

**BOARD OF COUNTY COMMISSIONERS OF  
WASHINGTON COUNTY, MARYLAND**  
Hagerstown, Maryland

November 28, 2017

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Commissioner Barr offered the Invocation followed by the Pledge of Allegiance to the Flag by the full assemblage.

**CALL TO ORDER**

President Terry L. Baker called the regular meeting of the Board of County Commissioners of Washington County, Maryland, to order at 10:10 a.m. at 100 West Washington Street, Room 1113, with the following members present: Vice President Jeffrey A. Cline and Commissioners John F. Barr, Wayne K. Keefer and LeRoy E. Myers, Jr.

**APPROVAL OF MINUTES – NOVEMBER 7, 2017 AND NOVEMBER 14, 2017**

Commissioner Barr, seconded by Myers, moved to approve the minutes of November 7, 2017. The motion passed unanimously.

Commissioner Keefer, seconded by Cline, moved to approve the minutes of November 14, 2017. The motion passed with Commissioners Keefer, Cline and Baker voting "AYE" and Commissioners Barr and Myers "ABSTAIN" due to being absent from the meeting.

**COMMISSIONERS' REPORTS AND COMMENTS**

Commissioner Keefer reported attending last night's Maryland Municipal League (MML) meeting. He suggested that the Commissioners sponsor the January 2017 meeting.

Commissioner Cline congratulated Mayor Paul Hose, Jr. for being honored during the MML meeting for serving 36 years as Clear Spring's mayor. Mr. Cline thanked emergency services employees that worked during the Thanksgiving holiday.

Commissioner Myers also recognized Mayor Hose for his many years of service to the Town of Clear Spring.

Commissioner Barr commended Mayor Hose and the Town of Clear Spring for its community spirit. He reported attending the Chamber of Commerce's Annual Economic Summit featuring speaker Anirban Basu. Mr. Barr also attended the Maryland Symphony Orchestra's ball and the People's Choice event for the Community Foundation.

Commissioner Baker reiterated the comments made regarding Mayor Hose. He discussed the matter of using local preference for County contracts. County Administrator Rob Slocum stated that he would discuss the findings of research done by staff with the Commissioners.

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## **REPORTS FROM COUNTY STAFF**

### **County Administrator - Hiring of Lobbyist for County Legislative Issues**

County Administrator Rob Slocum stated that the County Commissioners received a proposal from lobbyist Bruce Bereano to represent the County's legislative needs this year in Annapolis. Mr. Bereano has served as the County's lobbyist the past few years and has again proposed to perform such work for \$10,000.

Commissioner Myers, seconded by Barr, moved to hire lobbyist Bruce Bereano to work on legislative issues this year on behalf of the County Commissioners for \$10,000 as set forth in his letter of proposal. The motion passed unanimously.

Rob Slocum read an email from a citizen thanking Planning and Zoning Director Steven Goodrich for his detailed response to a question. Mr. Slocum reported that the Thanksgiving Day Turkey Trot was a success with over 1,200 participants. He thanked Highway Traffic Supervisor Doug Levine and Recreation and Fitness Director Jaime Dick for helping to make the holiday event a success.

### **County Clerk – Appointments to Boards and Commissions**

#### **Hagerstown Regional Airport Advisory Commission**

Commissioner Barr, seconded by Myers, moved to appoint Gary Bockrath to serve a first, full three-year term retroactive to November 1, 2017 through October 31, 2020; and to appoint Robert Goetz to serve a first, three-term through November 30, 2020 on the Hagerstown Regional Airport Advisory Commission. The motion passed unanimously.

#### **Housing Authority of Washington County**

Commissioner Barr, seconded by Keefer, moved to appoint Ayodeji Badaki and William Beard, Jr. to serve first, five-year terms through November 30, 2022 on the Housing Authority of Washington County. The motion passed unanimously.

## **CITIZENS' PARTICIPATION**

There were no citizens present who wished to participate.

