

**PUR-1105  
ADDENDUM NO. 1**

**INVITATION TO BID  
DISPATCHING AND SCHEDULING SYSTEM FOR DEMAND RESPONSE SERVICES  
FOR THE WASHINGTON COUNTY TRANSIT SYSTEM (WCTS)**

**DATE: Friday, December 11, 2009**

**BIDS DUE: Wednesday, December 16, 2009  
2:00 P.M.**

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of three (3) pages, one (1) Attachment, a *Revised* Signature to Bids, and a *Revised* Form of Proposal – Dispatch and Scheduling Software for Demand Response Services for The Washington County Transit System.

**ITEM NO. 1:** Refer to bid document, Page 17, Supplemental Terms & Conditions, Item No. 14; **Base Bid Proposal; CHANGE** this section to read as follows:

A Base Bid proposal is being requested for the software, installation work and **minimum** five (5) days on-site training. The total sum.....as may be necessary to complete the project as described in the specifications.

**ITEM NO. 2:** Refer to bid document, Page 23, Scope of Work/Specifications, **Specifications**, Item D. 1. f.; **CHANGE** this section to read as follows:

The system shall be capable of providing **demand response** scheduling and routing.

**ITEM NO. 3:** The County will not make a recommendation for an award of a contract to a vendor who submits a bid that offers only open sourcing mapping (*i.e.* like Google mapping).

**ITEM NO. 4:** Inquiry: Is the County looking for a Window base software system?

Response: Refer to bid document, Page 22, Scope of Work/Specifications, Item No. 1, **Scope of Work**.

**ADDENDUM NO. 1**  
**Dispatching and Scheduling System**  
**PUR-1105**  
Page 2

**ITEM NO. 5:** The County currently has Microsoft (Structured Query Language) “SQL” 2005 and multiple ESRI GIS licenses; ArcInfo 9.3, ArcEditor 9.3, ArcView 9.3, ArcGIS 9.3, ArcIMS 9.3.

**ITEM NO. 6:** Bidders do not have to include SQL license, window server licenses or any other supporting software licensing with their bid. But the bid shall identify all software licensing needed to operate the demand dispatch software. The County will purchase the needed software licensing separately.

**ITEM NO. 7:** The vendor’s software shall be compatible with the ESRI GIS system for automatic vehicle location “AVL” technology.

**ITEM NO. 8:** The County does not have any “Technical Bulletin” information explaining how to do business with the (Information Technology) IT department.

**ITEM NO. 9:** Inquiry: Please specify if a bid or performance bond is required for this bid?

Response: Bond(s) are not required.

**ITEM NO. 10:** Inquiry: Will Washington County be supplying any server or workstation hardware required?

Response: Yes, the County will provide server and/or workstation per vendor specifications.

**ITEM NO. 11:** Inquiry: Section III-D-f, Please describe the fixed route functionally requested within the system. Are you looking for schedule adherence functionally or run cutting/blocking capability?

Response: See response to Item No. 2 of this Addendum.

**ITEM NO. 12:** Inquiry: Section III-D-m, Is Washington County interested in receiving pricing for an integrated mobile data system with this bid proposal? (Beyond just interface modules).

Response: No.

**ADDENDUM NO. 1**  
**Dispatching and Scheduling System**  
**PUR-1105**  
Page 3

**ITEM NO. 13:** *Inquiry:* Can we be provided a copy of any questions/answers and a list of the attendees from the pre-bid meeting?

*Response:* Yes, this is Addendum No.1, and includes the responses to faxed and pre-bid meeting questions. See “Attachment A” to this Addendum for the list of the attendees who attended the pre-bid meeting.

**ITEM NO. 14:** *Inquiry:* Do you have a budget range for this project?

*Response:* No.

**ITEM NO. 15:** Refer to bid document, Page 32, Scope of Work/Specifications, Requirements, Item E., **Software Upgrades and Maintenance**; Clarification—after the free twelve (12) months (technical and maintenance) warranty period expires, the successful vendor shall offer (at a cost) to the County perpetual annual technical support, twenty-four (24) hours per day, three hundred sixty-five (365) days per year and maintenance agreements.

