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BOARD OF COUNTY COMMISSIONERS
August 14, 2018
OPEN AGENDA

- 08:00 A.M. INVOCATION AND PLEDGE OF ALLEGIANCE
 CALL TO ORDER, *President Terry L. Baker*
- 08:05 A.M. CLOSED SESSION
(To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; to consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State; to consult with staff, consultants, or other individuals about pending or potential litigation; and to consult with counsel to obtain legal advice on a legal matter.)
- 10:00 A.M. RECONVENE IN OPEN SESSION
- 10:05 A.M. COMMISSIONERS' REPORTS AND COMMENTS
- 10:15 A.M. REPORTS FROM COUNTY STAFF
- 10:20 A.M. CITIZENS PARTICIPATION
- 10:25 A.M. DISABLED AMERICAN VETERANS ORGANIZATION "FORGET-ME-NOT"
 MONTH (September 2018) – *Board of County Commissioners*
- 10:30 A.M. NATIONAL HEALTH CENTER WEEK (August 12th-18th) PROCLAMATION – *Board
of County Commissioners*
- 10:35 A.M. HOPKINS FAMILY REVOCABLE TRUST CONSERVATION RESERVE
 ENHANCEMENT PROGRAM (CREP) EASEMENT PROPOSAL – *Eric Seifarth,
Rural Preservation Administrator, Department of Planning & Zoning*
- 10:45 A.M. REPEAL AND REENACTMENT OF THE AGRICULTURAL LAND
 PRESERVATION DISTRICT ORDINANCE, WITH ACCOMPANYING
 REGULATIONS; AND REPEAL AND REENACTMENT OF THE WASHINGTON
 COUNTY AGRICULTURAL REAL PROPERTY TAX CREDIT ORDINANCE –
 FOLLOW-UP TO THE JULY 24, 2018 PRESENTATION – *Eric Seifarth, Rural
Preservation Administrator, Department of Planning & Zoning, and Chris Boggs, Land
Preservation Planner, Department of Planning & Zoning*

- 10:55 A.M. LOAN PROPOSAL – FIRST HOSE COMPANY OF BOONSBORO – *R. David Hays, Director, Division of Emergency Services, and Ed Williams, President, First Hose Company of Boonsboro*
- 11:00 A.M. FIRE AND EMERGENCY MEDICAL SERVICES STUDY – FINAL REPORT – *R. David Hays, Director, Emergency Services, Dr. William Jenaway, VFIS Consultants, Glatfelter Insurance Group, and Dale Hill, Washington County Volunteer Fire and Rescue Assoc.*
- 11:05 A.M. EMERGENCY NUMBER SYSTEMS BOARD – APPROVAL TO SUBMIT FUNDING REQUEST – *Stephanie Lapole, Grant Manager, Office of Grant Management, and Bardona Woods, Assistant Director, Emergency Communications*
- 11:10 A.M. WASHINGTON COUNTY COMMISSIONERS INTENT RESOLUTION REGARDING THE ISSUANCE OF NOT TO EXCEED \$5,000,000 OF ECONOMIC DEVELOPMENT REVENUE BONDS FOR THE BENEFIT OF WILLOW INVESTMENT HOLDINGS, LLC AND/OR ITS AFFILIATE BEACHLEY FURNITURE COMPANY, INC. – *Lindsay Rader, Bond Counsel for Wash. Co., and Sara Greaves, Chief Financial Officer, Budget and Finance*
- 11:15 A.M. EDWARD J. BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT – APPROVAL TO SUBMIT APPLICATION AND ACCEPT AWARDED FUNDING - *Tina Wilson, Office of Grant Management, and Cody Miller, Washington County Sheriff's Office*
- 11:20 A.M. PROFESSIONAL BOULEVARD PROPERTY ACQUISITION – *Todd Moser, Real Property Administrator, Division of Engineering, and Scott Hobbs, Director, Division of Engineering*
- 11:25 A.M. CRAYTON BOULEVARD – *Scott Hobbs, Director, Division of Engineering*
- 11:30 A.M. WASHINGTON COUNTY RADIO COMMUNICATIONS MANAGEMENT COMMITTEE MEMBERSHIP – *Ron Whitt, Director, Division of Information Services*
- 11:35 A.M. GKG – WASTE TO ENERGY – *Robert Slocum, County Administrator, John Martirano, County Attorney, and Dave Mason, Deputy Director, Solid Waste & Watershed Water Quality*
- 11:45 A.M. CASCADE DEVELOPMENT – *Robert Slocum, County Administrator, John Martirano, County Attorney, and Jim Sterling, Director, Public Works*
- 12:00 P.M. ADJOURNMENT



Agenda Report Form

Open Session Item

SUBJECT: Disabled American Veterans Organization Forget-Me-Not Month

PRESENTATION DATE: August 14, 2018

PRESENTATION BY: Board of County Commissioners

RECOMMENDED MOTION: None

REPORT-IN-BRIEF: Proclamation Presentation

WHEREAS, The Disabled American Veterans organization offers free services to disabled veterans and their families in filing claims for government benefits as well as the resolution of problems regarding employment, health care and counseling; and

WHEREAS, The Disabled Veterans organization strives to respond to emergency needs arising in the family of any disabled veteran; and

WHEREAS, The community wishes to express a deep and continuing sense of gratitude to those disabled veterans who gave so much to protect and preserve our way of life; and

WHEREAS, The Disabled American Veterans organization has chosen September 2018 for its annual *Forget Me Not Drive* in Washington County and pledges that all contributions will be utilized for disabled veterans and their families in our community; and

NOW THEREFORE, we the Board of County Commissioners of Washington County, Maryland, hereby recognize September 2018 as "*Forget-Me-Not Month*" and encourage all citizens to join in and support those who have given so freely to protect and defend the rights and freedom of us all.



Agenda Report Form

Open Session Item

SUBJECT: National Health Center Week – August 12th – 18th, 2018

PRESENTATION DATE: August 14, 2018

PRESENTATION BY: Board of County Commissioners

RECOMMENDED MOTION: None

REPORT-IN-BRIEF: Proclamation Presentation

WHEREAS, For over 50 years, America’s Community Health Centers have provided high-quality affordable, comprehensive primary and preventive health care in our nation’s underserved communities, delivering value to, and having significant impact on America’s health care system; and

WHEREAS, As the country’s largest primary care network, Health Centers are the health care home for 27 million Americans in over 10,400 communities across the nation. One in every twelve people in the United States receives care in a community health center; and

WHEREAS, Health Centers are a critical element of the health system, serving both rural and urban populations and often provide the only accessible and dependable source of primary care in their communities; and

WHEREAS, Every day, Health Centers develop new approaches to integrating a wide range of services beyond primary care, including care management, telehealth, oral health, vision, behavioral health, and pharmacy services to meet the needs and challenges of their patients and communities; and

WHEREAS, Health Centers are governed by patient-majority boards, ensuring that the patients of Each Health Center are engaged in their own health care decisions and are responsive to the needs of the community; and

WHEREAS, National Health Center Week offers the opportunity to recognize America’s nearly 1,400 health center organizations with over 10,400 service delivery sites, their dedicated staff, board members, patients and all those responsible for their continued success and growth, and

NOW THEREFORE, we the Board of County Commissioners of Washington County, Maryland, hereby proclaim the week of August 12-18, 2018, as National Health Center Week in Washington County and commend this observance to all of our citizens.



Agenda Report Form

Open Session Item

SUBJECT: Hopkins Family Revocable Trust Conservation Reserve Enhancement Program (CREP) Easement proposal

PRESENTATION DATE: August 14, 2018

PRESENTATION BY: Eric Seifarth, Rural Preservation Administrator, Dept. of Planning & Zoning

RECOMMENDED MOTION: Move to approve the Hopkins Family Revocable Trust CREP easement project, paid for 100% by the State, in the amount of \$705,861.10 for 206.61 CREP easement acres, to adopt an ordinance approving the purchase of the easement, and to authorize the execution of the necessary documentation to finalize the easement purchase.

REPORT-IN-BRIEF: The Hopkins property is located at 12923, 12951 & 12731 Licking Creek Road, Big Pool and will consist of a CREP easement. This easement will protect roughly 32 acres of woodland and 164 acres of pastureland, as well as buffer over 5,000 feet of Licking Creek and its tributaries. The farm contains an historic house, and is surrounded by other historic properties. All fourteen (14) development rights will be extinguished.

Washington County has been funded to purchase CREP easements on 776(983 including Hopkins) acres of land since 2010. The Hopkins easement will serve to both protect Maryland waterways, as well as preserve the agricultural, historic, cultural and natural characteristics of the land.

DISCUSSION: For FY 2018, the State of Maryland is awarding CREP grants to eligible properties.

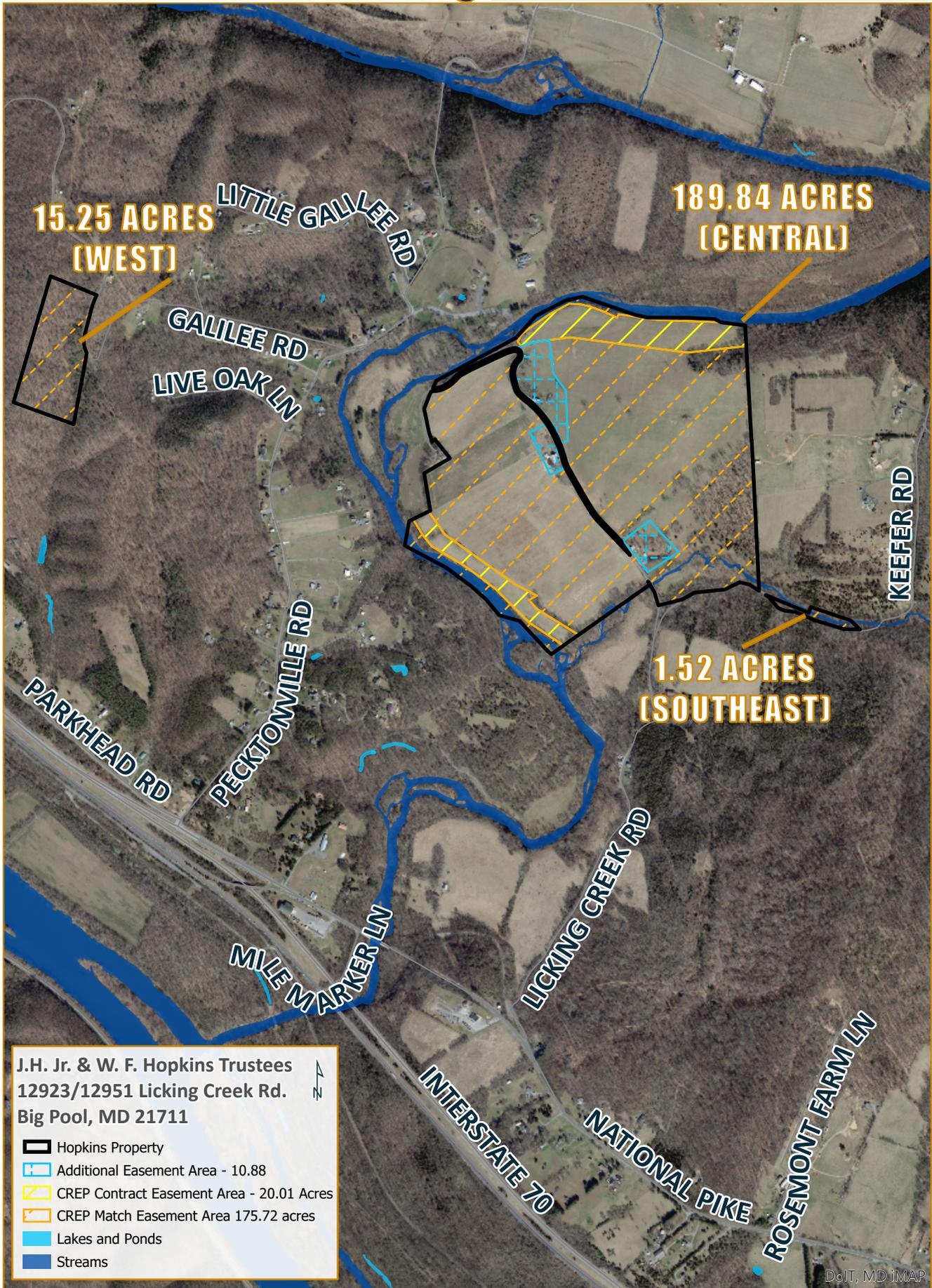
FISCAL IMPACT: CREP funds are 100% State dollars. In addition to the easement funds, the County receives up to 3% of the easement value for administrative costs, a mandatory 1.5% for compliance costs and funds to cover all legal costs and surveys.

CONCURRENCES: DNR staff approves and supports our program. A final money allocation will be approved by the State Board of Public Works.

ALTERNATIVES: If Washington County rejects these State funds for CREP, the funds will be allocated to other counties in Maryland.

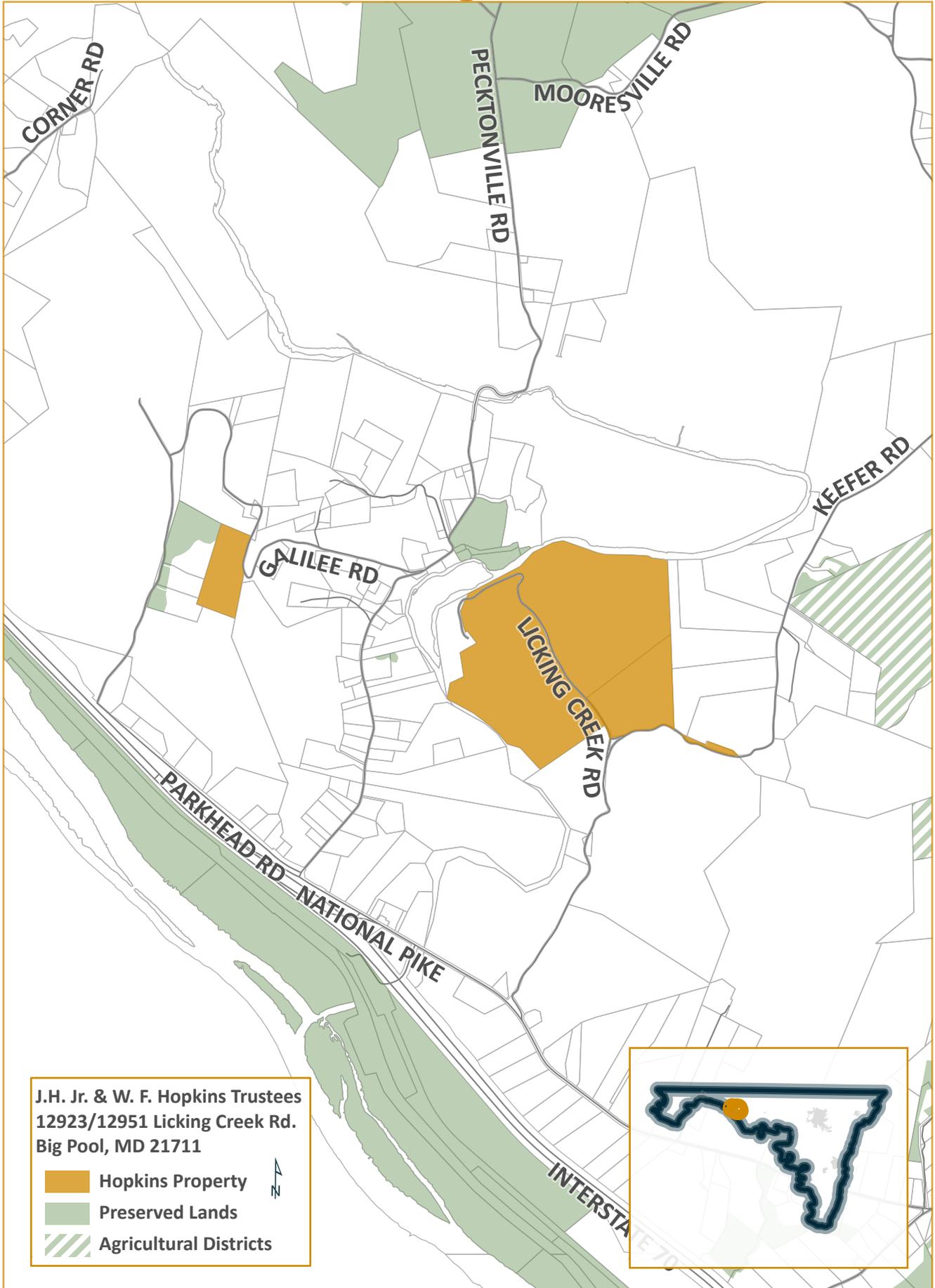
ATTACHMENTS: Aerial Map, Location Map, Ordinance

AUDIO/VISUAL NEEDS: Aerial Map



DoIT, MD IMAP





ORDINANCE NO. ORD-2018-

**AN ORDINANCE TO APPROVE THE PURCHASE OF A CONSERVATION
EASEMENT UNDER THE MARYLAND CONSERVATION RESERVE
ENHANCEMENT PROGRAM (CREP)**

(Re: Hopkins Family Trust CREP Easement)

RECITALS

1. The Maryland Conservation Reserve Enhancement Program ("CREP") is a federal-State natural resources conservation program that addresses state and nationally significant agricultural related environmental concerns related to agriculture.

