

PUR-1165
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INVITATION TO BIDDERS

The Board of County Commissioners of Washington County, Hagerstown, Maryland (hereinafter the Owner) will receive sealed bids for the **Washington County New Agriculture Museum Phase II** located at 7313 Sharpsburg Pike, in Boonsboro, MD according to Drawings and Specifications prepared by BMGM Architects p.c. and described in general as: Construction of the a new building for an Agriculture Museum to be located at the Ag Center Complex. Construction of the third building for the Washington County Ag Museum is adjacent to the existing Ag Museum and 30' to the south. A pole barn type building including concrete slab foundation, wood structure, metal siding and roofing panels. Future display mezzanine and display stalls are planned and footings for this shall be provided. The building has no plumbing and limited mechanical systems as the building will be unconditional space except for ventilation. Electric includes lighting and power; provide fire alarm system as required. The pad area has been prepared by others. Building shall be constructed in Phase II location per the site plan. Contractor shall excavate for footings and utility connections as needed. Paving, sidewalks and parking lot, striping, seeding, etc. for site work to be completed by others.

Bids must be received and time stamped at the **Washington County Purchasing Department, Washington County Administration Building, 100 West Washington Street, Room 320, Third Floor, Hagerstown, Maryland, 21740-4748**, no later than **2:00 p.m., local time on Wednesday, October 19, 2011** at which time they will be publicly opened and read aloud in the third floor Conference Room 325. Bids received after this time will not be accepted and will be returned unopened. No bidder may withdraw his bid for a period of ninety (90) calendar days after the day of the bid opening.

Bid information is available immediately from the Washington County website: www.washco-md.net by accessing the "Purchasing Department Bid Listing" or may be obtained in the Washington County Purchasing Department, Washington County Administration Building, 100 West Washington Street, Third Floor, Room 320, Hagerstown, MD 21740-4748. Inquiries can be directed to the undersigned at 240-313-2330.

Proposed Contract Documents may be examined at:

Washington County Purchasing Department
100 West Washington Street, Room 320
Hagerstown, MD 21740-4748

Bona fide General Bidders must be licensed by the State of Maryland to perform work. Bona fide general contract bidders may secure copies of the proposed Contract Documents from the Washington County Purchasing Department on the following basis:

Qualified General Contractors can obtain up to two (2) sets of the Construction Documents that includes specifications and drawings and any addenda or subsequently issued data during the bidding from the Washington County Purchasing Department, Room 320, 100 West Washington Street, Hagerstown MD 21740-4748, Phone: 240-313-2330 for a **NON-REFUNDABLE** fee of **\$50.00** for each complete set. For mail requests, which must be made in writing, an additional \$15.00 per set must be included. If contractor wishes to supply a Fed Ex or UPS account number in lieu of the additional mailing fee, this is acceptable. All checks for bid documents shall be made payable to the Washington County Treasurer and delivered to the Washington County Purchasing Department. Subcontractors who wish to obtain documents can purchase them from the Purchasing Office.

The Owner may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and prospective bidders shall be required to furnish to the Architect evidence of performance of similar projects of this magnitude and complication and all such information and data for this purpose as may be requested. The Owner reserves the right to reject any bid if the evidence submitted by or investigation of, such bidder, fails to satisfy the Owner that such bidder is properly qualified to carry out the obligation of the Contract and to complete the work contemplated therein.

Bid Security in the form of a Cashier's Check, Certified Check, or Bid Bond payable to the Board of County Commissioners of Washington County, in an amount equal to Five (5%) percent of the Bid Price shall be submitted by each bidding Contractor. The successful bidder is required to furnish satisfactory Payment and Performance Bonds for the full amount of the Contract. Bids shall be properly and completely executed on bid forms (FORM OF PROPOSAL) provided with the bid documents in accordance with the "Instructions to Bidders" and be submitted in duplicate. All work shall conform to the drawings and specifications. Performance and Payment bonds shall be in the amount of 100% of the total Base Bid cost.

Bona fide General Bidders must be licensed by the State of Maryland.

A pre-bid conference will be held in the Washington County Agriculture Education Center Conference Room at the project site located at 7313 Sharpsburg Pike, Boonsboro, Maryland, on **Wednesday, September 28, 2011 at 2:00 p.m.**, and all general contractors are encouraged to attend. Attendance at this Conference will not be mandatory for those contractors wishing to submit bids, but it is strongly encouraged.

Request for substitutions for products specified shall be provided no later than **4:00 P.M., Friday, October 7, 2011** and comply with Section 01600 Product Requirements of the Specifications.

Washington County makes positive efforts to utilize Disadvantaged Business Enterprises for its supplies and services and allows these sources the maximum feasible opportunity to compete for contracts. The Board of County Commissioners does not discriminate on the basis of race, color, national origin, sex, religion, age, and disability in employment or the provision of services. Individuals requiring special accommodations are requested to contact the undersigned at 240-313-2330 Voice, TTY Dial 711 to make arrangements no later than seven (7) calendar days prior to the Pre-Bid Conference and/or Bid Opening.

The Owner reserves the right to reject any and/or all bids and to waive any informalities or irregularities in the bidding and to take whatever action is to the best interest of Washington County. Owner will consider other criteria as well as low cost to render a selection of a General Contractor.

By Authority of:



Karen Luther, CPPO
Purchasing Agent

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

END OF INVITATION TO BID