

**WASHINGTON COUNTY DEPARTMENT OF WATER QUALITY  
ADVISORY COMMISSION  
REGULAR SESSION MEETING  
NOVEMBER 10, 2008**

**CALL TO ORDER**

Vice-Chairperson Fishack called the Regular Session Meeting of the Washington County Department of Water Quality Advisory Commission to order at 5:00 p.m. at the Washington County Department of Water Quality Administration Office, 16232 Elliott Parkway, Williamsport, Maryland.

**ATTENDANCE**

A quorum was present including: Vice-Chairperson Glenn Fishack, Secretary Ed Renn, Commissioner Jeff Cline, Commissioner Bill Breichner, Director of Environmental Management Julie Pippel, Deputy Director David Swain, Administrative Assistant Jamie Calandrelle. Absent: Chairperson Scott Schubel and County Commissioner William Wivell  
(Attachment #1)

**READING, CORRECTION AND APPROVAL OF MINUTES**

**Regular Session Minutes – October 13, 2008 – meeting cancelled**

**Regular Session Minutes – September 8, 2008**

**Motion** made by Secretary Renn, seconded by Commissioner Cline, to approve minutes as submitted.

**Unanimously approved.**

**CITIZEN PARTICIPATION**

(Attachment #2)

Phil Physioc was in attendance. He was requesting information regarding the Mt. Aetna Water System. Director Pippel directed him to address his questions in writing due to litigation. Discussion followed.

Chris Howard, 14639 Pennersville Road, Cascade, Maryland, was present requesting assistance with his water and sewer bill due to a leak on his property. The Budget and Finance Department has previously made an adjustment to his sewer bill according the leak adjustment policy. The issue regarding his water bill is still outstanding. (Attachment #3)

After much discussion and reviewing the policy, it was the consensus of the Advisory Commission to send Mr. Howard a letter denying his request for assistance to his water bill. The Advisory Commission has affirmed that the reduction in billing is not consistent with established policies.

Kitty Foltz, property owner for 18032 Par Three Drive, Hagerstown, Maryland submitted a request for assistance to her sewer bill since she has moved to Homewood Nursing Home and her home has been vacant. She has been in the process of selling her home for 2 ½ years.  
**(Attachment #4)**

After much discussion and reviewing the policy, the Advisory Commission understands although the house is not occupied at the current time, the Advisory Commission has affirmed that the removal of a billing account due to a property being vacant is not consistent with established policies due to the property owner maintaining sewer allocation.

**Motion** made by Vice-Chairperson Fishack, seconded by Commissioner Cline, to send a letter to Ms. Foltz stating the Advisory Commission has affirmed that the requested removal of billing is not consistent with established policies and should not be supported by the users of the water and sewer funds.

**Unanimously approved.**

**ADVISORY COMMISSIONER COMMENTS**

None.

**DEPUTY DIRECTOR COMMENTS**

Budget Summary – As of October 31, 2008 - Deputy Director Swain distributed the report which shows the budget year is 33% complete. **(Attachment #5)**

Deputy Director Swain reviewed the following projects: Sharpsburg water tank system and Cedar Springs Pump Station. Discussion followed.

**NEW BUSINESS**

Revisit the policy for reappointments to the Advisory Commission.

**Motion** made by Commissioner Breichner, seconded by Commissioner Cline, that the issue regarding reappointments be tabled to the next scheduled Advisory Commission meeting to be held December 8, 2008.

**Unanimously approved.**

**UNFINISHED BUSINESS**

City of Hagerstown Rates – Vice-Chairperson Fishack stated the following letters were distributed:

Letter to City Hall, Mr. Al Martin, from the Advisory Commission, dated 9/16/08 regarding Response from City of Hagerstown Letter of July 2, 2008 (**Attachment #6**)

Letter to City of Hagerstown, Mr. Mike Spiker, from the Advisory Commission, dated 9/16/08 regarding the written response to their letter of July 2, 2008. (**Attachment #7**)

It was the consensus of the Advisory Commission to send a letter to the City of Hagerstown asking for a response back to our original request. Discussion followed.

**ANNOUNCEMENTS**

None.

**NEXT ADVISORY COMMISSION MEETING: DECEMBER 8, 2008 5:00 p.m.**

**ADJOURNMENT**

**Motion** made by Commissioner Cline, seconded by Secretary Renn, to adjourn the meeting at 5:30 p.m.

**Unanimously approved.**

Respectfully submitted by:

\_\_\_\_\_ Date: \_\_\_\_\_  
Jamie L. Calandrella,  
Administrative Assistant

Reviewed by:

\_\_\_\_\_ \_\_\_\_\_  
David G. Swain, Deputy Director      Ed Renn,  
Dept. of Water Quality                  Advisory Commission Secretary

Date: \_\_\_\_\_ Date: \_\_\_\_\_