## **CONVEYANCE OF REAL PROPERTY LOCATED AT 13526 PENNSYLVANIA AVENUE, HAGERSTOWN**

Susan Small, Real Property Administrator, Engineering, presented the recommendation that certain property located at 13526 Pennsylvania Avenue, Hagerstown, be declared surplus property and that the Commissioners accept the bid offer received, approve the conveyance of the same and authorize the execution of the necessary documentation to finalize the conveyance. Bids were solicited for the property and due by 10:00 a.m. on November 7, 2017. One bid of \$72,100 was received from Pennsylvania Avenue 2003, LLC to purchase the property. The property is not needed for public use and is being conveyed for fair market value. The Commissioners briefly discussed that the property would be placed back on the tax rolls.

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Commissioner Barr, seconded by Myers, moved to declare certain property located at 13526 Pennsylvania Avenue, Hagerstown, as surplus property, accept the bid offer received, approve the conveyance of the same and authorize the execution of the necessary documentation to finalize the conveyance. The motion passed unanimously. (Ordinance No. ORD-2017-18 is recorded among the Acts, Ordinances, and Resolutions of Washington County and the original is located in the County Commissioners' Office.)

#### **ECONOMIC DEVELOPMENT COMMISSION - EXPENSE ACCOUNT**

County Administrator Rob Slocum presented the recommendation to provide a business expense account for the Economic Development Commission (EDC). A \$500 business expense account would be established for each of the six Executive Board members and a \$250 account for each of the six Board members for a total of \$4,500. The funds would be used for networking, conferences, meals, travel and seminars that would benefit the County in economic development. Expense approval would be determined by the EDC Executive Board. Mr. Slocum indicated that funds would be taken from the Commissioners' contingency account and thereafter from the Department of Business Development's (DBD) Fiscal Year 2019 budget.

Commissioner Cline questioned whether the DBD could afford to fund the expense from its current budget. The Commissioners discussed whether approval would include the full \$4,500 or one-half since its implementation encompasses the last six months of the current budget year.

Commissioner Barr, seconded by Keefer, moved to establish a \$500 business expense account for each of the six Economic Development Commission Executive Board members and a \$250 account for each of the six Board members for a total of \$4,500, to be taken now from the Commissioners' contingency fund and in Fiscal Year 2019 from the DBD budget. Commissioner Cline commented against using the Contingency Fund as a funding source when one already exists. The motion passed with Commissioners Barr, Keefer, Myers and Baker voting "AYE" and Commissioner Cline "NO".

#### **CITIZENS' PARTICIPATION**

Arthur Nichols stated that he intended to comment on Text Amendment RZ-17-007. Commissioner Myers advised that he might want to comment during the time provided in the course of the presentation of the matter and Mr. Nichols agreed.

#### **PUBLIC HEARING – APPLICATION FOR TEXT AMENDMENT (RZ-17-007)**

President Baker convened a public hearing at 10:34 a.m. to obtain public comment regarding the application from the Washington County Department of Planning and Zoning for Text Amendment RZ-17-007 to the Washington County Zoning Ordinance (Ordinance) concerning the proposal to amend Articles 3, 5A, 5B, 5C, 7A, 8, 9, 10 and 28A. Commissioner Baker reviewed the procedures for the public hearing. Jill Baker, Chief Planner, presented the Staff Report and Analysis by the Department of Planning and

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Zoning regarding the application that serves to amend several sections of the Zoning Ordinance by correcting, clarifying and adding new language related to boarding facilities, tourist homes, boarding and rooming homes, bed and breakfasts, country inns and banquet/event facilities.

