



PURCHASING DEPARTMENT  
DIVISION OF BUDGET & FINANCE

100 West Washington Street, Room 3200 | Hagerstown, MD 21740-4748 | P: 240.313.2330 | F: 240.313.2331  
[www.washco-md.net](http://www.washco-md.net)

**Q-18-652**  
**ADDENDUM NO. 1**  
**REQUEST FOR QUOTATION**

**FIRE ALARM & HEAT DETECTOR TESTING & INSPECTION WASHINGTON  
COUNTY FACILITIES**

**DATE: Thursday, March 22, 2018**

**QUOTES DUE: Wednesday, March 28, 2018  
3:00 P.M., (EDST)**

To Vendors:

This Addendum is hereby made a part of the Request for Quotation (RFQ) Documents on which all quotations will be based and is issued to correct and/or clarify the original documents.

Please acknowledge receipt of this Addendum on the Quotation Form. This Addendum consists of five (5) pages and two (2) attachments.

**NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible, and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. Washington County Government has announced new security protocols being implemented at the Washington County Administration Complex at 100 West Washington Street, Hagerstown. The new measures took effect Tuesday, February 14, 2017. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include, but are not limited to: Weapons of any type; Firearms, ammunition and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.**

**ITEM NO. 1:** Conference Inquiry: Are there any afterhours services required?

Response: No after hour services are not required.

**ITEM NO. 2:** Conference Inquiry: Are there any current technical problems with any of the systems?

*(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)*

*Response:* No, currently there are no issues with the systems.

**ITEM NO. 3:** *Inquiry:* Is the device count in the request for quote accurate?

*Response:* Yes, the device information was updated 2/27 /2018.

**ITEM NO. 4:** *Inquiry:* Is the device listing, listed for general area or specific area, i.e. specific floor or room number?

*Response:* Devices are listed in general area/department.

**ITEM NO. 5:** *Inquiry:* Are there site plans?

*Response:* No, there are no site plans for this project.

**ITEM NO. 6:** *Inquiry:* Can I get a copy of the past testing Documents?

*Response:* See attachment “A” to this addendum for the Inspections Report.

**ITEM NO. 7:** *Inquiry:* Who verifies that the signal is going out and who does the monitory of the alarms?

*Response:* The Emergency Services Department of 911 monitors the alarms and it is the contractor’s responsibility to verify that the signal is going out.

**ITEM NO. 8:** *Inquiry:* Is there a list to provide the contact/contact information for each building?

*Response:* Refer to the Request for Quotation document, Page 9, Scope of Work / Specifications, Item No. 3, Verifications.

**ITEM NO. 9:** *Inquiry:* Who is the incumbent?

*Response:* ARK Systems of Columbia, Maryland

**ITEM NO. 10:** *Inquiry:* What was there original quote and final sales price for the last original contract period? Per building and total amounts, please

*Response:* See attachment “B” to this addendum for the original quote; pricing has remained unchanged for the duration of the contract.

**ITEM NO. 11:** *Inquiry:* What is there quote and final sales price for the last renewal period? Per building and total amounts, please.

*(NOTE: The wording of all “Inquiries” submitted are displayed exactly as received.)*

*Response:* See attachment “B” to this addendum for the original quote; pricing has remained unchanged for the duration of the contract.

**ITEM NO. 12:** *Inquiry:* Please provide a copy of these two items above.

*Response:* See attachment “B” to this addendum for the original quote; pricing has remained unchanged for the duration of the contract.

**ITEM NO. 13:** *Inquiry:* What is the lead time to request the elevator contractor to be available to allow access into the elevator shaft to test and inspect any and all smoke and heat detectors.

*Response:* The Elevator contractor will need one (1) week notice prior to your inspections. The Elevator contractor will invoice the county separately for the inspection.

**ITEM NO. 14:** *Inquiry:* The solicitation states all test must be completed by October 31<sup>st</sup> of the next year, what is the after award is the expectation to start immediately, when is the expected start date. What is the calendar year of the county.

*Response:* The contract will commence on July 1, 2018; fire alarm testing is done annually and shall be completed by October 31, 2018.

**ITEM NO. 15:** *Inquiry:* We are requesting copies of past performance reports of all buildings part of this solicitation.

*Response:* See attachment “A” to this addendum for the Inspections Report.

**ITEM NO. 16:** *Inquiry:* We are requesting the current contract of the incumbent.

*Response:* No formal contract is executed for this service.

**ITEM NO. 17:** *Inquiry:* Without drawings will allowance be accepted for scaffolding and lifts if needed to test in areas that has unknown heights.

*Response:* Scaffolding or lifts are not currently needed for testing.

**ITEM NO. 18:** *Inquiry:* With no part number for the health department buildings AA, BB, CC. how should pricing be reflected without part numbers. It is unknown if the devices are addressable or not.

*Response:* Pricing shall be quoted by description.

**ITEM NO. 19:** *Inquiry:* Will it be required to work outside of normal work hours 6:00 am-2:30 pm. What will be the required work hours for this solicitation.

*(NOTE: The wording of all “Inquiries” submitted are displayed exactly as received.)*

*Response:* Only emergencies will require the vendor to work outside of the scheduled work hours; hours vary per location. Refer to Request for Quotation document, Pages 10-12, Scope of Work/Specifications, Item No. 4., Inspection Schedule.

**ITEM NO. 20:** *Inquiry:* Will it be required to work Saturdays and Sundays and nights at any time during this contract.

*Response:* Only emergencies will require the vendor to work outside of the scheduled work hours; hours vary per location. Refer to Request for Quotation document, Pages 10-12, Scope of Work/Specifications, Item No. 4., Inspection Schedule.

**ITEM NO. 21:** *Inquiry:* Please define when cost for replacement parts is needed. Currently we have the understanding none is needed based on the answer given on 3/7/2018 at the pre-bid meeting, it was stated all equipment was functional and in good working order.

*Response:* Refer to the Request for Quotation document, Page 13, Scope of Work/Specifications, Item No. 7, Faulty Equipment.

**ITEM NO. 22:** *Inquiry:* Please define written unit price.

*Response:* Prices must be submitted in writing and in figures. Example: One Hundred Dollars and no cents (Written Unit Price) equals \$100.00 (Figures)

**ITEM NO. 23:** *Inquiry:* Please clarify define materials and equipment to be provided by contractor.

*Response:* Refer to the Request for Quotation document, Page 9, Scope of Work/Specifications, Item No. 2, General Scope. Any materials or equipment needed to test per NFPA 72 section 10.5.3 of the National Fire Protection Association Code Book.

