eastern Blvd Widening Phase I	11,167,100	10,667,100	500,000	0	0	0	0	0	0	0	0	0
Burnside Bridge Road Spot Improvements	544,000	0	0	0	0	0	0	0	544,000	0	0	0
Edgewood Drive Sidewalk Extension	600,000	0	0	0	0	50,000	550,000	0	0	0	0	0
E. Oak Ridge Drive/South Pointe Signal	661,000	0	0	0	0	0	0	0	0	661,000	0	0
Halfway Blvd. at Oak Valley Dr. Roundabout	1,550,000	0	0	0	0	0	0	0	0	0	0	1,550,000
Mt. Aetna Road Spot Improvements	2,422,000	0	0	0	0	935,000	1,487,000	0	0	0	0	0
Robinwood Drive Sidewalk Extension	900,000	0	350,000	550,000	0	0	0	0	0	0	0	0
Rockdale Road and Independence Road Spot Improvements	1,025,000	0	0	0	0	0	450,000	575,000	0	0	0	0
Sandstone Drive Spot Improvements	500,000	0	0	0	0	0	500,000	0	0	0	0	0
Highway Maintenance Shop - Western Section	900,000	600,000	300,000	0	0	0	0	0	0	0	0	0
Highway - Vehicle & Equipment Replacement Program	20,311,685	2,398,685	1,424,000	1,495,000	1,570,000	1,649,000	1,731,000	1,818,000	1,909,000	2,004,000	2,104,000	2,209,000
Highway Western Section - Fuel Tank Replacement	1,351,000	1,151,000	200,000	0	0	0	0	0	0	0	0	0
Road Improvement	158,945,638	34,489,638	11,002,000	12,284,000	11,699,000	16,258,000	12,468,000	11,493,000	11,563,000	11,765,000	11,454,000	14,470,000

Solid Waste

Contingency - Solid Waste	768,080	124,080	60,000	60,000	62,000	63,000	64,000	65,000	66,000	67,000	68,000	69,000
40 West Landfill - Cell 5 Construction	11,840,000	11,190,000	650,000	0	0	0	0	0	0	0	0	0
40 West Landfill Pretreatment Facility	11,120,000	0	520,000	5,300,000	5,300,000	0	0	0	0	0	0	0
SW Equipment & Vehicle Replacement	1,564,880	404,880	200,000	205,000	205,000	100,000	75,000	75,000	75,000	75,000	75,000	75,000
Asphalt Repairs - 40 West	1,756,000	0	1,136,000	620,000	0	0	0	0	0	0	0	0
40 West - Cell 12 - LDI030	7,041,000	0	0	0	0	0	0	0	0	0	0	7,041,000
Transfer Station Upgrades	2,000,000	0	2,000,000	0	0	0	0	0	0	0	0	0
40 West Landfill - Cell 8 Construction	13,724,000	0	0	0	0	6,404,000	7,320,000	0	0	0	0	0
40 West Partial Capping	29,814,000	0	0	0	0	0	0	0	0	15,129,000	14,685,000	0
Solid Waste	79,627,960	11,718,960	4,566,000	6,185,000	5,567,000	6,567,000	7,459,000	140,000	141,000	15,271,000	14,828,000	7,185,000

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	Total	Prior Appr.	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Transit												
1000 W. Washington St. Renovation/Expansion	23,340,000	2,823,000	100,000	20,417,000	0	0	0	0	0	0	0	0
Vehicle Preventive Maintenance	6,895,307	895,307	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Transportation Development Plan	225,000	125,000	0	0	100,000	0	0	0	0	0	0	0
Fixed Route Bus Replacement Program	7,268,111	2,318,111	0	0	0	0	0	0	2,700,000	0	2,250,000	0
ADA Bus Replacement	632,305	107,305	0	210,000	0	0	105,000	0	210,000	0	0	0
Transit Equipment Replacement	214,758	49,758	165,000	0	0	0	0	0	0	0	0	0
Transit	38,575,481	6,318,481	865,000	21,227,000	700,000	600,000	705,000	600,000	3,510,000	600,000	2,850,000	600,000
Water Quality												
Utility Administration												
Contingency - Utility Admin	260,400	29,400	0	0	0	31,000	32,000	32,000	33,000	34,000	34,000	35,000
General Building Improvements	897,575	647,575	0	0	250,000	0	0	0	0	0	0	0
Security Updates	210,000	105,000	105,000	0	0	0	0	0	0	0	0	0
Lab Equipment Replacement	364,898	189,898	0	0	0	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Local Limits Study	95,000	70,000	25,000	0	0	0	0	0	0	0	0	0
WQ Equip/Vehicle Replacement Program	1,751,474	226,474	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	175,000
Utility Administration	3,579,347	1,268,347	280,000	150,000	400,000	206,000	207,000	207,000	208,000	209,000	209,000	235,000
Sewer												
Contingency - Sewer	511,939	11,939	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Replace Grinder Pumps	1,197,853	147,853	125,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	125,000
Pump Station Upgrades - Various Stations	5,685,000	885,000	800,000	750,000	0	750,000	0	750,000	0	750,000	0	1,000,000
Collection System Rehabilitation Project	3,156,121	156,121	0	0	750,000	0	750,000	0	750,000	0	750,000	0
Smithsburg WWTP ENR Upgrade	28,522,869	13,022,869	0	0	0	0	0	0	5,500,000	5,000,000	5,000,000	0
General WwTP Improvements	1,305,162	455,162	300,000	0	0	250,000	0	0	0	0	300,000	0
Heavy Sewer EQP and VEH Replacement	1,828,377	788,377	300,000	200,000	225,000	40,000	40,000	40,000	40,000	40,000	75,000	40,000
Sewer Fund	42,207,321	15,467,321	1,575,000	1,100,000	1,125,000	1,190,000	940,000	940,000	6,440,000	5,940,000	6,275,000	1,215,000
Water												
Water Meter Replacement	322,043	137,043	50,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
WQ Main Replacement	2,791,000	691,000	0	0	100,000	500,000	500,000	500,000	0	0	0	500,000
Sharpsburg Water Treatment Plant	668,856	98,856	0	570,000	0	0	0	0	0	0	0	0
General WTP Improvements	2,380,281	190,281	790,000	600,000	0	250,000	250,000	0	100,000	100,000	100,000	0
Water Infrastructure Development	546,652,000	0	152,000	2,500,000	3,000,000	37,000,000	27,000,000	184,000,000	183,000,000	40,000,000	35,000,000	35,000,000
Highfield/Sharpsburg Water Storage Tank	336,000	0	0	0	0	336,000	0	0	0	0	0	0
Water Fund	553,150,180	1,117,180	992,000	3,685,000	3,115,000	38,101,000	27,765,000	184,515,000	183,115,000	40,115,000	35,115,000	35,515,000
Water Quality	598,936,848	17,852,848	2,847,000	4,935,000	4,640,000	39,497,000	28,912,000	185,662,000	189,763,000	46,264,000	41,599,000	36,965,000
TOTAL	1,645,906,458	223,325,458	104,012,000	114,529,000	99,650,000	103,966,000	141,513,000	300,576,000	246,862,000	110,408,000	109,211,000	91,854,000

Fiscal Year 2027 - 2036

Draft 1

	Total	Prior Appr.	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Funding Sources												
General Fund	262,154,077	45,754,077	16,500,000	17,500,000	19,000,000	22,000,000	22,150,000	23,500,000	23,750,000	24,000,000	24,000,000	24,000,000
Highway Fund	6,237,000	1,237,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Cascade Fund	12,342	12,342	0	0	0	0	0	0	0	0	0	0
Solid Waste Fund	2,299,663	495,663	260,000	265,000	267,000	163,000	139,000	140,000	141,000	142,000	143,000	144,000
Utility Admin Fund	2,522,372	591,372	150,000	150,000	150,000	206,000	207,000	207,000	208,000	209,000	209,000	235,000
Water Fund	372,043	187,043	50,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Sewer Fund	4,601,665	1,881,665	605,000	350,000	375,000	190,000	190,000	190,000	190,000	190,000	225,000	215,000
Airport Fund	5,337,526	1,195,526	782,000	731,000	850,000	269,000	271,000	563,000	178,000	163,000	165,000	170,000
Interest	12,035,603	3,935,603	3,600,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Tax-Supported Bond	644,895,914	34,148,914	14,000,000	14,000,000	14,000,000	44,293,000	36,180,000	185,498,000	183,984,000	44,944,000	37,631,000	36,217,000
Self-Supported Bond	124,226,080	18,270,080	6,196,000	8,380,000	6,115,000	8,490,000	8,820,000	1,250,000	6,350,000	20,979,000	25,835,000	13,541,000
State Loan	4,488,552	4,488,552	0	0	0	0	0	0	0	0	0	0
Loan	94,000,000	0	0	0	0	0	47,000,000	47,000,000	0	0	0	0
Transfer Tax	32,542,543	9,292,543	3,000,000	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000
Excise Tax - Schools	6,552,031	952,031	735,000	735,000	735,000	735,000	735,000	385,000	385,000	385,000	385,000	385,000
Excise Tax - Roads	2,355,620	487,620	263,000	263,000	263,000	263,000	136,000	136,000	136,000	136,000	136,000	136,000
Excise Tax - Other	549,000	29,000	52,000	52,000	52,000	52,000	52,000	52,000	52,000	52,000	52,000	52,000
Excise Tax - Library	97,000	20,000	77,000	0	0	0	0	0	0	0	0	0
Excise Tax - Non-Residential	1,354,473	354,473	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
PFC Fees - Airport	285,000	0	0	0	113,000	0	31,000	141,000	0	0	0	0
APFO Fees - Roads	105,644	105,644	0	0	0	0	0	0	0	0	0	0
Capital Reserve - General	32,017,000	10,116,000	7,229,000	6,843,000	6,654,000	1,175,000	0	0	0	0	0	0
Capital Reserve - Airport	803,000	275,000	0	478,000	50,000	0	0	0	0	0	0	0
Capital Reserve - Transfer Tax	8,952,000	0	0	3,179,000	3,250,000	2,523,000	0	0	0	0	0	0
Capital Reserve - Excise Tax - Schools	3,070,000	770,000	1,000,000	1,300,000	0	0	0	0	0	0	0	0
Capital Reserve - Excise Tax - Roads	690,000	0	300,000	390,000	0	0	0	0	0	0	0	0
Capital Reserve - Excise Tax - Non-Residential	6,800,000	1,000,000	2,500,000	0	0	3,300,000	0	0	0	0	0	0
Capital Reserve - APFO Fees - Schools	524,000	0	524,000	0	0	0	0	0	0	0	0	0
Federal Grant	107,068,458	30,717,458	6,857,000	23,412,000	19,510,000	2,513,000	2,518,000	10,073,000	5,308,000	2,200,000	3,480,000	480,000
State Grant	261,947,852	55,343,852	37,271,000	21,231,000	23,699,000	13,801,000	19,694,000	28,051,000	22,790,000	13,618,000	13,560,000	12,889,000
Contributions	17,010,000	1,664,000	1,461,000	11,905,000	1,202,000	628,000	25,000	25,000	25,000	25,000	25,000	25,000
TOTAL	1,645,906,458	223,325,458	104,012,000	114,529,000	99,650,000	103,966,000	141,513,000	300,576,000	246,862,000	110,408,000	109,211,000	91,854,000



Open Session Item

SUBJECT: FY2027 General Fund Budget – Requested Version

PRESENTATION DATE: February 24, 2026

PRESENTATION BY: Kelcee Mace, Chief Financial Officer; Kim Edlund, Director Budget & Finance

RECOMMENDED MOTION: For informational purposes only.

REPORT-IN-BRIEF: The Requested Version of General Fund revenue and expense summaries will be presented.

DISCUSSION: The General Fund budget is not yet balanced for FY27. What is being presented today includes amounts requested by departments and outside agencies for consideration. The Office of Budget & Finance will recommend adjustments to these requests at a future date to balance the budget for FY27. Consideration of future obligations will be a primary factor in balancing the FY27 budget.

FISCAL IMPACT: Not yet balanced.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Requested General Fund Revenue Summary, Requested General Fund Expense Summary

AUDIO/VISUAL NEEDS: N/A

Washington County, Maryland
General Fund Revenues - Requested
FY 2027

Account Number	Funding Source	FY 2027 Requested Budget	Adjustment	FY 2027 Requested Budget	\$ Change	% Change	FY 2026 Operating Budget Approved
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General Revenues

Property Tax

400000	Real Estate Tax - Current	164,820,530	0	164,820,530	11,046,850	7.18%	153,773,680
400120	Corp Personal Prop - Current	17,309,500	0	17,309,500	1,155,180	7.15%	16,154,320
400140	State Administration Fees	(1,292,280)	0	(1,292,280)	(173,450)	15.50%	(1,118,830)
400200	Interest - Current Year	350,000	0	350,000	0	0.00%	350,000
400210	Interest - Prior Year	25,000	0	25,000	(25,000)	(50.00)%	50,000
400220	County Payment In Lieu of Tax	300,000	0	300,000	0	0.00%	300,000
400230	Enterprise Zone Tax Reimburse	1,476,710	0	1,476,710	94,720	6.85%	1,381,990
400260	Property Tax Sales	120,000	0	120,000	20,000	20.00%	100,000
400300	Enterprise Zone Tax Credit	(2,953,420)	0	(2,953,420)	(189,440)	6.85%	(2,763,980)
400320	County Homeowners Tax Credit	(150,000)	0	(150,000)	5,000	(3.23)%	(155,000)
400330	Agricultural Tax Credit	(550,000)	0	(550,000)	(50,000)	10.00%	(500,000)
400340	Historical Tax Credit	(6,000)	0	(6,000)	0	0.00%	(6,000)
400345	Other Tax Credits	(3,368,040)	0	(3,368,040)	(938,040)	38.60%	(2,430,000)
400355	Veteran's Disabled Tax Credit	(650,000)	0	(650,000)	(100,000)	18.18%	(550,000)
400400	Disc Allowed on Property Tax	(450,000)	0	(450,000)	(50,000)	12.50%	(400,000)
496020	Federal Pay in Lieu of Taxes	31,030	0	31,030	890	2.95%	30,140
		175,013,030	0	175,013,030	10,796,710	6.57%	164,216,320

Local Tax

400500	Income Tax	141,303,660	0	141,303,660	11,254,050	8.65%	130,049,610
400510	Admissions & Amusements Tax	425,000	0	425,000	(50,000)	(10.53)%	475,000
400520	Recordation Tax	9,054,810	0	9,054,810	1,448,010	19.04%	7,606,800
400530	Trailer Tax	240,000	0	240,000	20,000	9.09%	220,000
		151,023,470	0	151,023,470	12,672,060	9.16%	138,351,410

Interest

404400	Interest - Investments	4,000,000	0	4,000,000	0	0.00%	4,000,000
404410	Interest - Municipal Investment	675,000	0	675,000	(75,000)	(10.00)%	750,000
404420	Interest, Penalties & Fees	5,000	0	5,000	(2,500)	(33.33)%	7,500
		4,680,000	0	4,680,000	(77,500)	(1.63)%	4,757,500

Total General Revenues	330,716,500	0	330,716,500	23,391,270	7.61%	307,325,230
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Program Revenues

Circuit Court

486070	Reimbursed Exp - Circuit Court	8,280	0	8,280	0	0.00%	8,280
486075	Circuit Court - Jurors	177,000	0	177,000	17,000	10.63%	160,000
		185,280	0	185,280	17,000	10.10%	168,280

540 Western Maryland Parkway Building

404510	Rental - Building	165,100	0	165,100	165,100	100.00%	0
		165,100	0	165,100	165,100	100.00%	0

Washington County, Maryland
General Fund Revenues - Requested
FY 2027

Account Number	Funding Source	FY 2027 Requested Budget	Adjustment	FY 2027 Requested Budget	\$ Change	% Change	FY 2026 Operating Budget Approved
<u>State's Attorney</u>							
486000	Reimbursed Exp - State's Atty	81,000 81,000	0 0	81,000 81,000	0 0	0.00% 0.00%	81,000 81,000
<u>Weed Control</u>							
403120	Weed Control Fees	398,410 398,410	0 0	398,410 398,410	37,430 37,430	10.37% 10.37%	360,980 360,980
<u>General</u>							
403135	Sheriff Auxiliary	70,000	0	70,000	(20,200)	(22.39)%	90,200
404511	Lease Income	70,000	0	70,000	0	0.00%	70,000
485000	Reimburse Administrative	1,000	0	1,000	0	0.00%	1,000
490000	Miscellaneous	100,000	0	100,000	(50,000)	(33.33)%	150,000
490010	Gain or Loss on Sale of Asset	50,000	0	50,000	0	0.00%	50,000
490080	Bad Check Fees	2,000	0	2,000	500	33.33%	1,500
490200	Registration Fees	3,000	0	3,000	0	0.00%	3,000
490210	Sponsorships	5,000	0	5,000	0	0.00%	5,000
491900	In-Kind Sponsorships	4,154,190 4,455,190	0 0	4,154,190 4,455,190	(125,910) (195,610)	(2.94)% (4.21)%	4,280,100 4,650,800
<u>Engineering</u>							
440110	Review Fees	125,000 125,000	0 0	125,000 125,000	0 0	0.00% 0.00%	125,000 125,000
<u>Permits & Inspections</u>							
401070	Building Permits - Residential	135,000	0	135,000	0	0.00%	135,000
401080	Building Permits - Commercial	175,000	0	175,000	(25,000)	(12.50)%	200,000
401085	Municipal Fees	20,000	0	20,000	0	0.00%	20,000
401090	Electrical License Fees	75,000	0	75,000	65,000	650.00%	10,000
401100	Electrical Permit - Residential	160,000	0	160,000	0	100.00%	160,000
401110	Electrical Permit - Commercial	117,000	0	117,000	0	0.00%	117,000
401115	HVAC Registration Fees	5,000	0	5,000	(5,500)	(52.38)%	10,500
401120	HVAC Permit - Residential	75,000	0	75,000	0	0.00%	75,000
401130	HVAC Permit - Commercial	40,000	0	40,000	5,000	14.29%	35,000
401140	Other Permit Fees	30,000	0	30,000	0	0.00%	30,000
401145	Temp. Occupancy Fee - Comm.	1,250	0	1,250	0	0.00%	1,250
401160	Plumbing Licenses Fees	5,000	0	5,000	(13,000)	(72.22)%	18,000
401170	Plumbing Permits - Residential	100,000	0	100,000	0	0.00%	100,000
401180	Plumbing Permits - Commercial	37,800	0	37,800	0	0.00%	37,800
401300	Fire - Residential	30,000	0	30,000	30,000	100.00%	0
401310	Fire - Non-Residential	65,000	0	65,000	65,000	100.00%	0
401320	Fire - Inspections	50,000	0	50,000	50,000	100.00%	0
401330	Fire - Miscellaneous	20,000	0	20,000	20,000	100.00%	0
401340	Fire - Fines and Forfeitures	2,000	0	2,000	2,000	100.00%	0
402020	Fines & Forfeitures	1,500	0	1,500	(2,000)	(57.14)%	3,500
403035	Technology Fees	60,000	0	60,000	0	0.00%	60,000
403045	Review Fees	6,000	0	6,000	0	0.00%	6,000
440110	Drawings/Blue Line Prints	200	0	200	0	0.00%	200
490000	Miscellaneous	0	0	0	(400,000)	(100.00)%	400,000
		1,210,750	0	1,210,750	(208,500)	(14.69)%	1,419,250

Washington County, Maryland
General Fund Revenues - Requested
FY 2027

Account Number	Funding Source	FY 2027 Requested Budget	Adjustment	FY 2027 Requested Budget	\$ Change	% Change	FY 2026 Operating Budget Approved
<u>Planning and Zoning</u>							
401040	Miscellaneous Licenses	700	0	700	0	0.00%	700
401140	Other Permit Fees	2,500	0	2,500	(2,000)	(44.44)%	4,500
402020	Fines and Forfeitures	7,000	0	7,000	2,000	40.00%	5,000
403030	Zoning Appeals	15,000	0	15,000	(3,000)	(16.67)%	18,000
403035	Technology fees	8,000	0	8,000	0	0.00%	8,000
403040	Rezoning	5,000	0	5,000	0	0.00%	5,000
403045	Review Fees	90,000	0	90,000	(10,000)	(10.00)%	100,000
403050	Development Fees	30,000	0	30,000	0	0.00%	30,000
403055	Other Planning Fees	400	0	400	0	0.00%	400
486045	Reimbursed Exp - Other	8,000	0	8,000	0	0.00%	8,000
		166,600	0	166,600	(13,000)	(7.24)%	179,600
<u>Sheriff - Judicial</u>							
402010	Peace Order Service	3,000	0	3,000	(1,000)	(25.00)%	4,000
403010	Sheriff Fees - Judicial	65,000	0	65,000	(5,000)	(7.14)%	70,000
		68,000	0	68,000	(6,000)	(8.11)%	74,000
<u>Sheriff - Process Servers</u>							
402050	District Court Writs Service	150,000	0	150,000	10,000	7.14%	140,000
		150,000	0	150,000	10,000	7.14%	140,000
<u>Sheriff - Patrol</u>							
402000	Parking Violations	5,000	0	5,000	1,500	42.86%	3,500
403000	Speed Cameras	881,990	0	881,990	(149,770)	(14.52)%	1,031,760
486020	Reimbursed Exp - Patrol	75,000	0	75,000	10,000	15.38%	65,000
490020	Sale of Publications	6,500	0	6,500	0	0.00%	6,500
		968,490	0	968,490	(138,270)	(12.49)%	1,106,760
<u>Sheriff - Central Booking</u>							
404511	Lease Income	15,720	0	15,720	0	0.00%	15,720
		15,720	0	15,720	0	0.00%	15,720
<u>Sheriff - Detention Center</u>							
403080	Housing Federal Prisoners	1,000	0	1,000	0	0.00%	1,000
403090	Housing State Prisoners	100,000	0	100,000	(50,000)	(33.33)%	150,000
486050	Reimbursed Exp - Detention	500	0	500	0	0.00%	500
486055	Alien Inmate Reimbursement	0	0	0	(25,000)	(100.00)%	25,000
486060	Soc Sec Inc Reimbursement	14,690	0	14,690	0	0.00%	14,690
		116,190	0	116,190	(75,000)	(39.23)%	191,190
<u>Sheriff - Day Reporting Center</u>							
403075	Day Reporting Fees	5,000	0	5,000	0	0.00%	5,000
		5,000	0	5,000	0	0.00%	5,000

Washington County, Maryland
General Fund Revenues - Requested
FY 2027

Account Number	Funding Source	FY 2027 Requested Budget	Adjustment	FY 2027 Requested Budget	\$ Change	% Change	FY 2026 Operating Budget Approved
<u>Sheriff - Narcotics Task Force</u>							
486030	Reimbursed Exp - NTF	311,740	0	311,740	76,560	32.55%	235,180
		311,740	0	311,740	76,560	32.55%	235,180
<u>Sheriff - Washington County Police Academy</u>							
403015	Academy Fees	59,830	0	59,830	0	0.00%	59,830
		59,830	0	59,830	0	0.00%	59,830
<u>Emergency Services</u>							
403060	Alarm Termination Fee	35,000	0	35,000	3,000	9.38%	32,000
403115	Miscellaneous Fees	0	0	0	(665,440)	(100.00)%	665,440
491733	Operating Transfer - EMS Fund	1,650,130	0	1,650,130	1,650,130	100.00%	0
486040	Reimbursed Exp - Emer Mgmt.	0	0	0	(102,500)	(100.00)%	102,500
		1,685,130	0	1,685,130	885,190	110.66%	799,940
<u>Wireless Communications</u>							
404511	Lease Income	55,210	0	55,210	1,610	3.00%	53,600
403070	EMCS Salary Reimbursement	15,600	0	15,600	0	0.00%	15,600
		70,810	0	70,810	1,610	2.33%	69,200
<u>Parks</u>							
<u>Buildings, Grounds, & Facilities</u>							
499420	Fuel	2,000	0	2,000	0	0.00%	2,000
		2,000	0	2,000	0	0.00%	2,000
<u>Martin L. Snook Pool</u>							
404100	Swimming Pool Fees	45,000	0	45,000	5,000	12.50%	40,000
40411	Swimming Pool - Concession Fee	12,000	0	12,000	0	0.00%	12,000
		57,000	0	57,000	5,000	9.62%	52,000
<u>Parks and Recreation</u>							
404000	Sale of Wood	800	0	800	800	100.00%	0
404010	Rental Fees	50,000	0	50,000	0	0.00%	50,000
404020	Ballfield Fees	9,000	0	9,000	1,000	12.50%	8,000
404030	Ballfield Lighting Fees	2,000	0	2,000	0	0.00%	2,000
404040	Concession Fees	2,500	0	2,500	0	0.00%	2,500
404300	Program Fees	375,000	0	375,000	25,000	7.14%	350,000
490060	Park Contrib from Residents	1,000	0	1,000	0	0.00%	1,000
		440,300	0	440,300	26,800	6.48%	413,500
Total Charges for Services		10,737,540	0	10,737,540	588,310	5.80%	10,149,230

Washington County, Maryland
General Fund Revenues - Requested
FY 2027

Account Number	Funding Source	FY 2027 Requested Budget	Adjustment	FY 2027 Requested Budget	\$ Change	% Change	FY 2026 Operating Budget Approved
<u>Grants</u>							
495000	Operating Grants	350,000	0	350,000	50,000	16.67%	300,000
496110	State Aid - Police Protection	1,100,000	0	1,100,000	0	0.00%	1,100,000
496115	SAFER	0	0	0	(353,970)	(100.00)%	353,970
496120	911 Fees	3,650,000	0	3,650,000	500,000	15.87%	3,150,000
400700	Cannabis State Sales Tax	60,000	0	60,000	(30,000)	(33.33)%	90,000
401190	Marriage Licenses	50,000	0	50,000	0	0.00%	50,000
401210	Trader's License	185,000	0	185,000	(5,000)	(2.63)%	190,000
402020	Fines & Forfeitures	5,000	0	5,000	0	0.00%	5,000
403130	Marriage Ceremony Fees	3,500	0	3,500	500	16.67%	3,000
491732	Oper Transfer - Hotel Rental	0	0	0	(249,000)	(100.00)%	249,000
496130	State Park Fees	150,000	0	150,000	0	0.00%	150,000
Total Grants for Operations		5,553,500	0	5,553,500	(87,470)	(1.55)%	5,640,970
Total Program Revenues		16,291,040	0	16,291,040	500,840	3.17%	15,790,200
Total General Fund Revenue		347,007,540	0	347,007,540	23,892,110	7.39%	323,115,430

Washington County, Maryland
General Fund Expenditures - Requested
FY2027

Cost Center	Department/Agency	FY 2027 Requested Budget	Adjustment	FY 2027 Requested Budget	\$ Change	% Change	FY 2026 Operating Budget Approved
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Education

Direct Primary

90000	Board of Education	129,139,840	0	129,139,840	6,300,320	5.13%	122,839,520
		129,139,840	0	129,139,840	6,300,320	5.13%	122,839,520

Secondary

90040	Hagerstown Community College	11,114,270	0	11,114,270	405,750	3.79%	10,708,520
		11,114,270	0	11,114,270	405,750	3.79%	10,708,520

Other Education

93400	Free Library	4,855,160	0	4,855,160	0	0.00%	4,855,160
10990	Clear Spring Library Building	143,000	0	143,000	0	0.00%	143,000
10991	Smithsburg Library Building	151,300	0	151,300	550	0.36%	150,750
10992	Boonsboro Library Building	171,810	0	171,810	0	0.00%	171,810
10993	Hancock Library Building	141,700	0	141,700	0	0.00%	141,700
		5,462,970	0	5,462,970	550	0.01%	5,462,420

Total Education	145,717,080	0	145,717,080	6,706,620	4.82%	139,010,460
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Public Safety

Sheriff

11300	Judicial	4,511,780	0	4,511,780	319,620	7.62%	4,192,160
11305	Process Server	186,670	0	186,670	5,600	3.09%	181,070
11310	Patrol	19,278,820	0	19,278,820	1,085,620	5.97%	18,193,200
11311	Sheriff Auxiliary	70,000	0	70,000	(20,200)	(22.39)%	90,200
11315	Central Booking	1,629,300	0	1,629,300	60,530	3.86%	1,568,770
11320	Detention Center	25,316,940	0	25,316,940	217,530	0.87%	25,099,410
11321	Day Reporting Center	575,310	0	575,310	3,730	0.65%	571,580
11330	Narcotics Task Force	787,040	0	787,040	134,140	20.55%	652,900
11335	WC Police Academy	59,830	0	59,830	0	0.00%	59,830
		52,415,690	0	52,415,690	1,806,570	3.57%	50,609,120

Emergency Services

11420	Air Unit	72,810	0	72,810	6,330	9.52%	66,480
11430	Special Operations	230,700	0	230,700	27,090	13.30%	203,610
11520	EMS Operations	9,932,310	0	9,932,310	2,162,230	27.83%	7,770,080
11525	Fire Operations	11,110,970	0	11,110,970	1,731,500	18.46%	9,379,470
11535	Public Safety Training Center	1,838,310	0	1,838,310	630,990	52.26%	1,207,320
93110	Civil Air Patrol	5,000	0	5,000	600	13.64%	4,400
93130	Fire & Rescue Volunteer Services	12,218,750	0	12,218,750	19,440	0.16%	12,199,310
		35,408,850	0	35,408,850	4,578,180	14.85%	30,830,670