2. CREP provides financial incentives to program participants to voluntarily remove cropland and marginal pastureland from agricultural production in order to improve, protect, and enhance water quality in the Chesapeake Bay watershed and replacing it with the best management practices including establishment of riparian buffers, grass plantings, forbs, shrubs and trees, stabilization of highly erodible soils, habitat restoration for plant and animal species, and restoration of wetlands.

3. Protection is provided through the acquisition of easements and fee estates from willing landowners currently holding a fifteen (15) year CREP contract and the supporting activities of CREP Sponsors and local governments.

4. For FY2018, the State of Maryland ("State") is awarding CREP grants to eligible Counties (the "CREP Funds").

5. John H. Hopkins, Wilmarie F. Hopkins, and/or John H. Hopkins, Jr., Trustees of the Hopkins Family Revocable Trust, or Successor Trustees (collectively, the "Property Owner") are the owners of real property consisting of 212.26 acres, more or less, (the "Land") in Washington County, Maryland.

6. The County has agreed to pay the approximate sum of SEVEN HUNDRED FIVE THOUSAND, EIGHT HUNDRED SIXTY-ONE DOLLARS AND TEN CENTS (\$705,861.10), which is a portion of the CREP Funds, to the Property Owner for a Deed of Conservation Easement (the "Hopkins Family Trust CREP Easement") on 206.61 acres, more or less, (the "Easement Property"). The Easement Property is more particularly described on Exhibit A attached hereto.

THEREFORE, BE IT ORDAINED by the Board of County Commissioners of Washington County, Maryland that the purchase of the Hopkins Family Trust CREP Easement is approved and that the President of the Board and the County Clerk be and are hereby authorized and directed to execute and attest, respectively, all such documents for and on behalf of the County relating to the purchase of the Hopkins Family Trust CREP Easement.

ADOPTED this ____ day of July, 2018.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Krista L. Hart, Clerk

BY: _____
Terry L. Baker, President

Approved as to legal sufficiency:

John M. Martirano
County Attorney

Mail to:
Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740

EXHIBIT A--DESCRIPTION OF EASEMENT PROPERTY

All those tracts, lots, or parcels of land, and all the rights, ways, privileges and appurtenances thereunto belonging or in anywise appertaining, situate in Election District No. 15, Washington County, Maryland, being part of the properties identified by the State Department of Assessments and Taxation as tax account nos. 15-002549 and 15-002557 and being identified as:

CREP CONTRACT EASEMENT AREA 1 – 6.84 AC. ±
CREP CONTRACT EASEMENT AREA 2 – 13.17 AC. ±
CREP MATCH EASEMENT AREA 1 – 15.25 AC. ±
CREP MATCH EASEMENT AREA 2 – 5.08 AC. ±
CREP MATCH EASEMENT AREA 3 – 129.68 AC ±
CREP MATCH EASEMENT AREA 4 – 24.19 AC ±
CREP MATCH EASEMENT AREA 5 – 1.52 AC ±
ADDITIONAL EASEMENT AREA 1 – 6.07 AC. ±
ADDITIONAL EASEMENT AREA 2 – 1.78 AC. ±
ADDITIONAL EASEMENT AREA 3 – 3.03 AC ±

on a plat prepared by Triad Engineering, Inc. entitled “CREP EASEMENT PLAT UPON THE LANDS OF WILMARIE F. HOPKINS AND JOHN H. HOPKINS, TRUSTEES OF THE HOPKINS FAMILY REVOCALBE [SIC] TRUST,” dated 04/09/2018, and recorded on May 17, 2018 as Misc. Plat No. 735-737 among the Plat Records of Washington County, Maryland.

Being part of the same property described in the Deeds dated and recorded among the Land Records of Washington County, Maryland, as follows: [1] Deed from Wilmarie Fleigh Hopkins, also known as Milmarie E. Hopkins, by John Henry Hopkins, Jr., her attorney-in-fact, to Wilmarie F. Hopkins and John H. Hopkins, Jr., Trustees of the Hopkins Family Revocable Trust dated October 30, 2001 and recorded in Liber 2587, Folio 250; and [2] Deed from John Henry Hopkins and Wilmarie F. Hopkins, his wife, to John Henry Hopkins and Wilmarie F. Hopkins, Trustees of the Hopkins Family Revocable Trust dated October 30, 2001 and recorded in Liber 1754, Folio 217.



Agenda Report Form

Open Session Item

SUBJECT: Repeal and Reenactment of the Agricultural Land Preservation District Ordinance, with Accompanying Regulations; and Repeal and Reenactment of the Washington County Agricultural Real Property Tax Credit Ordinance—follow-up to July 24, 2018 presentation.

PRESENTATION DATE: August 14, 2018

PRESENTATION BY: Eric Seifarth, Rural Preservation Administrator, and Chris Boggs, Land Preservation Planner, Department. of Planning & Zoning

RECOMMENDED MOTION: Move to repeal and reenact the Agricultural Land Preservation District Ordinance as presented, with a ten (10) year initial period and subsequent five (5) year periods, with accompanying Regulations; and move to repeal and reenact the Agricultural Real Property Tax Credit Ordinance.

REPORT-IN-BRIEF: The Agricultural Land Preservation Districts Ordinance, its associated Regulations, and the Washington County Agricultural Real Property Tax Credit Ordinance are proposed for modification in order for them to reflect intended practice and to clarify certain procedures. Substantive changes included: Ag District Ordinance and Regulations clarify that both the Planning Commission and Ag Advisory Board must review applications before referring them to the County Commissioners for approval; clarify that only the original owners of District Agreements are entitled to lot rights; and clarify the 5 year District renewal clause.

DISCUSSION: Land Preservation staff made a brief presentation of the purpose of the proposed amendments stating that they are intended to clarify intent and current practice; the Planning Commission and the Agricultural Advisory Board must both review the application, only original owners are entitled to lot rights and owners must request renewal after the initial 10 year period. Gerald Ditto provided comments during the hearing suggesting that owners should be afforded an option to withdraw from the 10 year district agreement after 5 years. There were no other comments affecting the amendment language. The public comment period ended with the close of the hearing. Commissioners deferred further discussion and a decision to a later date. If discussion results in changes to the proposed amendments, the RECOMMENDED MOTION will need to be modified.

FISCAL IMPACT: County Ag Districts, and the accompanying Ag Tax Credit program, currently account for about \$415,000 per year in taxes not collected. This impact remains the same, whether the Ordinance is updated or not.

CONCURRENCES: The Agricultural Land Preservation Advisory Board and the Planning Commission recommend approval of the ordinance amendments.

ALTERNATIVES: Reject the proposal; further review the proposal.

ATTACHMENTS: Repealed and Reenacted Agricultural Land Preservation District Ordinance;
accompanying updated Regulations; Repealed and Reenacted Agricultural Real Property Tax Ordinance

**REGULATIONS FOR THE ESTABLISHMENT OF AGRICULTURAL LAND
PRESERVATION DISTRICTS IN WASHINGTON COUNTY, MARYLAND**

Adopted January 13, 2009
Revised _____, 2018

1. Purpose.

1.01 The purpose of these Regulations is to provide for the standards and guidelines by which real property in Washington County is eligible for inclusion within an agricultural land preservation district.

1.02 These Regulations shall be construed and applied in concert with the requirements of the Ordinance for the Establishment of Agricultural Land Preservation Districts.

2. Petition.

2.01 Any petition to establish or amend an agricultural land preservation district or any notice to terminate a district shall be filed with the Agricultural Land Preservation Advisory Board, c/o Washington County Department of Planning and Zoning.

2.02 A petition shall include a general description of each land parcel including acreage and the current use of the land and shall be accompanied by a map or plat of each subject parcel at a scale no smaller than 1-inch equals 600 feet (copy of tax map will meet requirement).

2.03 A petition to establish a district shall be accompanied by a district agreement for each subject parcel signed by the landowner or landowners.

3. Qualifying Criteria.

In order to be considered, the property must meet the following criteria:

3.01 Productive Capability Criteria.

(a) Agricultural land preservation districts shall consist of land which is either used primarily for the production of food or fiber or is of such open space character and productive capability that continued agricultural production is feasible.

(b) Soils Criteria.

(i) The majority of the land of any district shall consist of U.S.D.A. Soil Capability Classes I, II, and III;

(ii) The majority of the land area of any district shall consist of U.S.D.A. Woodland Groups 1 and 2 which are applied to wooded areas only;

(iii) The majority of the land area of any district less the acreage contained within the 100-year floodplain as delineated on Flood Hazard Boundary Maps produced by the Federal Emergency Management Administration and State or federal designated wetlands shall consist of U.S.D.A. Soil Capability Classes I, II, and III on cropland and pasture or Woodland Groups 1 and 2 on wooded areas only;

(iv) A minimum of 60 percent of the land area of any district shall consist of U.S.D.A. Soil Capability Classes I, II, and III on cropland and pasture and Woodland Groups 1 and 2 on woodland areas; or

(v) A minimum of 60 percent of the land area of any district less the acreage contained within the 100-year floodplain and State or federal wetlands shall consist of U.S.D.A. Soil Capability Classes I, II, and III on cropland and pasture and Woodland Groups 1 and 2 on wooded areas.

(c) Exceptions to 3.02 (a) - (e) may include land areas of lower soil capabilities, but with a rating similar to Classes I, II, and III on cropland and pasture and Woodland Groups I and II on woodland areas. Land with lower soil capabilities may qualify to be in a district if the soils on the applicant's farm otherwise comply with all the requirements of this section and the applicant submits to the ~~Planning Department~~ **Agricultural Land Preservation Advisory Board, c/o Washington County Department of Planning and Zoning**, a letter from the appropriate U.S. Department of Agriculture district conservationist that states that the soils on the applicant's farm have a cropland or pasture rating similar to Classes I, II, and III, or Woodland Groups I and II. Farm areas with extensive specialized production, including but not limited to dairying livestock, poultry, fruit, or berry production may also be considered by the County to be included in a district.

3.02 District Size Criteria.

(a) An agricultural land preservation district shall be 50 contiguous acres. However, a parcel of less than 50 acres, **but greater than 20**, may qualify as a district if:

(i) It adjoins a 50-acre parcel which has been approved by the County as an agricultural preservation district; or

(ii) It is added to one or more adjoining parcels which together have been approved by the County as agricultural preservation districts; or

(iii) The land has extraordinary agricultural capability as provided by Section 3.04 of these Regulations and is of significant size; or

(iv) It adjoins land subject to a recorded instrument which permits agricultural activities and contains restrictions that are the same as or more stringent than those found in the Maryland Agricultural Land Preservation Foundation's deed of easement, and the collective mass of these lands total at least 50 acres.

(b) The applicant should also know that the Maryland Agriculture Land Preservation Foundation may not purchase an agricultural preservation easement from a landowner of a district of less than 50 acres unless:

(i) It is contiguous to a district or districts on which a 50-acre easement has been purchased;

(ii) The landowners in the adjoining districts which are each less than 50 acres but total at least 50 acres accept the Maryland Agricultural Land Preservation Foundation's offer to purchase an easement;

(iii) The land has extraordinary agricultural capability as provided by Section 3.04 of these Regulations and is of significant size; or

(iv) It adjoins land subject to a recorded instrument which permits agricultural activities and contains restrictions that are the same as or more stringent than those found in the Maryland Agricultural Land Preservation Foundation's deed of easement, and the collective mass of these lands total at least 50 acres.

3.03 Agricultural land which is otherwise qualified for district establishment and is comprised predominantly of land of lower general capability also may meet minimum qualifying criteria if the following conditions are met to the satisfaction of the County:

(a) The Agricultural Land Preservation Advisory Board shall obtain general information from the Agricultural Extension Agent and specific written information from the soil conservation district in the county, and such other sources as might be applicable, addressing the long-term productivity of the land

and farm management practices, and shall forward this documentation to the Agricultural Land Preservation Advisory Board; and

(b) The Agricultural Land Preservation Advisory Board shall state in its recommendations, with the advice of the applicable soil conservation district, that an approved soil conservation plan is being implemented.

3.04 For the purpose of these Regulations, land has "extraordinary agricultural capability" if it:

(a) Has a soil conservation plan approved by a local soil conservation district, fully implemented according to a schedule in the plan;

(b) Is located in an area designated by the County for agricultural preservation;

(c) Meets either of the following:

(i) Has at least 60 percent of the land area consisting of U.S.D.A. Soil Capability Classes I, II, and III, or U.S.D.A. Woodland Groups 1 and 2 which are applied to wooded areas only, or

(ii) Has a minimum of 72 percent of the land area less any acreage included within the 100-year floodplain and less any acreage included in State or federal wetlands consisting of a combination of U.S.D.A. Soils, Class I, II, and III on cropland and pasture and Woodland Groups 1 and 2 on wooded areas.

4. Use of the Land

4.01 The following uses are permitted on land within an agricultural land preservation district:

(a) Any ~~farm~~ agricultural use of land.

(b) Operation at any time of any machinery used in farm production or the primary processing of agricultural products.

(c) All normal agricultural operations performed in accordance with good husbandry practices which do not cause bodily injury or directly endanger human health including, but not limited to, sale of farm products produced on the farm where such sales are made.

4.02 Land within an agricultural land preservation district may not be used for any commercial, industrial, or residential purpose, except as determined by the County for farm and forest related uses and home occupations.

5. Exclusion of Lots.

5.01 In reviewing the landowner's request for exclusion of a lot(s) from a district, the County shall examine the:

- (a) Location of the land to be excluded
- (b) Potential impact the lot's exclusion may have on the agricultural use of the remaining property; and,
- (c) Owner's future right, if not already forfeited, to have lots released from the Foundation's easement, should an easement be subsequently acquired by the Foundation.
- (d) Number of available lot exclusions allowed by acreage, as follows:
 - i. one (1) lot per District if the size of the District is twenty (20) acres or more but fewer than seventy (70) acres;
 - ii. two (2) lots per District if the size of the District is seventy (70) acres or more but fewer than one hundred twenty (120) acres; or
 - iii. three (3) lots per District if the size of the District is one hundred twenty (120) acres or more.
- (e) The applicant must be the original landowner for which the District was established.

6. Access.

6.01 In determining questions about easements, rights-of-way, licenses, and other similar servitudes in land subject to a district agreement, the County shall follow the same rules that are applicable to the establishment of these servitudes in land subject to a preservation easement set forth under ~~COMAR 15.15.01.17F~~ Ordinance No. ORD-2018-___, adopted by the Board of County Commissioners of Washington County, Maryland, on _____, 2018.

7. Severe Economic Hardship

7.01 To obtain the relief under the Ordinance for severe economic hardship, the landowner shall petition the County, stating succinctly the severe economic hardship that the landowner is sustaining, and providing the County with the following information:

(a) A recent financial statement which shows the owner's complete assets and liabilities and a statement that the information contained in the financial statement is true and accurate;

(b) Other information attesting to the severe economic hardship that the landowner is sustaining, including by way of example, information from mortgagees, lien holders, creditors, attorneys, the Internal Revenue Service, or other third-party interests who are qualified to address the economic condition of the landowner.

7.02 Disclosure of Information. To the extent permitted by law, the County shall deny public access to the information the landowner has supplied the County under this regulation.

8. Relocation of a Dwelling.

8.01 The County may approve a landowner's request to relocate the site of an existing dwelling to another location on a farm subject to an Agricultural Land Preservation District Agreement, provided that:

(a) The new location does not interfere with any agricultural use; and

(b) Subject to the County's approval, the landowner agrees either to demolish the existing dwelling at the current location or permanently convert the existing dwelling at the current location to a use that is nonresidential and integral to the farm operation.

ORDINANCE NO.: ORD-2018- ____

AN ORDINANCE TO REPEAL AND TO REENACT, WITH AMENDMENTS, AN
ORDINANCE ENTITLED "ORDINANCE FOR THE ESTABLISHMENT OF
AGRICULTURAL LAND PRESERVATION DISTRICTS"

RECITALS

On January 13, 2009, the Board of County Commissioners of Washington County (the "Board") adopted an ordinance entitled "Ordinance for the Establishment of Agricultural Preservation Districts" (Ordinance No. ORD-09-01) (the "Ordinance") for the establishment of agricultural preservation districts pursuant to Md. Code, Article 25, Section 9-I.

The Washington County Planning Department has requested that certain amendments be made to the text of the Ordinance.

The Board believes it to be in the best interests of the citizens of Washington County for the Ordinance to be repealed and reenacted, with amendments.

A public hearing was held on the ____ day of _____, 20__, following due notice and advertisement. Public comment was received, reviewed, and considered concerning the proposed amendments.

NOW, THEREFORE, BE IT ORDAINED, by the Board of County Commissioners of Washington County, Maryland, that other ordinances or parts of ordinances in conflict herewith are hereby repealed; and the attached ordinance entitled "Ordinance for the Establishment of Agricultural Land Preservation Districts" is hereby adopted this ____ day of _____, 20__ and effective this same date.

Attest:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Krista L. Hart, Clerk

Terry L. Baker, President

Approved:

John M. Martirano
County Attorney

Mail to:

County Attorney's Office
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740-4735

**ORDINANCE FOR THE ESTABLISHMENT OF
AGRICULTURAL LAND PRESERVATION DISTRICTS**

Adopted January 13, 2009

Repealed and Reenacted - Adopted and Effective _____, 2018.

