

Washington County Division of Public Works

Washington County Engineering Department

80 West Baltimore Street

Hagerstown, MD 21740-4727

Phone No: 240-313-2400

FAX: 240-313-2401

UTILITY PERMIT APPLICATION

Utility Permit No. _____

Project No. P _____

Date Issued: _____

Utility Installation Permit is required for any work performed on a County Road or Right-of-Way

Job Location/Subdivision Name:
Owner's Name:
Applicant/Utility Company Name: Phone:
Address:
Contractor's Name: Phone:
Address:

Proposed Work (attach a drawing showing location of work)

Description of proposed work:
Requested Method of installation: Open Cut* _____ Bore _____ Trench* _____ Other

General Permit Information & Conditions:

Application Fee: \$25.00 (Make check payable to: Washington County Treasurer)
Bond: A Utility Installation Bond is required. The standard amount is \$2,000 and subject to increase depending on the scope of work as determined by the Washington County Engineering Department.
*Open Cut/Trenching: Under NO circumstances will open cut or trenching be permitted within the County right-of-way without the express written permission of the Chief Engineer.
Drainage: Existing drainage along County Right-of-Way shall not be disturbed.
Maintenance of Traffic: Pedestrians: Provisions must be made for pedestrians to utilize the area without entering onto the pavement, where applicable. Motor Vehicles: Permittee shall comply with all applicable provisions of the Manual of Uniform Traffic Control Devices.
Use of Explosives: The permittee will comply with applicable State regulations.
Curbing/Sidewalk: Any damage to existing curbing & sidewalks shall be repaired or replaced to the satisfaction of the Washington County Engineering Department at the sole expense of the Permittee.
Miscellaneous: a. No obstruction shall be placed on or within Washington County's Right-of-Way without the written permission of the Washington County Engineering Department, or its duly authorized agent.
b. All mud and debris tracked and/or spilled on the County Road shall be removed promptly by the contractor to eliminate potential hazards.
c. Pads must be used on all backhoe outriggers.
d. The permittee and their agents shall wear reflective safety vests on the job site at all times.
e. The permittee is responsible for being familiar with the limits of the County Right-of-Way.
f. Starting of work within the County's Right-of-Way, or any occupancy thereof, including ingress and egress, by the permittee and/or their agents, constitutes full acceptance of all the terms of the permit and this application.
Inspection: All work shall be subject to inspection by the Washington County Engineering Department.

Applicant's Acknowledgment: The information I have provided on this application is true and correct to the best of my knowledge. I will comply with the terms and conditions stated on this application and the permit. I will notify the Washington County Engineering Department (240-313-2400) 24 hours in advance of starting any work covered under the permit.

Applicant's Signature

Date

Submit this permit application to: Department of Permits & Inspections
80 West Baltimore Street
Hagerstown, MD 21740-4727