

Washington County Gaming Commission  
33 West Washington St.  
Hagerstown, MD. 21740  
240-313-2040

March 30, 2009

Dear Applicant,

Enclosed you will find your organization's funding application. The timetable for application, consideration, and awards for 2009, is as follows. Applications will be available April 1, 2009, at the Gaming Office. We will again offer a short workshop explaining the application process for any group wishing to participate. The date for this workshop will be April 8, 2009 at 10:00. The location will be 33 West Washington St. Hagerstown, Md. 2<sup>nd</sup> floor conference room. Those interested should contact the Gaming Office as soon as possible so we can make the appropriate arrangements.

**All completed applications must be received in the Gaming Office no later than 4:30 p.m. on May 8, 2009. Applications will not be accepted after the deadline. NO EXCEPTIONS.**

The Gaming Commission will consider all applications during meetings in June and July. The Commission will allow organizations to present and explain their request at the public hearings, which will be held on July 21<sup>st</sup>, and 22<sup>nd</sup> 2009. Anyone wishing to appear before the Commission (recommended) should contact this office after May 11, 2009 to set-up a date and time. Awards will be distributed in August.

Please read the application carefully. All required forms may be downloaded in M/S Word format from the Gaming Office website. <http://www.washco-md.net/gaming/index.shtm> The Request for Funding Form must be submitted in its original format. Forms submitted that have been altered may not be considered for funding. Responses to questions posed must be provided in the given space on the Request for Funding form. Do not add additional lines.

I hope this letter has answered most questions. If you have any additional questions or need further assistance, please call our office.

April 1, 2009	Applications sent out and available at the Gaming Office.
April 8, 2009	Application workshop at 10:00 am.
May 8, 2009	Applications due no later than 4:30pm (no exceptions).
After May 11, 2009	Call for a hearing date and time. (1 <sup>st</sup> call - 1 <sup>st</sup> served).
July 21-22, 2009	Public Hearings. Must have an appointment, no walk-ins.
August, 2009	Funding announcements and disbursements.

Sincerely,  
*James B. Hovis*  
Director, WCGO