**ITEM NO. 16:** Refer to bid document, Page 14, Supplemental Terms & Conditions, Item No. 2, **Bid Submittal**; **CHANGE** this section to read as follows:

The bid submittal shall....the title of the bid. This envelope shall contain **one (1)** original signature of the Form of Proposal, one (1) original of the Provisions for Other Agencies and one (1) original of the Signature to Bids form.

BY AUTHORITY OF:



Karen R. Luther, CPPO  
Purchasing Agent

BOARD OF COUNTY COMMISSIONERS  
OF WASHINGTON COUNTY, MARYLAND

**(REVISED) SIGNATURE TO BIDS**

**NOTE: Bidders shall use this page as a cover page when submitting his/her bid.**

Each bid must show the full business address and telephone number of the Bidder and be signed by the person legally authorized to sign contracts. All correspondence concerning the bid and contract, including notice of award, copy of contract and purchase order, will be mailed or delivered to the address shown on the bid in the absence of written instructions from the Bidder to the contrary. Bids by partnerships must be signed in the partnership name by one of the members of the partnership or by an authorized representative, followed by the signature and designation of the person signing, who shall also state the names of the individuals composing the partnership. Bids by corporations must be signed with the name of the corporation, followed by the signature and designation of the officer having authority to sign. When requested, satisfactory evidence of authority of the officer signing in behalf of the corporation shall be furnished. Anyone signing the bid as agent shall file satisfactory evidence of his/her authority to do so.

All documents, materials, or data developed as a result of this contract are the County's property. The County has the right to use and reproduce any documents, materials, and data, including confidential information, used in or developed as a result of this contract. The County may use this information for its own purposes or use it for reporting to Federal agencies. The Bidder warrants that it has title to or right of use of all documents, materials, or data used or developed in connection with this contract. The Bidder must keep confidential all documents, materials, and data prepared or developed by the Bidder or supplied by the County. All erasures and/or changes shall be initialed by the individual making modifications to the proposal.

**BIDDER MUST SIGN HERE AND RETURN THIS PAGE AND THE PROPOSAL FORM IN ADDITION TO SUBMITTING ANY DOCUMENTS CALLED FOR BY THE GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS, SPECIFICATIONS, AND ANY OTHER DOCUMENTS HEREIN CONTAINED.**

By signing here, Bidder does hereby attest that he/she has read fully the general conditions and instructions, specifications, and any other documents herein contained, and does understand them and will furnish and deliver all labor and materials in accordance with the specifications for the price as listed on the proposal form.

Bidder acknowledges receipt of Addenda by initialing the following:

Addendum No. 1 \_\_\_\_\_      Addendum No. 2 \_\_\_\_\_      Addendum No. 3 \_\_\_\_\_  
Addendum No. 4 \_\_\_\_\_      Addendum No. 5 \_\_\_\_\_      Addendum No. 6 \_\_\_\_\_

**AFFIRMATION REGARDING COLLUSION**

**I AFFIRM THAT:**

Neither I nor, to the best of my knowledge, information, and belief, the below stated business has:

- (a) Agreed, conspired, connived, or colluded to produce a deceptive show of competition in the compilation of the accompanying bid or offer that is being submitted;
- (b) In any manner, directly or indirectly, entered into any agreement of any kind to fix the bid price or price proposal of the Bidder or Offeror or of any competitor, or otherwise taken any action in restraint of free competitive bidding in connection with the contract for which the accompanying bid or offer is submitted.