Ms. Baker reviewed the proposed changes that would combine outdated terms such as boarding house, rooming house and tourist house into "boarding house", modify the definition to limit the number of boarders, define the duration of stay and require that the dwelling be owner-occupied. The amendments would also address the location of banquet and reception facilities. Unconventional reception facilities are gaining in popularity and the County would like to include language into the Zoning Ordinance to define these uses and provide locations where these types of facilities should be located. Ms. Baker reported receiving one comment in favor of the text amendment during the Planning Commission's public meeting held September 25, 2017. Since that meeting, two comments were received against the amendment and a letter from the Hagerstown-Washington County Convention and Visitors Bureau in favor of the types of uses and the amendment. The Planning Commission recommended the approval of Text Amendment RZ-17-007 during its October 2, 2017 meeting.

The hearing was opened for public comment.

Arthur Nichols, 13021 Spickler Road, Clear Spring, commented on banquet facilities and that setbacks are often not sufficient to keep noise from disturbing neighboring properties.

Edward Kuczynski, 55 North Jonathan Street, Hagerstown, attorney for Selena Wilkes, owner of Elmwood Farm Bed and Breakfast, Williamsport, spoke in favor of the amendments relating to reception facilities. He stated that the proposed amendments are consistent with the County's Comprehensive Plan and open up opportunities for other businesses that may fit within those criteria. Mr. Kuczynski provided Exhibit #1, "Support Information", which was entered into the record.

The matter was opened for questions from the Commissioners. Commissioner Myers asked Jill Baker to summarize the comments in opposition received from the public. Ms. Baker indicated that comments included objections to noise levels that are offensive to neighbors, a request for a County noise ordinance, and concerns about increased traffic and evening noise.

The Commissioners discussed the matter. Commissioner Myers suggested requiring a sizable side yard buffer that would create an extra layer for noise. Stephen Goodrich, Director, Planning and Zoning, commented that these types of issues can be addressed two ways, separately or together, through a special exception request that must be approved by the Board of Appeals, and by having greater standards such as a setback amount that could be written into the amendment. He suggested that perhaps more discussion is needed and

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staff could return with proposed changes that could include another public hearing on the matter. Attorney Kuczynski commented that he was not in favor of creating a distance buffer.

Commissioner Myers requested a more efficient way in the future to notify neighbors of zoning applications since some no longer receive newspapers or may be away for extended periods when letters are sent to neighboring properties. Mr. Nichols commented in favor of additional notification efforts.

The public hearing was closed at 11:16 a.m.

**PUBLIC HEARING – APPLICATION FOR MAP AMENDMENT RZ-17-009**

President Baker convened a public hearing at 11:17 a.m. to obtain public comment regarding the application from A&W Plus, Inc. for Map Amendment RZ-17-009 to the Washington County Zoning Ordinance (Ordinance) concerning the request to amend the zoning of 11.7 acres, located at 12408 Learning Lane (former Conococheague Elementary School property), from RV-Rural Village to RB-Rural Business Floating Zone. Commissioner Baker reviewed the procedures for the public hearing and County Clerk Vicki C. Lumm administered the oath to those who planned to give testimony in the matter.

Stephen Goodrich, Director, Planning and Zoning, presented the Staff Report and Analysis by the Department of Planning and Zoning. The contract purchaser of the property plans to change the use from a school to an assisted living facility, and in the future, construct two medical office buildings and an adult day care building. The RB zoning district is a floating zone allowed when four criteria are met. The application meets all such criteria. Mr. Goodrich indicated that no adverse comments were received regarding the application. The Planning Commission recommended approval of the map amendment during its meeting held October 2, 2017.

The hearing was opened for public comment. The contract purchaser endorsed Mr. Goodrich's testimony. No other individuals offered comment.

The matter was opened for questions from the Commissioners. Commissioner Baker questioned what could be built on RB-zoned property versus RV. Mr. Goodrich stated that it is dependent upon what the applicant is requesting. He explained the process followed if the request does not fall into the approved uses. If the property is sold, the new owner would have to go through the same process being presented today.

The public hearing was closed at 11:30a.m. The Commissioners reached a consensus to support the application for map amendment and directed staff to prepare the proper documents for presentation and consideration during a future meeting.