**ITEM NO. 24:** *Inquiry:* Please clarify if the price for the solicitation will be expected to remain the same past 1 year of performance.

*Response:* Refer to the Request for Quotation document, Page 3, Instructions, Item No. 5, Contract Term.

All quoted prices shall be valid for the term of any contract, if awarded; for a period of one (1) calendar year commencing on July 1, 2018 through June 30, 2019. The vendor can request an increase at the time of renewal, the County

*(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)*

reserves the right to accept or reject any request for renewal and any increase in the annual costs for each specified building that the bidder may request.

**ITEM NO. 25:** Inquiry: How should the price be submitted for the 3 option years, please clarify.

Response: There is no option to provide pricing for years two (2) through five (5).

**ITEM NO. 26:** Inquiry: Who will be the responsible party to call out each building on system test prior and completion of each shift.

Response: Refer to the Request for Quotation, Page 12, Scope of Work / Specifications, Item No. 5. Testing Requirements, Letter A.

**ITEM NO. 27:** Inquiry: Please clarify if NICET certification is required for Fire Alarm Service Personnel as per NFPA 72 10.5.3.3 and A.10.5.3.4.

Response: All inspection, testing and service personnel shall comply with NFPA 72 10.5.3.4 and shall provide proof of certifications.

**ITEM NO. 28:** Inquiry: Will a current list of NICET certified technicians be required as part of the bid submission?

Response: Yes, refer to the Request for Quotation document, Page 5, Instructions, Work Force; **CHANGE** this section to read as follows:

The successful Quoter shall provide a list of all employees of the Contractor who will service the specified equipment. Provide copies of all **NICET** certificates of training for each employee currently maintained in the installation, repair, testing, and inspection of similar systems.

By Authority of:



Rick Curry, CPPO  
Director of Purchasing

# *Executive Summary*

*Generated by: BuildingReports.com*

Building Information		
<b>Building:</b> Wash County Administrative Bldg 1 Rm 101	<b>Contact:</b> Gene Wolfe	
<b>Address:</b> 100 W Washington Street	<b>Phone:</b> (240) 313-2290	
<b>Address:</b>	<b>Fax:</b>	
<b>City/State/Zip:</b> Hagerstown, MD 21740	<b>Mobile:</b> 301-331-5072	
<b>Country:</b> United States of America	<b>Email:</b> gwolfe@washco-md.net	
Inspection Performed By		
<b>Company:</b> ARK Systems, Inc.	<b>Inspector:</b> Brad West	
<b>Address:</b> 9176 Red Branch Road	<b>Phone:</b> 410-917-0309	
<b>Address:</b>	<b>Fax:</b>	
<b>City/State/Zip:</b> Columbia, MD 21045	<b>Mobile:</b>	
<b>Country:</b> United States of America	<b>Email:</b> bwest@arksysinc.com	
System Control Unit		
<b>Manufacturer:</b> Notifier	<b>Inspection Date:</b> 09/30/2016	<b>IDC Style:</b>
<b>Model Number:</b> nfw2-100	<b>Install Date:</b> 04/12/2016	<b>SLC Style:</b>
<b>Software Version:</b>	<b>Version Date:</b> 04/12/2016	<b>NAC Style:</b>
<b>Location:</b> Basement Inside Network room	<b>Current Protection:</b>	
Monitoring		
<b>Company:</b>	<b>Phone:</b>	<b>Account #:</b>
Central Station Signal Verification		
<b>Type:</b>	<b>Mfg:</b>	<b>Model #:</b>
<b>Test Time/Date:</b>	<b>Restore Time</b>	

## Inspection Summary

Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Supervisory	8	16.00%	8	100.00%	8	100.00%	0	0%
Auxiliary	4	8.00%	4	100.00%	4	100.00%	0	0%
Initiating	19	38.00%	19	100.00%	19	100.00%	0	0%
Indicating	4	8.00%	4	100.00%	4	100.00%	0	0%
Control	15	30.00%	15	100.00%	15	100.00%	0	0%
<b>Totals</b>	<b>50</b>	<b>100%</b>	<b>50</b>	<b>100.00%</b>	<b>50</b>	<b>100.00%</b>	<b>0</b>	<b>0%</b>

## Certification

Company: ARK Systems, Inc.

Building: Wash County Administrative Bldg 1 Rm 101

Inspector: Brad West

Contact: Gene Wolfe

Signed:

Signed:

# Executive Summary

Generated by: BuildingReports.com

Building Information		
<b>Building:</b> Wash County Administrative Bldg 2	<b>Contact:</b> Gene Wolfe	
<b>Address:</b> 120/128 W Washington Street	<b>Phone:</b> 240-313-2900	
<b>Address:</b>	<b>Fax:</b>	
<b>City/State/Zip:</b> Hagerstown, MD 21740	<b>Mobile:</b> 301-331-5072	
<b>Country:</b> United States of America	<b>Email:</b> gwolfe@washco-md.net	
Inspection Performed By		
<b>Company:</b> ARK Systems, Inc.	<b>Inspector:</b> Dezmond Mayo	
<b>Address:</b> 9176 Red Branch Road	<b>Phone:</b> 410.995.1220	
<b>Address:</b>	<b>Fax:</b>	
<b>City/State/Zip:</b> Columbia, MD 21045	<b>Mobile:</b>	
<b>Country:</b> United States of America	<b>Email:</b> apaul@arksysinc.com	
System Control Unit		
<b>Manufacturer:</b> Notifier	<b>Inspection Date:</b> 12/07/2017	<b>IDC Style:</b>
<b>Model Number:</b> fire warden 100-2	<b>Install Date:</b> 04/30/2016	<b>SLC Style:</b>
<b>Software Version:</b>	<b>Version Date:</b> 01/16/2017	<b>NAC Style:</b>
<b>Location:</b> Basement Mechanical room	<b>Current Protection:</b>	
Monitoring		
<b>Company:</b>	<b>Phone:</b>	<b>Account #:</b>
Central Station Signal Verification		
<b>Type:</b>	<b>Mfg:</b>	<b>Model #:</b>
<b>Test Time/Date:</b>	<b>Restore Time</b>	

## Inspection Summary

Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Indicating	4	4.76%	4	100.00%	4	100.00%	0	0%
Initiating	61	72.62%	61	100.00%	59	96.72%	2	3.28%
Control	19	22.62%	19	100.00%	19	100.00%	0	0%
<b>Totals</b>	<b>84</b>	<b>100%</b>	<b>84</b>	<b>100.00%</b>	<b>82</b>	<b>97.62%</b>	<b>2</b>	<b>2.38%</b>

## Certification

Company: ARK Systems, Inc.

