



**WASHINGTON COUNTY PLUMBING BOARD**

80 West Baltimore Street  
Hagerstown, Maryland 21740-6003  
Telephone: 240-313-2460  
Fax: 240-313-2461  
TTY/Hearing Impaired: 240-313-2077

**MECHANICAL CONTRACTOR REGISTRATION FORM**

Applicant: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Company Name/Trading As: \_\_\_\_\_

Daytime Phone No: \_\_\_\_\_ Cell Phone No: \_\_\_\_\_

Email Address: \_\_\_\_\_

Washington Co Resident:  Yes  No

State Mechanical License No: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**REGISTRATION MUST BE ACCOMPANIED WITH THE FOLLOWING:**

1. Copy of the State Mechanical License
2. Copy of your valid driver's license
3. When registering a Master Mechanical License, a copy of the State Certificate of Insurance in the minimum amount of \$300,000 for General Liability and \$100,000 for Property Damage must be provided. A State Certificate of Insurance is not required to register a Journeyman License.
4. A **non-refundable** registration fee in the amount of:

	<u>Resident</u>	<u>Non-Resident</u>	
Master	\$50.00	\$100.00	\$ _____
Journeyman	\$20.00	\$ 40.00	\$ _____
		<b>TOTAL</b>	\$ _____

(MAKE CHECKS PAYABLE TO WASHINGTON COUNTY TREASURER)

**REGISTRATION SHALL BE ISSUED FOR A TWO YEAR PERIOD AND SHALL EXPIRE MAY 31<sup>ST</sup> OF THE RENEWAL YEAR.**

**A CERTIFICATION MUST BE COMPLETED BY ALL APPLICANTS**

I hereby certify under penalty of law that the information contained herein is true and correct to the best of my information, knowledge and belief. I also agree to uphold all applicable state and local mechanical codes and ordinances.

\_\_\_\_\_  
Mechanical Contractor's Signature

\_\_\_\_\_  
Date