**WATER QUALITY BONDS, SERIES 2018A and 2018B AUTHORIZING RESOLUTION**

Lindsey Rader, Bond Counsel for Washington County, and Sara Greaves, Deputy Director, Budget and Finance, presented an authorizing resolution for approval by the Commissioners to issue and sell to the Maryland Water Quality Financing Administration (MWQFA) two separate general obligation bonds in the respective maximum original principal amounts of \$1,387,245 and \$462,415 in order to finance or reimburse costs of Enhanced Nutrient Removal upgrades and improvements to the Conococheague Wastewater Treatment Plant (Project). Ms. Rader indicated that the Project meets legislative requirements and MWQFA has agreed to loan the County money in the aggregate original principal amount not to exceed \$1,849,660 for Project purposes. MWQFA loans are below market interest rates. Ms. Greaves described the savings to be realized by using the bond process. Use of bond proceeds has been included in the County's annual debt affordability analysis.

Commissioner Baker questioned the references in the bond documents to the now-vacant position of Chief Financial Officer. Ms. Rader referred to provisions included in the documents stating that the Director of the Office of Budget and Finance would exercise any of the powers delegated under the resolution to the Chief Financial Officer unless the County Commissioners determine otherwise.

Commissioner Keefer, seconded by Myers, moved to approve a resolution to issue and sell to the Maryland Water Quality Financing Administration two separate general obligation bonds in the respective maximum original principal amounts of \$1,387,245 and \$462,415 in order to finance or reimburse costs of Enhanced Nutrient Removal upgrades and improvements to the Conococheague Wastewater Treatment Plant as presented. The motion passed unanimously. (Resolution No. RS-2017-23 is recorded among the Acts, Ordinances and Resolutions of Washington County and the original is located in the County Commissioners' Office.)

**EXTENSION OF SUNSET DATE PROVIDED FOR IN RESOLUTION NO. RS-2016-16, CONOCOCHIEAGUE DEVELOPMENT DISTRICT**

Sara Greaves and Lindsey Rader presented information on a resolution amending and supplementing Resolution No. RS-2016-16 to extend the sunset date provided for therein from December 31, 2017 through December 31, 2018. Ms. Rader indicated that the County Commissioners offered certain potential incentives to Dot Foods, Inc. (DFI) to expand its business currently located at 16301 Elliott Parkway, Williamsport, including Tax Increment Financing (TIF). As the first step in the process, the County Commissioners adopted Resolution No. RS-2016-16 on September 13, 2016, (i) designating a contiguous area as the Conococheague Development district, a development district for purposes of the TIF Act (the District) and (ii) creating and providing for the funding of the special fund required by the TIF Act. Pursuant to the TIF Act, the original assessable base of property within the District was fixed as of January 1, 2015 due to the fact that Resolution No.

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RS-2016-16 was adopted in calendar year 2016. Resolution RS-2016-16 provides that if no Bonds (as defined therein) are issued with respect to the District by December 31, 2017, Resolution No. 2016-16 will be automatically revoked. DFI has experienced a delay in finalizing its expansion plans and has advised County representatives that it expects to finalize such plans by the end of 2017. Extending the sunset date as provided in the proposed resolution preserves the date as of which the original assessable base of property within the District will be calculated if the County ultimately issues TIF bonds with respect to the District pursuant to the TIF Act. Ms. Rader stated that it is fairly common with anticipated TIF bond financings for an issuer to extend the sunset date provided for in a designation resolution.

Commissioner Barr, seconded by Myers, moved to approve a resolution amending and supplementing Resolution No. RS-2016-16 to extend the sunset date provided for therein from December 31, 2017 to December 31, 2018 as presented. The motion passed unanimously. (Resolution No. RS-2017-24 is recorded among the Acts, Ordinances and Resolutions of Washington County and the original is located in the County Commissioners' Office.)

#### **RECESS**

The Commissioners recessed at 11:45 a.m. and relocated to Room 2000 for a lunch meeting with the Washington County Agricultural Marketing Advisory Committee.

