



**WASHINGTON COUNTY**  
**DIVISION OF PLAN REVIEW AND PERMITTING**  
 80 WEST BALTIMORE STREET  
 HAGERSTOWN, MARYLAND 21740-6003  
 TELEPHONE:240-313-2460 FAX:240-313-2461  
 Hearing Impaired call 7-1-1 For Maryland Relay  
 INTERACTIVE VOICE RESPONSE (IVR): 240-313-2488  
 Email: www.washco-md.net

**MECHANICAL  
 PERMIT  
 APPLICATION**

MECHANICAL NO. \_\_\_\_\_  
 PROJECT NO. \_\_\_\_\_  
 BLDG. NO. \_\_\_\_\_  
 DATE REVIEWED: \_\_\_\_\_  
 DATE ISSUED: \_\_\_\_\_

JOB LOCATION:		MAP:	BLOCK:	PARCEL:	LOT NO:	SUBDIVISION NAME:	
OWNER'S NAME:						PHONE:	
OWNER'S ADDRESS:			CITY:	STATE:	ZIP:		
NAME OF LICENSEE:						DAYTIME PHONE #:	
LICENSEE'S ADDRESS:			CITY:	STATE:	ZIP:		
T/A:				LICENSE NUMBER:			
TYPE OF HEAT: _____ AIR CONDITIONING _____			VENTILATION: RANGE _____ DRYER _____ OTHER _____				
FUEL SOURCE: NATURAL GAS _____ OIL _____ WOOD _____			RANGE HOOD _____ BATH FAN _____				
PROPANE _____ COAL _____ OTHER _____			PLANS YES _____ NO _____		MANUAL D _____ MANUAL J _____		
							Only submit Manual D's and J's for revisions

**DETAILED JOB/REVISION DESCRIPTION:** \_\_\_\_\_  
 \_\_\_\_\_

**RESIDENTIAL**

<b>APPLICATION FEE: TO BE CHARGE ON ALL RESIDENTIAL JOBS UNLESS OTHERWISE NOTED</b>	<b>\$65.00</b>	_____
<b>TECHNOLOGY FEE: TO BE CHARGE ON ALL RESIDENTIAL JOBS</b>	<b>\$15.00</b>	_____
_____ Mobile Home/Mobile Home Replacement (Y/N)	50.00	_____
_____ Single Family Dwelling/Modular Home (Y/N)	40.00 Per Zone	_____
_____ 2 Family Semi-Detached (Separate Application Required For Each) (Y/N)	80.00 Per Unit	_____
_____ Town House (Separate Application Required For Each) (Y/N)	80.00 Per Unit	_____
_____ Multi-Family /Apartments (Separate Application Required For Each) (Y/N)	80.00 Per Unit	_____
_____ Addition (Y/N)	40.00	_____
_____ Venting (Hood, Dryer , Bath Fan) (Qty)	3.00 Per Appliance	_____
_____ Manufactured Fireplace with Chimney (Qty)	60.00 Per Unit	_____
_____ Manufactured Fireplace—Direct Vent/Ventless (Qty)	25.00 Per Unit	_____
_____ Gas Piping, LP Gas Tank/Oil Tank (Qty)	40.00 Each	_____

**RESIDENTIAL RETROFIT**

_____ Mobile Home/Mobile Home Replacement Furnace/Boiler or Condenser (Y/N)	25.00	_____
_____ Single Family Dwelling/Modular Home Furnace/Boiler or Condenser (Y/N)	35.00	_____
_____ 2-Family/Semi-Detached Furnace/Boiler or Condenser (Qty)	40.00 Per Unit	_____
_____ Multi-Family/Town House/Apt/Furnace/Boiler or Condenser (Qty)	40.00 Per Unit	_____

**RESIDENTIAL RETROFIT - NO APPLICATION FEE REQUIRED FOR INDIVIDUAL INSTALLATIONS**

_____ Manuf. Fireplace/Gas Appliance (Existing Chimney- Direct Vent/Ventless) (Y/N)	25.00	_____
_____ Pellet /Freestanding Stove/Gas Appliance (Y/N)	35.00	_____
_____ UL Chimney Liner (No Appliance) (Y/N)	25.00	_____

**COMMERCIAL**

<b>APPLICATION FEE: TO BE CHARGE ON ALL COMMERCIAL JOBS</b>	<b>\$125.00</b>	_____
<b>TECHNOLOGY FEE: TO BE CHARGE ON ALL COMMERCIAL JOBS</b>	<b>\$ 15.00</b>	_____
_____ Commercial New/Addition/Remodel (Qty)	80.00 Per Zone/Unit	_____
_____ Kitchen Equipment (Qty)	10.00 Per Appliance	_____
_____ Gas Piping/LP Tank (Qty)	75.00 Per Unit	_____
	<b>TOTAL FEES DUE:</b>	_____

I have been authorized by the owner to do the work herewith described and verify that the information contained on this permit is correct. In doing this work, I will conform to all applicable codes and ordinances of the State and this jurisdiction and will notify the Department of Permits & Inspections twenty-four (24) hours in advance when I am ready for the inspections. I further agree that no work will be covered up until such inspections have been complied with.

\_\_\_\_\_  
 Licensed Contractor's Signature

\_\_\_\_\_  
 Date

**ALL FEES ARE NON-REFUNDABLE**  
 Revised 04/19/11