March 30, 2010

Dear Applicant,

Enclosed you will find your organization's funding application for fiscal year 2010, gaming funds. All completed applications must be received in the Gaming Office no later than 4:30 p.m. on May 7, 2010. Applications will not be accepted after the deadline. NO EXCEPTIONS.

The Gaming Commission will consider all applications during meetings in June and July. The Commission will allow organizations to present and explain their request at the public hearings, which will be held on July 13th, and 14th, 2010. Anyone wishing to appear before the Commission (recommended) should contact this office after May 7, 2010 to set-up an appointment. Awards will be announced in August.

Please read the application carefully. All required forms may be downloaded in M/S Word format from the Gaming Office website: http://www.washco-md.net/gaming/commission.shtm The Request for Funding Form must be submitted in its original format. Forms submitted that have been altered may not be considered for funding. Responses to questions posed must be provided in the given space on the Request for Funding form. Do not add additional lines.

The Gaming office *will not* be offering an applicant workshop this year. Instead, the Office is offering to meet individually with interested applicants to address their particular situation and/or answer questions specific to your organization. Assistance can also be obtained via telephone or email. Should you wish to set up an appointment with the Gaming Director please call 240-313-2040.

I hope this letter has answered most questions. If you have any additional questions or need further assistance, please call our office.

Sincerely,

James B. Hovis

James B. Hovis, Director
Washington Co. Gaming Office

April 1, 2010	Applications sent out and available at the Gaming Office.
May 7, 2010	Applications due no later than 4:30pm (no exceptions).
After May 7, 2010	Call for a hearing date and time. (1st call - 1st served).
July 13-14, 2010	Public Hearings. Must have an appointment, no walk-ins.
August, 2010	Funding announcements and disbursements.