Building: Wash County Administrative Bldg 2

Inspector: Dezmond Mayo

Contact: Gene Wolfe

Signed:

Signed:

# Executive Summary

Generated by: BuildingReports.com

Building Information		
<b>Building:</b> Wash County County Office Building	<b>Contact:</b> Gene Wolfe	
<b>Address:</b> 33/35 W Washington Street	<b>Phone:</b> 240-313-2290	
<b>Address:</b>	<b>Fax:</b>	
<b>City/State/Zip:</b> Hagerstown, MD 21740	<b>Mobile:</b> 301-331-5072	
<b>Country:</b> United States of America	<b>Email:</b> gwolfe@washco-md.net	
Inspection Performed By		
<b>Company:</b> ARK Systems, Inc.	<b>Inspector:</b> Brad West	
<b>Address:</b> 9176 Red Branch Road	<b>Phone:</b> 410-917-0309	
<b>Address:</b>	<b>Fax:</b>	
<b>City/State/Zip:</b> Columbia, MD 21045	<b>Mobile:</b>	
<b>Country:</b> United States of America	<b>Email:</b> bwest@arksysinc.com	
System Control Unit		
<b>Manufacturer:</b> SimplexGrinnell	<b>Inspection Date:</b> 12/06/2017	<b>IDC Style:</b>
<b>Model Number:</b> 4005	<b>Install Date:</b> 08/28/2013	<b>SLC Style:</b>
<b>Software Version:</b>	<b>Version Date:</b> 08/28/2013	<b>NAC Style:</b>
<b>Location:</b> Basement Inside Electrical Room	<b>Current Protection:</b>	
Monitoring		
<b>Company:</b>	<b>Phone:</b>	<b>Account #:</b>
Central Station Signal Verification		
<b>Type:</b>	<b>Mfg:</b>	<b>Model #:</b>
<b>Test Time/Date:</b>	<b>Restore Time</b>	

## Inspection Summary

Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Auxiliary	3	7.89%	3	100.00%	3	100.00%	0	0%
Indicating	6	15.79%	6	100.00%	6	100.00%	0	0%
Initiating	24	63.16%	24	100.00%	23	95.83%	1	4.17%
Control	5	13.16%	5	100.00%	5	100.00%	0	0%
<b>Totals</b>	<b>38</b>	<b>100%</b>	<b>38</b>	<b>100.00%</b>	<b>37</b>	<b>97.37%</b>	<b>1</b>	<b>2.63%</b>

## Certification

Company: ARK Systems, Inc.

Building: Wash County County Office Building

Inspector: Brad West

Contact: Gene Wolfe

Signed:

Signed:

# Executive Summary

Generated by: BuildingReports.com

Building Information		
<b>Building:</b> Wash County Court House Annex	<b>Contact:</b> Gene Wolfe	
<b>Address:</b> 95 W Washington Street	<b>Phone:</b> 240-313-2290	
<b>Address:</b>	<b>Fax:</b>	
<b>City/State/Zip:</b> Hagerstown, MD 21740	<b>Mobile:</b> 301-331-5072	
<b>Country:</b> United States of America	<b>Email:</b> gwolfe@washco-md.net	
Inspection Performed By		
<b>Company:</b> ARK Systems, Inc.	<b>Inspector:</b> Brad West	
<b>Address:</b> 9176 Red Branch Road	<b>Phone:</b> 410-917-0309	
<b>Address:</b>	<b>Fax:</b>	
<b>City/State/Zip:</b> Columbia, MD 21045	<b>Mobile:</b>	
<b>Country:</b> United States of America	<b>Email:</b> bwest@arksysinc.com	
System Control Unit		
<b>Manufacturer:</b> Notifier	<b>Inspection Date:</b> 12/05/2017	<b>IDC Style:</b>
<b>Model Number:</b> AFP-200	<b>Install Date:</b> 08/27/2013	<b>SLC Style:</b>
<b>Software Version:</b>	<b>Version Date:</b> 08/27/2013	<b>NAC Style:</b>
<b>Location:</b> Basement Near Electrical Room	<b>Current Protection:</b>	
Monitoring		
<b>Company:</b>	<b>Phone:</b>	<b>Account #:</b>
Central Station Signal Verification		
<b>Type:</b> Digital Communicator	<b>Mfg:</b> Fire Watch	<b>Model #:</b> 411UDAC
<b>Test Time/Date:</b> 12/5/17 12:02:27 PM	<b>Restore Time</b>	

## Inspection Summary

Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Supervisory	6	4.65%	6	100.00%	6	100.00%	0	0%
Auxiliary	21	16.28%	21	100.00%	21	100.00%	0	0%
Indicating	10	7.75%	10	100.00%	10	100.00%	0	0%
Initiating	81	62.79%	81	100.00%	80	98.77%	1	1.23%
Control	11	8.53%	11	100.00%	11	100.00%	0	0%
<b>Totals</b>	<b>129</b>	<b>100%</b>	<b>129</b>	<b>100.00%</b>	<b>128</b>	<b>99.22%</b>	<b>1</b>	<b>0.78%</b>

## Certification

Company: ARK Systems, Inc.

Building: Wash County Court House Annex

Inspector: Brad West

Contact: Gene Wolfe

Signed:

Signed:

# Executive Summary

Generated by: BuildingReports.com

Building Information		
<b>Building:</b> Wash County Administrative Annex Building	<b>Contact:</b> Gene Wolfe	
<b>Address:</b> 80 W Baltimore Street	<b>Phone:</b> 240-313-2290	
<b>Address:</b>	<b>Fax:</b>	
<b>City/State/Zip:</b> Hagerstown, MD 21740	<b>Mobile:</b> 301-331-5072	
<b>Country:</b> United States of America	<b>Email:</b> gwolfe@washco-md.net	
Inspection Performed By		
<b>Company:</b> ARK Systems, Inc.	<b>Inspector:</b> Dezmond Mayo	
<b>Address:</b> 9176 Red Branch Road	<b>Phone:</b> 410.995.1220	
<b>Address:</b>	<b>Fax:</b>	
<b>City/State/Zip:</b> Columbia, MD 21045	<b>Mobile:</b>	
<b>Country:</b> United States of America	<b>Email:</b> apaul@arksysinc.com	
System Control Unit		
<b>Manufacturer:</b> Vista	<b>Inspection Date:</b> 12/07/2017	<b>IDC Style:</b>
<b>Model Number:</b> Vista 100	<b>Install Date:</b> 08/29/2013	<b>SLC Style:</b>
<b>Software Version:</b>	<b>Version Date:</b> 08/29/2013	<b>NAC Style:</b>
<b>Location:</b> 1st Inside Mechanical room	<b>Current Protection:</b>	
Monitoring		
<b>Company:</b>	<b>Phone:</b>	<b>Account #:</b>
Central Station Signal Verification		
<b>Type:</b>	<b>Mfg:</b>	<b>Model #:</b>
<b>Test Time/Date:</b>	<b>Restore Time</b>	

## Inspection Summary

Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Auxiliary	3	8.33%	3	100.00%	3	100.00%	0	0%
Indicating	1	2.78%	1	100.00%	0	0%	1	100.00%
Initiating	26	72.22%	26	100.00%	26	100.00%	0	0%
Control	6	16.67%	6	100.00%	6	100.00%	0	0%
<b>Totals</b>	<b>36</b>	<b>100%</b>	<b>36</b>	<b>100.00%</b>	<b>35</b>	<b>97.22%</b>	<b>1</b>	<b>2.78%</b>

## Certification

Company: ARK Systems, Inc.

Inspector: Dezmond Mayo

Signed:

Building: Wash County Administrative Annex  
Building

Contact: Gene Wolfe

Signed:

# Executive Summary

Generated by: BuildingReports.com

Building Information		
<b>Building:</b> Wash County Martin Luther King Center	<b>Contact:</b> Gene Wolfe	
<b>Address:</b> 131 W North Avenue	<b>Phone:</b> 240-313-2290	
<b>Address:</b>	<b>Fax:</b>	
<b>City/State/Zip:</b> Hagerstown, MD 21740	<b>Mobile:</b> 301-331-5072	
<b>Country:</b> United States of America	<b>Email:</b> gwolfe@washco-md.net	
Inspection Performed By		
<b>Company:</b> ARK Systems, Inc.	<b>Inspector:</b> Dezmond Mayo	
<b>Address:</b> 9176 Red Branch Road	<b>Phone:</b> 410.995.1220	
<b>Address:</b>	<b>Fax:</b>	
<b>City/State/Zip:</b> Columbia, MD 21045	<b>Mobile:</b>	
<b>Country:</b> United States of America	<b>Email:</b> apaul@arksysinc.com	
System Control Unit		
<b>Manufacturer:</b> SimplexGrinnell	<b>Inspection Date:</b> 12/08/2017	<b>IDC Style:</b>
<b>Model Number:</b>	<b>Install Date:</b> 08/28/2013	<b>SLC Style:</b>
<b>Software Version:</b>	<b>Version Date:</b> 08/28/2013	<b>NAC Style:</b>
<b>Location:</b> 1st	<b>Current Protection:</b>	
Monitoring		
<b>Company:</b>	<b>Phone:</b>	<b>Account #:</b>
Central Station Signal Verification		
<b>Type:</b>	<b>Mfg:</b> HoneyWell	<b>Model #:</b> 5110XM 5 Zone
<b>Test Time/Date:</b> 12/8/17 12:04:08 PM	<b>Restore Time</b>	

## Inspection Summary

Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Supervisory	1	1.28%	1	100.00%	1	100.00%	0	0%
Auxiliary	1	1.28%	1	100.00%	1	100.00%	0	0%
Indicating	5	6.41%	5	100.00%	5	100.00%	0	0%
Initiating	63	80.77%	63	100.00%	63	100.00%	0	0%
Control	8	10.26%	8	100.00%	8	100.00%	0	0%
<b>Totals</b>	<b>78</b>	<b>100%</b>	<b>78</b>	<b>100.00%</b>	<b>78</b>	<b>100.00%</b>	<b>0</b>	<b>0%</b>

## Certification

Company: ARK Systems, Inc.

Building: Wash County Martin Luther King Center

Inspector: Dezmond Mayo

Contact: Gene Wolfe

Signed:

Signed:

# Executive Summary

Generated by: BuildingReports.com

Building Information		
<b>Building:</b> Wash County William J Dwyer Memorial Center	<b>Contact:</b> Gene Wolfe	
<b>Address:</b> 112 W Baltimore Street	<b>Phone:</b> 240-313-2290	
<b>Address:</b>	<b>Fax:</b>	
<b>City/State/Zip:</b> Hagerstown, MD 21740	<b>Mobile:</b> 301-331-5072	
<b>Country:</b> United States of America	<b>Email:</b> gwolfe@washco-md.net	
Inspection Performed By		
<b>Company:</b> ARK Systems, Inc.	<b>Inspector:</b> Dezmond Mayo	
<b>Address:</b> 9176 Red Branch Road	<b>Phone:</b> 410.995.1220	
<b>Address:</b>	<b>Fax:</b>	
<b>City/State/Zip:</b> Columbia, MD 21045	<b>Mobile:</b>	
<b>Country:</b> United States of America	<b>Email:</b> apaul@arksysinc.com	
System Control Unit		
<b>Manufacturer:</b> Fire-Lite	<b>Inspection Date:</b> 12/06/2017	<b>IDC Style:</b>
<b>Model Number:</b> MS-5UD	<b>Install Date:</b> 08/29/2013	<b>SLC Style:</b>
<b>Software Version:</b>	<b>Version Date:</b> 08/29/2013	<b>NAC Style:</b>
<b>Location:</b> 1st Near Main Entrance waiting area	<b>Current Protection:</b>	
Monitoring		
<b>Company:</b>	<b>Phone:</b>	<b>Account #:</b>
Central Station Signal Verification		
<b>Type:</b>	<b>Mfg:</b>	<b>Model #:</b>
<b>Test Time/Date:</b>	<b>Restore Time</b>	

## Inspection Summary

Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Indicating	3	9.68%	3	100.00%	3	100.00%	0	0%
Initiating	23	74.19%	23	100.00%	23	100.00%	0	0%
Control	5	16.13%	5	100.00%	5	100.00%	0	0%
<b>Totals</b>	<b>31</b>	<b>100%</b>	<b>31</b>	<b>100.00%</b>	<b>31</b>	<b>100.00%</b>	<b>0</b>	<b>0%</b>

## Certification

Company: ARK Systems, Inc.

