

## Printing of Stationery for Various County Departments

<b>*** Printing of Stationery for Various County Departments awarded to KM Printing dba Strategic Factory***</b>			
<b>Department Item No. / Description</b>	<b>Approx. Usage</b>	<b>KM Printing, dba Strategic Factory Owings Mills, MD</b>	<b>Formost Graphic Communications Gaithersburg, MD</b>
<b>FIRST DELIVERY (ITEMS 1-15)</b>			
<b>1 <u>Hagerstown Regional Airport</u></b>			
1a Letterhead	500	\$145.00	\$75.00
1b Envelopes - non-fiber/regular grade "Return Service Req"	500	\$145.00	\$85.00
<b>2 <u>Washington Co. Division of Budget &amp; Finance</u></b>			
2a Letterhead	1,000	\$75.00	\$115.00
2b #9 Envelopes - non-fiber/regular grade "Treasurer's Office"	25,000	\$880.00	\$1,037.00
2c Window Envelopes - non-fiber/regular grade "Return Service Req"	5,000	\$155.00	\$235.00
2d Window Envelopes - non-fiber/regular grade pre-sorted postage paid "Return Service Req"	10,000	\$410.00	\$465.00
<b>3 <u>Washington Co. Division of Construction</u></b>			
3a Letterhead	500	\$45.00	\$60.00
3b Envelopes - to match letterhead "Return Service Req"	500	\$47.00	\$70.00
<b>4 <u>Coordinating Committee</u></b>			
4a Letterhead	500	\$45.00	\$60.00
<b>5 <u>Office of the County Attorney</u></b>			
5b Envelopes - non-fiber/regular grade "Return Service Req"	1,000	\$55.00	\$70.00
<b>6 <u>Washington County Administrator</u></b>			
6a Letterhead	500	\$45.00	\$60.00
6b Envelopes - non-fiber/regular grade "Return Service Req"	500	\$34.00	\$45.00
<b>7 <u>Washington County Board of Elections</u></b>			
7a Letterhead	500	\$45.00	\$60.00
7b Window Envelopes - non-fiber/regular grade pre-sorted postage paid "Return Service Req"	2,000	\$85.00	\$115.00

Q-18-653

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<b>8 <u>Division of Emergency Services</u></b>			
8a Envelopes - non-fiber/regular grade "Return Service Req"	500	\$34.00	\$45.00
8b Window Envelopes - non-fiber/regular grade "Address Service Req"	1,000	\$54.00	\$80.00
<b>9 <u>Department of Human Resources</u></b>			
9a Letterhead	1,000	\$75.00	\$115.00
9b Envelopes - to match letterhead "Return Service Req"	1,500	\$89.00	\$195.00
<b>10 <u>Department of Recreation and Fitness</u></b>			
10a Letterhead	500	\$45.00	\$60.00
10b Envelopes - non-fiber/regular grade "Return Service Req"	1,500	\$74.00	\$112.00
10c Window Envelopes - non-fiber/regular grade "Return Service Req"	2,500	\$105.00	\$125.00
<b>11 <u>Narcotics Task Force</u></b>			
11a Letterhead	1,500	\$105.00	\$172.00
11b Envelopes - non-fiber/regular grade "Return Service Req"	1,500	\$74.00	\$112.00
<b>12 <u>Department of Parks &amp; Facilities</u></b>			
12a Envelopes - non-fiber/regular grade "Return Service Req"	500	\$34.00	\$45.00
12b Window Envelopes - non-fiber/regular grade "Return Service Req"	500	\$39.00	\$55.00
<b>13 <u>Department of Planning &amp; Zoning</u></b>			
13a Envelopes - non-fiber/regular grade "Return Service Req"	2,000	\$85.00	\$120.00
<b>14 <u>Purchasing Department</u></b>			
14a Letterhead	500	\$45.00	\$60.00
<b>15 <u>Division of Public Works</u></b>			
15a Letterhead	500	\$45.00	\$60.00
15b Envelopes - to match letterhead "Return Service Req"	500	\$47.00	\$68.00 *
15c Envelopes - non-fiber/regular grade "Return Service Req"	1,000	\$55.00	\$70.00

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<b>SECOND DELIVERY (ITEMS 16-19)</b>			
<b>16 <u>Washington Co. Division of Budget &amp; Finance</u></b>			
16a #9 Envelopes - non-fiber/regular grade "Treasurer's Office"	15,000	\$555.00	\$622.00
16b Window Envelopes - non-fiber/regular grade pre-sorted postage paid "Return Service Req"	10,000	\$410.00	\$465.00
<b>17 <u>Washington County Board of Elections</u></b>			
17a Envelopes - non-fiber/regular grade "Return Service Req"	1,500	\$74.00	\$112.00
<b>18 <u>Division of Emergency Services</u></b>			
18a Window Envelopes - non-fiber/regular grade pre-sorted postage paid "Address Service Req"	1,500	\$71.00	\$110.00
<b>19 <u>Washington County Sheriff's Office</u></b>			
19a Letterhead	2,000	\$190.00	\$235.00
19b Envelopes - to match letterhead "Return Service Req"	2,000	\$195.00	\$365.00
<b>THIRD DELIVERY (ITEM 20)</b>			
<b>20 <u>Washington County Commissioners</u></b>			
20a Letterhead	1,000	\$75.00	\$115.00
20b Envelopes - to match letterhead "Return Service Req"	500	\$47.00	\$70.00
<b>FOURTH DELIVERY (ITEMS 21-22)</b>			
<b>21 <u>Washington Co. Division of Budget &amp; Finance</u></b>			
21a #9 Envelopes - non-fiber/regular grade "Treasurer's Office"	10,000	\$377.00	\$415.00
21b Window Envelopes - non-fiber/regular grade pre-sorted postage paid "Return Service Req"	5,000	\$155.00	\$235.00
<b>22 <u>Washington County Assignment Clerk, Circuit Court</u></b>			
22a #10 Peel and Seal Envelopes "Return Service Req"	6,000	\$650.00	\$570.00
<b>Total of all items (1-22) above</b>		<b>\$6,015.00</b>	<b>\$7,360.00 *</b>
* Corrected calculations based on Written Unit Prices			