



PURCHASING DEPARTMENT  
DIVISION OF BUDGET & FINANCE

PUR-1453  
ADDENDUM NO. 1  
INVITATION TO BID

**UNIFORMS FOR THE WASHINGTON COUNTY SHERIFF'S OFFICERS**

**DATE: Friday, January 3, 2020**

**BIDS DUE: Wednesday January 8, 2020  
2:00 P.M., (EDT/EST)**

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of two (2) pages.

**NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their bid and/or to attend the Pre-Bid Conference. Alternate routes are controlled by a door access system. Washington County Government has announced new security protocols being implemented at the Washington County Administration Complex at 100 West Washington Street, Hagerstown. The new measures took effect Tuesday, February 14, 2017. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.**

**ITEM NO. 1: *Inquiry:*** There are two main terms that we will need to take exception to on page 17 - section 5 (Delivery). Our question is - will these exceptions immediately disqualify us from consideration?

1) Delivery time frame is stated as 42 calendar days. Currently we are being told that to manufacture custom garments plus time to add customization required is 60-100 days. This is predicated on the fact that fabric is available at the time your order is placed. However, if the fabric is not available, this will increase the delivery time frame based on how long it takes to make the fabric. There are plans to keep your fabrics on hand but

it will be used by multiple agencies so fabric availability can be a factor.

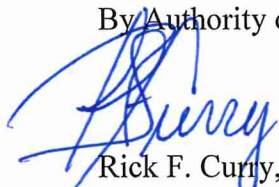
2) Since delivery time frame is dependent on factors outside our control and cannot be set at an exact amount of day - we cannot agree to any liquidated damages being imposed and will take exception to those terms.

Response: Refer to the bid document, Page 17, Supplemental Terms and Conditions, Item No. 1 Award; **CHANGE**, the paragraph to read as follows: Award of a contract shall be made to the responsive, responsible bidder with the lowest total sum bid. The successful Bidder(s) shall be notified of the award within sixty (60) consecutive calendar days from the date of the bid opening.

Refer to the bid document, Page 17, Supplemental Terms and Conditions, Item No. 5 Delivery, letter a; **DELETE** this paragraph in its entirety.

Refer to the bid document, Page 17, Supplemental Terms and Conditions, Item No. 5 Delivery, letter b; **CHANGE**, the paragraph to read as follows; All items shall be delivered, F.O.B., Destination, Inside Delivery to the Washington County Sheriff's Department, 500 Western Maryland Parkway, Hagerstown, Maryland, 21740. All items must be delivered on individual clothes hangers and must be identified as to the individual by tags or packages.

By Authority of:



Rick F. Curry, CPPO  
Director of Purchasing