Other Public Safety

11440	911 Communications	7,421,290	0	7,421,290	245,430	3.42%	7,175,860
11530	Emergency Management	724,110	0	724,110	307,230	73.70%	416,880
93100	Humane Society of WC	3,000,000	0	3,000,000	200,000	7.14%	2,800,000
		11,145,400	0	11,145,400	752,660	7.24%	10,392,740

Total Public Safety	98,969,940	0	98,969,940	7,137,410	7.77%	91,832,530
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Washington County, Maryland
General Fund Expenditures - Requested
FY2027

Cost Center	Department/Agency	FY 2027 Requested Budget	Adjustment	FY 2027 Requested Budget	\$ Change	% Change	FY 2026 Operating Budget Approved
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Operating and Capital Transfers

Operating

91020	Highway	11,330,470	0	11,330,470	859,990	8.21%	10,470,480
91021	Solid Waste	570,570	0	570,570	176,560	44.81%	394,010
91023	Agricultural Education Center	200,000	0	200,000	(54,430)	(21.39)%	254,430
91024	Grant Management	598,300	0	598,300	49,700	9.06%	548,600
91028	Land Preservation	98,680	0	98,680	33,320	50.98%	65,360
91029	HEPMPO	6,890	0	6,890	(40)	(0.58)%	6,930
91040	Utility Administration	1,438,430	0	1,438,430	477,710	49.72%	960,720
91041	Water	150,580	0	150,580	0	0.00%	150,580
91044	Transit	880,750	0	880,750	318,880	56.75%	561,870
91046	Golf Course	420,900	0	420,900	323,620	332.67%	97,280
92010	Muni. in Lieu of Bank Shares	38,550	0	38,550	0	0.00%	38,550
		15,734,120	0	15,734,120	2,185,310	16.13%	13,548,810

Capital

91230	Capital Improvement Fund	16,500,000	0	16,500,000	8,902,000	117.16%	7,598,000
12700	Debt Service	16,496,730	0	16,496,730	228,540	1.40%	16,268,190
		32,996,730	0	32,996,730	9,130,540	38.26%	23,866,190

Total Operating/Capital Transfers	48,730,850	0	48,730,850	11,315,850	30.24%	37,415,000
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General Government

Courts

10200	Circuit Court	2,936,490	0	2,936,490	178,330	6.47%	2,758,160
10210	Orphans Court	34,250	0	34,250	0	0.00%	34,250
10220	State's Attorney	6,203,260	0	6,203,260	308,760	5.24%	5,894,500
		9,174,000	0	9,174,000	487,090	5.61%	8,686,910

State

10400	Election Board	3,819,580	0	3,819,580	1,087,730	39.82%	2,731,850
12300	Soil Conservation	392,990	0	392,990	12,750	3.35%	380,240
12400	Weed Control	398,410	0	398,410	37,430	10.37%	360,980
12410	Environmental Pest Management	75,000	0	75,000	15,000	25.00%	60,000
94000	Health Department	3,183,620	0	3,183,620	0	0.00%	3,183,620
94010	Social Services	582,700	0	582,700	25,740	4.62%	556,960
94020	University of MD Extension	320,680	0	320,680	15,060	4.93%	305,620
94030	County Cooperative Extension	38,730	0	38,730	0	0.00%	38,730
		8,811,710	0	8,811,710	1,193,710	15.67%	7,618,000

Community Funding

93000	Community Funding	1,300,000	0	1,300,000	100,000	8.33%	1,200,000
		1,300,000	0	1,300,000	100,000	8.33%	1,200,000

County Administrator

10300	County Administrator	508,370	0	508,370	22,420	4.61%	485,950
10310	Public Relations and Marketing	1,024,140	0	1,024,140	111,900	12.27%	912,240
12500	Business & Economic Dev.	1,189,900	0	1,189,900	14,840	1.26%	1,175,060
		2,722,410	0	2,722,410	149,160	5.80%	2,573,250

Washington County, Maryland
General Fund Expenditures - Requested
FY2027

Cost Center	Department/Agency	FY 2027 Requested Budget	Adjustment	FY 2027 Requested Budget	\$ Change	% Change	FY 2026 Operating Budget Approved
<u>General Operations</u>							
10100	County Commissioners	343,230	0	343,230	(4,980)	(1.43)%	348,210
10110	County Clerk	177,810	0	177,810	(29,240)	(14.12)%	207,050
10530	Treasurer	600,010	0	600,010	27,240	4.76%	572,770
10600	County Attorney	1,310,090	0	1,310,090	48,820	3.87%	1,261,270
10700	Human Resources	2,016,740	0	2,016,740	283,980	16.39%	1,732,760
11200	General Operations	13,427,890	0	13,427,890	10,010,690	292.95%	3,417,200
		17,875,770	0	17,875,770	10,336,510	137.10%	7,539,260
<u>Budget and Finance Division</u>							
10500	Budget and Finance	2,903,150	0	2,903,150	204,620	7.58%	2,698,530
10510	Ind. Accounting & Auditing	70,000	0	70,000	0	0.00%	70,000
10520	Purchasing	734,670	0	734,670	15,450	2.15%	719,220
		3,707,820	0	3,707,820	220,070	6.31%	3,487,750
<u>Information Technology</u>							
11000	Information Technology	5,824,140	0	5,824,140	1,166,850	25.05%	4,657,290
11540	Wireless Communication	2,111,950	0	2,111,950	350,950	19.93%	1,761,000
		7,936,090	0	7,936,090	1,517,800	23.65%	6,418,290
<u>Other</u>							
11100	Women's Commission	7,000	0	7,000	5,000	250.00%	2,000
11120	Veteran's Advisory Committee	2,000	0	2,000	0	0.00%	2,000
11140	Diversity and Inclusion Committee	2,000	0	2,000	0	0.00%	2,000
11150	Animal Control Board	7,200	0	7,200	0	0.00%	7,200
11160	Character Counts	10,000	0	10,000	10,000	100.00%	0
11550	Forensic Investigator	30,000	0	30,000	0	0.00%	30,000
93230	Commission on Aging	2,154,580	0	2,154,580	300,000	16.18%	1,854,580
93300	Museum of Fine Arts	143,500	0	143,500	1,500	1.06%	142,000
		2,356,280	0	2,356,280	316,500	15.52%	2,039,780
<u>Buildings</u>							
10900	Martin Luther King Building	111,730	0	111,730	10,520	10.39%	101,210
10910	Administration Building	386,290	0	386,290	55,380	16.74%	330,910
10920	540 Western MD Parkway Bldg.	281,770	0	281,770	252,460	861.34%	29,310
10930	Court House	377,320	0	377,320	21,690	6.10%	355,630
10940	County Office Building	264,730	0	264,730	25,880	10.84%	238,850
10950	Administration Annex	134,750	0	134,750	(21,430)	(13.72)%	156,180
10965	Election Board Facility	114,540	0	114,540	7,270	6.78%	107,270
10970	Central Services	141,210	0	141,210	4,920	3.61%	136,290
10980	Properties	4,580	0	4,580	130	2.92%	4,450
10985	Senior Center Building	14,410	0	14,410	2,200	18.02%	12,210
11325	Public Facilities Annex	109,630	0	109,630	(2,600)	(2.32)%	112,230
		1,940,960	0	1,940,960	356,420	22.49%	1,584,540
<u>Parks</u>							
12000	Martin L. Snook Pool	193,060	0	193,060	7,150	3.85%	185,910
12200	Parks and Recreation	2,058,020	0	2,058,020	186,470	9.96%	1,871,550
		2,251,080	0	2,251,080	193,620	9.41%	2,057,460
<u>Public Works</u>							
11600	Public Works	499,000	0	499,000	112,580	29.13%	386,420
11910	Buildings, Grounds & Facilities	3,158,770	0	3,158,770	623,420	24.59%	2,535,350
		3,657,770	0	3,657,770	736,000	25.19%	2,921,770

Washington County, Maryland
General Fund Expenditures - Requested
FY2027

Cost Center	Department/Agency	FY 2027 Requested Budget	Adjustment	FY 2027 Requested Budget	\$ Change	% Change	FY 2026 Operating Budget Approved
<u>Engineering & Permits and Inspections</u>							
11620	Engineering	3,432,520	0	3,432,520	162,160	4.96%	3,270,360
11630	Permits & Inspections	4,172,440	0	4,172,440	398,560	10.56%	3,773,880
		7,604,960	0	7,604,960	560,720	7.96%	7,044,240
<u>Planning and Zoning</u>							
10800	Planning and Zoning	1,684,280	0	1,684,280	66,480	4.11%	1,617,800
10810	Zoning Appeals	60,890	0	60,890	(7,500)	(10.97)%	68,390
		1,745,170	0	1,745,170	58,980	3.50%	1,686,190
Total Other Government Programs		71,084,020	0	71,084,020	16,226,580	29.58%	54,857,440
Total Expenditures		364,501,890	0	364,501,890	41,386,460	12.81%	323,115,430



Open Session Item

SUBJECT: Choice Neighborhood Initiative Implementation Grant Application Letter of Support

PRESENTATION DATE: February 24, 2026

PRESENTATION BY: Andrew Eshleman, Director of Public Works; Sean Griffith, Executive Director, Hagerstown Housing Authority

RECOMMENDED MOTION(S): Move to approve sending the drafted letter of support to the Hagerstown Housing Authority for their Choice Neighborhoods Initiative Implementation Grant Application

REPORT-IN-BRIEF: The Hagerstown Housing Authority and the City of Hagerstown are co-applicants for a U.S. Department of Housing and Urban Development Choice Neighborhoods Initiative Implementation Grant. The applicants have requested a letter of support from Washington County outlining the County's planned capital investments within the grant application boundary.

DISCUSSION: If awarded, the grant will support efforts to create vibrant, thriving, and connected neighborhoods. The proposed letter highlights Washington County's capital investments, including:

- Renovation of the Martin Luther King Jr. Community Center; and
- Planning and design services for an expanded Transit Administration and Maintenance Facility to enhance public transit services for residents within the grant application boundary.

These investments demonstrate the County's commitment to supporting neighborhood revitalization, community services, and improved transportation access aligned with the goals of the Choice Neighborhoods Initiative.

FISCAL IMPACT: None

CONCURRENCES: County Attorney

ALTERNATIVES: Do not send letter of support

ATTACHMENTS: Draft letter

AUDIO/VISUAL TO BE USED: N/A

February 24, 2026

Mr. Sean Griffith, Executive Director
Hagerstown Housing Authority
35 W. Baltimore Street
Hagerstown, MD 21740

Dear Sean:

The Board of County Commissioners of Washington County, Maryland (the “Board”) is pleased to submit this commitment letter in support of the Hagerstown Housing Authority (HHA) and the City of Hagerstown’s application for a FY2025 Choice Neighborhoods Initiative Implementation Grant. A grant award would allow the City to implement the Hagerstown Choice Transformation plan (the “Plan”) consisting of revitalizing Parkside Homes, Douglass Court, and Frederick Manor. Additionally, the Plan provides supportive services for its residents and enhances the surrounding neighborhood.

The Board supports efforts to provide efficient and effective public services for all County residents. The mission of the Board is to support and strengthen individual and community self-reliance and responsibility; promote education, economic opportunities, public health, safety and welfare; and protect the environment and cultural resources we share, while planning for future urbanization and a culturally diverse population.

The Board is firmly committed to the Plan put forth by HHA and its partners. In support of the Plan, and specifically, to help bolster and activate the People and Neighborhood Strategy, we are pleased to make multiple project investments that support residents of Parkside Homes, Douglass Court, and Frederick Manor.

The County provides ongoing operational support to 911 dispatch, emergency management coordination, parks and recreation amenities, and public transit services. These project commitments support the Plan’s goals of increasing gathering spaces, improved connections to spaces and amenities, and improved public transit.

Washington County is planning a comprehensive renovation of the Martin Luther King Jr. Community Center, a County-owned and operated facility that serves as a vital hub within the Choice Neighborhood community. The County currently provides free rental space within the Center to several critical community service organizations, including Head Start, Children in Need, Character Counts, and Brothers Who Dare to Care. These organizations deliver essential educational, youth development, and support services to area residents.

The proposed renovation will transform the existing gymnasium into a modern community recreation center. Planned improvements include a fully renovated gymnasium, new restroom facilities, installation of air conditioning, enhanced ADA accessibility through the addition of elevators and accessible entrances, and other necessary building upgrades. The gymnasium will

be available to building tenants as well as the adjacent Robert Johnson Community Center. Upon completion, the County's Parks and Recreation Department will oversee programming and manage public facility rentals, expanding recreational opportunities for residents of all ages.

In addition, Washington County has been awarded a \$2.8 million BUILD architectural and design grant to support the renovation and expansion of its Transit Administration and Maintenance Facility in Hagerstown. The overall \$23.3 million expansion project will enhance transit capacity, allowing for expanded services, increased frequencies, and additional routes that directly benefit residents within the Hagerstown Choice Neighborhood area.

The County's primary Transit Transfer Center, located at 123 West Franklin Street in Hagerstown, serves as the central hub for all fixed-route transit services and is situated within the heart of the Choice Neighborhood area. Residents of Parkside and Douglas Court are served by the 443 Maugansville and 116 Longmeadow routes, while Frederick Manor residents are served by the 331 Funkstown route. These transit improvements will strengthen mobility, improve access to employment and services, and support long-term community revitalization efforts.

Planned Investment	Value of Service (annual)	Commitment Term (years)	Total Value	Funding Source	# of residents served (slots)	New or Expanded Service
Martin Luther King Jr Community Center Renovation. \$3 million capital investment plus \$125,000 annual operating cost to operate and maintain the building and open gym as a community recreation center. Gym will be used by Head Start, Washington County Parks and Recreation and Robert Johnson Community Center	\$125,000 annual operating expense	8	\$4,000,000	Washington County and \$1.5 million ARPA - federal	62,400 (average facility rental 30 people x 4 rentals/week x 52 weeks/yr x 8 years = 49,920	New
Washington County Transit Facility and Administration Building Expansion	\$2,823,390 (1 time design cost)	8	\$2,823,390 (only committed design costs included and no construction costs)	BUILD Grant - federal	375,000 annual systemwide riders. Transfer Center and all 13 fixed route runs have stop locations within the Choice Neighborhood boundary.	Expanded
Total			\$6,823,390			

[Insert BOCC Letterhead]

Washington County is pleased to commit the above services for the duration of the Choice Neighborhoods Initiative in support of the Transformation Plan in Hagerstown. The total value of the above-stated services is \$6,823,390 over the total grant term of eight (8) years. Washington County understands that if the Choice Neighborhoods grant is awarded, HHA, the City of Hagerstown, Urban Strategies, Inc., and their team will implement the Transformation Plan to revitalize Parkside Homes, Douglass Court, and Frederick Manor and the surrounding neighborhoods. We are dedicated to working collaboratively with the team and project partners to provide services that support the Neighborhood Plan and to help ensure the continued availability of these resources beyond the grant period.

Sincerely,

John F. Barr, President

Washington County Board of County Commissioners



Open Session Item

SUBJECT: Bid Award (PUR-1639) On Call Stormwater Management Maintenance Task Order No. 2 for the Department of Stormwater and Watershed Services

PRESENTATION DATE: February 24, 2026

PRESENTATION BY: Carin Bakner, CPPB, Buyer, Purchasing Department, and John Swauger, Stormwater Management NPDES/MS4 Manager

RECOMMENDED MOTION: Motion to authorize the Department of Stormwater and Watershed Services to utilize contract PUR-1639 with Patriot Land & Wildlife Management Services, Inc. dba Patriot Natural Resources for maintenance and repair of various locations based on the hourly rates per the contract totaling \$85,014.40.

REPORT-IN-BRIEF: Due to the centralization of stormwater management responsibilities, Stormwater Watershed Services presently manages the maintenance of County-owned stormwater ponds in subdivisions and industrial areas. Currently, there are three stormwater ponds with multiple issues needing to be repaired. The location and pricing for work at each stormwater pond is as follows:

Pond	Address	Amount
Orchard Meadows (Pond A-2) Detention Structure (Dry Pond)	13986-13856 McIntosh Circle, Clear Spring, MD 21722	\$15,698.00
Westfields Section 5A (Pond 3) Extended Detention Structure, Wet	18102 Westbury Court Hagerstown, MD 21740	\$11,456.50
Seneca Ridge (Eastern Pond) Micropool Extended Detention Pond	Seneca Ridge Drive Hagerstown, MD 21740	\$57,859.90

DISCUSSION: N/A

FISCAL IMPACT: Funding is available in the department's operating budget (515000-40-40050) for this service.

CONCURRENCES: Mark Bradshaw, Director, Division of Environmental Management

ALTERNATIVES:

1. Process a formal bid, and the County could possibly incur a higher cost for the purchase, or
2. Do not award the maintenance repairs.

ATTACHMENTS: Patriot Land & Wildlife Management Services, Inc. dba Patriot Natural Resources Estimate No. EST4204699 dated January 14, 2026 and January 22, 2026, and information on each Pond.

AUDIO/VISUAL NEEDS: N/A



**WASHINGTON COUNTY, MARYLAND -
STORMWATER & WATERSHED SERVICES**
6232 ELLIOTT PARKWAY
HAGERSTOWN, MARYLAND 21795

**Washington County - PUR-1639 On-call Stormwater
Maintenance**

Hagerstown, MD 21740

Est ID: EST4204699
Date: Jan-14-2026

Email: jswauger@washco-md.net
Phone: (240) 313-2611

WO10 - Orchard Meadows (Pond A-2)

\$15,698.00

Structure Name: Orchard Meadows (Pond A-2) Detention Structure (Dry Pond) (BMPID WA91BMP000293)
Location: 13986-13856 McIntosh Cir, Clear Spring, MD 21722

Corrective Actions:

1. Repair erosion to the riprap outfall.
2. Seed and stabilize disturbed or bare areas with straw or curlex.

Inclusions:

- Remove stone from the existing outfall
- Regrade channel
- Install filter fabric & rip rap
- Stabilize disturbed areas
- Labor, equipment & materials required to complete corrective actions.

Exclusions:

- Site clearing
- Permits
- Areas beyond BMP
- Site maintenance

16 Hours	Dump Truck w/ Operator	\$111.39	\$1782.24
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16 Hours	Mini Excavator w/ Operator	\$132.61	\$2121.76
16 Hours	Skid Loader w/ Operator	\$132.61	\$2121.76
16 Hours	Laborer	\$47.74	\$763.84
500 SY	Geotextile (Non-woven)	\$4.77	\$2385.00
40 Ton	Class II Rip Rap	\$132.61	\$5304.40
300 SY	Soil Stabilization Matting - Degradable	\$3.18	\$954.00
500 SY	Permanent Stabilization: Seed	\$0.53	\$265.00

Estimate Total

\$15,698.00

Contractor:



Joe Brown

Client:

Signature Date:

01/14/2026

Signature Date:



STORMWATER AND WATERSHED SERVICES

Date: 12/02/2025

Structure Name: Orchard Meadows (Pond A-2) Detention Structure (Dry Pond) (BMPID WA91BMP000293)

Location: 13986-13856 McIntosh Cir, Clear Spring, MD 21722

Stormwater Maintenance Project

Corrective Actions:

1. Repair erosion to riprap outfall.
2. Seed and stabilize disturbed or bare areas with straw or curlex.

Pictures:





Riprap outlined in red.



Eroded riprap.



Eroded riprap.



Eroded riprap.



**WASHINGTON COUNTY, MARYLAND -
STORMWATER & WATERSHED SERVICES**
6232 ELLIOTT PARKWAY
HAGERSTOWN, MARYLAND 21795

**Washington County - PUR-1639 On-call Stormwater
Maintenance**

Hagerstown, MD 21740

Est ID: EST4204699

Email: jswauger@washco-md.net

Date: Jan-14-2026

Phone: (240) 313-2611

WO12 - Westfields Section 5A (Pond 3)

\$11,456.50

Structure Name: Westfields, Section 5A, Pond 3 Extended Detention Structure, Wet (BMPID WA07BMP000687)

Location: 18102 Westbury Ct, Hagerstown, MD 21740

Corrective Actions:

1. Repair erosion to the riprap inflow channel.
2. Repair rodent holes throughout structure.
3. Repair area of depression (possible sinkhole).
4. Seed and stabilize disturbed or bare areas with straw or curlex.

Inclusions:

- Erosion repair to inflow channel
- Fill any rodent holes/depressions around BMP
- Stabilize disturbed areas
- Labor, equipment & materials to complete corrective actions

Exclusions:

- Site clearing
- Permits
- Maintenance
- Herbicide application
- Areas beyond designated BMP

16 Hours	Dump Truck w/ Operator	\$111.39	\$1782.24
16 Hours	Mini Excavator w/ Operator	\$132.61	\$2121.76

16 Hours	Skid Loader w/ Operator	\$132.61	\$2121.76
16 Hours	Laborer	\$47.74	\$763.84
20 Ton	Class II Riprap	\$132.61	\$2652.20
5 Ton	No. 57 Stone	\$79.57	\$397.85
5 Ton	No. 2 Stone	\$79.57	\$397.85
300 SY	Soil Stabilization Matting - Degradable	\$3.18	\$954.00
500 SY	Permanent Stabilization: Seed	\$0.53	\$265.00

Estimate Total

\$11,456.50

Contractor:



Joe Brown

Client:

Signature Date:

01/14/2026

Signature Date:



STORMWATER AND WATERSHED SERVICES

Date: 12/02/2025

Structure Name: Westfields, Section 5A, Pond 3 Extended Detention Structure, Wet (BMPID WA07BMP000687)

Location: 18102 Westbury Ct, Hagerstown, MD 21740

Stormwater Maintenance Project

Corrective Actions:

1. Repair erosion to riprap inflow channel.
2. Repair rodent holes throughout structure.
3. Repair area of depression (possible sinkhole).
4. Seed and stabilize disturbed or bare areas with straw or curlex.

Pictures:





Riprap outlined in red.



Eroded riprap.



Area of depression.



Rodent holes.



**WASHINGTON COUNTY, MARYLAND -
STORMWATER & WATERSHED SERVICES**
6232 ELLIOTT PARKWAY
HAGERSTOWN, MARYLAND 21795

**Washington County - PUR-1639 On-call Stormwater
Maintenance**

Hagerstown, MD 21740

Est ID: EST4204699

Email: jsauger@washco-md.net

Date: Jan-22-2026

Phone: (240) 313-2611

WO11 - Seneca Ridge (Eastern Pond)

\$57,859.90

Structure Name: Seneca Ridge (Eastern Pond) Micropool Extended Detention Pond (BMPID WA03BMP000513)

Location: Seneca Ridge Dr, Hagerstown, MD 21740

Corrective Actions:

1. Remove overgrown vegetation (primarily ornamental grasses) from the berm.
2. Regrade surface of the berm smooth.
3. Repair rodent holes throughout structure.
4. Seed and stabilize the berm with curlex.

Inclusions:

- Vegetation removal by the roots
- Regrading of berm
- Rodent hole repairs
- Stabilization of disturbed areas
- Off-site debris disposal
- Labor, equipment & materials required to complete corrective actions.

Exclusions:

- Areas beyond berm
- Permits
- Site maintenance
- Herbicide application

60 Hours	Site Superintendent	\$95.48	\$5728.80
80 Hours	Dump Truck w/ Operator	\$111.39	\$8911.20
80 Hours	Mini Excavator w/ Operator	\$132.61	\$10608.80
80 Hours	Skid Loader w/ Operator	\$132.61	\$10608.80
160 Hours	Laborer	\$47.74	\$7638.40
4000 SY	Soil Stabilization Matting - Degradable	\$3.18	\$12720.00
1000 SY	Permanent Stabilization: Seed	\$0.53	\$530.00
15 CY	Select Backfill	\$74.26	\$1113.90

Estimate Total

\$57,859.90

Contractor:



Joe Brown

Client:

Signature Date:

01/22/2026

Signature Date:



STORMWATER AND WATERSHED SERVICES

Date: 12/02/2025

Structure Name: Seneca Ridge (Eastern Pond) Micropool Extended Detention Pond (BMPID WA03BMP000513)

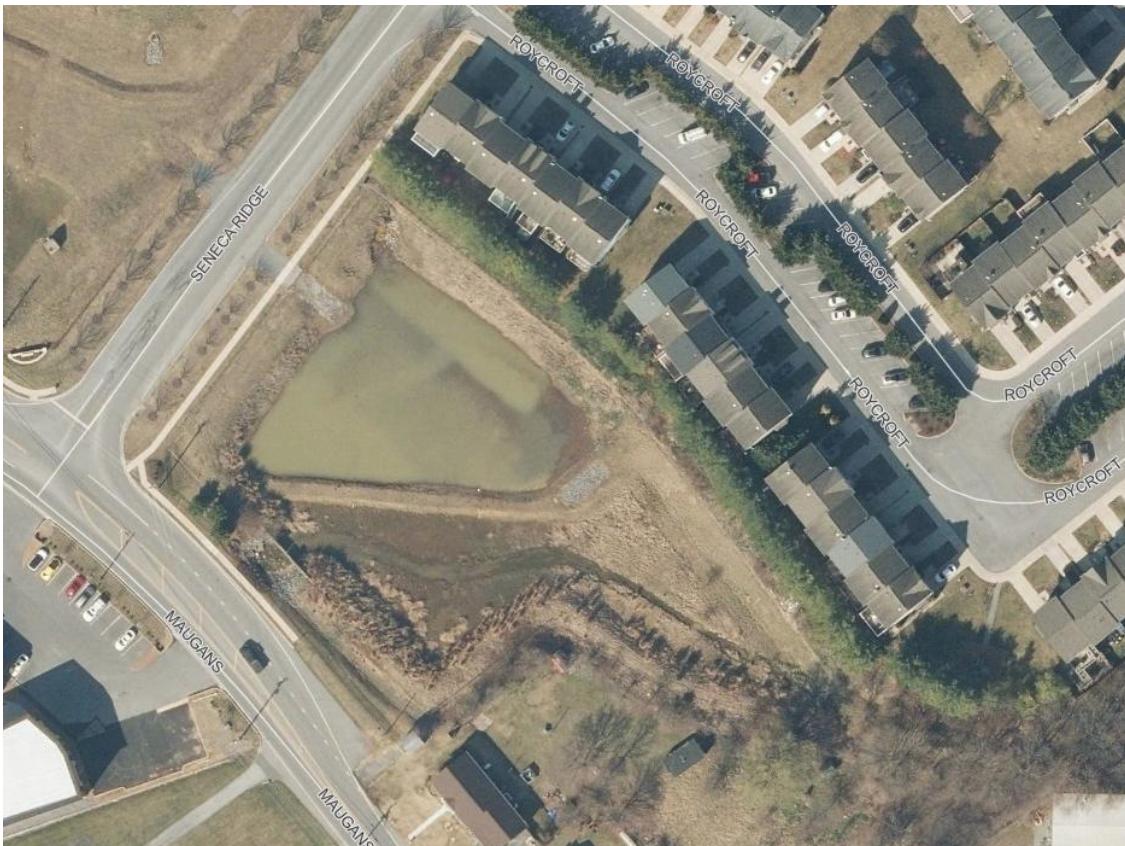
Location: Seneca Ridge Dr, Hagerstown, MD 21740

Stormwater Maintenance Project

Corrective Actions:

1. Remove overgrown vegetation (primarily ornamental grasses) from the berm.
2. Regrade surface of the berm smooth.
3. Repair rodent holes throughout structure.
4. Seed and stabilize the berm with curlex.

Pictures:





Berm outlined in red.



Overgrown berm.



Overgrown berm.



Overgrown berm.



Open Session Item

SUBJECT: Bid Award (PUR-1713) Sharpsburg Water Service Upgrades

PRESENTATION DATE: February 24, 2026

PRESENTATION BY: Brandi Kentner, CPPO, Purchasing Director; Joseph Moss, P.E., Division of Environmental Management, Deputy Director, Engineering Services.

RECOMMENDED MOTION: On November 26, 2024, the Board awarded the contract for the Upgrades of the Sharpsburg Water Services to Core and Main for \$257,103.96. This request is for approval of an additional \$24,334.60 to complete this upgrade.

REPORT-IN-BRIEF: The additional parts needed to complete the work specified under PUR-1750 Town of Sharpsburg/Water Services Upgrade Project are required because Contract Pay Item B-4 initially called for only the interior parts to be replaced, not the meter vault. During the implementation of this project, it was determined that the new interior replacement parts would not fit in with the existing 18-inch meter vaults. Contract Pay Item B-1 calls for all interior parts to be replaced, including the water meter vaults. Since these new meter vaults are 24 inches in diameter, it was decided to change 64 services from Pay Item B-4 to Item B-1 so the new parts would all fit. This procurement is to purchase the additional parts needed to complete the Water Service Upgrades.

The Invitation to Bid (ITB) was advertised on the State of Maryland's "eMaryland Marketplace Advantage" website, the County's website, in the local newspaper; and on the County's new electronic bid site (Enuna/Ionwave). Seven companies were represented at the pre-bid/teleconference. Twenty-two (22) persons/companies registered/downloaded the bid document online and Core and Main were awarded the contract with the lowest, responsive, responsible bid.

FISCAL IMPACT: Funds are available in the Capital Improvement Account (CIP) 38-41010-EQP068 for the costs of procurement.

