

**WASHINGTON COUNTY DEPARTMENT OF WATER QUALITY
ADVISORY COMMISSION
REGULAR SESSION MEETING
SEPTEMBER 8, 2008**

CALL TO ORDER

Chairperson Schubel called the Regular Session Meeting of the Washington County Department of Water Quality Advisory Commission to order at 5:05 p.m. at the Washington County Department of Water Quality Administration Office, 16232 Elliott Parkway, Williamsport, Maryland.

ATTENDANCE

A quorum was present including: Chairperson Scott Schubel, Vice-Chairperson Glenn Fishack, Commissioner Jeff Cline, Commissioner Bill Breichner, Deputy Director David Swain, County Commissioner William Wivell, Administrative Assistant Jamie Calandrelle. Absent: Director of Environmental Management Julie Pippel, Secretary Ed Renn, (**Attachment #1**)

READING, CORRECTION AND APPROVAL OF MINUTES

Regular Session Minutes – August 11, 2008

Motion made by Vice-Chairperson Fishack, seconded by Commissioner Breichner, to approve minutes as submitted.

Unanimously approved.

Regular Session Minutes – July 14, 2008 – meeting cancelled

CITIZEN PARTICIPATION

None.

ADVISORY COMMISSIONER COMMENTS

Chairperson Schubel discussed the memo from Commissioner Breichner regarding the August letter to the City of Hagerstown. (Response from the City of Hagerstown Letter of July 2, 2008) Several suggestions were made to change the wording to the original letter. (**Attachment #2**)

Motion made by Commissioner Cline, seconded by Vice-Chairperson Fishack, to send the letter to the City of Hagerstown as revised by Commissioner Breichner.

Unanimously approved.

Chairperson Schubel discussed the draft letter to Mr. Spiker dated September 7, 2008. This letter is a written response to Mr. Spiker's letter of July 2, 2008. (**Attachment #3**)

Motion made by Commissioner Breichner, seconded by Vice-Chairperson Fishack, to send the letter as revised to Mr. Spiker (responding to his questions of July 2, 2008) as an attachment to the above mentioned letter.

Unanimously approved.

DEPUTY DIRECTOR COMMENTS

Budget Summary – As of September 8, 2008 - Deputy Director Swain distributed the report which shows the budget year is 19.18% complete. (**Attachment #4**)

Deputy Director Swain reviewed the following projects: Sharpsburg water tank system , Cedar Springs Pump Station and the Virginia Avenue project. Discussion followed.

NEW BUSINESS

None.

UNFINISHED BUSINESS

None.

ANNOUNCEMENTS

None.

NEXT ADVISORY COMMISSION MEETING: OCTOBER 13, 2008 5:00 p.m.

ADJOURNMENT

Motion made by Commissioner Cline, seconded by Vice-Chairperson Fishack, to adjourn the meeting at 5:20 p.m.

Unanimously approved.

Respectfully submitted by:

_____ Date: _____
Jamie L. Calandrelle,
Administrative Assistant

Reviewed by:

_____ _____
David G. Swain, Deputy Director Ed Renn,
Dept. of Water Quality Advisory Commission Secretary

Date: _____ Date: _____