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1. Purpose.

1.01 The purpose of this Ordinance is to provide for the creation of agricultural preservation districts within Washington County, Maryland and to provide for the standards and guidelines under which real property in Washington County is eligible for inclusion within an agricultural land preservation district.

2. Definitions.

For the purpose of this Ordinance, the following words shall have the following meanings:

2.01 "County" shall mean the Board of County Commissioners of Washington County, Maryland, its departments, divisions and assigns.

2.02 "Planning Commission" shall mean the Washington County Planning Commission.

2.03 "Ag Advisory Board" shall mean the Washington County Agricultural Land Preservation Advisory Board.

2.04 "District" shall mean Agricultural Land Preservation District.

2.05 "District Agreement" shall mean Agricultural Land Preservation District Agreement.

3. Establishment of a District.

3.01 One or more owners of land located within Washington County which is used primarily (i) for the active production of food or fiber or (ii) is of such open space character and productive capability that continued agricultural production is feasible, may voluntarily file a petition with the Ag Advisory Board, in the form prescribed by the ~~Commission~~County, requesting the establishment of a District composed of the land owned by the petitioners. All land to be located within a District shall be titled the same.

3.02 If the petition is approved, the petitioners shall execute a District Agreement in the form prescribed by the County, agreeing, among other things, that the following covenants, conditions, and restrictions shall run with the land for so long as the District Agreement remains in effect:

(a) The landowner agrees to keep the land in agricultural use in a district for, except as otherwise permitted by this Ordinance or other law, a minimum period of ten (10) years from the date the District Agreement is

recorded in the land records of the county, or a minimum period of five (5) years in the event that the original ten (10)-year District Agreement has met or exceeded its ten (10)-year time frame and the landowner has exercised the right to enter into an additional five (5)-year District Agreement;

(b) Except as otherwise permitted in this Ordinance, the landowner agrees not to use the land for any commercial, industrial, or residential purpose except as indicated in any County Regulations associated with this Ordinance;

(c) The landowner agrees not to subdivide the land encumbered by a District for any purpose unless the County first has approved the proposed subdivision; and

(d) The landowner agrees not to construct buildings or structures on the land that are not designed or intended to be used for agricultural purposes, or any residential building unless the County first has approved the proposed construction.

3.03 The landowner may apply for Maryland Agricultural Land Preservation Foundation easements and other County approved easements on land in a District.

4. Procedures.

4.01 After receipt of a petition to establish a District:

(a) The Ag Advisory Board shall inform the County whether the land in the proposed district meets the qualifications established in this Ordinance and associated regulations and whether the Ag Advisory Board recommends establishment of the District.

(b) After both the Ag Advisory Board and the Planning Commission have reviewed the request for District establishment, the Planning Commission, Ag Advisory Board or the Planning Commission shall inform the County whether establishment of the District is compatible with existing and approved State and county plans, programs, and overall county policy, and whether the planning and zoning body recommends establishment of the district.

4.02 If either the Ag Advisory Board or the Planning Commission recommends approval, the County shall hold a public hearing on the petition. Adequate notice of the hearing shall be provided to landowners in the proposed District and to landowners adjacent to the proposed District.

4.03 If neither the Ag Advisory Board nor the Planning Commission recommends approval, the petition shall be deemed denied and the County shall notify

the landowner or landowners stating the reasons for the denial.

4.04 The County may approve a petition for the establishment of a District only if:

(a) The land within the proposed District meets the qualifying criteria established under this Ordinance and any regulations associated herewith;

(b) Approval of the petition has been recommended by either the Ag Advisory Board or the Planning Commission; and

(c) The County has held a public hearing as indicated in Section 4.02.

4.05 Establishment of a District shall not occur until:

(a) The County approves the petition;

(b) All parties have executed a District Agreement; and

(c) The District Agreement is recorded, by the County, in the Land Records of Washington County.

5. Qualifying Criteria.

5.01 The criteria necessary to qualify land for consideration as an Agricultural Land Preservation District shall be determined by regulations adopted by the County. The regulations may include, but need not be limited to, criteria for District size, productive capability and location. The regulations may be amended from time to time by the County.

5.02 Amendments to qualifying criteria in the regulations occurring after the establishment of a District shall not cause disqualification of the district so long as the District Agreement remains in effect.

6. Addition to an Existing District.

6.01 The procedures for adding land to existing Districts shall be the same as for the initial establishment of Districts.

6.02 There shall be no minimum size criteria for the addition of land parcels contiguous to an existing agricultural land preservation district.

7. Exclusion of Property within a District.

7.01 Subject to the limitations of Section 7.02 and any regulations associated

with this Ordinance, ~~a landowner~~ the original owner for which the District was established may request to have excluded from a District certain portions of the owner's property, constituting lots of either two (2) acres or less, if the purpose for excluding the property is to construct a dwelling house for the owner or the owner's children.

7.02 The number of lots allowed to be released under this Section 7 may not exceed:

- (a) 1 lot per District if the size of the District is 20 acres or more but fewer than 70 acres;
- (b) 2 lots per District if the size of the District is 70 acres or more but fewer than 120 acres; or
- (c) 3 lots per District if the size of the District is 120 acres or more.

7.03. If a landowner sells a land preservation development rights easement after entering into a ten (10) year, or subsequent five (5) year District Agreement, the terms and conditions of the deed of easement shall take precedence over the District Agreement.

7.04 Any request for exclusion under this Section 7 shall be made in accordance with the procedures described in Sections 3 and 4 of this Ordinance.

8. Continuation of a District.

8.01 ~~Agricultural districts shall continue in effect indefinitely~~ After the initial ten (10) years is reached, the landowner must enter into a subsequent five (5) year District Agreement, unless they elect to terminate the District as provided in this Ordinance or regulations associated herewith.

8.02 Nothing in this Ordinance shall preclude a landowner from selling land within an agricultural land preservation district. A landowner that sells land within an agricultural land preservation district shall notify the County within thirty (30) days after the sale.

9. Termination and Alteration of a District.

9.01 The provisions of this Section 9 are applicable only to land in Districts on which an agricultural land preservation easement has not been purchased.

9.02 After ten (10) years from the establishment of the District, a landowner may terminate the property's inclusion in a District by giving written notice to the

County. Notice of intention to terminate may be submitted to the County at the end of the tenth year of the District's establishment, or anytime thereafter.

9.03 If severe economic hardship occurs, the County may release the landowner's property from a District at any time upon petition by the landowner. The petition shall be in a form prescribed by the County and the County may require such information necessary to determine whether severe economic hardship exists. If the County approves the petition to release the landowner's property from a District, the County shall prepare the release.

9.04 If a District is terminated prior to the completion of the initial ten (10) year period, the current landowner will be liable to reimburse the County the property taxes that would have been due if the property tax credit had not been granted as well as applicable interest on those taxes.

9.05 The County may approve alteration or abolishment of the District, if the following occur:

(a) The use of land within the District has so changed as to cause land within the District to fail to meet the qualifications under this Ordinance or the regulations associated herewith;

(b) The County has assessed the potential impacts of alteration on remaining lands in the District;

(c) The alteration or abolition of the District has been recommended by the Ag Advisory Board and the ~~County~~ Planning Commission, and a public hearing has been held; and

(d) The alteration or abolition is approved by the County Commissioners.

ORDINANCE NO. ORD-2018-_____

AN ORDINANCE TO REPEAL AN ORDINANCE ENTITLED "AN ORDINANCE TO PROVIDE TAX CREDITS FOR AGRICULTURAL LAND IN WASHINGTON COUNTY, MARYLAND" AND TO REENACT, WITH AMENDMENTS, THE WASHINGTON COUNTY AGRICULTURAL REAL PROPERTY TAX CREDIT ORDINANCE

RECITALS

In recognition of strong development pressure and rising land costs in Washington County and the desire to preserve agricultural land and woodland in order to provide sources of commercial agricultural products within Washington County, and to protect agricultural land and woodland, the County has an obligation to create incentives to benefit owners of such land and thus encourage them to enter that land into agricultural land preservation districts.

All lands within agricultural land preservation districts are located where land is used for commercial agricultural productions, and owners, residents and users of that or adjacent land should be prepared to accept agricultural practices and operations including, but not limited to, noise, odors, dust, the operation of machinery, the storage and disposal of manure, and the application of fertilizers, soil amendments, herbicides, and pesticides.

The Board of County Commissioners of Washington County, Maryland (the "County") adopted an ordinance entitled "An Ordinance to Provide Tax Credits for Agricultural Land in Washington County, Maryland," on August 28, 1990 (the "1990 Ordinance").

The purpose of the 1990 Ordinance was to encourage the preservation of agricultural land in Washington County, Maryland within established agricultural land preservation districts under the program of the Maryland Agricultural Land Preservation Foundation (the "Foundation"), pursuant to Section 2-509 of the Agriculture Article, Annotated Code of Maryland, and to grant a Property Tax Credit on land that is subject to the County's agricultural land preservation program, pursuant to Section 9-323, Tax-Property Article, Annotated Code of Maryland.

Chapter 650 of the 2007 laws of the Maryland General Assembly ("Chapter 650") altered the requirements relating to the purchase of easements by the Foundation by prohibiting the Foundation from accepting a district petition after June 30, 2008.

In anticipation of the elimination of districts by the Foundation, the County, on January 13, 2009, adopted Ordinance No. ORD-09-01 entitled "An Ordinance for the Establishment of Agricultural Preservation Districts," together with Regulations to

provide for the standards and guidelines by which real property in Washington County is eligible for inclusion within an agricultural preservation district, both effective January 13, 2009.

On _____, 2018, by Ordinance No. ORD-2018-____, the County repealed Ordinance No. ORD-09-01 and reenacted said Ordinance with amendments. The Regulations adopted under ORD-2009-01 on January 13, 2009 have been revised and are effective as of _____.

Chapter 650 also provided that any district in which an easement has been transferred to the Foundation and any district established by a county and landowner for the purpose of providing a property tax credit to the landowner shall remain in force and may not be terminated.

The Foundation assigned all its right, title, and interest in the previously established District Agreements to Washington County, Maryland, effective as of June 30, 2012 and June 30, 2018. The Assignment of District Agreements is recorded among the Land Records of Washington County, Maryland at Liber 4342, folio 0446 and at Liber 5770, folio 148.

A public hearing was held on _____, 2018, following due notice and advertisement of a fair summary of the amendments proposed to the 1990 Ordinance.

Public comment concerning the amendments proposed was received, reviewed, and considered.

The County believes it to be in the best interests of the citizens of Washington County to repeal and reenact with amendments the 1990 Ordinance to reflect that the Property Tax Credit is granted for all District Agreements listed in the Assignments of District Agreements hereinabove referenced, and for all District Agreements established under County Ordinance No. ORD-2018-____, adopted _____, 2018.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED that the Ordinance entitled "An Ordinance to Provide Tax Credits for Agricultural Land in Washington County, Maryland, adopted on August 28, 1990, effective January 1, 1991, is hereby repealed; and the following Washington County Agricultural Real Property Tax Credit Ordinance is hereby adopted.

**WASHINGTON COUNTY AGRICULTURAL REAL PROPERTY
TAX CREDIT ORDINANCE**

1. Real Property Tax Credit - Agricultural Land

A. There is a credit from County Real Property Taxes levied on agricultural land, woodlands, and agricultural structures, excluding residential dwellings and one (1) acre surrounding said dwellings, if:

i. The property is included in an agricultural land preservation district as provided in ORD-2018-___; and

ii. The landowner has executed a Contract with the County agreeing to remain in the district for at least ten (10) years initially; the Contract may be renewed in five (5) year increments after completion of the initial ten (10) years.

B. There is a credit from County Real Property Taxes levied on residential dwellings and one (1) acre surrounding same if:

i. The property is included in an agricultural land preservation district as provided in ORD-2018-___; and

ii. The landowner has executed a Contract with the County agreeing to remain in the district for at least ten (10) years initially, said Contract may be renewable in five (5) year increments after completion of the initial ten (10) years; and

iii. Agricultural lands, woodlands, and agricultural structures surrounding said residential dwellings and the aforesaid one (1) acre qualify for the tax credit under this Ordinance.

C. There is a credit from County Real Property Taxes levied on agricultural land, woodland, and agricultural structures if:

i. The real property is located in an agricultural land preservation district in accordance with a recorded agreement; or

ii. The land is subject to an agricultural land preservation easement that has been conveyed to the Maryland Agricultural Land Preservation Foundation.

D. There is a credit from County Real Property Taxes levied on residential dwellings and one (1) acre surrounding said dwellings if:

i. The real property is located in an agricultural land preservation district in accordance with a recorded agreement; or

ii. The residential dwellings and the one (1) acre surrounding said dwellings and the agricultural land, woodlands, and agricultural structures surrounding same are subject to an agricultural land preservation easement that has been conveyed to the Maryland Agricultural Land Preservation Foundation.

2. Once the property owner terminates the Agricultural Land Preservation District Agreement or removes property from the district before the expiration of any Contract term, the landowner shall be liable for all property taxes plus interest for the unpaid taxes that the owner would have been liable for during the term of the current Contract as if the Property Tax Credit had not been granted under this section.

3. Amount of Tax Credit.

A. The amount of the credit granted under Subsection 1.A. of this Ordinance is 100% of the County Real Property Tax levied on the agricultural land, woodlands, and agricultural structures, excluding the residential dwellings and one (1) acre surrounding said dwellings, for a period not to exceed the term of the landowner's Contract with the County.

B. The amount of the credit granted under Subsection 1.B. is 50% of the County Real Property Tax Credit levied on the residential dwellings and one (1) acre surrounding said dwellings, provided that the total credit may not exceed 50% of the County Real Property Tax that would be levied on \$150,000 of assessed fair market value, nor may it exceed that amount of credit granted to the surrounding agricultural land, woodlands, and agricultural structures under Subsections 1.A. and 3.A. of this Ordinance, for a period not to exceed the term of the landowner's Contract with the County.

C. The amount of the credit granted under Subsection 1.C. of this Ordinance is 100% of the County Real Property Tax levied on the agricultural land, woodlands, and agricultural structures, excluding the residential dwellings and one (1) acre surrounding said dwellings.

D. The amount of credit granted under Subsection 1.D. of the Ordinance is 100% of the County Real Property Tax levied on the residential dwellings and one (1) acre surrounding said dwellings, provided that the total credit may not exceed the County Real Property Tax that would be levied on \$150,000 of assessed value, nor may it exceed the amount of credit granted to the surrounding agricultural land, woodland, and agricultural structures under Subsections 1.C. and 3.C. of this Ordinance.

4. The tax credits granted by this Ordinance are not cumulative, and in no event shall the total tax credit of the landowner exceed 100% of the County Real Property Tax for the property.

5. Severability.

If any part of this Ordinance shall be held invalid, any such part shall be deemed severable and its invalidity shall not affect the remaining parts of this Ordinance.

6. Effective Date.

This Ordinance shall become effective _____.

Adopted this ____ day of _____, 2018.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Krista L. Hart, Clerk

BY: _____
Terry L. Baker, President

Approved as to form and
legal sufficiency:

John M. Martirano
County Attorney

Mail to:
Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740

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Agenda Report Form

Open Session Item

SUBJECT: Loan Proposal – First Hose Company of Boonsboro

PRESENTATION DATE: August 14, 2018

PRESENTATION BY: R. David Hays, Director - Division of Emergency Services, and Ed Williams, President – First Hose Company of Boonsboro

RECOMMENDED MOTION: To authorize that the Division of Emergency Services encumber the original Revolving Loan value (\$300,000.00) that is indebted to the First Hose Company of Boonsboro, and to defer additional payments on the loan for a period of 36-months; or until adequate CIP funds are available to repay the loan value. At the end of the 36-month deferment period, the County will also reimburse the First Hose Company of Boonsboro the \$57,161.85 that has already been repaid to the County under the original loan obligation.

The Board of County Commissioners also direct that CIP funds dedicated for volunteer apparatus and equipment replacement be utilized to cover the loan forgiveness in order to make repayment to the Revolving Loan Fund; at such time adequate funding is available in the CIP budget. Further, that upon completion of the loan forgiveness, the First Hose Company of Boonsboro will affect title transfer of the vehicle, in whole, to the County.

REPORT-IN-BRIEF: On November 18, 2014 the Board of County Commissioners authorized a loan to the First Hose Company of Boonsboro in the amount of \$300,000.00. The loan was distributed from the Volunteer Fire and Rescue Revolving Loan Fund. The Revolving Loan Fund is utilized to help volunteer fire and EMS departments purchase large apparatus when sufficient funds are not available elsewhere. The Loan awarded to the First Hose Company of Boonsboro was the result of a vehicle accident and subsequent total loss insurance claim that was not sufficient to cover the replacement cost of the engine/tanker. At the time of the loan it was declared that this replacement apparatus was necessary to continue a vital water service to Southern Washington County during large fire and other events.

DISCUSSION: N/A

FISCAL IMPACT: \$300,000.00, encumbered from the Division of Emergency Services Volunteer Apparatus and Equipment CIP Funding.

