



Agenda Report Form

Open Session Item

SUBJECT: Bid Award (PUR-1379) – Video Presentation System for the Washington County Circuit Court

PRESENTATION DATE: May 15, 2018

PRESENTATION BY: Brandi Naugle, Buyer - Purchasing Department and Michelle Hansen – Circuit Court.

RECOMMENDED MOTION: To award the Video Presentation System to the responsive, responsible bidder Nomad Technologies Inc. of Eden Prairie, MN for the lump sum bid of \$55,380.00, including the Alternate No. 1 at \$5,409.00, for the total sum of \$60,789.00 for a Nomad LT Multimedia Podium.

REPORT-IN-BRIEF: Notice of the Invitation to Bid (ITB) was published in the local newspaper, listed on the State of Maryland's "eMaryland Marketplace" website, and the County's website. Bids were received on March 28, 2018. Six (6) person's/companies registered/downloaded the bid document on-line. Two (2) bids were received, one (1) of the bids were deemed non-responsive due the bidder not meeting the all specifications in the bid.

DISCUSSION: N/A

FISCAL IMPACT: Funds are in the DAG account 600600-10-12800-GRT905 in the amount of \$64,084.00.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: Bid Matrix Tabulation.

AUDIO/VISUAL NEEDS: N/A