

# Washington County

## Application for Voter Registration Data Deadline October 12, 2010

**Qualifications:** To apply for a voter registration list the applicant must be a registered voter in Maryland and must sign a statement, under penalty of perjury, that the list is not intended to be used for purposes of commercial solicitation or any other purpose not related to the electoral process. (**Election Law Article, 3-506, Annotated Code of Maryland and COMAR 33.03.02.03A and 33.03.02.04**). **The applicant's registration will be verified before processing of the request.**

**Application Deadline:** Before any election, neither the State Administrator nor any election director may respond to an application for a voter registration list unless the application was filed on or before the registration deadline. Applications received after that date shall be returned. (**COMAR 33.03.02.05B**)

**Supplemental List:** Each supplemental list must be submitted separately as a new request. These are each charged as a new request per the Cost Structure below.

**File Contents:** Each file will contain the following fields: registrant's full name, residence address, mailing address (if applicable), registration date, date of birth, gender, party affiliation, district/precinct, registrant ID number, status and voter history (when applicable).

**File Format:** All requests can be provided on a compact disk.

**Turn Around Time:** Requests made near the closing of the books will be prepared within 10 working days after the registration deadline.

**Payment:** Either the required deposit (refer to cost structure below) or full payment must accompany this application. Payment can be in the form of cash, certified check, personal or campaign checks, or money order. The applicant also agrees to pay the balance due (if applicable) prior to receipt of the requested output. Make checks payable to: **Washington County Treasurer**

**Return Check Policy:** All returned checks will be assessed a fee of \$25.00

**Delivery Instructions:** Output may either be picked up from the Washington County Election Board or mailed to applicant. However, if mailed the applicant is responsible for shipping costs and must provide an account number for billing purposes.

**Contact Person:** Sharon Mackereth, Election Supervisor, 240-313-2050 or email: [smackereth@washco-md.net](mailto:smackereth@washco-md.net)

**Disclaimer:** **The Washington County Board of Elections does not guarantee that the date requested in electronic format will be compatible with all software programs. The applicant will utilize his/her own software program database in order to import this information to his/her database.**

### Cost Structure:

County wide Lists: \$75.00 plus \$3.00 set-up charge

Partial List: \$25.00 plus \$3.00 set-up charge

Labels: .05 per label plus \$3.00 set-up charge

Deposit: \$25.00 or full payment

Applicant's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's Residence Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Numbers: Home \_\_\_\_\_ Business \_\_\_\_\_

Registered Voter In: \_\_\_\_\_ County District \_\_\_\_\_ Precinct \_\_\_\_\_

If you are buying data on behalf of a corporation or other business entity, provide the name & address of entity.

Name of Entity: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Specify the Intended use of data (detailed explanation required):** \_\_\_\_\_

**Delivery:**  Will pick up Delivery Address (If Applicable): \_\_\_\_\_

<b>Area</b>	<input type="checkbox"/> County Wide <input type="checkbox"/> Partial List – Specify Legislative, Party Affiliation
<b>Type of List</b>	<input type="checkbox"/> Voter Walking List <input type="checkbox"/> Household Walking List <input type="checkbox"/> Registered Voter List (no Voting Histories) <input type="checkbox"/> Absentee Applicants List for a single election – Specify: _____ <input type="checkbox"/> Voting History List by Election Type & Date (Select type(s) & Years(s) below, up to <b>5</b> elections) <b>Type:</b> <input type="checkbox"/> Presidential Primary <input type="checkbox"/> Presidential General <input type="checkbox"/> Gubernatorial Primary <input type="checkbox"/> Gubernatorial General <input type="checkbox"/> City of Hagerstown Primary <input type="checkbox"/> City of Hagerstown General
<b>Voter Information (Check all that Apply)</b>	<input type="checkbox"/> All Voters <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Age Range* <input type="checkbox"/> Registration Date* * Specify age or date range: _____ <input type="checkbox"/> All Party Affiliations <input type="checkbox"/> Specific Party – specify: _____ <input type="checkbox"/> Active Voters <input type="checkbox"/> Active & Inactive Voters

**Please read statement before signing:** Under the penalty of perjury, I hereby declare, as required by Election Law Article, § 3-506 Annotated Code of Maryland, that I do not intend to and I will not use the list of registered voters for which I am applying for purposes of commercial solicitation or for any other purpose not related to the electoral process, and that I will not knowingly allow the list to be used by any other person or entity for purposes of commercial solicitation or for any other purpose not related to the electoral process. I am aware that any person who knowingly allows such a list under his or her control to be used for commercial solicitation or for any other purpose that is not related to the electoral process is guilty of a misdemeanor and is subject to punishment under Election Law Article, Title 16, Annotated Code of Maryland.

I, \_\_\_\_\_ (print name), have read and understand the above statement and agree to pay the balance due upon receipt of the voter registration list.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_