#### **LUNCH MEETING WITH THE WASHINGTON COUNTY AGRICULTURAL MARKETING ADVISORY COMMITTEE**

The Commissioners met at 12:05 p.m. with members of the Washington County Agricultural Marketing Advisory Committee to discuss agriculture marketing in Washington County. Leslie Hart, Agriculture Business Marketing Specialist, introduced board members Dan Norris, Jim Matheny, Tracey Frey, Jill Hudson, Katie Carr and Brooks Long, who represented beef operations, dairy operations, the equine industry and orchards. Paul Frey, Executive Director, Washington County Chamber of Commerce (COC), stated that the COC brochure now lists information on agricultural businesses and noted that his office is working on an agriculture-related mural in its new headquarters. He also encouraged agricultural businesses to join the COC.

Committee members discussed issues relating to their farms and business operations including State and local regulations, broadband availability and marketing. Ms. Hart noted that several farms are participating in the Artisan Market at the Premium Outlets this holiday season. She also described the Taste and Tunes to be held at the Valley Mall that will offer wine and beer tastings and music in the former Sears store location. Ms. Hart stated that Agronomy Day is November 29 where students receive resume reviews and job coaching from volunteers. The Commissioners praised members for how they and their farms and businesses add to the quality of life in Washington County.

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### **RECESS**

The Commissioners recessed at 1:03 p.m.

### **RECONVENE**

The Commissioners reconvened at 1:19 p.m. in Room 1113, 100 West Washington Street.

### **PRESENTATION OF THE JUNE 30, 2017 AUDITED FINANCIAL STATEMENTS**

Sara Greaves and William Seymour, Client Service Partner, SB & Company, LLC, presented findings from the audited financial statements of the County's budget year ending June 30, 2017. Mr. Seymour discussed the services performed by SB & Company. He stated that the firm uses a FORCAM approach - "Focus on Risk, Controls, and Account Management". He also discussed the implementation next year of GASB 74 (Governmental Accounting Standards Board) for OPEB (other postemployment benefits). Mr. Seymour indicated that the opinion was unmodified, or "clean", and the County has conformed to accounting practices generally accepted in the United States.

The Commissioners briefly discussed the report. Commissioner Baker asked how specialty audits would be performed if requested by the board. Ms. Greaves commended the Budget and Finance staff for the work they perform.

### **BRIEFING ON NEXT GENERATION 911**

Bud Gudmundson, GIS Manager, Information Technology, and Julia Fischer, Maryland Geographic Information Officer, described Next Generation 911 (NG911), a nation-wide coordinated effort to move 911 to the next level of technology. The State of Maryland is coordinating all counties to implement this system over the next few years and the Emergency Numbers System Board is funding some of the work. The Maryland Association of Counties (MACo) has formed a Task Force to study NG911 and make recommendations to the governor. Each county's 911 office is beginning to work with Geographical Information Systems (GIS) to maintain the new format. Verizon is leaving the 911 business and it will be replaced by a local or regionally managed infrastructure.

Mr. Gudmundson noted several challenges posed by the NG911 implementation. First, Section 1.3 of the Addressing Ordinance (ORD-2012-38) says that municipalities are not covered by the ordinance. In order for NG911 to work, there needs to be only one addressing authority in the jurisdiction. Second, since GIS will become the source for location information for 911 calls, the 911 software will use the GIS map to determine which County 911 office a call will be routed to. Staff is working with Frederick County to delineate the County's eastern boundary more accurately. The other boundaries will not be a problem. Defining the County boundary is not easy due to various maps showing different variations. This issue will have to be resolved.



**GENERAL FUND CONTINGENCY FUNDING REQUEST – TOWN OF HANCOCK**

Jim Hovis, Director, Community Grant Management, and Leo Murray, Council member, Town of Hancock, discussed a request from the Town for \$10,000 from the County's General Fund Contingency for direct expenses with the Veterans Memorial enhancement project at Widmeyer Park. The Town plans to improve the park to memorialize veterans from Hancock and its surrounding communities. The improvements are designed to complement and coincide with the existing Veterans Memorial Park and the new Hancock branch library facility. Project estimates are \$57,000 for equipment and labor. Currently, the Town has committed \$25,000 and there is an additional \$5,000 from the County's Parks and Recreation Department. Private contributions totaling approximately \$6,000 have been received.

Commissioner Cline, seconded by Keefer, moved to approve \$10,000 from the County's General Fund Contingency to the Town of Hancock for direct expenses with the Veterans Memorial enhancement project as presented. The motion passed unanimously.

**HEALTH AND HUMAN SERVICES RECLASSIFICATION/REALIGNMENT OF DUTIES**

Stephanie Stone, Director, Health and Human Services, discussed the reclassification, reorganization and realignment of duties for the Department of Health and Human Services as a result of recommendations from an independent investigation concerning recent Equal Employment Opportunity Commission (EEOC) complaints.

The latest proposed department structural changes include:

Promoting Debra Peyton, Benefits Manager (Grade 14, Step 9) to Deputy Director (Grade 16, Step 7); promoting Krista Shipley, HR Administrator (Grade 11, Step 11) to HR Coordinator (Grade 12, Step 10); and promoting Brittany Hyatt, Administrative Assistant (Grade 9, Step 2) to Benefits Coordinator (Grade 11, Step 1). The fiscal impact would be an increase to the budget of \$13,450.

Commissioner Keefer, seconded by Barr, moved to approve the reclassification, reorganization and realignment of duties for the Department of Health and Human Services as presented. The motion passed with Commissioners Keefer, Barr, Myers and Baker voting "AYE" and Commissioner Cline "NO".

**REVISED AND UPDATED COUNTY POLICIES**

Stephanie Stone, Director, Health and Human Services, and Kendall McPeak, Assistant County Attorney, presented updated County policies that have been revised, reorganized and consolidated. Some updates pertain to County, State and federal regulations that have changed over time. Others involve issues pertaining to the implementation of the County's Oracle Cloud software. The County Commissioners previously discussed the policies and requested more time for review. Several policies have been updated since the Commissioners' initial discussion. They include:

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PR-13: Anti-Harassment and Complaint Procedure (complaints will initially go to the County Attorney)

PR-21: Violence in the Workplace (complaints will initially go to the County Attorney)

PR-26: Whistleblower Policy (complaints will initially go to the County Attorney)

PR-34: Leave Policy (Personal Days must be taken in 8-hour increments)

PR-36: Tobacco Free Campus (Ag Center and Transit Center are exempt)

PR-37: Anti-Discrimination and Complaint Procedure (complaints will initially go to the County Attorney)

PR-39: Cell Phone Use during Board Meetings (may be used for photos and business and emergency-related electronic communications)

Stephanie Stone reviewed the additional policies with the Commissioners. Upon approval, updated employee handbooks will be created for all employees and the policies will be posted online for reference. Commissioner Cline questioned whether the union procedures for reporting grievances would be changed and Ms. Stone advised they would not.

Commissioner Keefer, seconded by Myers, moved to approve all Employee Benefits (EB), Personnel (PR), and Risk Management/Safety (RMS) policies under the purview of the Health and Human Services Department, which have been provided to the Commissioners. The motion passed with Commissioner Keefer, Myers, Barr and Baker voting "AYE" and Commissioner Cline "NO".

### **WAGE AND RELATED RECOMMENDATIONS**

Stephanie Stone and Rob Slocum discussed the draft Salary Study conducted by Evergreen Solutions, LLC the past six months that was reviewed by staff while being conducted. The study included data received from County employees and fifteen peer groups in Maryland and surrounding jurisdictions. The study included benefit analysis and further consideration of investment in employee wellbeing.