Building: Wash County William J Dwyer Memorial  
Center

Inspector: Dezmond Mayo

Contact: Gene Wolfe

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

# Executive Summary

Generated by: BuildingReports.com

Building Information		
<b>Building:</b> Wash County Boonsboro Library	<b>Contact:</b> Gene Wolfe	
<b>Address:</b> 401 Potomac Street	<b>Phone:</b> 240-313-2290	
<b>Address:</b>	<b>Fax:</b>	
<b>City/State/Zip:</b> Boonsboro, MD 21713	<b>Mobile:</b> 301-331-5072	
<b>Country:</b> United States of America	<b>Email:</b> gwolfe@washco-md.net	
Inspection Performed By		
<b>Company:</b> ARK Systems, Inc.	<b>Inspector:</b> Travis McFarland	
<b>Address:</b> 9176 Red Branch Road	<b>Phone:</b> 410-995-1220	
<b>Address:</b>	<b>Fax:</b>	
<b>City/State/Zip:</b> Columbia, MD 21045	<b>Mobile:</b>	
<b>Country:</b> United States of America	<b>Email:</b> tmcfarland@arksysinc.com	
System Control Unit		
<b>Manufacturer:</b> Silent Knight	<b>Inspection Date:</b> 04/24/2017	<b>IDC Style:</b>
<b>Model Number:</b> IFP-100	<b>Install Date:</b> 08/29/2013	<b>SLC Style:</b>
<b>Software Version:</b>	<b>Version Date:</b> 08/29/2013	<b>NAC Style:</b>
<b>Location:</b> 1st Inside Mechanical Room	<b>Current Protection:</b>	
Monitoring		
<b>Company:</b>	<b>Phone:</b>	<b>Account #:</b>
Central Station Signal Verification		
<b>Type:</b>	<b>Mfg:</b>	<b>Model #:</b>
<b>Test Time/Date:</b>	<b>Restore Time</b>	

## Inspection Summary

Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Auxiliary	2	9.09%	2	100.00%	2	100.00%	0	0%
Indicating	2	9.09%	2	100.00%	2	100.00%	0	0%
Initiating	11	50.00%	11	100.00%	11	100.00%	0	0%
Control	7	31.82%	7	100.00%	7	100.00%	0	0%
<b>Totals</b>	<b>22</b>	<b>100%</b>	<b>22</b>	<b>100.00%</b>	<b>22</b>	<b>100.00%</b>	<b>0</b>	<b>0%</b>

## Certification

Company: ARK Systems, Inc.

Building: Wash County Boonsboro Library

Inspector: Travis McFarland

Contact: Gene Wolfe

Signed:

Signed:

# Executive Summary

Generated by: BuildingReports.com

Building Information		
<b>Building:</b> Wash County Smithsburg Library	<b>Contact:</b> Gene Wolfe	
<b>Address:</b> 66 W Water Street	<b>Phone:</b> 240-313-2290	
<b>Address:</b>	<b>Fax:</b>	
<b>City/State/Zip:</b> Smithsburg, MD 21783	<b>Mobile:</b> 301-331-5072	
<b>Country:</b> United States of America	<b>Email:</b> gwolfe@washco-md.net	
Inspection Performed By		
<b>Company:</b> ARK Systems, Inc.	<b>Inspector:</b> Travis McFarland	
<b>Address:</b> 9176 Red Branch Road	<b>Phone:</b> 410-995-1220	
<b>Address:</b>	<b>Fax:</b>	
<b>City/State/Zip:</b> Columbia, MD 21045	<b>Mobile:</b>	
<b>Country:</b> United States of America	<b>Email:</b> tmcfarland@arksysinc.com	
System Control Unit		
<b>Manufacturer:</b> FireLite	<b>Inspection Date:</b> 04/24/2017	<b>IDC Style:</b>
<b>Model Number:</b> MS10UD	<b>Install Date:</b> 08/29/2013	<b>SLC Style:</b>
<b>Software Version:</b>	<b>Version Date:</b> 08/29/2013	<b>NAC Style:</b>
<b>Location:</b> 1st Inside Mechanical Room	<b>Current Protection:</b>	
Monitoring		
<b>Company:</b>	<b>Phone:</b>	<b>Account #:</b>
Central Station Signal Verification		
<b>Type:</b> Digital Communicator	<b>Mfg:</b> Fire Watch	<b>Model #:</b> 411UDAC
<b>Test Time/Date:</b> 4/24/17 11:04:48 AM	<b>Restore Time</b>	

## Inspection Summary

Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Auxiliary	2	5.56%	2	100.00%	2	100.00%	0	0%
Indicating	2	5.56%	2	100.00%	2	100.00%	0	0%
Initiating	24	66.67%	24	100.00%	24	100.00%	0	0%
Control	8	22.22%	8	100.00%	8	100.00%	0	0%
<b>Totals</b>	<b>36</b>	<b>100%</b>	<b>36</b>	<b>100.00%</b>	<b>36</b>	<b>100.00%</b>	<b>0</b>	<b>0%</b>

## Certification

Company: ARK Systems, Inc.

Building: Wash County Smithsburg Library

Inspector: Travis McFarland

Contact: Gene Wolfe

Signed:

Signed:

# Executive Summary

Generated by: BuildingReports.com

Building Information		
<b>Building:</b> Wash County Agricultural Education Center	<b>Contact:</b> Gene Wolfe	
<b>Address:</b> 7313 Sharpsburg Pike	<b>Phone:</b> 240-313-2900	
<b>Address:</b>	<b>Fax:</b>	
<b>City/State/Zip:</b> Hagerstown, MD 21713	<b>Mobile:</b> 301-331-5072	
<b>Country:</b> United States of America	<b>Email:</b> gwolfe@washco-md.net	
Inspection Performed By		
<b>Company:</b> ARK Systems, Inc.	<b>Inspector:</b> Dezmond Mayo	
<b>Address:</b> 9176 Red Branch Road	<b>Phone:</b> 410.995.1220	
<b>Address:</b>	<b>Fax:</b>	
<b>City/State/Zip:</b> Columbia, MD 21045	<b>Mobile:</b>	
<b>Country:</b> United States of America	<b>Email:</b> apaul@arksysinc.com	
System Control Unit		
<b>Manufacturer:</b> Notifier	<b>Inspection Date:</b> 12/06/2017	<b>IDC Style:</b>
<b>Model Number:</b> AFP200	<b>Install Date:</b> 08/27/2013	<b>SLC Style:</b>
<b>Software Version:</b>	<b>Version Date:</b> 08/27/2013	<b>NAC Style:</b>
<b>Location:</b> 1st Inside Main Entrance lobby	<b>Current Protection:</b>	
Monitoring		
<b>Company:</b>	<b>Phone:</b>	<b>Account #:</b>
Central Station Signal Verification		
<b>Type:</b> Digital Communicator	<b>Mfg:</b> ADEMCO	<b>Model #:</b> 5110 XM
<b>Test Time/Date:</b> 12/6/17 12:46:10 PM	<b>Restore Time</b>	