CONCURRENCES: Robert Slocum, County Administrator, Sara Greaves, Chief Financial Officer, Dale Hill, President, Washington County Vol. Fire and Rescue Association

ALTERNATIVES: Do not authorize the loan forgiveness.

ATTACHMENTS: First Hose Company of Boonsboro Loan Proposal.

AUDIO/VISUAL NEEDS: N/A

First Hose Company of Boonsboro – Apparatus Loan Recommendations

1. Institute a deferred payment period of 36 months, to begin upon approval of this plan.
 - a. The First Hose Company of Boonsboro agrees to carry the funds that have been repaid to date during this 36-month timeframe.
2. After the 36-month deferment expires, the original full balance of the loan (\$300,000) will be covered (forgiven) using the CIP funds that are designated for apparatus replacement/purchase for the vol. fire/EMS stations.
 - a. The County will issue a check that will repay the First Hose Company of Boonsboro the total amount that has already been paid on the loan.
The County will use the CIP funds to replenish the revolving loan fund for the amount outstanding for First Hose Company of Boonsboro.
3. Ownership of the First Hose Company of Boonsboro Engine/Tanker will be transferred to Washington County; at such time the First Hose Company loan is forgiven, and repayment is completed to the Fire Department. (Rob, you may have some thought here)
4. The full county reserve fleet purchase will be secured and completed prior to the loan forgiveness to help maintain by-in with this plan from the 25 other vol. companies.
 - a. Purchase 3 engines
 - b. Purchase 3 ambulances
5. Future apparatus purchases made under the vol. fire/EMS apparatus replacement plan will follow the above policy depicting ownership (County).
 - a. Decisions on the purchase of apparatus will be made utilizing a vehicle replacement matrix that considers vehicle need (priority), age, mechanical condition and location of service needs.
6. To protect against future instances whereas vehicles are found to be underinsured in accidents resulting in total loss, it is recommended that the vehicle insurance policy and agreeable value placed upon each apparatus be evaluated/updated every 3 years (minimum).
 - a. This process will be facilitated by the Director of Emergency Services and the Property and casualty Administrator.



Agenda Report Form

Open Session Item

SUBJECT: WCVFRA Fire and Emergency Medical Services Study - Final Report

PRESENTATION DATE: August 14, 2018

PRESENTATION BY: R. David Hays, Director, Division of Emergency Services,
Dr. William Jenaway, VFIS Consultants, Glatfelter Insurance Group, Dale Hill, President,
Washington County Volunteer Fire and Rescue Association

RECOMMENDED MOTION: For Informational Purposes Only

REPORT-IN-BRIEF: On January 14, 2018 the Washington County Board of County Commissioners authorized the Washington County Volunteer Fire and Rescue Association to contract with VFIS Consultants to complete a Fire and Emergency Medical Services Study that could assist in decision making and strategic planning decisions relative to the future of emergency services in Washington County. The contracted cost of this study was \$47,500.00. As the emergency services in Washington County continue to experience increases in service demands, it has placed additional demands on its predominately volunteer workforce. In recent years, it has become increasingly more difficult for the volunteers to keep pace with these changing needs.

The VFIS Study evaluated equipment, apparatus and staffing; to include the burden their associated cost place upon County Government and the volunteer departments. The study group also evaluated the shortage of volunteer hours for call responses and fundraising activities. Current and future deployment strategies for staffing, operational policies/procedures, bylaws, training needs (to include curriculum and facilities) and changes in standards and applicable local, state and federal laws were also considered in the evaluation.

DISCUSSION: In cooperation with the Division of Emergency Services, the Washington County Volunteer Fire and Rescue Association and the City of Hagerstown Fire Department the consultant group has now completed their comprehensive review. The final report is being delivered by Dr. William Jenaway, project lead for possible consideration and future use by this Board.

Note: VFIS is the current provider of property and casualty insurances for the Washington County volunteer emergency service departments.

FISCAL IMPACT: N/A

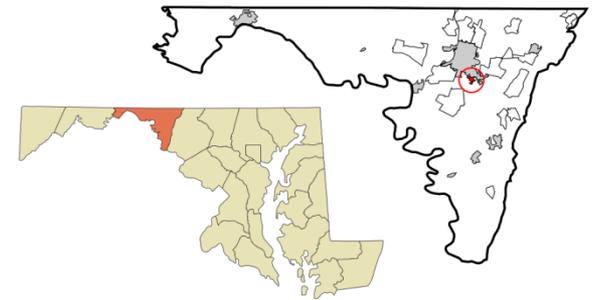
ALTERNATIVES: N/A

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: N/A

Washington County, Maryland

Fire & EMS Study Results 2018



Facilitated by:



EDUCATION | TRAINING | CONSULTING

EXECUTIVE SUMMARY



The Systematic Evaluation Process used by VFIS-ETC accomplished more than just the development of a document. SELF ASSESS > INPUT > OBSERVATION > STD. COMPARISON

It challenged individuals to think and look critically at paradigms, values, philosophies, beliefs, and desires.

It challenged all involved to work in the best interest of the team.



In addition, it provided those involved with an opportunity to participate in the development of a long-term direction & focus

There are significant short-term and long-term decisions that need to be made



VFIS ETC was hired to evaluate:



1. Financial Planning
2. Field Operations
3. Planning



- *Standard of Cover, Response Time & Station Locations*
- *Administration & Management*
- *Standard Operating Practices*
- *Finances & Tax Rate Relationship*
- *Facilities, Apparatus & Equipment*
- *Operations and Special Operations*
- *Mutual Aid*
- *Emergency Medical Services*

Basic Finding:

While a number of good practices are in place:



***Long term planning
and
more coordination
is needed.***



Recommendations:

Recommendations & Comments are Intended to:

- ***Create discussion, controversial, even if negative, to work toward enhancement of the system***
- ***Many times recommendations are modified***



Hagerstown Fire Department - Mission Statement

To improve the quality of life through fire prevention, fire safety education, fire suppression, rescue, and other special services to all the people who live, visit, work or invest here..





Washington County Fire Rescue System - Mission Statement

- Washington County has established a “Coordinated Fire & Rescue System” to provide for the public safety, health, and welfare of Washington County citizens and communities, in concurrence with Washington County Code of Public Law 10-402 (Authority Having Jurisdiction).**
- The responsibilities of the coordinated fire and rescue system are managed through the Division of Emergency Services or the WCVFRA through their designated authorities:**
 - Manage the delivery of pre-hospital emergency patient care and services through policy development and implementation consistent with COMAR Title 30, Maryland medical protocols, and the local Medical Director.**
 - Manage the provision of system-wide fire prevention, protection, suppression, education, rescue services, and services relating to hazardous materials and other hazards posing a threat to life and property, through policy development and implementation.**
 - Provide any additional, related, system-wide services that are essential for the provision of high-quality fire and emergency medical services.**
 - Perform and deliver services consistent with state laws, county ordinances, and duly adopted policies of the coordinated fire and rescue system.**

Recommendations:

Overriding Issue

Establish Service Delivery Statement and Standard of Cover - City

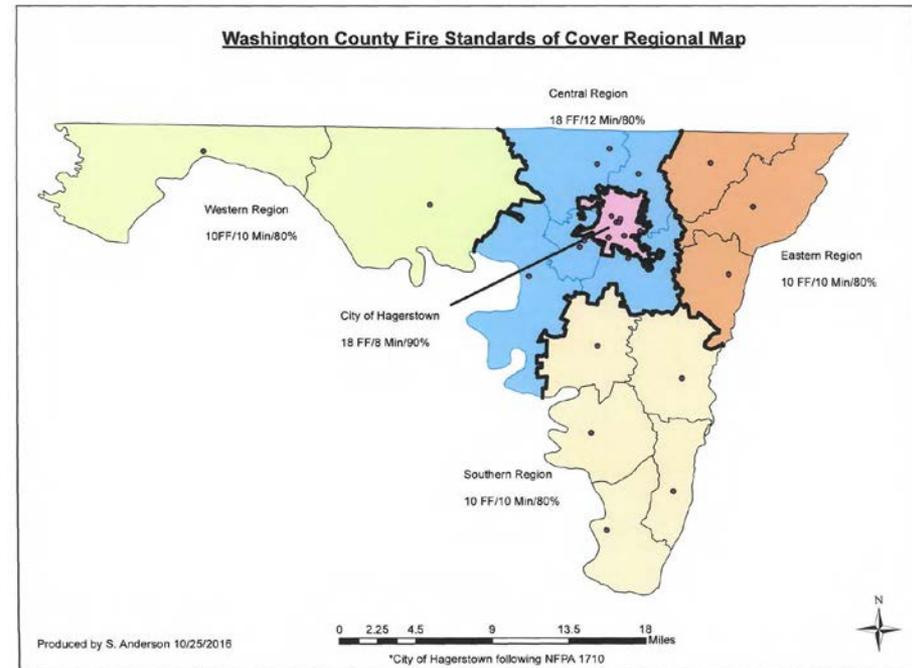
The fire department response to a structure fire emergency call in the City of Hagerstown will be provided within (2) two minutes of dispatch and be on scene with one piece of fire apparatus in (6) six minutes, with a crew of (16) qualified sixteen members on scene, 90 percent of the time.

Proposed, based on
Current performance level

Recommendations:

Overriding Issue

*Establish Service
Delivery Statement
and
Standard of Cover
- County*



**Proposed,
based on
Current performance level**

Recommendations:

Strategic Planning Phase 1

- 18-26. Hire Staff per Proposed Plan**
- 18-06. Establish sustainable funding model**
- 18-07. Single EMS Billing Service**
- 18-04. Resolve ISO Rating Discrepancy**
- 18-28. Develop EMS Study Recommendation Implementation Plan**
- 18-03. Reorganization of roles/responsibilities of DES and WCVFRA**
- 18-05. - Review & take action re: by-law, IRS, regulatory issues**
 - County-wide volunteer application & records check**
- 18-27. Adopt Strategic Guideline county-wide**

Recommendations:

Strategic Planning Phase 1 continued

- 18-26. SOG development & implementation plan**
- 18-10. Rollover Prevention Training**
- 18-11. Intersection Safety Training**
- 18-12. Personal Vehicle Operation Training**
- Traffic Incident Management Training**
- 18-16. Smoke alarm and CO detectors in all station living spaces**
- 18-20. Resolve MFRI class cancellation policy impact on county**
- 18-02. Create & disseminate PEPs**

Recommendations:

Strategic Planning Phase 2

- 18-26. Hire staff per plan**
- 18-04. Implement Standard of Cover & modify “run cards”**
- 18-26. SOG Development**
- 18-03. Complete DES-WCVFRA reorganization**
- 18-17. Submit SAFER Grant Request**
- 18-18. Implement annual station inspection program**
- 18-23 & 24. Sustain & expand R&R Coordinator Role**
- 18-22. Develop/implement modified Cafeteria Plan**
- 18-21. Implement Exit Interview Process**
- 18-19. Evaluate HFD station reconfiguration**
- 18-09. Apparatus replacement process**

Recommendations:

Strategic Planning Phase 3

- 18-25. Hire Staff per proposed plan**
- 18-04. Complete Standard of Cover process and modify “run-cards”**
- 18-26. SOG development and implementation**
- 18-08. Equipment Testing (already being acted on)**
- 18-14. Develop and implement standard maintenance protocols and bid service accordingly**
- 18-13. Standardized Apparatus Design**
- 18-05. Implement Group Purchasing Program**



Division of Emergency Services
Washington County, Maryland



Recommendations:

Strategic Planning Phases 4-6

18-25. Hire Staff per proposed plan

18-26. SOG development and implementation



County Commissioners Next Steps to Consider



- 1. Conduct subsequent local review following this presentation.**
- 2. Direct further considerations/action to**
 - County Manager/Finance Director**
 - County Fire-EMS Director**
 - Department Fire Chiefs**
 - WCVFRA**
- 3. WHAT SHOULD TAX BE/AND FROM WHAT SOURCE SHOULD IT COME?**
- 4. Plan for adjustments over next 12 to 60 months**





Fire & EMS Study Results 2018

Thank You!



Open Session Item

SUBJECT: Emergency Number Systems Board – Approval to Submit Funding Request

PRESENTATION DATE: August 14, 2018

PRESENTATION BY: Stephanie Lapole, Grant Manager, Office of Grant Management and Jennifer Swisher, Emergency Communications Center Programs Manager, Emergency Communications

RECOMMENDED MOTION: Move to approve the submission of a funding request to the Emergency Number Systems Board in the amount of \$34,645.34 and to accept awarded funding.

REPORT-IN-BRIEF: Emergency Communications is requesting funding to purchase (21) twenty-one 24 hour use black Iron Horse chairs with ultra-leather covering, comfort headrest, ergo HD tilt-up arm rest, HD head tilt mechanism, composite base 60mm hard casters for use in the Emergency Communications Center for the next four to five years.

DISCUSSION: The Office of Grant Management has reviewed the funding request and has determined the request is consistent with the Emergency Number Systems Boards' purpose. There is no matching funds requirement associated with this funding request.

FISCAL IMPACT: Provides \$34,645.34 to Emergency Communications related expenses which may otherwise be added to the Emergency Communications budget.

CONCURRENCES: Director, Office of Grant Management

ALTERNATIVES: Deny approval for submission of this request

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: N/A



Open Session Item

SUBJECT: Washington County Commissioners Intent Resolution Regarding the Issuance of Not to Exceed \$5,000,000 of Economic Development Revenue Bonds for the Benefit of Willow Investment Holdings, LLC and/or Its Affiliate Beachley Furniture Company, Inc.

PRESENTATION DATE: August 14, 2018

PRESENTATION BY: Lindsey A. Rader, Bond Counsel for Washington County, and Sara L. Greaves, Chief Financial Officer

RECOMMENDED MOTION: Move to approve the resolution expressing the intention of County Commissioners of Washington County (the "County") to issue and sell one or more series of economic development revenue bonds in an original aggregate principal not exceeding \$5,000,000 (the "Bonds") and to loan the proceeds of the Bonds to Willow Investment Holdings, LLC and/or its Affiliate Beachley Furniture Company, Inc. (the "Company"), pursuant to the authority of the Maryland Economic Development Revenue Bond Act (the "Act") for the purposes of financing, reimbursing or refinancing costs of the Project identified below and other costs permitted by the Act.

REPORT-IN-BRIEF: Under the Internal Revenue Code of 1986, as amended, and the related U.S. Treasury Regulations (collectively, the "Code"), the intended issuer of certain types of private activity bonds must take official action to evidence its intention to issue such bonds if it is reasonably expected that proceeds of such bonds will be applied to reimburse costs of a project paid prior to issuance of the bonds. The Company has indicated that it reasonably expects to pay costs of the Project prior to issuance of the Bonds and to use proceeds of the Bonds to reimburse all or a portion of such previously paid Project costs. The Company has requested that the County adopt the Resolution in order to express the County's intention to issue the Bonds and to preserve the Company's ability to use proceeds of the Bonds for reimbursement purposes in accordance with the provisions of the Code.

DISCUSSION: The Company intends to use proceeds of the Bonds loaned to it by the County (i) to finance, reimburse or refinance all or a portion of the cost of (A) the acquisition of a parcel of land located at or about 858 Willow Circle, Hagerstown, Maryland 21740, including an adjoining vacant parcel of land, comprising in the aggregate approximately 7.05 acres (the "Land") and certain improvements, equipment and other assets and property on the Land and/or relating thereto, including a one-story building (the "Building") containing approximately 97,200 square feet (all of the foregoing, collectively with the Land, the "Property"), and (B) the acquisition, construction, installation, renovation and equipping of certain improvements to the

Property, including (1) the renovation and equipping of the Building for use as a facility for the manufacturing of custom furniture for corporate, hospitality, institutional and other clients, and (2) other necessary and useful renovations, improvements, equipment purchases and other capital expenditures for the benefit of the Company, and (ii) to pay all or a portion of the costs of issuing the Bonds and other related costs of the transaction permitted by the Act (collectively, the “Project”). The Resolution also authorizes appropriate County officials to take necessary actions in connection with the contemplated transaction, including applying for certain volume cap allocations required by the Code. Before any Bonds are issued, the Board of County Commissioners will need to adopt a separate authorizing resolution in accordance with the provisions of the Act.

FISCAL IMPACT: None. The County will be a conduit issuer of the contemplated Bonds. The Bonds will be payable solely from payments made by the Company in accordance with the documents relating to the Bonds and any other security pledged by the Company for that purpose. The County will not pledge its faith and credit or its taxing power to payment of the Bonds. The issuance of the Bonds will not have any impact on the County’s borrowing limits or financial position. The Borrower will be responsible for all costs of the transaction, whether or not the Bonds are ever issued.

CONCURRENCES: John M. Martirano, County Attorney

ALTERNATIVES: If the Resolution is not approved, the Company’s ability to use other funds to acquire all or a portion of the Property and to pay related costs of the Project that it anticipates reimbursing from proceeds of the Bonds will be adversely impacted.