CONCURRENCES: David Mason, Interim Division Director of Environmental Management

ALTERNATIVES: N/A

ATTACHMENTS: Proposal from Core and Main dated 2/5/26

AUDIO/VISUAL NEEDS: N/A



Bid Proposal for Washington co additional Sharpsburg material

WASHINGTON CO DEPT OF WATER**Job Location:** Williamsport, MD**Bid Date:** 02/05/2026**Core & Main Bid #:** 4715860**Core & Main**

117 Industrial Circle

Martinsburg, WV 25403

Phone: 3042636986**Fax:** 3042637009

Seq#	Qty	Part Number	Description	Units	Price	Ext Price
10	60	45MS2430B	24X30 MS PLASTIC METER TILE MS2430B 00242003 0024-30	EA	92.56	5,553.60
			CARSON/MIDSTATES			
20	60	59ER1	EXT-1 EXTENSION RING 18"X24"	EA	135.54	8,132.40
30	60	7574M32ARG	AYM 74M32ARG FRAME AND COVER W /REC & HOLE	EA	91.32	5,479.20
40	4	45MS3636CB	36X36 MS PLASTIC METER TILE MS3636CB / MID STATES PLASTICS	EA	317.90	1,271.60
			00362003 0036-36			
50	4	4536MONT	FL36 MONITOR COV FLG 36" TILE	EA	551.73	2,206.92
60	4	45PRMCR	MONITOR COVER RING 6" HIGH	EA	220.67	882.68
70	4	4520T	RML-1-T ONE HOLE 20" MONITOR LID/T-R	EA	202.05	808.20
						Sub Total 24,334.60
						Tax 0.00
						Total 24,334.60

Branch Terms:

This quotation represents Core & Main's interpretation of the plans and specifications as of the date of this document and is provided solely as an aid to bidding. Customers are responsible for verifying all materials and quantities prior to bidding or ordering. Prices are based on purchase of the quoted materials in their entirety and assume full truckload freight-paid releases; lesser quantities may incur additional shipping and handling charges. All quoted prices exclude applicable sales taxes. Prices are subject to change if scope, specifications, or quantities are altered, or due to factors such as government regulations, tariffs, transportation, fuel, and raw material costs.

PVC pipe pricing is based on availability at the time of shipping unless otherwise noted. HDPE pricing is valid for 10 days from the quote date and may be revised if quantities change. Quoted prices are firm for shipment within 30 days of the quote date unless otherwise noted. Special-order or non-stock items may be non-refundable or subject to cancellation/restocking charges and must be shipped to the customer within 30 days of receipt by Core & Main. Delivery will commence based on manufacturer lead times. Delays beyond manufacturer lead times may result in price increases and/or applicable storage fees.

All quotations are contingent upon the buyer's acceptance of Core & Main's terms and conditions.

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/terms-of-sale/>

THIS BID MAY INCLUDE GLOBALLY SOURCED (IMPORTED) MATERIALS THAT ARE SUBJECT TO CHANGING TARIFFS. PRICES ARE SUBJECT TO CHANGE DUE TO POTENTIAL ADDITIONAL TARIFFS IMPOSED BY THE U.S. GOVERNMENT. IF IMPOSED, PRICES WILL INCREASE BY THE SAME PERCENTAGE AND WILL BE EFFECTIVE ON THE DATE THAT THE NEW TARIFFS ARE IMPLEMENTED. THESE ITEMS SHOULD BE PURCHASED WITH HASTE TO AVOID ANY ADDITIONAL RISING TARIFF COSTS.



OPEN SESSION ITEM

SUBJECT: FILTER REPLACEMENT CHANGE ORDER FOR SMITHSBURG WWTP ENR UPGRADE, PUR-1623

The **PRESENTATION DATE:** February 24, 2026

PRESENTATION BY: Joseph W. Moss, P.E. – Deputy Director of Engineering for DWQ

RECOMMENDED MOTION: Approve Engineering Design Services Proposal for the replacement of the existing Filter Units at Smithsburg WWTP in the amount of \$74,899.52.

REPORT-IN-BRIEF: One of the requirements under the Scope of Work for the Smithsburg WWTP ENR Upgrade project was to clean and paint the interior walls of the steel vessels that contain the filter units. When the filters were taken out of service and drained to allow the Contractor to begin his work, it was discovered that the support rollers for the rotating filter mechanisms had deteriorated to the point that the entire center discharge tube migrated away from the opening in the filter wall. This created a significant gap between the wall opening and the discharge end of the center tube allowing effluent water to pass through the filter units without being filtered and thus reducing the quality of the plant effluent.

The contractor was requested to contact the Filter Manufacturer, Aqua-Aerobic Systems, Inc., and have an evaluation of the filters completed to determine options for rehabbing or replacement. These filters were installed in the mid 1990's and thus have been in continuous service for over 30 years. The condition of this equipment has deteriorated over the years and some of the equipment and controls do not function according to their original intent. Aqua-Aerobic Systems recommends replacement of the filters in their entirety to include controls and associated instrumentation.

DISCUSSION: The Engineering and Design Consultant for the Smithsburg WWTP ENR Upgrade was requested to provide The County with a proposal to design the modifications necessary to enable the Contractor to replace the existing filters in-kind. One of the biggest challenges with replacing the filters here is the lack of an adequately sized access door in an exterior wall to remove the existing units and install new ones. Because of this, a new wall opening and roll-up door will need to be designed and constructed before demolition of the existing filters can begin. Another significant expense will be the installation of temporary filter(s) to provide treatment during construction. Lead time for new filters is approximately 6 months.

FISCAL IMPACT: Funds are available in the CIP Account 515000-32-42010-TRP021 to cover the cost of these services.

CONCURRENCES: David Mason, Interim Division Director of Environmental Management.

ATTACHMENTS: Proposal Dated February 10, 2026, for Design Services from Buchart Horn

February 10, 2026

Mr. Joe Moss, PE
Deputy Director, Engineering Services
Washington County Department of Water Quality
1632 Elliott Parkway
Williamsport, MD 34705

RE: Washington County, MD
Proposal for Filter Replacement Design Services
BH Client No: 301

Dear Mr. Moss:

Buchart Horn, Inc. (BH) is pleased to submit this proposal to provide professional engineering services for the evaluation, design, permitting coordination, and construction administration associated with replacement of the existing disk filters at the Smithsburg Wastewater Plant (WWTP). This scope of services is proposed as an add on to the ongoing WWTP improvements currently under construction.

Recent inspection of the existing tertiary disk filters, which are 33 years old, identified significant maintenance concerns. An onsite evaluation conducted by Aqua-Aerobics on November 10–11, 2025, indicated that replacement parts for the existing filters are obsolete and that repair or refurbishment of the units is no longer feasible. As a result, Washington County has requested that BH provide a proposal to provide engineering support for design and replacement of the disk filters and design for the addition of a rollup door to allow removal of existing filters and installation of new filters in the ops building.

BH will be responsible for overall project management, preparation of plans, specifications, and contract documents. RK&K will provide Electrical and controls design associated with filter replacement as well as additional engineering support as outlined in their attached proposal.

It is anticipated that site visits and onsite coordination associated with this scope of services will be performed in conjunction with BH's ongoing Resident Project Representation (RPR) and monthly meetings provided under the existing WWTP improvement project, which are anticipated to continue through October 2026. The level of effort and associated costs presented in this proposal assume that construction phase support and periodic site observations for the disk filter replacement can be accommodated within this existing onsite presence and overall project management activities.

Should construction of the disk filter replacement extend beyond October 2026, or should additional onsite services be requested outside the duration or scope of the existing project, BH will submit a request for additional authorization and associated fees to provide continued RPR services and monthly site visits.

BH's proposed level of effort is based on the following anticipated services:

- Project management and coordination with Washington County staff and subconsultants
- Evaluation of existing disk filter facilities including a structural evaluation of the filter building floor
- Preliminary and final filter design construction drawings
- Structural drawings to add a rollup door to allow removal of existing filters and installation of new filters in the ops building
- Preparation of a design memorandum and technical specifications to support the design

- Coordination with MDE to amend the construction permit to add new filters
- Coordination with contractor to facilitate their preparation of an installation cost proposal
- Construction administration services, including submittal and RFI review
- Preparation of record drawings based on contractor provided as-built information

A detailed breakdown of the anticipated person hours and expenses associated with this scope of services is included as Attachment No. 1. The proposed fee, totaling seventy-four thousand nine hundred dollars (\$74,900) is based on the level of effort required to complete the services described above and includes labor and estimated travel related direct costs.

BH appreciates the opportunity to continue supporting Washington County on this project. If you have any questions regarding this proposal or require additional information, please do not hesitate to contact me at (602) 882-0636.

Sincerely,

BUCHART HORN, INC.



David E. Highfield, PE
Project Manager



Cost Proposal
Washington Co - Smithsburg Filter Replacement

		Estimated Time Requirement - Hours											Total Hours	Labor	Direct Cost	Total	
		Project Manager	Professional Engineer	Engineer	Project Designer	CAD	Senior Environmental Specialist	Professional Engineer Structural	Design Engineer Structural	Administrative Assistant							
	Billing Rate Breakdown																
	Hourly Billing Rate	\$ 175.05	\$ 159.14	\$ 132.61	\$ 106.09	\$ 79.57	\$ 148.53	\$ 143.22	\$ 116.70	\$ 42.44							
Task No.	Description																
1	Design																
	Project Management	16											16	\$ 2,800.80		\$ 2,800.80	
	Evaluate Existing disk filter facilities and location of mag meter	4	24										0	\$ -		\$ -	
	Preliminary Design Development & Review Meeting	12	16	4									28	\$ 3,819.20		\$ 3,819.20	
	Design Drawings	4	32		40								32	\$ 4,349.72	\$ 200.00	\$ 4,549.72	
	Design Memorandum	4	8										76	\$ 8,062.88		\$ 8,062.88	
	Technical Specifications	4	8										4	\$ 1,867.20		\$ 1,867.20	
	Subtotal	16	28	88	0	44	0	0	0	0	12		188	\$ 22,936.76	\$ 200.00	\$ 23,136.76	
2	Structural																
	Filter Room Structural Evaluation (assumes filter replacement in kind and floor reinforcement is not necessary)	2											12	\$ 3,002.34		\$ 3,002.34	
	Rollup Door Design Drawings / Specs	2											8	\$ 16	26	\$ 3,363.06	\$ 3,363.06
	Subtotal	4	0	0	0	0	0	0	20	24	0		48	\$ 6,365.40	\$ -	\$ 6,365.40	
3	Permitting																
	Coordination with MDE to amend the construction permit	4	8										12	\$ 1,697.44		\$ 1,697.44	
	Respond to Comments	4	8										12	\$ 1,697.44		\$ 1,697.44	
	Subtotal	0	8	16	0	0	0	0	0	0	0		24	\$ 3,394.88	\$ -	\$ 3,394.88	
4	Construction Proposal																
	Answer Contractor questions	4	8										12	\$ 1,697.44		\$ 1,697.44	
	Subtotal	0	4	8	0	0	0	0	0	0	0		0	\$ -		\$ -	
5	Construction Administration																
	Submittal and RFI Review	4	16										20	\$ 2,758.32		\$ 2,758.32	
	Record Drawings	4	12	12									28	\$ 3,182.72		\$ 3,182.72	
	Subtotal	0	8	28	0	12	0	0	0	0	0		0	\$ -		\$ -	
6	RK&K																
	RK&K Proposal (See Attached)												0	\$ 34,364.00	\$ 34,364.00	\$ 34,364.00	
	Subtotal	0	0	0	0	0	0	0	0	0	0		0	\$ -	\$ 34,364.00	\$ 34,364.00	
	TOTALS	20	48	140	0	56	0	20	24	12	320	\$ 40,335.52	\$ 34,564.00	\$ 74,899.52			

January 15, 2026

Mr. David Highfield, PE
Chief Engineer
Buchart-Horn, Inc.
2009 North Atherton Street, Suite 200
State College, PA 16803

**RE: Washington County, MD
Smithsburg WWTP ENR Upgrade and Expansion
Request for Additional Fee**

Dear Mr. Highfield:

RK&K respectfully requests this increase in fee to provide engineering services for additional work for the replacement of the disc filters located in the operations building of the Smithsburg WWTP. During construction of the ENR Upgrade and Expansion project, the Contractor discovered that the filter shaft has become separated from the tank wall which created an area of leakage/short circuiting. The disc filters were originally installed around 1995 and are past their expected lifespan. Therefore, the County is pursuing replacement of the disc filters. This work may be completed as a change order to the ongoing ENR Upgrade and Expansion project that is currently under construction.

The additional engineering services will consist of the following:

- Preliminary sizing of the new disc filter units based on the WWTP's expanded average daily flow capacity of 0.45 mgd. It is assumed that two 0.50 mgd filters will be utilized to provide full redundancy with one unit out of service at average flows. These filter units can handle a peak flow rate of 1.0 mgd each.
- Preliminary engineering for the layout of the new filter units in the Operations Building and connection to existing piping when possible. Layout will include piping re-route as necessary.
- Evaluation of new location for the effluent flow meter to avoid double-counting any flow if a filter overflows to the post-eq basin. Preliminary layout of new effluent meter location will be provided.
- Final process mechanical engineering design for the filter and meter improvements.
- Preliminary and final engineering and design of electrical and controls for the disc filters. RK&K will work with the disc filter manufacturer to coordinate the selection of the new filter units so that they are compatible with the replacement filter control panel that was purchased under the ongoing ENR Upgrade and Expansion project.
- Three workshops with the County and Buchart-Horn are anticipated for the completion of this work.
- Engineering services during construction will consist of submittal review for the new filters and up to three (3) RFIs.

The following deliverables will be provided:

- Updated proposal from Aqua Aerobics (disc filter manufacturer) for new disc filters at the Smithsburg WWTP
- Revised process mechanical plans. Equipment and piping layouts will be provided in AutoCAD format.
- Revised electrical and process control plans and wiring diagrams in AutoCAD format.
- Revised description of operation (Specification Section 25 50 50) addressing the operation of the filters.
- Proposed sequence of construction to minimize interruption to normal plant operations.
- Submittal and RFI responses.

Exclusions:

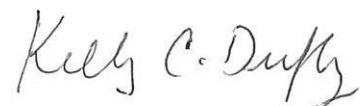
RK&K does not anticipate and did not include engineering services for the following:

- Additional permitting efforts or permitting fees
- Technical specification development with the exception of the revised description of operation
- Bidding services
- Structural design services (the filters will be provided in a pre-manufactured tank as they are now) and any structural evaluation of the existing building. Design of wall openings for the filter installation will be by Buchart Horn
- HVAC design services

RK&K's additional fee lump sum fee request for this work is \$34,364. The fee breakdown is shown on the following page.

RK&K appreciates the opportunity to continue to provide engineering services to B-H and Washington County in its important program to expand and upgrade its wastewater treatment plants. Please do not hesitate to contact me or Maia Tatinclaux if you have any questions regarding this request for additional fee.

