



PURCHASING DEPARTMENT  
DIVISION OF BUDGET & FINANCE

100 West Washington Street, Room 320 | Hagerstown, MD 21740-4748 | P: 240.313.2330 | F: 240.313.2331  
[www.washco-md.net](http://www.washco-md.net)

**PUR-1347**  
**TRANSFER STATION SAFETY UPGRADES**

**ADVERTISEMENT FOR BIDS**

Separately sealed BIDS for the **TRANSFER STATION SAFETY UPGRADES** to generally include but not be limited to: installation of cable barrier system, concrete counterfort, concrete repair, pavement repair and restoration as shown on contract plans at the four (4) Solid Waste transfer Stations will be received by the Board of County Commissioners of Washington County, Maryland at the office of the Washington County Purchasing Department, Washington County Administration Building, 100 West Washington Street, Room 3200, Hagerstown, MD 21740 until no later than **2:00 P.M. (EDST), Wednesday, May 17, 2017**, and then publicly opened and read aloud in the Second Floor Conference Room #2001 of said building.

**NOTE:** All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible, and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. Washington County Government has announced new security protocols being implemented at the Washington County Administration Complex at 100 West Washington Street, Hagerstown. The new measures took effect Tuesday, February 14, 2017. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include, but are not limited to: Weapons of any type; Firearms, ammunition and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.

A Pre-Bid Conference will be held on **Monday, April 24, 2017 at 10.00 A.M. (EDST/local time)**, at the Washington County Division of Environmental Management Public Meeting Room located at 16232 Elliott Parkway, Williamsport Maryland. Attendance at this Conference will not be mandatory for those contractors wishing to submit bids, but it is strongly encouraged.

The CONTRACT DOCUMENTS may be examined at the following location:

Washington County Purchasing Department  
Washington County Administration Building  
100 West Washington Street, Room 3200  
Hagerstown, MD 21740  
Phone 240-313-2330

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Qualified Contractors may obtain drawings and specifications on CD with loose bid forms provided from the **Washington County Purchasing Department, Washington County Administration Building, 100 West Washington Street, Third Floor, Room 3200 Hagerstown, Maryland 21740** (Telephone: 240-313-2330) for a **NON-REFUNDABLE FEE of \$30.00** for each complete set. For mail requests, which must be made in writing, companies who provide a FedEx or UPS account number will receive the document next or second day at their expense. If a FedEx or UPS account number is not provided, the document will be sent via U.S. Mail. Mail requests must include full mailing address, contact person with e-mail address, and phone / fax number. All checks for bid documents shall be made payable to the **Washington County Treasurer and sent to the Washington County Purchasing Department** at the above address. Payment must be received before the documents can be mailed.

Bid Security in the form of a Cashier's Check, Certified Check, or Bid Bond payable to the Board of County Commissioners of Washington County Maryland, in an amount equal to five percent (5%) of the Bid Price shall be submitted by each bidding Contractor. The successful bidder is required to furnish satisfactory Payment and Performance Bonds for the full amount of the Contract. Bids shall be properly and completely executed on bid forms (BID FORM) provided with the bid documents in accordance with the "Information for Bidders". All work shall conform to the drawings and specifications. The contractor shall use the Form of Proposal and Schedule of Prices forms from the Bid Documents to submit their pricing.

The Owner may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and prospective bidders shall be required to furnish to the Owner's representative evidence of performance of similar projects of this magnitude and complication and all such information and data for this purpose as may be requested. The Owner reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the Owner that such bidder is properly qualified to carry out the obligation of the Contract and to complete the work contemplated therein.

Washington County makes positive efforts to utilize Disadvantaged Business Enterprises for its supplies and services and allows these sources the maximum feasible opportunity to compete for contracts. The Board of County Commissioners does not discriminate on the basis of race, color, national origin, sex, religion, age, and disability in employment or the provision of services. Individuals requiring special accommodations are requested to contact the undersigned at 240-313-2330 Voice, TTY Dial 711 to make arrangements no later than seven (7) calendar days prior to the Pre-Bid Conference and/or Bid Opening.

The Board of County Commissioners of Washington County, Maryland, reserves the right to accept or reject any or all bids, to waive formalities, informalities and technicalities therein. The Board reserves the right to contact a Bidder for clarifications and may, at its sole discretion, allow a Bidder to correct any and all formalities, informalities and technicalities in the best interest of the Washington County.

BY THE AUTHORITY OF:



Karen R. Luther, CPPO  
Director of Purchasing