ATTACHMENTS: Resolution

AUDIO/VISUAL NEEDS: N/A

RESOLUTION NO. RS-2018-

A RESOLUTION DECLARING THE OFFICIAL INTENT OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY (THE "COUNTY") TO ISSUE ONE OR MORE SERIES OF ITS REVENUE BONDS IN ORIGINAL AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED FIVE MILLION DOLLARS (\$5,000,000) PURSUANT TO THE AUTHORITY OF THE MARYLAND ECONOMIC DEVELOPMENT REVENUE BOND ACT (THE "ACT"), AND TO LOAN THE PROCEEDS OF SUCH BONDS TO WILLOW INVESTMENT HOLDINGS, LLC AND/OR ITS AFFILIATE BEACHLEY FURNITURE COMPANY, INC. (THE "COMPANY") FOR THE PURPOSES DESCRIBED HEREIN; PROVIDING THAT THIS RESOLUTION CONSTITUTES A DECLARATION OF OFFICIAL INTENT FOR PURPOSES OF SECTION 1.150-2 OF THE U.S. TREASURY REGULATIONS; PROVIDING THAT SUCH BONDS MAY NOT BE ISSUED UNTIL THE COUNTY TAKES ADDITIONAL ACTIONS IN ACCORDANCE WITH THE ACT; AND GENERALLY RELATING TO THE COUNTY'S INTENTION TO ISSUE SUCH BONDS.

WHEREAS, County Commissioners of Washington County (the "County") is authorized under the Maryland Economic Development Revenue Bond Act, Sections 12-101 through 12-118, inclusive, of the Economic Development Article of the Annotated Code of Maryland, as replaced, supplemented or amended (the "Act"), to issue revenue bonds for the purpose, among others, of paying all or a part of the cost of certain facilities (within the meaning of the Act), and to make and execute financing agreements, security documents and other contracts and instruments necessary or convenient in the exercise of such powers; and

WHEREAS, Willow Investment Holdings, LLC and/or its affiliate Beachley Furniture Company, Inc. (the "Company") has requested that the County adopt this Resolution to declare its intention to issue up to \$5,000,000 of the County's revenue bonds in one or more series, any of which series may consist of a single bond (collectively, the "Bonds"), in order (i) to finance all or a portion of the cost of (A) the acquisition of a parcel of land located at or about 858 Willow Circle, Hagerstown, Maryland 21740, including an adjoining vacant parcel of land, comprising in the aggregate approximately 7.05 acres (the "Land") and certain improvements, equipment and other assets and property on the Land and/or relating thereto, including a one-story building (the "Building") containing approximately 97,200 square feet (all of the foregoing, collectively with the Land, the "Property"), and (B) the acquisition, construction, installation, renovation and equipping of certain improvements to the Property, including (1) the renovation and equipping of the Building for use as a facility for the manufacturing of custom furniture for corporate, hospitality, institutional and other clients, and (2) other necessary and useful renovations, improvements, equipment purchases and other capital expenditures for the benefit of the Company, and (ii) to pay all or a portion of the costs of issuing the Bonds and other related costs of the transaction permitted by the Act (collectively, the "Project"); and

WHEREAS, neither the faith and credit of the County nor the taxing power of the County will be pledged to the payment of the Bonds, and the Bonds will be payable only from payments made by the Company or other moneys made available for such purpose in accordance with the provisions of the Act; and

WHEREAS, the County desires and deems it expedient to declare its intention to issue the Bonds pursuant to the Act and to loan the proceeds thereof to the Company to finance costs of the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, THAT:

Section 1. (a) The Recitals to this Resolution are incorporated by reference herein and deemed a substantive part of this Resolution. Capitalized terms used in this Resolution and not otherwise defined herein shall have the meanings given to such terms in the Recitals.

(b) As used in this Resolution, references to the words “finance” and “pay” shall be construed also to refer to “reimburse” and “refinance” and similar phrases.

Section 2. Based on information provided to the County by the Company, the County hereby finds that the Project promotes employment opportunities and capital investment in Washington County and thereby promotes the general welfare of the people of Washington County and the State of Maryland, and that the County, in assisting with the financing of costs of the Project, will be acting in furtherance of the public purposes as set forth in the Act.

Section 3. The County hereby declares its intention (i) to issue the Bonds pursuant to the Act and its reasonable expectation that proceeds of the Bonds will be applied to reimburse costs of the Project paid prior to the issuance of the Bonds, and (ii) to loan the proceeds of the sale of the Bonds to the Company for the sole purpose of financing costs of the Project. This Resolution constitutes a declaration of official intent of the County pursuant to the Internal Revenue Code of 1986, as amended (the “Code”) and Section 1.150-2 of the regulations promulgated under the Code. The Bonds will not be issued until the Board of County Commissioners of the County (the “Board”) adopts an authorizing resolution at a future date in accordance with the Act and the County complies with other provisions of the Act.

Section 4. The President of the Board, the Vice President of the Board and all other appropriate officials of the County are hereby authorized and directed to perform any and all acts that are necessary and appropriate in order to carry out the intent of this Resolution and the matters that are hereby authorized, including, without limitation, the preparation and filing of an application for an allocation of volume cap (or similar allocation) to the extent required by the Code.

Section 5. This Resolution shall take effect from the date of its adoption.

[CONTINUED ON FOLLOWING PAGE]

Adopted this _____ day of _____, 2018.

(SEAL)

ATTEST:

COUNTY COMMISSIONERS OF
WASHINGTON COUNTY

Krista Hart, County Clerk

By: _____
Terry L. Baker, President
Board of County Commissioners
of Washington County

Approved as to form and legal sufficiency:

John M. Martirano
County Attorney

#205904;50052.001



Agenda Report Form

Open Session Item

SUBJECT: Edward J. Byrne Memorial Justice Assistance Grant – Approval to Submit Application and Accept Awarded Funding

PRESENTATION DATE: August 14, 2018

PRESENTATION BY: Tina Wilson, Office of Grant Management, and Cody Miller, Washington County Sheriff Office

RECOMMENDED MOTION: Move to approve the submission of the grant application for the Edward Byrne Justice Memorial Assistance Grant to the Governor’s Office of Crime Control and Prevention in an amount to be determined and accept funding as awarded.

REPORT-IN-BRIEF: The Washington County Sheriff's Office plans to utilize the funding provided by the Crime Control & Prevention for grant funds under the Edward J. Byrne Memorial Justice Assistance Grant (BJAG) to prevent and reduce crime and violence. Programs funded under BJAG are to meet one (1) or more of the following five (5) objectives: develop criminal justice strategies; improve victim services; reduce victimization and criminal behavior; maximize public safety returns on corrections spending; and increase the availability of data to support data-driven approaches to criminal justice in Maryland.

DISCUSSION: The Office of Grant Management has reviewed the grant funding guidelines associated with this program. The performance period of this State funded grant is for one year, beginning October 1, 2018 through September 30, 2019. Matching fund or in-kind support is not required for this program and there are no unusual conditions or requirements associated with the grant.

FISCAL IMPACT: If awarded, the funds will be used for grant eligible activities.

CONCURRENCES: Director, Office of Grant Management

ALTERNATIVES: Deny approval for submission of this request

ATTACHMENTS: N/A

AUDIO/VISUAL NEEDS: N/A



Agenda Report Form

Open Session Item

SUBJECT: Professional Boulevard Property Acquisition

PRESENTATION DATE: August 14, 2018

PRESENTATION BY: Todd Moser, Real Property Administrator, Division of Engineering, and Scott Hobbs, Director, Division of Engineering

RECOMMENDED MOTION: Move to approve property acquisition for Washington County Mental Health Center Inc., Meritus Medical Inc., and Hagerstown Washington County Industrial Inc. (CHIEF).

REPORT-IN-BRIEF: The County intends to construct road improvements related to the extension of Professional Boulevard. Offers have been made and accepted by the three above stated property owners for fee simple and various easements related to the project.

DISCUSSION: The County is acquiring certain portions of the property in fee simple and certain portions in easements for the purpose of constructing and maintaining Professional Boulevard improvements. Option agreements are agreed upon with Mental Health Center Inc., Meritus Medical Inc., and Hagerstown Washington County Industrial Inc. The County is in the final stages of negotiation with Needles/Ventas, the fourth property owner.

PROPERTY OWNER	AMOUNT
Mental Health Center Inc. (1.93 acres)	\$78,079
Meritus Medical Inc. (6.89 acres)	\$408,139
Hagerstown Washington County Industrial Inc. (2.89 acres)	Zero Consideration

Note: The acreage includes fee simple and easement areas.

FISCAL IMPACTS: This is a budgeted CIP project (RDI055 and RDI056) with available funds for the property acquisition.

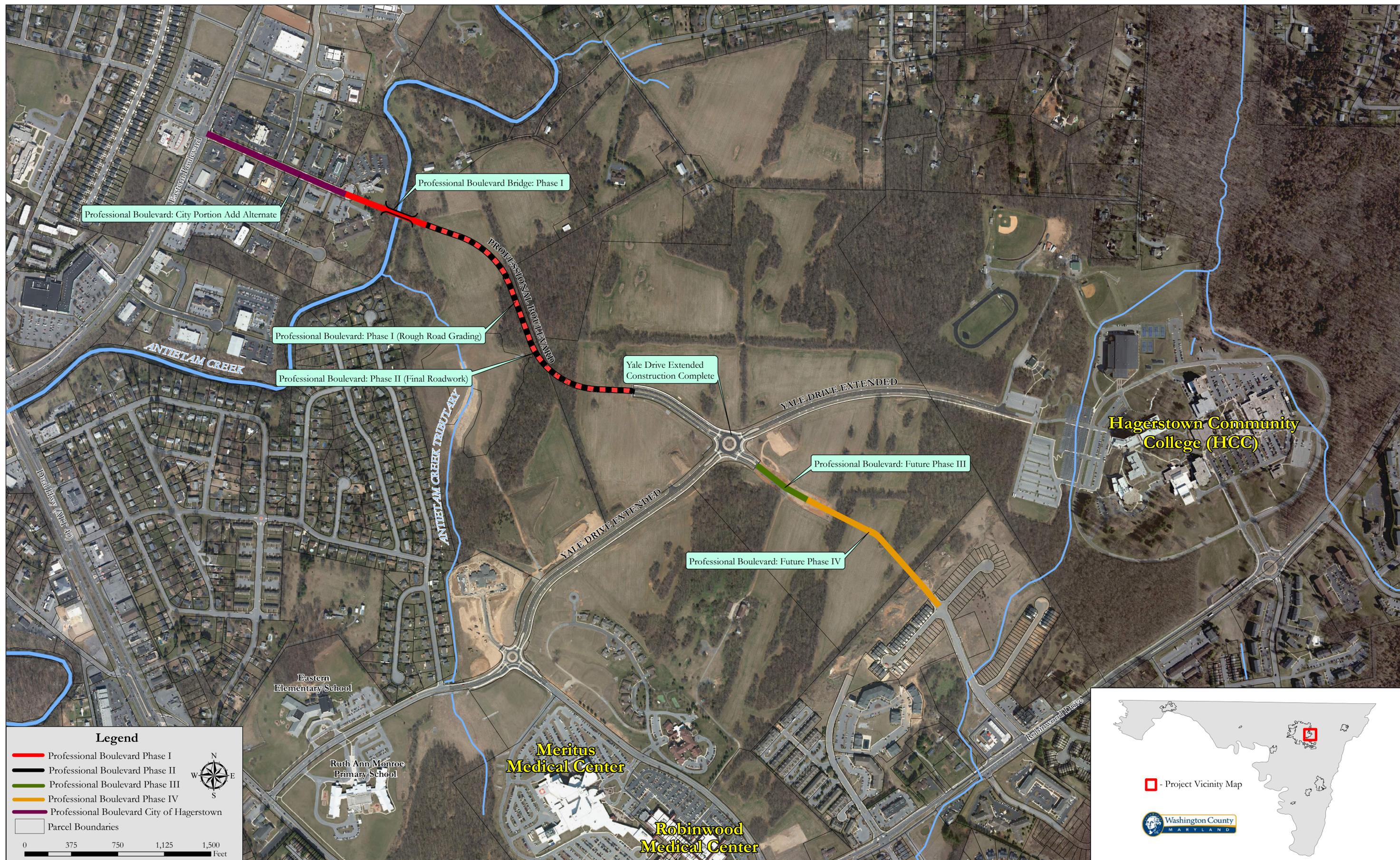
CONCURRENCES: Director of Engineering

ALTERNATIVES: N/A

ATTACHMENTS: Aerial Map, Plats

AUDIO/VISUAL NEEDS: N/A

Professional Boulevard Corridor



NOTE: 6,215 SQUARE FEET OF THE PROFESSIONAL COURT SHALL BE QUIT CLAIMED TO WASHINGTON COUNTY MENTAL HEALTH CENTER, INC. OR HEIRS AND ASSIGNS UPON THE COMPLETION AND ACCEPTANCE OF WASHINGTON COUNTY CONTRACT(S) RD-PB-244-10 & RD-PB-270-10

PROPERTY MAP NO. 50 PARCEL NO. 1658
WASHINGTON COUNTY MENTAL HEALTH CENTER, INC.
LIBER 1555 FOLIO 370 - PLATS NO. 6178 & NO. 6179 - LOT 8

RIGHT-OF-WAY QUIT CLAIM				
LINE/CURVE	RADIUS	ARC	BEARING/CHORD	LENGTH
L1			N 66°20'56" W	78.72'
L2			N 23°39'04" E	25.00'
L2			N 66°20'56" W	56.69'
C4	70.00'	194.53'	S 55°53'20" E	137.70'

AREA ADDED TO PARCEL NO. 1658
6,215 SQ. FT. OR 0.1427 ACRES±

FEE RIGHT-OF-WAY FROM PARCEL 1658		
LINE/CURVE	BEARING/CHORD	LENGTH
L1	N 66°20'56" W	147.98'
L2	N 22°52'41" E	25.00'
L3	S 66°20'56" E	144.07'
L4	S 14°01'05" W	25.36'

AREA = 3,649 SQ. FT.
OR 0.0838 ACRES±

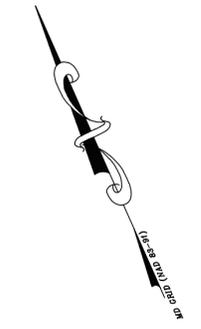
FEE SIMPLE RIGHT-OF-WAY 3,649 SQUARE FEET OR 0.0838 ACRES
CITY OF HAGERSTOWN QUIT CLAIM 6,215 SQUARE FEET OR 0.1427 ACRES
PERPETUAL DRAINAGE EASEMENT 5,533 SQUARE FEET OR 0.1270 ACRES
TEMPORARY CONSTRUCTION EASEMENT 4,161 SQUARE FEET OR 0.955 ACRES

PROP. MAP NO. 50 PARCEL NO. 1587
CITY OF HAGERSTOWN
LIBER 5531 FOLIO 49
PLAT 1190

FEE SIMPLE RIGHT-OF-WAY FROM PARCEL 1718				
LINE/CURVE	RADIUS	ARC	BEARING/CHORD	LENGTH
L1			S 66°18'17" E	460.89'
C2	1045.56'	581.07'	S 50°23'01" E	573.62'
L3			N 55°32'14" E	66.98'
L4			S 20°03'27" E	518.15'
L5			S 20°39'36" E	426.71'
C6	653.66'	356.24'	N 43°57'50" W	351.85'
L7			N 03°04'54" W	10.20'
L8			N 73°01'39" E	39.62'
C9	650.00'	25.34'	N 26°19'40" W	25.34'
L10			S 73°01'40" W	82.53'

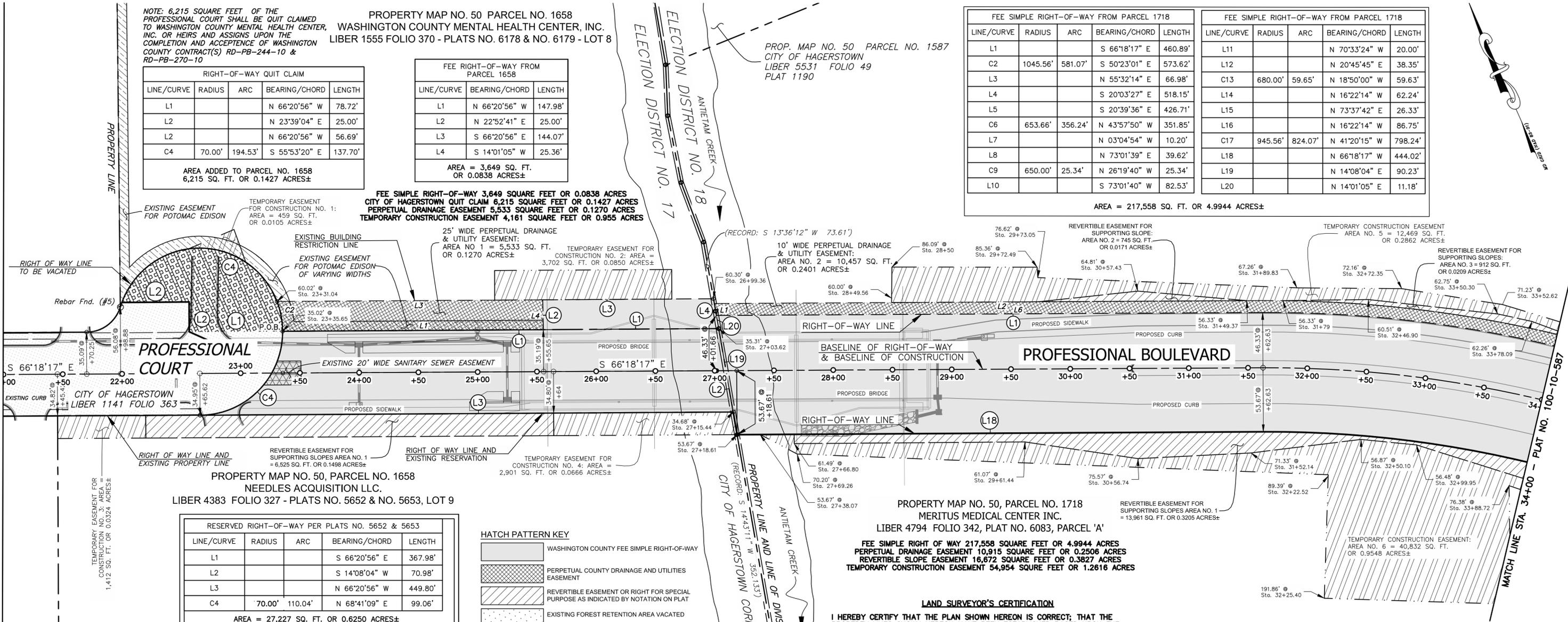
FEE SIMPLE RIGHT-OF-WAY FROM PARCEL 1718				
LINE/CURVE	RADIUS	ARC	BEARING/CHORD	LENGTH
L11			N 70°33'24" W	20.00'
L12			N 20°45'45" E	38.35'
C13	680.00'	59.65'	N 18°50'00" W	59.63'
L14			N 16°22'14" W	62.24'
L15			N 73°37'42" E	26.33'
L16			N 16°22'14" W	86.75'
C17	945.56'	824.07'	N 41°20'15" W	798.24'
L18			N 66°18'17" W	444.02'
L19			N 14°08'04" E	90.23'
L20			N 14°01'05" E	11.18'

AREA = 217,558 SQ. FT. OR 4.9944 ACRES±



MATCH LINE STA. 21+00 - PLAT NO. 100-10-585

MATCH LINE STA. 34+00 - PLAT NO. 100-10-587



PROPERTY MAP NO. 50, PARCEL NO. 1658
NEEDLES ACQUISITION LLC.
LIBER 4383 FOLIO 327 - PLATS NO. 5652 & NO. 5653, LOT 9

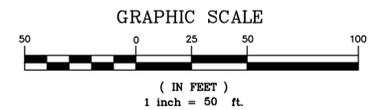
RESERVED RIGHT-OF-WAY PER PLATS NO. 5652 & 5653				
LINE/CURVE	RADIUS	ARC	BEARING/CHORD	LENGTH
L1			S 66°20'56" E	367.98'
L2			S 14°08'04" W	70.98'
L3			N 66°20'56" W	449.80'
C4	70.00'	110.04'	N 68°41'09" E	99.06'

AREA = 27,227 SQ. FT. OR 0.6250 ACRES±

RESERVED RIGHT-OF-WAY 27,227 SQUARE FEET OR 0.6250 ACRES
REVERTIBLE SLOPE EASEMENT 6,525 SQUARE FEET OR 0.1498 ACRES
TEMPORARY CONSTRUCTION EASEMENT 4,313 SQUARE FEET OR 0.0990 ACRES

HATCH PATTERN KEY

- WASHINGTON COUNTY FEE SIMPLE RIGHT-OF-WAY
- PERPETUAL COUNTY DRAINAGE AND UTILITIES EASEMENT
- REVERTIBLE EASEMENT OR RIGHT FOR SPECIAL PURPOSE AS INDICATED BY NOTATION ON PLAT
- EXISTING FOREST RETENTION AREA VACATED
- RIGHT OF WAY TO BE VACATED
- EASEMENT FOR TEMPORARY CONSTRUCTION
- EXISTING CITY OF HAGERSTOWN FEE SIMPLE RIGHT-OF-WAY



PROPERTY MAP NO. 50, PARCEL NO. 1718
MERITUS MEDICAL CENTER INC.
LIBER 4794 FOLIO 342, PLAT NO. 6083, PARCEL 'A'
FEE SIMPLE RIGHT OF WAY 217,558 SQUARE FEET OR 4.9944 ACRES
PERPETUAL DRAINAGE EASEMENT 10,915 SQUARE FEET OR 0.2506 ACRES
REVERTIBLE SLOPE EASEMENT 16,672 SQUARE FEET OR 0.3827 ACRES
TEMPORARY CONSTRUCTION EASEMENT 54,954 SQUARE FEET OR 1.2616 ACRES

LAND SURVEYOR'S CERTIFICATION
I HEREBY CERTIFY THAT THE PLAN SHOWN HEREON IS CORRECT; THAT THE PROPERTY LINES SHOWN HEREON HAVE BEEN ESTABLISHED BASED UPON THE LOCAL MONUMENTATION FOUND IN ACCORDANCE WITH THE REFERENCED DEEDS AND PLATS AND ARE NOT THE RESULTS OF A COMPLETE BOUNDARY SURVEY AND THAT THE ALIGNMENT OF PROFESSIONAL BOULEVARD IS IN ACCORDANCE WITH DRAWINGS AND INFORMATION PROVIDED BY RUMMEL, KLEPPER & KAHL, LLP, OF BALTIMORE, MARYLAND

FOR THE WASHINGTON COUNTY DIVISION OF ENGINEERING AND CONSTRUCTION MANAGEMENT
ALEX MICHAEL SHIFLER, PROFESSIONAL LAND SURVEYOR
MD. REG. NO. 21737 (EXPIRATION/RENEWAL DATE: DEC. 23, 2019)



Washington County, Maryland
Division of Engineering

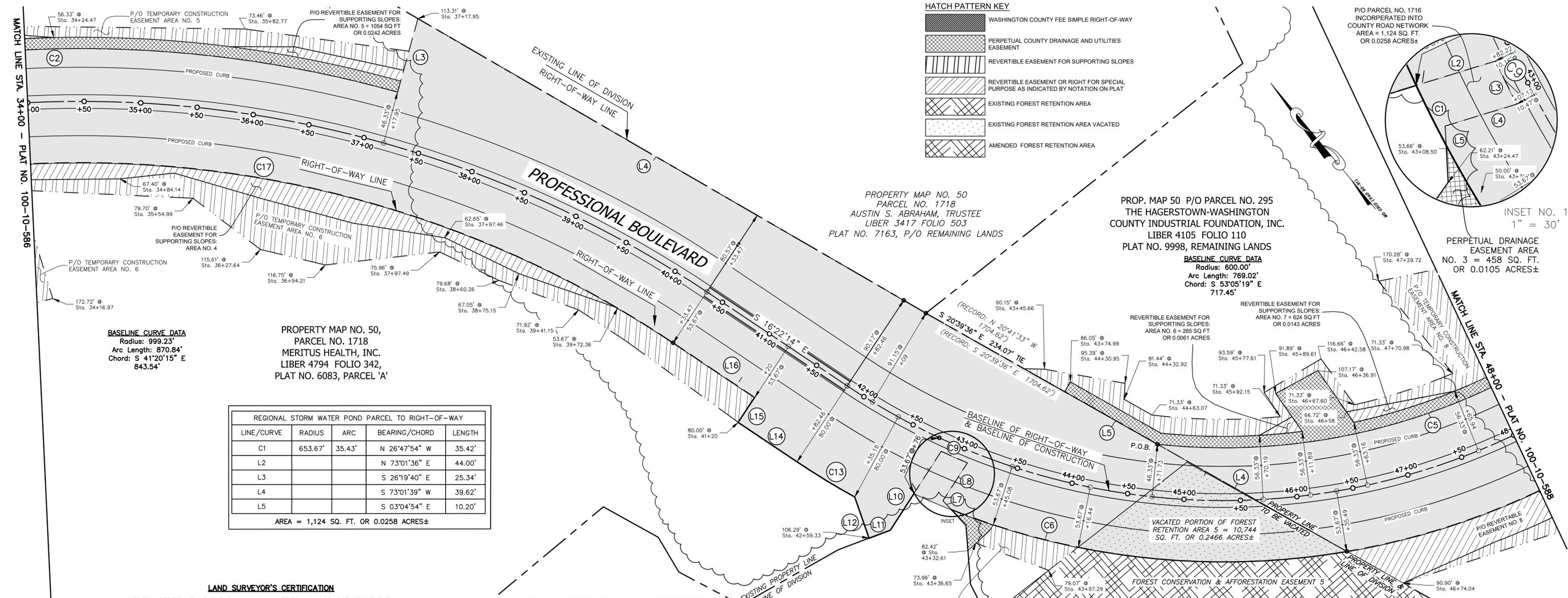
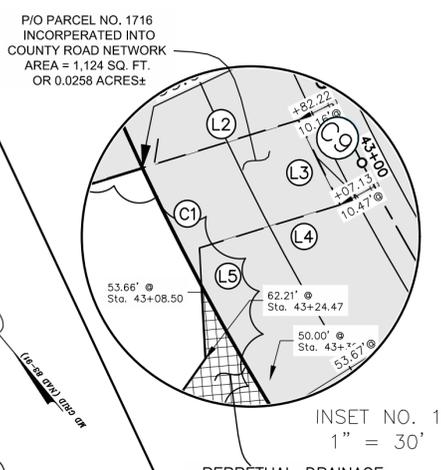
PROFESSIONAL (COURT) BOULEVARD EXTENSION -
EASTERN BOULEVARD TO YALE DRIVE

DRAWN BY: AMS DATE: 2-14-2018 SCALE: 1" = 50'

DIVISION DIRECTOR PLAT NO. 100-10-586

HATCH PATTERN KEY

- WASHINGTON COUNTY FEE SIMPLE RIGHT-OF-WAY
- PERPETUAL COUNTY DRAINAGE AND UTILITIES EASEMENT
- REVERTIBLE EASEMENT FOR SUPPORTING SLOPES
- REVERTIBLE EASEMENT OR RIGHT FOR SPECIAL PURPOSE AS INDICATED BY NOTATION ON PLAT
- EXISTING FOREST RETENTION AREA
- EXISTING FOREST RETENTION AREA VACATED
- AMENDED FOREST RETENTION AREA



PROPERTY MAP NO. 50,
 PARCEL NO. 1718
 MERITUS HEALTH, INC.
 LIBER 4794 FOLIO 342,
 PLAT NO. 6083, PARCEL 'A'

REGIONAL STORM WATER POND PARCEL TO RIGHT-OF-WAY

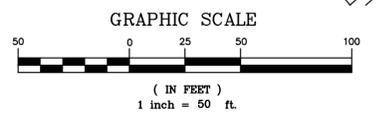
LINE/CURVE	RADIUS	ARC	BEARING/CHORD	LENGTH
C1	653.67'	35.43'	N 26°47'54" W	35.42'
L2			N 73°01'36" E	44.00'
L3			S 26°19'40" E	25.34'
L4			S 73°01'39" W	39.62'
L5			S 03°04'54" E	10.20'

AREA = 1,124 SQ. FT. OR 0.0258 ACRES±

LAND SURVEYOR'S CERTIFICATION

I HEREBY CERTIFY THAT THE PLAN SHOWN HEREON IS CORRECT; THAT THE PROPERTY LINES SHOWN HEREON HAVE BEEN ESTABLISHED BASED UPON THE LOCAL MONUMENTATION FOUND IN ACCORDANCE WITH THE REFERENCED DEEDS AND PLATS AND ARE NOT THE RESULTS OF A COMPLETE BOUNDARY SURVEY AND THAT THE ALIGNMENT OF PROFESSIONAL BOULEVARD IS IN ACCORDANCE WITH DRAWINGS AND INFORMATION PROVIDED BY RUMMEL, KLEPPER & KAHL, LLP, OF BALTIMORE, MARYLAND

PROPERTY MAP 50 P/O PARCEL NO. 1716
 BOARD OF COUNTY COMMISSIONERS OF
 WASHINGTON COUNTY, MARYLAND
 REGIONAL STORM WATER POND PARCEL
 LIBER 4936 FOLIO 472, PLAT NO. 100-10-554



Washington County, Maryland
 Division of Engineering

PROFESSIONAL (COURT) BOULEVARD EXTENSION -
 EASTERN BOULEVARD TO YALE DRIVE

DRAWN BY: AMS DATE: 2-14-2018 SCALE: 1" = 50'

DIVISION DIRECTOR _____ PLAT NO. 100-10-587

PROPERTY MAP NO. 50
 PARCEL NO. 1716
 MERITUS HEALTH, INC.
 LIBER 4794 FOLIO 342,
 PLAT NO. 6083
 PARCEL 'A'

PROP. MAP 50 P/O PARCEL NO. 295
 THE HAGERSTOWN-WASHINGTON COUNTY INDUSTRIAL
 FOUNDATION, INC.
 LIBER 4105 FOLIO 110, PLAT NO. 9998, REMAINING LANDS

FEE SIMPLE RIGHT OF WAY 69,831 SQUARE FEET OR 1.6031 ACRES
 PERPETUAL DRAINAGE EASEMENT 10,413 SQUARE FEET OR 0.2390 ACRES
 REVERTIBLE SLOPE EASEMENT 16,972 SQUARE FEET OR 0.3896 ACRES
 TEMPORARY CONSTRUCTION EASEMENT 27,810 SQUARE FEET OR 0.6384 ACRES

TEMPORARY EASEMENT
 TO BE USED ONLY DURING THE
 PERIOD OF CONSTRUCTION
 AREA NO. 8 = 19,586 SF
 OR 0.4496 ACRES +/-

10' WIDE PERPETUAL DRAINAGE &
 UTILITY EASEMENT AREA NO. 4 =
 10,413 SQ. FT. OR 0.2390 AC.±

EXISTING REVERTIBLE EASEMENT
 FOR SUPPORTING SLOPES (TYP.)

EXISTING PERPETUAL DRAINAGE
 & UTILITY EASEMENT

RIGHT-OF-WAY LINE &
 EXISTING RIGHT-OF-WAY LINE
PROFESSIONAL BOULEVARD
 PLAT NO. 100-10-553

EXISTING BASELINE OF RIGHT-OF-WAY
 BOARD OF COUNTY COMMISSIONERS
 LIBER 4988 FOLIO 307

RIGHT-OF-WAY LINE
 S 89°48'24" E
 BASELINE OF RIGHT-OF-WAY
 & BASELINE OF CONSTRUCTION

PROP. MAP 50 P/O PARCEL NO. 295
 THE HAGERSTOWN-WASHINGTON COUNTY INDUSTRIAL
 FOUNDATION, INC.
 LIBER 4105 FOLIO 110, PLAT NO. 9998, REMAINING LANDS

BASELINE CURVE DATA
 Radius: 600.00'
 Arc Length: 24.42'
 Chord: S 88°38'26" E
 24.42'

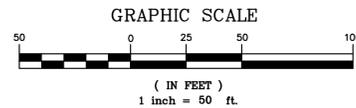
EXISTING PERPETUAL
 DRAINAGE & UTILITY
 EASEMENT

EXISTING REVERTIBLE EASEMENT
 FOR SUPPORTING SLOPES (TYP.)

