



**WASHINGTON COUNTY
PURCHASING DEPARTMENT**
Washington County Administration Building
100 West Washington Street, Room 320
Hagerstown, Maryland 21740-4748
Telephone: 240-313-2330, FAX: 240-313-2331

**PUR-1173
ADDENDUM NO. 1
INVITATION TO BID
UNIFORM RENTAL SERVICE
FOR VARIOUS WASHINGTON COUNTY DEPARTMENTS**

DATE: Friday, December 16, 2011

**BIDS DUE: Wednesday, December 21, 2011
2:00 P.M.**

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of three (3) pages.

ITEM NO. 1: Inquiry: Are all coveralls 100% cotton? Any 65/35 Blend used in any section? (page 17 # 31)

Response: All coveralls are 100% cotton as specified in the bid document.

ITEM NO. 2: Inquiry: Delivery of non-stock sizes is required in 21 days or uniform vendor in penalized. Custom cuts take 8-10 weeks from the manufacturer, so this situation (which is rare) is out of our control. Can we have this changed? (page 16 # 18)

Response: Refer to Page 15, Supplemental Terms & Conditions; Item No. 8; **CHANGE** this section to read as follows:

Bidder must supply standard uniforms to a new employee within fourteen (14) calendar days after being notified by a County department. All uniform parts (both weeks' rental parts) must be delivered on the first delivery. Delivery of non-standard stock size uniforms (3x, 4x, 5x, **and custom cut**) must be made by the successful Bidder no later than **seventy (70)** calendar days from the first regular delivery date following the placement of the order by any County using department named herein. For each week that a scheduled delivery of a new order is late, the appropriate County using department shall receive one (1) week of service at no charge for the delayed item(s) when the order is completed.

(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)

ITEM NO. 3: Inquiry: Emblems can be silkscreened or embroidered. Is this correct? (page 16# 11)

Response: Yes, the emblem shall be silkscreened or embroidered and adhered to the garments.

ITEM NO. 4: Inquiry: Indura FR is a brand name. We and many other companies use Bulwark Excel and Normex products (largest manufacturer of FR in the world) for our offering. It is rate HRC2 which is higher level of protection than the HRC1 that you required. We'd like to offer the Bulwark Excel as an alternate. (very similar in composition) (page 19 #16)

Response: The County shall accept Bulwark Excel FR garments as a substitution.

ITEM NO. 5: Inquiry: Could you fully describe the "absorbent pads" that you've listed on page 21 # IV E This is a nonstandard rental item in our industry.

Response: The dimension of the pad is 3' x 5' and is used for fluid control (used in place of clay absorbent products).

ITEM NO. 6: Clarification: Refer to Page 15, Supplemental Terms & Conditions; Item No. 10.

As referenced in the bid document, the employee name patch and the employee's job title or department name are two (2) separate patches (i.e. one (1) patch with employee name and one (1) patch with department name or job title).

ITEM NO. 7: Refer to Page 17, Supplemental Terms & Conditions; Item No. 20; **CHANGE** this section to read as follows:

All uniform parts supplied under this contract are to be **new** and unused; this includes the orders for initial uniform parts placed at contract implementation. **If uniform replacement parts are requested by the County during any contract term, the successful vendor shall be permitted to supply slightly used uniform parts from their inventory stock; however, the acceptance of the quality of the slightly used uniform parts shall be at the sole discretion of the County.** Uniform shirts and jeans for the Highway Fleet Department shall be imperious to significant fading as determined by the Fleet Manager.

ITEM NO. 8: Refer to Page 17, Supplemental Terms & Conditions; Item No. 25; **CHANGE** this section to read as follows:

If uniform replacement parts are requested by the County due to a size change during any contract term, the successful vendor shall be permitted to supply slightly used uniform parts from their inventory

(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)

stock; however, the acceptance of the quality of the slightly used uniform parts shall be at the sole discretion of the County.

ITEM NO. 9: Refer to Page 20, Supplemental Terms & Conditions; No. II., BUILDINGS, GROUNDS, & PARKS; **CHANGE** this section to read as follows

E. Fifteen (15) park / ball field attendants – three (3) **65/35** short sleeved tan shirts each; **“rental”**, no laundering required—employees launder – ONLY TWENTY SIX (26) WEEKS ANNUALLY.

ITEM NO. 10: Refer to Page 21, Supplemental Terms & Conditions; No. V., DEPARTMENT OF WATER QUALITY; **CHANGE** this section to read as follows:

A. Forty-Five (45) Employees – thirteen (13) 100% cotton shirts (seven long/six short)

B. Fifty-Eight (58) Employees – two (2) jackets

C. Thirty (30) Employees – two (2) coveralls

D. Thirteen (13) Employees – thirteen (13) 65/35 polyester shirts (seven long/six short)

E. Fifteen (15) Employees – thirteen (13) 100% cotton pants

F. Fifteen (15) Employees – thirteen (13) 65/35 polyester pants

G. Thirty (30) Employees – thirteen (13) denim pants

ITEM NO. 11: Refer to Page 21, Supplemental Terms & Conditions; No. VI., SOLID WASTE DEPARTMENT; **CHANGE** this section to read as follows:

A. Two (2) Employees – eleven (11) **65/35** Khaki executive wear pants

BY AUTHORITY OF:



Karen R. Luther, CPPO
Purchasing Agent

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND