



Agenda Report Form

Open Session Item

SUBJECT: Contract Award (PUR-1396) for Gasoline and Diesel Fuel Deliveries

PRESENTATION DATE: October 23, 2018

PRESENTATION BY: Brandi Naugle, CPPB, Buyer – Purchasing Department

RECOMMENDED MOTION: Move to award the bid for gasoline and diesel fuel transport deliveries and gasoline and diesel fuel tank-wagon deliveries to the responsive, responsible bidder A,C & T Inc. of Hagerstown, MD at the unit price submitted for Option 2. in its bid dated September 26, 2018 for the total lump sum bid of \$1,986,894.41

REPORT-IN-BRIEF: The following tabulations listed below were made from the bids received on October 3, 2018 based on estimated quantities for the contract period that is tentatively to start on December 1, 2018 and end November 30, 2019. The contracts are for a one (1) year term with no option to renew. These are requirements contracts and the County guarantees neither a maximum nor a minimum quantity.

The bid was advertised on the State of Maryland’s “*eMaryland Marketplace*” web site and on the County’s web site, and in the local newspaper. Eighteen (18) persons/companies registered/downloaded the bid document on-line and five (5) bids were received, one (1) of which was deemed non-responsive. The bids were evaluated based on the Oil Price Information Service (OPIS) pricing index publication and the bidder’s bid factor; bids were submitted as follows:

GASOLINE: OPTION NO. 1 *(multiple contract award)*

<u>Vendor</u>	<u>Transport Loads Total Bid</u>	<u>Tank-wagon Loads Total Bid</u>
A, C & T Co., Inc. Hagerstown, MD	\$123,453.77	\$663,078.56
James River Solutions Ashland, VA (Non-Responsive)	\$126,464.25	\$675,322.14
Mansfield Oil Co. of Gainesville, GA	NO BID	\$662,945.17
Petroleum Traders Corp. Fort Wayne, IN	NO BID	\$647,575.30

RKA Petroleum Companies, Inc. Romulus, MI	NO BID	\$665,398.63
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DIESEL: OPTION 1 *(multiple contract award)*

<u>Vendor</u>	<u>Transport Loads Total Bid</u>	<u>Tank-wagon Loads Total Bid</u>
A, C & T Co., Inc. Hagerstown, MD	\$1,086,864.79	\$116,463.29
James River Solutions Ashland, VA (Non-Responsive)	\$1,126,218.64	\$116,251.27
Mansfield Oil Co. of Gainesville, GA	\$1,170,341.49	NO BID
Petroleum Traders Corp. Fort Wayne, IN	\$1,091,072.00	NO BID
RKA Petroleum Companies, Inc. Romulus, MI	\$1,103,109.80	NO BID

GASOLINE & DIESEL: OPTION II *(single contract award)*

<u>Vendor</u>	<u>Transport/Tankwagon Loads Total Bid</u>
A, C & T Co., Inc. Hagerstown, MD	\$1,986,894.41
James River Solutions Ashland, VA	\$2,042,075.68
Mansfield Oil Co. of Gainesville, GA	NO BID
Petroleum Traders Corp. Fort Wayne, IN	NO BID
RKA Petroleum Companies, Inc. Romulus, MI	NO BID

DISCUSSION: The contract requirements for the City of Hagerstown, Washington County Public Schools and Hagerstown Community College are also included in the above recommendations. Those entities will also make their own formal contract awards.

FISCAL IMPACT: Funds are available in various departmental operating budgets for fuels.

CONCURRENCES: N/A

ALTERNATIVES: N/A

ATTACHMENTS: The complete Bid Tabulation may be viewed on-line at:
<https://www.washco-md.net/wp-content/uploads/2018/10/purch-pur-1396-bidtab.pdf>

AUDIO/VISUAL NEEDS: N/A