31+41.02 YALE DRIVE =
 0+00 PROFESSIONAL BLVD.
 N: 716015.98
 E: 1120546.98

YALE DRIVE
 PLAT NO. 100-10-550

PC 30+15.20
 N: 715938.0643
 E: 1120448.4125



HATCH PATTERN KEY

- WASHINGTON COUNTY FEE SIMPLE RIGHT-OF-WAY
- PERPETUAL COUNTY DRAINAGE AND UTILITIES EASEMENT
- REVERTIBLE EASEMENT FOR SUPPORTING SLOPES
- REVERTIBLE EASEMENT OR RIGHT FOR SPECIAL PURPOSE AS INDICATED BY NOTATION ON PLAT
- EXISTING WASHINGTON COUNTY RIGHT-OF-WAY
- EXISTING PERPETUAL COUNTY DRAINAGE AND UTILITIES EASEMENT
- EXISTING REVERTIBLE EASEMENT FOR SUPPORTING SLOPES
- EXISTING PERPETUAL EASEMENT FOR DRAINAGE FACILITY

FEE SIMPLE RIGHT-OF-WAY FROM PARCEL 295				
LINE/CURVE	RADIUS	ARC	BEARING/CHORD	LENGTH
C1	546.33'	22.24'	N 88°38'26" W	22.24'
L2			N 89°48'24" W	286.07'
C3	654.27'	344.89'	N 74°41'28" W	340.91'
L4			N 20°39'36" W	191.82'
C5	553.67'	443.25'	S 66°52'18" E	431.51'
L6			S 89°48'24" E	286.10'
C7	646.34'	26.28'	S 88°38'22" E	26.28'
L8			S 02°31'31" W	100.00'

DONATION AREA = 69,831 SQ. FT. OR 1.6031 ACRES±

LAND SURVEYOR'S CERTIFICATION

I HEREBY CERTIFY THAT THE PLAN SHOWN HEREON IS CORRECT; THAT THE PROPERTY LINES SHOWN HEREON HAVE BEEN ESTABLISHED BASED UPON THE LOCAL MONUMENTATION FOUND IN ACCORDANCE WITH THE REFERENCED DEEDS AND PLATS AND ARE NOT THE RESULTS OF A COMPLETE BOUNDARY SURVEY AND THAT THE ALIGNMENT OF PROFESSIONAL BOULEVARD IS IN ACCORDANCE WITH DRAWINGS AND INFORMATION PROVIDED BY RUMMEL, KLEPPER & KAHL, LLP, OF BALTIMORE, MARYLAND

FOR THE WASHINGTON COUNTY DIVISION OF ENGINEERING AND CONSTRUCTION MANAGEMENT
 ALEX MICHAEL SHIFLER, PROFESSIONAL LAND SURVEYOR
 MD. REG. NO. 21737 (EXPIRATION/RENEWAL DATE: DEC. 23, 2019)

DATE

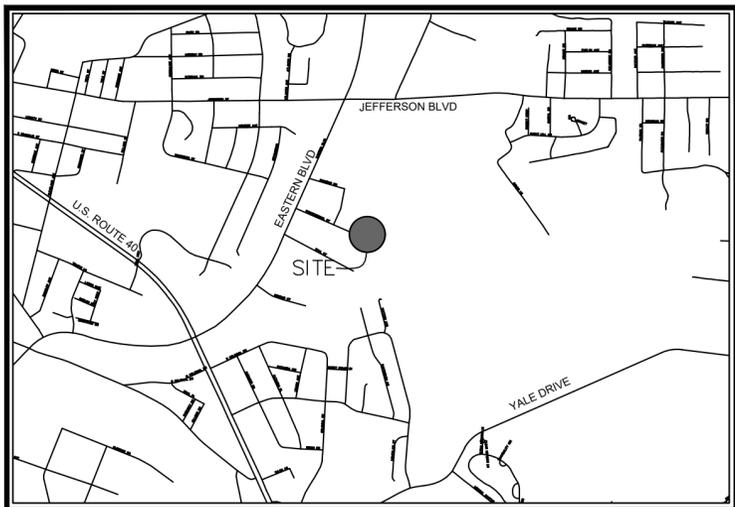


Washington County, Maryland
 Division of Engineering

PROFESSIONAL (COURT) BOULEVARD EXTENSION -
 EASTERN BOULEVARD TO YALE DRIVE

DRAWN BY: AMS DATE: 2-14-2018 SCALE: 1" = 50'

DIVISION DIRECTOR PLAT NO. 100-10-588



Vicinity Map
NOT TO SCALE

Forest Stand Easement		
LINE/CURVE	BEARING/CHORD	LENGTH
L1	N 66°20'56" W	105.08'
L2	N 14°40'45" E	388.00'
L3	N 39°50'15" E	115.00'
L4	S 65°36'36" E	200.00'
L5	S 55°13'24" W	125.37'
L6	S 44°48'31" W	80.00'
L7	S 37°11'47" W	75.00'
L8	S 29°31'31" W	50.00'
L9	S 21°32'32" W	55.00'
L10	S 10°41'24" W	65.00'
L11	S 02°46'08" E	76.75'

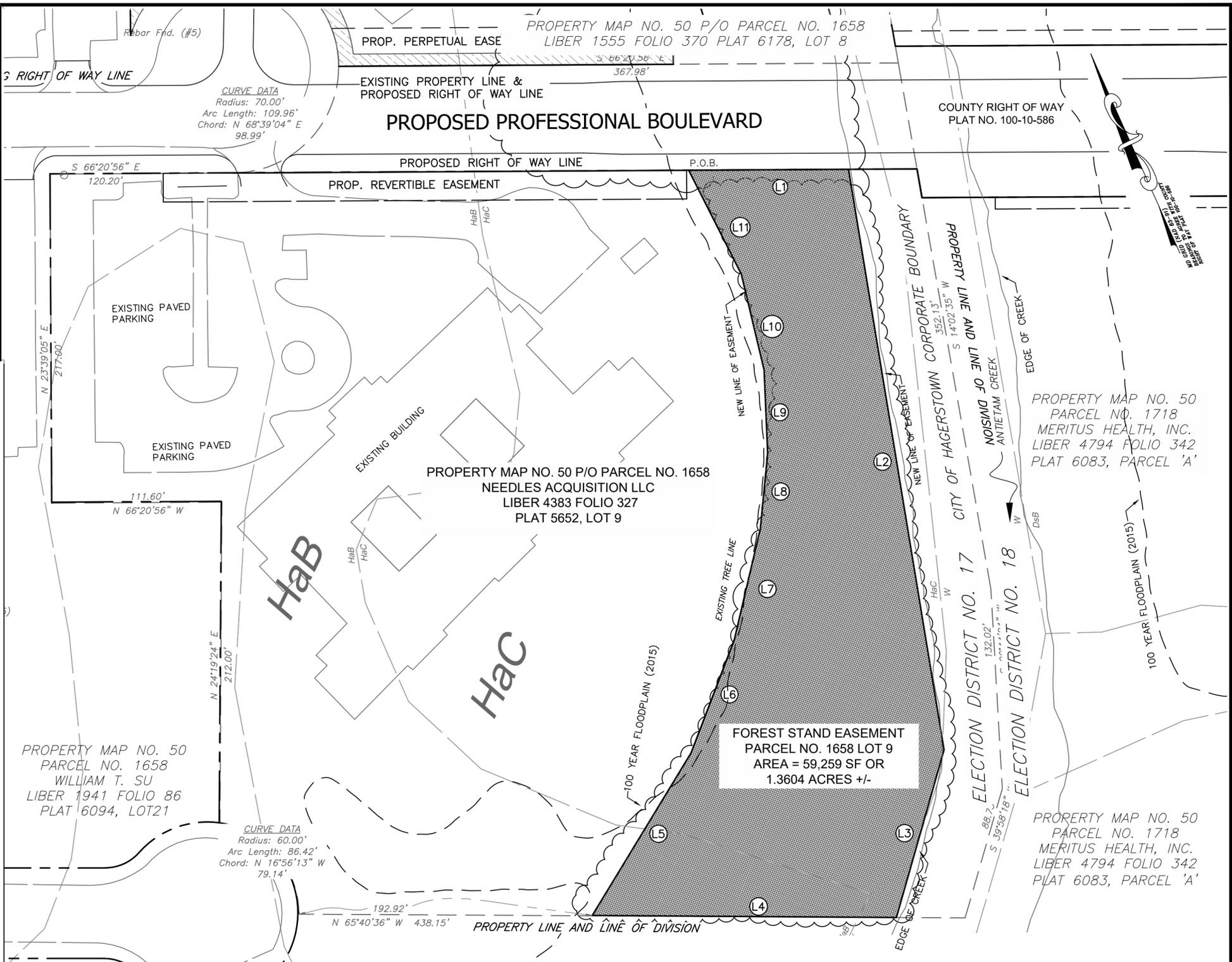
AREA = 77,000 SF OR 1.7677 ACRES +/-

CERTIFICATE OF APPROVAL
FINAL APPROVAL GRANTED
(DATE)
WASHINGTON COUNTY PLANNING COMMISSION
BY: _____

I CERTIFY THAT I AM QUALIFIED TO PREPARE THIS PLAN IN ACCORDANCE WITH THE REQUIREMENTS OF THE FOREST CONSERVATION ACT PURSUANT TO COMAR 08.19.06.01B AND THAT TO THE BEST OF MY KNOWLEDGE, THE INFORMATION HEREON SATISFIES THE REQUIREMENTS OF THE WASHINGTON COUNTY CONSERVATION ORDINANCE.
2018
DATE
SHANNON L. STOTLER

SOIL LEGEND

- HaB HAGERSTOWN SILT LOAM 3% - 8% SLOPES
- HaC HAGERSTOWN SILT LOAM 8% - 15% SLOPES
- DsB DUFFIELD SILT LAOM 3% - 8% SLOPES
- W WATER



PROPERTY MAP NO. 50
PARCEL NO. 1658
WILLIAM T. SU
LIBER 1941 FOLIO 86
PLAT 6094, LOT21

PROPERTY MAP NO. 50
PARCEL NO. 1658
DTFBS LAND LLC
LIBER 1880 FOLIO 129
PLAT 9308, LOT24

OWNER:
NEEDLES ACQUISITION LLC
C/O ALTUS GROUP US INC #1709
5450 E HIGH STREET STE 220
PHOENIX, AZ 85054-000

CURVE DATA
Radius: 60.00'
Arc Length: 86.42'
Chord: N 16°56'13" W
79.14'

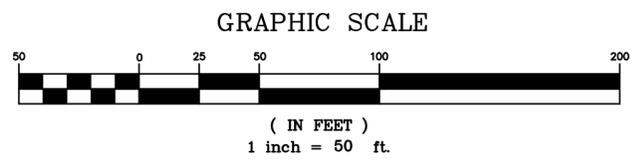
CURVE DATA
Radius: 70.00'
Arc Length: 109.96'
Chord: N 68°39'04" E
98.99'

PROPERTY MAP NO. 50
PARCEL NO. 1658
THEODORE H. SHANK
LIBER 1880 FOLIO 129
PLAT 6094, LOT23

PROPERTY MAP NO. 50 P/O PARCEL NO. 1658
NEEDLES ACQUISITION LLC
LIBER 4383 FOLIO 327
PLAT 5652, LOT 9

PROPERTY MAP NO. 50 P/O PARCEL NO. 1658
LIBER 1555 FOLIO 370 PLAT 6178, LOT 8

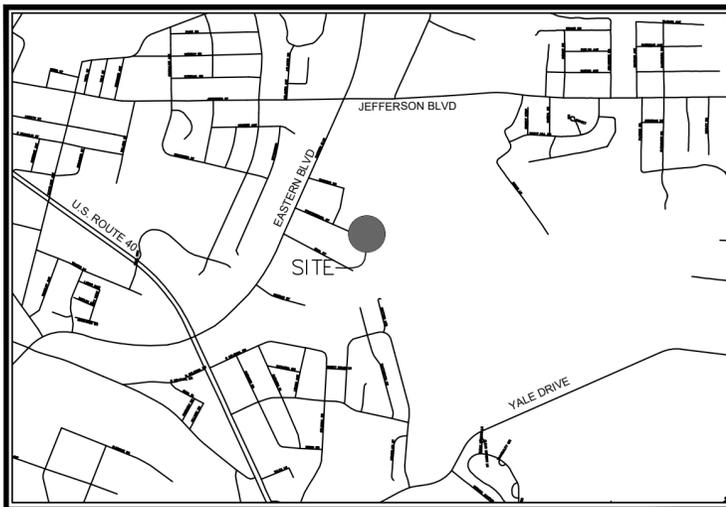
FOREST STAND EASEMENT
PARCEL NO. 1658 LOT 9
AREA = 59,259 SF OR
1.3604 ACRES +/-



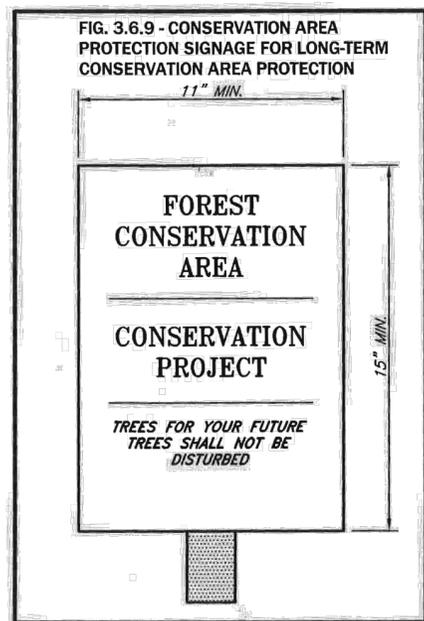
WASHINGTON COUNTY, MARYLAND
DIVISION OF ENGINEERING & CONSTRUCTION MANAGEMENT
Washington County Administrative Annex Building
80 West Baltimore Street, Hagerstown, MD 21740

FINAL PLAT FOR
FOREST STAND EASEMENT
NEEDLES ACQUISITION LLC





Vicinity Map
NOT TO SCALE



NOTE:

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2. SIGNS SHALL REMAIN INDEFINITELY.

LONG TERM FOREST PROTECTION PLAN

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SIGNATURE

NAME (PRINTED) TITLE

DATE

PURPOSE NOTE

THE PURPOSE OF THIS PLAT OF THE FINAL FOREST CONSERVATION PLAN AND FOREST CONSERVATION EASEMENT PLAT IS TO ENCUMBER 1.3604 ACRES OF EXISTING FOREST LANDS WITH A PROTECTIVE EASEMENT AND ALLOCATE ALL OF THE PROTECTED 1.3604 ACRES TO THE CONSTRUCTION OF PROFESSIONAL BOULEVARD, PROJECT NUMBER(S) RD-PB-244-10 AND RD-PB-270-10.

SEQUENCE OF CONSTRUCTION:

1. STAKE/FLAG LIMITS OF FOREST RETENTION AREAS.
2. INSTALL FOREST PROTECTION DEVICES
3. CONTACT WASHINGTON COUNTY PLANNING & ZONING DEPARTMENT OFFICE FIVE (5) DAYS PRIOR TO THE START OF CONSTRUCTION AT (240) 313-2430
4. NOTIFY THE WASHINGTON COUNTY PLANNING & ZONING DEPARTMENT AND HOLD POST CONSTRUCTION MEETING AND INSPECTOR

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 - B. METAL.
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5. BEARINGS AND DISTANCES ARE IN AGREEMENT WITH A RECENT SURVEY
6. CONTOURS ARE FROM AERIAL TOPOGRAPHY PROVIDED BY WASHINGTON COUNTY.

SURVEYOR'S CERTIFICATE

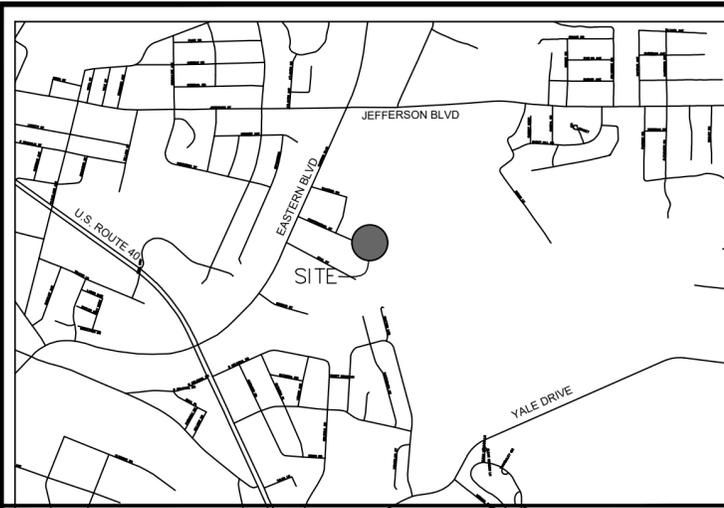
I HEREBY CERTIFY THAT THE PLAN SHOWN HEREON IS CORRECT; THAT THE PROPERTY LINES SHOWN HAVE BEEN ESTABLISHED BASED UPON THE LOCAL MONUMENTATION FOUND IN ACCORDANCE WITH THE REFERENCED DEEDS AND PLATS AND ARE NOT THE RESULT OF A BOUNDARY SURVEY AND THAT THE ALIGNMENT OF PROFESSIONAL BOULEVARD IS IN ACCORDANCE WITH DRAWINGS AND INFORMATION DERIVED BY RUMMEL, KLEPPER & KAHL, LLP, OF BALTIMORE, MARYLAND. THE FOREST EASEMENT SHOWN HEREON HAS BEEN ESTABLISHED IN ACCORDANCE TO THE LIMITS SHOWN ON A FOREST STAND DELINEATION COMPLETED BY FREDERICK, SEIBERT & ASSOCIATES, INC.

