



**WASHINGTON COUNTY**  
**DEPARTMENT OF PERMITS & INSPECTIONS**

80 West Baltimore Street  
Hagerstown, Maryland 21740-6003  
Telephone: 240-313-2460  
Fax: 240-313-2461  
TTY/Hearing Impaired: 240-313-2077

Building  
Electrical  
Plumbing  
Mechanical

**MASTER PLUMBER LICENSE APPLICATION**

APPLICANT: \_\_\_\_\_

TRADING UNDER: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

\_\_\_\_\_

HOME PHONE: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_

**APPLICATION MUST BE ACCOMPANIED BY:**

1. A copy of your valid Maryland State Master Plumber License
2. A **NON-REFUNDABLE** fee of \$50.00 for county residents or \$100.00 fee for non-county residents
3. A Certificate of Insurance verifying General Liability Insurance in a minimum amount of \$300,000 and Property Damage Insurance in a minimum amount of \$100,000. The Certificate of Insurance must list the Washington County Plumbing Board as the policyholder and also list the individual's name who is being licensed.
4. All company vehicles must display the words "Licensed Plumber" and the Washington County license number in letters or numbers not less than 1.5 inches in size in accordance with the Washington County Plumbing Code. Once your application is reviewed by the Washington County Plumbing Board, the picture must be received within 30 days or your application will be void.

LICENSE SHALL BE ISSUED FOR A TWO YEAR PERIOD AND SHALL EXPIRE MAY 31<sup>ST</sup> OF THE RENEWAL YEAR.

ANY APPRENTICE OR JOURNEYMAN PLUMBERS WORKING UNDER THE MASTER PLUMBER IN WASHINGTON COUNTY MUST ALSO BE LICENSED WITH THE COUNTY.

IT IS THE APPLICANT'S RESPONSIBILITY TO NOTIFY THIS OFFICE OF ADDRESS OR PHONE NUMBER CHANGES.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

MAKE CHECKS PAYABLE TO WASHINGTON COUNTY TREASURER