

**WASHINGTON COUNTY DEPARTMENT OF WATER QUALITY
ADVISORY COMMISSION
REGULAR SESSION MEETING
APRIL 7, 2008**

CALL TO ORDER

Chairperson Schubel called the Regular Session Meeting of the Washington County Department of Water Quality Advisory Commission to order at 5:00 p.m. at the Washington County Department of Water Quality Administration Office, 16232 Elliott Parkway, Williamsport, Maryland.

ATTENDANCE

A quorum was present including: Chairperson Scott Schubel, Vice-Chairperson Glenn Fishack, Secretary Ed Renn, Commissioner Jeff Cline, Commissioner William Breichner, Director of Environmental Management Julie Pippel, Deputy Director David Swain, County Commissioner William Wivell, Administrative Assistant Jamie Calandrelle (**Attachment #1**)

READING, CORRECTION AND APPROVAL OF MINUTES

Regular Session Minutes – March 10, 2008

Motion made by Vice-Chairperson Fishack, seconded by Secretary Renn, to approve minutes as submitted.

Unanimously approved.

CITIZEN PARTICIPATION

John Lenahan, property owner for 17336 Virginia Avenue, Hagerstown, Maryland, was present to discuss his previous request regarding theft and vandalism that occurred at his property causing a very high water and sewer bill.

Although the Advisory Commission has made a decision to deny his request at the previous Advisory Commission held March 10, 2008 it was recommended to take it under advisement. (**Attachment #2**) See the previous letter from Mr. Lenahan. (**Attachment #3**)

ADVISORY COMMISSIONER COMMENTS

None.

COUNTY COMMISSIONER WIVELL COMMENTS

None.

DIRECTOR COMMENTS

Budget Summary – As of March 31, 2008 - Director Pippel distributed the report which shows the budget year is 75% complete. (**Attachment #4**)

Project & Summary Report dated April 4, 2008 – Director Pippel distributed this report for their review. It included Sharpsburg WTP Upgrade, Sharpsburg & Highfield Tank project, Mt. Aetna Water Storage Tank project, Halfway I & I project, the Enhanced Nutrient Removal (ENR) project and Cedar Springs Pump Station. (**Attachment #5**)

Director Pippel stated bids for Cedar Springs Pump Station were received. Director Pippel distributed a summary of the bids. (**Attachment #6**)

Motion made by Commissioner Breichner, seconded by Secretary Renn, to recommend to the Board of County Commissioners to award the contract for Cedar Springs Pump Station to C. William Hetzer in the amount of \$2,191,489.00.

Unanimously approved.

At the previous Advisory Commission meeting held March 10, 2008, it was the consensus of the Advisory Commission to contact the City of Hagerstown to arrange a meeting to discuss the proposed rate increases to out-of-City sewer customers as well as the Consolidated General Service Agreement and the Flow Transfer Agreement. Director Pippel stated she contacted Mike Spiker, Director of Utilities for the City of Hagerstown, and was told that the City of Hagerstown would like the Advisory Commission to submit a written request of questions. After the City receives the written request they will provide a response back at that time. Director Pippel stated Mr. Spiker provided a rate comparison spreadsheet dated 7/1/08. (**Attachment #7**) Director Pippel stated she would draft the written request for review.

Secretary Renn asked Director Pippel to provide a service area map for discussion at the next scheduled Advisory Commission.

Director Pippel also stated the public hearing for the City of Hagerstown Rates is May 6, 2008.

Director Pippel distributed a copy of the City of Hagerstown Proposed Budget for FY 2009 for their review. Discussion followed. (**Attachment #8**)

Director Pippel stated a copy of the Herald Mail article entitled “Water, Wastewater Fees Might Rise” was distributed for their review. (**Attachment #9**)

Proposed Water Rates for FY 2009 – Director Pippel discussed the proposed water rates which include a 4% revenue increase. Discussion followed. (**Attachment #10**)

Proposed Sewer Rates for FY 2009 – Director Pippel discussed the proposed sewer rates which include a 4% revenue increase. Discussion followed. (**Attachment #11**)

Director Pippel reminded the Advisory Commission that tomorrow, April 8, 2008, the operational budget and cost of service rates will be presented to the Board of County Commissioners at 9:00 a.m. A copy of the agenda is attached. (**Attachment #12**)

Motion made by Commissioner Briechner, seconded by Secretary Renn, to recommend to the Board of County Commissioners the proposed water and sewer rates as listed.

Unanimously approved.

Director Pippel stated a letter was mailed to John Lenehan dated 3/24/08 regarding his request for reduction in billing. He was not present at the March 10, 2008 Advisory Commission meeting but stated his request in writing. He was in attendance this date.

(**Attachment #13**)

Director Pippel stated a letter was mailed to Dorothy Marshall regarding her request for reduction in billing. She was not present at the March 10, 2008 Advisory Commission meeting but stated her request in writing.

(**Attachment #14**)

NEW BUSINESS

None.

UNFINISHED BUSINESS

None.

ANNOUNCEMENTS

None.

NEXT ADVISORY COMMISSION MEETING: May 12, 2008 5:00 p.m.

ADJOURNMENT

Motion made by Secretary Renn, seconded by Vice-Chairperson Fishack, to adjourn the meeting at 6:35 p.m.

Unanimously approved.

Respectfully submitted by:

_____ Date: _____
Jamie L. Calandrella,
Administrative Assistant

Reviewed by:

_____ _____
Julie A. Pippel, Director Ed Renn,
Division of Environmental Advisory Commission Secretary
Management

Date: _____ Date: _____