FOR THE WASHINGTON COUNTY DIVISION OF ENGINEERING DATE
ALEX MICHAEL SHIFLER - PROFESSIONAL LAND SURVEYOR,
MD REG. NO. 21737(EXPIRATION/RENEWAL DATE: DEC. 23, 2019)

WASHINGTON COUNTY, MARYLAND
DIVISION OF ENGINEERING & CONSTRUCTION MANAGEMENT
Washington County Administrative Annex Building
80 West Baltimore Street, Hagerstown, MD 21740

FINAL PLAT FOR
FOREST STAND EASEMENT
NEEDLES ACQUISITION LLC





Vicinity Map
NOT TO SCALE

Forest Stand Easement		
LINE/CURVE	BEARING/CHORD	LENGTH
L1	S 66°20'56" E	82.93'
L2	S 06°02'51" W	123.65'
L3	S 11°08'39" W	45.00'
L4	S 37°18'23" W	40.00'
L5	S 45°49'20" W	50.00'
L6	S 34°41'13" E	50.00'
L7	S 10°34'34" E	130.00'
L8	S 46°33'42" E	21.78'
L9	S 19°46'39" E	129.89'
L10	S 25°01'15" W	21.29'
L11	S 19°46'39" E	30.00'
L12	S 64°46'39" E	21.21'
L13	S 19°46'39" E	125.00'
L14	S 23°23'55" W	7.14'
L15	N 73°21'03" W	88.00'
L16	N 28°51'47" W	27.91'
L17	N 74°31'32" W	24.93'
L18	N 30°53'17" W	160.00'
L19	N 20°48'05" W	150.00'
L20	N 09°07'50" E	130.00'
L21	N 17°27'49" E	135.00'
L22	N 10°27'13" E	165.68'

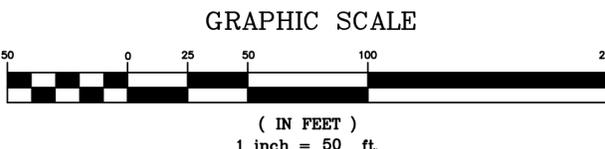
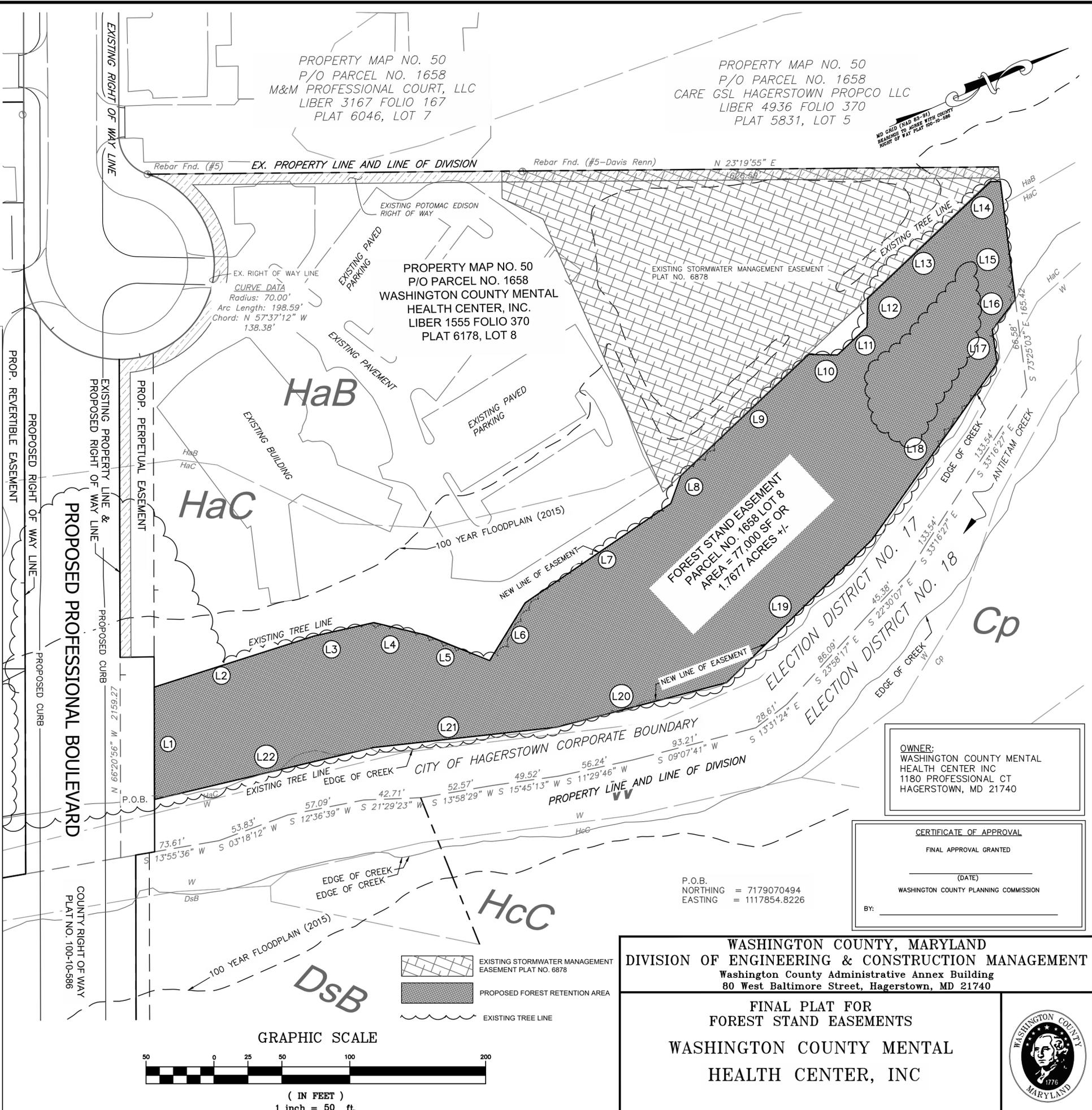
AREA = 77,000 SF OR
1.7677 ACRES +/-

I CERTIFY THAT I AM QUALIFIED TO PREPARE THIS PLAN IN ACCORDANCE WITH THE REQUIREMENTS OF THE FOREST CONSERVATION ACT PURSUANT TO COMAR 08.19.06.01B AND THAT TO THE BEST OF MY KNOWLEDGE, THE INFORMATION HEREON SATISFIES THE REQUIREMENTS OF THE WASHINGTON COUNTY CONSERVATION ORDINANCE.

SHANNON L. STOTLER
DATE: 2018

SOIL LEGEND

- HaB HAGERSTOWN SILT LOAM 3% - 8% SLOPES
- HaC HAGERSTOWN SILT LOAM 8% - 15% SLOPES
- DsB DUFFIELD SILT LAOM 3% - 8% SLOPES
- HcC HAGERSTOWN ROCK OUTCROP COMPLEX 8% - 15% SLOPES
- W WATER



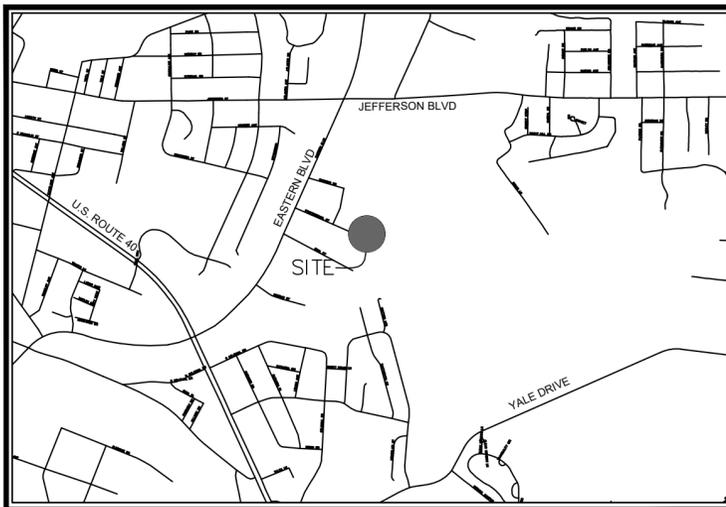
OWNER:
WASHINGTON COUNTY MENTAL
HEALTH CENTER INC
1180 PROFESSIONAL CT
HAGERSTOWN, MD 21740

CERTIFICATE OF APPROVAL
FINAL APPROVAL GRANTED
(DATE)
WASHINGTON COUNTY PLANNING COMMISSION
BY: _____

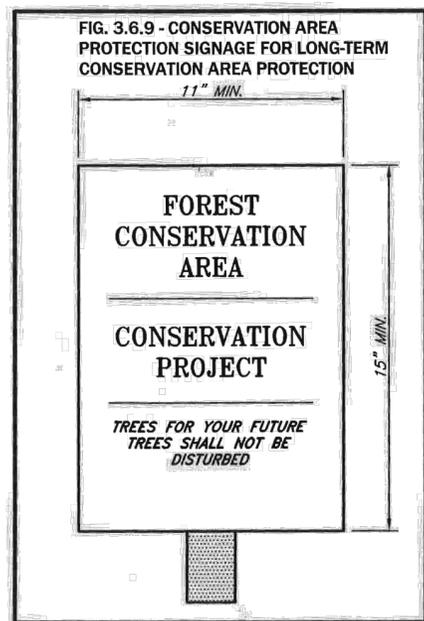
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FINAL PLAT FOR
FOREST STAND EASEMENTS
WASHINGTON COUNTY MENTAL
HEALTH CENTER, INC





Vicinity Map
NOT TO SCALE



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SIGNATURE _____

NAME (PRINTED) _____

TITLE _____

DATE _____

PURPOSE NOTE

THE PURPOSE OF THIS PLAT OF THE FINAL FOREST CONSERVATION PLAN AND FOREST CONSERVATION EASEMENT PLAT IS TO ENCUMBER 1.7677 ACRES OF EXISTING FOREST LANDS WITH A PROTECTIVE EASEMENT AND ALLOCATE ALL OF THE PROTECTED 1.7677 ACRES TO THE CONSTRUCTION OF PROFESSIONAL BOULEVARD, PROJECT NUMBER(S) RD-PB-244-10 AND RD-PB-270-10.

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FOR THE WASHINGTON COUNTY DIVISION OF ENGINEERING DATE
ALEX MICHAEL SHIFLER - PROFESSIONAL LAND SURVEYOR,
MD REG. NO. 21737(EXPIRATION/RENEWAL DATE: DEC. 23, 2019)

WASHINGTON COUNTY, MARYLAND
DIVISION OF ENGINEERING & CONSTRUCTION MANAGEMENT
Washington County Administrative Annex Building
80 West Baltimore Street, Hagerstown, MD 21740

FINAL PLAT FOR
FOREST STAND EASEMENT
WASHINGTON COUNTY MENTAL
HEALTH CENTER, INC





Agenda Report Form

Open Session Item

SUBJECT: Crayton Boulevard Extended

PRESENTATION DATE: August 14, 2018

PRESENTATION BY: Scott Hobbs, Director, Division of Engineering

RECOMMENDED MOTION: This presentation is for informational purposes.

REPORT-IN-BRIEF: This is a follow-up to the presentation about Crayton Boulevard to the Board of County Commissioners on July 24. Staff has been working with the private partners on the terms of the public-private partnership agreement to extend Crayton Boulevard as part of the current development plans for DRI/TCC VISTA and Perini Industrial Land. The agreement is being finalized for signatures.

DISCUSSION: Construction for the first phase of Crayton Boulevard Extended is scheduled to begin in September with completion in the spring 2019. Phase I is an Appalachian Regional Commission (ARC) project. Phase II construction to be completed by the private partners utilizing the public contribution is anticipated to be completed in 2019. Phase II work involves extending Crayton Boulevard from the end of Phase I to Showalter Road.

FISCAL IMPACT: Public contribution to the private partners as part of the public-private partnership to extend Crayton Boulevard.

CONCURRENCES: County Attorney

ALTERNATIVES: N/A

ATTACHMENTS: Aerial Map

AUDIO/VISUAL TO BE USED: N/A

Crayton Boulevard Extended





Agenda Report Form

Open Session Item

SUBJECT: Washington County Radio Communications Management Committee Membership

PRESENTATION DATE: August 14, 2018

PRESENTATION BY: Ron Whitt, Director, Division of Information Systems

RECOMMENDED MOTION: Approve the proposed addition of a non-voting Public Safety Advisory Committee as documented.

REPORT-IN-BRIEF: On June 19th a presentation was made to the Board of County Commissioners highlighting the mission, responsibilities, function and membership of the County's Radio Communications Management Committee. In response to the Commissioner's discussion regarding additional input from the public safety community the Radio Communications Management Committee met on July 25th to discuss how best to provide this representation and proposes that a non-voting Public Safety Communications Advisory Board be established to provide this input.

DISCUSSION: The Public Safety Communications Advisory Board would be incorporated into the County's Radio Communications Management Committee as non-voting members and the Radio Communications Management Committee mission document would include the following description under the Non-Voting Members section.

The Public Safety Communications Advisory Board shall consist of six (6) non-voting representatives from the public safety community as outlined below and shall act exclusively in an advisory capacity.

1. City of Hagerstown Fire Chief (or designee)
2. City of Hagerstown Police Chief (or designee)
3. Washington County Volunteer Fire & Rescue Association President (or designee)
4. Town of Boonsboro Police Chief (or designee)
5. Town of Hancock Police Chief (or designee)
6. Town of Smithsburg Police Chief (or designee)

FISCAL IMPACT: N/A

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Washington County Radio Communications Management Committee Mission Statement - proposed

AUDIO/VISUAL NEEDS: None

WASHINGTON COUNTY MARYLAND RADIO COMMUNICATIONS MANAGEMENT COMMITTEE

MISSION

The Radio Communications Management Committee is responsible for the overall management and direction of the County's Motorola Astro 25 UHF communications network, system infrastructure and technology and shall minimally perform the following duties:

- Establish strategy, operational standards and policy
- Enforce established policy and operational standards
- Maintain network and system integrity and peak operational efficiency
- Promote network and system interoperability with Maryland and regional partners
- Provide coordination and governance among network and system partners and users
- Plan and direct network and system expansion, enhancements and technology integration

DECISION DOMAINS

Committee members will raise system related issues and participate in discussions to establish strategies, priorities, standards, operational policy and direction and to formulate recommendations and decisions with a holistic perspective of the County's public safety needs rather than representing the interests or needs of a specific agency, division or department and shall minimally include the following:

- Operational and acceptable use policies and direction
- Services offered to participating stakeholders (Service Portfolio)
- Recommendations regarding system expansion and technology integration
- Prioritization of capital investment for short-term and long-term infrastructure needs
- Communications systems funding model to cover sustainability of service portfolio

AREAS OF FOCUS

Strategic Alignment - Ensuring alignment of the Committee's network management strategies with the County's public safety mission, needs and objectives.

Resource Management - Ensuring optimal investment in and proper management of the County's Motorola Astro 25 UHF communications network infrastructure and resources including bandwidth, messaging and communications, scalability, and security.

Risk Management - Ensuring detailed understanding and awareness of the known system risks, for example:

- Where single points of failure currently exist in the core network
- Where software and/or equipment failure is highly probable if a refresh does not occur
- Adequacy of staffing to support services 24/7/365
- Ability to support and react to a local/regional or national disaster

MEMBERSHIP

The Committee shall minimally consist of five (5) voting members as outlined below with the chairperson role rotating among the end user voting members (Washington County Sheriff, County Administrator, Director Division of Emergency Services) every two (2) calendar years (twenty-four months). The initial chairperson shall be the Washington County Sheriff. Committee membership may be reviewed and adjusted by the Committee or by the Board of County Commissioners as deemed appropriate.

Voting members:

1. Washington County Sheriff
2. Washington County Administrator
3. Director Division of Emergency Services
4. Deputy Director Information Systems – Wireless Communications
5. Deputy Director Information Systems – Infrastructure & Operations

Non-Voting members:

The Director Division of Information Systems shall serve as a non-voting committee member and shall act as the Committee secretary.

The Public Safety Communications Advisory Board shall consist of six (6) non-voting representatives from the public safety community as outlined below and shall act exclusively in an advisory capacity.

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5. Town of Hancock Police Chief (or designee)
6. Town of Smithsburg Police Chief (or designee)

PROCEDURES

Meeting structure – The Committee secretary will solicit and collect agenda items and circulate agendas in advance of each scheduled meeting to ensure informed discussions of scheduled topics.

Meeting frequency – The Committee will minimally meet quarterly and determine modifications to the schedule based on needs related to current activities and events.

Documentation of proceedings – All meetings shall have notes of discussions, recommendations and action items.

Committee Decisions – All Committee decisions such as, but not limited to, committee membership, governance and enforcement issues, policy and procedure creation and amendment, and management and strategy initiatives shall require a simple majority of the voting members (3 votes). All committee decisions are subject to the Board of County Commissioners review and subsequent approval.



Agenda Report Form

Open Session Item

SUBJECT: Waste to Energy

PRESENTATION DATE: August 14, 2018

PRESENTATION BY: Robert Slocum, County Administrator, John Martirano, County Attorney, and Dave Mason, Deputy Director, Solid Waste & Watershed Water Quality

RECOMMENDED MOTION: Consideration of next steps in Waste to Energy

REPORT-IN-BRIEF: In the August 7 Board meeting, the Board directed staff to arrange a meeting with GKG. Despite multiple attempts, Staff has been advised by GKG that the earliest available meeting date is September 5.

DISCUSSION: Unless directed otherwise, staff will present a letter to GKG.

FISCAL IMPACT: To date, the County has provided GKG with \$250,000 in cash.

CONCURRENCES: N/A

ALTERNATIVES: Wait until September 5 to meet

ATTACHMENTS: None

AUDIO/VISUAL NEEDS: N/A



Agenda Report Form

Open Session Item

SUBJECT: Cascade Development

PRESENTATION DATE: August 14, 2018

PRESENTATION BY: Robert Slocum, County Administrator, John Martirano, County Attorney, and Jim Sterling, Director, Public Works

RECOMMENDED MOTION: Consideration of next steps in Cascade Development

REPORT-IN-BRIEF: Washington County was advised on August 10, 2018 by Issac Holdings that the negotiations with Dae Yeun Jin Hung have ceased. Issac Holdings is entering as the buyer under the new proposed terms.

DISCUSSION: There are a number of points which will require consideration of the Board.

FISCAL IMPACT: To date, the County has provided JGBLI with \$374,785.00 in reimbursable expenses, \$84,000.00 in service fees, 63 acres of land at Cascade, and office space, including utilities, at no expense.

CONCURRENCES: N/A

ALTERNATIVES: Accept terms, Request modifications to proposed terms, and Reconsider Master Developer Agreement

ATTACHMENTS: Master Developer Agreement, August 10, 2018, Issac Holdings, LLC letter

AUDIO/VISUAL NEEDS: N/A