



PURCHASING DEPARTMENT
DIVISION OF BUDGET & FINANCE

100 West Washington Street, Room 320 | Hagerstown, MD 21740-4748 | P: 240.313.2330 | F: 240.313.2331
www.washco-md.net

PUR-1329
ADDENDUM NO. 1
INVITATION TO BID

BULK GASOLINE AND DIESEL FUEL DELIVERIES

DATE: Wednesday, September 28, 2016

BIDS DUE: Wednesday, October 12, 2016
2:00 P.M.

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of two (2) pages.

NOTE: All bidders must enter the County Administration Building through the front door, 100 West Washington Street entrance, and must use the elevator to access the Purchasing Department to submit their bid. Alternate routes are now controlled by a door access system.

ITEM NO. 1: Inquiry: Have any addendums been released for this bid?

Response: No previous addenda have been issued; this is the first addendum.

ITEM NO. 2 Inquiry: When is the award date?

Response: The tentative award date is October 25, 2016.

ITEM NO. 3: Inquiry: When is the first board meeting after the opening?

Response: The first scheduled Board meeting after the bid opening is October 18, 2016.

ITEM NO. 4 Inquiry: What is your current turnaround on payment of invoices?

Response: Payments are made within thirty (30) days.

(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)

ITEM NO. 5: Inquiry: Can you do better than 30 days for payment terms, i.e. Net 10 or Net 15?

Response: No, County policy governs payment terms.

ITEM NO. 6: Inquiry: If we attend the bid opening, will we be able to review other submitted bids?

Response: Yes.

ITEM NO. 7: Inquiry: If we do not attend the bid opening, how and when will we be notified of the low bidder and can we receive a copy of the bid tabulations?

Response: After the bids have been opened and read aloud, a bid tabulation with all pricing information will subsequently be posted on the County's website at: <http://www.washco-md.net/purchasing/invitations.shtm>.

ITEM NO. 8: Inquiry: Do you require MSDS sheets to be sent with every delivery? Will a single copy with the first delivery be sufficient? Would a copy sent with the submitted bid be sufficient?

Response: The successful bidder shall submit a MSDS sheet with the first delivery to each of the various departments/agencies.

ITEM NO. 9: Inquiry: Have you ever had cause to cancel a contract for convenience?

Response: No, the County has never terminated a fuel contract for convenience.

BY AUTHORITY OF:



Karen R. Luther, CPPO
Director of Purchasing