

**WASHINGTON COUNTY DEPARTMENT OF WATER QUALITY
ADVISORY COMMISSION
REGULAR SESSION MEETING
MAY 12, 2008**

CALL TO ORDER

Chairperson Schubel called the Regular Session Meeting of the Washington County Department of Water Quality Advisory Commission to order at 5:00 p.m. at the Washington County Department of Water Quality Administration Office, 16232 Elliott Parkway, Williamsport, Maryland.

ATTENDANCE

A quorum was present including: Chairperson Scott Schubel, Vice-Chairperson Glenn Fishack, Secretary Ed Renn, Commissioner Jeff Cline, Commissioner William Breichner, Director of Environmental Management Julie Pippel, Deputy Director David Swain, Administrative Assistant Jamie Calandrella. County Commissioner William Wivell appeared at 5:15 p.m. (**Attachment #1**)

READING, CORRECTION AND APPROVAL OF MINUTES

Regular Session Minutes – April 7, 2008

Motion made by Secretary Renn, seconded by Vice-Chairperson Fishack, to approve minutes as submitted.

Unanimously approved.

CITIZEN PARTICIPATION

None.

ADVISORY COMMISSIONER COMMENTS

None.

DEPUTY DIRECTOR COMMENTS

Budget Summary – As of April 30, 2008 - Deputy Director Swain distributed the report which shows the budget year is 83% complete. (**Attachment #2**)

Deputy Director Swain stated the following was distributed for the Advisory Commission to review:

- A letter from the Advisory Commission to the City of Hagerstown regarding water and sewer rates dated May 5, 2008. (**Attachment #3**)
- A letter from Joni Bittner, County Clerk, to Julie Pippel regarding new procedures for the appointment and reappointment of members to County boards, committees, and commissions dated April 28, 2008. (**Attachment #4**)
- A letter to Joni Bittner regarding the appointment of William Breichner dated May 6, 2008. (**Attachment #5**)

Deputy Director Swain discussed the second request from John Lenahan, property owner for 17336 Virginia Avenue, Hagerstown, Maryland. Mr. Lenahan had stated at the previous Advisory Commission held April 7, 2008, that he is requesting a reduction in his bill due to theft and vandalism that occurred at his property which caused a very high water and sewer bill. (**Attachment #6**)

Deputy Director Swain stated the property in question was investigated. Deputy Director Swain stated the leak adjustment policy does not warrant a reduction in his bill. He also stated after visiting the property it was determined that Mr. Lenahan has two apartments and would be billed for an additional EDU (equivalent dwelling unit). A letter was mailed to Mr. Lenahan explaining the additional EDU. Discussion followed.

Motion made by Commissioner Breichner, seconded by Commissioner Cline, to reaffirm the Motion as stated in the Advisory Commission minutes dated March 10, 2008 which states:

“Motion made by Vice-Chairperson Fishack, seconded by Commissioner Cline, to send a letter to Mr. Lenahan stating the Advisory Commission has affirmed that the requested reduction in billing is not consistent with established policies and should not be supported by the users of the water and sewer funds.

Unanimously approved.”

Unanimously approved.

Deputy Director Swain stated Tracy Basford, 19822 Sandy Hook Road, Knoxville, Maryland submitted a letter requesting a reduction in billing due to a busted pipe. Deputy Director Swain stated after reviewing and explaining the leak adjustment policy to Ms. Basford, she had withdrawn her request for assistance.

(Attachment #7)

Deputy Director Swain stated Linda Decker, 25247 Cascade Road, Cascade, Maryland, had submitted a letter requesting a reduction in billing due to high usage of water. Deputy Director Swain stated their meter had been checked and was operating properly. No leaks had been detected at this property. **(Attachment #8)**

Motion made by Vice-Chairperson Fishack, seconded by Commissioner Breichner, to send a letter to Ms. Decker stating the Advisory Commission has affirmed that the requested reduction in billing is not consistent with established policies and should not be supported by the users of the water and sewer funds.

Unanimously approved.

NEW BUSINESS

None.

UNFINISHED BUSINESS

None.

ANNOUNCEMENTS

None.

NEXT ADVISORY COMMISSION MEETING: JUNE 9, 2008 5:00 p.m.

ADJOURNMENT

Motion made by Vice-Chairperson Fishack, seconded by Commissioner Cline, to adjourn the meeting at 5:12 p.m.

Unanimously approved.

Respectfully submitted by:

_____ Date: _____
Jamie L. Calandrella,
Administrative Assistant

Reviewed by:

_____ _____
Julie A. Pippel, Director Ed Renn,
Division of Environmental Advisory Commission Secretary
Management

Date: _____ Date: _____