



WASHINGTON COUNTY
DEPARTMENT OF PERMITS & INSPECTIONS

80 West Baltimore Street
Hagerstown, Maryland 21740-6003
Telephone: 240-313-2460
Fax: 240-313-2461
TTY/Hearing Impaired: 240-313-2077

Building
Electrical
Plumbing
Mechanical

VelocityHall Authorization Request Form

Contractor's Name: _____
Contractor's Home Address: _____

Daytime Phone No: _____(Cell/Home)
E-Mail Address: _____
Fax No: _____

Company Name: _____
Company Address: _____

License Number & Type: (You must use your Washington Co. license number if applicable)
_____ electrical/plumbing/mechanical (circle one)
_____ electrical/plumbing/mechanical (circle one)
_____ electrical/plumbing mechanical (circle one)

VelocityHall Training Date: _____
Name of Attending Representative/Contractor : _____

I, the above referenced licensed contractor, am requesting to process permits on-line through VelocityHall and will follow all procedures as instructed.

Licensed Contractor's Name Date

OFFICE USE ONLY:
This request form has been reviewed and approved by _____
on _____.