## Inspection Summary

Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Auxiliary	4	13.79%	4	100.00%	4	100.00%	0	0%
Initiating	14	48.28%	14	100.00%	14	100.00%	0	0%
Indicating	3	10.34%	3	100.00%	3	100.00%	0	0%
Control	8	27.59%	8	100.00%	8	100.00%	0	0%
<b>Totals</b>	<b>29</b>	<b>100%</b>	<b>29</b>	<b>100.00%</b>	<b>29</b>	<b>100.00%</b>	<b>0</b>	<b>0%</b>

## Certification

Company: ARK Systems, Inc.

Building: Wash County Agricultural Education Center

Inspector: Dezmond Mayo

Contact: Gene Wolfe

Signed:

Signed:



# REQUEST FOR QUOTATION

PLEASE COMPLETE THE FOLLOWING CONTACT INFORMATION

**NOTES:**

Company Name: ARK SYSTEMS INC  
 Address: 9176 Red Branch Road  
Columbia Maryland 21045  
 Contact Name: Mr. Tomas Edgar  
 Contact Title: Sales Engineer  
 E-mail: tedgar@arksysinc.com

1. Quoted prices are to be net thirty (30) calendar days; all discounts are to be deducted and reflected in net prices.
2. The County reserves the right to reject any and/or all quotes, to waive any technicalities in the quote, and to take whatever action is in the best interest of Washington County.
3. The County is exempt from State of Maryland Sales Tax. The County's Maryland Sales Tax Exemption Number is 3000129 2.

**RETURN QUOTATIONS TO:**

**WASHINGTON COUNTY PURCHASING DEPARTMENT**  
 Washington County Administration Building  
 100 West Washington Street, Third Floor, Room 320  
 Hagerstown, Maryland 21740-4748

Attention: *Rick Curry, CPPB -Buyer*

Telephone Number: 240-313-2330

**REQUEST FOR QUOTATION  
THIS IS NOT  
AN ORDER**

**DATE ISSUED**

5/8/2013

**DELIVERY  
WANTED**

See Attachment

**DESCRIPTION**

**FIRE ALARM & HEAT DETECTOR TESTING & INSPECTION  
WASHINGTON COUNTY FACILITIES  
Q-13-554**

*(See Attached Instructions & Specifications)*

**QUOTATION DUE:** Friday, May 31, 2013, no later than 3:00 P.M. and must be time-stamped in the Purchasing Department. Opening of quotations will follow. Interested parties are invited to attend.

**QUOTATIONS TO BE ADDRESSED TO:** Washington County Purchasing Department, Attn: Rick Curry, CPPB, Buyer, Washington County Administration Building, 100 W. Washington Street, Third Floor, Room 320, Hagerstown, Maryland, 21740-4748 and enclosed in a sealed opaque envelope marked "QUOTATION – (Q-13-554) FIRE ALARM & HEAT DETECTOR TESTING & INSPECTION" and bearing the vendor's name. Having received clarification on all items of conflict or upon which any doubt arose, the undersigned proposed to furnish all labor, materials and equipment called for by said specifications and instructions for the costs as specified on the attached Specifications/Proposal Form.

**NOTE:** This page is to be returned with the Form of Proposal.

We quote you as above - F.O.B. \$8173.00  
 Official Signature *Butch Kirk*  
 Name Printed Butch Kirk (Vice President)  
 Telephone Number 410-995-1220

Acknowledge Addenda # 1 Date 05/16/2013  
 # 2 Date 05/28/13 # 3 Date 05/29/13  
 Delivery/Service can be performed no later than 30  
 calendar days from receipt of order.  
 Date June 05, 2013





Location	Total Price
<b>H. Court House</b> Five Hundred Two _____ Dollars <i>(Written Unit Price)</i> Zero _____ Cents <i>(Written Unit Price)</i>	\$ <u>502.00</u> * <i>(Figures)</i>
<b>I. Detention Center</b> One Thousand Five Hundred Fifty Six _____ Dollars <i>(Written Unit Price)</i> Zero _____ Cents <i>(Written Unit Price)</i>	\$ <u>1556.00</u> * <i>(Figures)</i>
<b>J. <del>Detention Center - Minimum Security Wing</del></b> _____ Dollars <i>(Written Unit Price)</i> _____ Cents <i>(Written Unit Price)</i>	\$ <u>Deleted</u> * <i>(Figures)</i>
<b>K. Hagerstown Regional Airport – Furgo/Earth Data Aviation Building</b> Fifty Two _____ Dollars <i>(Written Unit Price)</i> Zero _____ Cents <i>(Written Unit Price)</i>	\$ <u>52.00</u> * <i>(Figures)</i>
<b>L. Hagerstown Regional Airport – Fire Station</b> Two Hundred Sixty Five _____ Dollars <i>(Written Unit Price)</i> Zero _____ Cents <i>(Written Unit Price)</i>	\$ <u>265.00</u> * <i>(Figures)</i>
<b>M. Hagerstown Regional Airport – Snow Removal Equipment Building</b> Sixty Five _____ Dollars <i>(Written Unit Price)</i> Zero _____ Cents <i>(Written Unit Price)</i>	\$ <u>65.00</u> * <i>(Figures)</i>

