

**RESOLUTION NO. RS-06-021**  
**A RESOLUTION TO ADOPT A FEE SCHEDULE TO GOVERN WORK AND  
SERVICES PERFORMED BY THE WASHINGTON COUNTY PLANNING  
DEPARTMENT**

**RECITALS**

It has been recommended to the Board of County Commissioners of Washington County, Maryland (the "Board") that a fee schedule governing all work and services performed by the Washington County Planning Department under the *Zoning Ordinance for Washington County, Maryland*, the *Subdivision Ordinance for Washington County, Maryland*, the *Forest Conservation Ordinance for Washington County, Maryland* (the "Ordinances"), and other administrative fees be set forth in one resolution as opposed to being a specific part of each Ordinance.

On April 25, 2006, the Board adopted three (3) text amendments (RZ-06-001, SO-06-001 and FC-06-001), each with an effective date of July 1, 2006, which as of that date will remove individual fee schedules governing work and services performed by the Washington County Planning Department as well as various administrative fees from the Ordinances.

A public hearing was held on April 25, 2006, following due notice and advertisement of the Board's intention to adopt a resolution establishing said fee schedule.

Any public comment was reviewed and carefully considered.

The Board believes it to be in the best interests of the citizens and residents of Washington County, Maryland, that a fee schedule be established governing all work and services performed by the Washington County Planning Department under the Ordinances.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Washington County, Maryland, that the attached fee schedule be adopted for all work performed by the Washington County Planning Department under the Ordinances:

**WASHINGTON COUNTY PLANNING DEPARTMENT**  
**FEE SCHEDULE**  
*(Effective July 1, 2006)*

<b>ZONING ORDINANCE:</b>	
Map Amendments	\$20.00/acre +\$2,000.00
Text Amendments	\$2,000.00
Site Plan – Residential	\$10.00/unit +\$750.00
Site Plan – Commercial	\$50.00/acre +\$750.00
Staff Site Plan Approval	\$500.00
Zoning Verification Letter/Report	\$100.00
Preliminary Consultations	\$20.00/acre +\$500.00
<b>Board of Zoning Appeals:</b>	
Variance: 1 or 2 family residential units & accessory uses	\$150.00
Other variance	\$300.00
Appeal charging administrative error	\$150.00
Special Exception	\$500.00
Site Plan Review	*1:\$0.00(See Below)
Grading Permit (Processing Only)	\$0.00 (collected by Dept. of Permits and Inspections)
Driveway Permit	\$0.00 (collected by Dept. of Permits and Inspections)
Utility Permit	\$0.00 (collected by Dept. of Permits and Inspections)
Zoning Use Permit	\$0.00 (collected by Dept. of Permits and Inspections)
<b>SUBDIVISION ORDINANCE:</b>	
Minor Subdivision (simplified plat, replat, correction plat, 1 or 2 lot subdivision)	\$200.00
Multi-Lot Subdivision Plat – Preliminary	\$35.00/lot + \$750.00
Multi-Lot Subdivision Plat – Final	\$20.00/lot + \$500.00
Multi-Lot Subdivision-Combined Preliminary/Final	\$35.00/lot + \$750.00
PUD Preliminary Development Plan	\$20.00/acre + \$500.00
PUD Final Development Plan	\$10.00/acre + \$500.00
Variance	\$100.00
Cluster Plans	\$500.00

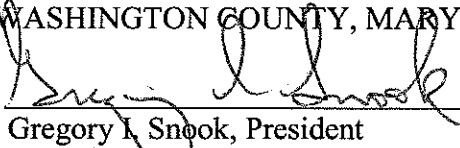
<b>Combined Site Plan/Preliminary Plat</b>	
Site Plans: Residential	\$10.00/unit + \$750.00
Site Plans: Commercial, Industrial, or Institutional	\$35.00/acre + \$750.00
<b>Preliminary Plat</b>	
1 or 2 Lot Subdivision	*2
Multi-Lot Subdivisions	*2
<b>When PUD-Combined Site Plan/Prelim Plan</b>	
Site Plans: Residential	*3
Commercial, Industrial, Institutional, or Open Space	*3
<b>FOREST CONSERVATION ORDINANCE:</b>	
<b>Forest Conservation Plan Review</b>	
1 and 2 Lot Residential Subdivision	\$0.00
All other Subdivisions, Site Plans, or PUD Plans	\$0.00
Forest Stand Delineation	\$250.00
Preliminary Forest Conservation Plan	\$10.00/lot + \$500.00
Combined FSD/Preliminary FCP	\$10.00/lot + \$750.00
Final Conservation Plan	\$1.00/acre + \$300.00
Exemption Requests	\$25.00
<b>Sensitive Area Plan Review</b>	
Flat Fee	\$50.00
<b>MISCELLANEOUS FEES:</b>	
Technology Fee – Flat Fee	\$15.00 assessed to all above activities
*1= Residential - \$10.00/unit +\$100.00 or Commercial, Industrial or Institutional - \$50.00/acre + \$100.00	
*2= Higher of Site Plan or Preliminary Review with new fees assessed	
*3= Higher of Site Plan or Preliminary Review with new fees assessed	

Adopted this 23<sup>rd</sup> day of May, 2006.  
Effective the 1<sup>st</sup> day of July, 2006.

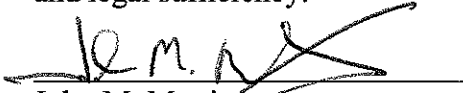
ATTEST:

  
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Joni L. Bittner, Clerk

BOARD OF COUNTY COMMISSIONERS  
OF WASHINGTON COUNTY, MARYLAND

BY:   
\_\_\_\_\_  
Gregory I. Snook, President

Approved as to form  
and legal sufficiency:

A handwritten signature in black ink, appearing to read "J.M. Martirano", is written over a horizontal line.

John M. Martirano  
County Attorney

Mail to:  
Office of the County Attorney  
100 W. Washington Street, Room 202  
Hagerstown, MD 21740

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