



**Washington County Electrical Board  
Of Examiners and Supervisors**

80 West Baltimore Street  
Hagerstown, MD 21740-6003  
Phone: 240-313-2460  
Fax: 240-313-2461  
TTY/Hearing Impaired No: 240-313-2077

**APPLICATION FOR A RECIPROCAL ELECTRICAL LICENSE**

When parts 1 and 2 are completed, send this application, along with the following forms (enclosed), and fee to the above address:

- a.) Certificate of Insurance - \$300,000.00 Bodily Injury, \$100,000.00 Property Damage with individual's name on it. **Certificate Holder must read – Board of Electrical Examiners and Supervisors of Washington County.**
- b.) All applicants submitting for a license after December 31, 2008 will be required to have their business vehicles lettered. The business vehicles need to be lettered with the words Licensed Electrician and the Washington County or Maryland State License Number in letters and numbers not less than 1.5" in size accordance with the Washington County Electrical Board.
- c.) One Signature Card signed
- d.) Photocopy of Driver's License
- e.) Check made payable to the "Washington County Treasurer" in the amount of \$150.00 (fees are prorated based on date license is applied for. License are good for 3 years. Each year is \$50.00)
- f.) It is the applicants responsibility to notify this office of address or phone number change

PART ONE: To be completed by the Applicant

Name (print) \_\_\_\_\_

Address \_\_\_\_\_

City/State \_\_\_\_\_ Telephone No \_\_\_\_\_

Business Name and Address \_\_\_\_\_

City/State \_\_\_\_\_ Telephone No \_\_\_\_\_

I hereby apply for a Reciprocal Electrical License from \_\_\_\_\_ county/city

I hereby apply for a Washington County Electrical License in one of the following classes:

MASTER     RESTRICTED LOW VOLTAGE     RESTRICTED HVAC

(If restricted, explain what type of work you want to do

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please answer the following:

a.) Have you ever held a Washington County Electrical License? \_\_\_\_\_

If yes, give dates \_\_\_\_\_ to \_\_\_\_\_

b.) Have you ever had any electrical license suspended or revoked? \_\_\_\_\_

If yes, give details:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Under penalty of perjury, I declare that I have prepared and examined this application for a Reciprocal Electrical License and to the best of my knowledge it is true, correct and completed.

Date: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

PART 2: To be completed by the **original** Licensing jurisdiction of where license was obtained and returned to applicant

I hereby certify and attest that the above applicant holds a current electrical license of the \_\_\_\_\_ Classification, which was originally issued on \_\_\_\_\_ (date) by this jurisdiction as a license received (by) ~~(without)~~ (cross out one) examination and our records now indicate no current violations of regulations or current suspension of license against said applicant as of this date of signing.

\_\_\_\_\_  
(Signature of Authorized Approving Officer)

\_\_\_\_\_  
(Board Seal)

\_\_\_\_\_  
Licensing Jurisdiction / Telephone Number

PART 3: Application Approval

**SIGNATURE CARD**  
PLEASE PRINT

1. LICENSEE \_\_\_\_\_
2. ADDRESS \_\_\_\_\_  
\_\_\_\_\_
3. SIGNATURE OF LICENSEE \_\_\_\_\_
4. DATE/TELEPHONE \_\_\_\_\_

THE ABOVE HOLDS AN ELECTRICAL LICENSE ISSUED  
BY THE BOARD OF EXAMINERS AND SUPERVISORS  
OF WASHINGTON COUNTY, MARYLAND

\_\_\_\_\_  
**LICENSE NO.**

\_\_\_\_\_  
**SECRETARY**