Location	Total Price
<p><b>N. Hagerstown Regional Airport – Terminal Building</b></p> <p>Two Hundred Fifty Three _____ Dollars  <i>(Written Unit Price)</i></p> <p>Zero _____ Cents  <i>(Written Unit Price)</i></p>	<p>\$ <u>253.00</u> *</p> <p><i>(Figures)</i></p>
<p><b>O. L. P. Snyder (Clear Spring) Library</b></p> <p>Ninety Six _____ Dollars  <i>(Written Unit Price)</i></p> <p>Zero _____ Cents  <i>(Written Unit Price)</i></p>	<p>\$ <u>96.00</u> *</p> <p><i>(Figures)</i></p>
<p><b>P. Martin Luther King Center</b></p> <p>One Hundred Nineteen _____ Dollars  <i>(Written Unit Price)</i></p> <p>Zero _____ Cents  <i>(Written Unit Price)</i></p>	<p>\$ <u>119.00</u> *</p> <p><i>(Figures)</i></p>
<p><b>Q. Sheriff's Patrol Division</b></p> <p>Two Hundred Ninety Two _____ Dollars  <i>(Written Unit Price)</i></p> <p>Zero _____ Cents  <i>(Written Unit Price)</i></p>	<p>\$ <u>292.00</u> *</p> <p><i>(Figures)</i></p>
<p><b>R. Public Annex Facility</b></p> <p>One Hundred Twelve _____ Dollars  <i>(Written Unit Price)</i></p> <p>Zero _____ Cents  <i>(Written Unit Price)</i></p>	<p>\$ <u>112.00</u> *</p> <p><i>(Figures)</i></p>
<p><b>S. Smithsburg Library</b></p> <p>One Hundred Forty Three _____ Dollars  <i>(Written Unit Price)</i></p> <p>Zero _____ Cents  <i>(Written Unit Price)</i></p>	<p>\$ <u>143.00</u> *</p> <p><i>(Figures)</i></p>



Location	Total Price
<b>Z. Washington County Administration Building #2</b> <hr/> One Hundred Eighty Two Dollars <i>(Written Unit Price)</i> <hr/> Zero Cents <i>(Written Unit Price)</i>	\$ <u>182.00</u> * <i>(Figures)</i>
<b>AA. Washington County Health Department - 1302 Pennsylvania Ave.</b> <hr/> One Hundred Eighty Two Dollars <i>(Written Unit Price)</i> <hr/> Zero Cents <i>(Written Unit Price)</i>	\$ <u>182.00</u> * <i>(Figures)</i>
<b>BB. Washington County Health Department – 5980 Cullen Drive</b> <hr/> One Hundred Twelve Dollars <i>(Written Unit Price)</i> <hr/> Zero Cents <i>(Written Unit Price)</i>	\$ <u>112.00</u> * <i>(Figures)</i>
<b>CC. Washington County Health Department – 5989 Cullen Drive</b> <hr/> Three Hundred Seventeen Dollars <i>(Written Unit Price)</i> <hr/> Zero Cents <i>(Written Unit Price)</i>	\$ <u>117.00</u> * <i>(Figures)</i>

<b>HOURLY RATE FOR TECHNICIAN</b>		
<u>Sixty</u> Dollars <i>(Written Unit Price)</i>		X 40 Hours =
<u>Zero</u> Cents <i>(Written Unit Price)</i>		
<b>Total Hourly Rate X 40 Hours:</b>		
<u>Two Thousand Four Hundred</u> Dollars <i>(Written Unit Price)</i>		\$ <u>2400.00</u> *
<u>Zero</u> Cents <i>(Written Unit Price)</i>		<i>(Figures)</i>
<b>TOTAL LUMP SUM (of All * Items Above, excluding Item J.):</b>		
<u>Eight Thousand One Hundred Seventy Three</u> Dollars <i>(Written Unit Price)</i>		\$ <u>8173.00</u> *
<u>Zero</u> Cents <i>(Written Unit Price)</i>		<i>(Figures)</i>

**Hourly Rates:**

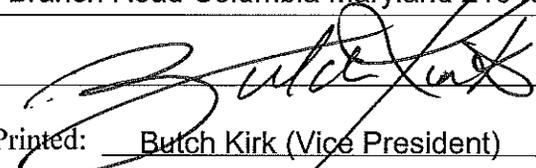
Evenings and Saturdays		
<u>Ninety</u> Dollars	(Written Unit Price)	\$ <u>90.00</u> *
		(Figures)
<u>Zero</u> Cents	(Written Unit Price)	
Sundays and Holidays		
<u>One Hundred Five</u> Dollars	(Written Unit Price)	\$ <u>105.00</u> *
		(Figures)
<u>Zero</u> Cents	(Written Unit Price)	

The Board has the right to reject any or all proposals without explanation, to waive any informalities, and to withhold final award to the contract for a period of sixty (60) calendar days from the date of quotation opening. No bidder may withdraw his/her proposal for a period of ninety (90) calendar days from date of quotation opening.

The undersigned is aware that his failure to properly and completely fill in all blanks on this proposal may be due cause for its rejection.

Firm Name and Address: ARK SYSTEMS INC

9176 Red Branch Road Columbia Maryland 21045

By (Signature): 

Name and Title Printed: Butch Kirk (Vice President)

Telephone No. / Fax No.: 410-917-0470/410-997-1191

E-Mail Address: Butch@arksysinc.com

Employer's Federal Identification No. 0986647

Remarks/Exceptions: Please See page 33 "Attachment 1" Certificate(s) of Insurance.

"IWIF & umbrella carrier can not provide 30 day notices of cancellations to certificate holder holders."

**Background and Applicability:**

In conjunction with the Office of Management and Budget and other affected Federal agencies, DOT published an update to 49 CFR Part 29 on November 26, 2003. This government-wide regulation implements Executive Order 12549, *Debarment and Suspension*, Executive Order 12689, *Debarment and Suspension*, and 31 U.S.C. 6101 note (Section 2455, Public Law 103-355, 108 Stat. 3327).

The provisions of Part 29 apply to all grantee contracts and subcontracts at any level expected to equal or exceed \$25,000 as well as any contract or subcontract (at any level) for Federally required auditing services, 49 CFR 29.220(b). This represents a change from prior practice in that the dollar threshold for application of these rules has been lowered from \$100,000 to \$25,000. These are contracts and subcontracts referred to in the regulation as "covered transactions."

Grantees, Contractors, and Subcontractors (at any level) that enter into covered transactions are required to verify that the entity (as well as its principals and affiliates) they propose to contract or subcontract with is not excluded or disqualified. They do this by (a) Checking the Excluded Parties List System, (b) Collecting a certification from that person, or (c) Adding a clause or condition to the contract or subcontract. This represents a change from prior practice in that certification is still acceptable but is no longer required, 49 CFR 29.300.

Grantees, Contractors, and Subcontractors who enter into covered transactions also must require the entities they contract with to comply with 49 CFR 29, Subpart C and include this requirement in their own subsequent covered transactions (i.e., the requirement flows down to subcontracts at all levels).