Sincerely,
RUMMEL, KLEPPER & KAHL, LLP



Kelly C. Duffy, PE
Director, Wastewater

Cc: M. Tatinclaux

FEE DERIVATION

ADDITIONAL SERVICES FOR FILTER REPLACEMENT	GRADE 10	GRADE 8	GRADE 6	TOTAL
Disc Filter Process Mechanical Design	24	40	60	124
Electrical Design	40	20	20	80
Construction Phase	20	20		
Meetings	24	16		40
Total Hours	108	96	80	244
Rate for Grade/ or Differential Rate	\$161	\$111	\$79	
Fee Associated with Labor	\$17,388.00	\$10,656.00	\$6,320.00	\$34,364



Open Session Item

SUBJECT: Stoner Family Farms LLC Rural Legacy Program (RLP) Easement

PRESENTATION DATE: February 24, 2026

PRESENTATION BY: Chris Boggs, Rural Preservation Administrator, Dept. of Planning & Zoning

RECOMMENDED MOTION: Move to approve the Stoner Family Farms LLC RLP Easement project, in the amount of \$346,725.00 for 61.30 easement acres, paid for 100% by the Maryland Department of Natural Resources, and to adopt an ordinance approving the easement purchase and to authorize the execution of the necessary documentation to finalize the easement purchase.

REPORT-IN-BRIEF: The Stoner Family Farms LLC property is located on Shaffer Road, Sharpsburg, and the easement will serve to permanently preserve a valuable agricultural, scenic, and environmental property in the County. The parcel contains a balanced mix of crop, pasture and woodland. It lies in a part of Washington County that was heavily trafficked during the Civil War/Battle of Antietam and is within close proximity to several sites on the Maryland Inventory of Historic Places.

The parcel adds on to a block of thousands of acres of contiguous preserved farmland near Antietam Battlefield and Sharpsburg. Seven (7) development rights will be extinguished with this easement.

DISCUSSION: Since 1998, Washington County has been awarded more than \$33 million to purchase Rural Legacy easements on nearly 9,800 acres near Antietam Battlefield in the Rural Legacy Area. RLP is a sister program to the Maryland Agricultural Land Preservation Program (MALPP) and includes the protection of environmental and historic features in addition to agricultural parameters. RLP uses an easement valuation system (points) to establish easement value rather than appraisals used by MALPP. For FY 2025, Washington County was awarded RLP grants totaling \$1,544,000. The Stoner Family Farms LLC RLP Easement will use part of those funds. Easement applicants were previously ranked based on four main categories: the number of development rights available, the quality of the land/land management (agricultural component), natural resources (environmental), and the historic value.

FISCAL IMPACT: RLP funds are 100% State dollars, mainly from DNR Open Space funds. In addition to the easement funds, we receive up to 3% of the easement value for administrative costs, a mandatory 1.5% for compliance/monitoring costs, and funds to cover all of our legal/settlement costs.

CONCURRENCES: Both the State RLP Board and the State Department of Natural Resources (DNR) staff have approved and support our program.

ALTERNATIVES: If Washington County rejects State funds for RLP, the funds will be allocated to other counties in Maryland.

ATTACHMENTS: Aerial Map, Location Map, Ordinance

AUDIO/VISUAL NEEDS: N/A



Stoner - 61.30 +/-
Shaffer Road
Sharpsburg, MD 21782

- Roads
- Stoner Property
- Streams
- Lakes and Ponds



P.19

P.16

SHAFFER ROAD

P.142

P.11

1

P.117

P.13

P.199

2

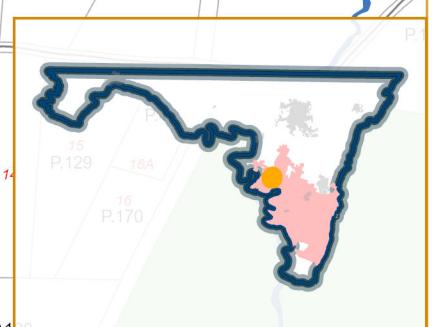
PARCEL A

P.220

Stoner - 61.30 +/-
Shaffer Road
Sharpsburg, MD 21782

- Roads
- Stoner Property
- Streams
- Ag Districts
- Preserved Lands
- Rural Villages

WARNING!: This map was created for illustration purposes only. It should not be scaled or copied. Sources of the data contained hereon are from various public agencies which may have use restrictions and disclaimers.
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Created By: Department of Planning and Zoning GIS



ORDINANCE NO. ORD-2026-

**AN ORDINANCE TO APPROVE THE PURCHASE OF A CONSERVATION
EASEMENT UNDER THE MARYLAND RURAL LEGACY PROGRAM**
(Re: Stoner Family Farms LLC RLP Conservation Easement)

RECITALS

1. The Maryland Rural Legacy Program ("RLP") provides the funding necessary to protect large, contiguous tracts of land and other strategic areas from sprawl development and to enhance natural resource, agricultural, forestry, and environmental protection through cooperative efforts among State and local governments.

2. Protection is provided through the acquisition of easements and fee estates from willing landowners and the supporting activities of Rural Legacy Sponsors and local governments.

3. For FY 2025, Washington County (the "County") was awarded a RLP grant totaling \$1,544,000.00 (the "RLP Funds").

4. Stoner Family Farms LLC, (the "Property Owners") is the fee simple owner of real property consisting of 61.30 acres, more or less (the "Property"), in Washington County, Maryland. The Property is more particularly described on Exhibit A attached hereto.

5. The County has agreed to pay the sum of approximately THREE HUNDRED FORTY-SIX THOUSAND SEVEN HUNDRED TWENTY-FIVE DOLLARS AND NO CENTS (346,725.00), which is a portion of the RLP Funds, to the Property Owner for a Deed of Conservation Easement on the Property (the "Stoner Family Farms LLC RLP Conservation Easement").

THEREFORE, BE IT ORDAINED by the Board of County Commissioners of Washington County, Maryland, that the purchase of a conservation easement on the Property be approved and that the President of the Board and the County Attorney be and are hereby authorized and directed to execute and attest, respectively, all such documents for and on behalf of the County relating to the purchase of the Stoner Family Farms RLP Conservation Easement.

ADOPTED this ____ day of _____, 2026.

ATTEST:

Dawn L. Marcus, County Clerk

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

BY: _____

John F. Barr, President

Approved as to legal sufficiency:

Victor Scarpelli
Assistant County Attorney

Mail to:

Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, Maryland 21740

EXHIBIT A - DESCRIPTION OF PROPERTY

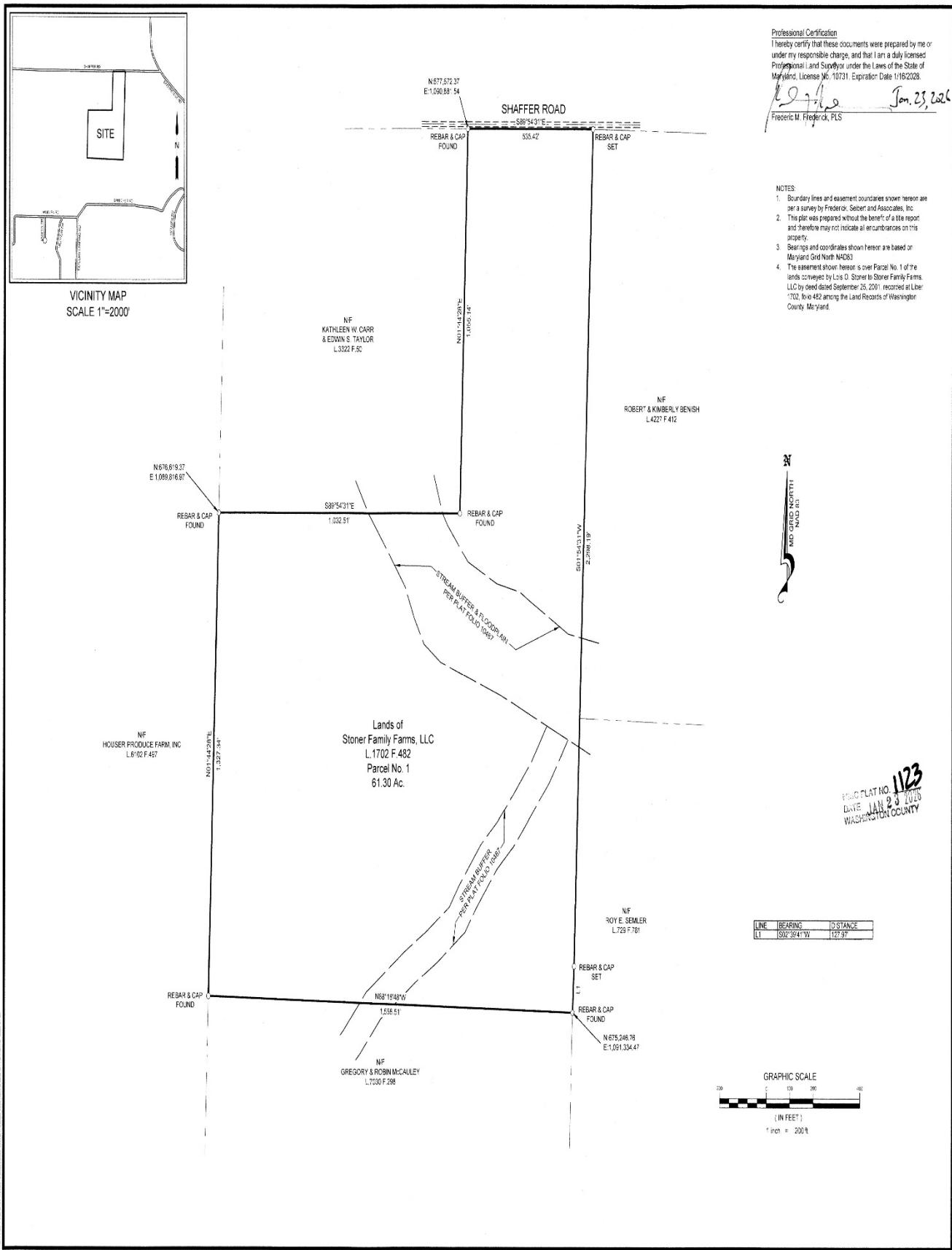
Situate along the south side of Shaffer Road approximately 1500 feet westward from its intersection with Bakersville Road in Election District No. 20, Washington County, Maryland, and being more particularly described in accordance with a survey by Frederick, Seibert and Associates, Inc. dated December 17, 2025, as follows:

Beginning at a rebar and cap found on the southern right of way line of Shaffer Road, said rebar being the northwest corner of the lands shown as Remainder of Stoner Family Farms Inc. as shown on the Simplified Plat Addition to Lot 3 Lands of Stoner Family Farms LLC, recorded at Plat Folio 10487 among the Land Records of Washington County, Maryland, thence running with said right of way line with bearings to match Maryland Grid North NAD 83 South 89 degrees 54 minutes 31 seconds East 535.42 feet to a rebar and cap set, thence leaving Shaffer Road and running along lands now or formerly of Robert and Kimblery Benish (Liber 4227, folio 412) and along lands now or formerly of Roy E. Semler (Liber 729, folio 781) South 01 degree 54 minutes 31 seconds West 2,298.19 feet to a rebar and cap set, thence South 02 degrees 39 minutes 41 seconds West 127.97 feet to a rebar and cap found, thence along lands now or formerly of Gregory and Robin McCauley (Liber 7030, folio 298) North 88 degrees 18 minutes 48 seconds West 1,558.51 feet to a rebar and cap found, thence along lands now or formerly of Houser Produce Farm, Inc. (Liber 6102, folio 497) North 01 degree 44 minutes 28 seconds East 1,327.34 feet to a rebar and cap found, thence along lands now or formerly of Kathleen W. Carr and Edwin S. Taylor (Liber 3322, folio 50) South 89 degrees 54 minutes 31 seconds East 1,032.51 feet to a rebar and cap found, thence North 01 degree 44 minutes 28 seconds East 1,055.14 feet to the place of beginning;

Containing 61.30 acres of land more or less.

Said lands being further shown and defined as Remainder of Stoner Family Farms Inc. as shown on the Simplified Plat Addition to Lot 3 Lands of Stoner Family Farms LLC, recorded at Plat Folio 10487 among the Land Records of Washington County, Maryland. Said lands being subject to the conditions and restrictions shown thereon as well as to any and all other easements or rights of way of record and applicable thereto.

Said lands being the same lands described as Parcel No. 1 in the deed from Lois O. Stoner to Stoner Family Farms, LLC dated September 25, 2001, and recorded in Liber 1702, folio 482 among the Land Records of Washington County, Maryland.



Survey of Rural Legacy Easement
FOR
Stoner Family Farms, LLC
Situate along the south side of Shaffer Road
Washington County
MARYLAND

PROJECT NO. 2025-0366
DRAWN BY DATE M. C. 1/19/2025
PROJECT MANAGER F. Frederick
EMAIL F.frederick@fci-hc.com
TAX MAP 86-25-215
SCALE 1" = 200'
SHEET TITLE Rural Legacy
Easement
SHEET 1 OF 1



Open Session

SUBJECT: Assessment of Local Hotel Rental Tax support for Jamison Door Company.

PRESENTATION DATE: February 24, 2026

PRESENTATION BY: Jonathan Horowitz, Director of the Department of Business and Economic Development

RECOMMENDATION: Consider the use of Hotel Rental Tax (HRT) funds to support Jamison Door Company's relocation, new construction, and job creation in Washington County. Approval is requested \$2,000,000 over a five-year period, beginning Fiscal Year 2025, subject to performance requirements, final agreement terms, and property acquisition at Mount Aetna Technology Park.

REPORT-IN-BRIEF: This item proposes utilizing Hotel Rental Tax funds as an economic development incentive to assist Jamison Door Company with a major capital investment in Washington County. The incentive would support the company's relocation and construction of a new manufacturing facility while encouraging long-term job retention and growth.

DISCUSSION: Jamison Door plans to purchase approximately 25 acres at the Mount Aetna Technology Park in Hagerstown. The company would build a new 375,000-square-foot manufacturing facility on the site. The total investment is estimated at \$65 million, including the land purchase, building construction, and equipment. Construction and spending are expected to begin in 2026 and be completed by December 31, 2027. By December 31, 2029, Jamison Door will retain 105 existing full-time jobs and create 100 to 200 new full-time jobs at the new facility. As a condition of this incentive, the company must purchase the property and construct a facility at Mount Aetna Technology Park. If the project does not proceed as presented, any Hotel Rental Tax funds already paid will be clawed back.

FISCAL IMPACT: If approved, Hotel Rental Tax funds would be provided as a performance-based economic development incentive, in the amount of \$2,000,000, allocated at \$400,000 per fiscal year from FY 2025 through FY 2029, contingent upon meeting agreed-upon investment and job creation milestones.

CONCURRENCES: Kelcee Mace, Chief Financial Officer, Michelle Gordon, County Administrator, Zachary Kieffer, County Attorney

ALTERNATIVES: Modify the proposed \$2,000,000 Hotel Rental Tax funding over five years, or deny the local funds altogether.

ATTACHMENTS: n/a

AUDIO/VISUAL NEEDS: n/a



Open Session Item

SUBJECT: Hagerstown Regional Airport Advisory Commission

PRESENTATION DATE: February 24, 2026

PRESENTATION BY: Dawn Marcus, County Clerk

RECOMMENDATION: Move to accept the recommendation to reappoint Austin Colby to serve a second, full three-year term from February 1, 2026, through January 31, 2029, on the Airport Advisory Commission.

REPORT-IN-BRIEF: The Airport Advisory Commission consists of seven voting members that serve three-year terms. The County Commissioners also may appoint others to serve as non-voting, ex-officio members for various terms and differing purposes.

DISCUSSION: N/A

FISCAL IMPACT: This is not a paid board.

CONCURRENCES: Airport Advisory Commission

ATTACHMENTS: N/A



Open Session Item

SUBJECT: Approval of revisions to Area Agency on Aging Advisory Council (AAAAC) Bylaws

PRESENTATION DATE: February 24, 2026

PRESENTATION BY: Zachary J. Kieffer, County Attorney

RECOMMENDATION: Motion to approve revised AAAAC Bylaws

REPORT-IN-BRIEF: The Area Agency on Aging Advisory Council is tasked with carrying out advisory functions in furtherance of the Washington County Commission on Aging's mission of developing and coordinating services for older individuals. The proposed revisions align with the new or updated regulations applicable to the Commission on Aging and Advisory Council

DISCUSSION: N/A

FISCAL IMPACT: N/A

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Updated Bylaws

AUDIO/VISUAL NEEDS: None

Adopted on June 20, 2025 by WCCOA Board of Directors

AREA AGENCY ON AGING ADVISORY COUNCIL
AMENDED AND RESTATED BY-LAWS

(Adopted on May 1, 2025 by the Advisory Council;

Adopted on June 20, 2025 by the Board of Directors

Adopted February 24, 2026 by Board of County Commissioners)

ARTICLE I. NAME

The full and complete name of this organization shall be the Washington County Commission on Aging, Inc. /Area Agency on Aging (WCCOA/AAA) Advisory Council. (Hereafter referred to as “the Council” or “Board”.)

ARTICLE II. PURPOSE

The Council shall carry out advisory functions which further the Area Agency’s mission of developing and coordinating community-based systems of services for all older individuals, family and older relative caregivers specific to the planning and service area.

Further, the council shall advise the Washington County Commission on Aging, Inc./Area Agency on Aging on all matters relating to the development and administration of the Area.

ARTICLE III. DUTIES AND RESPONSIBILITIES

The duties and responsibilities of the Council shall be to advise the agency relative to:

- a. Review and comment on the area plan and amendments before it is transmitted to the State agency for approval;
- b. Developing and administering the area plan;
- c. Ensuring the plan is available to older individuals, family caregivers, service providers, and the general public;
- d. Conducting public hearings;
- e. Representing the interests of older individuals and family caregivers; and
- f. Reviewing and commenting on community policies, programs and actions which affect older individuals and family caregivers with the intent of assuring maximum coordination and responsiveness to older individuals and family caregivers.

ARTICLE IV. MEMBERSHIP

Section 1. Composition

Adopted on June 20, 2025 by WCCOA Board of Directors

In compliance with Title III of the Older Americans Act Final Rule, as amended March 15, 2024, the Council shall be made up of:

- a. More than fifty (50) percent older individuals, including minority individuals, who are participants or who are eligible to participate in programs under this part; with efforts to include individuals identified as in greatest economic need and individuals identified in greatest social need in Section 1321.65(b)(2)
- b. Representatives of older individuals;
- c. Family caregivers, which may include older relative caregivers;
- d. Representatives of health care provider organizations, including providers of veterans' health care (if appropriate);
- e. Representatives of supportive services provider's organizations, which may include legal assistance, nutrition, evidence-based disease prevention and health promotion, caregiver, long-term care ombudsman, and other service providers;
- f. Persons having leadership experience in the private or voluntary sections;
- g. Local elected officials; and
- h. The general public.

Section 2. Member Appointment

- a. The Council shall be composed of not less than nine (9) and no more than eleven (11) voting representatives appointed by the Washington County Board of County Commissioners upon recommendation of the Advisory Council. Geographical representation should be an important consideration when selecting members. The membership composition as stated in Section 1 will be a priority when selecting members.

Section 3. Qualifications

- a. The following individuals may not be voting members of the Council:
 - 1. WCCOA employees, prior employees and members of the WCCOA Board of Directors;
 - 2. Employees of service provider agencies under the area plan;
 - 3. Members of the board of directors of service provider agencies operating under the area plan; and

Section 4. Term of Office

- a. The Term of offices of each member shall be for three (3) years and shall be limited to two (2) consecutive three (3) year terms. Members appointed to serve an unexpired term are still eligible for reappointment.
- b. Members having served two (2) consecutive three (3) year terms must be off the Council for one (1) year before being eligible for reappointment.
- c. Terms will commence and expire as applicable at the Council's annual meeting.
- d. Attempt shall be made to stagger terms of office expiration dates. Officers shall remain on the Board until their successor is appointed.

Section 5. Required Attendance

- a. If any member shall fail to attend two (2) consecutive regularly called meetings, such absence, except for good cause shown, shall be deemed as a voluntary resignation from the Council.

Section 6. Vacancies

- a. If a vacancy occurs for any reason other than the completion of a regular term of office, the Washington County Board of County Commissioners shall appoint a person to serve the unexpired portion of that term of office. The Council shall recommend persons for consideration.
- b. If the position is unfilled because of an expiring term, the member may, if willing, remain in the seat until the position is filled.

Section 6. Standards of Conduct

- a. In accordance with Maryland law, members of the Council's Board shall act:
 - a. In good faith;
 - b. In a manner the director reasonably believes to be in the best interests of the Council; and
 - c. With the care that an ordinarily prudent person in a like person would use under similar circumstances.
- b. Members of the Council's Board may rely on any information, opinion, report, or statement, including any financial statement or other financial data, prepared or presented by:
 - (i) An officer or employee of the WCCOA or the Council whom the director reasonably believes to be reliable and competent in the matters presented;

Adopted on June 20, 2025 by WCCOA Board of Directors

- (ii) A lawyer, certified public accountant, or other person, as to a matter which the director reasonably believes to be within the person's professional or expert competence; or
- (iii) A committee of the board on which the director does not serve, as to a matter within its designated authority, if the director reasonably believes the committee to merit confidence.

(2) A director is not acting in good faith if the director has any knowledge concerning the matter in question which would cause the reliance to be unwarranted.

Section 7. Conflicts of Interest.

As a member of the Council's Board, it is essential to maintain the highest standards of integrity and transparency. Board members must avoid any situation that could create a conflict of interest, whether real or perceived, between their personal interests and the interests of WCCOA/AAA. For this reason, individuals may not serve on both the Council and the Board of Directors for the WCCOA.

The purpose of this Conflict of Interest Policy (the "Policy") is to protect the interests of WCCOA/AAA when it is contemplating a transaction or arrangement that might benefit the private interests of a board member, officer, or other person in a position of authority within WCCOA/AAA. A conflict of interest exists if, based on the circumstances, a reasonable person would question whether the motivations of the individual are aligned with WCCOA/AAA's best interests due to the individual having other professional, business, family, or volunteer positions that could predispose or bias the individual to a particular view or goal. Each of these is referred to as a "Conflict of Interest."

This Policy applies to all persons holding positions of responsibility and trust on behalf of WCCOA/AAA, including but not limited to members of the Council, Board of Directors, volunteer Committee members, and members of boards of any current or future supporting organizations to WCCOA/AAA.

This Policy is intended to supplement but not replace any applicable local, state, and federal laws governing conflicts of interest applicable to nonprofit and charitable organizations.

Definitions

- A. "**Interested Person**" means any director, officer, or key employee or member of a committee or council with Board-delegated or decision-making powers who has a direct or indirect financial interest or nonfinancial interest that might create a conflict of interest, each as defined below, is an Interested Person.
- B. "**Relative**" of an individual means:

Adopted on June 20, 2025 by WCCOA Board of Directors

- a. that individual's spouse or domestic partner (as defined in Maryland Code, Health General, Section 6-101(a));
- b. that individual's ancestors, brothers and sisters (whether by one or both parents or through adoption), children (whether natural or adopted), grandchildren, greatgrandchildren; and
- c. the spouse or domestic partner of that individual's brothers, sisters, children, grandchildren and great-grandchildren.

C. ***“Compensation and Financial Arrangement”*** can be direct or indirect, including through a Relative, and may include but not limited to, a sale, exchange or leasing of property; the lending of money or other extension of credit; the furnishing of goods, services or facilities, including specifically the provision of services as a vendor; the payment of compensation (or payment or reimbursement of expenses); or the receipt of, or use of, the income or assets of WCCOA/AAA. It also may include gifts or favors that are not insubstantial.

D. ***“Activities that May Present a Conflict of Interest”*** include the following nonexclusive list of the types of activities that may present a conflict of interest and may be considered a self-dealing transaction:

- a. Adverse Interest – participation by an Interested Person in decisions or negotiations related to a contract, transaction or other matter between WCCOA/AAA and an entity or person.
- b. Competing Interests - competition by an Interested Person, either directly or indirectly, with the WCCOA/AAA in the purchase or sale of property or property rights, interests, or services, or, in some instances, competition directly for the same donor or external resources.
- c. Use of Resources - use of the WCCOA/AAA's resources (for example, staff, contracts, donor lists, or name) for personal purposes.
- d. Inside Information - disclosure or exploitation by an Interested Person of information pertaining to WCCOA/AAA's business for the personal profit or advantage.

E. ***“Nonfinancial Interest”*** means an interest that might influence an officer's, director's, or committee member's participation or vote in an action of the officer's, director's, or committee member's duties:

- a. The person's relationship as an unpaid volunteer, significant donor, officer or director of an organization that may be affected, directly or indirectly, by action to be taken, or not taken, by WCCOA/AAA.
- b. The person's personal, political, friendship, or personal relationships which may be affected by an action to be taken, or not taken, by WCCOA/AAA.

Procedures

- 1) **Duty to Disclose.** In connection with any actual or possible conflict of interest, an Interested Person must disclose the existence and nature of a Financial Interest or to the board and members of committees with Board-delegated or decision-making powers considering the proposed transaction or arrangement. This disclosure obligation includes activities in which an Interested Person knows of the potential for a self-dealing transaction as described above.
- 2) **Disclosure of Nonfinancial Interests.** Board members shall disclose nonfinancial interests generally in their annual statement, and specifically as individual interests arise. Nonfinancial interests are expected and shall not be reviewed unless a Board member (including the affected member) requests that the interest be reviewed under the Policy.
- 3) **Determining Whether a Conflict of Interest Exists.**
 - a. Upon disclosure of a Financial Interest, material facts, and necessary discussion with the Interested Party, the Interested Person shall leave the Board or committee meeting while the Financial Interest is discussed and voted upon. The remaining Board, council or committee members shall decide if a conflict of interest exists by a majority vote.
 - b. If it is determined that a conflict of interest exists, the Board or committee shall proceed as provided in Paragraph 4.
- 4) **Addressing the Conflict of Interest.**
 - a. An Interested Person may make a presentation at the Board or committee meeting, but after the presentation, shall leave the meeting during the discussion of, and the vote on, the transaction, arrangement, or other matter involving the possible conflict of interest.
 - b. The Chairperson of the Board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
 - c. After exercising due diligence, the Board or committee shall determine whether WCCOA/AAA can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a financial conflict of interest.
 - d. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a financial conflict of interest, the Board or committee shall determine by a majority vote of the disinterested Board or committee members whether the transaction or arrangement is in WCCOA/AAA's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above

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determination, it shall make its decision as to whether to enter into the transaction or arrangement.

5) Violations of the Conflict of Interest Policy.

- a. If the Board or committee has reasonable cause to believe that an Interested Person has failed to disclose actual or possible conflicts of interest, it shall inform the Interested Person of the basis for such belief and afford the Interested Person an opportunity to explain the alleged failure to disclose.
- b. If, after hearing the response of the Interested Person and making such further investigation as may be warranted in the circumstances, the Board or committee determines that the Interested Person has in fact failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

6) Records of Proceedings. The minutes of the Board and all committees with Board-delegated powers shall contain:

- a. the names of the persons who disclosed or otherwise were found to have a Financial Interest or conflict in connection with an actual or possible conflict of interest, the nature of the Financial Interest or conflict, any action taken to determine whether a conflict of interest was present, and the Board's or committee's decision as to whether a conflict of interest in fact existed; and
- b. the names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection therewith.

7) Compensation. No voting member of the Board or committee shall receive compensation, directly or indirectly, from the organization for services. If they do, the voting member is precluded from voting on matters pertaining to that member's compensation.

8) Annual Statements. Each Board member, officer, key employee and member of a committee with Board-delegated powers shall annually complete and sign a statement similar to Exhibit A at the end of this document which affirms that such person:

- a. has received a copy of the Policy;
- b. has read and understands the Policy;
- c. has agreed to comply with the Policy; and
- d. understands that WCCOA/AAA is a charitable organization and that in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

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In addition, Interested Persons shall make an annual disclosure of on-going relationships and interests that may present a conflict of interest. At all times, it is the responsibility of the directors, officers, and Interested Persons to scrutinize their transactions and outside business interests and relationships for potential conflicts and to immediately make such disclosures. If you are uncertain as to whether an interest or activity constitutes a conflict of interest, you should disclose the interest or activity so that a determination can be made whether a conflict exists.

9) Periodic Reviews. To ensure that WCCOA/AAA operates in a manner consistent with its charitable purposes and that it does not engage in activities that could jeopardize its status as an organization exempt from federal income tax, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, assess the following subjects:

- a. Whether compensation arrangements and benefits are reasonable and are the result of arm's-length bargaining.
- b. Whether partnerships, joint ventures, and arrangements with organizations, if any, conform to WCCOA/AAA's written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement or impermissible private benefit or in an excess benefit transaction.

10) Use of Outside Experts. In conducting the periodic reviews provided for in paragraph 9, WCCOA/AAA may, but need not, use outside advisors. If outside advisors are used, their use shall not relieve the Board of its responsibility for ensuring that periodic reviews are conducted.

Section 8. Anti-Discrimination and Harassment Policy

WCCOA and the Council intend to provide a work environment free from all forms of discrimination and unlawful harassment, including bullying. Our culture is one that all team members work together to create an atmosphere that is pleasant, healthful, comfortable, and free from intimidation, hostility or other offenses which might interfere with work performance. Unlawful harassment of any sort – verbal, physical, or visual – will not be tolerated. These guidelines are written to provide understanding of the policy, the steps involved that have been established to assist in maintaining a harassment free culture and the procedures available to all staff to openly discuss issues and/or concerns or to safely and confidentially report instances or potential harassment. These policies apply to all staff and Board members.

I. Sexual Harassment

Applicable federal and state law defines sexual harassment as unwanted sexual advances, requests for sexual favors, inappropriate jokes or humor and other visual, verbal, or physical conduct of a sexual nature when:

- submission of the conduct is made, either explicitly or implicitly, a term or condition of employment; or
- submission to or rejection of the conduct is used as basis for employment decisions affecting the individual; or

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- the conduct has the purpose or effect of unreasonably interfering with the team member's work performance or creating an intimidating, hostile, or offensive working environment.