Ms. Stone indicated that County employee benefits were excellent; however, overall, the County is about 5% behind its peer groups on all positions. Other employers have outpaced the County since 2000 including the Board of Education, Hagerstown Community College, City of Hagerstown and State of Maryland. The recommendation is to address employee wellbeing along with wage equity, training, recognition and team building as follows:

Wage – provide a cost of living raise of 3.5% in mid-January 2018. A subsequent increase in Fiscal Year 2019 is recommended for review under the normal budget cycle.

Equity – perform a review of individual departments for further consideration by the Commissioners.

Training – provide a minimum training budget of \$120 per year for each full-time employee.

Recognition – provide a recognition budget of \$77,000 per year to department heads/division directors to be distributed equitably by department size.

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Team Building efforts – provide a budget of \$25 per employee per year to be dedicated to individual departments for department-wide investment.

The Commissioners discussed the proposals. Commissioner Cline discussed employee turnover, the need to increase deputies' entry pay level, and the excellent benefits provided to employees.

Commissioner Cline, seconded by Barr, moved to provide a combination of wage, equity in pay, training, recognition and team building to County employees as set forth above and as presented. The motion passed unanimously.

**WASHINGTON COUNTY BOARD OF EDUCATION LEGISLATIVE PROGRAM**

County Administrator Rob Slocum presented a review of the Washington County Board of Education's (BOE) proposed legislative initiatives, as follows:

- 1) Repeal of Public Local Law – Advisory School Design Review Committee (ASDRC);
- 2) An annual increase in the Maintenance of Effort based upon the Consumer Price Index; and
- 3) Automated Speed Enforcement – Dedication of Funds for School Resource Officers.

The Commissioners discussed the proposed initiatives and Boyd Michael, Superintendent, Washington County Public Schools (WCPS), provided comment. Commissioner Cline stated that he was opposed to providing additional BOE funding due to other needs in the County such as fire and rescue companies. He noted that speed camera revenue is not sustainable and the County would likely be asked to fund the difference in the coming years. Commissioner Cline indicated that he might approve a one-time source of funding if one is found. Commissioner Myers discussed the ASDRC and stated that if eliminated, he would like County staff to act as a replacement to that committee. Boyd Michael commented that the WCPS could reciprocate by using its engineering team and working together.

The Commissioners agreed by consensus to the following:

- 1) Repeal of the ASDRC - if staff could work in a similar capacity.
- 2) Maintenance of Effort Based on the CPI – no support.
- 3) Speed Camera Funds Dedication for School Resource Officers – no support, unless Sheriff Mullendore can devise another solution or other revenue becomes available for one-time funding.

Rob Slocum discussed the proposal to consider a County coordinator position for opioid issues and to make application to the State for funding.

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**CONVENE IN CLOSED SESSION**

Commissioner Myers, seconded by Barr, moved to convene in closed session at 3:19 p.m. to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation or performance evaluation of appointees, employees or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; and to consult with counsel to obtain legal advice on a legal matter, in accordance with Section 3-305(b)(1) and (7) of the General Provisions Article of the Annotated Code of Maryland. The motion passed unanimously.

In closed session, the Commissioners discussed the potential appointment of a certain individual to fill a vacant position on a County board or commission and the potential filling of certain employment vacancies. The Commissioners also discussed a certain proposed legal document and received advice regarding its legal implications.

The Commissioners provided staff with direction on how to proceed on several matters.

Present during closed session were Commissioners Terry L. Baker, Jeffrey A. Cline, John F. Barr, Wayne K. Keefer and LeRoy E. Myers, Jr. Also present were Robert J. Slocum, County Administrator; Vicki C. Lumm, County Clerk; Kirk C. Downey, Deputy County Attorney; and at various times Stephanie Stone, Director, Health and Human Services; Sara Greaves, Deputy Director, Budget and Finance; and Jim Hovis, Director, Community Grant Management.

**ADJOURNMENT**

The closed session meeting adjourned at 4:32 p.m.



Robert J. Slocum, County Administrator



Kirk C. Downey, Deputy County Attorney



Vicki C. Lumm, County Clerk