This contract is a covered transaction for purposes of 49 CFR Part 29. As such, the Contractor is required to verify that none of the Contractor, its principals, as defined at 49 CFR 29.995, or affiliates, as defined at 49 CFR 29.905, are excluded or disqualified as defined at 49 CFR 29.940 and 29.945.

The Contractor is required to comply with 49 CFR 29, Subpart C and must include the requirement to comply with 49 CFR 29, Subpart C in any lower tier covered transaction it enters into.

By signing and submitting its bid or proposal, the Bidder or proposer certifies as follows: The certification in this clause is a material representation of fact relied upon by the *County*. If it is later determined that the Bidder or proposer knowingly rendered an erroneous certification, in addition to remedies available to the *County*, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

The Bidder agrees to comply with the requirements of 49 CFR 29, Subpart C while this offer is valid and throughout the period of any contract that may arise from this offer.

The Bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

Company Name ARK SYSTEMS INC

Signature of Contractor's Authorized Official 

Printed Name of Contractor's Authorized Official Butch Kirk

Printed Title of Contractor's Authorized Official Vice President

Date June 05, 2013



Fire, Security, Data, & Sound System Integration

**Corporate Office**  
9176 Red Branch Road  
Columbia, Maryland 21045  
(410) 995-1220  
(410) 997-0188  
(301) 621-5736  
Fax (410) 997-1191  
www.arksysinc.com

**Western MD Office**  
14803 McMullen Hwy  
Cresaptown, MD 21502  
(301) 729-1968  
Fax (410) 997-1191  
www.arksysinc.com

**Delmarva Office**  
12636 Sunset Avenue  
Suite J-2  
Ocean City, Maryland 21842  
(410) 213-0218  
Fax (410) 213-1254  
www.arksysinc.com

**JOB REFERENCES**

**Valley Mall**

17301 Valley Mall Road  
Hagerstown, Maryland 21740

**Contact: Mr. George Moats (Rusty)**  
301-582-1617

**Mount Saint Mary's University**

Facilities Department  
16300 Old Emmitsburg Road  
EMMITTSBURG, Maryland 21717

**Contact: Bruce Norman (Aramark)**  
Phone: (301) 447-8305

**Garrett County Community Action Committee Inc.**

104 E. Center Street  
Oakland, Maryland 21550  
**Contact: Ms. Yolanda Massey**  
(301)-616-5063

**FAIRFIELD AREA SCHOOL DISTRICT**

4840 Fairfield Road  
Fairfield, PA 17320  
**Contact: Howie N. Kessel**  
Phone: (717) 642-2042  
Fax: (717) 642-2031

**ALL SAINTS EPISCOPAL CHURCH**

106 West Church Street  
Frederick, Maryland 21701  
**Contact: Ms. Katie O Arendt**  
Phone: (301)-663-5625

**POLICY TITLE:** Insurance Requirements for Independent Contractors

**POLICY NUMBER:** P-4

**ADOPTION DATE:** August 29, 1989

**EFFECTIVE DATE:** September 1, 1989

**FILING INSTRUCTIONS:** \_\_\_\_\_

**I. PURPOSE**

To protect Washington County against liability, loss or expense due to damaged property, injury to or death of any person or persons and for care and loss of services arising in any way, out of, or in connection with or resulting from the work or service performed on behalf of Washington County.

**II. ACTION**

The following should be inserted in all Independent Contractor Contracts:

"The Contractor shall procure and maintain at his sole expense and until final acceptance of the work by the County, insurance as hereinafter enumerated in policies written by insurance companies admitted in the State of Maryland, have A.M. Best rating of A- or better or its equivalent, and acceptable to the County."

1. **Workers Compensation:** The Contractor agrees to comply with Workers Compensation laws of the State of Maryland and to maintain a Workers Compensation and Employers Liability Policy.

Minimum Limits Required:

Workers Compensation -	Statutory
Employers Liability -	\$100,000 (Each Accident)
	\$500,000 (Disease - Policy Limit)
	\$100,000 (Disease - Each Employee)

2. **Comprehensive General Liability Insurance:** The Contractor shall provide Comprehensive General Liability including Products and Completed Operations.

Minimum Limits Required:

\$1,000,000 combined single limit for Bodily Injury and Property Damage.

Such insurance shall protect the County, its agents, elected and appointed officials, commission members and employees, and name Washington County on the policy as additional insured against liability, loss or expense due to damaged property (including loss of use), injury to or death of any person or persons and for care and loss of services arising in any way, out of, or in connection with or resulting from the work of service performed on behalf of Washington County.

2. **Comprehensive General Liability Insurance** (continued)

The Contractor is ultimately responsible that Subcontractors, if subcontracting is authorized, procure and maintain at their sole expense and until final acceptance of the work by the County, insurance as hereinafter enumerated in policies written by insurance companies admitted in the State of Maryland, have A.M. Best rating of A- or better or its equivalent, and acceptable to the County.

3. **Business Automobile Liability:** The Contractor shall provide Business Auto Liability including coverage for all leased, owned, non-owned and hired vehicles.

Minimum Limits Required:

\$1,000,000 combined single limit for Bodily Injury or Property Damage.

**Certificate(s) of Insurance:** The Contractor shall provide certificates of insurance ~~requiring a 30 day notice of cancellation~~ to the Insurance Department, Board of County Commissioners of Washington County prior to the start of the applicable project. B1

Approval of the insurance by the County shall not in any way relieve or decrease the liability of the Contractor. It is expressly understood that the County does not in any way represent that the specified limits of liability or coverage or policy forms are sufficient or adequate to protect the interest or liabilities of the Contractor.

All responsibility for payment of any sums resulting from any deductible provisions, corridor, or self-insured retention conditions of the policy or policies shall remain with the Contractor.

**General Indemnity:** The Contractor shall indemnify, defend and save harmless the Board of County Commissioners of Washington County, its appointed or elected officials, commission members, employees and agents for any and all suits, legal actions, administrative proceedings, claims, demands, damages, liabilities, interest, attorneys fees, costs and expenses of whatsoever kind of nature, whether arising before or after final acceptance and in any manner directly or indirectly caused, occasioned or contributed to in whole or in part by reason of any act, error or omission, fault or negligence whether active or passive by the Contractor, or any one acting under its direction, control or on its behalf in connection with or incident to its performance of the Contract.

Revision Date: August 27, 1991  
Effective Date: August 27, 1991  
Revision Date: March 4, 1997  
Effective Date: March 4, 1997