The following list contains examples of prohibited conduct. They include, but are not limited to:

- Unwanted sexual advances;
- Offering employment benefits in exchange for sexual favors;
- Making or threatening reprisals after a negative response to sexual advances;
- Visual conduct such as leering, making sexual gestures, or displaying sexually suggestive objects, pictures, cartoons, or posters;
- Verbal conduct such as making or using derogatory comments, epithets, slurs, sexually explicit jokes, or comments about any team member's body or dress;
- Verbal abuse of a sexual nature, graphic verbal commentary about an individual's body, sexually degrading words to describe an individual, or suggestive or obscene letters, notes, or invitations;
- Physical conduct such as touching, assault, or impeding and/or blocking movements; and
- Retaliation for reporting harassment or threatening to report harassment;

Sexual harassment on the job is unlawful whether it involves coworker harassment, harassment by a manager, or harassment by persons doing business with or for the Council, such as Board members, clients, customers or vendors.

Sexual harassment also includes same-sex harassment. This policy applies not only to the workplace during normal business hours, but also to all work-related social functions, whether on or off WCCOA/the Council's premises, and to business-related travel. Inappropriate sexual conduct that could lead to a claim of sexual harassment is expressly prohibited by this policy.

II. Other Types of Harassment

Harassment is unwelcome conduct that is based on race, color, religion, sex, pregnancy, sexual orientation, gender identity, national origin, ancestry, physical or mental disability, marital status, genetic information, veteran status, age, or any other basis protected under local, state or federal law. Harassment becomes unlawful where:

- 1) Enduring the offensive conduct becomes a condition of employment, or
- 2) The conduct is severe or pervasive enough to create an environment that a reasonable person would consider intimidating, hostile, or abusive.

Petty slights, annoyances, and isolated incidents (unless extremely serious) will not rise to the level of illegality. Some possible examples are provided below and are not intended to be all inclusive:

- Verbal conduct such as threats, epithets, derogatory comments, or slurs;
- Visual conduct such as derogatory posters, photographs, cartoons, drawings, or gestures;
- Physical conduct such as assault, unwanted touching, or blocking normal movement;

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- Retaliation for reporting harassment or threatening to report harassment.

While these actions might not be illegal, they could still constitute harassment under WCCOA/the Council's policy and subject the perpetrator to punishment.

ARTICLE V. OFFICERS

Section 1. Titles

- a. The officers of the Council shall be the Chairperson, Vice Chairperson and Secretary. They shall be elected annually at the Council's regular meeting held in November.

Section 2. Installation and Terms of Office

- a. The officers elected for the ensuing term shall be installed at the Council's annual meeting.
- b. Officers serve for a period of one (1) year and may be re-elected for additional terms of office. However, no member may serve as Chairperson for more than three (3) consecutive terms of office.

Section 3. Duties

- a. The Chairperson shall:
 1. Preside at all meetings of the Council;
 2. Appoint all committee members with the approval of the Council;
 3. Serve as an ex-officio member (non-voting) of all committees except the Nominating Committee;
 4. Upon approval and at the direction of the Council, represent the Council at such meetings where common concerns and problems of the aging are discussed and planned for;
 5. Serve as the designated representative of the Advisory Council to the Washington County Commission on Aging, Inc. Board of Directors as a non-voting member; and,
 6. Perform all other duties usually and normally delegated to and associated with the office of Chairperson.
- b. The Vice Chairperson shall:
 1. In the absence of the Chairperson, perform the duties of that office and such other duties as may be assigned by the Chairperson or Council and,

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2. Perform such other duties usually and normally delegated to the office of the Vice Chairperson.
- c. The Secretary shall:
 1. With the assistance of the Agency staff, keep accurate minutes of Council meetings and arrange for their distribution to Council members. Council may approve staff to function in this capacity;
 2. See that notices are duly given in accordance with these by-laws; and,
 3. Perform such other duties as are normal to the position of Secretary, and those which may be assigned from time-to-time by the Chairperson or Council.
 4. Monitor completion and updates of conflict of interest forms.

ARTICLE VI. MEETINGS

Section 1. Regular

- a. The Council shall meet at least quarterly. Time and location to be determined by the members.

Section 2. Annual

- a. The Council shall hold an annual meeting. Chairperson will determine the date, time and location in coordination with the members and the WCCOA Board of Directors.
- b. During the annual meeting, newly elected Council members will be received and installed.

Section 3. Special

- a. Special meetings may be called from time-to-time with due notice being given by the Chairperson. Special meetings may also be called upon the request of a majority of the Council. No other business except that noted in the announcement shall be transacted.

Section 4. Quorum

- a. A minimum of three (3) voting members present at any meeting shall constitute a quorum.

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- b. The action of a majority of the Council members at any meeting where a quorum is present shall constitute the action of the Council. Any action required or permitted to be taken at a meeting of the Council may be taken without a meeting, if there is written unanimous consent from the members of the Advisory Council setting forth the action, the Councilmember's agreement to the action, and the written agreement(s) is filed with the minutes of the proceedings of the Council. Such written consent may be by electronic transmission.
- c. Remote or virtual meetings may constitute a meeting if a quorum is present and notice is provided to members of the remote or virtual option.
- d. Email meetings may constitute a meeting if members are given adequate notice to respond and all discussions are provided to all members constituting the quorum.

Section 5. Order of Business

- a. All meetings shall be conducted in a proper and orderly manner, subject to the rulings of the Chairperson.
- b. An agenda shall provide for:
 1. Call to Order
 2. Determination of Quorum
 3. Introduction of Guests
 4. Approval of Minutes
 5. Reports of Standing Committees
 6. Reports of Special Committees
 7. Unfinished or Old Business
 8. New Business
 9. Miscellaneous
 10. Adjournment
- c. A Special Meeting agenda may be:
 1. Call to Order
 2. Determination of Quorum
 3. Introductions
 4. Presentation and Discussion of matter(s) for which the Special Meeting was called, including any action necessary

Section 6. General

- a. Prior written notice is required for all regular, annual or special meetings. Notice of the time and place of any regular or annual meeting shall be given by the Secretary by U.S. mail, phone, email, facsimile, or personal delivery to each Board member not less than ten (10) days before a regular or annual meeting. Notice of

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the time and place of a special meeting of the Council shall be given by the Secretary or the Secretary's designee by U.S. mail, email, facsimile or personal delivery to each Board member at least three (3) days before the day of such meeting. As may be required by the Open Meetings Act, the Chairperson or other duly appointed officer shall provide or publish such other notice, advertisement, or amendment as may be necessary. Urgent meetings to meet program needs may be held with 24 hour notice when feasible in an effort not to interrupt services provided by the organization.

- b. All Council meetings shall be open to the public and media. Individuals or groups wishing to present items to the Council are required to give prior notice to the Chairperson for inclusion on the agenda. This requirement may be waived under unusual circumstances.
- c. Meetings of the Council may be held via telephone or video conference and any one or more Council members who is not physically present at a meeting of the Council may participate in a meeting by those means or similar communications equipment or by electronic video screen communication. Participation by such means shall constitute presence in person at a meeting so long as all persons participating in the meeting can hear each other at the same time and each Council member can participate in all matters before the meeting, including, without limitation, the ability to propose, object to and vote upon a specific action to be taken by the Council.

Section 7. Parliamentary Procedure

- a. When not inconsistent with these by-laws, all questions on parliamentary procedure shall be governed by Robert's Rules of Order (current edition).

ARTICLE VII. COMMITTEES

The Chairperson shall appoint Council members to serve one-year terms on standing committees. Recommendations may be made by Council members to assist the Chairperson in the appointment of committees. Special and ad hoc committees shall be appointed as needed by the Chairperson.

Section 1. Standing Committees

- a. The Executive Committee shall consist of the Chairperson, Vice Chairperson and Secretary. It shall be empowered to act during the interim between meetings of the Council. Executive sessions may be called by the Chairperson or by any member of the Council.
- b. The Nominating Committee shall consist of no less than three (3) members whose duties shall include:

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1. To search for applicants for appointment to the Council recommending, subject to approval by the Council, that they be considered for appointment by the Washington County Board of County Commissioners when vacancies occur.
2. Be responsible for developing and presenting, during a regular meeting of the Council, a list of nominations of candidates for office for the ensuing term. Additional nominations may be made from the floor.
3. Consent of any nominee must be obtained prior to nomination.

ARTICLE VIII. REIMBURSEMENT

- a. Council members may be reimbursed for mileage at the Agency's existing rate and for any reasonable meal cost incurred as a result of performing Council and/or committee duties. A member of the Council's executive committee shall approve the reimbursement costs. The WCCOA Board of Directors has a right to set a cap on the reimbursement amount per member or per instance/account.

ARTICLE IX. AMENDMENT OF BY-LAWS

- a. These by-laws may be amended by a two-thirds (2/3) majority vote of members present and voting at any regular or special meeting call for that purpose. A copy of the proposed amendment(s) shall have been mailed or given to each Council member not less than fifteen (15) days prior to the meeting at which same is to be voted on.
- b. Amendments to these by-laws may be proposed by any Council member.
- c. Amendments shall take effect after approval and adoption by the Washington County Board of County Commissioners.

ARTICLE X. INDEMNIFICATION OF OFFICERS AND DIRECTORS

- a. In General. To the fullest extent permitted by law, the Council shall indemnify any person (and his or her heirs, executors, guardians, administrators, assigns and any other legal representative of that person) who was or is a party to, or is threatened to be made a party to or is involved in (including as a witness), any threatened, pending or completed action, suit, proceeding or inquiry (brought in the right of the Council or otherwise), whether civil, criminal, administrative or investigative, and whether formal or informal, including appeals, by reason of the fact that he or she is or was a director or officer of the Council, or, while a director or officer of the Corporation, is or was serving, at the request of the Council, as a director, officer, partner, trustee, or agent of another board partnership, joint venture, trust or other enterprise, for and against all expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred by that person or

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that person's heirs, executors, guardians, administrators, assigns or legal representatives in connection with that action, suit, proceeding or inquiry, including appeals. Notwithstanding the foregoing, the Council shall indemnify any person seeking indemnification in connection with an action, suit, proceeding or inquiry (or part thereof) initiated by that person only if that action, suit, proceeding or inquiry (or part thereof) was authorized by the Board.

b. Exclusions. No indemnification shall be made to or on behalf of a director or officer if a judgment or other financial adjudication adverse to the director or officer establishes that his or her acts were committed in bad faith or were the result of active or deliberate dishonesty and were material to the cause of action so adjudicated, or that he or she personally gained in fact a financial profit or other advantage to which he or she was not legally entitled. No indemnification shall be made to or on behalf of a director or officer for and against any judgments, fines and amounts paid in settlement in any action brought in the right of the Council.

The Council shall purchase and maintain insurance on behalf of any person described in Section (a) above against any liability asserted against him or her, whether or not the Council would have the power to indemnify him or her against that liability under the provisions of this Article or otherwise; *provided, however,* that no insurance permitted under this Section may provide for any payment, other than cost of defense, to or on behalf any director or officer: (a) if a judgment or other final adjudication adverse to the insured director or officer establishes that his or her acts of active and deliberate dishonesty were material to the cause of actions so adjudicated, or that he or she personally gained in fact a financial profit or other advantage to which he or she was not legally entitled; or (b) in relation to any risk the insurance of which is prohibited under the insurance law of the State of Maryland. d. Validity and Limitations. If any provision of this Article shall be found to be invalid or limited in application by reason of any law or regulation, that finding shall not affect the validity of the remaining provisions of this Article. The rights of indemnification provided in this Article shall neither be exclusive of, nor be deemed in limitation of, any rights to which any person described in Section (a) above may otherwise be entitled or permitted by contract, vote of the Board or otherwise or as a matter of law, both as to actions in the director or officer's official capacity and actions in any other capacity while holding such office, it being the policy of the Council that indemnification of any person described in Section (a) above shall be made to the fullest extent permitted by law.

ARTICLE XII- OFFICE, BOOKS, AND FISCAL YEAR

- a. The principal office of the Council shall be located at 535 East Franklin Street, Hagerstown, MD.
- b. There shall be kept, at the principal office of the Council or in a secure electronic format, correct books of account of the activities and transactions for the Council, including all meeting minutes and a copy of these Bylaws.

Adopted on June 20, 2025 by WCCOA Board of Directors

c. The fiscal year of the Council shall be the twelve (12) calendar months starting on July 1 and ending on June 30 each year, unless otherwise provided by the WCCOA Board of Directors.

BY-LAWS APPROVAL AND ADOPTION:

Council Revisions Committee	-	September 8, 1992
Advisory Council	-	October 30, 1992
Washington County Commissioners	-	November 24, 1992
By-Laws Effective		January 1, 1993
Bylaws Amended		1996
Bylaws Amended		2015
Bylaws Amended		2025/2026

EXHIBIT A
CONFLICT OF INTEREST DISCLOSURE STATEMENT

Personal Information

Name: _____

Position: _____

Date: _____

Disclosure

Please disclose any potential conflicts of interest that may relate to your duties as a Board member. This includes any financial, personal, or professional relationships that might influence your decisions or actions concerning WCCOA/AAA.

1. Employment and Financial Interests:

a. Do you or any Relative, as defined in the Policy, have any financial interest (e.g., ownership, investment, employment) in any entity that conducts business with WCCOA/AAA?

- Yes
- No

If yes, please explain:

2. Personal Relationships:

a. Do you have any personal relationships with individuals or entities that conduct business with WCCOA/AAA?

- Yes
- No

If yes, please explain:

3. Other Board Memberships:

Adopted on June 20, 2025 by WCCOA Board of Directors

a. Do you serve on any other boards or committees that may have interests conflicting with WCCOA/AAA?

- Yes
- No

If yes, please explain:

4. Additional Interests:

a. Are there any other interests, activities, or relationships that could potentially create a conflict of interest with your duties as a Board member of WCCOA/AAA?

- Yes
- No

If yes, please explain:

Certification and Acknowledgment

I have read and understand WCCOA/AAA's Conflict of Interest Policy and agree to be bound by it. I hereby certify that the information provided above is true and complete to the best of my knowledge. I acknowledge my responsibility to promptly inform the Board Chair of any changes to the information provided above that might create a conflict of interest by submitted an interim disclosure statement. I also understand that my duty as a Board member requires me to act in the best interests of WCCOA/AAA and to avoid conflicts of interest whenever possible.

Signature: _____

Date: _____

Please return this completed form to the Board Chair or designated official.

For Internal Use Only

Reviewed by: _____

Adopted on June 20, 2025 by WCCOA Board of Directors

Date: _____

Comments: _____

Action Taken (if any):

By maintaining a transparent and thorough conflict of interest disclosure process, the Washington County Commission on Aging, Inc. / Area Agency on Aging aims to uphold the highest standards of ethical conduct and ensure the integrity of its governance.