**AFFIRMATION REGARDING BRIBERY CONVICTIONS**

I FURTHER AFFIRM:

Neither I nor, to the best of my knowledge, information, and belief, the below business (as is defined in Section 16-101 (b) of the State Finance and Procurement Article of the Annotated Code of Maryland), or any of its officers, directors, partners, or any of its employees directly involved in obtaining or performing contracts with public bodies (as is defined in Section 16-101(f) of the State Finance and Procurement Article of the Annotated Code of Maryland), has been convicted of, or has had probation before judgment imposed pursuant to Article 27, Section 641 of the Annotated Code of Maryland, or has pleaded nolo contendere to a charge of, bribery, attempted bribery, or conspiracy to bribe in violation of Maryland law, or of the law of any other State or federal law, **except as follows** (indicate the reasons why the affirmation cannot be given and list any conviction, plea, or imposition of probation before judgment with the date, court, official or administrative body, the sentence or disposition, the name(s) of person(s) involved, and their current positions and responsibilities with the business):

\_\_\_\_\_  
\_\_\_\_\_

BIDDER'S COMPANY/FIRM: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

NAME AND TITLE PRINTED: \_\_\_\_\_

TELEPHONE & FAX NUMBER: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

DATE: \_\_\_\_\_ FEDERAL EMPLOYER'S IDENTIFICATION NUMBER: \_\_\_\_\_

***For Informational Purposes Only:*** Has your company/firm been certified by the State of Maryland as a Minority Business Enterprise? (Please check below.)

\_\_\_\_\_ Yes                      \_\_\_\_\_ No

---

Bidder's Name

**PUR-1105  
DISPATCH AND SCHEDULING SOFTWARE  
FOR DEMAND RESPONSE SERVICES  
FOR THE WASHINGTON COUNTY TRANSIT SYSTEM**

**(REVISED)  
FORM OF PROPOSAL**

**BASE BID:**

**TOTAL PRICE FOR ONE (1) DISPATCH/SCHEDULING SOFTWARE:**

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)  
(Written) (Figures)

**SUPPLEMENTAL GUARANTEED PRICING:**

All bids shall provide "guaranteed pricing" for twelve (12) months from the Time of Completion Date for software license fees (if applicable) for additional client, vehicle, or for modules that are not initially purchased but are currently available as listed below, cost for additional on-site training and web based training.

**1. Additional client/user license unit price:**

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)  
(Written) (Figures)

**2. Additional vehicle license unit price:**

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)  
(Written) (Figures)

**3. Mobile Data Computer (MDC) component license unit price:**

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)  
(Written) (Figures)

**4. Automated Vehicle Location (AVL) component license unit price:**

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_ )  
(Written) (Figures)

**5. Additional Training (price per day, including all expenses):**

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_ )  
(Written) (Figures)

**6. Unit Price Per Hour For Web Based Training:**

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_ )  
(Written) (Figures)

**7. Cost for Annual Technical Support and Maintenance Agreement(s):**

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_ )  
(Written) (Figures)

Pre-Bid Conference  
WCTS Dispatch & Scheduling System

Representative's Name/E-mail (Please Print)		Company / County Dept.	Address City, State, Zip	Phone	Fax
1	Name Christopher Whong E-mail chris@charmcitynetworks.com	Charm City Networks, LLC	1414 Key Highway Baltimore, MD 21230	443-438-7311	n/a
2	Name James Whong E-mail james@charmcitynetworks.com	Charm City Networks, LLC.			n/a
3	Name Rick Curry E-mail	Washington County Purchasing	100 West Washington St. HAGERSTOWN, MD 21740	240-313-2330 <del>240-420-2330</del>	240-313-2331
4	Name CHRIS CAMPBELL E-mail Chris.Campbell@route-match.com	Route Match Software	1180 West Peachtree Street Atlanta GA 30309	<del>404-253-7885</del> 404-253-7885	404-898-1645
5	Name KEVIN CERRONE E-mail KCERRONE@WASHCO-MD.NET	WCT	1000 W WASHINGTON ST HAGERSTOWN, MD 21740	240-313-2750	301-791-3343
6	Name E-mail				
7	Name E-mail				
8	Name E-mail				
9	Name E-mail				
10	Name E-mail				