

**WASHINGTON COUNTY DEPARTMENT OF WATER QUALITY
ADVISORY COMMISSION
REGULAR SESSION MEETING
AUGUST 11, 2008**

CALL TO ORDER

Chairperson Schubel called the Regular Session Meeting of the Washington County Department of Water Quality Advisory Commission to order at 5:05 p.m. at the Washington County Department of Water Quality Administration Office, 16232 Elliott Parkway, Williamsport, Maryland.

ATTENDANCE

A quorum was present including: Chairperson Scott Schubel, Vice-Chairperson Glenn Fishack, Secretary Ed Renn, Commissioner Jeff Cline, Commissioner Bill Breichner, Director of Environmental Management Julie Pippel, Deputy Director David Swain, County Administrator Greg Murray, Administrative Assistant Jamie Calandrelle. Absent: County Commissioner William Wivell (**Attachment #1**)

READING, CORRECTION AND APPROVAL OF MINUTES

Regular Session Minutes – July 14, 2008 – meeting cancelled

Regular Session Minutes – June 9, 2008

Motion made by Secretary Renn, seconded by Commissioner Cline, to approve minutes as submitted.

Unanimously approved.

CITIZEN PARTICIPATION

None.

ADVISORY COMMISSIONER COMMENTS

None.

DEPUTY DIRECTOR COMMENTS

Budget Summary – As of July 31, 2008 - Deputy Director Swain distributed the report which shows the budget year is 8% complete. (**Attachment #2**)

DIRECTOR COMMENTS

Director Pippel stated copies of the following were distributed:

- 1) A memo to the Advisory Commission from Director Pippel dated 7/11/08 – Recent correspondence relating to the City of Hagerstown (**Attachment #3**)
- 2) A letter to Chairperson Schubel from Mike Spiker dated 7/2/08 – Response to letter dated 5/5/08 (**Attachment #4**)
- 3) A letter to City of Hagerstown from Chairperson Schubel dated 5/5/08 – water and sewer rates (**Attachment #5**)
- 4) A letter to Chairperson Schubel from Mike Spiker dated 7/2/08 – City of Hagerstown requesting written responses to questions (**Attachment #6**)

COUNTY ADMINISTRATOR COMMENTS

County Administrator Murray and Director Pippel reviewed the recent correspondence regarding the City of Hagerstown as listed above. Discussion followed. It was the consensus of the Advisory Commission to do the following:

- 1) Director Pippel will draft a letter to the City of Hagerstown in response to their letter of 7/2/08.
- 2) Chairperson Schubel will draft a letter to the City of Hagerstown regarding the flow transfer agreement and will forward to all Advisory Commissioners for their review.

CONVENE IN CLOSED SESSION

Motion made by Secretary Renn, seconded by Commissioner Cline, to convene in closed session for the purpose of discussion of legal issues.

Unanimously approved.

RECONVENE IN OPEN SESSION

Motion made by Secretary Renn, seconded by Commissioner Cline, to reconvene in open session.

Unanimously approved.

NEW BUSINESS

None.

UNFINISHED BUSINESS

None.

ANNOUNCEMENTS

None.

NEXT ADVISORY COMMISSION MEETING: SEPTEMBER 8, 2008 5:00 p.m.

ADJOURNMENT

Motion made by Secretary Renn, seconded by Commissioner Breichner, to adjourn the meeting at 6:15 p.m.

Unanimously approved.

Respectfully submitted by:

_____ Date: _____
Jamie L. Calandrella,
Administrative Assistant

Reviewed by:

_____ _____
David G. Swain, Deputy Director Ed Renn,
Dept. of Water Quality Advisory Commission Secretary

Date: _____ Date: _____